**William Bee Ririe Critical Access Hospital**

**William Bee Ririe Critical Access Hospital**

**WBRH Conference Room**

**1500 Avenue H, Ely, Nevada 89301**

**Regular Board of Trustees Meeting Minutes**

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, June 23, 2025, at 5:00 p.m.

**TRUSTEE’S PRESENT** **STAFF PRESENT**

|  |  |
| --- | --- |
| Dr. Mike Mugosa – Chairman  Todd Wilkin – Vice Chairman  Crystal Caviglia – Secretary  Laurie Carson – Trustee  Kim Cunningham – Trustee  Brigitte Saltarelli – Trustee (virtual login)  **TRUSTEES ARE NOT PRESENT**  N/A  **GUESTS PRESENT**  Shawna Jensen | Matthew Walker – Chief Executive Officer  McKinzie Hilton – Attorney  Edwin Szewczyk – Chief Financial Officer  Joann Musinski – Admin. Asst./Risk Manager  Pam Adzima – Chief Nursing Officer  Beth Humphries – Chief Operations Officer  Alexa Gale – Human Resource Director |
| Attached hereto is the sign-in sheet, and by reference, incorporated herein. | |

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**WHITE PINE COUNTY HOSPITAL DISTRICT**

**Regular Board of Trustees Meeting**

1. **Call to Order**

Vice-Chairman Todd Wilkin called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, June 23, 2025, at 5:00 p.m.

1. **Roll Call**

Vice-Chairman Todd Wilkin noted the sign-in sheet, reminding everyone to sign in.

**3. Public Comment:** Comments *not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public. “****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Vice-Chairman Todd Wilkin asked for public comment. No comment was made at this time.

**4. Approval and reading of the minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.**

1. **Board of Trustees Regular Meeting – May 19, 2025**

**Vice-Chairman Todd Wilkin** entertained a motion to approve the Board of Trustees' Meeting minutes for May 19, 2025.

**MOTION:** Secretary Crystal Caviglia moved to approve the minutes for the Board of Trustees Meeting for May 19, 2025; the motion was seconded by Trustee Laurie Carson and carried unanimously.

**UNFINISHED BUSINESS**

1. **Discussion Only:** Enterprise Safety & Risk Management & Quality Assurance – **Matt Walker, CEO**
   * **Enterprise Safety and Risk Management:**
     + **Generator –** The one down in the basement went down again. We have a total of four generators. We have two up by the propane tanks, one in the basement, and one by the clinic. The one down in the basement covers the med-surg and OB hallways. All other areas are covered by the other generators. We are looking to replace this one now as it’s had quite a few mechanical malfunctions over the last year, and it’s an older 1969 generator, so it’s time. We received a quote last week for the replacement of the generator. It was pretty fair priced, we are waiting for the quote for the placement with the labor included. I’m assuming it’s within the authority of how much I can spend, we are just going to pull the trigger because we have to get moving on getting this replaced.
   * **Quality Assurance:** 
     + **Services –** We have a pain management provider who does a lot more interventional

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radiology. He’s an interventional radiologist, but he can go into the spine and do some procedures in the lower back for pain.He lives in Vegas, and his services should help us potentially reduce the use of opioids.

Matthew Walker, CEO, answered all questions asked by the Board of Trustees. Chairman Dr. Mike

Mugosa entered the meeting at 5:18 pm.

1. **Discussion/For Possible Action: Financial/Statistical Reports:**
   1. **Review and approval of the attached Financial Statement for the period ending May 31, 2025: Edwin Szewczyk – CFO:** Edwin Szewczyk – CFO provided handouts outlining the month of May financials.

* **Edwin Szewczyk, CFO** – For the month of May, we have a bottom-line net gain of $348,000, which is pretty solid across the board with a few exceptions. Clinic visits were really strong. Outpatient imaging was really strong. The acute swing was strong. Labs looked like they were bouncing back. They had a couple of deadlocks, but they had a month in May with operating expenses. We had a variance in salaries and wages because May was a 3-payroll month. This time, for that matter, next year, the budget will be a little bit different. We're going to try to pick up the two months with 3 payrolls and hope you don't see these variances for those two months. Same with employee benefits.

Edwin Szewczyk, CFO, answered all questions asked by the Board of Trustees.

Vice-Chairman Todd Wilkin entertained a motion to approve the Financial Statement for the period ending May 31, 2025.

**MOTION:** Secretary Crystal Caviglia moved to approve the Financial Statement for the period ending May 31, 2025; the motion was seconded by Trustee Kim Cunningham and carried unanimously.

**NEW BUSINESS**

1. **Discussion/For Possible Action: Review/Revise/Approve Governance Policies - Chairman Dr. Mike Mugosa**
2. **Discussion/For Possible Action:** Approval of Governance Process – 2.1 Global Governance Commitment.

