

The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on June 16th, 2025, at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on June 16th, 2025, at the Gambo Town Hall, Gambo, NL.

Members in Attendance:

Mayor Darren Dyke
Deputy Mayor Lori Moss
Councillor Thomas Burry
Councillor Dustin Hunt
Councillor Michael Paul
Town Clerk Lorne Greene
Administrative Clerk Robert Gullon

Members Absent:

Councillor Yvonne Oram

Visiting Delegates:

Baxter Collins
Tyler Hawkins

Mayor Dyke opened the meeting at 6:30pm.

Additions to the Agenda:

- Request for variance for 115-121 J.R. Smallwood Blvd.

Resolution: 2025-06-16-115 (T. Burry & L. Moss) Be it resolved to adopt the agenda of the Regular Meeting of Council of June 16th, 2025, as presented with the above-noted addition.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-116 (M. Paul & L. Moss) Be it resolved to adopt the minutes of the Regular Meeting of Council of April 14th, 2024, as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Business Arising from the Minutes:

Deputy Mayor Moss inquired as to the status of the repairs to the patio at the Smallwood Interpretation Centre. It was noted that the repairs have not been completed.

Resolution: 2025-06-16-117 (L. Moss & T. Burry) Be it resolved to adopt the minutes of the Regular Meeting of Council of May 5th, 2025, as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

There was no business arising from the minutes.

Resolution: 2025-06-16-118 (M. Paul & D. Dyke) Be it resolved to adopt the minutes of the Regular Meeting of Council of May 26th, 2025, as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

There was no business arising from the minutes.

New Business:

Item: Visiting Delegate Baxter Collins

Visiting Delegate Baxter Collins thanked Mayor Dyke and Council for their civic duty and spoke about the issue of low water pressure in his home. He noted that the house, built in 2016, experiences intermittent drops in pressure and explained that five homes are connected to a single water line. Mr. Collins advised that two Public Works employees visited the home and had taken water pressure readings: the first, taken last year, was 21 PSI; a subsequent reading was 65 PSI, illustrating the inconsistent nature of the pressure. He pointed out that Council had previously installed new water and sewer lines in another area to resolve a similar problem and further noted that a motion had been passed to improve water and sewer services in his area as well. However, when the project cost came in too high, it was abandoned—though the original motion to proceed was never formally rescinded. Mayor Dyke mentioned that preliminary discussions about the project had taken place with the Town Foreman and added that it could potentially be funded through a Capital Works Project. Councillor Burry inquired whether other residents had reported water pressure issues, and it was determined that the Town Office has not received any complaints, nor has Mr. Collins heard any concerns from his neighbors.

Mr. Collins also raised concerns about a ditch on Pioneer Road Extension. During high tide, water backs up into the ditch and seeps onto his nearby property. He noted that the ditch hasn't been cleaned out and cautioned that digging it too deep could worsen the problem by allowing more water in. It was recommended that the Town install a new culvert between the old rail bed and Pioneer Street, as the existing one is clogged with gravel and causes water to pool during heavy rain. The high tide flooding issue was suggested as a potential candidate for a climate change study. Town Clerk Lorne Greene advised that the ditch cleanout is already on the Town Foreman's list.

Lastly, Mr. Collins raised a safety concern involving the loader, which he observed traveling down J.R. Smallwood Blvd. with a full bucket of sand. Some of the sand spilled on the bridge near the Loggers Memorial Park, posing a particular hazard to motorcyclists. Deputy Mayor Moss and Councillor Hunt stated they would bring the matter forward at the next Occupational Health and Safety meeting.

Item: Visiting Delegate Tyler Hawkins

Visiting delegate Tyler Hawkins raised several concerns during his visit, beginning with a question about how property taxes are levied. He expressed frustration over the financial strain caused by yearly increases. Mayor Dyke explained that all residents of Gambo pay the same mil rate and that property values are reassessed annually by the Municipal Assessment Agency. Councillor Burry added that homeowners may appeal their assessments, though this sometimes results in higher valuations. Mayor Dyke also noted that the mil rate itself has not increased in many years. Mr. Hawkins then asked when taxes are due, and the Town Clerk clarified that while taxes are officially due by the end of June, residents may arrange payment plans such as post-dated cheques to pay throughout the year, with interest not applied until early in the new year.

Mr. Hawkins also expressed disappointment at missing cleanup week, stating he was unaware of it and suggested that letters should be mailed to inform residents. In response, Deputy Mayor Moss recommended using the Voyent Alert system, which is available to those without social media or access to the community channel. It was noted that cleanup week had been promoted through multiple channels, including the Town's Facebook page, Voyent Alert, the community channel, and posters in both post offices.

Mr. Hawkins further raised concerns about a recent incident on Forest Road, where water service was temporarily shut off with only five minutes' notice due to a construction crew accidentally striking a water line; repairs took approximately 45 minutes. He felt the notice was insufficient. Councillor Hunt agreed and inquired who had given the notice, to which Mr. Hawkins responded that it came from a construction company employee. Finally, he asked when the road, cut open for the water and sewer work, would be repaved, citing a potential risk of washout. It was confirmed that Forest Road is not included in this year's street paving RFQ.

Lastly, Mr. Hawkins expressed concern regarding noise from the construction activities on Forest Road, noting that they sometimes continue until ten o'clock at night. It was noted that this is within the Town of Gambo's noise regulations.

