

 The Lifecycle and Exit Test Worksheet

Run it during demos and reference calls, one worksheet per shortlisted system across all eight compared here. For each requirement, record one evidence state:

- 1

Public material reviewed
- 2

Demonstrated with agency evidence scenario
- 3

Confirmed by similar-agency reference
- 4

Included in priced proposal
- 5

Committed in contract or service schedule
- 6

Not established

Do not total the states into a score. The distance between "public material reviewed" and "committed in contract" is where evidence platform projects go wrong.

| Lifecycle area            | Agency-owned test                                                                                                       | Evidence to retain                                                                        |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Source ingest             | Ingest representative BWC, dashcam, CCTV, citizen, 911, document, image, and forensic-output files your agency requires | Supported source and version, format, metadata, retry, duplicate, error, and fee evidence |
| Original preservation     | Compare source file, managed copy, derivative, and export                                                               | Original handling, checksum or fingerprint, derivative labels, export values              |
| Integrity verification    | Validate integrity on ingest, transfer, archive retrieval, and export                                                   | Algorithm or method, timestamps, verification result, exception workflow                  |
| Metadata                  | Test source metadata, agency-added fields, case association, corrections, and bulk change                               | Field map, provenance, edit history, validation, export behavior                          |
| Audit and custody support | Upload, view, edit metadata, share, download, redact, move, hold, and delete a test item                                | Actor, action, time, object, reason, before/after, report and export                      |
| Permissions               | Test patrol, detective, supervisor, evidence, records, prosecutor, administrator, and sensitive-case roles              | Role matrix, inheritance, exceptions, temporary access, review process                    |
| Retention and legal hold  | Apply a schedule, exception, hold, release, and superseding rule                                                        | Priority logic, notice, approval, logs, affected copies and derivatives                   |
| Deletion and recovery     | Run authorized deletion, failed deletion, recovery, and confirmation workflows                                          | Approvals, logs, recovery window, backup behavior, proof of completion                    |
|                           |                                                                                                                         |                                                                                           |

|                                    |                                                                                              |                                                                                    |
|------------------------------------|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Search and review</b>           | Find one item by case, person, time, source, location, metadata, and content where supported | Indexed fields, result logic, delay, permissions, false-match handling             |
| <b>Redaction and transcription</b> | Create, review, edit, version, export, and disclose a derivative                             | Native, add-on, or partner status; source preservation, review, audit, pricing     |
| <b>Prosecutor and disclosure</b>   | Share, revoke, expire, replace, receive, download, and acknowledge a test package            | Recipient identity, permissions, receipt, audit, package, retention, support       |
| <b>Export</b>                      | Export files, metadata, hashes, audit, cases, relationships, derivatives, and manifests      | Formats, schema, receipt, validation, timing, fees, downstream usability           |
| <b>Storage economics</b>           | Move media through hot, archive, retrieval, download, and rehydration workflows              | Units, tiers, timing, service levels, overage, processing, egress, annual increase |
| <b>Named integrations</b>          | Trace one case through each required BWC, RMS, CAD, forensic, prosecutor, and API workflow   | Direction, object, frequency, version, owner, monitoring, error, fee               |
| <b>Migration</b>                   | Migrate active, archived, held, shared, redacted, incomplete, and duplicate evidence         | Mapping, hashes, metadata, audit, permissions, reconciliation, acceptance          |
| <b>Continuity</b>                  | Test outage, queue, retry, recovery, and manual continuity                                   | Recovery objectives, backlog, order, duplicates, logs, owner, escalation           |
| <b>Exit</b>                        | Run a representative full export and termination plan                                        | Formats, completeness, assistance, timeline, fees, access window, deletion proof   |