**Vice-Chairman Todd Wilkin** entertained a motion to approve Governance Process – 2.1 Global Governance Commitment.

**MOTION:** Trustee Laurie Carsonmade a motion to approve Governance Process – 2.1 Global Governance Commitment; the motion was seconded by Trustee Kim Cunninghamand carried unanimously.

1. **Discussion/For Possible Action:** Approval of Governance Process – 2.2 Governing Style.

**Vice-Chairman Todd Wilkin** entertained a motion to approve Governance Process – 2.2 Governing Style.

**MOTION:** Secretary Crystal Cavigliamade a motion to approve Governance Process – 2.2 Governing Style; the motion was seconded by Trustee Laurie Carsonand carried unanimously.

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1. **Appointments/Re-Appointments/Modification of Appointments – Chairman Dr. Mike Mugosa**

**Appointments:**

**Intermountain Healthcare – Tele-Critical Care**

1. **Discussion/For Possible Action –** The Appointment of Elissa Brooks, NP – Adult Gerontology.
2. **Discussion/For Possible Action –** The Appointment ofBrian Adams, NP – Family Practice.

Chairman Dr. Mike Mugosa entertained a motion to approve the appointment of Intermountain Healthcare – Tele-Critical Care items 1 & 2.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the appointment of Intermountain Healthcare – Tele-Critical Care items 1 & 2; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

**Intermountain Healthcare – Tele-Stroke**

1. **Discussion/For Possible Action –** The Appointment ofKenneth Griffin, MD – Neurology/Vascular
2. **Discussion/For Possible Action –** The Appointment ofAmanda Larsen, MD – Neurology

Chairman Dr. Mike Mugosa entertained a motion to approve the appointment of Intermountain Healthcare – Tele-Stroke items 3 & 4.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the appointment of Intermountain Healthcare – Tele-Stroke items 3 & 4; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

**Re-appointments:**

1. **Discussion/For Possible Action –** The Re-Appointment of Eric Goldberg, MD – Radiology.

Chairman Dr. Mike Mugosa entertained a motion to approve the re-appointment of Eric Goldberg, MD – Radiology.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the re-appointment of Eric Goldberg, MD – Radiology; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

1. **Discussion/For Possible Action –** The Re-Appointment of Leon Jackson, MD – Radiology.

Chairman Dr. Mike Mugosa entertained a motion to approve the re-appointment of Leon Jackson, MD – Radiology.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the re-appointment of Leon Jackson, MD – Radiology; the motion was seconded by Trustee Laurie Carson and carried unanimously.

1. **Discussion/For Possible Action** –The Re-Appointment of Robert Leckie, MD – Radiology.

Chairman Dr. Mike Mugosa entertained a motion to approve the re-appointment of Robert Leckie, MD – Radiology.

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**MOTION:** Chairman Dr. Mike Mugosa moved to approve the re-appointment of Robert Leckie, MD – Radiology; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

**Intermountain Healthcare – Tele-Critical Care**

1. **Discussion/For Possible Action –** The Re-Appointment of Dixie Harris, MD – Critical Care/ Internal Medicine/ Pulmonary Diseases.
2. **Discussion/For Possible Action –** The Re-Appointment of Daniel Knox, MD – Critical Care.
3. **Discussion/For Possible Action –** The Re-Appointment of Vivian Lee, MD – Critical Care/ Pulmonary Diseases.
4. **Discussion/For Possible Action** – The Re-Appointment of Evan Moore, MD – Critical Care/ Emergency Medicine/ Internal Medicine.
5. **Discussion/For Possible Action** – The Re-Appointment of Joel Pittman, MD – Critical Care/Internal Medicine/ Pulmonary Diseases.
6. **Discussion/For Possible Action** – The Re-Appointment of Matthew Sperry, MD – Critical Care/ Pulmonary Diseases.
7. **Discussion/For Possible Action** – The Re-Appointment of Christopher Strawter, MD – Critical Care/Internal Medicine/Pulmonary Diseases.

Chairman Dr. Mike Mugosa entertained a motion to approve the re-appointment of Intermountain Healthcare – Tele-Critical Care items 8 through 14.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the re-appointment of Intermountain Healthcare – Tele-Critical Care items 8 through 14; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

**Statrad Telehealth**

1. **Discussion/For Possible Action** – The Re-Appointment of Shannon Bownds, MD – Radiology.
2. **Discussion/For Possible Action** – The Re-Appointment of Michael Connolly, MD – Radiology.
3. **Discussion/For Possible Action** – The Re-Appointment of Eric Royston, DO – Radiology.

Chairman Dr. Mike Mugosa entertained a motion to approve the re-appointments of Statrad Telehealth items 15 through 17.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the re-appointments of Statrad Telehealth items 15 through 17; the motion was seconded by Secretary Crystal Caviglia and carried unanimously.

