



## ACSS ADMINISTRATIVE REPORTS: MAY 20, 2026

### Reports from:

Tim Weisz, ACSS President  
Ed Mitzel, RMS/RHS Principal  
Tammy Kost, RES/RPS Principal  
Rick Kline, Development Director  
Derek Larson- Activities Directors  
Fr. Jordan Samson or JoEllen Lindner- Parish Representative

### TIM WEISZ:

- Staffing changes for 2026-2027
  - Please join me in wishing Godspeed to staff members who are either retiring or moving on to different jobs next year, and give a warm welcome to new staff.
    - Those retiring:
      - Sandy Andera, RES Reading Teacher and District Librarian
      - Laurie Imberi, RMS/RHS Administrative Asst.
      - Camille Fischer, RPS/RES Vocal Music Teacher
    - Those departing 6-12 grade:
      - Sarah Lux, RHS English; and Nile Hesson; RMS/RHS Social Studies
    - Joining the staff are:
      - Elizabeth Raml, RMS/RHS Principal
      - Andrew Raml, RMS/RHS Social Studies
      - Brad Naasz, CTE, Business Teacher
      - Trista Hamak, RMS/RHS Administrative Assistant
      - Missy Nguyen, K-8 Vocal Music
      - Madison Aguirre, 2<sup>nd</sup> Grade
      - Taylor Thorsen, K-5 P.E.
- Enrollment Status
  - We fully expect to grow enrollment to the 530+ range next year. If we do, then we will have grown enrollment in 5 out of the last 6 years.
- Congratulations to those who received the 2025-2026 Teacher of the Year:
  - K-5, Samee Scherr
  - 6-12, Alyssa Voeller
- The Grand Opening of the NEW Roncalli Nearly New Store was a huge success. Congratulations to all the volunteers who made the first week a record breaker in sales. Also, a huge shout out to the entire Central Office Staff ( Tevan Gonsor,

Jill Young, Michala Heller, Rick Kline, Connor Libis, Dan Unser, Tom Hager) and the many RNN volunteers who worked so hard during the move.

- Finally, Congratulations to the Class of 2026. Your class will be missed! As you continue on in your new adventures, I pray you continue to be servant leaders of moral courage!

#### ED MITZEL:

- Last day of school is May 20th.
- ACT scores for Juniors will not be available until June due to a scoring issue on their end.
- Good luck to those athletes who qualified for girls' state golf, boys' state tennis, and boys and girls track.

#### TAMMY KOST:

- **Institute of Catholic Liberal Education (ICLE)** We had an amazing year aligning with ICLE. The strategies we learned and the opportunities to observe one another implementing them have deepened our commitment to the renewal of Catholic education at Roncalli. We can clearly see the tremendous benefits that come from this pedagogy.
- Several teachers will attend the ICLE National Conference in Columbus this July, and we look forward to two additional days of training in August.
- **RPS Playground** We are excited to break ground on the RPS playground project. We celebrated with the RPS students and other stakeholders during a groundbreaking ceremony held on Wednesday, May 13.
- **RES Playground** The greenspace at RES remains an ongoing topic of discussion. Work on the project will begin immediately following the final day of school.
- **PTO** The “*Bloom and Believe Festival*” was a success. Formerly known as the Carnival, the event took on a refreshed look this year as we worked to better align it with our Catholic identity. New activities were introduced with greater emphasis on family fellowship, while longtime favorites such as Bingo and the Silent Auction remained part of the celebration.
- We are especially grateful to the National Guard for donating the Laser Tag attraction, which the students thoroughly enjoyed. I would also like to recognize Tevan Gonsor. Without her support and leadership, I would not have attempted to continue this longtime tradition.
- As family schedules become increasingly busy and year-round sports continue to grow, finding adequate volunteer help has become more challenging.
- **School Year Wrap Up** Mrs. Fischer and Mrs. Cards wrapped up their final concert of the school year on May 5th. Students sang a collection of old Christian favorites, and the 5th Grade Band performed their contest pieces. Well done to the students and staff for a beautiful concert.

