



MEA CHARITABLE FOUNDATION GRANT APPLICATION PACKAGE

Thank you for considering the MEA Charitable Foundation (MEACF) for your grant request. MEACF is committed to supporting the communities served by Matanuska Electric Association (MEA). We welcome innovative ideas for improving our communities and look forward to learning more about your project.

ABOUT MEACF

Established in 2009 MEACF provides small grants to support projects within the MEA electrical service area—especially those that might not otherwise receive funding. Our volunteer Board of Directors reviews applications based on the following core values:

- Need
- Sustainability
- Broad Community Support
- Strong Volunteer Involvement

A strong application clearly aligns with these priorities.

KEY GRANT GUIDELINES

1. Eligibility & Funding Limits
 - Open to community groups, non-profits and other service-focused organizations.
 - Organizations may receive one grant per calendar year, up to \$10,000.
2. Use of Funds
 - Funds must be used for the purpose described in your application. If your project changes significantly or is not executed, the funds must be returned.
3. Reporting Requirements
 - MEACF recommends recipients submit documentation showing how funds were used, such as:
 - Copies of receipts or invoices
 - Photographs of purchased items
 - A brief written report on expenditures
4. Complete Applications Only
 - Incomplete applications or missing documents (financials, cost estimates, W-9, etc.) will not be considered.
5. No Reimbursements
 - MEACF does not fund projects that are already completed or items already purchased.

COMMUNITY BENEFIT:

Explain how this project will benefit individuals, families, or communities within the MEA service area:

ESTIMATED REACH BY REGION:

Please estimate how many individuals will be served in each area:

_____ Eagle River/Chugiak/Eklutna

_____ Matanuska (Greater Palmer, Butte, Sutton, Glacier View, Chickaloon)

_____ Susitna (Greater Wasilla, KGB, Meadow Lakes, Big Lake, Houston, Willow, Talkeetna, Trapper Creek, Petersville, up to Denali National Park)

PROJECT BUDGET

Itemize costs and attach vendor quotes, online printouts or formal estimates.

Item	Number needed	Total Cost

OTHER FUNDING SOURCES

List additional funding you are pursuing.

Funding Source	Amount Requested	Status	Purpose

DONATIONS (Materials/Labor/Services)

List any in-kind contributions.

Donation Source	Type of Donation	Status

CONTINGENCY PLAN

What steps will you take if full funding is not secured?

ADDITIONAL INFORMATION

Is there anything else you would like us to know?

TYPE OF ORGANIZATION:

Yes No Is your organization a tax-exempt 501(c)(3) non-profit?
If yes, attach IRS determination letter.

Yes No Is your organization for-profit with a community service purpose?

Yes No Are you an informal group of citizens or volunteers?
If yes, attach a brief description of your mission and services.

Yes No Has your organization's name changed or are you operating under a DBA?
If yes, list all previous names used: _____

REFERENCES:

PROJECT REFERENCE

Contact Person Name	Title	Phone Number	
_____	_____	_____	
Mailing Address	City	State	Zip Code
_____	_____	_____	_____
Email: _____			

ORGANIZATION REFERENCE

Contact Person Name	Title	Phone Number	
_____	_____	_____	
Mailing Address	City	State	Zip Code
_____	_____	_____	_____
Email: _____			

COMMUNITY REFERENCE

Contact Person Name	Title	Phone Number	
_____	_____	_____	
Mailing Address	City	State	Zip Code
_____	_____	_____	_____
Email: _____			

APPLICANT AGREEMENT

I UNDERSTAND, CERTIFY AND AGREE TO THE FOLLOWING:

- I certify that the information provided in this application is accurate and complete to the best of my knowledge.
- I understand my application will not be considered unless it includes all applicable items on the Grant Application Checklist.
- I understand the MEACF Board may verify all information and that grant funds must be used for the stated purpose.
- I understand MEACF may publish the name, amount, and purpose of the award and may request photos for public relations purposes.
- I understand grant decisions are final and MEACF does not provide feedback on declined applications.
- I understand I must provide information to substantiate the use of funds awarded, such as copies of paid invoices, pictures of equipment purchased, or a statement describing specifically how the funds were used.

Note: MEACF is a separate nonprofit from MEA. MEA employees and board members do not participate in MEACF grant decisions.

Grants are reviewed quarterly. Applications are evaluated, and decisions are voted on by the volunteer board.

Name of Organization

Date

Name and Title of Representative

Signature of Representative



MEA CHARITABLE FOUNDATION
Operation Roundup® Program

MEA Charitable Foundation Grant Application Checklist

- I've attached current financial statements (Most recent year):
 - IRS 990, OR
 - Internally prepared financials, OR
 - Audited financials

- I've included proof of nonprofit status (if applicable)

- I've included our Alaska Business License (if applicable) or a Community Purpose Statement if no business license is required by the State of Alaska.

- I've attached a completed and signed IRS W-9. [Form W-9 \(Rev. March 2024\)](#)

- I've attached itemized cost estimates for the project.

Please send original, completed & signed application and attachments to:

MEA Charitable Foundation
Attn: MEACF Board Secretary
163 E Industrial Way
Palmer, Alaska 99645

Or submit in person at one of the following locations:

11623 Aurora Drive, Eagle River AK
163 E Industrial Way, Palmer AK
1401 S Seward Meridian Parkway, Wasilla AK

Or submit online at:
roundup@mea.coop