

NORTHLAND KINDERGARTEN ASSOCIATION

POSITION DESCRIPTION - KINDERGARTEN TEACHER

Responsible to: Head Teacher, Professional Practice Manager, Operations Manager and Chief Executive.

Working Relationships: Children, Parents/Whanau, Colleagues, Professional Practice Manager, Services Manager, Operations Manager, Chief Executive, Kindergarten Association Staff, Parent Group, Government Agencies and other organisations.

Nature and Scope of the position: The Teacher is a member of the teaching team and as such is expected to participate positively and co-operatively with the Head Teacher and other team members to ensure the provision of quality early childhood care and education is implemented.

1. Learning & Teaching:

- a) To understand and implement Te Whaariki.
- b) To implement the cycle of teaching, learning, and assessment.
- c) To reflect the place of Maori as tangata whenua and the principle of partnership inherent in Te Tiriti o Waitangi.
- d) To continually evaluate and reflect on teaching and act on areas where it can be improved.
- e) To participate fully in the planning, assessment and evaluating of programmes for individual and groups of children.
- f) To use Information and Communication Technology appropriately to enhance children's learning.

2. Learning Environment:

- a) To demonstrate and implement positive guidance strategies.
- b) To demonstrate a wide range of teaching approaches that includes all children in their learning.
- c) To create and maintain a safe environment that is conducive to learning.
- d) To demonstrate expectations that value and promote learning.
- e) To establish positive relationships with children that respects their individuality culture and place in their community.

3. Communication and Co-operation:

- a) To communicate and consult with parents/guardians/whanau in a way that acknowledges and respects their values, needs and aspirations.
- b) To work co-operatively and effectively as a teaching team member.
- c) To aspire to and take on roles of leadership.

4. Operations and Administration:

- a) To be involved in activities that contributes to the smooth running of the Kindergarten.
- b) To develop sound knowledge and skills in relation to the Northland Kindergarten Association's administrative requirements.
- c) To participate in all aspects of health and safety requirements.
- d) To use ICT appropriately in the management of the kindergarten's operations.

I agree to the terms as set out in this Job Description for Teacher within the Northland Kindergarten.

Signed..... Teacher Date.....