Bonneville County, Idaho

Request for Proposals No. 26-03

Electronic Jail Control System Replacement and Modernization

PROPOSALS DUE:

Friday, November 20, 2026 at 5:00 PM MST

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INTRODUCTION

Bonneville County, Idaho ("County") is one of eastern Idaho's largest and fastest-growing counties, serving more than 130,000 residents. The Bonneville County Sheriff's Office is responsible for providing law enforcement, detention, and public safety services throughout the County, including operation of the Bonneville County Detention Facility.

The County is issuing this Request for Proposals ("RFP") to solicit proposals from qualified firms to replace and modernize the electronic jail control system serving the original portion of the Bonneville County Detention Facility. The selected contractor will provide all labor, materials, equipment, software, programming, installation, testing, commissioning, and training necessary to deliver a fully operational, integrated control system. The completed system shall provide one unified user interface integrating the upgraded portions of the facility with the County's existing digital jail control system.

This RFP outlines the project requirements, proposal submission process, evaluation criteria, and contract award procedures. The County seeks a qualified contractor with demonstrated experience delivering electronic control system projects in occupied correctional or detention facilities.

Owner	Bonneville County, Idaho
Department	Bonneville County Sheriff's Office
Project	Electronic Jail Control System Replacement and Modernization
Facility	Bonneville County Detention Facility
Project Location	605 N. Capital Avenue, Idaho Falls, ID 83402

The work will be performed within an occupied, secure detention facility that must remain operational throughout construction.

SUBMISSION INSTRUCTIONS & SCHEDULE

Proposals must be received by **5:00 PM MST on November 20, 2026**. Proposals received after the deadline will not be considered.

Respondents shall submit two (2) hard-copy proposals to:
605 N. Capital Avenue
Idaho Falls, ID 83402

Respondents shall also include an electronic copy (USB Drive or Email) of the proposal in searchable PDF format.

The Technical Proposal shall not exceed 200 pages. Hyperlinks are permitted.

The Cost Proposal shall be submitted separately from the Technical Proposal and clearly identified as "Cost Proposal – Electronic Jail Control System Replacement and Modernization."

Questions
Questions regarding this RFP must be submitted by email to info@clearwaterfinancial.biz **no later than 5:00 PM MDT on November 4, 2026**. The County's written responses and any resulting addenda will be posted on the County webpage and/or distributed to all registered interested parties by **November 9, 2026**. To register as an interested party, please email info@clearwaterfinancial.biz.

Pre-Proposal Site Walkthrough (optional)
An optional, pre-proposal site walkthrough will be held on **October 27, 2026 at 10:00 AM MDT**. Interested parties are not required to attend the pre-proposal walkthrough in order to submit a response. Attendance at the site walkthrough is strongly encouraged.

Interested parties wishing to attend must request access by emailing info@clearwaterfinancial.biz. Site walkthrough access information will be provided to prospective respondents following verification of their identity and interest in the project.

Pre-Proposal Virtual Meeting (optional)
An optional pre-proposal virtual meeting will be held on **October 29, 2026, at 10:00 AM MDT.**

Interested parties wishing to attend must request access by emailing info@clearwaterfinancial.biz. Meeting access information will be provided to prospective respondents following verification of their identity and interest in the project.

The County reserves the right to limit discussion or disclosure of sensitive facility security information. Any security-sensitive information provided to verified respondents shall be treated as confidential, consistent with applicable provisions of Idaho Code § 74-105(4).

Attendance at the pre-proposal meeting is not required to submit a response.

Existing Facility Plans
For security reasons, existing facility plans and security system drawings will not be included in the publicly available RFP. Relevant information may be made available to prospective respondents upon request, subject to verification and approval by the Bonneville County Sheriff's Office. Interested parties must request facility plans by emailing info@clearwaterfinancial.biz.

The County reserves the right to limit the distribution of security-sensitive information.

