

Wayne County Board of Developmental Disabilities

Minutes

January 28, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, January 28, 2025, at 7:00 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Leticia Fatzinger, Mary Ann Frantz, Dr. Kathy Helmuth, Elizabeth Krieder Wright, Vincent Lane, Paul McGhee and Melodie Stroud. Also present were Dave Ashley, Superintendent, Ken Kelly, Assistant Superintendent, Kim Meehan, Director of Business Operations, and Kristi Tyrrell, Senior Finance Analyst.

Paul McGhee called the meeting to order at 7:07 p.m.

A motion was made by Dr. Kathy Helmuth and seconded by Elizabeth Krieder Wright to approve the minutes of the regular meeting held on December 10, 2024. The motion passed by unanimous vote.

The Board then conducted its 2025 Organizational business.

A motion was made by Mary Ann Frantz and seconded by Dr. Kathy Helmuth to elect Paul McGhee as President of the Board. The motion passed by unanimous vote.

A motion was made by Mary Ann Frantz and seconded by Leticia Fatzinger to elect Elizabeth Krieder Wright as Vice President of the Board. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Dr. Kathy Helmuth to elect Mary Ann Frantz as Secretary of the Board. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Leticia Fatzinger to appoint the following committee members.

Committee appointments:

Personnel Committee:	Elizabeth Krieder Wright and Dr. Kathy Helmuth
Buildings and Grounds Committee:	Leticia Fatzinger and Vincent Lane
Finance/Long Range Planning: Committee	Mary Ann Frantz and Melodie Stroud

The motion passed by unanimous vote.

The Board decided that the monthly meeting of the Board would be held on the fourth Tuesday of each month at 6:30 p.m. at the Wayne County Board of Developmental Disabilities training room located at 266 Oldman Road, Wooster, Ohio, 44691.

The Wayne County Board of Developmental Disabilities shall conduct its business meetings in accordance with Roberts Rules of Order.

The Wayne County Board of Developmental Disabilities shall notify the public of its meetings as stated in Policy #2.15, Regular and Organizational Meetings.

A motion was made by Melodie Stroud and seconded by Leticia Fatzinger to adjourn from the organizational meeting. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial reports stating that expenditures for the month of December were in the amount of \$689,672.66 from the S account. The year-to-date expenditures were \$20,731,594.69. Kim Meehan pointed out that the receipts for the month of December were \$502,352.91. Kim Meehan pointed out that the year-to-date receipts were \$21,753,148.48.

Financial Reports

1. Kim led a discussion regarding the Medicaid Reserve and why we had a positive return at the end of 2024.
2. Kim spoke about the Workers Comp number for 2024 and that it was lower than previous years.
3. Kim asked Ken to discuss the donation expenses for gym updates. Ken talked about using the trust fund to make upgrades in an area highly used by the agency and community partners.

A motion was made by Mary Ann Frantz and seconded by Dr. Helmuth to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for December was \$199,772.86.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report

Superintendent's Business

Action Items:

A motion was made by Elizabeth Krieder Wright and seconded by Melodie Stoud to recommend approving a resolution pursuant to R.C. 5126.0511 that states, "Each year, each county board shall adopt a resolution specifying the amount of funds it will use in the next year to pay the nonfederal share of the Medicaid expenditures that the county board is required by sections - 5126.059 and 5126.0510 of the Revised Code to pay." The amount allocated for 2025 by the Wayne County Board of DD for this resolution is \$6,081,305. This amount includes DODD fees, MAC fees, and projected match obligations.

Discussion - A discussion was led by Dave Ashley regarding possible changes in federal funding and the impact on the programs. Dave shared that Kim has Wayne in a very good place but will keep the Board updated with any news moving forward. The motion passed by unanimous vote

A motion was made by Mary Ann Frantz and seconded by Dr. Kathy Helmuth to recommend approval of OAC 5123-5-03, Superintendent's Professional Development Plan.

Discussion - Dave shared the steps of his professional development plan and maintaining his Superintendent's Certification. The motion passed by unanimous vote

A motion was made by Elizabeth Krieder Wright and seconded by Leticia Fatzinger to recommend renewal of the following management contracts effective January 1 to December 31, 2025. The motion passed by unanimous vote

Transportation Supervisor - Robert T. Dailey, III
Director of Service and Support Administration – Sarah Carter
SSA Supervisor – Chris Yurick
EI Supervisor – Patti Baumgartner
Home Visitor Supervisor/Program Manager - Krista Fitzsimmons
Nurse Manager – Jossie Desiato
Director of Operations - Mary Jo Starr

A motion was made by Dr. Kathy Helmuth and seconded by Melodie Stroud to recommend approval to modify Policy 4.64 – Funeral Leave to include step-grandparents to the immediate family definition. The motion passed by unanimous vote

A motion was made by Elizabeth Krieder Wright and seconded by Melodie Stroud to recommend approval of the January shared funding for two (2) diversion individuals for an estimated cost of \$35,075.00. Discussion - Melodie asked about individual number two's age. Sarah gave information and an update on the individual. The motion passed by unanimous vote

A motion was made by Leticia Fatzinger and seconded by Melodie Stroud to adjourn the meeting at 8:06 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

February 25, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, February 25, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Leticia Fatzinger, Mary Ann Frantz via ZOOM, Dr. Kathy Helmuth, Vincent Lane, Paul McGhee and Melodie Stroud via ZOOM. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, Jennifer Chong, Director of Educational Services and Mary Jo Starr, Director of Building Operations. Absent as excused was Elizabeth Krieder Wright.

