

The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on July 14th, 2025, at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on July 14th, 2025, at the Gambo Town Hall, Gambo, NL.

Members in Attendance:

Mayor Darren Dyke
Deputy Mayor Lori Moss
Councillor Michael Paul
Town Clerk Lorne Greene
Administrative Clerk Robert Gullon

Members Absent:

Councillor Thomas Burry
Councillor Dustin Hunt

Mayor Dyke called the meeting to order at 6:33pm.

Additions to the Agenda:

- Lorne, Town Clerk, requested that the quotes for an equipment trailer be added to the meeting agenda.

Resolution: 2025-07-14-157 (M. Paul & L. Moss) Be it resolved to adopt the agenda of the Regular Meeting of Council of July 14th, 2025, as presented with the above-noted addition.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-07-14-158 (M. Paul & L. Moss) Be it resolved to adopt the minutes of the Regular Meeting of Council of June 16th, 2025, as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

There is no business arising from the Minutes of June 16th, 2025, Regular Meeting.

New Business: 2025 Municipal General Election

Resolution: 2025-07-14-159 (M. Paul & L. Moss) Be it resolved to appoint Administrative Clerk Robert Gullon as the Alternative Returning Officer for the 2025 Municipal General Election.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-07-14-160 (M. Paul & L. Moss) Be it resolved to schedule one Nomination Day for the 2025 Municipal General Election on September 10th, 2025, from 8:00am to 8:00pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-07-14-161 (M. Paul & L. Moss) Be it resolved to schedule an Advance Poll for the 2025 Municipal General Election on September 27th, 2025.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Quotes for Equipment Trailer

Three quotes were received for an equipment trailer to float the Kubota U55-4 excavator. NL Kubota submitted the lowest quote in the amount of \$22,425.00.

Resolution: 2025-07-14-162 (M. Paul & L. Moss) Be it resolved to purchase an equipment trailer from NL Kubota in the amount of \$22,425.00 including HST.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-07-14-163 (M. Paul & L. Moss) Be it resolved to seek approval to borrow from the Venture Credit Union in the amount of \$22,425.00 for an Equipment Trailer. This loan will have a term of three years with an amortization period of three years and an interest rate of 4.99% with a monthly payment of \$672.00.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Resolution: 2025-07-14-164 (M. Paul & L. Moss) Be it resolved to seek approval from the Department of Municipal Affairs and Community Engagement to borrow from the Venture Credit Union in the amount of \$22,425.00 for an Equipment Trailer. This loan will have a term of three years with an amortization period of three years and an interest rate of 4.99% with a monthly payment of \$672.00.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Special Olympics

Councillor Paul attended the opening ceremonies for the Special Olympics in Gander on July 3rd, 2025. He offered congratulations to all the athletes and noted that the opening ceremonies were very well done. He noted that four athletes participated from Gambo with each one receiving medals.

Correspondence (Information):

Received From	Received On	Details
Municipalities NL	July 2-25	infoNOTE
Municipalities NL	June 19-25	infoNOTE
Municipalities NL	June 18-25	Earn Interest on Municipal Funds
Tomorrow's Towns	June 17-25	Rural Outreach Webinar on Jun 19 th
Municipalities NL	June 25-25	infoNOTE
S.A.M.	June 26-25	Summer Newsletter
MAA	June 26-25	Update of June 6 th Committee Meeting
Gov. NL	June 30-25	2025 Exemptions
MANL	July 7-25	Updates
Govt. of NL & Labrador	July 9-25	Changes to MI Master Construction Specs
Museum Association	July 10-25	Renewal of 2025-2026 MANL Membership
Govt. of NL & Labrador	July 9-25	Newfoundland Power Inc. Easement
Municipalities NL & Labrador	July 9-25	infoNote July 9 th , 2025
Govt. of NL & Labrador	July 10-25	Circular – Updates from Municipal Infrastructure

Correspondence (Action):

Received From	Received On	Details
Municipalities NL	June 25-25	Conference and Trade Show
Gov. NL	June 19-25	Special Assistance Grant
Equal Voice NL	June 18-25	Campaign School
Gov. NL	June 2-25	Community Garden Grant
Gov. Canada	June 28-25	Wastewater Update
Municipalities NL	June 29-25	Tomorrow's Towns
Gov. NL	June 30-25	Risk Management Framework
Municipalities NL	July 8-25	Lunch & Learn: Risk Management
Lorilee A. Sharpe	July 10-25	Appeal #15-006-077-026
Canadian Association of Fire Chiefs	July 10-25	2025 National Fire Chief of the Year Awards
Water Resources Management	July 3-25	Anticipated Water Shortages
Councillor Yvonne Oram	July 10-25	Resignation

Item: 2025 MNL Conference and Trade Show

The 2025 MNL Conference and Trade Show is scheduled for November 20th-22nd, 2025, in Corner Brook and registration is now open. It was decided to defer the registration until after the General Election on October 2nd, 2025.

