

Request for Written Planning Advice



Applicant Details:

Applicant name:								
Home address								
Postal address:								
				Postcode				
Phone number: Home:		Work:		Mobile:				
Email address:								

Description of the Land:

Street number:	Street name:			
Town:			Postcode:	
Lot Number:	☐ Lodged plan	☐ Title plan	☐ Plan of Subdivision	Number:
Crown Allotment number:			Section number:	
Parish/Township name:				

Information about the proposal:

Proposal (description of use or works proposed for the site):
Additional Comments/information:

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

Request for Written Planning Advice



Please note that if you require planning advice for multiple properties with differing zones and/or overlays you may be charged multiple fees.

Please include the following supporting information with your application:

- A current full copy of title (including the plan of subdivision) and any covenants or agreements registered on the title, if you want specific advice about the proposal's conformity with such restrictions
- A site plan (providing as much detail as possible)
- Plans of proposed buildings/works including elevations if available

Applicant signature:	
Name:	Date: ____/____/____

Fees payable

Upon receipt of this form a member of the Planning Administration Team will provide confirmation including an invoice for payment

Planning Advice - Individual	\$61.30
Planning Advice – Professional (Organisation)	\$122.70

Who is the invoice to be made out to? _____ _____ _____

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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