



Non-Collection of Child Policy

If a child is not collected at the expected agreed time, after 20 minutes we will try calling the parent's/carer's contact numbers. If we are unable to contact the parents/carers, we will then try the emergency contact numbers. During this time, we will continue to safely look after the child.

If we are still unable to contact either the parent/carer or emergency contacts after a further hour, we will contact Children's Social Care: Multi Agency Safeguarding Hub (MASH) for guidance (01793 466903).

We will treat the non-collection of a child as an incident, will record the events accordingly and will inform Ofsted.

If you have any concerns, we will be happy to meet and discuss them with you.

Signed: Angela Jesson

Date: 17th September 2025

Review Date: 17th September
2026

Shine Bright Nursery

Athena House, 601 Delta Business Park, Welton Road, Swindon SN5 7XF

Telephone Number: 07359 358 827 Email: shinebright@jessonchildcare.com

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