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The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on September 8th, 2026, at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on September 8th, 2026, at the Gambo Town Hall, Gambo, NL.

Members in Attendance:
Mayor Peter Lush
Deputy Mayor Lori Moss
Councillor Charlene Kean
Councillor Morgan Cooze
Councillor Minnie Osmond
Councillor Tracy Penney
Councillor Darryl Taylor
Town Manager Stephen Stockley
Town Clerk Lorne Greene

Visiting Delegates:
Chris Brown

Mayor Lush called the meeting to order at 6:29 pm.

The following items were requested to be added to the agenda:

1. Business Owners Correspondence.
2. Budget 2027 Voluntary Training.

Resolution: 2026-09-08-193 (L. Moss & C. Kean) Be it resolved to adopt the agenda of the Regular Meeting of Council of September 8th, 2026, as presented with the above-noted additions.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Resolution: 2026-09-08-194 (T. Penney & M. Osmond) Be it resolved to adopt the minutes of the Regular Meeting of Council of August 18th, 2026, as presented.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Business Arising from the Minutes:
Mayor Lush requested an update on Cabot Road. Stephen, the Town Manager, advised that he has been in contact with the consultant regarding the repairs. Peter advised that he had been told that the repairs would be completed in the spring under warranty.

An update was requested regarding the Crown Land Application for the David Smallwood Park. Stephen, Town Manager, advised the application has been completed and submitted to Crown Land to change the land boundaries.
An update was requested regarding the asphalt patching required. Stephen, Town Manager, advised that the work will commence within the next three weeks and that the list of repairs to be completed would be determined.
Deputy Mayor Moss inquired about the inventory of Class "A" and if we could utilize a portion of it for Crosses Street. It was noted to grade this area.
Councillor Taylor requested an update on Smith's Road. Stephen, Town Manager, advised that it should be completed this week.

New Business:
Item: Correspondence - Business Owners
The correspondence was reviewed and it was decided to defer to the Finance Committee for further review and discussion.

Item: 2027 Voluntary Budget Training:
The correspondence is regarding the upcoming 2027 Budget Training Sessions. It was decided that the Town Manager, Town Clerk and Finance Committee Chair would attend the scheduled session in Gander on October 5th.

Council Meeting Correspondence (Information)

Received From	Received on	Details
Municipal Assessment Agency	Aug-17-26	Final Reminder - 2026 Clar Simmons Scholarship Application Deadline
Ray Penny	Aug-19-26	Presentation and meeting date
Municipalities NL	Aug-20-26	infoNOte Aug. 19
Municipalities NL	Aug-21-26	Celebrating 75 years at the 2026 MNL Conference, Trade Show, and AGM.
Municipalities NL	Aug-24-26	Fraud warning regarding MNL events
MBT Consulting Inc.	Aug-26-26	Turning Climate-Planning Priorities into Defined Capital Projects
Municipalities NL	Aug-27-26	infoNote Aug 27 - MNL board member nominations open
Municipalities NL	Aug-28-26	Churchill Falls Agreement briefing webinar
Municipalities NL	Aug-31-26	Municipal Infrastructure funding application window opens this week
Department of Forestry, Agriculture and Lands	Sept-01-26	2026/27 Fire Protection Equipment Funding Program

Municipalities NL	Sept-04-26	infoNote Sept. 2

Council Meeting Correspondence (Action)

Received From	Received on	Details
Department of Municipal and Community Affairs	Aug-17-26	2026 Municipal Long Service Awards for Elected Officials
Department of Municipal and Community Affairs	Aug-18-26	Letter of Offer: Community Enhancement 2026 Project Number: 17-CEEP-27-028
Gov' of NL	Aug-24-26	Invitation to Provide Feedback on Canada's Housing Finance Tools
Employment and Social Development Canada	Aug-25-26	Get ready! National Seniors Day is October 1!
Workplace NL	Aug-27-26	Workplace NL September 2026 Webinars and Workshops
Department of Forestry, Agriculture and Lands	Aug-27-26	2025 CBN Wildfire Damaged Equipment Replacement Funding
Gov' of NL	Aug-28-26	EA 2432 - Crown Zone 3 Five-Year Forestry Operating Plan (2027-2031)
Department of Transportation and Infrastructure	Sept-01-26	Open Call for Applications 2027/28 Capital Works Programs
Municipalities NL	Sept-02-26	Call for nominations: Board of Directors
Canada Water Agency	Sept-02-26	EcoAction Stream 2 Call for Applications 2027
Steele Hotel	Sept-04-26	Quad-A-Palooza 2026 Request
Municipalities NL	Sept-04-26	MNL Call for Resolutions
Municipalities NL	Sept-04-26	Small Towns Virtual Roundtable

Item: 2026 Municipal Long Service Awards for Elected Officials

The Municipal Long Service Awards recognize individuals who have served on municipal councils for a total of 12, 16, 20, 25, 30, 35, 40, 45, or 50 years. A form is required to be completed to recognize eligible people for their service to municipal government.

