

AGENDA
Village Board of East Aurora
April 15, 2024 Regular Meeting at 7 p.m.

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of Village Board Meeting and Reorganizational Meeting for April 1, 2024
- D. Approval of Payment of Abstract for 4/15/24 for Voucher Nos. 64671 to 64710 for a total of \$48,611.26

2. SPEAKERS & COMMUNICATIONS (I)

3. PUBLIC HEARINGS

- A. Special Use Permit 658 Main Street, Eric Kennedy, Highwire – to operate a state licensed dispensary.
- B. Special Use Permit 718 (720) Main Street, Nolan Thompson & Garber Sharian, Aurora Sweets to operate a sweet shop.
- C. Special Use Permit 859 East Fillmore Avenue, Brooke and Matt Langworthy, to operate a Bed-and Breakfast in their dwelling that they live and operate from.

4. OFFICIAL CONSIDERATIONS

- A. Approve a Special Use Permit 658 Main Street, Eric Kennedy, Highwire – to operate a state licensed dispensary.
- B. Approve a Special Use Permit 718 (720) Main Street, Nolan Thompson & Garber Sharian, Aurora Sweets to operate a sweet shop.
- C. Approve a Special Use Permit 859 East Fillmore Avenue, Brooke and Matt Langworthy, to operate a Bed-and Breakfast in their dwelling that they live and operate from.
- D. Refer to the Planning Commission May 7th meeting at 7pm for a site plan application for 670 Main Street Bibbdi-Bobbidi-Boo, LLC Micheal Anderson due to the conversion of the existing drive through 4 residential garages and a small stairwell addition for one of the dwelling units.
- E. Refer to the Planning Commission May 7th meeting at 7pm for a special use application for 670 Main Street Bibbdi-Bobbidi-Boo, LLC Micheal Anderson for the multifamily dwelling portion of the project.
- F. Approve Hamlin Park Temporary Use Permit for the Kiwanis Club of East Aurora Chicken BBQ Sean Cunningham June 5th, 2024.
- G. Approve Temporary Use Permit for EA Musicfest John Venezia June 8th from 1pm to 11pm
- H. Approve a Temporary Use Permit/ Hamlin Park Permit for ITAC It Takes a Community June 8th from 10AM to 6PM for a drug and alcohol-free youth event at the park.
- I. Approve a Temporary Use Permit for Victoria Stuman Greater EA Chamber of Commerce Sidewalk Sale Street Festival on July 26th from 10-4pm and 27th 9-4pm
- J. Approve a Temporary Use Permit for Victoria Stuman Greater EA Chamber of Commerce Taste of East Aurora on September 7th from 11-5pm
- K. Approve a Temporary Use Permit for East Aurora Art Society Susan Somerville for a Fine Art Exhibit and Sale June 29th & 30th from 10am-5 pm
- L. Approve Temporary Use Permit for Til Death Tattoos – Tara White 652 Main Street for Flash Day Fundraiser June 2, 2024 from 11am-7pm
- M. Permission for the Mayor to sign a contract with Skylighters of NY LLC, in conjunction with the Town, for a Pyrotechnic display on July 3, 2024
- N. Permission for the Mayor to sign an agreement with FONTANESE FOLTS AUBRECHT ERNST, ARCHITECTS for Architectural design services for the repair and bathroom addition to the recreation building.
- O. Approve Budget Adjustments for the 2023/24 fiscal year

5. NEW BUSINESS

- A. Peddler and solicitor permit local law possible adjustment for alcohol related permits.

6. OLD BUSINESS

- A. Discuss Bathroom at park addition.

7. SPEAKERS & COMMUNICATIONS (II)

8. DEPARTMENT HEAD REPORT

9. ADJOURNMENT

**VILLAGE OF EAST AURORA
VILLAGE BOARD MEETING
April 1, 2024 - 7:16 PM**

Present:

Trustee Scheer
Trustee Viger
Trustee Flynn ‘
Trustee Cameron
Trustee Lazickas

Absent:

Trustee Rabey
Mayor Mercurio

Also Present:

Maureen Jerackas, Village Clerk Treasurer
Rich Miga, Code Enforcement
Chris Trapp, Village Attorney
Shane Kreiger, Police Chief
Matthew Hoeh, DPW Superintendent
Sarah Hurd, Village Deputy Clerk-Treasurer
5 Members of the public

A Motion by Trustee Lazickas to approve the Village Board minutes for March 18, 2024 seconded by Trustee Viger and carried with unanimous approval.