Item: 2025 Municipal General Elections

The upcoming 2025 Municipal General Election, scheduled for October 2nd, was discussed. Council considered whether to hold a separate ballot for the position of mayor or to elect the mayor by a vote of Council. It was resolved to proceed with the latter option, based on the view that holding a separate mayoral ballot could result in the loss of strong candidates for Council who might otherwise be unsuccessful in a mayoral race.

Resolution: 2025-06-16-119 (T. Burry & D. Hunt) Be it resolved that Council will discontinue the separate election for Mayor in the Town of Gambo.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Correspondence (Information):

Received From	Received On	Details
Municipalities NL	Apr-16-25	infoNOTE
Municipal Assessment Agency	Apr-17-25	Re. Parcel ID numbers

Municipalities NL	Apr-26-25	infoNOTE
MAA	Mar-28-25	Update on MAA
S.A.M.	May-2-25	Keynote Speaker Confirmed
Gov. NL	May-6-25	Emergency Preparedness Week
GACC	May-12-25	Immigration Pathways
Municipalities NL	May-5-25	Celebrating Municipal Awareness Week
Gander Int'l Airport	May-5-25	Annual Public Meeting on May 14th
Municipalities NL	May-7-25	infoNOTE
CNWM	May-9-25	Weather-related collection interruption
Municipalities NL	May-13-25	Re. Improving Cellular Service
Municipalities NL	May-15-25	infoNOTE
MAA	May-12-25	Re. Potential Postal Strike
MAA	Mar-2-25	Update on MAA Agency
Municipalities NL	May-21-25	infoNOTE
CPWA-NL	May-20-25	National Public Works Weeks
Municipalities NL	May-28-25	infoNOTE
MNL	May-28-25	Tomorrow's Towns Summit
Municipalities NL	Jun-4-25	infoNOTE
Gov. NL	Jun-10-25	Community Consultation and Information Sharing
Municipalities NL	Jun-11-25	Re. social media
Municipalities NL	Jun-11-25	infoNOTE

Correspondence (Action):

Received From	Received On	Details
Gov. NL	Apr-15-25	Vote by Mail Info
Gov. NL	Apr-14-25	NL DFAP Approval
Gov. NL	May-15-25	Letter from Paul Pike, MHA
Gov. NL	May-7-25	Approval to Borrow – Water Intake
Smart Sense	May-15-25	Program Overview
Gov. NL	May-15-25	Summer Employment Program Funding
Gov. NL	May-21-25	Capital Investment Plan Approval
Municipalities NL	May-21-25	Survey re, Upcoming Elections
MAA	May-21-25	2026 Valuation Report
Municipalities NL	May-22-25	Electric Vehicle Chargers
SPR Associates	May-17-25	Survey Request
Tract Consulting	May-22-25	Funding Programs
Gander Int'l Airport	May-22-25	Call for Board Members
RCMP	May-23-25	Reporting of Crime
Gov. NL	May-6-25	Boil Water Advisory
Gov. NL	May-22-25	Removal of Boil Water Advisory
MAA	Jun-9-25	Clar Simmons Scholarship Open
FCM	Jun-9-25	Funding Agreement
Belaire Direct	Jun-5-25	Insurance Offer
Elvis Loveless, MHA	Jun-4-25	Re. Crosswalk at GCYC

TRACT	Jun-3-25	Funding Opportunities
Trudy Burry	Jun-2-25	Recommendation
Plant-Based Treaty	Jun-2-25	Climate Plan
Gov. NL	Jun-2-25	Notice of Hearing
Gov. NL	Jun-2-25	Tourism Listings 2026
Gov. NL	May-30-25	CBA Tool for climate risks
Gov. NL	May-29-25	Smith's Road Street Improvements
Gov. NL	May-28-25	Re. Emergency Preparedness Plan
Gov. NL	May-29-25	Call for Proposals for Community Violence Prevention Grants
Gov. NL	May-27-25	Call for CEEP Applications
CPWA	May-27-25	Membership Opportunity
Gov. NL	May-28-25	JCP Approval #359681
Gov. NL	May-28-25	JCP Approval #359738
Gov. NL	May-28-25	Municipal General Election 2025
Gov. NL	Jun-9-25	Bridge Inspection
Gov. NL	Jun-12-25	Boil Water Advisory

Item: Vote by Mail Information

The Department of Municipal and Provincial Affairs has informed that towns and cities may choose to implement a vote by mail system in an election according to section 54 of the Municipal Elections Act. It was decided to not use this option for the upcoming Municipal General Election.

Item: Disaster Financial Assistance Program Approval

An approval letter has been received from the Newfoundland and Labrador Disaster Financial Assistance Program to repair roads damaged during the storm surge in January. The following roads have been slated for repairs: Marine Dr., Cabot Rd, Monchy Rd., Carolina Rd., and Riverview Dr. This funding is allocated to bring the roads back to pre-disaster conditions only. The remaining roads that sustained damage would have to be repaired using Gas Tax Funds. It was noted that it is unfair if the Town must utilize Gas Tax Funds to repair damages that were caused through no fault of the Town. It was suggested to arrange a meeting with MHA John Haggie to discuss this issue with Council. It was further noted that repairs to the patio at the Smallwood Interpretation Centre as well as the tree removal from Middle Brook Trail and David Smallwood Park were approved through the Disaster Financial Assistance Program.

