



# Reimbursement Form

This form is to collect details to enable you to claim reimbursement for products and services that you have paid for out of pocket. The reimbursement will be made to you from the plan funding for approved products and services.

## How to claim for reimbursement:

- 1 Fill out this form and return it to [reimbursements@providerchoice.com.au](mailto:reimbursements@providerchoice.com.au)
- 2 If you make an upfront payment, send us the receipt via email ([reimbursements@providerchoice.com.au](mailto:reimbursements@providerchoice.com.au)) with the subject line “REIMBURSEMENT: [participant name]”
- 3 It typically takes 3-5 business days for us to reimburse the money into your account.

<b>Participant Name:</b>
<b>NDIS Number:</b>
<b>Payee Name:</b>
<b>Payee Email Address:</b>
<b>Account Name:</b>
<b>BSB:</b>
<b>Account Number:</b>

Learn how to get same-day reimbursement processing in our blog.

<http://www.providerchoice.com.au/blog/reimbursements>

You can also check your claim status anytime in your dashboard.

<https://providerchoice.com.au/login-select>