Paul McGhee called the meeting to order at 6:34 p.m.

Vincent Lane made a motion seconded by Dr. Kathy Helmuth to approve the minutes of the regular meeting held on January 28, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of January were in the amount of \$2,402,325.43 from the S account. The year-to-date expenditures were \$2,402,325.43. Kim Meehan pointed out that the receipts for the month of January were \$644,457.93. Kim Meehan also pointed out that the year-to-date receipts were \$644,457.93.

Financial Reports

Kim Meehan spoke about grant dollars and explained how it was reflected between the revenue and expenses. Dr. Kathy Helmuth inquired for more information which Kim went through the several line items and why the transfers are done as they are.

A motion was made by Dr. Kathy Helmuth and seconded by Melodie Stroud to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for January was \$1,825,342.72.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

Dave Ashley gave an update on the development of the Assistant Superintendent position.

Action Items: NVZ – Non-Voting Zoom, VZ – Voting Zoom, A - Absent

A motion was made by Dr. Kathy Helmuth and seconded by Vincent Lane to recommend approval of the Emergency Response Plan.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> </u>	No <u> A </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Leticia Fatzinger and seconded by Melodie Stroud to recommend approving a Transitions Summer Camp at Ida Sue School. The program will run from June 9 - July 10, 2025. The hours will be from 8:15 am to 1:00 pm four days per week (Mon – Thurs).

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> </u>	No <u> A </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Dr. Kathy Helmuth and seconded by Leticia Fatzinger to recommend approval of the 2025–2026 Ida Sue School Calendar.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> </u>	No <u> A </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Leticia Fatzinger and seconded by Dr. Kathy Helmuth to recommend approval of the 2025–2026 Wayne County Board of DD Program Calendar.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> </u>	No <u> A </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Vincent Lane and seconded by Leticia Fatzinger to recommend approval to appoint MedPro to conduct annual physicals per 3301-83-07: School transportation driver qualification rules. A person who meets the physical qualifications set forth in this as certified by proper medical authority may be authorized to operate a school bus, as defined by division (F) of section 4511.01 of the Revised Code, or a school van as defined in paragraph (C) of rule 3301-83-19 of the Administrative Code, for the purpose of transporting pupils.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Melodie Stroud and seconded by Dr. Kathy Helmuth to recommend approval to remove Policy 4.101 – Acknowledgement of Position Description from the Policy Manual.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Dr. Kathy Helmuth and seconded by Leticia Fatzinger to recommend approval to add Policy 5.17 – Early Intervention Cancellation/No Show Policy to the Policy Manual.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Leticia Fatzinger and seconded by Vincent Lane to recommend approval of the February shared funding for two (2) diversion individuals for an estimated cost of \$61,875.00. Melodie Stroud had several inquiries regarding Individual 2. Sarah Carter answered questions and had a discussion on the complexity of the case and the extraordinary cost.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to adjourn to Executive Session to discuss personnel.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

A motion was made by Vincent Lane and seconded by Leticia Fatzinger to adjourn from executive session.

Leticia Fatzinger	Yes <u> X </u>	No <u> </u>
Mary Ann Frantz	Yes <u> </u>	No <u> NVZ </u>
Dr. Kathy Helmuth	Yes <u> X </u>	No <u> </u>
Elizabeth Krieder-Wright	Yes <u> </u>	No <u> A </u>
Vincent Lane	Yes <u> X </u>	No <u> </u>
Paul McGhee	Yes <u> X </u>	No <u> </u>
Melodie Stroud	Yes <u> X-VZ </u>	No <u> </u>

Information Items

The Board conducted their annual MUI Training and discussed the upcoming PI(E) Day. President, Paul McGhee, proposed changes to how the board meeting is run including the agenda. Dave Ashley is going to work on making these changes and working with Paul for the April Board Meeting.

Public Comments

A motion was made by Melodie Stroud and seconded by Leticia Fatzinger to adjourn the meeting at 7:50 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

April 22, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, April 22, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Mary Ann Frantz, Dr. Kathy Helmuth, Elizabeth Krieder Wright, Vincent Lane, Paul McGhee and Melodie Stroud. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused was Leticia Fatzinger.

Paul McGhee called the meeting to order at 6:31 p.m.