Item: MHA Paul Pike – Introductory Letter

Paul Pike, MHA, has been appointed Minister of Municipal Affairs and Community Engagement and has sent correspondence to Municipal Leaders formally introducing himself by providing background information relating to his experience prior to the appointment.

Item: Water Intake Extension – Approval to Borrow

An Approval to Borrow in the amount of \$25,356.00 for Project 17-GI-22-00053 – Water Intake Extension, had been approved by the Department of Municipal and Provincial Affairs. Mayor Dyke indicated that work on this project will begin soon.

Item: Smart Sense Program

Smart Sense is a grant-funded program that provides real time information on how energy is used and lost in municipal facilities. It was noted that Council is not interested in this initiative at this time.

Item: Summer Employment Program for Students Approval – Agreement 359751

An approval for funding in the amount of \$4,840.00 has been approved through the Summer Employment Program for a Groundskeeper position. It was discussed that Recreation could avail of this position to help with the summer Recreation Program. The province has allowed the change in job titles.

Item: Capital Investment Plan Approval – Municipal Plan

The Capital Investment Plan submitted to the Department of Municipal Affairs and Community Engagement to redevelop the Town of Gambo Municipal Plan in the amount of \$27,500.00 has been approved.

Item: Elections Survey – Municipalities Newfoundland and Labrador

MNL is starting a Make Your Mark Campaign initiative ahead of the Municipal General Elections scheduled for October 2nd. Councillors are invited to participate in a survey as part of the initiative.

Item: Municipal Assessment Agency – 2026 Valuation Results

The Municipal Assessment Agency has released the 2026 Valuation Results. It was noted that Gambo will see an increase in valuation of 10.45%.

Item: Electric Vehicle Chargers – Municipalities Newfoundland and Labrador

Electric Vehicle Chargers are available through CANOE Procurement. It was discussed that Council would not pursue this initiative.

Item: Survey Invitation to Defend Canada, Canadian Jobs and Veterans

Dr. Ted Harvey has invited Council to take a survey to defend Canada, Canadian jobs and veterans.

Item: Tract Consulting – Funding Opportunities

Tract Consulting sent correspondence informing of funding opportunities for housing and unencumbered lands assessments as well as asset management and climate change adaptation plans.

Item: Gander International Airport – Board Member Applications

The Gander International Airport is seeking members to serve on its Board of Directors in 2026. Interested parties can submit applications to info@ganderairport.com.

Item: RCMP – Crime Reporting

The RCMP has sent an email from the media section regarding the reporting of crimes. RCMP NL can be reached 24 hours a day, seven days a week at (800)-709-7267. If the matter is an emergency, please call 911. You can also make an anonymous report by contacting Crime Stoppers: #SayItHere 1-800-222-TIPS (8477), visit www.nlcrimestoppers.com

Item Boil Water Advisory

A Boil Water Advisory was recommended on May 6th, 2025, by the Department of Digital Government and Service NL. This boil order was lifted on May 22nd, 2025.

Item: Clar Simmons Scholarship

The Municipal Assessment Agency is pleased to announce that the Clar Simmons Scholarship is now accepting applications from students graduating in 2025. It is available to students whose parents or guardian is employed by a municipality that is a client of the Municipal Assessment Agency. The deadline for applications is August 22nd, 2025.

Item: Federation of Canadian Municipalities – Funding Decision

An approval letter was received from The Federation of Canadian Municipalities advising that the Town has been approved for a grant of up to \$70,000.00 for the Rural NL Cohort – Town of Gambo Watershed Delineated Climate Adaptation Planning.

Resolution: 2025-06-16-120 (D. Hunt & T. Burry) Be it resolved to accept funding from the Federation of Canadian Municipalities in the amount of up to \$70,000.00 for the Project Rural NL Cohort – Town of Gambo Watershed Delineated Climate Adaptation Planning. The Town will provide funding in the amount of \$7,777.00 in an in-kind contribution.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: BelairDirect – Insurance Offer

Municipalities NL has partnered with BelairDirect to offer savings to members on home and auto insurance.

Item: Department of Transportation and Infrastructure – Installation of Marked Crosswalk

The Department of Transportation and Infrastructure issued correspondence in response to a request to place a marked crosswalk on J.R. Smallwood Blvd. between the GCYC and the Anglican Church. The correspondence noted that an initial assessment determined that a crosswalk is feasible, but a detailed on-site review is required before any decisions can be made.

Item: Tract Consulting Ltd.

There was correspondence received relating to available funding to help grow municipalities.

Item: Resident Correspondence

An email was received outlining suggestions for improved communication between the Town and residents. It was suggested that there should be an electronic noticeboard at the end of Centennial Road to display public notices. It was noted that while an electronic noticeboard is not currently feasible, a bulletin board will be placed in the lobby of the Town Office to display public notices.

Item: Plant-Based Treaty

The Plant-Based Treaty is an initiative to encourage a shift towards healthier, plant-based diets. To date, 41 municipalities across the globe have joined the initiative.