- Forty-two kindergarten students were honored at Kindergarten Graduation on May 18th.
- Students in grades K–5 participated in Track and Field Day on Tuesday, May 19th, at the RHS track field. They also enjoyed a picnic lunch at Manor Park.
- Thirty-nine fifth grade students were honored at 5th Grade Graduation on May 20th.
- **RES Staffing** We are excited to welcome Mr. Taylor Thorson to the K–5 teaching staff. Taylor is a strong, faith-filled educator who brings a variety of talents to our school community. He is currently working toward his Physical Education certification and will teach K–5 PE. We also welcome Mrs. Missy Nguyen as our K–8 vocal music teacher. Missy brings many years of experience teaching music, and her passion for the arts and for students is contagious. We are excited to have her on board. In addition, Ms. Beck will move to 4th grade, joining Mrs. Smid and Mrs. Weig, while Mrs. Goscicki will move to 5th grade, joining Mr. Stone and Mr. Lesnar.
- **Retirements** We say “see you later” to Mrs. Andera, Mrs. Fischer, and Mrs. DesCamps as they retire from teaching and begin the next chapter of their lives. With tremendous gratitude, we thank them for their years of dedication to Roncalli. They have made a lasting impact on many young lives throughout the years, and they will be greatly missed.
- **New Cavalier** Kindergarten teacher Mrs. Hannah Kirwan and her husband, Connor, welcomed Colton Connor on Thursday, May 6. Colton weighed 8 pounds, 13 ounces and joined big brothers Myles and Barrett. Congratulations to the Kirwan family!
- **School Supplies** We have partnered with EPI School Supplies to offer preassembled school supply kits by grade level for families. This opportunity allows families to preorder a grade-specific kit that will be delivered directly to the school prior to the first day of classes. This program not only saves families time but can save money as well. Families are still welcome to shop for supplies the traditional way if they choose.
- **Summer CavClub** Shelby Braun is preparing to welcome 85 summer CavClub students. She has many engaging activities planned, including trips to the aquatic center, Wylie and area parks.
- **Enrollment Update** Looking ahead to the 2026–2027 school year, we currently have:
  - 39 students enrolled in Kindergarten + 2 verbal
  - 65 students enrolled in Preschool
  - Two First Grade applications received
  - One Third Grade application received
  - One Fifth Grade application received
- We continue to receive inquiries for additional grade levels and remain encouraged by the steady interest in our school.
- **Final Words** As we wrap up another school year, my heart is full of gratitude for this school and its traditions. As a parent turned teacher turned administrator, I now have a front-row seat to the amazing work the Lord is doing through our faculty, students, and families, and I am excited about the trajectory we are on.

- I would also like to thank the School Board for the opportunity to lead RPS and RES. It remains one of my greatest blessings, and I am deeply grateful for your continued support.  
Blessings!

### RICK KLINE:

- The Roncalli Ball was held Saturday evening, April 11, 2026. Special thank you to Kim Bowman, Chelsey Kline, Tricia Smid, Vicki McComsey and Abbey Larson for serving as this year's Ball Chairs.
- The 2026 Hall of Fame inductees are: Academics—Michael Martel, Athletics—Dan O'Keefe, Benefactors—Curtis and Vickie DeWalt, Employee—Sandy Andera, and Volunteer—Theresa Backous. The Hall of Fame Banquet is set for Saturday, October 10, 2026 in the Roncalli Cafeteria.
- Plans are underway for this year's Cavalier Blast Trap shoot. The date is Thursday, June 18, 2026 and is limited to the first 20 teams. Thank you to the Booster Club for hosting the event.
- The Booster Club is once again sponsoring a Notre Dame Football Trip. The date is September 12, 2026. As of today, we have 41/50 spots spoken for.
- Nearly New is open in its new location. Thank you once again to the Mike Huck Family Foundation for their generous gift. Ribbon Cutting is set for June 8, 2026 with a formal dedication ceremony set for June 9, 2026 @ 2:00 PM.
- The Cavalier Classic Golf tournament is set for Monday, September 14, 2026 at Lee Park. Further details to follow.

### DEREK LARSON: [SPORTS SCHEDULES- NORTHEASTSDCONFERENCE.COM](https://www.northeastconference.com)

- Girls' Golf have had some impressive meets so far this year. They will attend the NEC meet in Groton, the Region Meet in Dell Rapids, and the state Meet in Dakota Dunes.
- The Junior High and High School NEC conference meets were held this week in Groton and Milbank. We have had some athletes position themselves in the top 24 in the state. You must be top 24 to earn a spot in the state meet.
- The boys tennis team will compete against Milbank in our last home event on May 12th and then at state in Rapid City on May 18th and 19th.
- The Trap team is heading to the last month of the season. The State Trap Shoot is in Aberdeen on June 6-7.
- Congratulations to the following art students who received awards and cash prizes at the Mobridge Arts Exhibition
  - **Rebecca Vipond** 1st place Printmaking
  - **Ava Meyers** 1st place Colored Pencil
  - **Grace Seyer** Oahe Area Retired School Personnel Award, Mobridge Artist Association Golden Award Winner, 2nd place Acrylic
  - **Kelly Lockwood** 1st place Ceramics