Vincent Lane made a motion seconded by Mary Ann Frantz to approve the minutes of the regular meeting held on February 25, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of February were \$700,376.15 and \$1,911,255.39 for March from the S account. The year-to-date expenditures were \$5,013,956.97. Kim Meehan pointed out that the receipts for the month of February were \$236,379.58 and \$8,277,256.96 for March. Kim Meehan also pointed out that the year-to-date receipts were \$9,158,094.47.

Financial Reports

Revenue Report - February

1. The Title XX grant was received for October through December of last year.

Expenditure Report – February

1. Normal Business Expenses

Revenue Report – March

1. Received Real Estate Tax Levy money
2. Transferred \$1.2 million from funds

Expenditure Report – March

1. \$1.2 million transfer
2. Paid property incentives to the County Commissioners
3. Mohican Youth Star Academy placement

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for February was \$199,285.40 and \$1,410,990.27 for March.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

1. Dave Ashley discussed the upcoming Department of Developmental Disabilities accreditation process, all that it entails and will share the results with the Board when completed.
2. Patti Baumgartner shared an EI update including total individuals served, recent playgroup and a donation made to the department.
3. Dave Ashley shared updates from Ida Sue School including Right to Read Week, graduation updates, and community inclusion for the past two months.
4. Dave Ashley spoke about Pi(e) day and the success of the Awareness event and month.

Action Items:

A motion was made by Mary Ann Frantz and seconded by Vincent Lane to recommend four students for graduation from the Ida Sue School having fulfilled all requirements as required by the State of Ohio and the student's Individual Education Plan. The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Melodie Stroud to recommend approval of the 2024 Annual Report.

1. Dave Ashley discussed the financial section and the impact moving forward as an agency along with the next steps.
2. Dr. Kathy Helmuth inquired about TCM funds. Dave Ashley and Sarah Carter spoke about what they were and how they were funded.
3. Elizabeth Krieder Wright inquired about changes in funding at federal and local levels and the impact on the program. Dave Ashley talked about EI being the one area that could face changes in funding and how that may play out in the future.
4. A discussion was held about donations and how the County Board manages those dollars.
5. Dr. Kathy Helmuth asked for a further explanation of Level 1 and SELF waivers. Sarah Carter led a discussion around what these waivers are and the services they provide.

The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to recommend amending a contract between Dynamic Pathways and the Wayne County Board of DD for Behavior Support Services from January 1, 2025 to December 31, 2025 for a sum not to exceed \$24,000.

1. Dave Ashley spoke about the increased needs of certain demographics such as Multi System Youth. Sarah Carter spoke about the contract and how it assists the County Board.

The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Vincent Lane to recommend approval of the March shared funding for five (5) individuals for an estimated cost of \$68,158.00. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Vincent Lane to recommend approval of the April shared funding for three (3) diversion individuals for an estimated cost of \$85,671.00. The motion passed by unanimous vote,

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to recommend approval of the following residential contract and/or addendums:

Provider	Description	Contract Status	Term	Contract Amount	Addendum Amount	Total Contract Amount
1. OCLS (D. B.)	Supported Living	Renewal	5/1/25 – 4/30/26	\$4,141.20		\$4,141.20
TOTAL				\$4,141.20		\$4,141.20

1. Sarah Carter shared that this contract would end in around a month based on the individual receiving a waiver.

The motion passed by unanimous vote.

Information Items

The Board conducted a one-hour in-service training on Levy Basics and Laws.

Public Comments

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to adjourn the meeting at 7:10 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

May 27, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, May 27, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Leticia Fatzinger, Mary Ann Frantz, Dr. Kathy Helmuth, Elizabeth Krieder Wright, Vincent Lane, and Paul McGhee. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused was Melodie Stroud.

Paul McGhee called the meeting to order at 6:35 p.m.

A motion was made by Vincent Lane and seconded by Elizabeth Krieder Wright to approve the agenda. The motion passed by unanimous vote.

Dr. Kathy Helmuth made a motion seconded by Mary Ann Frantz to approve the minutes of the regular meeting held on April 22, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of April were \$2,202,353.27 from the S account. The year-to-date expenditures were \$7,216,310.24. Kim Meehan pointed out that the receipts for the month of April were \$1,705,983.37. Kim Meehan also pointed out that the year-to-date receipts were \$10,864,077.84.

Financial Reports

Revenue Report

1. \$314,778 in Medicaid report consists of \$277,000 in TCM by Service and Support Administrators and \$38,000 Medicaid Administration Claim.
2. Medicaid Reserve was our waiver reconciliation for 2023 of \$557,868
3. Other Revenue had a large amount this month which reflected a capital housing project that we are a pass through for. There was also \$20,000 from Ashland FCFC for Administrative costs and to subsidize Director duties.

Expenditure Report

1. DODD Waiver administration fees were \$60,319
2. Hope Home was the capital housing project that reflects \$176,680
3. Medicaid Waiver Match came of \$1,293,572

A motion was made by Vincent Lane and seconded by Mary Ann Frantz to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for April was \$1,695,494.48.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

1. Mr. Ashley led a conversation around the agenda and the proposed changes. As of now, the agenda will remain the same as it currently is.
2. Mr. Ashley talked about Ida Sue School highlights including Graduation, class award ceremony and community inclusion.
3. Mr. Ashley spoke about our April Accreditation and the success we had to achieve a 3 year certification.
4. Mr. Ashley talked about the resolution for the levy on the agenda and the process that will accompany it should the board approve it.
5. Patti Baumgartner shared that Early Intervention would see an increase in funding from the State Budget for the upcoming biennium.

