

Baptisms Risk Assessment

[Your Church Name Here] Baptisms Risk Assessment

Hazard	Who might be harmed & how?	Risk Level Before Control	Control Measures	Risk Level After Control	Further Action considered	Who will carry out the action	When action to be completed by:
Physical or Management Area or Activity: The Baptism Pool							
Position/Purpose of the Baptism Pool (BP)	Candidate and Pastor	High	<ul style="list-style-type: none"> Purpose Built Baptism pool is used BP is positioned off the stage away from electrical wires/points BP is only set up by trained Staff 	Medium	<ul style="list-style-type: none"> BP is locked away when not in use. Location of BP is agreed with Church Administrator 	[Name of Person/People Responsible for Carrying Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]	[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]
Construction of Baptism Pool (BP)	Facilities Managers and Support Staff	Medium	<ul style="list-style-type: none"> Instructions for the BP are provided with the unit. Training has been 	Low	<ul style="list-style-type: none"> Set up check list provided for completion 	[Name of Person/People Responsible]	[Date When the Control Measure is

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		Medium	provided to Facilities Manager and Staff to set up the BP safely <ul style="list-style-type: none"> • Set up instructions are followed • Manual Handling policy is followed in the set-up process 	Low		for Carrying Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]	to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]
Cleaning of the pool before it is filled with water	Facilities Manager and Staff	Medium	<ul style="list-style-type: none"> • Instruction and supervision provided; pool cleaned with (Sani 4 All in one) 	Low	<ul style="list-style-type: none"> • Forms part of the check list for safe set up 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]

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Physical or Management Area or Activity: Filling of the Pool							
Safe Source of Water	Users	Medium	<ul style="list-style-type: none"> BP is filled directly from the tap 48hrs before use. After 1 hour of filling the pump circulator is turned on and will remain on until 30 mins before usage. Instructions and guidelines are followed from the manufacturer. BP Circulator Pump is powered through breaker switches specially designed for the capacity. 	Low		[Name of Person/People Responsible for Carrying Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]	[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]

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Temperature of Water	Users	High	<ul style="list-style-type: none"> Emersion heater provided by Baptistery UK is switched on once the water level has reached ½ metre depth. Temperature of the water before usage must be between 18-20°C (Room Temperature) Again, the manufacturer Instructions for usage as followed. Specially designed breaker switches are used to power the unit. 	Medium	<ul style="list-style-type: none"> Water temperature is tested every 24 hrs prior to use. 	<p>[Name of Person/People Responsible for Carrying Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]</p>	<p>[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]</p>
Temperature of Water	Users	High		Medium			
Incorrect pH Level	Users	High	<ul style="list-style-type: none"> Temperature of the water before usage must be between 	Medium	<ul style="list-style-type: none"> Check List completed and signed off. 	<p>[Name of Person/People Responsible for Carrying</p>	<p>[Date When the Control Measure is to be</p>

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			18-20°C (Room Temperature) <ul style="list-style-type: none"> • PH Levels are checked after 1 hour of filling • PH levels are checked after filling is completed 			Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]	Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]
Chill Factor	Users	Medium	<ul style="list-style-type: none"> • Cover Pool/ Temperature Control, Add hot water • Monitor Temperature 	Low		[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]

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Physical or Management Area or Activity: Access to the Pool							
Access to the Pool	Pastors/Users	High	<ul style="list-style-type: none"> Manufacturer's purpose- built steps into the BP are used. Grips on the steps are checked or replaced prior to usage. Manufacturer's Instructions for usage of the steps are used. 	Medium	<ul style="list-style-type: none"> Signed off in BP checklist 	[Name of Person/People Responsible for Carrying Out the Control Measures Here]	[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]

