TOWN OF BLACK BROOK
BOARD MEETING MINUTES
September 14th, 2026

The meeting was called to order with the pledge of allegiance to the flag at 6:00 PM by Supervisor Jon Douglass.

ROLL CALL TAKEN:

MEMBERS:	PRESENT	ABSENT
Jon Douglass, Supervisor	X	
Ronald Wilkins, Councilman	X	
James Seguin, Councilman	X	
William Rhino, Jr., Councilman	X	
Stephen Bombard, Councilman	X	
Dennis Bushey, Town Clerk	X	
Michael Plumadore, Highway Superintendent	X	
Fred Drake Jr., Water Superintendent/Maintenance		X
Jessie Douglass	X	
Derrick Martineau, Code Enforcement	X	
Renee Rhino, JCEO	X	

Visitors in Attendance: Ron Depo, Ralph Schissler, Bob Haywood, Brittany Plumadore , Susan Richards, Peter Allen & Jen Ketchall

Visitors Via Zoom: K. Satine and Michael Miller

A motion was made by Councilman Rhino to accept the minutes of the August 10th, 2026, town board meeting, Seconded by Councilman Seguin and All in Favor.

The supervisors Financial Report for Period Ending 08/31/2026 was presented to The Board.

Visitor Comments:
Jen Ketchall asked if Stevens Road was going to be blocked at the intersection of Fern Lake Road. After discussion it was decided that the highway would place boulders there which would allow access by ATV'S only.

Bob Haywood addressed the board with an old agreement between the Town and him when he became highway superintendent which forced him to turn in his app. 400 hours of sick time as highway superintendents do not accumulate sick time. He says that because he was forced to turn this sick time that he should get credit for it. The board agreed to look at the situation and respond with an answer later.

Monthly Reports
A motion was made by Councilman Rhino to accept all the monthly reports and was seconded by Councilman Wilkins. All in Favor

COMMITTEE REPORTS
Renee Rhino gave the monthly report for the JCEO program. All is going well currently. She informed everyone of the activity for the month.

Councilman Rhino asked that the Town post the animal control officer position as he will be stepping down as soon as a replacement is found.
Councilman Bombard gave reports about the sidewalk replacement on Palmer Street and discussed the window replacement at the highway department.

NEW BUSINESS: -

A motion was made by Supervisor Douglass and seconded by Councilman Rhino to accept Resolution #2026-70 as presented Authorizing a Planning Board change of use at 2486 RTE 9N to allow ADK Mountain Spirits to have a liquor store there.

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes *Supervisor Jon Douglass-Yes*

Councilman William Rhino Jr- Yes *Councilman James Sequin –Abstain*

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

Supervisor Douglass informed the board that the Town of Black Brook, in partnership with NYSDOH, NY Rural Water Assoc. will sponsor a private will testing program. It will be publicized so that homeowners in the town may apply.

A motion was made by Supervisor Douglass to accept Resolution 2026-71 accepting the resignation of Howard Aubin as Town Justice and seconded by Councilman Wilkins.

Roll call Vote as Follows:

Councilman Ronald Wilkins – Yes Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office

A motion was made by Councilman Rhino and seconded by Supervisor Douglass to accept resolution #2026-72 as presented for the resignation of Zach Wood, Highway Department.*Roll call Vote as Follows:*

Councilman Ronald Wilkins – Yes Supervisor Jon Douglass-Yes

Councilman William Rhino Jr- Yes Councilman James Sequin –Yes

Councilman Stephen Bombard – Yes Motion was Carried.

The resolution is on file in The Town Clerks Office.

Highway Superintendent Plumadore asked that the Highway MEO position be reposted as he had not yet decided on who to hire.

It was decided that the seasonal highway position would not be filled at this time. Instead, Fred Drake will plow the sidewalks and roads in the village.

A motion was made by Councilman Rhino and seconded by Supervisor Douglass to accept Resolution #2026-73 authorizing contract with Clinton County for assisted assessment services for 2027-2029

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes *Supervisor Jon Douglass-Yes*

Councilman William Rhino Jr- Yes *Councilman James Sequin –Yes*

Councilman Stephen Bombard – Yes *Motion was Carried.*

The resolution is on file in The Town Clerks Office.

A motion was made by Councilman Rhino and seconded by Supervisor Douglass to accept Resolution #2026-74 allowing the transfer of highway reserve funds for FEMA fern lake culvert and buck hill road projects

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes *Supervisor Jon Douglass-Yes*

Councilman William Rhino Jr- Yes *Councilman James Sequin –Yes*

Councilman Stephen Bombard – Yes *Motion was Carried.*

The resolution is on file in The Town Clerks Office.

After looking at the resolution for procurement policy and procedures and the resolution for joint purchase, ownership and lease of a new ambulance, the board decided to table these items until the next meeting.

A motion was made by Councilman Rhino and seconded by Councilman Wilkins to accept Resolution #2026-75 as presented Authorizing the transfer of reserve funds and a 2026 budget amendment for the purchase of a new ambulance, in the amount of $419,749.00.

Roll Call Vote as Follows

Councilman Ronald Wilkins – Yes *Supervisor Jon Douglass-Yes*

Councilman William Rhino Jr- Yes *Councilman James Sequin –Yes*

Councilman Stephen Bombard – Yes *Motion was Carried.*

The resolution is on file in The Town Clerks Office.

Supervisor asked that a budget process meeting be held with the board and the meeting was slated for September 28 at 6 PM at the Town of Black Brook Town Hall.

The Board also decided to have a meeting concerning the revision of the employee's manual. This meeting was slated for October 5th at 6 PM at The Town of Black Brook Town Hall.

OLD BUSINESS

Fern Lake Lot 17 – Nothing New

Water Meters – Nothing New

Water Will #3 – Laberge associates stated that they are still waiting on the hydrologist and they will call them later this week.

AVCS – Nothing New

Supervisor Douglass called the Town Board to Executive Session at 6:47 PM.

The Town Board returned from executive session at 7:04 PM after discussing the Retirees' health insurance. No decisions were made in this session.

The next regular meeting will be held on Tuesday October 13th, 2026 at 6:00 PM at The Town Hall at 18 North Main Street in Au Sable Forks, NY 12912.

Councilman Rhino made a motion to adjourn at 7:05 PM , seconded by Supervisor Douglass with all in favor.

Dennis Bushey, Town Clerk