Action Items:

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to recommend approval to continue one collaborative classroom with the Chippewa Local School District for the 2025-2026 school year. A brief discussion was held around the history of the classroom, the number of students and the future of the collaboration. The motion passed by unanimous vote.

A motion was made by Mary Ann Frantz and seconded by Leticia Fatzinger to recommend approval to update Policy 30.1 – Confidentiality, Privacy, Communication, and Computer Security Definitions by adding AI to definitions. A conversation was held around AI services and how staff were exploring the use and the potential/dangers of being part of the agency. The motion passed by unanimous vote.

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to recommend approval to update Policy 30.41 – Portable Computing Devices. The motion passed by unanimous vote.

The motion to recommend approval to add Policy 30.46 – AI Use Policy was tabled.

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to recommend approving resolution 0525 for a fall renewal levy request. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Leticia Fatzinger to recommend renewing the contract with Whitaker-Myers Insurance (agent) for Hylant Insurance for the implementation

of the Ohio School Plan for fleet and liability - \$25,362, cyber - \$6,530, and pollution - \$410 insurance for a total cost of \$32,302.00 from July 1, 2025 to June 30, 2026.

- a. Ms. Meehan shared the changes to the policy including the addition of the EI program and cyber security.
- b. Leticia Fatzinger inquired if we shop out our insurance policy. Ms. Meehan stated that we use the Ohio School Plan and they are the only provider offering the necessary coverage.

The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Vincent Lane to recommend approval of the May shared funding for two (2) diversion individuals for an estimated cost of \$62,928.00.

- a. Dr. Helmuth inquired about some details about Youth One. Sarah Carter was able to provide the necessary data requested.
- b. Dr. Helmuth led a question and conversation regarding placements. It was noted that the numbers were down but the ones being placed are more expensive.
- c. Dr. Helmuth and Leticia Fatzinger inquired about ASHA House and oversight. Mr. Ashley stated that he is working with local partners to address current concerns and address the needs of the individuals living there.

The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Vincent Lane to recommend approval of the following residential contracts and/or addendums:

Provider	Description	Contract Status	Term	Contract Amount	Addendum Amount	Total Contract Amount
1. OCLS (D. A.)	Supported Living	Renewal	7/1/2025 –6/30/2026	\$1,212.48		\$1,212.48
2. OCLS (V. K.)	Supported Living	Renewal	7/1/2025 –6/30/2026	\$1,212.48		\$1,212.48
TOTAL				\$2,424.96		\$2,424.96

The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Leticia Fatzinger to recommend approval of a management contract to Jennifer Chong for the position of Director of Educational Services effective June 1, 2025 to July 31, 2026. The motion passed by unanimous vote.

Information Items

School Safety Grant - The school safety committee identified the need to install more secure entry systems. The committee proposes installing more cameras for security and adding door access with key fob instead of physical keys. By using key fobs, we will be able to monitor more closely those accessing the building and the ability to set perimeters of entry as well as turn off access immediately if key fob is lost. The camera additions will provide further surveillance in these areas.

Information Items

Public Comments

A motion was made by Elizabeth Krieder Wright and seconded by Leticia Fatzinger to adjourn the meeting at 7:38 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

July 22, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, July 22, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Mary Ann Frantz, Elizabeth Krieder Wright, Vincent Lane, Paul McGhee and Melodie Stroud. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused were Leticia Fatzinger and Dr. Kathy Helmuth.

Paul McGhee called the meeting to order at 6:30 p.m.

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to approve the agenda. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Mary Ann Frantz to approve the minutes of the regular meeting held on May 27, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of May were \$959,783.41 and \$2,017,673.20 for the month of June from the S account. The year-to-date expenditures were \$10,193,766.85. Kim Meehan pointed out that the receipts for the month of May were \$216,317.85 and \$1,380,229.03 for June. Kim Meehan also pointed out that the year-to-date receipts were \$12,460,624.72.