SCHEDULE

Friday, October 16, 2026		First Notice of RFP published in Post Register
Friday, October 23, 2026		Second notice of RFP Published in Post Register
Tuesday, October 27, 2026		**Optional** site walkthrough at 10:00 AM MDT
Thursday, October 29, 2026		**Optional** virtual pre-proposal meeting at 10:00 AM MDT
Wednesday, November 4, 2026		Questions regarding RFP due 5:00 PM MST
Monday, November 9, 2026		Answers to submitted RFP questions to all interested parties
Friday, November 20, 2026		RFP responses due by 5:00 PM MST
Tuesday, December 1, 2026		Anticipated Evaluation Committee Recommendation; Board Consideration of Contract Award

PROJECT BACKGROUND

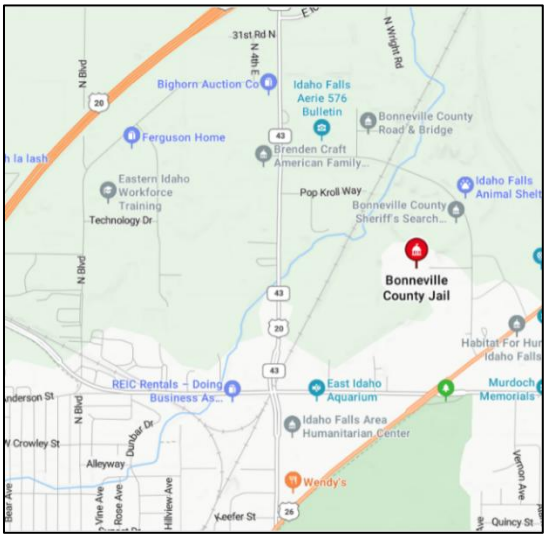
The Bonneville County Detention Facility opened in 1998 with an original capacity of 284 beds and has expanded over time to a current operational capacity of 623 beds. As the facility expanded, electronic control systems were added in phases, resulting in two separate generations of control systems. The original housing areas, booking, and master control continue to operate on an analog-based control system, while newer portions of the facility utilize a digital control system.

While both systems remain operational, they function independently and require staff to operate and maintain two separate control platforms. The County is seeking to modernize the existing analog control system and integrate it with the existing digital control system to improve operational efficiency, simplify system maintenance, and provide a unified, reliable control environment utilizing one unified user interface for detention operations.

CURRENT OPERATIONAL ENVIRONMENT

The Bonneville County Detention Facility operates 24 hours a day, seven days a week, and will remain operational and occupied throughout the duration of the project. Maintaining facility security, staff safety, and continuity of detention operations will be essential throughout implementation.

The existing electronic control system supports critical detention functions, including electronic door controls, intercom communications, camera monitoring, garbage chute control, and central control operations. As part of this project, the County intends to replace 60 existing cameras in addition to modernizing the control system. The selected contractor shall plan and perform the work within an active correctional environment where coordination with County staff and careful sequencing of work will be necessary to minimize operational impacts.



BOARD OF COUNTY COMMISSIONERS

The following is a list of current Board of County Commissioners, their positions, and their terms of office.

Name	Position	Term Began	Term Ends
Karl T. Casperson	District 1	2025	2027
Jonathan D. Walker	District 2	2021	2027
Michelle Mallard	District 3	2025	2029

Source: Commissioners | Bonneville County

KEY PERSONNEL & THIRD PARTIES

Austin Black, Chief Operations Officer, Bonneville County

Edward Vitacolonna, Captain, Bonneville County Sheriff's Office

Jeremy Thornley, Maintenance Supervisor, Bonneville County Sheriff's Office

Lindsey Klucken, Sheriff's Office Administrative Support/Project Support

Clearwater Financial, LLC, Municipal Advisor & Owner's Representative

Bonneville County has engaged Clearwater Financial LLC (CWF) to serve as the County's municipal advisor and owner's representative for this procurement. CWF will serve as the primary point of contact and will coordinate respondent communications with County staff.

SCOPE OF WORK

The Bonneville County Sheriff's Office is seeking proposals from qualified firms to provide a complete replacement and modernization of the electronic jail control system serving the original portion of the Bonneville County Detention Facility. The selected contractor will be responsible for all necessary investigation, design, engineering, equipment selection, permitting, installation, programming, integration, testing, commissioning, training, and closeout services required to provide a complete turnkey system.

At a minimum, the project shall include the following:

1. Control System Replacement
Replace the existing analog control systems serving:

- Booking Control
- Master Control
- Housing Control

The replacement system shall provide equivalent or improved operational functionality while integrating with the County's existing digital jail control system.

