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## The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on January 13<sup>th</sup>, 2026, at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on January 13<sup>th</sup>, 2026, at the Gambo Town Hall, Gambo, NL.

### **Members in Attendance:**

Mayor Peter Lush  
Deputy Mayor Lori Moss  
Councillor Charlene Kean  
Councillor Minnie Osmond  
Councillor Tracy Penney  
Councillor Darryl Taylor  
Town Clerk Lorne Greene

### **Members Absent:**

Councillor Morgan Cooze

### **Visiting Delegate**

Jerry Broderick

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Mayor Lush called the meeting to order at 6:56pm.

Mayor Lush requested to add the position of Town Manager to the agenda.

**Resolution: 2026-01-13-001 (T. Penney & M. Osmond)** Be it resolved to adopt the agenda of the Regular Meeting of Council of January 13<sup>th</sup>, 2026, as presented with the above-noted addition.  
In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Resolution: 2026-01-13-002 (D. Taylor & L. Moss)** Be it resolved to adopt the minutes of the Regular Meeting of Council of December 16<sup>th</sup>, 2025, as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

### **Business Arising from the Minutes:**

Lorne, Town Clerk, provided an update on the sale of the Smallwood Interpretation Centre. It was noted that the repairs have been completed and the real estate transaction can now proceed.

Mayor Lush reminded all Councillors to register for the mandatory training as there is a deadline to have the training completed. Councillor Taylor advised that all the dates for the training courses are full.

Mayor Lush advised that the Department of Municipal and Community Affairs had called the office with inquiries regarding the 2026 Municipal Budget and advised Lorne, Town Clerk, that the 2026 Tax Rate Structure had to be revised based on the changes outlined in the new Towns

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and Local Service Districts Act more particularly: the minimum tax calculation. It was noted that the office is currently working on this issue.

### New Business:

#### **Item: Visiting Delegate, Jerry Broderick**

Mr. Broderick, Visiting Delegate, advised that he has lived in Gambo Pond for eighteen years and does understand Gambo Pond. He indicated that there are 135 cabins on that road. He stated that his issue is proper access for snowmobilers as the Gambo South Trail and Pioneer Street are not ideal for snowmachines. He is suggesting leaving six to seven feet unplowed for the snow machines on Mint Brook Resource Road as the road becomes icy and then must be sanded thus making the conditions even worse. Mayor Lush advised that the Chair of the Public Works Committee meet with our Public Works Employees and discussed this issue.

Deputy Mayor Moss advised that an application has been re-submitted to Crown Lands for the boat launch. Mayor Lush advised that we have repairs to the trail included in the 2026 Budget. Council thanked him for his concerns.

#### **Item: Assessment Review Commissioner**

**Resolution: 2026-01-13-003 (L. Moss & T. Penney)** Be it resolved to appoint Greg Rumbolt as the Assessment Review Commissioner for 2026 in the amount of \$150.00 per hour plus travel expenses in accordance with provincial guidelines.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

#### **Item: Tentative Offer of Employment - Town Manager**

**Resolution: 2026-01-13-004 (L. Moss & C. Kean)** Be it resolved that Council approve the issuance of an offer of employment to Stephen Stockley for the position of Town Manager, and the execution of a satisfactory employment agreement and that the letter of offer and further that the Mayor and Town Clerk be authorized to finalize and execute the employment agreement on behalf of the Town upon Council's approval.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

#### Council Meeting Correspondence (Information)

Received From	Received on	Details
Municipalities NL	Dec-02-2025	Call for MNL Committee members
Municipalities NL	Dec-03-2025	infoNote Dec.3
Newfoundland and Labrador Tourism	Dec-04-2025	Call for 2025 tourism Achievement Award Nominations
Dept. of Justice and Public Safety	Dec-04-2025	Course Offering