Financial Reports

Revenue Report - May

1. \$33,000 was our Medicaid Administrative Claiming amount
2. \$38,000 was TCM revenue. SSA case notes

Expenditure Report – May

1. Kim Meehan held a small discussion on local funds used with Nick Amster Workshop, Independent Employment Services and Sacred Grounds
2. Mohican expenses were talked about
3. Capital Improvement was mentioned for new key fob entry

Revenue Report - June

1. Transfer \$1.2 million for waiver match payment

Expenditure Report – June

1. Dell payment of \$14,672 for laptop and desktop replacement schedule
2. Kim Meehan mentioned non-waiver payments like prior month
3. WCBDD portion of the Wayne County Audit of \$17,258

4. Capital Improvement projects of \$32,000 and \$6,000 for Parking Lot paving and tree removal respectively

A motion was made by Mary Ann Frantz and seconded by Vincent Lane to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for May was \$224,413.50 and \$1,476,434.29 For June.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

1. Dave Ashley spoke to the Budget Training that he will be providing at the end of the meeting
2. Ken Kelly spoke about the summer program
3. Dave Ashley led a talk about the Levy Language that has been approved by the state auditor

Action Items:

A motion was made by Vincent Lane and seconded by Mary Ann Frantz to recommend approval of Personnel Policy 4.101 - Sick and Vacation Leave Conversion per yearly approval from OPERS. The motion passed by unanimous vote.

A motion was made by Elizabeth Krieder Wright and seconded by Melodie Stroud to recommend approval to add Policy 30.46 – AI Use Policy. A brief discussion was held about effectiveness and use of AI and using it appropriately. Dave Ashley recognizes that this policy will most likely face several updates soon. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Mary Ann Frantz to recommend approval of the inter-agency agreement between the Wayne County Board of Developmental Disabilities and Ashland County Board of Developmental Disabilities for Early Intervention Services July 1, 2025 – June 30, 2026, in the amount of \$139,501. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Vincent Lane to recommend approval of school bus routes and stops per OAC 3301-83-13. Vincent Lane asked a question regarding the history of the routes to which Dave Ashley and Mary Jo Starr provided a little background information for him. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Mary Ann Frantz to recommend approval for the use of federal funds to include IDEA – B Funds in the amount of \$16,292.85.

Dave Ashley gave a background of IDEA-B and what it pays for in the school. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Melodie Stroud to recommend approval of the Title XX Grant for 2026. Dave Ashley again held a conversation around what Title XX is and what it covers in the agency. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Vincent Lane to recommend approval for a contract with Cardinal Rehab for Speech and OT services for EI and School Age students effective 9/1/25. This will be a shared contract with Ashland County Board of DD. Small talk led by Dave Ashley regarding the Cardinal Rehab relationship and more information about their agency. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Vincent Lane to recommend approval to enter into an Alternate School Food Authority (SFA) agreement with Wooster City School who contracts with Sodexo to provide all school age lunches for the 2025-2026 school year. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Melodie Stroud to recommend approval of the June shared funding for five (5) diversion individuals for an estimated cost of \$63,230.50. Sarah Carter spoke about the individuals in diversion and gave updates on their status and future possible outcomes. Dave Ashley also spoke to relationships with fellow county agencies to help serve these multi-system youths. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Melodie Stroud to recommend approval of the July shared funding for two (2) diversion individuals for an estimated cost of \$102,350.00. The motion passed by unanimous vote.

Information Items

The Board conducted a one-hour in-service training on Budget areas.

Public Comments

A motion was made by Melodie Stroud and seconded by Vincent Lane to adjourn the meeting at 7:41 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

September 23, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, September 23, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Dr. Kathy Helmuth, Elizabeth Krieder Wright, Vincent Lane, Paul McGhee and Melodie Stroud viz ZOOM. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused were Leticia Fatzinger and Mary Ann Frantz.

Paul McGhee called the meeting to order at 6:32 p.m.

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to approve the agenda. The motion passed by unanimous vote.

A motion was made by Vincent Lane and seconded by Elizabeth Krieder Wright to approve the minutes of the regular meeting held on July 22, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of July were \$4,751,635.10 and \$1,196,158.26 for the month of August from the S account. The year-to-date expenditures were \$16,141,560.21. Kim Meehan pointed out that the receipts for the month of July were \$1,751,619.18 and \$4,715,342.37 for August. Kim Meehan also pointed out that the year-to-date receipts were \$18,927,586.28.

Financial Reports

Revenue Report - July

1. \$50,476 is monthly foundation payment for schools
2. \$49,276 TCM revenue for Case Notes
3. Transfer of \$1.5 million to cover non-waiver costs

Expenditure Report – July

1. We have spent 56% of budgeted expenditure
2. Nick Amster and Sacred Ground non-waiver services have seen large increases, \$32,603 and \$33,266 respectively
3. Waiver match of \$2,335,338
Supplemental - \$872,082
First Quarter 2026 - \$1,463,256

Revenue Report – August

1. Second real estate came in - \$4,135,509

2. Grant reimbursement from general funds to reimburse what is spent on grant-related services

Expenditure Report – August

1. We have spent 60% of the budget
2. Paid Ashland portion for Relias Training
3. New contract for QA services that is reflected as \$16,000 year to date

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for July was \$4,189,817.44 and \$669,748.64 for August.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

1. Dave Ashley discussed transition services and current staff become Job Coach trainers for local schools
2. Dave Ashley spoke about the Bluebird Café being started by students of Ida Sue School
3. Dave Ashley led a conversation around TCM units and potential state changes
4. Dave Ashley talked about a new state assessment tool that is being rolled out: InterRAI

Action Items: NVZ – Non-Voting Zoom, VZ – Voting Zoom, A - Absent

A motion was made by Vincent Lane and seconded by Melodie Stroud to recommend approval of the August shared funding for four (4) diversion individuals for an estimated cost of \$63,391.60.