Item: Community Enhancement 2026 Funding

Funding under the Community Enhancement Employment Program (CEEP) has been reviewed and approved in the amount of $20,130.12. The Department recommends that project sponsors give hiring priority to individuals who require the fewest number of hours of employment to become eligible for Employment Insurance (EI).

Resolution: 2026-09-08-195 (T. Penney & C. Kean) Be it resolved to accept the Community Enhancement Program with Project No. 17-CEEP-27-028 in the amount of $20,130.12.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: National Seniors Day - October 1st

Canada Celebrates National Seniors Day on October 1st every year. Older Canadians enrich and contribute to our families, workplace and communities in countless ways, sharing their time, knowledge and experience to ground and inspire us every day.

Resolution: 2026-09-08-196 (M. Osmond & D. Taylor) Be it resolved to declare October 1st, 2026, as National Seniors Day.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Invitations to provide feedback on Canada's Housing Finance Tools

The Municipal Infrastructure Division (MI) would like to advise that the Government of Canada has launched an online engagement survey to identify innovative ideas and avenues for support to owner-occupied housebuilding. The survey will be available until September 25th, 2026.

Item: Workplace NL September 2026 Webinars and Workshops

Free Webinars and Workshops for September are now available for registration.

Item: 2025 CBN Wildfire Damaged Equipment Replacement Funding

The Government of Newfoundland and Labrador have approved funding for the Gambo Town Council for the replacement of equipment damaged during the 2025 CBN Wildfire response. Items being replaced include 1 pair of boots, 4 - 2 ½ in hoses and 4 - 1 ½ in hoses for the Fire Department in the estimated amount of $5,912.10, with the reduction in GST and partial HST rebate, the maximum provincial share provided towards this purchase will be $5,361.30.

Item: EA2432 - Crown Zone 3 - Five-Year Forestry Operating Plan (2027-2031)

This plan has been registered with the Department of Environment, Conservation and Climate Change in accordance with the Environmental Protection Act. An invitation to review the registration document, which describes the undertaking is available on the Departments website.

Item: Open Call for Applications - 2027/28 Capital Works Program

The Municipal Infrastructure Division (MI) is inviting eligible funding recipients to submit Capital Works Applications for its 2027-2028 funding programs. The Call for Applications will be open from September 1st, 2026, to October 16th, 2026. All applications must be completed and submitted before the end of the calendar day on the deadline to be considered.

Resolution: 2026-09-08-197 (M. Cooze & D. Taylor) Be it resolved to engage the services of Englobe to determine a budget amount for the 2027-2028 Municipal Capital Works Program.

In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Call for Nominations - Municipalities Newfoundland and Labrador
MNL invites currently serving members of Council to consider a seat on the MNL Board of Directors. Serving as a volunteer member of MNL's Board of Directors is a great way to expand your network while contributing to the progress of the municipal sector in Newfoundland and Labrador.

Item: EcoAction Stream 2 Call for Applications 2027
EcoAction Stream 2 - Freshwater Sustainability and Innovation across Canada is now accepting applications for funding until September 23rd, 2026, at 12 pm for projects beginning summer 2027. The aim is to achieve tangible environmental results, engage communities and organizations to improve freshwater management, and to enable sustainable outcomes and engagement following project completion.

Item: Quad-A-Palooza 2026
Quad-A-Palooza is looking at Gambo for their ride this year on Saturday, September 19th. The Gambo Lions Club will cater the luncheon. The organizers are submitting a request to use the Village Green on that day. It was discussed that approval would be granted for the use of the Village Green.

Item: Municipalities Newfoundland and Labrador - Call for Resolutions
MNL is now accepting resolutions to be voted on at the 2026 MNL AGM. Resolutions have been a core component of MNL's advocacy work since the first meeting in 1951. MNL encourages municipalities to submit resolutions before the Sept. 25th, 2026, deadline.

