



**Pampa Economic Development Corp.
Board of Directors
Regular Meeting Agenda**

**Pampa EDC Conference Room
200 N. Ballard St.
Pampa TX 79065**

**December 18, 2025
5:00 PM**

Notice is hereby given for the purpose of considering the following agenda items. **All agenda items are subject to action.** The Board of Directors reserves the right to meet in closed session on any agenda items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. Call Meeting to Order

2. Board Member Cade Taylor will open with prayer.

3. Consider approval of the minutes for November 20, 2025, meeting.

4. Citizens Forum

The Pampa EDC Board of Directors will set aside time during each regularly scheduled meeting to permit public comment from the floor. Due to time restraints, the public will be limited to 3 minutes per person. In accordance with The Texas Open Meetings Act, the Board of Directors will not comment at that time on the subject brought before the Directors.

5. Public Hearings

- a. None

6. Officers Reports

- a. Financial Report –
- b. Executive Director Report –
 - Draft of 2026 Board Member Handbook to be distributed in January for review and comment.
 - Discussions regarding the strategic plan for 2026. The plan will be ratified in January.
 - Local project updates.
 - Regional/Outside project updates.
 - Approve PEDC office holiday schedule.
- c. PEC Report -

7. Committee Report

- a. Beautification Committee Report
- b. Workforce Development Committee Report

8. Old Business

None

9. New Business

- a. Elect Board Member Officer position for 2026
- b. Discuss moving towards a Resolution format for motions, similar to the City of Pampa procedure.
- c. Discuss staffing and hiring objectives for 2026.
- d. Review and approve replacement computer purchases. (2 tower PC's).
- e. Advertising and Marketing discussion for 2026.

10. Announcements

None

11. Executive Session

The Board of Directors reserves the right to go into Executive Session at any time during the meeting to consult with its attorney in accordance with the Texas Government Code, Subchapter D, 551.071; deliberate the purchase or sale of real property in accordance with the Texas Government Code, Subchapter D, 551.072; deliberate personnel matters in accordance with the Texas Government code, Subchapter D, 551.074; and/or deliberate regarding economic development negotiations in accordance with the Texas Government Code, Subchapter D, 551.087.

The Board of Directors will reconvene into open session to take any action necessary.

- a. Purchase Real Estate – Discussion
- b. Updates on ongoing economic development negotiations.

12. Adjourn

Certification

This is to certify that this Agenda was posted on the Pampa EDC website and the officially designated bulletin board at the City Hall, Pampa, Texas on **December 15, 2025, before 4:00 p.m.** and remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.



Treasa Heuston Assistant Director Office & Records

Accessibility Statement

In compliance with the Americans with Disabilities Act, the Pampa EDC building at 200 N. Ballard St. will provide reasonable accommodations for persons attending director's meetings of the Pampa Economic Development Corporation. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Treasa Heuston 806-665-0800.

The archive of the Pampa EDC Agendas can be found at pampaedc.com.