Item: Notice of Hearing for June 19th, 2025

A Notice of Hearing was received regarding an appeal for a sawmill permit for 525 J.R. Smallwood Blvd., Gambo, NL. The hearing is scheduled for June 19th, 2025.

Item: NL Tourism Portal – Renewal for 2026

The Tourism Portal is accepting renewals for the 2026 season. It was noted that the David Smallwood Park and the Smallwood Interpretation Centre have been removed from the portal.

Item: Department of Environment and Climate Change – CBA Tool

The Department of Environment and Climate Change has developed a range of tools to help cities, towns and local service districts better understand and plan for the impact of climate change. These tools include local temperature and precipitation projections, flood risk mapping studies and alerts, river monitoring systems and coastal erosion guidance. A user-friendly cost-benefit analysis tool is currently being developed. There are plans to pilot test this tool and develop case studies for several communities including the Town of Gambo. The Town of Gambo is being invited to participate in this initiative by reviewing draft materials, providing feedback and ensuring the tool reflects local conditions and priorities. Council decided that we will participate in this program.

Item: Municipal Capital Works – Smith’s Road Approval

The Department of Transportation and Infrastructure has approved funding for street improvements to Smith’s Road with a total project cost of \$386,118.00. The total eligible cost of \$350,145.00 after the GST rebate will be funded 50-50 between the province and the municipality.

Item: Municipal Affairs and Community Engagement

There was correspondence received reminding all municipalities of the requirement to have an up-to-date Emergency Management Plan in place. This plan must be reviewed and updated at least once every three years to ensure it remains relevant and effective in addressing potential emergencies. It was noted that we are in the process of updating our plan.

Item: Community Violence Prevention – Call for Proposals

A call for proposals has been announced for the 2025 Community Violence Prevention Grants Program. Economic Development Officer Amy Tiller has reviewed this application.

Item: Community Enhancement Employment Program

The Community Enhancement Employment Program is accepting applications with a deadline of June 20th, 2025. An application has been submitted for the construction of a sunshade at the Fun-n-Sun, construction of new picnic tables, and garbage and recycling receptacles.

Item: Canadian Public Works Association NL

The Canadian Public Works Association NL sent correspondence inviting municipal members to become a part of a dynamic network of professionals that are dedicated to shaping the future of public infrastructure and services in the province. The benefits of joining were outlined such as training and certification programs, networking opportunities, timely updates on policy and regulation changes.

Item: JCP Approval – Application 359738

The Department of Immigration, Population Growth and Skills has approved a Job Creation Partnership Application for a Visitor Information Coordinator for fifteen weeks.

Item: JCP Approval – Application 359681

The Department of Immigration, Population Growth and Skills has approved a Job Creation Partnership Application for the 2025 Festival and Events staff for fifteen weeks.

Item: Bridge Inspection

The Department of Transportation and Infrastructure will be conducting a bridge inspection near Gambo on the TCH on Wednesday, June 18th, 2025, from 7:00am to 6:00pm.

Item: Boil Water Advisory

A Boil Water Advisory was issued on June 12th, 2025

Finance:

Item: Janitorial Contract

The Janitorial Contract has been extended to July 30th, 2025. A Request for Services for a new contract will be advertised with the stipulation that there will be two price quotes required, one that would exclude the Gambo Community Youth Centre until the building has been refurbished and the other would include the building upon completion.

Item: Fire Hydrants

Resolution: 2025-06-16-121 (L. Moss & M. Paul) Be it resolved to approve the purchase of two fire hydrants from Crane Supply in the amount of \$7,705.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Travel Claim – Mayor Darren Dyke

Resolution: 2025-06-16-122 (L. Moss & M. Paul) Be it resolved to approve Mayor Dyke's travel claim in the amount of \$194.19 for the 2025 Municipal Symposium.

In Favor: Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Claimant

Resolution Carried

Item: Make-A-Wish Run the Rock Donation

Resolution: 2025-06-16-123 (M. Paul & D. Hunt) Be it resolved to donate \$100.00 to the Make-A-Wish Run the Rock event.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Assessment Review Commissioner

Resolution: 2025-06-16-124 (M. Paul & L. Moss) Be it resolved to accept the proposal and to appoint Greg Rumbolt as the Assessment Review Commissioner in the amount of \$150.00 per hour plus travel expenses in accordance with provincial guidelines.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: GAEC Employees

Lorne, Town Clerk, noted that we would be rehiring two employees for the summer through the Gambo and Area Employment Corporation.

Item: Vendor-Aged Trial Balance - Goulding's Wholesale

Resolution: 2025-06-16-125 (M. Paul & D. Hunt) Be it resolved to approve the Vendor-Aged Trial Balance for Goulding's Wholesale Ltd. in the amount of \$339.13.

In Favor: Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Employee of Goulding's Wholesale Ltd.

Resolution Carried

Item: Vendor-Aged Trial Balance - J.I. Pritchett & Sons Ltd.

Resolution: 2025-06-16-126 (M. Paul & T. Burry) Be it resolved to approve the Vendor-Aged Trial Balance for J.I. Pritchett & Sons Ltd. in the amount of \$86.19.

