



January Board of Directors (BoD) Meeting Agenda

5258 Norwood Ave, Unit 3, Jacksonville, FL 32208

Date: Wednesday, January 15, 2025,
from 6:00 PM – 7:30 PM

1. Call to Order - Audrieanna Burgin

- Verification of quorum and roll call.

2. Public Comment

3. Facilities Update - Zach Rossley

4. Previous meeting minutes from November 2024 [vote]

5. ED Updates - Cameron Frazier

- 6. Projected Enrollment:** Every year, we have to vote on the projected enrollment for the following year. Our projected enrollment next year is 270 students. **[vote]**

7. Library MOU [vote]

8. Policy Change: short-term disability policy. **[vote]**

9. Board Chair Updates - Audrieanna

- The Governance Committee is actively meeting
- Community Members will be added to - Academic Accountability, Resource & Development
- **Board Recruitment Policy and Flow** - Audrieanna Burgin

Revisit the need for a board recruitment plan to grow the board to 9 members by 2025 and 11 by 2026. **[vote]**

The following documents will be updated and voted on at the March meeting:

1. Board Recruitment Flow



2. Bylaw Amendments - Audrieanna Burgin
 3. **Board Roles and Expectations**
10. **Reminder of Board Calendar** - Audrieanna Burgin
11. Open for Public Comment

January Board of Directors (BoD) Meeting Minutes

Location: Virtually via the official BCA Zoom

Date: Wednesday, January 22, 2025

Time: from 6:00 PM – 7:30 PM

Attendees:

Present Board Members: Brittany Herndon, Javon Knight, Dr. Audrieanna Burgin, Niko Negron, Desiree Corley Jones, Zach Rossley.

Absent Board Member: N/A

Staff Present: Cameron Frazier

1. Call to Order:

This meeting was called to order by Dr. Audrieanna Burgin. Verification of quorum and roll call was conducted.

2. Open Up for Public Comment:

No comments.

3. Facilities Update:

Zach Rossley provided an update on the facilities.

The Norwood property's Historic Designation adds complexities that may impact affordability. Over December and January, multiple GCs and architects were



interviewed, revealing potential cost concerns. \$60K has been spent so far, but an additional \$15K is needed for further evaluation. One architect and GC have agreed to provide a high-level construction budget in two weeks at no cost. Based on the findings, we'll decide on financing or a capital campaign.

Ramping up our additional site search to find alternative options if Norwood doesn't work out.

4. Previous Meeting Minutes [Vote]

The minutes from the previous meeting were reviewed and approved.

5. Executive Director Updates

Cameron Frazier presented updates from the Executive Director.

6. Projected Enrollment [Vote]

270 students are projected. Approved.

7. Library MOU:

Allowing kids to be able to get a library card and go to the library once a month to check out books and build reading proficiency.

Vote for Cameron to sign the MOU occurred and was approved.

8. Policy Change: Short-Term Disability Policy [Vote]

Reviewed current policy. Vote was approved to provide full time BCA employees with 8 weeks of paid maternity leave.

9. Board Chair Updates [Vote]

Dr Audrienna Burgin provided committee updates.

Vote on the board recruitment policy document and board expectations document. Approved.

Hold on board flow.

10. Adjournment