Mrs. Fatzinger	Yes _____	No <u>A</u>
Mrs. Frantz	Yes _____	No <u>A</u>
Dr. Helmuth	Yes <u>X</u>	No _____
Ms. Krieder-Wright	Yes <u>X</u>	No _____
Mr. Lane	Yes <u>X</u>	No _____
Mr. McGhee	Yes <u>X</u>	No _____
Mrs. Stroud	Yes <u>X-VZ</u>	No _____

A motion was made by Dr. Kathy Halmuth and seconded by Vincent Lane to recommend approval of the September shared funding for three (3) diversion individuals for an estimated cost of \$31,537.50.

Mrs. Fatzinger	Yes _____	No <u>A</u>
Mrs. Frantz	Yes _____	No <u>A</u>
Dr. Helmuth	Yes <u>X</u>	No _____
Ms. Krieder-Wright	Yes <u>X</u>	No _____
Mr. Lane	Yes <u>X</u>	No _____
Mr. McGhee	Yes <u>X</u>	No _____
Mrs. Stroud	Yes <u>X-VZ</u>	No _____

Information Items

The Board conducted two (2) one hour in-service training courses on Initiative Updates and Self-Advocacy.

Public Comments

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to adjourn to executive session to discuss personnel at 7:03 pm.

Mrs. Fatzinger	Yes _____	No <u>A</u>
Mrs. Frantz	Yes _____	No <u>A</u>
Dr. Helmuth	Yes <u>X</u>	No _____
Ms. Krieder-Wright	Yes <u>X</u>	No _____
Mr. Lane	Yes <u>X</u>	No _____
Mr. McGhee	Yes <u>X</u>	No _____
Mrs. Stroud	Yes <u>X-Z</u>	No _____

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to adjourn from Executive Session at 7:13 pm. The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Vincent Lane to adjourn the meeting at 7:14 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

October 28, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, October 28, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Leticia Fatzinger, Mary Ann Frantz via ZOOM, Dr. Kathy Helmuth, Elizabeth Krieder Wright, Vincent Lane, and Paul McGhee. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused was Melodie Stroud.

Paul McGhee called the meeting to order at 6:32 p.m.

A motion was made by Elizabeth Krieder Wright and seconded by Vincent Lane to approve the agenda.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

A motion was made by Leticia Fatzinger and seconded by Vincent Lane to approve the minutes of the regular meeting held on September 23, 2025.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

Kim Meehan gave the monthly financial report stating that the expenditures for the month of September were \$771,895.17 from the S account. The year-to-date expenditures were \$16,913,455.38. Kim Meehan pointed out that the receipts for the month of September were \$601,235.27. Kim Meehan also pointed out that the year-to-date receipts were \$19,528,821.55.

Financial Reports

Funds – Total: \$24,491,990.79

Revenue Report

1. Received second half rollback: \$392,392.
2. Title XX Reimbursement April through June: \$17,251

Expenditure Report

1. September: \$771,895.

A motion was made by Vincent Lane and seconded by Dr. Kathy Helmuth to approve the vouchers.

Mrs. Fatzinger	Yes <u>X</u>	No <u> </u>
Mrs. Frantz	Yes <u>X-VZ</u>	No <u> </u>
Dr. Helmuth	Yes <u>X</u>	No <u> </u>
Ms. Krieder-Wright	Yes <u>X</u>	No <u> </u>
Mr. Lane	Yes <u>X</u>	No <u> </u>
Mr. McGhee	Yes <u>X</u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u>A</u>

Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for September was \$256,557.47.

Voucher Highlights

1. Cardinal Rehab: \$30,718 for July and \$218,112 for August. Therapies for EI
2. Nonwaiver Services:
 - Nick Amster Workshop - \$16,573
 - Sacred Grounds - \$18,050
3. Mohican - \$11,158
4. Elizabeth Kreider Wright inquired about Sacred Ground Services. Kim Meehan and Dave Ashley explained the programming and utilizing local dollars to fund individuals attending
5. Leticia Fatzinger asked about Cardinal Rehab services. Patti Baumgartner discussed the need of more therapy services based on the large number of families being served by EI.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

1. Dave Ashley and Ken Kelly spoke about the upcoming renewal levy and what the PAC has been doing leading up to election day

2. Dave Ashley talked about having a budget meeting with the Wayne County Commissioners that had a positive outcome, and they continue to support the WCBDD.
3. Dave Ashley provided several State updates based on TCM billings and the new InterRAI assessment.
4. Patti Baumgartner gave an update on EI events such as an upcoming Trick or Treat for families and a recent baby shower event held at the Wooster branch of the Wayne County Public Library.
5. Jennifer Chong spoke about several school items. She shared that the school is starting a business art program where local entities can display Ida Sue school artwork on a rotating basis. She also discussed a recent tour of a local factory and the upcoming Thanksgiving parade at Ida Sue.

