

Gift Inspections Support: Curator of Kindness

Volunteer Position Description



The Mission

To uplift and empower women who are experiencing or at-risk-of homelessness through in-kind support, education, and community participation. At The Shoebox Project, we believe that a small gesture can have a profound impact. You're doing so much more than delivering gifts; you're delivering hope and human connection.

The Opportunity

As a gift inspections volunteer, you serve as the final touchpoint of care before a gift reaches its recipient. You ensure that every gift is not only safe and appropriate but also beautiful and filled with dignity. This role is perfect for someone with a keen eye for detail who loves to create a sense of warmth and presentation.

Your Impactful Responsibilities

- **Quality Assurance:** Work with the chapter team to inspect and seal every donated Shoebox to ensure it is ready for delivery.
- **Curating Consistency:** Will include supplementing and equalizing gifts as needed to maintain a consistent value and standardization, ensuring every woman receives a high-quality experience.
- **Presentation & Care:** Beautify gifts to meet our presentation standards and ensure every gift includes a heartfelt note of support before it is sealed.
- **Event Support:** Join the team at local donation events to assist with on-site sorting and live inspections.

What You Bring to the Team

- **Exceptionally Detail-Oriented:** You have a "must-have" ability to spot the small things that make a big difference.
- **Creative Mindset:** You enjoy making things look beautiful and can work efficiently to meet our seasonal deadlines.
- **Strong Communication:** You have excellent verbal skills and work well in a collaborative environment.
- **Heart for the Mission:** You have a genuine interest in supporting women impacted by homelessness and giving back to your community.

Commitment & Logistics

- **Time:** A manageable commitment of **2–5 hours per month** during the drive season.
- **Duration:** Flexible options are available, from one-time event help to supporting the entire duration of the drive.
- **Tech Requirements:** No specific technology capabilities are required for this role.
- **Training:** Training is provided by your Local Coordinator at in-person sessions, or written guides.

shoeboxproject.ca

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Why Join Us?

This is a chance to build valuable, transferable skills while being a positive member of a mission-driven team. You will see firsthand how a community's generosity is transformed into a message of hope.

Screening Requirements

Applicants must complete a Volunteer application form.

How to Apply

The Shoebox Project is an equal opportunity charity committed to diversity, equity, and inclusion. We welcome all interested parties and provide accommodations upon request.

Complete our [General Volunteer Application Form](#) or Email: karen@shoeboxproject.com