Trustee Cameron moved to approve the payment of Abstract 2023/2024 fiscal year for Voucher Nos. 64624 to 64670 for a total of \$136,362.29, seconded by Trustee Lazickas, and carried by unanimous approval.

SPEAKERS & COMMUNICATIONS (I) - None

PUBLIC HEARINGS

- A motion by Trustee Cameron to open a Public Hearing at 7:16 p.m. for the 2024-25 Village Budget, seconded by Trustee Lazickas and carried with unanimous approval.
 - Clerk-Treasurer Jerackas stated that the budget comes in at a 1.31% increase on the tax rate, tax levy increase is 1.9% and all come in under 2% tax cap. Mayor Mercurio thanked Clerk-Treasurer and Department heads for their hard work to keep budget lean.
- A motion by Trustee Lazickas to close the public hearing at 7:19 p.m., seconded by Trustee Cameron and carried with unanimous approval.

OFFICIAL CONSIDERATIONS

- RESOLUTION April 1, 2024
ADOPT 2024-2025 BUDGET

Trustee Cameron, offered the following resolution and moved for its adoption:
BE IT RESOLVED, the Budget for the Village of East Aurora for the fiscal year 2024/2025 is hereby **ADOPTED** with a tax rate of \$ 21.817 per thousand.
BE IT FURTHER RESOLVED, the pay raises for the nonunion staff for the 2024/2025 fiscal year are included in the budget.
The following resolution was seconded by Trustee Flynn, and duly put to a roll call vote which resulted in the following:

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio – absent

- RESOLUTION April 1,2024
ADOPT 2024-2025 WATER BUDGET AND RATE SCHEDULE

Trustee Lazickas, offered the following resolution and moved for its adoption:
BE IT RESOLVED, the \$1,746,837 Water Budget for the Village of East Aurora for the fiscal year 2024/2025 is hereby **ADOPTED** with the following rate schedule: **2024-2025**

PROPOSED WATER RATES 2024-25 ECWA RATES			
2023-24	2024-25	INCREASE	PERCENT
RATE	RATE		
3.34	3.64	0.30	8.98%

Inside Village		RATE/1000 Gallons	
Consumption	Current	Proposed	Difference
0-5	\$4.92	\$5.22	\$0.30
6-75	\$6.39	\$6.69	\$0.30
OVER 75	\$6.01	\$6.31	\$0.30

Outside Village			
Consumption	Current	Proposed	Difference
0-5	\$7.38	\$7.83	\$0.45
6-75	\$9.57	\$10.02	\$0.45
OVER 75	\$8.96	\$9.41	\$0.45

Inside Village		RATE/CUBIC FEET (748 Gallons)	
Consumption	Current	Proposed	Difference

0-6	\$3.69	\$3.92	\$0.23
7-100	\$4.79	\$5.02	\$0.23
OVER 100	\$4.51	\$4.73	\$0.22

DEBT SERVICE COST

2023-24		2024-25	
Proposed	Proposed	Difference	
\$36.25	\$34.25	-\$2.00	

Operation and Maintenance

2023-24		2024-25	
Proposed	Proposed	Difference	
5/8"	\$31.86	\$36.56	\$4.70
1"	\$43.48	\$49.48	\$6.00
1.5"	\$62.10	\$70.67	\$8.57
2"	\$105.58	\$120.15	\$14.57
3"	\$124.20	\$141.34	\$17.14
4"	\$248.40	\$282.68	\$34.28
6"	\$434.70	\$494.69	\$59.99
8"	\$558.90	\$636.03	\$77.13

The following resolution was seconded by Trustee Viger, and duly put to a roll call vote which resulted in the following:

Roll Call Vote:

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio – absent

- A motion by Trustee Lazickas, to Refer to Planning Commission a site plan application for 123 Grey Street, Benderson Development James Boglioli for a 1,248 square foot addition on the back of the building, seconded by Trustee Viger, and unanimously approved.
- A motion by Trustee Cameron, for the Mayor to sign ESRI renewal (for GIS), seconded by Trustee Lazickas, and unanimously approved with Trustee Viger abstaining.