2. Control Consoles
Replace existing operator control consoles, counters, and countertops within the affected control areas as necessary to accommodate the new equipment and improve operator functionality.

3. Camera Replacement
Replace 60 existing cameras associated with the jail control and security system. All replacement cameras shall be digital and compatible with the County’s existing operating environment and security systems, with compatibility with the County’s Valerus video management system preferred. The 60 cameras include three pole-mounted PTZ cameras, one camera located within a cooler, and one camera located within a freezer. Replacement cameras shall be suitable for their respective installation locations and operating conditions. Respondents shall include all equipment, cabling, mounting hardware, programming, configuration, installation, testing, integration, and other work necessary to provide fully operational replacement cameras.

4. System Integration
Provide all hardware, software, programming, networking, and other components necessary to fully integrate the legacy portions of the detention facility with the County's existing digital jail control system. The completed system shall provide one unified user interface for operation of the existing digital system and the portions of the facility upgraded through this project.
Respondents shall identify any software, licensing, manufacturer authorization, proprietary components, or other dependencies necessary to achieve the required integration.

The County has existing conduit between the original and newer portions of the facility. The contractor shall evaluate and utilize existing infrastructure where practical, including installation of fiber optic cabling required for system integration.

5. Power Improvements
Evaluate and provide all electrical modifications necessary to support the new control system. The upgraded control system and associated electronic equipment shall be provided with uninterruptible power supply (UPS) protection. The contractor shall determine the appropriate approach for providing UPS protection, including extension of the County's existing UPS system or provision of an appropriate dedicated UPS system compatible with the proposed equipment.

6. System Installation and Commissioning
The contractor shall:

- Install and configure all equipment.
- Perform all system programming and integration.
- Conduct functional testing and system commissioning.
- Demonstrate successful operation of all system components prior to final acceptance.

7. Training
Provide operational training for Sheriff's Office staff covering the use, operation, and routine functionality of the new control system. The contractor shall provide multiple training sessions sufficient to accommodate staff on all shifts. Training shall familiarize staff with any operational differences between the existing and replacement systems.

8. Documentation
Provide complete closeout documentation, including:

- As-built drawings
- Equipment inventory
- System architecture diagrams
- Software and licensing information
- Operations and maintenance manuals
- Warranty documentation

9. Project Coordination
The detention facility will remain fully operational throughout construction. The contractor shall coordinate all work with County staff to minimize disruption to jail operations and maintain facility security during all phases of the project. Proposals shall describe the contractor's approach to sequencing work, maintaining secure operations, and minimizing impacts on inmate supervision, door controls, intercom communications, camera coverage, garbage chute control, and other security functions during implementation.

TECHNICAL REQUIREMENTS

Existing System Integration

The proposed system shall fully integrate with the County's existing digital jail control system serving the newer portions of the detention facility. The completed system shall provide one unified user interface through which authorized Sheriff's Office personnel can operate the existing digital system and the portions of the facility upgraded through this project. Respondents shall describe how their proposed solution will achieve the required integration and shall identify any limitations, dependencies, licensing requirements, manufacturer authorizations, or proprietary components associated with the proposed solution.

The County's existing infrastructure includes conduit between the original and newer portions of the facility that may be utilized for installation of new fiber optic cabling and associated communications infrastructure.

The County anticipates that implementation may temporarily affect intercom capability, camera visibility, door controls, garbage chute control, or other detention and security operations. Proposals shall identify each anticipated interruption, its estimated duration, affected areas, required staffing or security measures, and the proposed mitigation and restoration procedures.

System Performance

The proposed control system shall:

- Provide reliable electronic control and monitoring of detention doors, intercoms, cameras, garbage chute controls, and associated security devices.
- Provide reliable operation and integration of all 60 digital replacement cameras, including the three pole-mounted PTZ cameras and cameras located within the cooler and freezer. Replacement cameras shall be compatible with the County’s existing operating environment and security systems, with compatibility with the County’s Valerus video management system preferred, and shall be appropriate for their respective installation locations and operating conditions.
- Support continuous operation in a 24-hour correctional environment.
- Be designed for long-term maintainability and future expansion.
- Utilize commercially supported hardware and software.
- Identify and minimize single points of failure and describe the redundancy, fault notification, and recovery features included in the proposed system.