- **Lydia Kost** Jodi Liedtke Memorial Art Award, 1st place Drawing
- **Jaxon Keller** 3rd Place Photography
- Here is a list of the current coaching positions open for next year:
  - Junior High Football (1)
  - Junior High Volleyball (2)
  - Oral Interpretation

## PARISH REPORT: FR JORDAN SAMSON

The Easter season is coming to an end, and it has been a faith-filled time of renewal in the pastorate. It is also a time of transition.

- We will be bidding farewell to Fr. Gerald Thornton and Fr. Jeffrey Schulte as they have ministry reassignments in Sioux Falls. Blessed Sacrament Pastorate has been Fr. Thornton's first assignment since being ordained almost a year ago. We will miss his enthusiasm and prayerful witness. Fr. Schulte has been in Aberdeen since 2020. His leadership at the St. Thomas Aquinas Newman Center has resulted in continued growth in student participation, including attendance at the national SEEK Conference. Fr. Schulte, too, will be missed for his positive attitude and faithful presence. Farewell events for the pastorate are in the planning stages.
- Two familiar faces will be replacing Fr. Schulte and Fr. Thornton on July 1. Fr. Terry Anderson and Fr. Timothy Cone are returning to Aberdeen. Fr. Anderson is a former pastor at Sacred Heart and Fr. Cone served as a parochial vicar at St. Mary's. Please help us in welcoming them back to Aberdeen!
- Sixty-one confirmandi received the Gifts of the Holy Spirit on April 12 during a filled-to-capacity St. Mary's! Bishop DeGrood was able to attend the Roncalli Ball and officiate at Confirmation.
- The following week, over 50 second graders received Jesus in the Eucharist for the first time in the Aberdeen parishes. It was a beautiful experience and a proud moment for the children and their families.
- On April 22, Sacred Heart hosted the pastorate-wide potluck and Easter Egg Hunt. It was well attended and great way to celebrate the half-way point of the Easter season.
- Over 30 students participated in a pastorate-wide lock-in on April 24 and 25.
- Baccalaureate Masses were celebrated at St. Mary's and Sacred Heart on May 9.
- We are currently seeking to fill the Head of Maintenance at Sacred Heart and the Finance Manager for Sacred Heart, St. Mary's and the Newman Center. Details can be found at [blessedsacramentparishes.org/job-opportunities](https://blessedsacramentparishes.org/job-opportunities).
- On behalf of Blessed Sacrament Pastorate, I extended my heartfelt gratitude to Sandy Andera, Camille Fischer and Laurie Imberi on the occasion of their retirements. All three are active members of St. Mary's and have played significant roles in the life of the parish as well as the Aberdeen Catholic School System. May God continue to bless them and their families as they begin new journeys.



# Aberdeen Catholic School System

## 006.41 Administrative Guidelines for Class size

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### 006.41 K-6 5 Administrative Guidelines for Class Size

It shall be understood that the Class Size Guidelines that follow are not intended to be restrictive upon recruitment, nor are they mandates for additional staffing, particularly when applied to new families. On the other hand, for budgeting and staffing purposes, it is even more important for an early registration or enrollment decision – ~~April at the latest.~~

#### Recommended Class Size Range

KINDERGARTEN:	19 ± 2
FIRST & SECOND GRADE:	21 ± 2
THIRD & FOURTH GRADE:	23 ± 2
FIFTH & SIXTH-GRADE:	25 ± 2

If projected class sizes are outside of the recommended range, then other options such as hiring an instructional aide or a part-time teacher could be considered by the School Board, based on recommendations from the Administrative Team.

NOTE: It shall also be understood that any proportionate increase or decrease in enrollments would affect staffing and class sections accordingly.



# Aberdeen Catholic School System

## 006.42 Employee/Student Teacher Criminal Background Check

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006.42

Personnel

### **EMPLOYEE/STUDENT TEACHER CRIMINAL BACKGROUND CHECK**

It is the policy of the Board and Diocese to employ only individuals and to allow only student teachers that do not have a “disqualifying record.” Each offer of employment or student teacher experience is subject to the provisions of **National Child Protection Act (NCPA/VCA)**, ~~SDCL 13-10-12~~ and/or diocesan policy, relating to criminal background investigations. This policy shall apply to all individuals employed since ~~January 2000~~ **July 23, 2025** and thereafter, who were not employed by the district during the preceding year. An employee is any person the district lists on its payroll and makes payroll deductions pursuant to state or federal law. This policy shall not apply to persons performing services for the district under the authority of the South Dakota High School Activities Association.