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Gov't NL	Dec-04-2025	Removal of Boil Water Advisory-Town of Gambo
CNWM	Dec-04-2025	Supporting your Community with Waste sorting, Diversion, and Safety Education
Municipalities NL	Dec-07-2025	MNL conference wrap and info for members
Department of Municipal and Community Affairs	Dec-08-2025	Increase in Hours for Employment Insurance Eligibility
Municipalities NL	Dec-10-2025	infoNOTE Dec. 10
Municipalities NL	Dec-11-2025	Tourism Webinar with Hospitality NL and the Dept. of Tourism, Culture, Arts and Recreations
RCMP	Dec-11-2025	Monthly Crime Statistics Report for November 2025
Dept. of Tourism, Culture, Arts and Recreation	Dec-12-2025	Free Webinar: Put your Town on the Map for Travellers
Stewardship Association of Municipalities	Dec-16-2025	SAM Newsletter #48 Winter 2025
Municipalities NL	Dec-17-2025	infoNOTE Dec. 17
Stewardship Association of Municipalities	Dec-18-2025	Notice of 2026 Newfoundland and labrador Habitat Conservation Workshop
Municipal Assessment Agency	Dec-19-2025	Municipal Assessment Agency Board Election
Municipal Assessment Agency	Dec-22-2025	Mayor Tony R. Keats, the recent MAA Board Election. Thank you, message
Ticketscene	Jan-03-2026	Let's Grow Community Events in Gambo Together - Ticketscene Introduction
Gov't NL	Jan-03-2026	Save the date - 2026 Water & Wastewater Workshop
Municipalities NL	Jan-07-2026	infoNote Jan 7

Council Meeting Correspondence (Action)

Received From	Received on	Details
SEDCOR	Oct-03-2025	SEDCOR Report for Council
CNWM	Dec-04-2025	Supporting Your Community with Waste Sorting, Diversion, and Safety Education

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Municipalities NL	Dec-08-2025	MNL seeking host town for 2026 Central Regional Meeting
WorkplaceNL	Dec-09-2025	Save the Date for Psychological Health and Safety Week 2026!
NL Health Services	Dec-09-2025	Central Zone is set to restart it's bi-weekly virtual meetings
Association of Municipal Police & Enforcement Officers	Dec-09-2025	Introducing our Association to your Municipality
Department of Municipal and Community Affairs	Dec-09-2025	Mandatory Orientation Training
Department of Transportation and Infrastructure	Dec-11-2025	17-GI-24-0000r & 17 GI-254-00093 - Life Stations Upgrades
Associations for New Canadians	Dec-18-2025	Presentation to Gambo
ATIPP	Dec-18-2025	Virtual Training Schedule - Module 5-ATIPP
Dept. of Justice and Public Safety	Dec-18-2025	B.E.M. & E.O.C.M. Course Offering
Gov't NL	Jan 03-2026	Long Service Award - Darren Dyke
WorkplaceNL	Jan-06-2026	Workplace NL January 2026 Webinars and Workshops
Department of Municipal and Community Affairs	Jan-05-2026	Mandatory Orientation Training - Time Zone Guidance
MANL-Museum Association of NL	Jan-06-2026	Funding Support Available to MANL Members to Attend the 2026 Museums Canada
Gov't NL	Jan-07-2026	ATIPP Sessions
Department of Municipal and Community Affairs	Jan-07-2026	Follow-up on tourism Accommodation Tax
Gov't NL	Jan-09-2026	Call for 2026 Travel Offers as Advertising Campaign Launches
C.P.W.A.	Jan-09-2026	Notice of Spring Conference in Clarenville-May 6-8, 26

**Item: SEDCOR Report for Council**

SEDCOR would like to congratulate the Town Council of Gambo and the individual Councillors on the recent election. SEDCOR is looking forward to working with the new Council in improving and promoting our Town through meetings and discussions on a regular basis. It was decided that Council would meet with SEDCOR on January 27<sup>th</sup>, 2026, at 6:30 pm.

**Item: CNWM**

Central Newfoundland Waste Management (CNWM) is committed to helping municipalities and local service districts across our region promote proper recyclables sorting, encourage waste diversion, and support safe waste-handling practices. They recognize that education and awareness

are key to keeping our communities clean, safe and environmentally responsible and they are there to help. CNWM is pleased to share that they have begun using the Voyent Alert system to give greater flexibility in how they communicate with residents across the Central Region. They encourage everyone to sign up, including the residents of our communities, through the Voyent Alert App or by visiting their website (<https://voyent-alert.com/community/>). It was suggested to place this on the Facebook page and Lorne advised that it has been added.

