



Scoil Mhuire agus Íde

**Bóthar Buí,
Newcastlewest,
Co. Limerick.**

069-62443

info@smincw.ie

LCVP Admission Policy

1. INTRODUCTION AND RATIONALE

This policy sets out the criteria and procedures for admission to the Leaving Certificate Vocational Programme (LCVP) at Scoil Mhuire agus Íde. The LCVP is a two-year Leaving Certificate programme that provides students with a strong vocational dimension alongside their established Leaving Certificate subjects. It aims to enhance students' vocational education, develop enterprise skills, and prepare them for progression to further education, training, and employment.

This policy reflects the school's commitment to providing appropriate educational pathways that meet the diverse needs and interests of our students. It operates in accordance with relevant education legislation, the school's Admissions Policy, and the Admissions to Schools Act 2018.

2. PROGRAMME OVERVIEW

The LCVP comprises the Link Modules (Preparation for the World of Work and Enterprise Education) alongside a minimum of five approved Leaving Certificate subjects. Students receive additional tuition in the Link Modules and undertake coursework including portfolio development, enterprise activity, and work experience or work shadowing.

3. ELIGIBILITY CRITERIA

Students wishing to apply for the LCVP at Scoil Mhuire agus Íde must meet the following criteria:

- Be enrolled as a student entering 5th year at Scoil Mhuire agus Íde
- Demonstrate interest in developing enterprise skills, self-directed learning, and vocational competencies
- Be willing and able to undertake work experience and/or work shadowing as part of the programme requirements

4. APPLICATION PROCESS

Timeline: Applications for LCVP are invited during the subject selection process for incoming 5th year students, typically in March/April of 3rd/Transition year, depending on the entry pathway to 5th Year.

Application Steps:

- Students complete an LCVP application form indicating their interest

5. SELECTION CRITERIA AND PLACES AVAILABLE

The number of LCVP places available each year depends on available resources, staffing allocation, and timetabling arrangements. When applications exceed available places, students will be selected based on the following criteria;

Random selection: In the case of oversubscription, a lottery system will be applied to ensure fair and transparent allocation.

6. WAITING LIST

If LCVP places are oversubscribed, a waiting list will be compiled using the same selection criteria outlined above. Should a place become available, it will be offered to the next eligible student on the waiting list. The waiting list remains valid until the end of October in 5th Year.

7. APPEALS PROCESS

Parents/guardians may appeal a decision to refuse admission to the LCVP under Section 29 of the Education Act 1998, as amended. Appeals should be submitted in writing to the Principal within ten calendar days of receiving the decision. The appeal

will be reviewed by the Board of Management, and the applicant will receive a written response within a reasonable timeframe.

Parents/guardians may also appeal to the Secretary General of the Department of Education under Section 29, within 42 calendar days of the school's decision.

8. PROGRAMME WITHDRAWAL OR TRANSFER

Students may withdraw from the LCVP or transfer to the established Leaving Certificate programme under the following circumstances:

- At the student's or parent's/guardian's request, normally by the end of November in 5th year
- On the recommendation of school management where a student is unable to meet the academic or participation requirements of the programme

Students who withdraw or transfer will continue their Leaving Certificate studies but will not sit the LCVP Link Modules examination.

9. REVIEW AND MONITORING

This policy will be reviewed every three years or sooner if required by changes in legislation, DES guidelines, or school circumstances. The review will involve consultation with school management, LCVP co-ordinator, teaching staff, parents, and students.

10. RATIFICATION AND COMMUNICATION

This policy was formally adopted by the Board of Management of Scoil Mhuire agus Íde on 23/2/26. It is available to parents/guardians and students on the school website and in hard copy on request from the school office.

Policy Effective Date: 23/2/26

Signed: 

Date: 23/2/26

(Chairperson of Board of Management)

Signed: 

Date: 23/2/26

(Principal)