

**TOWN OF BLACK BROOK
BOARD MEETING MINUTES
July 13th, 2026**

The meeting was called to order with the pledge of allegiance to the flag at 6:00 PM by Supervisor Jon Douglass.

ROLL CALL TAKEN:

<u>MEMBERS:</u>	<u>PRESENT</u>	<u>ABSENT</u>
Jon Douglass, Supervisor	X	
Ronald Wilkins, Councilman	X	
James Seguin, Councilman	X	
William Rhino, Jr., Councilman	X	
Stephen Bombard, Councilman	X	
Dennis Bushey, Town Clerk	X	
Michael Plumadore, Highway Superintendent		X
Fred Drake Jr., Water Superintendent/Maintenance		X
Jessie Douglass	X	
Derrick Martineau, Code Enforcement		X
Renee Rhino, JCEO	X	
<u>Visitors in Attendance:</u> Pam Shambo, Jen Ketchall, Paul Mintz and Dan Depo		

Visitors Via Zoom: None

A motion was made by Councilman Rhino to accept the minutes of the June 8th, 2026, town board meeting, Seconded by Councilman Wilkins and All in Favor.

The supervisors Financial Report for 6/10/26 thru 7/13/26 was presented to The Board.

A motion was made by Supervisor Douglass and seconded by Councilman Rhino to accept the paid and unpaid bills from 06/10/2026 to 07/12/2026 as presented. All in Favor.

Visitor Comments:

Jen Ketchall spoke on behalf of the Fern Lake Association. They have several issues to bring before the board. She stated that rather than take up time at the meeting, that she would put the issues in an email and send them to the board.

Monthly Reports

A motion was made by Supervisor Douglass to accept all of the monthly reports and was seconded by Councilman Wilkins. All in Favor

COMMITTEE REPORTS

JCEO- Renee Rhino reports all was good for June. 46 Families are receiving the free food on Monday with 8 Families on the waiting list.

JCEO will begin their back-to-school backpack program. Contact Renee at 518-647-5411 Ext. 3, if you have a need.

The highway committee reports the need for documentation for gas used in vehicles. A clip board was suggested for each vehicle to keep track of each one's gas usage. A form will be generated and placed in vehicles.

Water Committee reports that Well #3 in Water District #1 is complete. Hydrologists are coming soon to test.

Paul Mintz of the wastewater treatment plant stated that the meter which measures the water received from The Town of Black Brook appears to be broken. Technicians are coming to repair. In the meantime, Black Brook will be charged using last year's values, until the meter is replaced or repaired. Supervisor Douglass thanked Mr. Mintz for keeping track of and noticing the problem.

Parks and Grounds Committee reports that The River Park is being prepared for the concerts on Wednesday night. They also stated that there is a need for someone to check the park regularly for garbage and items left in the park

Ambulance Committee states that the insurance recovery money being received for the Town of Black Brook seems alarmingly low. Supervisor Douglass and the Board recommended that The State Comptroller be contacted to conduct an audit and look for the problem.

NEW BUSINESS: -

A motion was made by Supervisor Douglass to accept Resolution 2026-58 adopting a negative declaration under the state environmental quality review act (SEQRA) for The Town of Black Brook Comprehensive Plan as presented. This motion was seconded by Councilman Seguin.

Roll call Vote as Follows:

Councilman Ronald Wilkins – Yes

Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes

Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes

Motion was Carried.

The resolution is on file in The Town Clerks Office.

A motion was made by Supervisor Douglass and seconded by Councilman Rhino to accept resolution #2026-59 as presented urging New York State to provide equitable and sustainable funding for the Au Sable Valley Central School District.

Roll call Vote as Follows:

Councilman Ronald Wilkins – Yes

Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes

Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes

Motion was Carried.

The resolution is on file in The Town Clerks Office.

A motion was made by Councilman Rhino and seconded by Councilman Seguin to accept Resolution #2026-60 authorizing submission of an application to the New York State Department of State Smart Growth Community Planning Grant Program for a Zoning Code Update.

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes

Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes

Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

A motion was made by Councilman Rhino and seconded by Councilman Wilkins to accept Resolution #2026-61 Authorizing the submission of an application to the New York State Department of Environmental Conservation Non-Agricultural Nonpoint Source and Municipal Separate Storm Sewer System (MS4) Planning Grant (NPG) Program for The Fern Lake Dam Study.

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

A motion was made by Supervisor Douglass and seconded by Councilman Rhino to accept Resolution #2026-62 as presented Determining the Town of Black Brook Lead Service Line Inventory Project for Water District No. 1 and Water District No. 2 to be a Type II Action Under the State Environmental Quality Review Act (SEQR).

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

A motion was made by Supervisor Douglass and seconded by Councilman Rhino to accept Resolution #2026-63 as presented Authorizing the submission of a New York State Water Infrastructure Improvement Grant (WIIA) Application for The Town of Black Brook Lead Service Line Inventory Project Water District #1 and Water District #2.

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

The Board held a discussion concerning an incident at Fern Lake where The Town had to pay for a new service line to a camp on Fern Lake Road after an accident while the Highway Department was working there. The bill was for \$14,174.10 and a motion was made by Councilman Rhino to pay the bill from the Town Highway Fund rather than submit an insurance claim. The motion was seconded by Supervisor Douglass and All Were in Favor.

A motion was made by Councilman Rhino and seconded by Councilman Wilkins to accept the 3rd Quarter Utility Billing as presented. All in Favor.

A Check was received from Clinton County Treasurers Office in the amount of \$12,664.38 which represents The Town of Black Brooks portion of Mortgage Tax distribution for period 10/01/2025 to 03/31/2026.

An email was reviewed that Councilman Bombard received concerning cell phone coverage around Au Sable Forks. It states that a small cell will be placed near the Au Sable Forks Library and Verizon is hopeful that it will be on-air in the Fall of 2027.

OLD BUSINESS

FEMA projects- Buck Hill Project is finished. The/Fern Lake Project is done except for the Guard Rails, which are going in this week.

It was noted that the Town Board still needs to meet and review the employee handbook. A meeting is scheduled for Friday July 24, 2026, at 1 PM.

Water Meters are going to be installed soon. The Town Board will meet with the suppliers on July 24th at noon.

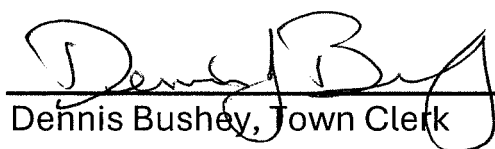
Planning board has still not received the items it asked for from the Au Sable Dental Office concerning their addition.

Mr. Mintz reported that Phase 1 at the wastewater treatment plant is finished. He informed all Board Members that he would be glad to give them a tour of the facility.

Supervisor Douglass called The Town Board to executive session for a personnel issue at 6:58 PM and they returned from said at 7:15 PM. No decisions were made in the meeting.

The next regular meeting will be held on August 10th, 2026 at 6:00 PM at The Town Hall at 18 North Main Street in Au Sable Forks, NY 12912.

Councilman Rhino made a motion to adjourn at 7:17 PM , seconded by Councilman Seguin with all in favor.



Dennis Bushey, Town Clerk