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## Wayne County Board of Developmental Disabilities

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### VACANCY NOTICE

**Position:** Intervention Specialist  
**Position Reports to:** Educational Services Director  
**Requirements:** Must hold a Bachelor's Degree and possess the current appropriate teaching license from the Ohio Department of Education  
**Work Day:** At least 35 hours/week, Exempt  
**Pay:** Commensurate with qualifications and experience

#### **PRIMARY PURPOSE**

To develop and implement learning and teaching strategies based on students' individual abilities and needs as per the Evaluation Team Report and the Individual Education Plan to provide student access to a free and appropriate public education based on Ohio's Academic Content Standards-Extended.

#### **ESSENTIAL FUNCTIONS**

- Demonstrates high expectations and respect for all students. Treats all students equitably and age-appropriately. Teaches students to self-advocate, to contribute to their communities and to build social relationships.
- Participates in meetings as required, including but not limited to IEPs, ETRs, parent conferences, committee meetings, and staff meetings.
- Conducts appropriate assessments and develops appropriate goals, strategies, specialized instructional methodologies, accommodations, and interventions as required for IEPs, ETRs, and BIPs in accordance with ODE regulations and WCBDD policies and procedures.
- Develops and uses data collection systems to monitor student progress and modify instruction. Summarizes data and clearly communicates accurate verbal and written information through students' IEPs, ETRs, and Progress Reports.
- Aligns instruction and activities with school priorities, Board adopted curriculum, local district course of study requirements, Ohio's Academic Content Standards-Extended, and individual student IEP goals to develop daily lesson plans. Differentiates and embeds individualized instruction across content areas.
- Uses resources effectively, including technology, to enhance student learning.
- Assists in creating an environment that is physically and emotionally safe. Models expectations and behaviors that create a positive school climate of respect, support, and caring.
- Develops positive relationships with families and helps them to understand academic objectives, behavioral standards, and performance expectations.

- Collaborates with other teachers, administrators, related service providers, school district staff, and local community agencies to support learning experiences for students.
- Provides direction, instruction, and support to educational assistants; 1:1 paraprofessionals; practicum students; and volunteers who assist in class and school activities.
- Engages in continuous, purposeful professional development. Serves as an agent of change.
- Upholds and follows professional ethics, policies, and legal codes of professional conduct.
- Meets deadlines including but not limited to: developing lesson plans, ETR input, IEPs, data collection, Progress Reports, Functional Behavior Assessments, Behavior Intervention Plans and committee or team tasks.
- Performs other duties as assigned.

### **WORKING CONDITIONS**

- Must be able to support student's participation in activities outside school hours (as required per position), such as prom, graduation, and field trips. Must be able to participate in meetings (as required per position) outside school hours based on parent needs (conferences, IEPs, ETRs).
- Must be able to demonstrate flexibility in work environment, performing a variety of frequently changing tasks, and to demonstrate the ability to work effectively under stress.
- Must be able to provide physical care for students including but not limited to pushing and maneuvering students in wheelchairs; transferring students to alternate seating, changing tables, or mats on the floor with or without equipment; bathing, toileting, and feeding.
- Must be able to consistently use Universal Precautions; working conditions may include exposure to blood borne pathogens, communicable disease, and potentially infectious materials.
- Must be able to physically respond to students of any size who are engaging in aggressive and/or self-injurious behavior. Must be able to move quickly to maintain a safe environment to assist in a crisis, avoid thrown objects, and/or block physical aggression.
- Must be able to physically respond to student elopement.
- Must be able to meet the basic physical requirements as outlined in the "Identification of Performance and Essential Functions" form.

### **MINIMUM QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- Must have a minimum of a BA/BS degree in required area.
- Must have a current Ohio Department of Education Mild/Moderate or Moderate/Severe Intervention Specialist license or appropriate alternative licensure.
- Must meet requirements for Intervention Specialist qualifications to maintain licensure as developed by the Ohio Department of Education.

### **KNOWLEDGE, SKILLS AND ATTRIBUTES (Attained through coursework or experience)**

- Maintain strict confidentiality concerning student records; possess cultural awareness and sensitivity

- Demonstrate analytical and problem-solving skills, interpersonal skills, stress management, and time management skills
- Demonstrate ability to employ effective organizational skills, and effective verbal, listening, and written communication skills
- Exhibit being a self-starter, independent, and dependable worker

**Interested applicants need to submit a letter of interest to:**

**Jennifer Chong, Director of Educational Services  
Wayne County Board of DD  
266 Oldman Road,  
Wooster, Ohio 44691  
330-345-7251, ext. 272  
jchong@waynedd.org**

Posted July 25, 2025