



**Prime Minister's
International Business
Awards 2025**
Fiji's most prestigious Business Awards

Expression of Interest for Audio-Visual

Investment Fiji, as the organizer of the Prime Minister's International Business Awards, invites Expressions of Interest (EOI) from qualified and experienced Audio-Visual companies to provide their services for the main event of the awards.

Background

The 2025 Prime Minister's International Business Awards is one of the largest and most prestigious events in Fiji, recognizing outstanding achievements and contributions in international business. Investment Fiji is committed to ensuring that the awards ceremony is not only a celebration of excellence but also a visually captivating and memorable experience for all attendees.

Objective

The objective of this EOI is to identify capable and innovative AV companies with proven expertise in large-scale event production, who can provide end-to-end AV solutions that ensure seamless delivery, impactful visuals, and professional sound throughout the Awards ceremony.

Scope of Work

The selected vendor will be responsible for providing a full Audio-Visual package that includes, but is not limited to, the following components:

- LED Screen Display: Large-format LED screens suitable for both main stage and side view, ensuring clarity, Digital Lecterns, TV screens with stands and vibrant visuals.
- Sound System: High-quality sound setup appropriate for speeches, live performances, and multimedia playback.
- Lighting Design and Control: Stage and ambient lighting aligned with event themes and stage design.
- Stage Setup and Truss System: Safe and visually appealing rigging and truss structures for lighting and screen mounts.
- Cameras and Live Feed: Multiple camera setup with live feed integration to screens and recording.
- Multimedia Playback and Graphics: Management of videos, award graphics, and motion content.
- Technical Crew and Support: Experienced personnel for setup, operation, and technical supervision before and during the event.
- Rehearsal Support: Availability during technical rehearsals and pre-event testing
- Post event: Ensuring equipment's are removed properly.

Qualifications and Requirements

- Proven experience in managing and executing large-scale corporate or national events.
- Availability of high-quality, well-maintained AV equipment and backup systems.
- Qualified and experienced technical staff.
- Ability to meet event timelines and technical specifications.
- Strong portfolio showcasing similar projects completed within the last three (3 -5) years.

Submission Details

Interested Audio-visual companies are invited to submit their expression of interest along with their portfolio, relevant credentials and pricing to Rajneel Chand, Acting Head of Information Technology, Email: rajneel.chand@investmentfiji.org.fj no later than 3rd October 2025.