Action Items: NVZ – Non-Voting Zoom, VZ – Voting Zoom, A – Absent

A motion was made by Vincent Lane and seconded by Leticia Fatzinger to recommend approval of a shared contract between the Wayne County Board of Developmental Disabilities and the Ashland County Board of Developmental Disabilities for the position of Assistant Director of Finance/HR effective 12/1/25 to 1/31/26.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

A motion was made by Leticia Fatzinger and seconded by Vincent Lane to recommend approval of the Ida Sue School Special Education Policies and Procedures Manual as required by the Ohio Department of Education and Workforce. Jennifer Chong spoke briefly about the state model policy and adapting it to how Ida Sue operates and submitting it to the state in November for approval.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

A motion was made by Elizabeth Kreider Wright and seconded by Vincent Lane to recommend approval of a lease agreement between the Wayne County Board of DD (Lessor) and the Wooster City Schools (Lessee) for a 2019 Thomas school bus.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

A motion was made by Dr. Kathy Helmuth and seconded by Vincent Lane to recommend approval of the October shared funding for four (4) diversion individuals for an estimated cost of \$106,147.10. Sarah Carter talked about how some of the individuals that are currently being served may be coming of the diversion funding due to redeterminations. Vincent Lane inquired about what would happen to those individuals if that happened. Dave Ashley and Sarah Carter explained the different county resources and processes to fill in the gaps if needed moving forward.

Mrs. Fatzinger	Yes <u> X </u>	No <u> </u>
Mrs. Frantz	Yes <u> X-VZ </u>	No <u> </u>
Dr. Helmuth	Yes <u> X </u>	No <u> </u>
Ms. Krieder-Wright	Yes <u> X </u>	No <u> </u>
Mr. Lane	Yes <u> X </u>	No <u> </u>
Mr. McGhee	Yes <u> X </u>	No <u> </u>
Mrs. Stroud	Yes <u> </u>	No <u> A </u>

Information Items

1. The Buckwalter grant of \$1,997 was discussed and an update to the Ida Sue School playground projects.

Public Comments

A motion was made by Vincent Lane and seconded by Leticia Fatziner to adjourn the meeting at 7:13 pm. The motion passed by unanimous vote.

Attest: Board President

Date

Wayne County Board of Developmental Disabilities

Minutes

December 9, 2025

The Wayne County Board of Developmental Disabilities met on Tuesday, December 9, 2025, at 6:30 p.m. at the Wayne County Board of Developmental Disabilities. Board members present were Leticia Fatzinger, Dr. Kathy Helmuth, Elizabeth Krieder Wright, Paul McGhee and Melodie Stroud. Also present were Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations/HR, Ken Kelly, Assistant Superintendent, Kristi Tyrrell, Senior Financial Analyst, Sarah Carter, SSA Director, Patti Baumgartner, EI Supervisor, and Mary Jo Starr, Director of Building Operations. Absent as excused were Mary Ann Frantz and Vincent Lane.

Paul McGhee called the meeting to order at 6:33 p.m.

A motion was made by Elizabeth Krieder Wright and seconded by Melodie Stroud to approve the agenda. The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Leticia Fatzinger to approve the minutes of the regular meeting held on October 28, 2025. The motion passed by unanimous vote.

Kim Meehan gave the monthly financial report stating that the expenditures for the month of October were \$4,506,965.75 and \$778,744.28 for the month of November from the S account. The year-to-date expenditures were \$22,199,165.41. Kim Meehan pointed out that the receipts for the month of October were \$2,307,878.12 and \$224,904.01 for November. Kim Meehan also pointed out that the year-to-date receipts were \$22,061,603.68.

Financial Reports

Revenue Report – October

1. Transfer between funds: \$2 million
2. Other Receipts – \$15k of that is new Keep Family Together Grant

Expenditure Report – October

1. 3 pay period month so payroll was higher
2. Theoretically we are below budget
3. DODD Waiver Administration fees of \$60,319
4. OACB Dues - \$28,960
5. Second Quarter Waiver Match: \$1.5 million
6. Door repairs of \$12,250

Revenue Report – November

1. Medicaid revenue of \$95,230 from MAC and TCM billing
2. Other is reimbursement from Ashland for shared positions

Expenditure Report – November

1. Under budget for 2025 to this date
2. Connect point: M365 Licenses annual dues
3. New AC Units under Capital Expenses

Mrs. Fatzinger had a question regarding an expenditure for “Medicaid Lapse.” Sarah Carter explained a situation involving one individual where the board helped cover the cost for programming due to their Medicaid lapsing for several months.