Power Requirements

The contractor shall evaluate the existing electrical infrastructure and provide all improvements necessary to support the proposed system.

The upgraded control system and associated electronic equipment shall include uninterruptible power supply (UPS) protection sufficient to maintain continuity of critical control functions during utility power fluctuations and transitions to emergency generator power. Respondents shall describe the proposed UPS solution and identify whether the solution utilizes existing County infrastructure, new dedicated equipment, or a combination of both.

Installation Requirements
Because the detention facility will remain fully operational during construction, the contractor shall:

- Coordinate all work with County staff.
- Maintain facility security throughout construction.
- Minimize impacts to inmate movement and detention operations.
- Sequence work to reduce disruption to control room operations.
- Identify anticipated service interruptions, including impacts on door controls, intercoms, cameras, garbage chute controls, and other security systems, and describe proposed mitigation measures.
- Provide a cutover and migration plan.
- Provide a temporary controls plan.
- Provide a proposed shutdown schedule.
- Provide contingency and rollback procedures.
- Provide emergency contact information during cutovers.

Minimum Contractor Qualifications
Respondents shall demonstrate experience designing and installing electronic control systems within occupied correctional or detention facilities.

The County reserves the right to give preference to firms with demonstrated experience performing projects of similar size, complexity, and operational sensitivity.

All electrical work associated with the project shall be performed by appropriately licensed or certified electricians as required for the work being performed. The selected contractor and applicable subcontractors shall satisfy the County's public works insurance requirements.

Contractor and subcontractor personnel requiring access to secure areas of the Bonneville County Jail shall successfully complete the County's required access and background screening process before entering a secure area. Personnel requiring continuing access shall complete the Bonneville County Jail Visitor Access List Application included with this RFP. Respondents should allow approximately three business days for processing of access requests. Approval remains subject to review by the Bonneville County Sheriff's Office.

Personnel granted secure-facility access shall comply with all access requirements established by the Bonneville County Sheriff's Office, including PREA training when required for the level of access granted. Contractor and Subcontractors Compliance Requirements:

- Facility security procedures
- Tool and material control
- Escort requirements
- Photography restrictions
- Controlled information requirements
- Work-hour limitations
- Facility access and visitor approval requirements

- Restrictions on electronic devices within secured areas

Contractor personnel shall comply with the Bonneville County Jail Visitor Access List Application and all related facility access requirements. Electronic devices, photography, video recording, and audio recording within secure areas are subject to approval by the Jail Administrator, Shift Supervisor, or other authorized Sheriff's Office personnel, as applicable.

Cybersecurity and Remote-Access Requirements:

- User access controls
- Password and credential management
- Remote support procedures
- Software patching
- Backup and restoration
- Event and fault logging
- Ownership of system credentials and configuration files

Training and Acceptance
The contractor shall provide multiple training sessions for designated Sheriff's Office personnel prior to final system acceptance, with sufficient sessions and scheduling to accommodate staff on all shifts.

Final acceptance shall occur only after:

- Installation has been completed
- System testing has been successfully performed
- All identified deficiencies have been corrected
- Required documentation has been submitted
- County staff have received operational training
- Factory acceptance testing, if applicable
- Site acceptance testing
- Functional testing of each controlled device and system function, including door controls, intercoms, cameras, and garbage chute controls
- Verification of operation and integration of all 60 replacement cameras
- Failover and power-loss testing
- Correction of deficiencies
- Delivery of final documentation
- Training completion
- A defined operational demonstration or burn-in period

Operational Consistency
The proposed system shall provide one unified user interface and, to the greatest extent practical, shall mirror the user interface and operational workflow of the County's existing digital jail control system. While modernization and improved functionality are expected, the County desires a system that minimizes changes to day-to-day operations and reduces the amount of retraining required for detention staff.

RESPONSE CONTENT

Interested parties may obtain this RFP, its appendices, and all issued addenda free of charge from the Bonneville County RFP website. Proposals shall be organized in the following order and provide sufficient detail to allow the County to evaluate the respondent's qualifications, technical approach, and ability to successfully complete the project.

Proposal Format
Proposals shall be submitted in accordance with the Submission Instructions contained in this RFP.

The Technical Proposal shall:

- Be provided in searchable PDF format as the required electronic copy;
- Not exceed 7 MB;
- Not exceed 200 pages; and
- May include hyperlinks.