Item: Special Assistance Grant – Project #17-SAG-26-016

The Department of Municipal Affairs and Community Engagement approved a Special Assistance Grant Application in the amount of \$23,586.02 for Project # 17-SAG-26-016 to assist with the cost of emergency repairs to Lift Stations 12 and 13.

Item: Equal Voice NL Campaign School

Equal Voice NL is holding a virtual campaign school on July 15th and July 17th, 2025. These are online sessions designed to equip women and gender-diverse individuals with the skills, knowledge and resources needed to run for municipal office in Newfoundland and Labrador.

Item: Community Garden Grant

The Town has been approved for a grant of \$750.00 from the Community Garden Support Program.

Item: Wastewater Effluent Systems Regulations

The newsletter for Wastewater Effluent System Regulations noted that second quarter monitoring reports are due on August 14th, 2025.

Item: Tomorrow Summit - Municipalities NL

Tomorrow Summits are scheduled from July-August in various locations throughout the province. These are free, one-day events filled with practical ideas, powerful discussions, and inspiring people working to make our communities stronger. Topics include climate action, food security, healthy built environments, environmental stewardship, and heritage and arts.

Item: Risk Management Framework Rollout

The Department of Transportation and Infrastructure, Municipal Infrastructure, will be incorporating a formalized Risk Management Framework in all future projects. This framework aims to identify and mitigate a variety of risks that are present in municipal infrastructure construction and project management.

Item: Municipalities NL - Lunch & Learn – Human Risk Management Platform

Municipalities NL has scheduled a Lunch & Learn in St. John's on July 17th, 2025. The topic is human risk within municipal operations – It's not one size fits all.

Item: National Fire Chief Awards

The Fire Underwriters Survey and the National Association of Fire Chiefs are sponsoring the 2025 National Fire Chief of the Year event. This is an opportunity to recognize excellence for the Fire Chief and the region's commitment to public safety. The deadline for submissions is July 25th, 2025. Mayor Dyke requested that the correspondence be forwarded to the Fire Department for their review.

Item: Anticipated Water Shortages - Summer 2025

The Department of Environment and Climate Change - Water Resources Division would like to remind all communities across Newfoundland and Labrador of the potential for water shortages due to seasonal conditions. The Department encourages water conservation practices, monitoring local water supply levels closely and reviewing and updating contingency plans.

Item: Appeal Hearing - 525 J.R. Smallwood Blvd.

The Appeal Hearing for a commercial sawmill application for 525 J.R. Smallwood Blvd. was held on June 19th, 2025. After a thorough review of the matter including documents provided in the Appeal package and the evidence provided at the hearing, it was noted that the “Adjudicator confirms the decision of the Town of Gambo to deny a permit to the Appellants for the operation of a commercial sawmill at 525 J.R. Smallwood Boulevard in the Town of Gambo.”

Item: Councillor Yvonne Oram – Resignation

On July 10th, 2024, Councillor Yvonne Oram submitted her formal resignation from Council.

Finance:

Item: Councillor Paul - Travel Claim

Resolution: 2025-07-14-165 (L. Moss & D. Dyke) Be it resolved to approve Councillor Paul’s travel claim in the amount of \$38.82 for attendance at the Special Olympics Opening Ceremonies in Gander.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Opposed: 0

Conflict of Interest: Councillor M. Paul - Claimant

Resolution Carried

Item: K&D Pratt - Monitoring System

K&D Pratt provided a quote in the amount of \$7,895.66 including HST for a security and monitoring system for the chlorine house. It was decided to defer this for a discussion in the 2026 budget.

Item: Correspondence - 8 Pond’s Road

Resolution: 2025-07-14-166 (L. Moss & M. Paul) Be it resolved to make an adjustment to the account PARSG004 for the water and sewer tax and the waste management fee for 8 Pond’s Road in the amount of \$345.00.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Agricultural Tax Exemption - LA Farms Inc.