**Item: Municipalities NL**

MNL staff and Board are currently in the planning stages for the 2026 Regional Meetings. MNL are looking for Central Region Member Municipalities interested in hosting the Central Regional Meeting in September 2026. It was noted that we do not have enough accommodations in town to host this event.

**Item: WorkplaceNL**

Psychological Health and Safety Week is dedicated to raising awareness of psychological health and safety in the workplace. An invitation to attend a series of free webinars to learn practical solutions for lowering the risk of psychological hazards is outlined.

**Item: NL Health Services**

NL Health Services, Central Zone is set to restart its bi-weekly virtual meetings with municipal leaders throughout the Zone. These meetings have played a crucial role in helping us shape and deliver better care for the people of Central Newfoundland. NL Health Services will implement a schedule of bi-weekly meetings by Family Care Team area, rather than one large Central Zone meeting. The goal is to meet with each area twice a year, ensuring the region's voice is heard and that there is ample time to discuss the topics that matter most. Meetings will be held virtually via Microsoft Teams on Mondays at 3:00 p.m. The hope is that a member from each town council or local service district will attend these meetings and engage in discussions about healthcare services in your area. Lorne, Town Clerk, was advised to forward any correspondence regarding these meetings to Council.

**Item: Association of Municipal Police & Enforcement Officers**

The NLAMPEO is dedicated to promoting professionalism, consistency, and collaboration among municipal enforcement officers throughout Newfoundland and Labrador. Each year, the Association hosts an annual training conference designed to enhance the skills and knowledge of enforcement personnel. In addition to the annual conference, the Association offers webinars and training sessions throughout the year, ensuring that members have continued access to current and relevant educational opportunities. Membership in the NLAMPEO also provides municipalities with a direct line of communication with the provincial government, supporting efforts to enhance enforcement standards, build enforcement capacity, and improve overall community safety across the province. It was noted that we do not have Enforcement Officers and that we rely on the RCMP.

**Item: Department of Municipal and Community Affairs**

The Municipal Conduct Regulations under the Municipal Conduct Act require that all Councillors complete mandatory orientation training within six months of being sworn or affirmed into office. As such, all Councillors elected during the 2025 Municipal General Election are required to

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complete mandatory orientation training, including Councillors who have previously completed Modules 1-5, in a previous term of council. Attached is the schedule for virtual training sessions for Modules 1-4 for December 2025 and January 2026.

### **Item: Approval to Call Public Tender - Department of Transportation and Infrastructure - 17-GI-24-00004 & 17-Gi-24-00093 - Lift Station Upgrades.**

In accordance with recently submitted plans, specifications, cost estimate and earlier approved funds, approval is hereby given to proceed with a public tender call for the above noted project.

### **Item: Associations for New Canadians**

The Project Assistant for the SEA Project - An Anti-human trafficking project by the Association for New Canadians is looking at the possibility of hosting a presentation in the Town of Gambo to raise awareness of human trafficking in communities and support newcomers who may be experiencing exploitation in the province. It was discussed to invite the team to present at the next Regular Meeting of Council on February 3<sup>rd</sup>, 2026.

### **Item: Virtual Training Schedule - Module 5 - ATIPP**

The ATIPP Office is pleased to provide the Virtual Training Schedule for Module 5 - ATIPP. Please note that Module 5 - ATIPP is mandatory for all Councillors and CAOs. To register, click Module 5 - ATIPP link in the correspondence provided.

### **Item: Department of Justice and Public Safety**

The Emergency Services Division will be offering a Basic Emergency Management (B.E.M.) & an Emergency Operations Center Management (E.O.C.M.) course in Gander on January 20<sup>th</sup>-22<sup>nd</sup>, 2026, from 8:30 am - 4:30 pm. There is no cost to attend the course, however travel, meals, and accommodation are the responsibility of the participant. It was noted that Councillor Penney and Councillor Osmond have been registered to attend.

### **Item: Gov't NL**

The Department of Municipal and Community Affairs has been presenting long service awards to Mayors, Deputy Mayors, and Councillors since 1983. Awards are presented to individuals who have served on municipal councils and have accumulated 12, 16, 20, 25, 30, 35, 40, and 50 years of service. Darren Dyke, Past Mayor and Councillor, is eligible to receive an award certificate in recognition of 16 years of municipal service. It was noted that a Certificate of Appreciation and Plaque was presented at our recent Christmas social and congratulations and appreciation was extended for his many dedicated years of municipal service and contributions to municipal government.

