

The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on February 24<sup>th</sup>, 2026, at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on February 24<sup>th</sup>, 2026, at the Gambo Town Hall, Gambo, NL.

**Members in Attendance:**

Mayor Peter Lush  
Deputy Mayor Lori Moss  
Councillor Charlene Kean  
Councillor Morgan Cooze  
Councillor Minnie Osmond  
Councillor Tracy Penney  
Councillor Darryl Taylor  
Town Clerk Lorne Greene

**Visiting Delegates:**

Chris Brown

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Mayor Lush called the meeting to order at 7:03 pm.

**Resolution: 2026-02-24-040 (L. Moss & M. Osmond)** Be it resolved to adopt the agenda of the Regular Meeting of Council of February 24<sup>th</sup>, 2026, as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Resolution: 2026-02-24-041 (D. Taylor & T. Penney)** Be it resolved to adopt the minutes of the Regular Meeting of Council of February 3<sup>rd</sup>, 2026, as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Business Arising from the Minutes:**

Mayor Lush requested that a meeting be arranged with Crown Lands to discuss the boat launch application and the David Smallwood Park.

Deputy Mayor Moss asked for an update on the sale of the Smallwood Interpretation Centre. Lorne, Town Clerk, advised that further information is being requested relating to the taxation of the property and a letter of compliance is required.

**New Business:**

**Item: 2026 Smallwood Days**

A roundtable discussion was held regarding the 2026 Smallwood Days Festival more particularly, if we would be moving ahead with plans to hold the festival this year. Mayor Lush advised that a Councillor needs to be a liaison to the festival committee. It was discussed that Lorne, Town Clerk, would do the required work to check if any of the previous committee members would be interested in serving on the committee again this year. Everyone agreed to proceed with the 2026 Festival and it was noted that we would begin the process by placing an ad to the community to determine the volunteers that would be interested.

Council Meeting Correspondence (Information)

Received From	Received on	Details
MMSB	Jan-28-26	2025-2026 Community Waste Diversion Fund Proposal
Municipalities NL	Feb-04-26	MNL 2026 Committee Invitation WAGE
Municipalities NL	Feb-05-26	Feb. 5 infoNote
Trio	Feb-10-26	2026 Trio Pension Plan Special Payments
Municipalities NL	Feb-10-26	A message from Belair direct
Municipalities NL	Feb-11-26	infoNote Feb. 11

Council Meeting Correspondence (Action)

Received From	Received on	Details
The Stewardship Association of Municipalities Inc.	Feb-04-26	2026 NL Habitat Conservation Workshop Save the Date
Gov't NL	Feb-10-26	Council/Committee's obligation to having an emergency management plan.
FireSmart Canada	Feb-11-26	Congratulations! Your Prep Day Application has been approved
Municipalities NL	Feb-16-26	Small Town's Virtual Roundtable notice
NL Health Services	Feb-18-26	Invitation: Community Leadership Meeting with NL Health Services - Central Zone ( Mar 2 )
Easter Seals	Feb-19-26	Easter Seals Month Proclamation Request
NL Power	Feb-19-26	Join us at our Business Energy Forum

**Item: 2026 NL Habitat Conservation Workshop**

The Stewardship Association of Municipalities (SAM) Inc is extending an invitation and "Save the date" to the upcoming second annual 2026 Newfoundland and Labrador Habitat Conservation Workshop, in St. John's from May 28<sup>th</sup>-29<sup>th</sup> at the Capital Hotel.

**Item: Emergency Management Plan**

This correspondence is an official reminder of Council's obligation as it relates to having an Emergency Management Plan. Section 5 of The Emergency Services Act requires each Town and Local Service District to adopt an emergency management plan. An emergency management plan is a living document and ensures that the information contained within the plan is accurate as it is a vital component of emergency preparedness. The Emergency Services Division also recommends that community officials involved in emergency management have a minimum of Basic Emergency Management and Emergency Operations Centre Management training.

**Item: FireSmart Canada Prep Day Application**

The recently submitted Wildfire Community Preparedness Day (Prep Day) application has been approved. The Town of Gambo will receive \$500.00 to support a Prep Day event as well as a kit of Firesmart Canada resources.

