

Building Property Enquiry

Regulations 51(1) or 51(2)



There are some hard words in this form. The words are [blue](#). You can read what they mean on page 2.

Please include a copy of all relevant titles and plans. Fees are non-refundable.

☐ Property Information Certificate (Permits - Previous 10 years, orders and notices) - \$55.09
☐ Property Information Certificate (Land designations) - \$55.09

Applicant/Conveyancer Details

Name:				
Postal address:				
			Postcode	
Phone number: Home:	Work:		Mobile:	
Email address:			Fax:	
Your reference:				

Property Details

Street number:	Street name:			
Town:	Postcode			
Lot number:	LP/PS number:			
Crown allotment:	Section:	Parish:		
Volume:	Folio:			
Vacant land: ☐ Yes ☐ No				

Signature:	
Name:	Date: ____/____/____

Important Information

If you need information on the rates of the same property, you will need to complete the Property Enquiry Application Form – Rates, you can find a copy of this form here –

http://www.eastgippsland.vic.gov.au/About_Us/Your_Council/Find_a_Form/Rates

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

JULY 26

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Hard Words

Conveyancer: Someone involved with the preparation of documents for the transfer of property.

Hazards: A danger or risk.

Vendor: A person or company offering something for sale.

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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