### **Item: WorkplaceNL**

A list of free webinars and workshops is scheduled for January 2026.

### **Item: Department of Municipal and Community Affairs**

As a follow up to December 9<sup>th</sup>, 2025, this circular is regarding Mandatory Orientation Training and time zone guidance, the circular contains key points and information regarding time discrepancies for Virtual Mandatory Municipal Training Sessions (Modules 1-4).

**Item: MANL - Museum Association of NL**

MANL is pleased to share that the Museum Association of Newfoundland and Labrador (MANL) has received funding support from the Department of Tourism, Culture, Arts and Recreation to assist MANL members in attending the 2026 Museums Canada Summit Museums: Rock Solid.

**Item: ATIPP Sessions**

The ATIPP Office will be offering in-person sessions for Module 5 – ATIPP in our area in the latter part of February. It was suggested to reach out to try and arrange a session for Council.

**Item: Department of Municipal and Community Affairs**

Section 129 of the Towns and Locals Service District Act (the “Act”) authorized towns to implement a tourist accommodation tax. Towns can use the revenue generated by a tourism accommodation tax directly for tourism purposes, or indirectly, by providing grants to third party organizations that deliver tourism programs and services. While implementation of the tourism accommodation tax is discretionary, towns that decide to establish this tax must create a by-law in accordance with Section 129 of the Act.

**Item: 2026 Travel Offers**

Tourism operators in Newfoundland and Labrador are encouraged to add, review and update their Travel Offers in preparation for the upcoming season. As the province kicks-off a national advertising campaign on January 12<sup>th</sup>, 2026, website traffic to NewfoundlandLabrador.com will surge as travelers begin planning and booking for 2026.

**Item: C.P.W.A.**

An invitation is being extended to participate in the upcoming Newfoundland and Labrador Chapter of Canadian Public Works Association Spring Conference being held at the Clarenville Inn in Clarenville, NL, May 6<sup>th</sup> – 8<sup>th</sup>, 2026.

**Finance Committee:**

**Item: Crown Lands Application - Kittiwake Trail System**

An application has been submitted to Crown Lands for land that will become a part of the Kittiwake Trail System. Receipt of the application fee in the amount of \$172.50 is tabled for information purposes.

**Item: Gander and Area Chamber of Commerce - 2026 Membership Renewal**

**Resolution: 2026-01-13-005 (D. Taylor & C. Kean)** Be it resolved to approve the renewal of the 2026 Annual Membership to the Gander and Area Chamber in the amount of \$183.43.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Correspondence - Gambo 50+ Group**

In correspondence dated November 29<sup>th</sup>, 2025, a list of items that were lost in the fire at the Gambo Community Youth Centre were outlined. It was discussed that no renter's insurance was in place

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by the group and the lost items were not covered under the town's insurance claim. It was decided that correspondence would be sent to the Gambo 50+ Group denying the request for coverage of the lost items as there wasn't any renter's insurance on the equipment lost and the Town of Gambo's insurance did not reimburse for the lost items.

### **Item: Account Adjustment**

**Resolution: 2026-01-13-006 (D. Taylor & L. Moss)** Be it resolved to approve an account adjustment of \$750.00 for LANE0002 in the amount of \$750.00 as the business discontinued operations in 2023.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

### **Item: Arrears Sales**

**Resolution: 2026-01-13-007 (D. Taylor & L. Moss)** Be it resolved that the Town Clerk has confirmed that the Notice of Arrears for each of the following properties have been served in accordance with the *Towns and Local Service Districts Act* and the time-period set out therein has expired:

1. Henry Street;
2. 24 George Street;
3. 163 J.R. Smallwood Blvd;
4. 66 J.R. Smallwood Blvd;
5. 633-641 J.R. Smallwood Blvd; and
6. 316 J.R. Smallwood Blvd.

