#### How to Make Larson-Juli Orders at G44

- 1. Contact the Head of Membership and Facilities to receive the current price list. If you need help estimating the cost of your order please feel free to ask (pricing guide below). Don't forget to add 13% HST, and 5% (Full members) or 10% (Day members) admin fee to your total.
- View samples of frames and mats on the shelf under the mat cutter or online at <a href="http://ca.larsonjuhl.com/">http://ca.larsonjuhl.com/</a>
- 3. Note the name and the item numbers of the selected samples. Refer to the price list for all other materials, substrates and glass. For cut glass for frames please note



the line number in the price list (ie C6).

- 4. Contact the Head of Membership and Facilities to place your order. He will email you the total cost.
- 5. Most orders arrive within 1 to 2 business days but backordered items may take up to two weeks. If you want to submit your order well ahead of time we can also potentially combine it with others to get bulk discounts.
- 6. We will contact you when your order arrives. Please pick it up within a day or two as we have very limited storage space.
- 7. Pay at the front desk when you pickup your order.
- 8. If needed, take out G44's framing kit with D-rings and framers points to install your work and finish your frame, we recommend donating \$1 per frame for the use of this kit. Clear ¼" and ½" spacers are available for \$2/foot and \$1.50/foot, other materials like hinging tape and photo corners are also available for a la carte rates. Is you need any specific framing items/materials, ask us when you order.

## **Calculating Larson-Juhl Prices**

Larson-Juhl prices can change without notice from time to time, usually about once per year. Calculating prices is also a bit complicated so if you are on a tight budget please come into the gallery to order.

## **Framing**

- Assembled wood and metal frames, along with cut glass, cut mats and mounting are priced in the tables near the end of the Price List. Be sure to use the tables labeled "Wholesale" not "Retail":
  - 2017 Wood Wholesale Frame Price List (currently page 70)
  - o 2017 Metal Chop Wholesale Price List (currently page 71)
  - 2017 Wholesale Custom Framing Price List (currently page 74)
- Find your moulding's frame code by searching for the moulding number and find the corresponding value (it will be a letter A-E or number 1-80).
- Calculate the "United Inches" by adding the two dimensions of your frame. (ie. for a frame 11"x14" it would be 11+14=25 united inches.) If your number is not on the table use the next highest number.
- Larger orders may be eligible for bulk discounts, you can lookup the specifics in the "Moulding/Matboard Discounts & Services" page (currently page 3).

# Whole Matboard and other framing materials (tape, foamcore, spacers, etc.)

- These items will be listed with either a unit or package price.
- There are four price levels: Base, Gold, Platinum, Diamond. Check with the Head of Membership and Facilities for our current level. (as of October 2019 we are at Bronze/Gold level)

### **Delivery Prices**

Update: delivery to G44 is usually offered for free now on most orders.

### Add 13% Tax to total

### Add G44 Admin Fees

Full Members: 5% Day Members 10%