A motion was made by Elizabeth Krieder Wright and seconded by Dr. Kathy Helmuth to approve the vouchers. Kim Meehan pointed out the major expenses. She stated that the cost of vouchers for October was \$3,760,262.98 and \$277,350.90 for November.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent’s Business:

1. Mr. Ashley spoke about the passing of the renewal levy
2. Mr. Ashley talked about a recent increase in Eligibility Appeals and the impact it could have on the Board.
3. Mr. Ashley discussed several recent grants received for programming.
4. There was a small moment taken to talk about the meeting being Kim Meehan’s last as she is going into retirement.
5. Mr. Ashley informed the Board of a new shared IA position with Ashland.

Action Items:

A motion was made by Elizabeth Krieder Wright and seconded by Melodie Stroud to recommend approval of the 2026 Budget.

- a. Home Visiting Grant Increase
- b. Increase in salaries and insurance coverage
- c. Capital Improvements for doors and building upkeep
- d. Waiver Match increase significance for 2026

The motion passed by unanimous vote.

A motion was made by Elizabeth Krieder Wright and seconded by Dr. Kathy Helmuth to recommend approval of the 2026 Annual Strategic Plan.

- a. Ken Kelly went through the Annual Plan and discussed highlights from each section.
- b. Dr. Helmuth inquired about nursing services in the school and Jennifer Chong shared with her the need for the current level of nursing.

The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Elizabeth Krieder Wright to recommend approval of a shared contract between the Wayne County Board of Developmental Disabilities and the Ashland County Board of Developmental Disabilities for the position of Business Manager for 2026. The motion passed by unanimous vote.

A motion was made by Elizabeth Krieder Wright and seconded by Dr. Kathy Helmuth to recommend approval to appoint Jennifer Chong and Kristi Tyrrell as Title IX Coordinators. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Dr. Kathy Helmuth to recommend the approval of a 3 % increase for staff as included in the 2026 budget.

1. Board members held a discussion to see if there was any ability to do more than the proposed increase but due to budgetary constraints they agreed to a 3% increase.

The motion passed by unanimous vote.

The agenda item to recommend paying the 2026 Ohio Association of County Board of Developmental Disabilities dues in the amount of \$28,960 was tabled until the January agenda due to concerns of representation of OACB that will be addressed by Boards at the December superintendent state meeting. Mr. Ashley will update the board in January.

A motion was made by Dr. Kathy Helmuth and seconded by Melodie Stroud to recommend approval of a services agreement with Sacred Grounds.

1. Mr. Ashley led a brief discussion on Sacred Grounds being unique in not being a Medicaid provider but following Medicaid rules and what the collaboration may look like moving forward.

The motion passed by unanimous vote.

A motion was made by Elizabeth Krieder Wright and seconded by Leticia Fatzinger to recommend approval to authorize Wayne Metropolitan Housing Authority to complete necessary actions requested to meet the needs of the community. The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Elizabeth Krieder Wright to recommend approval of the Service Agreement and Memorandum of Understanding between the Wayne County Board of DD and Melymbrosia Associates for Psychological Evaluations, Record Review and Verification of HCBS Waiver requirements, and Behavioral Observations effective January 1, 2026 through December 31, 2026 in an amount not to exceed \$9,000.

1. Sarah Carter spoke briefly to all the services provided by Melymbrosia for the agency.

The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Leticia Fatzinger to recommend approval of a contract between the Wayne County Board of Developmental Disabilities and the North East Ohio Council of Governments effective January 1, 2026 to December 31, 2026: \$9,750 for Room and Board Administration, \$2,250 for Fiscal Supports/Funds Management, \$8,000 Membership Fee, \$600 per site location plus mileage for QA Registered Nurse Reviews

and \$55.50 per hour plus mileage for Nursing Task Inventory. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Dr. Kathy Helmuth to recommend approval of a contract between Dynamic Pathways and the Wayne County Board of DD for Behavior Support Services from January 1, 2026 to December 31, 2026 for a sum not to exceed \$24,000. The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Leticia Fatzinger to recommend approval of a contract between the Wayne County Board of Developmental Disabilities and Primary Solutions/Finex effective January 1, 2026 to December 31, 2026 in the amount of \$3,900.

1. Melodie Stroud asked for a bit of clarification of what Primary Solutions was used for to which Kim Meehan explained the software for county payroll.

The motion passed by unanimous vote.

A motion was made by Dr. Kathy Helmuth and seconded by Leticia Fatzinger to recommend approval of a contract between the Wayne County Board of Developmental Disabilities and Balser & Blum Behavior Support Consultants LLC effective January 1, 2026 to December 31, 2026 for up to 60 hours of services at a rate of \$95 per hour.

1. Sarah Carter spoke briefly about how this service was transferred with an individual from another county and to ensure consistency for the individual, the Board will continue with the supports.

The motion passed by unanimous vote.

A motion was made by Melodie Stroud and seconded by Elizabeth Krieder Wright to recommend approval of November shared funding for two (2) diversion individuals for a total cost of \$24,180.00. The motion passed by unanimous vote.

Information Items

Public Comments

A motion was made by Melodie Stroud and seconded by Dr. Kathy Helmuth to adjourn the meeting at 7:42 pm. The motion passed by unanimous vote.

Attest: Board President

Date