1. **Discussion/For Possible Action:** Purchase of a Laparoscopic surgical tower and instrumentation not to exceed $238,345 (quotes attached).
   * + **Matthew Walker, CEO –** Reviewed the attached quotes with the Board of Trustees; this was money that we got grant-funded, so this isn't costing us anything. When the board approved of the grant, you approved everything. But because it's over 100,000, I'm just bringing it back because it's being purchased. We have decided to move forward with the Arthrex quote.

Matthew Walker, CEO, answered all questions asked by the Board of Trustees.

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Chairman, Dr. Mike Mugosa, entertained a motion to approve the purchase of a Laparoscopic surgical tower and instrumentation not to exceed $238,345.

**MOTION:** Secretary Crystal Caviglia moved to approve the purchase of a Laparoscopic surgical tower and instrumentation not to exceed $238,345; the motion was seconded by Trustee Kim Cunningham and carried unanimously.

1. **Discussion/For Possible Action:** Purchase of Anesthesia Machines not to exceed $152,753 (quote attached)**.** 
   * + **Matthew Walker, CEO –** Same scenario with this machine, it is grant-funded and was previously approved, we are just looking for approval to make the actual purchase**.**

Matthew Walker, CEO, answered all questions asked by the Board of Trustees.

Secretary Crystal Caviglia entertained a motion to approve the purchase of Drager Anesthesia Machines.

**MOTION:** Chairman Dr. Mike Mugosa moved to approve the purchase of Drager Anesthesia Machines; the motion was seconded by Trustee Kim Cunningham and carried unanimously.

1. **Discussion Only: Administrators’ Report – Matthew Walker, CEO**

* **3D Mammogram update:** We just received the DocuSign for the grant money for this machine. Once we complete that document, they will wire us the money; it is grant-funded for $393,872. We should have the machine by October.
* **Front Entrance update:** This is pretty much complete, the lights have been installed, but more importantly, it doesn’t leak and pour ice all over the sidewalks. We are looking at potentially installing signage. Once I get mockups for that, I’ll bring them to the Board.
* **Legislative update:** The Governor vetoed a lot of bills. He vetoed the medical debt one, which wouldn’t allow us to pursue medical debt. He vetoed the maximum fair pricing for drugs, which would have been an issue, and He vetoed the billing error legislation, which was that if a patient thinks there's an error, even if it doesn't exist, it doesn't allow you to bill anymore until it gets rectified, which can take years. He vetoed a freestanding emergency department requiring urgent care. Matt also spoke about bills that did pass and their possible impacts on the hospital and rural healthcare.
* **Free Sports Physicals 6-16 to 7-18:** We do the free sports physicals. We just want to make sure that all youth have an opportunity to participate in sports without worrying about being able to afford the doctor’s visit. We do that from June 16th to July 18th. It's by appointment.

Matthew Walker, CEO, answered all the questions the Board of Trustees asked.

1. **Set a Date and Time for the Next Regular and/or Special Meeting**
2. **Approval to set the Next Regular Meeting scheduled for Monday, July 28, 2025, at 5:00 p.m.**

Chairman Dr. Mike Mugosa entertained a motion to approve scheduling the next Regular Board of Trustees meeting on Monday, July 28, 2025, at 5:00 p.m.

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**MOTION:** Secretary Crystal Caviglia moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, July 28, 2025, at 5:00 p.m.; the motion was seconded by Trustee Laurie Carson and carried unanimously.

1. **CONSENT AGENDA**

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustees member may remove any item from the Consent

Agenda and have it placed as an individual action item.

1. **Request for Approval of Vouchers a, b, and c – Secretary, Crystal Caviglia** 
   1. **Discussion/For Possible Action: Accounts Payable – vouchers #007966-#008196**
   2. **Discussion/For Possible Action: Payroll – vouchers #402 – #969**
   3. **Discussion/For Possible Action: Refunds – #000805 – #000821**

Chairman Dr. Mike Mugosa entertained a motion to approve the consent agenda items a, b, and c.

**MOTION:** Secretary Crystal Caviglia moved to approve the Consent Agenda vouchers a, b, and c; the motion was seconded by Trustee Kim Cunningham and carried unanimously.

1. **Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item.* ***Comments during Discussion Items will not be******accepted from the General public.“****Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Dr. Mike Mugosa asked for public comment- No comments were made at this time.

1. **Adjournment**

Chairman Dr. Mike Mugosa entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting on June 23, 2025.

**MOTION:** Secretary Crystal Caviglia moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting dated June 23, 2025; the motion was seconded by Trustee Kim Cunningham and carried unanimously.

Adjournment 5:52 p.m.