In Favor: Mayor D. Dyke

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Vendor-Aged Trial Balance

Resolution: 2025-06-16-127 (M. Paul & D. Hunt) Be it resolved to approve the remaining Vendor-Aged Trial Balance in the amount of \$90,324.28.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Accounts Payable Cheque Register - Mayor Dyke Travel Claim

Resolution: 2025-06-16-128 (M. Paul & D. Hunt) Be it resolved to approve the Accounts Payable Cheque Register for Mayor Dyke's travel claims to attend the MNL Symposium and a meeting in Dover in the total amount of \$234.56 with cheque numbers 0000028232 and 0000028255.

In Favor: Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Claimant

Resolution Carried

Item: Accounts Payable Cheque Register - J.I. Pritchett & Sons Ltd.

Resolution: 2025-06-16-129 (M. Paul & T. Burry) Be it resolved to approve the Accounts Payable Cheque Register for J.I. Pritchett & Sons Ltd. in the amount of \$812.54 with cheque number 0000028207.

In Favor: Mayor D. Dyke

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Accounts Payable Cheque Register

Resolution: 2025-06-16-130 (M. Paul & D. Hunt) Be it resolved to approve the remaining Accounts Payable Cheque Register in the amount of \$186,328.79.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Lift Station Inspections

Xylem provided a quote to inspect the lift stations in the amount of \$9,500.00. It was decided not to proceed with the inspection for 2025 as we have several lift stations being retrofitted.

Item: Smith's Road Paving Project

Resolution: 2025-06-16-131 (L. Moss & M. Paul) Be it resolved that we the Ultimate Recipient the Town of Gambo accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated May 29th, 2025, project number 17-MCW-26-00003 – Street Improvements – Smith's Road with a total project value of \$386,118.00. This Council agrees to provide the Ultimate Recipient share value of \$175,072.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Gambo.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Climate Change Challenge Fund Approval

There was an estimate to upgrade to heat pumps at the Walsh House in the amount of \$22,000.00. It was noted that the Walsh House burns just over two tons of oil annually so; therefore, the maximum funding that could be received was in the amount of \$6,447.60. It was decided not to proceed at this time.

Item: Bank Reconciliation - April 2025

Resolution: 2025-06-16-132 (L. Moss & M. Paul) Be it resolved to approve the April 2025 Bank Reconciliation in the amount of \$362,813.05.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Vendor Permit for Joey's Lookout

An individual has requested information on the cost of a vendor's permit for Joey's Lookout if they were to set up there a couple of days every two weeks. It was discussed that an application could be reviewed for the third vendor for 2026 with the stipulation that it could be approved until the end of July. It was decided that the \$550.00 seasonal vendor permit fee would be charged.

Item: Canada Day Budget

Resolution: 2025-06-16-133 (L. Moss & M. Paul) Be it resolved to approve a budget in the amount of \$2,000.00 for this year's Canada Day celebration.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Paving Quotes

Resolution: 2025-06-16-134 (L. Moss & M. Paul) Be it resolved to award the quote for the paving of road areas on J.R. Smallwood Blvd., Marine Dr., Beothuck Cres., Centennial Rd., and Walter's Ln. to Feltham's Construction in the amount of \$20,123.16.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Welding Quotes

Resolution: 2025-06-16-135 (L. Moss & T. Burry) Be it resolved to award the quote for the welding of the Kubota to Parsons Excavation and Landscaping in the amount of \$200.00 per hour.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt
Opposed: Councillor M. Paul
Conflict of Interest: 0
Resolution Carried

Item: Sewer Pump Purchase

Resolution: 2025-06-16-136 (L. Moss & M. Paul) Be it resolved to purchase a new sewer pump in the amount of \$14,127.95 plus HST.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0
Conflict of Interest: 0
Resolution Carried

Item: Commercial Steel Doors Quotes

Resolution: 2025-06-16-137 (L. Moss & M. Paul) Be it resolved to award the quote for two commercial steel doors to Glovertown Home Hardware in the amount of \$3,967.49.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0
Conflict of Interest: 0
Resolution Carried

Item: Account Adjustments

Resolution: 2025-06-16-138 (L. Moss & M. Paul) Be it resolved to approve the following accounts adjustments: STAPC001 in the amount of \$26.01; TREND001 in the amount of \$50.00; PRITF002 in the amount of \$300.00; FELTB010 in the amount of \$1,000.00; CRITJ002 in the amount of \$300.00; COLOR001 in the amount of \$50.00; PRITR002 in the amount of \$200.00; and WHITT003 in the amount of \$2,521.87.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0
Conflict of Interest: 0
Resolution Carried

Item: Vendor-Aged Trial Balance - Fluent Information Management Systems Inc., HITECH Communications Ltd., NL Association of Fire Services

Resolution: 2025-06-16-139 (M. Paul & D. Hunt) Be it resolved to approve the Vendor-Aged Trial Balance for Fluent Information Systems Inc. in the amount of \$1,380.00, HITECH Communications Ltd. in the amount of \$1,405.28, and NL Association of Fire Services in the amount of \$504.14.

In Favor: Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0
Conflict of Interest: Mayor D. Dyke - Member of the Gambo Fire Department
Resolution Carried

Item: Vendor-Aged Trial Balance - J.I. Pritchett & Sons Ltd.

Resolution: 2025-06-16-140 (M. Paul & D. Hunt) Be it resolved to approve the Vendor-Aged Trial Balance for J.I. Pritchett & Sons Ltd. in the amount of \$2,314.97.