Each person, 18 years and older, considered the final applicant for employment and each student teacher applicant shall complete a DCI/FBI Fingerprint Background Check. The cost of the background check shall be covered by the employee/student teacher.

#### **After School or Summer SonShine Patch Employees:**

Employees considered for hire at CavClub ~~the After-School~~ or Summer SonShine Patch Program are also under the rules and regulations of the South Dakota Department of Social Services and must also complete fingerprint identification cards pursuant to SDCL 26-6-14.5. Fingerprints will be submitted to the South Dakota Division of Criminal Investigation and the Federal Bureau of Investigation Identification Division. The cost of this is covered by Child Care.

Any person granted employment subject to this policy is employed on a temporary basis conditioned upon no disqualifying report being received from the criminal background investigation. Any disqualifying record will result in immediate termination of employment without further notice or hearing. A “disqualifying record” means any conviction of a crime of violence as defined in SDCL 22-1-2(9), a sex offense as defined in SDCL 22-24B-1, or trafficking in narcotics. Conviction of any crime of moral turpitude as defined by SDCL 22-1-2(25) may constitute a disqualifying record as determined by the board on a case-by-case basis. Any criminal conviction may be considered in making a hiring decision. Any criminal conviction not disclosed by an applicant may be treated as a disqualifying record.

This policy applies to all other employment agencies, whether written or oral.

**LEGAL REF:** SDCL 22-1-2(9)- SDCL 22-24B-1- SDCL 22-1-2(25) ~~SDCL 13-10-12~~  
SDCL 26-6-14.5

Revised January 2018



# Aberdeen Catholic School System

## 006.43 Volunteer Criminal Background Check

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006.43

Personnel

### **VOLUNTEER CRIMINAL BACKGROUND CHECK**

It is the policy of the Board to accept only volunteers who do not have a “disqualifying record.” Each offer to volunteer is subject to the provisions of the Diocese of Sioux Falls policy, relating to criminal background investigations. ~~This policy shall apply to all individuals who volunteer for the 2003-2004 school year and thereafter.~~ A volunteer is any person who has regular contact with minors and the vulnerable. ~~This policy shall not apply to persons performing services for the district under the authority of the South Dakota High School Activities Association.~~

Each person, 18 years and older, considered for volunteer work shall submit to the Safe Environment Requirement process set up by the Sioux Falls Diocese.

Any disqualifying record will result in immediate termination of volunteer services without further notice or hearing. A “disqualifying record” means any conviction of a crime of violence as defined in SDCL 22-1-2(9), a sex offense as defined in SDCL 22-24B-1, or trafficking in narcotics. Conviction of any crime of moral turpitude as defined by SDCL 22-1-2(25) may constitute a disqualifying record as determined by the board on a case-by-case basis. Any criminal conviction may be considered in making a hiring decision. Any criminal conviction not disclosed by an applicant may be treated as a disqualifying record.

This policy applies to all other volunteer agreements, whether written or oral.

**LEGAL REF:** SDCL 22-1-2(9)

SDCL 22-24B-1

SDCL 22-1-2(25)

SDCL 13-10-12

Revised Jan. 10, 2018

1<sup>st</sup> reading April 15, 2026



# Aberdeen Catholic School System

## Volunteer Criminal Background Check: Regulations

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### **VOLUNTEER CRIMINAL BACKGROUND CHECK – REGULATIONS**

Crimes of violence as defined in SCL 22-2-1(9) include any of the following crimes or an attempt to commit, or conspiracy to commit any of the following:

Murder, Manslaughter, Rape Aggravated Assault, Riot, Robbery,  
Burglary in the first of second degree, Arson, Kidnapping  
Felony sexual contact as defined in SDCL 22-22-7 and SDCL 22-22-19

Any other felony in the commission of which the perpetrator used force, or was armed with a dangerous weapon, or used any explosive or destructive device

A sex offense as defined in SDCL 22-24B-1 includes the following crimes regardless of the date of the commission of the offense or the date of conviction:

Rape  
Sexual contact with a minor under sixteen  
Sexual contact with a person incapable of consenting  
Incest  
Possession, manufacturing, or distributing child pornography  
Sale of child pornography  
Kidnapping if the victim of the criminal act is a minor  
Promotion of prostitution of a minor  
Criminal pedophilia  
Felony indecent exposure

An attempt to commit any of the crimes listed in this section

Any crime committed in a place other than this state, which would constitute a sex crime under this section if committed in this state

Moral turpitude as defined in SDCL 22-1-2(25) is an act done contrary to justice, honesty, principal, or good morals, as well as an act of baseness, vileness, or depravity in the private and social duties, which a person owes to his fellow man or to society in general.



