

Recreation Program Leader

Canada Summer Jobs position | Nelson, BC | \$19/hour | 35 hours/week | Apply by May 8, 2026

Nelson Civic Theatre Society is hiring a Recreation Program Leader to help bring our summer community programming to life.

This role will support the planning and delivery of summer programs including community screenings, youth camps, film and arts events, market presence, outreach, and audience engagement activities. It is a great fit for someone who enjoys working with people, is organized and enthusiastic, and wants hands-on experience in community arts programming.

What you'll do

- Assist in planning and delivering summer community programs, screenings, and events
- Support event logistics including setup/takedown, ticketing, audience services, and concessions
- Conduct outreach to schools, families, and community partners to encourage inclusive participation
- Collect attendance, feedback, and focus information for evaluation and reporting
- Support outreach list-building and contact organization for schools, community groups, and future program promotion
- Help with Sketch Camp promotion and coordination
- Participate in post-event debriefs and help improve accessibility and engagement
- Represent NCTS at public events with professionalism, warmth, and enthusiasm
- Promote sustainability practices such as waste reduction and low-impact event operations

These responsibilities build directly on the approved CSJ role, which includes event delivery, outreach, evaluation, accessibility-minded improvement, professionalism in public-facing work, and environmental practices.

What we're looking for

- Strong communication and interpersonal skills
- Comfort working with the public, families, and community partners
- Good organization and follow-through
- Interest in arts, culture, community engagement, youth programming, or events
- Confidence using digital tools for communication, scheduling, and data collection
- A collaborative, positive approach

What you'll gain

This role is designed to help build adaptability, collaboration, communication, creativity, digital skills, numeracy, problem solving, and technical skills. It includes structured supervision and weekly mentorship.

Workplace and supports

NCTS is committed to a respectful, inclusive, and accessible workplace. Accommodation measures are available, and all summer staff receive one-to-one mentorship, weekly check-ins, and individualized support. We especially encourage applications from Indigenous youth, racialized youth, youth with disabilities, 2SLGBTQI+ youth, and youth from rural or remote communities.

Position details

- Temporary full-time summer position
- 35 hours/week
- \$19.00/hour
- Nelson, BC
- Flexible start date possible
- Position must be completed within the program period ending **August 29, 2026**

Eligibility

These positions are funded through Canada Summer Jobs, so applicants must meet CSJ eligibility requirements.

How to apply

[Apply through our application form](#) by **May 8, 2026**.