Resolution: 2025-07-14-167 (L. Moss & M. Paul) Be it resolved to approve the Agricultural Real Property Tax Exemption for LA Farms Inc. in the amount of \$1,431.25 for the 2025 taxation year as per subsection 121(j) of the Towns and Local Service District Act.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Request for Quotes - Janitorial Services

Resolution: 2025-07-14-168 (M. Paul & D. Dyke) Be it resolved to accept the quote submitted by TDR Commercial Cleaning in the amount of \$21,450.00 for all buildings including the GCYC per year plus HST and \$20,410.00 for all buildings excluding the GCYC until the renovations are complete. The contract for services will be for two years.

In Favor: Mayor Darren Dyke

Councillor M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Relative of owner of TDR Commercial Cleaning

Resolution Carried

Item: Account Adjustments

Resolution: 2025-07-14-169 (L. Moss & M. Paul) Be it resolved to approve an adjustment to account FIFIB001 in the amount of \$30.00.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Vendor-Aged Trial Balance - Goulding's Wholesale Ltd.

Resolution: 2025-07-14-170 (M. Paul & L. Moss) Be it resolved to approve the Vendor-Aged Trial Balance for Goulding's Wholesale Ltd. in the amount of \$123.19.

In Favor: Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Employee of Goulding's Wholesale Ltd.

Resolution Carried

Item: Vendor-Aged Trial Balance - J.I. Pritchett & Sons Ltd.

Resolution: 2025-07-14-171 (M. Paul & D. Dyke) Be It resolved to approve the Vendor-Aged Trial Balance for J.I. Pritchett & Sons Ltd. in the amount of \$7,345.97.

In Favor: Mayor Darren Dyke

Councillor M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Vendor-Aged Trial Balance

Resolution: 2025-07-14-172 (M. Paul & L. Moss) Be it resolved to approve the remaining Vendor-Aged Trial Balance in the amount of \$118,886.69.

Regular Meeting of July 14th, 2025

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Accounts Payable Cheque Register - Fluent Information Management Systems, HITECH Communications Ltd., NL Association of Fire Services

Resolution: 2025-07-14-173 (M. Paul & L. Moss) Be it resolved to approve the Accounts Payable Cheque Register for Fluent Information Management Systems in the amount of \$1,380.00 with cheque number 0000028388; HITECH Communications Ltd., in the amount of \$ 1,405.28 with cheque number 0000028392; and NL Association of Fire Services in the amount of \$504.14 with cheque number 0000028400.

In Favor: Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: Mayor Darren Dyke - Member of the Gambo Fire Department

Resolution Carried

Item: Accounts Payable Cheque Register - J.I. Pritchett & Sons Ltd.

Resolution: 2025-07-14-174 (M. Paul & D. Dyke) Be it resolved to approve the Accounts Payable Cheque Register in the amount of \$2,314.97 with cheque number 0000028393.

In Favor: Mayor Darren Dyke
Councillor M. Paul

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Resolution Carried

Item: Remaining Accounts Payable Cheque Register

Resolution: 2025-07-14-175 (M. Paul & L. Moss) Be it resolved to approve the remaining Accounts Payable Cheque Register in the amount of \$126,861.21.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Public Works:

Item: Mineral Exploration Application

The Department of Industry, Energy and Technology, Mineral Lands Division has received an application for exploration approval with referral number E250190. The application was forwarded for the Town's awareness as the current proposed work is not a concern in terms of impacting the Gambo River at this time.

Item: Xplore Optical Line Terminal and Slack Span Installation

Resolution: 2025-07-14-176 (M. Paul & L. Moss) Be it resolved to approve Xplore's plan to install an Optical Line Terminal and Slack Span at the corner of Bonaventure Avenue. and J.R. Smallwood Blvd.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Request for Variance - 115-121 J.R. Smallwood Blvd.

A Request for Variance was issued on May 29th, 2025, to allow for an accessory building to be constructed at the above-noted property with no representation received. The subject property is located within the Mixed Development Zone which has a maximum floor area of 125 square metres for accessory buildings. Regulation 12 of the Town of Gambo Municipal Plan and Development Regulations permits Council, in its discretion, to approve a variance of the development standards up to a maximum of ten percent.

