

New Animal Registration Form



There are some hard words in this form. The hard words are in **blue**. You can read what the words mean on page 3.

All dogs and cats must have a **microchip** and must be registered from 3 months of age. **You will need to supply proof the animal has a microchip and has been sterilised, if applicable (e.g. certificate from the vet).**

This form has an annual fee. This must be paid by April 10 each year.

Do you already have animals registered with this Council? <input type="checkbox"/> Yes <input type="checkbox"/> No - If Yes, how many? _____Dogs ____Cats		Animal Keeping Permits are required if you exceed the number of allowable animals within your property planning zone.
Name:		
Postal address:		
Address where the dog or cat lives:		
Contact number 1:	Contact number 2:	
Email:		
Do you have a Pension Card? <input type="checkbox"/> Yes <input type="checkbox"/> No (Attach a copy)		
Dog or Cat's details	Animal 1	Animal 2
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	<input type="checkbox"/> Dog <input type="checkbox"/> Cat
Animal name		
Breed		
Colour		
Age		
Microchip number (Attach a copy of certificate or sticker)		
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Sterilised (Attach a copy of certificate or sticker)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Declaration for owners

I declare that all information contained in this application is true and correct and I make it on the understanding that a person supplying false information is liable to prosecution under the *Domestic Animals Act 1994*

I declare that the dog(s) on this application have been correctly identified as to whether they are, or are not, a restricted breed. Restricted breeds are as follows: American Pit Bull Terrier (or Pit Bull Terrier), Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario.

Name: _____ Signature _____ Date: ____/____/____

Registration tags will be issued over the counter when payment is made, or posted for payments made by mail or over the phone.

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Office Use Only

Receipt Date ____/____/____ Receipt Number _____ Initials _____
 Animal Reference Number: _____ Tag Number _____ Total Paid _____
 Animal Reference Number: _____ Tag Number _____ Total Paid _____

Fees and categories of dogs and cats

Category 1	Category 2	Category 3
Maximum Fee	Standard Fee	Special Fee – Microchipped and Sterilised
<ul style="list-style-type: none"> • Dangerous dogs* • Menacing dogs* • Restricted breed* • Microchipped (new animal registrations only after (10/4/2013)) <p>**PLEASE NOTE – NO PENSION DISCOUNT AVAILABLE FOR DANGEROUS DOGS, MENACING DOGS AND RESTRICTED DOGS**</p>	<ul style="list-style-type: none"> • Sterilised or • Obedience training with recognised organisation (as noted below) • Australian Association of Professional Dog Trainers Inc • The Gentle Dog Trainers Association Inc • Four Paws K9 Training or • The Delta Institute • Over 10 years of age or • Kept for breeding by the proprietor of a Domestic Animal business conducted on registered premises or • Game Management Authority permanently identified in the prescribed manner (Microchipped) 	<ul style="list-style-type: none"> • Sterilised and Microchipped; or • Working dog – (Livestock) or • Dogs* and Owner registered with an Applicable Organisation inc. Pedigree Certificate: <ul style="list-style-type: none"> ○ Dogs Victoria (Trading as Victoria Canine Association) ○ Master Dog Breeders & Associates Responsible Pet Breeders • Cats* and Owner registered with an Applicable Organisation inc. Pedigree Certificate: <ul style="list-style-type: none"> ○ Australian National Cats Inc ○ Feline Control Council (Victoria) Inc ○ The Governing Council of the Cat Fancy Australia and Victoria and Victoria Responsible Pet Breeders <p>**PLEASE NOTE - A PEDIGREE CERTIFICATE IS REQUIRED FOR EACH ANIMAL & PROOF OF OWNERS CURRENT MEMBERSHIP**</p>
Full Fee: \$207.00	Full Fee: \$70.00	Full Fee: \$35.50
Pension Fee:	Pension Fee:	Pension Fee:

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\$103.00

\$35.50

\$19.00

Please fill in this next section **if** your dog or cat

- has been **sterilised** and you do not have a certificate or
- if you have a **farm working dog** and the dog works on your farm every week

You **must** sign in front of an **approved person**.

An approved person that can witness a Statutory Declaration can be a Justice of the Peace, or Police Officer above rank of Sergeant: Oaths and Affirmations Act 2018.

Statutory Declaration

I, Name _____

Of, Home Address _____

In the State of Victoria, agree that:

- My dog or cat has been **sterilised** ☐ (Please tick)
- My dog is a **working farm dog** ☐ (Please tick)
 1. You must be a primary producer or be contracted to a primary producer (**please provide proof of your Primary Production or your contractor**) AND
 2. Your dog must herd, drove, protect, tend or work stock on land used solely or primarily for primary production.

This information is true, and I can give more information to Council if required.

Signature: _____

Witness (**Approved Person**) Name: _____

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Jul 2025

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Witness ([Approved Person](#)) Signature: _____

Witness Qualification: _____

Date: ____/____/____

Hard Words

Microchip: An electronic device that is capable of being permanently implanted in an animal of a prescribed class of animal and that is designed to record information in a manner that can be electronically retrieved.

Dangerous Dog: A dog which has been declared to be dangerous by a Council under Part 3 of the Domestic Animals Act or a dog which by virtue of the operation of section 34A of the Domestic Animals Act is a dangerous dog.

Menacing Dog: A dog which has been declared to be a menacing dog by a Council under Part 3 of the Domestic Animals Act.

Sterilised: A dog or cat that has had a surgical procedure to remove all or part of the reproductive organs to prevent it breeding.

Farm Working Dog: Your dog must herd, drove, protect, tend or work stock on land used solely or primarily for primary production.

VCA: Victorian Canine Association operating as Dogs Victoria.

Approved Person: A Statutory Declaration can be witnessed by a Justice of the Peace or Police Officer above the rank of Sergeant: Oaths and Affirmations Act 2018.

Restricted Breeds: Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Dogo Argentino and Japanese Tosa

Applicable Organisation: Australian National Cats Inc, Cats Victoria Inc, Dogs Victoria, Feline Control Council (VIC) Inc. and The Governing Council of the Cat Fancy Australia Inc.

Statutory Declaration: A statutory Declaration is sometimes called a 'stat dec'. A Statutory Declaration is a legal document and means you are telling the truth.

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Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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