The Cost Proposal shall be submitted separately from the Technical Proposal and clearly identified as the Cost Proposal.

1. Cover Letter
Provide a cover letter signed by an individual authorized to bind the firm contractually. Include:

- Firm name and primary contact information.
- A brief statement of the firm's understanding of the project.
- A statement affirming the firm's ability to perform the requested services.
- Acknowledgment of any addenda issued.

2. Firm Qualifications and Relevant Experience
Describe the firm's qualifications and experience relevant to this project, including:

- Years in business.
- Experience with electronic detention facility control systems.
- Experience completing projects in occupied correctional or detention facilities.
- Relevant licenses, certifications, and manufacturer partnerships.
- Description of similar projects completed within the past seven years. For each project, include the project name and location, facility type, general system scope, contract value, completion date, and owner contact information.
- Identification of the licensed or certified electrician(s) that will perform or supervise electrical work associated with the project.

3. Project Team
Identify the proposed project team, including:

- Project Manager.
- Lead technical personnel.
- Installation team.

- Subcontractors, if applicable.

Include a brief summary of each individual's relevant experience and role on this project. Identify whether each proposed team member is an employee, subcontractor, manufacturer representative, or independent consultant.

4. Technical Approach
Describe the firm's proposed approach to completing the project, including:

- Replacement methodology.
- Integration with the existing digital control system.
- Approach to providing the required unified interface.
- Identification of any licensing, manufacturer authorization, proprietary-system, or third-party requirements associated with the proposed integration approach.
- Proposed sequencing and phasing.
- Strategies to maintain detention facility operations throughout construction.
- Anticipated system downtime and mitigation measures.
- Any assumptions regarding the existing infrastructure.

5. Project Schedule
Provide a preliminary project schedule identifying major milestones, including:

- Procurement of equipment.
- Installation.
- Programming.
- Testing and commissioning.
- Training.
- Final acceptance.

Identify any long-lead equipment or anticipated schedule risks.

6. Warranty and Ongoing Support
The completed system, including equipment and installation, shall include a minimum one-year warranty following final acceptance. Describe:

- Warranty coverage, including any coverage extending beyond the required one-year minimum.
- Technical support.
- Service response times.
- Availability of replacement parts.
- Recommended maintenance services following project completion.

7. Cost Proposal – Separate Submission
The Cost Proposal shall be submitted separately from the Technical Proposal and clearly identified as “Cost Proposal – Electronic Jail Control System Replacement and Modernization.” Cost information shall not be included in the Technical Proposal.

Provide a detailed cost proposal that includes, at a minimum:

- Design and engineering
- Equipment and materials
- Replacement of 60 cameras, including equipment, installation, programming, configuration, and integration
- Freight and delivery
- Removal and disposal of replaced equipment
- Permits and inspections
- Software and licensing
- Installation labor
- Programming and integration
- Garbage chute control integration
- UPS equipment and associated electrical modifications
- Training
- Testing and commissioning
- Travel and lodging
- Bonds and insurance
- Warranty
- Exclusions and assumptions
- Optional services or alternate pricing, if proposed.

The County reserves the right to negotiate final scope and pricing with the selected respondent. Proposals shall remain valid for 120 calendar days after the proposal deadline.

PROCUREMENT PROCESS

Evaluation Committee

An Evaluation Committee (Committee) composed of County representatives and consultants will review and evaluate proposals for compliance with this RFP and alignment with the County's objectives. The Committee may, at its discretion:

- Shortlist respondents
- Conduct interviews and/or request clarifications or additional information
- Request revised technical or cost proposals, system demonstrations, clarifications, or best and final offers

Negotiation and Award

Following evaluation of proposals, Bonneville County intends to select the proposal determined to be in the County's best interest. The County reserves the right to conduct interviews, request demonstrations, seek clarification of proposal information, request best and final offers, or negotiate the scope, pricing, and contract terms with one or more respondents prior to making an award.

Selection of a respondent does not constitute a binding contract. A contract shall not be effective until approved by the Bonneville County Board of County Commissioners and executed by all authorized parties.