Resolution: 2025-07-14-177 (M. Paul & L. Moss) Be it resolved to approve the Request for Variance of ten percent to the maximum floor area for an accessory building to be located at 115-121 J.R. Smallwood Blvd. based on Regulation 12(1) - Variances of the Town of Gambo's Municipal Plan 2014-2024.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: 19 Lane's Road - Fence Application

Resolution: 2025-07-14-178 (M. Paul & L. Moss) Be it resolved to approve the special permit application for an 8-foot fence to be located at 19 Lane's Road.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss

Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Item: Correspondence – 545 J.R. Smallwood Blvd.

There was correspondence received regarding the non-collection of a large load of oversized household garbage from the property. It was discussed that the items that were not collected were bulk items such as chesterfields that had not been covered as was the requirement for this year's cleanup week. It was noted that our Public Works Employees were following the direction of Council. Further, it was discussed that any remaining curbside waste that was not collected is because it did not meet the guidelines (i.e. sofas, chairs, mattresses, etc. must be covered). The Town Clerk was advised to issue a public notice stating that uncollected waste must be removed from the curbside within two weeks or Council would be exploring alternate ways to have the waste removed.

Item: Lakeside Drive Emergency Exit

There have been written concerns received at the office regarding reports of speeding vehicles using the emergency road exit of the Mint Brook Campground. This presents a safety hazard for pedestrians in the Lakeside Drive area where visibility and foot traffic are concerns. It was decided to send correspondence to the property owner requesting that the necessary steps be taken to prevent vehicles, ATV's and other off-road vehicles from accessing the emergency road exit under non-emergency circumstances.

Item: Vendor Permit - Michelle's Catering

Resolution: 2025-07-14-179 (M. Paul & L. Moss) Be it resolved to approve the Vendor Permit for Michelle's Catering for 2025.

In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Human Resources:

- No Report.

Occupational Health & Safety:

- No Report.

Emergency Planning:

- No Report.

Regulations:

- No Report.
- A meeting is scheduled for July 17th, 2025.

Age Friendly:

- No Report.

Recreation:

- Programs are going well.
- The softball team won silver at a recent tournament.

Gambo Fire Department:

- There have been 49 calls so far this year. It was noted that the average number of calls per year is 24.
- Moose burgers will be sold at Smallwood Days.

SEDCOR:

- No Report.

Gambo Public Library:

- No Report.

Sensory Trail:

- No Report. New benches were placed on the trail.

Town Clerk's Report:

- The Assessment Appeal Hearing has been scheduled for Monday, July 21st, 2025.
- Both JCP Programs have commenced, the Festival and Events JCP and the Visitor Information JCP.
- The Appeal Hearing for the sawmill permit for 525 J.R. Smallwood Blvd. was on June 19th, 2025.
- I submitted a Request for Reconsideration on June 19th, 2025, following the recent DFA approval.
- The Limited Call for the Engineering for the Smallwood Interpretation Centre Patio Repair has been issued with a closing date of July 17th, 2025.
- The Development Regulation Amendment for accessory buildings has been advertised with a closing date of July 21st, 2025, to receive comments.
- The required documentation has been submitted to FCM for the recent funding approval for the FCM Kittiwake Coast Climate Adaptation Project.
- The application for the boat launch at Gambo Pond has been resubmitted to Crown Lands.
- I met with a former resident earlier today regarding the Alder Bowl Plaque. He is interested in acquiring the plaque. I told him that it would be a decision of Council as to his request.
- The next Regular Meeting will be on August 11th, 2025

Mayor's Report:

- Mayor Dyke noted that constant multiple calls to the Town Office regarding the same concerns will not be tolerated.
- The Kittiwake Joint Council report has been completed and is in the office for Council's review.

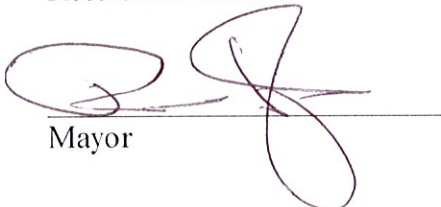
Resolution: 2025-07-14-180 (M. Paul & L. Moss) Be it resolved to adjourn the meeting at 7:55pm.

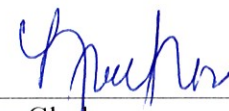
In Favor: Mayor Darren Dyke, Deputy Mayor L. Moss
Councillor M. Paul

Opposed: 0

Conflict of Interest: 0

Resolution Carried



Mayor

Town Clerk