**Item: Small Towns Virtual Roundtable**

This online meeting is an opportunity to discuss shared concerns and successes with municipal colleagues across the province. Attendance is open to Municipal Councillors and Administrators in towns with a population below 3000. The meeting is scheduled for 7:00 pm to 9:00 pm on Feb 25<sup>th</sup>, 2026.

**Item: Invitation to Community Leadership Meeting - NL Health Services**

A virtual meeting is scheduled for communities in the area of Gambo - St. Brendan's on Monday March 2<sup>nd</sup>, 2026, at 3:00 p.m. This meeting is an opportunity to provide updates on organizational information, to answer questions, and invite guest presenters based on the region's interests.

**Item: Invitation - Newfoundland Power**

An invitation was received to join Newfoundland Power at the Business Energy Forum on March 11<sup>th</sup>, 2026, in Gander. This is an opportunity to network with Business and Municipal Leaders to hear about projects taking place in our area and low-cost ways to save energy.

**Finance Committee:**

**Item: AED Device Replacement - Gambo Fire Department**

A response was received from the correspondence dated January 21<sup>st</sup>, 2026, sent to the Department. The correspondence indicated that the Department currently has two AED'S in service and that the LIFEPAK CR Plus AED has been taken out of service. The Fire Department is requesting that Council approve the purchase of a new Zoll Unit as it is compatible with the unit used by the ambulance service. A quote request has been sent for the new device. It was discussed to defer this correspondence until the quote has been received.

**Item: Credit Card Usage Fee**

A resident's concern regarding the charge of a 2% fee to pay municipal taxes with a credit card was discussed. The associated costs with the acceptance of credit cards were noted and it was decided to continue the charge. Lorne, Town Clerk, was advised to send correspondence to the resident indicating this.

**Item: Correspondence - Account Adjustment**

**Resolution: 2026-02-24-042 (D. Taylor & L. Moss)** Be it resolved to approve an adjustment to account MAHEM001 in the amount of \$1,967.14.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: December 2025 Bank Reconciliation**

**Resolution: 2026-02-24-043 (D. Taylor & L. Moss)** Be it resolved to approve the December 2025 Bank Reconciliation in the amount of \$44,860.40.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Proposed Gas Tax Projects**

In correspondence dated February 9<sup>th</sup>, 2026, it was noted that the Canada Community Building Fund has reduced the amounts of the five projects recently submitted for a project reduction. Further, a list of the 2026 proposed projects that would require Council's approval by resolution was tabled for review and discussion.

**Item: 2026 Gander Kiwanis Music Festival**

In correspondence dated January 15<sup>th</sup>, 2026, financial support is being requested to help make this year's festival another success.

**Resolution: 2026-02-24-044 (D. Taylor & L. Moss)** Be it resolved to approve a \$100.00 donation to the 2026 Gander Kiwanis Music Festival.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Request for Training - Town Clerk**

A request was tabled from the Town Clerk to attend the 2026 PMA Convention to be held in Gander from April 14<sup>th</sup> - 16<sup>th</sup>, 2026.

**Resolution: 2026-02-24-045 (D. Taylor & L. Moss)** Be it resolved to approve the Request for Training for the Town Clerk to attend the 2026 PMA Convention in the amount of \$790.59.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Vendor-Aged Trial Balance**

**Resolution: 2026-02-24-046 (D. Taylor & L. Moss)** Be it resolved to approve the Vendor-Aged Trial Balance in the amount of \$33,724.31.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

Based on recent training, Councillor Taylor discussed that the Deputy Mayor is not in conflict regarding the Accounts Payable Cheque Register as this approves the payment and not the expenditure. Deputy Mayor Moss asked Council if she was in conflict in regard to the Accounts Payable Cheque Register.

**Resolution: 2026-02-24-047 (D. Taylor & C. Kean)** Be it resolved that Deputy Mayor Moss is not in conflict regarding the approval of the Accounts Payable Cheque Register.

