

Property Enquiry Application – Rates



There are some hard words in this form. The hard words are in [blue](#). You can read what the words mean on page 2.

You will need to attach a copy of all relevant titles (less than 6 months old) and plans with this application.

<input type="checkbox"/> Land Information Certificate - \$31.40
<input type="checkbox"/> Urgent Land Information Certificate (emailed back within 24 hours) – \$138.50

Applicant Details:

Name:							
Postal address:			Postcode				
Phone number: Home:		Work:		Mobile:			
Email address:				Fax:			
Your reference:							
Settlement date:			Sale price: \$				

Vendor Details:

Name:							
Other names:							
Postal address:			Postcode				
Phone number: Home:		Work:		Mobile:			
Vendor's conveyancer:							
Registered proprietor : (if not the vendor)							
Proprietor postal address: (if not the vendor)							
			Postcode				

Purchaser Details:

Name:							
Other names:							
Postal address:			Postcode				
Phone number: Home:		Work:		Mobile:			
Conveyancer name:							
Postal address:			Postcode				

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Property Details:

Street number:		Street name:							
Town:				Postcode					
Lot number:		Plan number:		Crown allotment:					
Section:			Parish:						
Title volume:			Title folio:						
Vacant land: <input type="checkbox"/> Yes <input type="checkbox"/> No									

Signature:	
Name:	Date: ____/____/____

Hard words:

Vendor: A person or company offering something for sale,

Proprietor: The owner of a property

Conveyancer: Someone involved with the preparation of documents for the transfer of property.

If you need information on building for the same property, you will need to complete the Property Enquiry Application Form – Building, you can find a copy of this form here –

http://www.eastgippsland.vic.gov.au/About_Us/Your_Council/Find_a_Form/Building

Office Use Only:

Receipt Type 450 – \$31.40 Method of Payment: Cash Cheque Eftpos Credit Card

Receipt Type 449 – \$107.10 Urgent Fee (in addition to fee of \$31.40)

Amount Paid: \$_____ Receipt Number: _____ Receipt Date: ____/____/____

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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