Public Records and Confidential Information

Bonneville County is a public agency. All documents in its possession are public records subject to inspection and copying under the Idaho Public Records Act, Chapter 1, Title 74, Idaho Code (Act). The Act contains limited exemptions, including an exemption that may apply to qualifying trade secrets. Trade secrets include a formula, pattern, compilation, program, computer program, device, method, technique or process that derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons and is subject to reasonable efforts to maintain its secrecy. Prices quoted in a proposal are not trade secrets.

For purposes of the Idaho Public Records Act, information submitted under Sections 1 (Cover Letter), 2 (Firm Qualifications and Relevant Experience), and 7 (Cost Proposal) of the Response Content may be subject to public disclosure, regardless of whether the respondent designates such information as confidential. Information submitted under Sections 3 (Project Team), 4 (Technical Approach), 5 (Project Schedule), and 6 (Warranty and Ongoing Support) may contain security-sensitive information that is exempt from disclosure under Idaho Code § 74-105(4). The County will evaluate requests for disclosure in accordance with applicable law. Respondents should clearly identify information they believe qualifies for an exemption from public disclosure.

If any Respondent claims any part of a submittal is exempt from disclosure under the Act, the Respondent must: 1) Indicate by marking the pertinent document "CONFIDENTIAL"; and 2) Include the specific basis for the position that it be treated as exempt from disclosure. Marking the entire proposal as "Confidential" is *not* in accordance with and will not be honored.

Bonneville County, to the extent allowed by law and in accordance with these Instructions, will honor a nondisclosure designation. By claiming materials to be exempt from disclosure under the Act, Respondent expressly agrees to defend, indemnify, and hold Bonneville County harmless from any claim or suit arising from Bonneville County's refusal to disclose such materials pursuant to the Respondent's designation. Any questions regarding the applicability of the Act shall be addressed to your own legal counsel prior to submission.

SCORING CRITERIA

The County will first review each proposal for responsiveness to the mandatory submission requirements. Only responsive proposals will proceed to scored evaluation. The following scoring matrix is provided as a guide. The evaluation weights stated below will apply unless modified by written addendum before the proposal deadline.

Evaluation Areas	Points Possible	Points
Firm Qualifications, Experience, & Project Team	20	
Technical Approach & Project Understanding	30	
Project Schedule & Implementation Plan	10	
Warranty & Post-Installation Support	10	
Cost Proposal	30	
Total Points	**100**	

DISCLOSURES

1. **Right to Reject, Waive Informalities, or Modify the Solicitation.** The County reserves the right to accept or reject, in whole or in part, any or all proposals received in response to this RFP, waive minor informalities or technicalities, cancel or reissue this RFP, or negotiate with one or more respondents, as determined to be in the County's best interest. Issuance of this RFP does not obligate the County to award a contract or enter into any agreement.

2. **Proposal Costs.** Respondents are solely responsible for all costs incurred in the preparation and submission of proposals and participation in the procurement process.

3. **No Lobbying.** During the RFP process, respondents shall not contact members of the Board of County Commissioners regarding this RFP except through the designated RFP Contact. Violation of this provision may result in disqualification. This does not prohibit respondents from submitting questions through the designated contact, participating in the site walkthrough, participating in the virtual meeting, or responding to County clarification requests. This restriction applies from issuance of this RFP through execution of a contract.

4. **Compliance with Law.** The selected respondent shall comply with all applicable federal, state, and local laws, regulations, and ordinances, including applicable ethics and conflict-of-interest requirements.

5. **Equal Opportunity.** Bonneville County is an equal opportunity public agency and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other status protected by applicable law in the administration of this procurement or the award of a contract.

APPENDICES

Appendix A – Bonneville County Jail Visitor Access List Application

Visitor Access List Application

If the service you are providing to the Bonneville County Jail will require access to the facility on a continuing basis, fill out this form in its entirety & sign verification statement in section #4.

SECTION #1 *Visitor Information*

☐ New Application ☐ Renewal

Reason for visit:

☐ Attorney ☐ Clergy ☐ Social Services ☐ Programs (Wood, Ignite, etc.) ☐ Other _____

Provide the following:

Name: _____ Date of Birth: _____

Address: _____ Social Security Number: _____

_____ Driver's License Number: _____

_____ Telephone Number: _____

SECTION #2 *Organization Information*

Name of Organization: _____

Address: _____ Telephone Number: _____

_____

Organization Coordinator or Point of Contact:

Name: _____ Telephone Number: _____

SECTION #3 *Level of Access*

The requested access level will be verified and granted depending on need. If the access level requested is not necessary, then the Jail Administrator, or designee, may assign a different level of access.