Further, the Town Clerk is authorized to sell the properties by Arrears Sales at a time and date set by the Town Clerk.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

### **Item: November 2025 Bank Reconciliation**

**Resolution: 2026-01-13-008 (D. Taylor & L. Moss)** Be it resolved to approve the November 2025 Bank Reconciliation in the amount of \$53,366.63.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

### **Item: Vendor-Aged Trial Balance - J.I. Pritchett's & Sons Ltd.**

**Resolution: 2026-01-13-009 (D. Taylor & C. Kean)** Be it resolved to approve the Vendor-Aged Trial Balance in the amount of \$1,093.27 for J.I. Pritchett's & Sons Ltd.

In Favor: Mayor P. Lush

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor  
Opposed: 0  
Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett's & Sons Ltd.  
Resolution Carried

**Item: Remaining Vendor-Aged Trial Balance**

**Resolution: 2026-01-13-010 (D. Taylor & L. Moss)** Be it resolved to approve the remaining Vendor-Aged Trial Balance in the amount of \$79,710.18.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Item: Accounts Payable Cheque Register**

**Resolution: 2026-01-13-011 (D. Taylor & L. Moss)** Be it resolved to approve the Accounts Payable Cheque Register in the amount of \$140,860.02.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Item: Gas Tax Reconciliation**

A reconciliation of the Gas Tax Funds and related Projects completed on January 2<sup>nd</sup>, 2026, was tabled for review and discussion.

**Item: Cabot Road Water and Sewer Upgrades - Project No. 88-2009-533**

**Resolution: 2026-01-13-012 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo reduce Project No.88-2009-533 - Cabot Road Water and Sewer Upgrades from the original approved amount of \$176,646.96 to the revised amount of \$170,998.58 and have the excess funding of \$5,648.38 added to the Capital Investment Plan for 2024-2034.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Item: Road Upgrades - Project No. 88-2016-5761**

**Resolution: 2026-01-13-013 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo reduce Project No.88-2016-5761 - Road Upgrades from the original approved amount of \$87,273.28 to the revised amount of \$87,148.00 and have the excess funding of \$125.28 added to the Capital Investment Plan for 2024-2034.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

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Conflict of Interest: 0  
Resolution Carried

**Item: Outdoor Recreation Facility - Project No. 88-2016-5805**

**Resolution: 2026-01-13-014 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo reduce Project No.88-2016-5805 - Outdoor Recreation Facility from the original approved amount of \$24,532.23 to the revised amount of \$24,402.00 and have the excess funding of \$130.23 added to the Capital Investment Plan for 2024-2034.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Item: Sewer System Upgrade - Project No. 88-2019-6922**

**Resolution: 2026-01-13-015 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo reduce Project No.88-2019-6922 - Sewer System Upgrade from the original approved amount of \$30,593.00 to the revised amount of \$26,584.00 and have the excess funding of \$4,009.00 added to the Capital Investment Plan for 2024-2034.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Item: Water Intake System Upgrade - Project No. 88-2019-6984**

**Resolution: 2026-01-13-016 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo reduce Project No.88-2019-6984 - Water Intake System Upgrade from the original approved amount of \$16,362.00 to the revised amount of \$15,702.00 and have the excess funding of \$660.00 added to the Capital Investment Plan for 2024-2034.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss  
Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0  
Conflict of Interest: 0  
Resolution Carried

**Public Works Committee:**

**Item: Mint Brook Camp Rezoning**

The correspondence received from the property owner has been reviewed by the Municipal Planner and he has provided comments. The Committee has reviewed all correspondence and has decided that Lots two and three are suitable for rezoning but Lots one and four are in the Environmental Protection Zone and will not be rezoned.

**Item: Development Application – 9 Centennial Road**

The application and the Discretionary Use Notice were reviewed, and it was noted the Developer will comply with the results of the Discretionary Use Notice.

**Resolution: 2026-01-13-017 (T. Penney & M. Osmond)** Be it resolved to approve the Development Application for eleven units to be constructed at 9 Centennial Road subject to the receipt of all government approvals.

In Favor: Mayor P. Lush,

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett's & Sons Ltd.

Resolution Carried

#### **Item: TDR Commercial Cleaning**

There was correspondence received from the business owner requesting permission to relocate the cleaning business from 443 J.R. Smallwood Blvd. to his property at 3 Clearview Drive and to operate as a home-based business providing cleaning services and the selling of cleaning products. The operation of a Home-based Business is permitted in the Residential Zone.