In Favor: Mayor P. Lush,

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: Deputy Mayor Lori Moss - Proposed question to Council regarding conflict

Resolution Carried

**Item: Accounts Payable Cheque Register**

**Resolution: 2026-02-24-048 (D. Taylor & T. Penney)** Be it resolved to approve the Accounts Payable Cheque Register in the amount of \$66, 810.94.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Account Adjustments**

**Resolution: 2026-02-24-049 (D. Taylor & L. Moss)** Be it resolved to approve adjustments to the following accounts - HARVP001, PAULJ002 and PEPSI001 in the amount of \$543.13.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: Security Locks and Installation - Town Office**

**Resolution: 2026-02-24-050 (D. Taylor & C. Kean)** Be it resolved to award a contract to Pritchett's Building Supplies for the purchase of two security locks for the Town Office and the installation costs of \$225.00 plus HST.

In Favor: Mayor P. Lush,

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd. Deputy Mayor Moss vacated her seat at the Council table at 7:32 pm and moved to the gallery returning at 7:33 pm.

Resolution Carried

**Item: Capital Investment Plan - Street Improvements - Class “A” Material**

**Resolution: 2025-02-24-051 (D. Taylor & L. Moss)** Be it resolved that the Town of Gambo submit a Capital Investment Plan Application to the Department of Municipal and Community Affairs for Canada Community-Building Funds in the amount of \$60,000.00 for Street Improvements - Class ‘A’ Material.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Public Works Committee:**

**Item: 2026 Vendor Permit Renewal - Marilyn’s Hotdog Cart**

**Resolution: 2026-02-24-052 (M. Cooze & L. Moss)** Be it resolved to approve the 2026 Seasonal Vendor Permit for Marilyn’s Hotdog Cart at Joey’s Lookout.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Item: 336 J.R. Smallwood Blvd.**

It was discussed that the catch basin on the property is infrastructure belonging to the Town of Gambo and would be assessed for repair when the Town Manager begins. It was also noted that we will have to repair or replace the catch basin on Jacob’s Lane.

Councillor Kean, due to a conflict of interest, sat in the gallery from 7:35 pm to 7:37 pm during the discussion of this matter.

**Item: National Building Code of Canada and National Fire Code of Canada**

**Resolution: 2026-02-24-053 (M. Cooze & T. Penney)** Be it resolved to adopt the 2025 edition of the National Building Code of Canada and the National Fire Code of Canada effective December 22<sup>nd</sup>, 2025.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Human Resources Committee:**

**Item: Heavy Equipment Operator/Mechanic Position**

**Resolution: 2026-02-24-054 (D. Taylor & C. Kean)** Be it resolved to proceed with the advertising of the Heavy Equipment Operator/Mechanic position.

Regular Meeting of February 24<sup>th</sup>, 2026

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Labour-Management Committee:**

- No Report.

**Occupational Health and Safety Committee:**

- No Report.

**Emergency Planning Committee:**

**Item: Fire Smart Canada**

Fire Smart Canada has approved an application in the amount of \$500.00. There will be an event organized for May 2026 to help prepare the town for wildfire. Mayor Lush advised Councillor Penney to contact Tom Burry to request his help in the preparations of this event.

**Item: Emergency Preparedness Plan and Supplement “A”**

**Resolution: 2026-02-24-055 (D. Taylor & L. Moss)** Be it resolved to accept the revised Emergency Preparedness Plan and Supplemental “A” as presented.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**By-Law Committee:**

- No Report.

**Age-Friendly Committee:**

- No Report.

**David Smallwood Park Committee:**

- Mayor Lush advised that Council will be operating the park this year with plans to upgrade the electrical, septic system and the Park Office. It was noted that employees will be hired. Councillor Taylor gave an overview of the financial budget for the operations and planned upgrades for the David Smallwood Park for 2026.

**Resolution: 2026-02-24-056 (D. Taylor & L. Moss)** Be it resolved to adopt the 2026 financial budget for the David Smallwood Park.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried

**Liaison Reports:**

**Recreation:**

- No Report.

**Fire Department:**

- The Department has a full complement of thirty-two members with a waitlist of six people.
- In 2025, the Department responded to ninety-five calls for service.
- A fundraiser is currently ongoing to raise funds for a new pumper truck. The funds received by the Department for attending the Kingston Fire this past summer have been placed in the fund for the new pumper truck.
- The Department is requesting the replacement of an AED.
- On January 31<sup>st</sup>, 2026, a poker run was held in addition to a mooseburger sale. There were forty-two snowmobiles in the run and there were over five-hundred burgers sold.