I am requesting the following Level of Access to an inmate or inmates:

☐ **Window Access –** allows the visitor access to an inmate through a visiting booth with no physical contact or ability to pass paperwork or other items to the inmate. On the occasion when a paper may need to be signed, a deputy may facilitate this by transferring the paper from one side to the other.

☐ **Bonds/Paper Pass Access –** allows the visitor to utilize a visiting booth with a paper pass slot to pass paperwork. Any inmate accessed by use of these rooms will be searched before returning to their housing unit. Please do not pass items to the inmate that are not approved by jail staff. Doing so will result in loss of access.

☐ **Secure Facility Access –** allows the visitor to access an inmate face-to-face with no physical barriers. This includes classrooms used for inmate programming. Visitors requesting this access must have PREA training before access is granted to the secure part of the facility.

SECTION #4 *Rules for Approved Visitors*

Please initial by each rule representing that you understand and agree to comply.

_____ When inside the secure part of the facility, the Shift Supervisor will be informed of my arrival and departure.

_____ Cell phones, computers, and any other electronic device that is needed while visiting will have the approval of the Shift Supervisor. Inmates are not allowed access to these items. Additionally, audio, video and photographs of any kind will not be taken without the approval of the Jail Administrator or designee.

_____ No items of any kind will be transferred to the inmate. All documents will be searched but not read.

_____ Documents shall not have any paperclips or staples.

I verify the above information to be accurate and factual to the best of my knowledge.

Signature: _____ **Date:** _____

SHADED AREA IS FOR OFFICIAL USE ONLY			
BACKGROUND			
Visitor Verification:	**Yes**____ **No**____ ***per***		
Current Photo ID:	Yes____ No ____	**Exp:** ____/____ /____	
PREA Completed:	____/____/ ____ ***via***		
III Purpose Code:	C ____ J ____	**Requested By:**	**Reason:**
Completed By:	_____ **Date:** ____ /____ /____ ***Staff Signature***		
ADMINISTRATIVE REVIEW			
Access:	**Approved**____ **Denied** ____		
Level Granted:	**Windows Only**____ **Bonds/Paper Pass**____ **Classrooms Only**____ **Secure Facility** ____		
Special Access:			
Access Reviewed By:	_____ **Date:**____ /____ /____ ***Administrator Signature***		
ACCESS APPROVED			
Added to Roster:	____ /____/ ____ ***by***	**Expires:** ____/____/____	
ACCESS PULLED			
Reason:			
Access Pulled by:	_____ **Date:**____ /____ /____ ***Administrator Signature***		
Removed from Roster:	____/____/____ ***by***		

Appendix B – Insurance Requirements

Without limiting *COUNTY's* right to indemnification, *CONTRACTOR* agrees to obtain and keep in force during its acts under this Agreement a comprehensive general liability insurance policy (such as an umbrella policy) in the minimum amount of $1,000,000.00, which shall apply to and protect *CONTRACTOR,* all *CONTRACTOR's* employees, *COUNTY,* and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the *CONTRACTOR's* acts. *CONTRACTOR* shall provide proof of liability coverage as set forth above to *COUNTY* prior to commencing its performance as herein provided, and said require insurer to notify *COUNTY* ten (10) days prior to cancellation of said policy. *CONTRACTOR* shall maintain such coverage for at least four (4) years from the termination of this Agreement; and during this four-year period, *CONTRACTOR* shall use *CONTRACTOR's* best efforts to ensure that there is no change of the retroactive date on this insurance coverage.

Appendix C - Existing System Information

I. The newer Special Handling Unit (SHU) and Work Release portions of the facility utilize Schneider Electric system components installed by CML. These systems are not included for replacement and are to remain in service.

II. The existing control equipment serving the original main jail is an analog system originally associated with Lasko. The County intends the legacy analog control equipment included within the project scope to be removed and replaced with a digital system integrated with the existing Schneider Electric-based system. Existing wiring may be utilized where appropriate and compatible with the proposed replacement system.

III. Respondents are responsible for verifying existing equipment, wiring, field conditions, and system compatibility as part of their proposed approach.