



PAPERLESS

Web & Remote Signing



Paperless supports two new modes of operation: web and remote signing. This allows contracts to be signed on any device for in-store or remote transactions.

Absolutely no installation is required.

Web Signing

Web signing is an innovative evolution using the signing functionality you know and love, with additional features such as signing via keyboard. Web signing can be used in the store environment when all signatories are physically present, allowing a contract to be selected from a user's local environment and uploaded for signing directly in a browser.

Key Benefits & Features

Alternative to Desktop Client & Mobile.

Provides an alternative for the signing functionality found in the Paperless desktop client and mobile app.

Multiple Contract Types Supported.

Contracts in PDF, HTML or XML formats can be uploaded for signing.



Remote Signing

Remote signing allows a contract to be sent from the Paperless admin site or desktop client to be signed remotely by signatories that are not physically present to sign the contract. A remote signing email is sent to the signatories with a unique link, allowing the contract to be accessed and signed in a browser via the remote signing app.

Key Benefits & Features

Signature Points Associated with Person.

Each signature point on a contract is associated with a signatory and only that person can sign them.

Multiple Browsers Supported.

Remote signing via multiple browsers on desktop and mobile makes signing easier than ever!

Define Required Attachments per Contract & Signatory.

Configure a contract type to require attachments before the signatory can submit it - requirements can be assigned by individual signatory.

Multiple Signing Stages.

Contract types can be configured to have multiple signing stages where remote signing emails are sent to signatories in the order in which the contract must be signed - the flow only advances to further stages once all signatories have signed the current stage.

Remote Signing Approval.

Configure a contract type to require approval to ensure all requirements are met (e.g. correct names signed, valid documentation attached, etc.). The contract will be held after signing is complete so designated users can review and approve signatories before it is sealed and submitted to the server for storage.

Remotely Signed Contract Dashboard.

All remotely signed contracts are grouped in a dedicated dashboard where users with the appropriate permissions can review their statuses and contracts requiring action.