In Favor: Mayor D. Dyke

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Vendor-Aged Trial Balance

Resolution: 2025-06-16-141 (M. Paul & L. Moss) Be it resolved to approve the remaining Vendor-Aged Trial Balance on the amount of \$61,297.91.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Accounts Payable Cheque Register - Goulding's Wholesale Ltd. & Municipalities Newfoundland and Labrador

Resolution: 2025-06-16-142 (M. Paul & T. Burry) Be it resolved to approve the Accounts Payable Cheque Register for Goulding's Wholesale Ltd. in the amount of \$339.13 with cheque number 0000028319 and the Municipalities Newfoundland and Labrador in the amount of \$350.00 with cheque number 0000028325.

In Favor: Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Mayor D. Dyk - Employee of Goulding's Wholesale Ltd. and attendee of the 2025 NL Municipal Symposium

Resolution Carried

Item: Accounts Payable Cheque Register - J.I. Pritchett & Sons Ltd.

Resolution: 2025-06-16-143 (M. Paul & D. Hunt) Be it resolved to approve the Accounts Payable Cheque Register for J.I. Pritchett & Sons Ltd. in the amount of \$946.67 with cheque number 0000028322.

In Favor: Mayor D. Dyke

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Accounts Payable Cheque Register

Resolution: 2025-06-16-144 (M. Paul & D. Hunt) Be it resolved to approve the remaining Accounts Payable Cheque Register in the amount of \$147,259.87.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Public Works:

- A permit application was received for a dog grooming business to be located at 27 Victoria Drive. Due to the current zoning in the Municipal Plan and Development Regulations, it was noted that the application could not be approved.
- A permit application was received for a small engine repair business to be located at 204 J.R. Smallwood Blvd. The applicant provided clarification that they would use a tent on the property for storage of personal machinery and the garage would be used to conduct the business.

Resolution: 2025-06-16-145 (T. Burry & D. Hunt) Be it resolved to approve the permit application for a small engine repair business to be located at 204 J.R. Smallwood Blvd. with the understanding that the business would be carried out in the existing garage.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Correspondence was received from the property owner of 260 J.R. Smallwood Blvd. requesting to have the water and sewer lines rerouted as they currently pass through their property. The Town Foreman estimated the cost of this project to be \$1,307.00. It was noted that the homeowner is willing to pay for this. It was further discussed to send correspondence to the homeowner of 262 J.R. Smallwood Blvd. suggesting that it would be a good opportunity to upgrade their sewer line that runs from the property boundary line to the house.

- Smallwood Academy requested to put a porta potty on the Track and Field Facility for the exclusive use of students, noting that it would be locked outside of school hours. It was decided to deny this request due to lack of security after school hours.
- Correspondence was received requesting information on the rental of the Village Green for a wedding in 2026. They requestee was sent a copy of the Village Green Rental Policy.
- A resident requested permission to collect fallen trees on a piece of property near the Anglican Church. They were advised to contact the property owner to discuss. The property owner was contacted and would not permit the removal of trees due to safety concerns.
- The grader hasn't been received from the Department of Transportation and Infrastructure Depot in Grand Falls-Windsor.
- There was correspondence received from a resident of Gambo Pond relating to a floating dock for the area. The resident has been advised that the application for the floating dock would be submitted to Crown Land again.
- A resident at 53 J.R. Smallwood Blvd. has submitted a permit application to move house onto the property.

Resolution: 2025-06-16-146 (M. Paul & T. Burry) Be it resolved to approve the permit to move a house onto the property located at 53 J.R. Smallwood Blvd.

In Favor: Mayor D. Dyke,

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss – Relative to Applicant

Resolution Carried

- Water drainage issues have been identified at 6 Mill Rd. Several solutions were discussed. It was suggested to place a culvert across the road and ditch along Bell Aliant's property to the brook.
- A resident of Gambo Pond requested a culvert that is in the Town Yard. It was noted that we have use for the culverts.
- Sports and Recreation requested grubbing and Class "A" for the Track and Field Parking Lot. This is on the list for Public Works but has not been completed yet.
- The grading at the Fun-n-Sun and Clay Cove area has been completed.
- The platform at the Loggers Memorial has been removed and Class "A" placed there.
- Community Cleanup was held on May 31st, 2025. Deputy Mayor Moss suggested scheduling the event in May next year because of the mosquitos, heat, etc.
- The vendor Smoked & Smashed has applied for a vendor permit for the 2025 season.

Resolution: 2025-06-16-147 (M. Paul & T. Burry) Be it resolved to approve the vendor permit application for Smoked & Smashed.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

- A change to the Vehicle Policy was discussed to allow the Town Foreman and on-call staff to take work vehicles home.

Resolution: 2025-06-16-148 (M. Paul & T. Burry) Be it resolved that the Town Vehicle Policy be amended to permit the Town Foreman and designated on-call staff to take Town vehicles home during their on-call periods. This allowance is granted strictly for work-related purposes and does not authorize any personal use of vehicles. Any indication of personal use will result in a review and potential further amendment of the policy.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, M. Paul

Opposed: 0

Conflict of Interest: Councillor D. Hunt – Relative to Town Foreman

Resolution Carried

- Deputy Mayor Moss thanked Public Works staff for their attention to road maintenance.
- The owner of the property located at 336 J.R. Smallwood Blvd. requested a permit to backfill the property. It was noted that correspondence previously sent to the property owner indicated that a permit would be issued after the services of an engineer were engaged and the required drawings were received regarding drainage, including the catch basins on the property. The property owner refused this stipulation.