Item: Small Towns Virtual Roundtable
Share your Municipal successes and concerns at the upcoming Small Towns Virtual Roundtable scheduled for Wednesday, October 7th at 7 pm., pre-registration is required.

Finance Committee:
Item: Correspondence - Gambo Sports and Recreation
There was correspondence received including an invoice seeking the 2026 budget allocation to be made available to Gambo Sports and Recreation in the amount of $10,000
Resolution: 2026-09-08-198 (D. Taylor & M. Cooze) Be it resolved that the Town Council of the Town of Gambo approve the transfer of the fiscal year 2026 budget allocation in the amount of $10,000.00 to the Gambo Sports and Recreation Commission.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Travel Claim - Central Regional Meeting
Councillor Tracy Penney has requested to attend the MNL Central Regional Meeting to be held in Grand Falls-Windsor on September 25th and 26th.
Resolution: 2026-09-08-199 (D. Taylor & M. Cooze) Be it resolved that Council approve the travel claim for Councillor Tracy Penney to attend the MNL Central Regional Meeting to be held in Grand Falls-Windsor on September 25th and 26th.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: June 2026 Bank Reconciliation
The Finance Committee has reviewed the bank reconciliation and supporting documentation and has found no issues or concerns.
Resolution: 2026-09-08-200 (D. Taylor & M. Cooze) Be it resolved that Council approve the June 2026 Bank Reconciliation in the amount of $666,025.89 as presented.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: July 2026 Bank Reconciliation
The Finance Committee has reviewed the bank reconciliation and supporting documentation and has found no issues or concerns.
Resolution: 2026-09-08-201 (D. Taylor & M. Osmond) Be it resolved to approve the July 2026 Bank Reconciliation in the amount of $609,051.74 as presented.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Second-Quarter Cash Statement
The staff have provided the second quarter detailed financial statement which will need to be compressed into a summary report for release to the public. Once completed, a copy will be made available to Council for review.

Item: 2026 Income and Expense Statement
A copy of the current Income and Expense Statement for the period of January 1st to September 30th, 2026, was provided to the Finance Committee for review. The accounts with expenditure overrun were discussed.
Resolution: 2026-09-08-202 (D. Taylor & L. Moss) Be it resolved that Council accept the Income and Expense Statement for the period of January 1st to September 30th as presented.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor

Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Collections Update
Cindy, Financial Officer provided an update on the status of the collections and the ongoing activities to collect outstanding accounts receivable.

Item: David Smallwood Park Income and Expense Report
A copy of the David Smallwood Park Income and Expenses was presented for review. The Committee Chair will work with Cindy, Financial Officer to change the report format.

Item: Vendor-Aged Trial Balance
The Finance Committee completed a review of the Vendor-Aged Trial Balance.
Resolution: 2026-09-08-203 (D. Taylor & L. Moss) Be it resolved that Council approves the Vendor-Aged Trial Balance dated September 2nd, 2026, as presented in the amount of $69,830.50.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Accounts Payable Cheque Register
The Finance Committee reviewed the cheque register.
Resolution: 2026-09-08-204 (D. Taylor & L. Moss) Be it resolved that Council approve the Accounts Payable Cheque Register dated September 2nd, 2026, in the amount of $140,568.79.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Item: Collection Stats
The Finance Committee completed a review of the collection stats dated September 2nd, 2026. This is an information item only, no action required. The Finance Committee continues to instruct staff to be proactive regarding collecting outstanding accounts receivable. It was noted that if account holders are not taking the collection notices seriously there needs to be follow up with disconnections of services.

Public Works Committee:
Item: Crown Land Referral - Application Number - 165455
A Crown Land Referral was received for a residential grant on Crosses Street.
Resolution: 2026-09-08-205 (M. Cooze & D. Taylor) Be it resolved to approve the Crown Land Referral for a residential grant with Application Number 165455 for Crosses Street, Gambo, NL.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, D. Taylor
Opposed: 0

Conflict of Interest: 0
Resolution Carried.

There was a discussion on a required update to the Backfilling By-Law. It was discussed to include in the by-law that a contractor is required to obtain the necessary permit required before any backfilling occurs. This update was passed to the By-Law Committee for review and updating.

