

I. NOTICE AND INSTRUCTIONS TO PROPOSERS

Matanuska Electric Association, Inc. (MEA) is soliciting Proposals to provide Traffic Control Plan (TCP) and Lane Closure Permit (LCP) services for its construction projects as needed. Services may include, but are not limited to:

1. Develop LCPs and TCPs as requested for special projects. Included in this Service shall be the full execution of LCPs and TCPs, which shall include providing all labor and equipment necessary to successfully execute the project specific LCPs and TCPs.
2. Develop standard LCPs and TCPs for the majority of MEA's typical work. These LCPs and TCPs will comply with State ADOT, MSB, City of Palmer, City of Wasilla, MOA, and other local agency traffic control requirements. Included in this service shall be the full execution of LCPs and TCPs, which shall include providing all labor and equipment necessary to successfully execute the standard LCPs and TCPs.
3. The Proposer must acknowledge and commit to always be available for emergency call-out to provide the TCP and LCP services.

The RFP and all attachments are available through MEA's ShareFile Site. Access to the ShareFile site can be obtained by contacting Procurement electronically (email) at FormalQuestions@mea.coop.

Electronic proposals are required to be submitted through MEA's ShareFile site no later than 4:00 p.m., AKST, 26th of January 2026; after which a private opening will be held. Any proposals received after this date and time will not be considered. Proposers are responsible for the verification and confirmation of successful bid delivery to the ShareFile site. Questions or difficulties relating to the electronic bid submittal process should be directed to Procurement at FormalQuestions@mea.coop.

Questions related to this RFP are due no later than, 12:00 Noon, AKST, 16th of January, 2026. Questions shall be submitted electronically (email) FormalQuestions@mea.coop. Bidders are prohibited from contacting any employee, board member, agent, or other associate of MEA regarding this request except as specified above.

Responses to questions will be provided through an addendum and posted to MEA's ShareFile site by 5:00 PM, AKST, 21st of January 2026.

Proposers shall specify in their response to this RFP in writing whether exceptions are taken to any of the terms and conditions of the attached Professional Services Contract. Exceptions taken at a later date may result in rejection of the proposal.

MEA reserves the right to define and waive irregularities, to accept or reject any or all Proposals, in whole or part, and to reissue, withdraw or cancel the project in its entirety for any reason, including to perform the work in house, without liability of any type to Proposer, including but not limited to any costs associated with Proposal preparation and submittal.