

Pool and Spa Registration Application Form 22

Building Act 1993 – Building Regulations 2018



There are some hard words in this form. The hard words are [blue](#). You can read what they mean on page 2.

☐ Application fee - \$37.13 for Pool or Spa
(Please attach a [Form 23](#) and copy of Certificate of Final Inspection) Fees are non-refundable.

Owner's details – owner of the land (the Property) on which swimming pool or spa is located

Name:							
Postal address:							
			Postcode				
Phone number: Home:		Work:		Mobile:			
Email address:				Fax:			

Property Details:

Street number:		Street name:							
Town:					Postcode				
Lot number:				Plan number:					

Type of swimming Pool or Spa:

Permanent pool ☐	Permanent spa ☐	Relocatable pool ☐	Relocatable spa ☐
Approximate year of construction or erection if no documents provided. Pool _____ Spa _____			
Are the Pool and Spa contained within the same safety barrier? Yes ☐ No ☐			

Please provide copies of any relevant building permit or [documentation](#) that provides evidence of when the swimming pool or spa was constructed.

Is there any other building work that has altered or resulted in changes to the barrier since the swimming pool or spa was constructed or erected? ☐ Yes ☐ No

If Yes, please provide details and copies of any relevant building permit or any other [documentation](#).

Signature:	
Name:	Date: ____/____/____

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Hard Words:

Regulation: Building Regulations 2018 - Regulation 147

Documentation: Copy of final inspection certificate issued for building permit for pool or spa.

Form 23. Is a Certificate of Swimming Pool Barrier Compliance that can be obtained by engaging a registered and qualified Building Surveyor or Inspector who can inspect the barrier and issue the Form 23.

Note: The Form 23 once received by the owner must be lodged into Council within 30 days of the date of the signed Form, or the certificate may be invalid

Type of pool or spa definitions: A relocatable pool or spa is a pool or spa that is contained within a relocatable temporary compliant barrier. If it is located within a permanent barrier then it is a permanent pool or spa.

Contact Council



03 5153 9500



feedback@egipps.vic.gov.au



eastgippsland.vic.gov.au



PO Box 1618, Bairnsdale 3875

Customer Service Centres:

- **Bairnsdale:** 273 Main Street
- **Lakes Entrance:** 18 Mechanics Street
- **Mallacoota:** 70 Maurice Avenue
- **Omeo:** 179 Day Avenue
- **Orbost:** 1 Ruskin Street
- **Paynesville:** 55 Esplanade

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