

Reports To: **Vice President Sales & Marketing**

Job Title: **Technical Program Manager**

Drive Program Success as a Program Manager at Acme Aerospace!

Come join our growing team in support of the development of the next generation of battery electronics. **Acme Aerospace** is a leading manufacturer in the design and manufacture of custom batteries and battery control electronics for military and commercial aircraft applications. If you thrive in high-ownership roles where cross-functional leadership and technical acumen are key, this is the opportunity for you.

Job Summary:

As a **Program Manager**, you'll be the driving force behind successful execution — from planning through delivery — while collaborating across Engineering, Manufacturing, Quality, and customer-facing functions. Your leadership will ensure technical goals, budget constraints, and schedule commitments are met, all while building strong customer relationships.

Essential Responsibilities:

- **Plan with precision:** Develop detailed program plans, schedules, budgets, and resource allocations. Proactively identify risk areas and implement mitigation strategies to protect schedule and performance.
- **Lead cross-functional execution:** Coordinate efforts across Engineering, Manufacturing, Quality, and Supply Chain to deliver on customer requirements with excellence.
- **Be the customer interface:** Serve as the primary point of contact for customers on program status, milestones, and technical or commercial issues. Maintain confidence through clear, consistent communication.
- **Ensure on-time delivery:** Oversee all production backlog related to Engineering, ensuring timely release to Manufacturing and alignment with customer expectations.
- **Manage program controls:** Open, track, and close Engineering Work Orders in alignment with accounting systems to ensure accurate cost capture.
- **Support new business:** Partner with Sales and Marketing to develop proposals, cost estimates, and schedules that help win future business.
- **Champion process improvements:** Identify and implement improvements in tools, processes, and collaboration to enhance program outcomes.
- **Refine engineering processes:** Play a key role in strengthening internal product development workflows and cross-functional execution.

Qualifications:

- **Education:** Bachelor's degree in Engineering (Electrical, Mechanical or related discipline)
- **Experience:** At least 3+ years in technical program/project management roles, preferably in aerospace, defense.
- **Leadership:** Proven ability to lead cross-functional technical teams towards shared goals
- **Excellent Communicator:** Superior verbal and written communication skills – able to synthesize and present information to technical and executive stakeholders
- **Customer Engagement:** Demonstrated success in developing and maintaining customer relationships.
- **Technical Management:** Solid understanding of budgeting, scheduling, and risk management in an engineering and manufacturing setting.

Why You'll Love Working with Us:

- **Impactful Work:** Be at the forefront of aerospace and defense innovation.
- **Cross-functional exposure:** Engage across engineering, operations, quality, and executive teams.
- **Professional Growth:** Access to clear paths for career advancement and professional development.
- **Dynamic Environment:** Engage in a variety of projects that keep your work exciting and challenging.

Physical Demands:

- Must be able to support standard business hours, Monday through Friday. Must also be able to support overtime on weekdays or weekends as required to support business needs. Must be able to lift and/or move up to 25 lbs. and be able to sit and/or stand for long periods of time. The physical demands described here represent those that an employee must meet to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

International Trade Compliance Requirements:

- Due to the potential exposure to ITAR-controlled data and export control regulations, the applicant in this role must be a qualified U.S. person designated under INA, 8 U.S.C. 1324b(a)(3) or be eligible for any required authorizations from the U.S. Government.

Work Environment:

- While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time and an air-conditioned and heated office. The noise level is occasionally high.

Disclaimer:

- The above information on this description has been designed to indicate employees' general nature and level of work performance within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.