Human Resources

- It was noted that an application had been received for the Maintenance Worker Position and that Stephen, the Town Manager, would complete the interview next week.

Labour-Management Committee:

- No Report.

Occupational Health and Safety Committee.

- No Report.

Emergency Planning Committee:

- Councillor Penney advised that a copy of the Emergency Preparedness Plan would be sent to Council electronically for review when finalized. Lorne, Town Clerk, advised that the Emergency Preparedness Plan did not require Council's approval initially and could be submitted to the Minister for review and approval. After the Minister approves the plan, it will come back to Council for adoption.

By-Law Committee:

- No Report.

Age-Friendly Committee:

- No Report.

David Smallwood Park Committee:

- Included in the Finance Committee Report.

Liaison Reports:
Recreation:

- No Report. It was discussed to ask Amy, Recreation Director/Economic Development Officer, to prepare a report for the next meeting with an update on the summer activities and the plans for the fall season.

Fire Department:

- No Report.

SEDCOR:

- No Report.

Gambo Public Library:

- No Report.

Sensory Inclusion Trail:

- The work has not begun on the divider-wall between the Sensory Trail and the Dog Park.

Smallwood Academy:

- No Report.

Women and Gender Equity:

- Councillor Penney advised that she is networking with MHA Bettina Ford.
- There will be breakfast at the MNL Convention to be held in November.

Town Clerk's Report:

- The Public Hearing for the Proposed Amendment to the Municipal Plan and Development Regulations for Mint Brook Resource Road has been scheduled for September 21st, 2026, at the Town Office.
- I have spoken with the Department of Transportation and Infrastructure regarding Brush cutting throughout town. We can apply for a grant to have this work completed provided it is on J.R. Smallwood Blvd.
- On September 12th, we will be holding an Open-House from 2:00 pm - 7:00 pm at the Walsh House to commemorate the 25th anniversary of the events of 9/11.
- We attended a follow-up meeting regarding the Climate Adaptation Project. I have sent the report to you for your review.
- The 2025 Financial Audit has been completed.
- I have another meeting for Friday to further discuss the redevelopment of the website.
- The amended application for the Community Enhancement Program has been approved with the ad placed seeking employees.
- The next meeting is Tuesday, October 13th, 2026.

Town Manager's Report:

1. Capital Projects & Infrastructure:

- **Storm Surge Repairs:**
  - Went to tender today after discussion with Municipal Infrastructure.
- **Water Intake:**
  - Received written response from AllNorth Consultants Ltd. at 3pm today.
- **Jacob's Lane:**
  - Surveyor to be onsite Thursday morning to mark out ditch and culverts.

2. Human Resources

- Maintenance Worker interviews will be completed this week.

3. Trails:

- David Smallwood Park Boardwalk and Trail Upgrades have begun.
- Crew have started signage work for SEDCOR, Trails and Fire Smart.
- David Smallwood Park Land Lease size reduction to Crown Lands this week.

4. Key Actions / Council Consideration

- 2027 Capital Works discussions this week with consultant.

Mayor's Report:

- An overview of the events for 9/11 was provided. Mayor Lush advised Council to give a presence on Saturday at the Open House if they were available. He indicated that ads

had been placed on radio and correspondence had been sent to organizations requesting that they open their doors on Saturday, September 12th, 2026, for any visitors to our town.

- Peter discussed the tourism proposal that we will be preparing for submission to ACOA. He noted that a meeting is scheduled with a representative from ACOA in the upcoming days to seek directions on the way to proceed.
- Peter inquired regarding the storm surge repairs and was advised that contact had been made with Transportation and Infrastructure and the consultant.
- It was noted that Council has concerns about the water intake project.
- An update was requested on the required work on Jacob's Lane. Stephen, Town Manager, advised that the surveyor will mark the ditch on all three properties and Council agreed to proceed.
- An update was requested on the work being completed on the Middle Brook Trail. It was noted that the contractor had been onsite.
- Mayor Lush advised Council that they are approaching the end of the first year of their term and that they have accomplished a lot.

Resolution: 2026-09-08-206 (D. Taylor & T. Penney) Be it resolved to adjourn the meeting at 7:35 pm.
In Favor: Mayor P. Lush, Deputy Mayor L. Moss
Councillors M. Cooze, C. Kean, M. Osmond, T. Penney, D. Taylor
Opposed: 0
Conflict of Interest: 0
Resolution Carried.

Mayor

Town Clerk