



Instilling Catholic values and promoting academic excellence by nurturing mind, body, and soul.

ABERDEEN CATHOLIC SCHOOL SYSTEM

School Board Meeting Minutes

August 20, 2025 3:30 p.m.

Board Members Present: Steve Lewno, Joe Mehlhaff, Fr. Jordan Samson, Brenda Mitzel via Zoom, Scott Madsen, Alex Grieben, Meghan Weigel **Absent:** Tom Cogley, VP **Staff:** Tevan Gonsor, Ed Mitzel, Rick Kline, Tammy Kost, Derek Larson, Michala Heller, Jennifer Aman, Chris Uhler **Guest:** Maddie Aguirre

1. The July 9, 2025, meeting of the Aberdeen Catholic School System Board was called to order by President Steve Lewno.

- a. Opening prayer was led by- Alex Grieben

2. CONSENT AGENDA

Agenda additions/corrections- none

Minutes additions/corrections- none

Motion by Joe Mehlhaff, second by Fr. Jordan Samson to approve the August 20, 2025 agenda, July 9, 2025 minutes, June bills for payment, and financial report. Motion carried.

3. ADMINISTRATIVE REPORTS (additions to previously submitted written reports)

- a. President's report- no additions
 - b. Principal's reports- Ed Mitzel added that soccer has also started their season. He also introduced Maddie Aguirre who is interning with him this semester. Tammy Kost introduced Jennifer Aman who is interning with her this semester.
 - c. Development report- no additions
 - d. Activities Director- no additions
 - e. Parish Report- no additions
 - f. Cabinet Report- none this month

4. COMMITTEE REPORTS

- a. Administrative/Education Planning – no meeting
 - b. Buildings & Grounds – no meeting
 - c. Finance- no meeting
 - d. Marketing/Recruitment/Development – no meeting

5. ACTION ITEMS-

- a. Approve 1st reading of policy 006.04.1 Staff Conflict of Interest

Motion by Joe Mehlhaff, second by Scott Madsen to approve the 1st reading of policy 006.04.1 Staff Conflict of Interest noting needed updates and further research by Tevan Gonsor. Motion carried.

- b. Approve 1st reading of policy 006.04.2 Nondiscriminatory Assignment of Program Duties

Motion by Alex Grieben, second by Joe Mehlhaff to approve 1st reading of policy 006.04.2 Nondiscriminatory Assignment of Program Duties. Motion carried.

- c. Approve 1st reading of policy 006.05.5 Teacher Assistance Plan

Motion by Scott Madsen, second by Alex Grieben to approve 1st reading of policy 006.05.5 Teacher Assistance Plan with the addition to creating an administrative regulation to separate the policy and the form. Motion carried.

- d. Approve purchase of building located at 806 S. 5th St., Aberdeen to be used as the future site of Roncalli Nearly New Thrift Store.

Motion by Fr. Jordan Samson, second by Meghan Weigel to approve purchase of building located at 806 S. 5th St., Aberdeen to be used as the future site of Roncalli Nearly New Thrift Store, upon the approval of the Diocese. 6 votes yea, 1 vote nay. Motion carried.

- e. Approve reversal of deletion of policy 010.2 Purchasing Plan for Food Service.

Motion by Joe Mehlhaff, second by Alex Grieben to approve reversal of deletion of policy 010.2 Purchasing Plan for Food Service. Motion carried.

- f. Approve revision to 2025-2026 Academic Calendar

Motion by Alex Grieben, second by Meghan Weigel to approve revision to 2025-2026 Academic Calendar. Motion carried.

6. DISCUSSION ITEMS-

- a. K-5 Handbook changes- Tammy Kost made note of the couple of changes to the current handbook.
- b. 6-12 Handbook changes- Ed Mitzel also noted the changes to the current handbook.
- c. Board Committee assignments/schedule- Steve Lewno asked if any board members wanted changes made to the new committee assignments. None were noted.

7. CLOSING PRAYER – Brenda Mitzel

8. ADJOURNMENT

Motion by Scott Madsen, second by Fr. Jordan Samson to adjourn the meeting at 4:30 p.m. Motion carried.

NEXT MEETING- Next meeting is September 17, 2025

Recorded by Michala Heller