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Access to the Pool	Users	Medium	<ul style="list-style-type: none"> Information is provided to the Baptism Candidate prior to use. 	Low	<ul style="list-style-type: none"> Supervision and support are given to users entering and exiting the BP. 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
Physical or Management Area or Activity: General Safe Usage of the Pool During the Session							
General Safe Usage	Pastor/Users	Medium	<ul style="list-style-type: none"> First Aid Box, access to a phone and Medical Staff are all present to the side of the BP steps. 	Low	<ul style="list-style-type: none"> Checklist items signed off before use. 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
Microphones	Pastors/Users	High	<ul style="list-style-type: none"> Battery Operated Microphones are 	Medium	<ul style="list-style-type: none"> PA Support Staff hold microphones outside of the water 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be

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			provided for use (no mains sourced)				comple-ted By]

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Physical or Management Area or Activity: Users' Health and Physical Conditions							
Users' Health and Physical Conditions	Users	High	<ul style="list-style-type: none"> Interview prior to the Baptism will take place. Health of the users will be discussed. A short video of a Baptism will be shown to confirm with users that they are physically able to proceed. 	Medium	<ul style="list-style-type: none"> Any Concerns or health issues raised will be provided in writing to the Church Administrator. Medical advice will be taken to ensure each user is deemed safe to use BP. 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]

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Appropriate Clothing/Footwear	Users	Medium	<ul style="list-style-type: none"> At the interview prior to the baptism each user is given a list of appropriate clothing and footwear to participate 	Low	<ul style="list-style-type: none"> Approved clothing/footwear is checked prior to use. 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
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Physical or Management Area or Activity: Changing Rooms							
Changing Rooms	Users/Pastors	Medium	<ul style="list-style-type: none"> Individual lock-able changing rooms are provided for users. 	Low	<ul style="list-style-type: none"> Each user is issued a room and key 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
Non-slip Surfaces	Users	Medium	<ul style="list-style-type: none"> All users are asked to wear appropriate footwear from and to the BP and changing rooms 	Low	<ul style="list-style-type: none"> Checklist of clothing and footwear provided at the interview 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]

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Physical or Management Area or Activity: The Pool after the Service							
The Pool after the Service	Church Members/Visitors	High	<ul style="list-style-type: none"> Steps are removed from the pool Parents are informed by the church leader to supervise their children at all times (from the front at the end of the service) 	Medium		[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
Empty the Water	Facilities Manager/Staff	High	<ul style="list-style-type: none"> Working in pairs the Facilities Manager and Staff will follow the Manufacturer's Instruction Manual to empty the pool. 	Medium	<ul style="list-style-type: none"> BP checklist completed and signed off by the Facilities Manager and submitted to the Church Administrator 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]

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Cleaning of the Pool	Staff	Medium	<ul style="list-style-type: none"> Pool is cleaned in accordance with the Manufacturer's Instructions 	Low	<ul style="list-style-type: none"> Instruction and supervision provided by Facilities Manager and checklist signed off. 	[Person/People Responsible for This Action]	[Date for This Control Measure To Be Completed By]
Physical or Management Area or Activity: De-Construction of the Pool							

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De-Construction of the Pool	Staff	Medium	<ul style="list-style-type: none"> 2 Staff members will disassemble the BP following the Manufacturer's Instructions [Your Church Name Here] Manual Handling Policy will be followed at all times Instructions and supervision provided by Facilities Manager 	Low	<ul style="list-style-type: none"> BP checklist completed signed off 	[Name of Person/People Responsible for Carrying Out the Control Measures Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]	[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date in line with the specific control measure bullet point]
Secure BP Storage	Staff	Medium	<ul style="list-style-type: none"> [Your Church Name Here] manual handling policy provides instruction and guidance on removing items to the [Location Where BP Is Normally Stored]. 	Low	<ul style="list-style-type: none"> Facilities Manager checklist complete 	[Name of Person/ People Responsible for Carrying Out the Control Measures]	[Date When the Control Measure is to be Implemented By. N.B. Similarly, put the date]
Secure BP Storage	Staff	Medium		Low			

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			<ul style="list-style-type: none"> • Instruction and supervision provided by Facilities Manager • BP is locked away within storage. 			<p>Here. N.B. Put the name of each person responsible in line with the specific control measure bullet point]</p>	<p>in line with the specific control measure bullet point]</p>