Resolution: 2025-06-16-149 (T. Burry & M. Paul) Be it resolved that the application to backfill the property located at 336 J.R. Smallwood Boulevard be denied as the property owner has declined to comply with the requirement to engage a qualified engineer to provide drawings relating to a drainage plan including the catch basins.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

- The floating dock at the Smallwood Interpretation Centre will be moved closer to the boat launch this week.
- A discussion was had on the collection truck of Central Newfoundland Waste Management accessing the Bayview Road area due to the damages incurred to the road in the storm surge. It was noted that the truck could resume the normal collection on this road.
- The Department of Fisheries, Forestry and Agriculture is proposing an amendment to the Crown Zone 3 Five-Year Forestry Operating Plan (2022-2026). The project is proposed in District 5, approximately 7.2 kilometers north of the Town of Benton. The amendment would create a new harvest block covering 61 hectares which would be balanced by reducing harvesting elsewhere.

Resolution: 2025-06-16-150 (T. Burry & D. Hunt) Be it resolved to approve the Amendment to Zone 03 - FMD 05-2022-2026 Five Year Operating Plan as proposed by the Department of Fisheries, Forestry and Agriculture.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

- A resident at 8 Monchy Road has requested permission to connect to the town sewer. It was noted that this request will be granted under the condition that the property owner engages the service of a surveyor/engineer to determine if there is sufficient grade to allow the connection. It was further noted that the property owner will be responsible for all costs in completing this work.
- A resident at 590 J.R. Smallwood Blvd. had concerns regarding water pressure. This issue was discussed in the "New Business" section above.
- A resident of Cabot Road has a concern relating to water drainage.

Human Resources:

- No Report.
- Deputy Mayor Moss advised that the Town Clerk, Lorne Greene has been nominated for the Derrick Bragg Leadership Award.

Occupational Health & Safety:

- Forms have been revised for second quarter inspections scheduled for June 23rd, 2025.
- Councillor Hunt advised that the quarterly inspections would be completed next week with the OHS Committee Meeting to follow shortly thereafter. He also requested an email address for the Fire Department Representative of the Committee. Further, he requested an iPad or a computer for the Town Foreman. It was noted that this is not in the budget.

Emergency Planning:

- Councillor Burry and Town Clerk Lorne Greene met with Stephen Ash of the Emergency Services Division to commence the updating of the Emergency Preparedness Plan.

Regulations

- No Report
- A meeting is scheduled for June 19th, 2025. It was noted to send an email to the Committee Members regarding this meeting.

Age Friendly:

- No Report.

Sports & Recreation:

- A meeting was held on June 9th, 2025, and this was the last meeting before the summer break.
- Students have been hired for the Summer Program.
- Registration for the Summer Program is scheduled for June 17th-18th, 2025. The Summer Program runs from July 2nd to August 14th, 2025.
- Softball is going well.
- The Splash Pad and the Fun-n-Sun are open for the season.
- The gates are in the pool at the Fun-n-Sun.
- New sand is required for the volleyball court.

Gambo Fire Department

- Mayor Dyke thanked everyone who availed of the opportunity to attend Fire School.
- A closing BBQ before the summer break is scheduled for June 21st, 2025.
- A moose burger sale is scheduled for June 28th, 2025.
- Councillor Hunt inquired regarding clothing for the Fire Department Members. Mayor Dyke advised that there is a Special Assistance Grant application submitted for clothing.

SEDCOR:

- A meeting was held on June 7th, 2025.
- A discussion was had on the new Sensory Trail. It was noted that this trail does not come under the Trails Committee of SEDCOR as it is under the direction of Council.
- There will be an appeal for new members. Councillor Hunt was appointed as liaison to SEDCOR from Council.
- The committee is currently organized as follows: Chairperson: Tom Burry; Co-Chair and Heritage: Fred Jeans; Finance: Karen Feltham; Membership: Minnie Osmond; Trails: Arnold Beck; Secretary: Janet Davis.
- The committee expressed its interest to sit in on interviews for the student positions hired under the SEDCOR banner.

Library:

- No Report.

Sensory Inclusion Trail:

- No Report.

Town Clerk Report:

- There have been two applications approved for a JCP, one for the festival and one for the Visitor Information Centre. I recently spoke with an official from the Department and was told that the festival application would be reviewed this year but starting next year, repetitive requests would not be reviewed. We have advertised twice for both JCPs. We have recommended a person for the Festival and Events Coordinator. We had one applicant on the VIC position but were unable to reach her to schedule an interview.
- Stephen Ash, Regional Emergency Management and Planning Officer with the Emergency Services Division, was here on May 6th to begin an update of our Emergency Preparedness Plan. Councillor Burry and I worked with the Planning Officer to update the plan with the required changes.
- Smith Community Planning and Baird Planning Associates were here on May 8th and June 5th to begin the review of the Municipal Plan and Development Regulations.
- Our 2024 Financial Audit commenced on May 20th – May 22nd, 2025. There is one other item that requires a review from our office relating to the provision of uncollectible taxes.
- The Compost Tumblers have been received. We received forty in total and over twenty have been sold.
- The closing date for the sale of the Smallwood Interpretation Centre has been moved to August 20th, 2025. I have provided the list of repairs that will be completed prior to closing. I have confirmed that the garage will be shingled, the patio repaired, and the tree removed. The Purchase and Sale Agreement is with our lawyer for review.
- The Purchase and Sale Agreement for the David Smallwood Park has been forwarded to the purchasers for their review.
- I have the sample of the accounts payable transactions sent for the Public Procurement Audit.
- Our Utility Workers have started work for the season as of May 12th, 2025.
- There was vandalism at the Chlorine House on the weekend of May 4th, 2025. The system has been repaired but we still must replace the steel doors in the building. I will gather the costs for this vandalism after all the work is completed. This vandalism resulted in a Boil Water Advisory. The RCMP advised that there wasn't any evidence to collect from the scene so; therefore, there wasn't much that could be done at that time. He suggested installing security cameras in the area. The Boil Order was lifted on Thursday, May 22nd, 2025.
- I have worked with the insurance adjuster for the Gambo Community Youth Centre as it relates to the inventory and repairs to the lower level as well as the exterior of the building. The contractor for the repairs will be BELFOR Property Restoration. I will schedule the repairs with the contractor and will advise you of the timeline once it is established.
- I received an email from an insurance adjuster regarding the water and wind damage claim to the roof at the Fire Hall Building. A payout is recommended but I have a question regarding the claim. I have emailed the adjuster and am currently awaiting a response.
- We received \$4,840 in funding for a Groundskeeper Assistant under the Provincial Student Program. We have a similar position with SEDCOR so with your approval, I will transfer the student to Recreation as they have four positions but require six.
- We have two Baby Changing Tables installed at the washrooms at the Fun-N-Sun as there currently isn't any there. We received a \$100 donation from a resident of Dover for a payment towards this purchase.

- Amy and I attended the Tomorrow's Town Meeting on May 14th, 2025. We discussed funding for the Sensory Trail as well as the Tourism Redevelopment Plan. He suggested to talk to Council regarding further ideas for Tomorrow's Town.
- I have the documents for the extension to the Janitorial Contract signed by the Contractor and myself.
- We had an incident in the Town Yard with a contractor delivering topsoil. The matter is with Newfoundland Power. The pole has been replaced and the work on the building must be completed.
- We have received the Issue for Approval Documents for Project 17-MCW-25-00026 - Gambo Chlorine Generator.
- We have received the Issue for Approval Documents for Project 17-MCW-25-00027 - Gambo Fire Hall Generator.
- The flowmeters for wastewater effluent monitoring have been received and installed.
- I have the Appeal Hearing on Thursday, June 19th, 2025, regarding the property of 525 J.R. Smallwood Blvd.
- The commercial vehicles have been inspected. The GMC is taken off the road and the trailer cannot be licenced due to severe corrosion issues
- Robert and I attended a webinar on the Transitional Authorization for wastewater effluent reporting. They are anticipating 2040 for the Town of Gambo. This will result in a reduction in sampling from monthly to quarterly and annual reporting instead of quarterly reporting.
- The electrical issues pertaining to the Walsh House that were identified in the recent OHS Committee Meeting have been resolved.
- I have applied for a Special Assistance Grant in the amount of \$30,000.00 and have received notification that we have received approval.
- We are currently under a Boil Water Advisory as of June 12th, 2025.
- The next Regular Meeting will be on July 14th, 2025.

Mayor's Report:

- Mayor Dyke received a request to attend the Special Olympic Opening Ceremonies in Gander on July 3rd, 2025. He is unable to attend this event. Councillor Paul will advise of his availability to attend this event.

Resolution: 2025-06-16-151 (T. Burry & D. Hunt) Be it resolved to enter a Closed Meeting at 10:13pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-152 (M. Paul & D. Hunt) Be it resolved to return to a Regular Meeting at 10:40pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-153 (M. Paul & D. Hunt) Be it resolved to send correspondence to the property owner of 22 O'Reilly Street to remove the concrete slab located on the property.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-154 (T. Burry & M. Paul) Be it resolved to rescind motions 2024-11-27-356 and 2024-11-27-357 and have the most senior union employee assume the Acting Town Foreman position when the Town Foreman is absent.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-155 (D. Hunt & M. Paul) Be it resolved to commence the rezoning of 111 Gambo Pond Road currently operating as the Mint Brook Park.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-06-16-156 (M. Paul & D. Hunt) Be it resolved to adjourn the meeting at 10:43pm.

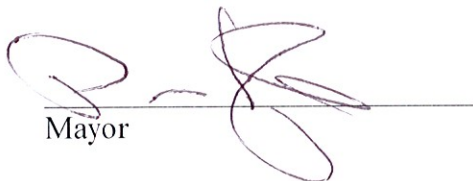
In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors T. Burry, D. Hunt, M. Paul

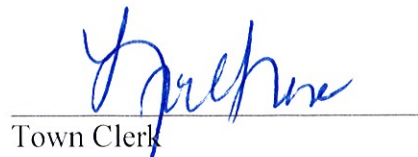
Opposed: 0

Conflict of Interest: 0

Resolution Carried



Mayor



Town Clerk