**Resolution: 2026-01-13-018 (D. Taylor & M. Osmond)** Be it resolved to approve the relocation of TDR Commercial Cleaning from 443 J.R. Smallwood Blvd. to 3 Clearview Drive as a Home-Based Business providing cleaning services and the sale of cleaning products.

In Favor: Mayor P. Lush,

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Relative of Business Owner

Resolution Carried

#### **Item: Property Clean-Up**

The correspondence received from Government Services regarding two properties in town was deferred until the Public Works Chair was available for further discussion.

#### **Item: Cost-Estimates - Road Upgrades - George Street, Job Street and Lane's Road**

The cost-estimates to upgrade the three streets outlined were tabled for information purposes.

#### **Item: Equipment**

The grader was discussed and it was noted that we require a report for the next meeting.

#### **Human Resources Committee:**

The position of Equipment Operator was discussed, and it was noted that it will be evaluated when the Town Manager is hired as to which position will be hired, Equipment Operator or Mechanic/Operator.

#### **Occupational Health and Safety Committee:**

- No Report. A meeting is scheduled for Thursday at 1:00 pm.

#### **Emergency Planning Committee:**

- No Report. Councillor Penney and Councillor Osmond will be attending Basic Emergency Management Training on January 20<sup>th</sup>, 2026, and a meeting will be scheduled after the training is completed.

**Regulations Committee:**

**Item: Arrears Sale By-Law**

**Resolution: 2026-01-13-019 (L. Moss & C. Kean)** Be it resolved to rescind the following resolution: **Resolution: 2025-08-11-211 (M. Paul & L. Moss)** Be it resolved to adopt the Arrears Sale By-Law as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Arrears Sale By-Law (Revised)**

**Resolution: 2026-01-13-020 (L. Moss & C. Kean)** Be it resolved to adopt the revised Arrears Sale By-Law as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Age-Friendly Committee:**

- No Report.

**Liaison Reports:**

**Recreation:**

- A Report from Amy, Recreation Director/Economic Development Officer, is in the Dropbox for review.

**Fire Department:**

- No Report.

**SEDCOR:**

- No Report.

**Gambo Public Library:**

- No Report.

**Sensory Inclusion Trail:**

- There was \$1,125.00 raised through the Christmas Lights Fundraiser plus lights and other items to place on the trail.
- Smallwood Academy's Skills Trade is working on one of the cabins to be a Gingerbread House for next year.
- A grant has been received in the amount of \$4,000.00 to construct a sensory wall along the dog park. This will be completed this summer.

**Smallwood Academy:**

- No Report.

**Town Clerk's Report**

- I have an Assessment Review Commission Appeal Hearing scheduled for Tuesday, January 20<sup>th</sup>, 2026, for a property.
- The Public Hearing for the Municipal Plan Review was held on December 4<sup>th</sup>, 2025.
- We held a Design Brief Meeting on December 18<sup>th</sup>, 2025, for the paving project on Smith's Road. We should receive drawings for review for this project by the end of January.
- We have another participant on the Community Enhancement Program. This program was able to provide hours for four employees for EI eligibility.
- I am finalizing the spec for the plow truck.
- The restoration work at the Gambo Community Youth Centre has been completed.
- The work at the Smallwood Interpretation Centre has been completed
- There was a work-related incident with an employee on December 28<sup>th</sup>, 2025.
- The Lift Station Project has been tendered with a closing date of January 14<sup>th</sup>, 2026.
- The next Regular Meeting will be on Tuesday, February 3<sup>rd</sup>, 2026.

**Mayor's Report:**

- Mayor Lush requested that all projects to be completed through Gas Tax Funds be tabled at the next Finance Committee Meeting so that approval can be secured for the spring.
- He further advised that the mandatory training and the position of the Town Manager were his priority.

**Resolution: 2026-01-13-021 (D. Taylor & M. Osmond)** Be it resolved to adjourn the meeting at 8:03 pm.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors C. Kean, M. Osmond, T. Penney, D. Taylor

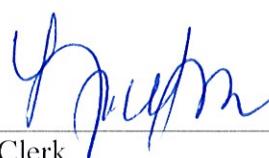
Opposed: 0

Conflict of Interest: 0

Resolution Carried



Mayor



Town Clerk