**SEDCOR:**

- The Board held a meeting with Council on February 10<sup>th</sup>, 2026.
- Mayor Lush advised that it is a challenge to secure a Chairperson for the Board.

**Gambo Public Library:**

- No Report.

**Sensory Inclusion Trail:**

- No Report.

**Smallwood Academy:**

- No Report.

**Women and Gender Equity:**

- Councillor Penney advised that she had put her name forward for this committee and was chosen and is currently serving in the capacity of the Vice-Chair.
- The first Committee Meeting was held in February.
- She indicated that she would like to be registered for the Municipal Symposium in Gander in May as this will be a networking event for the Committee.

**Town Clerk's Report:**

- Peter and I attended a webinar on the Climate Adaptation Initiative that we have partnered with FCM and MNL for the Kittiwake Region. We also invited Tom Burry to participate in the program.
- We spoke with the Regional Engineer regarding the road rehabilitation project under the DFA for the damages to the streets from the storm surge in 2025. This work will be completed in the spring.
- I have issued a request for quotations for the plow truck with the Canoe Procurement Program with a deadline of February 20<sup>th</sup>. I have extended the deadline for submissions to March 4<sup>th</sup>, 2026.
- The Arrears Sales are scheduled for March 3<sup>rd</sup> and March 10<sup>th</sup>, 2026.
- The Community Enhancement Program has concluded. There were five employees on the program.

- I have spoken with the Program Coordinator with the Dover and Area Community Family Coalition, and they will not be pursuing the lower level of the gambo Community Youth Centre.
- I have received an application for livestock to be located at 516 J.R. Smallwood Blvd. and have advertised the application as it is at the discretion of Council with a deadline for comments of March 4<sup>th</sup>, 2026.
- I followed up with Allnorth Consultants Ltd regarding the lift station on Smith's Road. The contractor finally received the equipment about two weeks ago and now is awaiting Newfoundland Power to connect.
- Doug, Town Foreman and I had a meeting with Englobe regarding the IFA drawings for Smith's Road. The proposed schedule for the commencement of this project is May 26<sup>th</sup>, 2026, with an anticipated date of completion of June 16<sup>th</sup>, 2026.
- I have marked my calendar for late spring to send the letters to the property owners that have been noted for cleanup.
- The next Regular Meeting will be on Tuesday, March 17<sup>th</sup>, 2026.

Deputy Mayor Moss inquired regarding the date for the community clean-up. She suggested to schedule it for the first week in June. It was discussed to add the Clean-Up Week Public Notice to the agenda for the next Public Works Committee Meeting.

Councillor Cooze raised a concern from our Public Works Foreman, Doug regarding residents pushing snow across the road. It was discussed to bring the names forward and there will be letters sent to each of the residents that is pushing snow into the streets.

Councillor Cooze raised another concern from the Public Works Foreman, Doug regarding if the employees could snow clear their driveways at the end of the shift. A roundtable discussion was held, and it was the consensus of Council that the employees would not be permitted to snow clear their driveways.

**Mayor's Report:**

- He noted that he has participated with Lorne, Town Clerk, in many different matters.
- He noted that our Public Works Employees did an excellent job with the snow clearing operations this winter.

**Resolution: 2026-02-24-057 (L. Moss & M. Osmond)** Be it resolved to adjourn the meeting at 8:17 pm.

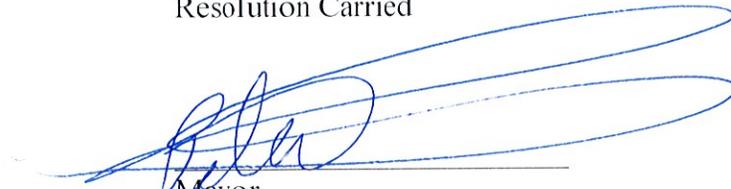
In Favor: Mayor P. Lush, Deputy Mayor L. Moss

Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0

Conflict of Interest: 0

Resolution Carried



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Mayor



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Town Clerk