# Aberdeen Catholic School System

## 006.44 Identification Cards

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### 006.44 Identification Cards

For the safety, security and identification of ACSS students, staff and patrons, it is the policy of the Aberdeen Catholic School System that all employees wear ~~district~~ school-issued photo identification cards while in ~~district~~ school facilities ~~buildings~~, or on district property in an employee capacity. For staff who are eligible for employee benefits, this card will also serve as an activity pass. All non-employees will wear a temporary identification card while they are in district properties ~~school~~ buildings.

#### **Identification Cards – Guidelines**

~~The ACSS Business office will prepare and issue plastic photo identification cards for all district employees. The word “ACTIVITY” will be printed on the cards of those staff members who are eligible for employee benefits. All cards are to be worn on the person’s upper torso in a safe, highly visible, non-offensive location.~~

~~The identification card is the property of the school district and must be returned to the Business office upon resignation, termination or retirement. Employees are prohibited from loaning their ID card to other staff, family members, or unauthorized individuals.~~

~~Cards will be replaced approximately every three years at no cost to the employee. Excessively worn or damaged cards or cards needing name/assignment changes will be replaced at no charge. Lost or stolen cards must be immediately reported to the Business office. A new card will be issued at a cost to the employee of \$5.00.~~

~~If an employee reports to work without an authorized photo identification card, he/she will be issued a temporary card. Successive days without an identification card will require the employee to purchase a replacement card.~~

~~Temporary cards will be available at each building’s office and will be worn by volunteers and visitors. Temporary cards must be kept in a secure place at each site and distributed by the facility administrator or his/her designee.~~

All visitors and volunteers will be required to report to the building’s office and to record arrival and departure time when the identification card is returned. Completed arrival/departure sheets should be retained at each site for one full year and then discarded.

When there are groups attending family events/performances in the school/facility (music programs, Grandparents' Day, etc), those attending shall not be required to obtain an identification card nor designate arrival/departure times.

~~Individuals in the school/facility without the appropriate identification card will be escorted to the main office to obtain a temporary card or the main office will be notified by phone or intercom that an individual is coming to the office to obtain an identification card.~~

Adopted: September 2008

Revised: October 2013

Revised 1<sup>st</sup> reading April 15, 2026



# Aberdeen Catholic School System

## 001.9 Duties of Standing Committee

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### 001.9 Duties of Standing Committees

#### General Procedure for Standing and Ad Hoc Committees

To avoid confusion, to keep proper order in procedure, and to eliminate the circumvention of proper administrative channels, standing committees should function only as “a committee” and only when commissioned to function by an action of the full Board of Education.

Standing Committees:

#### Finance Committee

1. The Finance Committee shall study the matter of financial support of the Aberdeen Catholic School System.
2. It shall make recommendations and evaluations of the means of financial support.
3. It shall determine procedure in regard to the use, maintenance, renovation or expansion of the physical plant.
4. The Finance Committee will make a detailed study of the annual budget as submitted by the President of the Aberdeen Catholic School System.
5. It will make final recommendations concerning the budget to the School Board.
6. The President will have an annual proposed budget prepared by April 10<sup>th</sup> for the submission to the Finance Committee for final approval of the School Board at the June meeting.
7. The budget should be submitted to the School Board item by item for thorough understanding and acceptance.

#### Buildings and Grounds Committee

1. The Buildings and Grounds Committee shall be responsible for the development and updating of the school system 5 Year Capital Outlay Plan.
2. It shall be responsible for developing a checklist of items to be monitored for safety, efficiency and serviceability at each of the attendance centers and their immediate grounds.
3. It shall plan quarterly tours of the attendance centers. The attendance centers to be visited each quarter shall be determined by the committee at the first meeting each year.
4. Following the tours, the committee shall monitor the remedies accomplished on any check-list items which indicate a need for action.

