

Secondary Consent Request Form

(minor changes to endorsed plans)



Applicant Details:

Applicant name:								
Home address:								
Postal address:								
				Postcode				
Phone number: Home:		Work:		Mobile:				
Email address:								

Description of the Land:

Street number:		Street name:	
Town:		Postcode:	
Planning permit number:			
Is this permit due to expire within the next six months?		☐ Yes ☐ No	
Under which condition is secondary consent required (including conditions relating to consent from other statutory authorities/referrals?)			
Has a pre-lodgement discussion occurred with the planning team to confirm the plans are suitable to be amended via secondary consent?		☐ Yes ☐ No	
If yes please provide details:			
Officer Name:		Date:	
Do the proposed plans have an impact on the plans endorsed under any other condition of the permit?		☐ Yes ☐ No	
Which plans?			

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When submitting documents to Council you are confirming that you have authority to use those documents. In the event that the giving of notice is required pursuant to Section 52 of the Planning and Environment Act 1987, you permit documents submitted as part of this application, including your full contact information to be made available for public viewing on Council's website

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Which plans are to be amended? Which plans are to be retained?

Please include the following supporting information with your application:

- Copy of plans for consideration
- Any other supporting documents

Applicant signature:

Name:

Date: ____/____/____

Fees payable

Upon receipt of this form a member of the Planning Administration Team will provide confirmation including an invoice for payment

Secondary consent	\$243.20
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Who is the invoice to be made out to? _____

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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JUL 2026