

Risk Assessment: All areas

This risk assessment seeks to cover the general risks in use of the church facilities. The risks specific to individual groups are covered by their risk assessments.

This document does not, and does not seek to, eliminate all risks, but rather it seeks to identify risks, assess their impact and reduce their likelihood.

Likelihood (Chances of occurrence)		Severity (outcome)	
2 Remote possibility		2 Negligible Injury	
4 Unlikely		4 Minor injury	
6 Possible		6 Major injury or disability	
8 Very Likely		8 Death	
10 Certainty		10 Multiple deaths	
Low (1-30)		High (40-50)	
Medium (30-40)		Very High (80-100)	

Hazards, mitigations and risk ratings are all examples and should be considered in light of your facilities

Reviewed [date]

What are the hazards?	Who might be harmed and how?	Risk rating before controls (likelihood x severity)			What are you already doing (Control measures)	Residual risk (likelihood x severity after mitigation)	Further actions required
Poorly maintained building.	<p><i>All building users.</i></p> <p>Various from trips to legionella in water supply</p>	8	8	64	<ul style="list-style-type: none"> ● Good housekeeping standards are maintained. ● Routine weekly, monthly and annual maintenance schedule ● Building users asked to notify church office of any housekeeping or maintenance issues ● Monthly audit of first aid kits and AED, accident reporting, pest control checks, fire escape routes ● Annual health and safety walk through by trustees 	36	

Reviewed [date]

<p>Slips, trips and falls within the building and outside</p>	<p><i>All building users</i> May suffer bumps, sprains or fractures from falling, particularly on wet or slippery paths</p>	6	6	36	<ul style="list-style-type: none"> ●All floor covering maintained in good repair ●All areas well lit ●Outside surfaces maintained ●Supply of grit kept on site. ●Working at height principals agreed with the Operations manager by a maintenance volunteer. ●The church stepladder is checked every 6 months. 	24	No further action required
<p>Objects or equipment falling if poorly or unsafely stored</p>	<p><i>All building users</i> May suffer bumps, fractures or serious injuries from falling objects</p>	6	6	36	<ul style="list-style-type: none"> ●Good housekeeping standard are maintained ●Adequate and safe storage provided ●Regular tidying of the church building 	24	No further action required
<p>Electrical</p>	<p><i>All building users</i> May suffer shocks or burns from faulty equipment</p>	6	8	48	<ul style="list-style-type: none"> ●Staff and volunteers briefed to report any known defects to church office ●Annual PAT testing carried out ●5 yearly EICR carried out and remedial work complete (last done [date]) 	16	No further action required

Reviewed [date]

Traffic movement within boundaries or adjacent to the site	<i>All building users - particularly the vulnerable</i> May suffer injuries or fatalities if vehicles hit pedestrians	6	8	48	<ul style="list-style-type: none"> ●Use of footpaths rather than shortcuts through car park encouraged ●Parents reminded to supervise their own children outside the building 	24	No further action required
Using premises at night	<i>All building users</i> Additional trips of trips and falls in unlit areas; risk of lone working	6	6	36	<ul style="list-style-type: none"> ●Car park lighting installed ●Lone working policy for staff in place ●CCTV deterrent in foyer 	24	
Unrestricted access in and around the building	<i>All building users</i> Injury or fatality by intruders Loss or damage to property	4	10	40	<ul style="list-style-type: none"> ●Doors to the building are kept locked unless a steward is at the door. ●A remote door access system is installed for staff to control access 	20	No further action required
Unsafe use or moving of furniture and equipment	<i>All building users</i> Injury caused by damaged or unsafe furniture	6	6	36	<ul style="list-style-type: none"> ●Aids are provided for moving heavy loads such as chairs ●Basic guidance given to staff on safe manual handling 	24	No further action required

Reviewed [date]

Chemicals	<i>All building users</i> Low risk as only basic kitchen products and soaps stored, but risk of illness if ingested	4	4	16	<ul style="list-style-type: none"> ●Amount of products kept to a minimum ●All products stored in labelled containers in designated storage cupboards 	8	No further action required
Kitchen Use Hot water, Hot Surfaces, sharp knives	<i>All building users</i> Burns, scalds and cuts	6	4	24	<ul style="list-style-type: none"> ●Food Hygiene Policy and kitchen use guidance ●Children under 14 are not allowed in the kitchen ●Vacuum flasks provided for safe pouring of hot drinks in other parts of the building 	16	No further action needed
Kitchen Use Poor food hygiene	<i>Consumers of food,</i> <i>Food poisoning/Allergic reaction</i>	6	6	36	<ul style="list-style-type: none"> ●Food Hygiene Policy and kitchen use guidance ●Ensure volunteers who use the kitchen have a food hygiene certification. 	24	No further action required
Spillage of blood or other bodily fluids	<i>All building users, particularly those providing first aid</i> Risk of contracting serious diseases	4	6	24	<ul style="list-style-type: none"> ●Gloves provided with first aid supplies ●All building users, particularly, those providing first aid briefed to use gloves when dealing with bodily fluids ●Guidelines for groups on caring for those with blood-borne diseases such as HIV available. 	12	No further action required

Reviewed [date]

[Your Church Name Here]- Risk Assessment: All areas

Garden equipment	<p><i>Grounds maintenance volunteers</i></p> <p>Risk of injury from accident, poorly maintained equipment or misused equipment</p>	6	6	36	<ul style="list-style-type: none"> •Equipment well maintained •Briefing to users at the beginning of each season including use of equipment and recommendation to wear appropriate footwear and safety glasses. 	24	No further action required
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