### Administrative and Educational Planning Committee

1. It shall be responsible, with the President, for providing for the general welfare of the school faculty.
2. It shall recommend salary and benefits for staff members.
3. It shall be responsible for the development and updating of the school system philosophy and objectives.

### Marketing, Recruitment, and Development Committee

- ~~1. It shall be responsible for assisting the Development Office with creating a Marketing Plan which helps maintain and recruit potential families to the Aberdeen Catholic School System.~~
- ~~2. It shall be responsible for helping create positive public relations with the Catholic and public communities.~~
- ~~3. It shall actively engage and advise in activities designed to recruit and promote families to ACSS.~~
- ~~4. It shall market and advise as to maintaining our schools Catholic Identity.~~

The Marketing and Development Committee supports the school's mission by advising on strategies that strengthen **enrollment, marketing, fundraising, and community engagement**. The committee provides strategic guidance- not operational management- to ensure long-term sustainability and mission alignment for the Catholic school.

Revised: October 2013, 2018

Revised: November 2024

1<sup>st</sup> reading: April 2026



# Aberdeen Catholic School System

## 007.3 Cell Phones for Administrators and I.T.

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### 007.3 Cell Phones for Administrators and IT Director

Due to the need for accessibility, school administrators and the IT director shall be required to carry a cell phone or other device with either texting or email capability. ~~Two options are offered:~~

**Use of personal cell phone:** Should employee choose to use their personal cell phone for school use, ACSS will pay to employee \$50.00 per month, based on the number of months under their employment contract. This stipend will be paid following the submission of a copy of their recent cell phone bill showing their monthly cell phone fee and completing one purchase order for the whole year. For cash flow purposes, the stipend will be paid monthly. Should employee elect to upgrade their current cell phone to obtain additional technology access, ACSS will not be responsible for the cost of the upgrade.

~~**Use of school purchased phone:** Should employee desire not to use their personal cell phone for school use, or do not have a cell phone, ACSS will provide a phone or devise for employee's use and add employee to the school's cell phone data package. The phone will be owned by ACSS and used for school purposes. If the school purchased phone is also used for personal use by employee, employee shall be charged a pro rata fee for the personal use and said fee shall be deducted monthly from employee's payroll.~~

Approved: July 10, 2013  
1<sup>st</sup> reading May 2026



# Aberdeen Catholic School System

## 007.6 Salary Conditions Auxiliary Staff

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### 007.6 Salary Conditions Auxiliary Staff

~~The following conditions may also serve as a guideline for other personnel employed by the two Catholic parishes. However, the salary conditions for personnel employed by a parish, such as eustodians and secretaries, who may do some part-time work for the schools, are to be agreed upon by the parishes.~~

For the purpose of participation in benefits offered to employees (hospitalization insurance, retirement, etc.) those employees who work over 1040 hours a calendar year shall be considered “full-time” employees.

The Aberdeen Catholic Board of Education reserves the right to hire an individual employee at any salary and to provide extra benefits to any employee as it deems necessary and proper.

Revised: December 2013  
1<sup>st</sup> reading: May 2026



# Aberdeen Catholic School System

## 007.7 Salary Condition for Full-Time Employees

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### 007.7 Salary Conditions for “Full-Time” Employees

All Notification of Salary and Benefits for auxiliary staff shall include the following:

1. Salary
2. Position title
3. Listing of benefits
4. Date for Notification of Salary and Benefits shall be for one year, beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>
5. Date of salary payments – payments will be made on the last day of each month after work is completed. All salary payments will be made in 12 equal monthly payments except where different arrangements have been made.
6. ~~Termination~~ Fifteen days notice shall be given by either ~~employer or employee to terminate the Notification of Salary and Benefits.~~

1<sup>st</sup> reading: May 2026



# Aberdeen Catholic School System

## 007.8 Part-Time Employees

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007.8 "Part-Time" Employees (all employees who work less than 1100 hours a calendar year)

1. Each part-time employee Notification of Salary agreement is for one-year.
2. ~~Part time employees will not be allowed any excused absences. Each period of work missed will be deducted from the employee's salary.~~ Part time employees do not qualify to receive any paid holidays, sick leave or vacation days.
3. ~~Part-time employees will not be allowed participation in the hospitalization insurance or retirement program.~~ do not qualify to participate in the employee benefits program.
4. All Salary agreements for part-time employees shall be negotiated individually between the employee and the ~~Aberdeen Catholic School Board of Education or its representative.~~ ACSS President.

1<sup>st</sup> reading: May 2026