- A motion by Trustee Cameron, for the Mayor to sign GIS renewal, seconded by Trustee Flynn, and unanimously approved with Trustee Viger abstaining.

- RESOLUTION April 1, 2024

DECLARE SURPLUS PROPERTY

Trustee Lazickas, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Police Department has a 2021 Ford Explorer Police Interceptors (VIN 1FM5K8AB8MGB24511) and has another 2021 Ford Explorer Police Interceptors (VIN 1FM5K8AB7MGA18017) for surplus property to be Auctioned off in the next 120 days. The foregoing resolution was seconded by Trustee Cameron and unanimously approved.

- A motion by Trustee Lazickas, to Approve a Hamlin Park Temporary Use Permit for various dates for East Aurora High School Baseball, seconded by Trustee Viger, and unanimously approved
- A motion by Trustee Cameron, to Approve a Temporary Use Permit for Curt Maranto for Roycroft Founders Day June 1, 2024, 4:30-7:30pm , seconded by Trustee Flynn, and unanimously approved.
 - The applicant spoke and said that the event is exactly the same as last year.
- A motion by Trustee Flynn, for the Mayor to sign a contract with Tyler Technology for accounting software, seconded by Trustee Cameron, and unanimously approved.

NEW BUSINESS

- Erie County Agricultural and Farmland Protection Plan and Public Forum are currently available- Trustee Lazickas asked what these meeting were and what they were about. Clerk-Treasurer Jerackas said all the information can be found on the website.

SPEAKERS & COMMUNICATIONS (II)- none

Department Head and Trustee Reports

Police Chief – none

DPW Superintendent – The DPW needed decisions about the courts in the park and what the Board would like them to be.

Trustee Lazickas made a motion to convert the two pickleball courts closest to the residents on the same side of the fence to be badminton courts, seconded by Trustee Cameron and carried with unanimous approval.

Code Enforcement – none

Clerk-Treasurer – Thanked the Board for the new software and talked about getting prepared for the re-org meeting. Also informed the Board that the website has been updated with the new Hamlin Park and parking maps.

Trustee Lazickas- stated that the Hamlin Park meeting went well, they talked about pickleball, bathrooms and the playground. Trustee asked the Board and the Department Heads if anyone still had contacts about sponsorship of the playground. Clerk-Treasurer Jerackas said she would look into it along with Mayor Mercurio. Trustee Lazickas also stated that the Lions Club and the Kiwanis want to update their buildings in the park

Trustee Scheer – stated that the Hamlin Park meeting was very productive

Trustee Flynn – None

Trustee Viger – Asked Police Chief if the Safety Committee was still looking into a three way stop and he informed her that they still are working on it

ADJOURNMENT

A Motion was made by Trustee Lazickas to adjourn the meeting at 7:37pm. Seconded by Trustee Flynn and unanimously carried.

Respectfully submitted,
Sarah Hurd
Village Deputy Clerk-Treasurer

March 4, 2024

**VILLAGE OF EAST AURORA
ORGANIZATIONAL MEETING
Monday, April 1, 2024 at 7:00 PM**

Present:

Trustee Lazickas
Trustee Cameron
Trustee Viger
Trustee Flynn
Deputy Mayor Scheer

Absent:

Trustee Rabey
Mayor Mercurio

Also Present:

Maureen Jerackas, Clerk-Treasurer
Shane Krieger, Chief of Police
Chris Trapp, Village Attorney
Matthew Hoeh, Superintendent of Public Works
Rich Miga, Code Enforcement
Sarah Hurd- Deputy Clerk-Treasurer
5 Members of the public

Mayoral Appointments:

Deputy Mayor Ernest Scheer announces on behalf of Mayor Peter M. Mercurio the following one-year appointments:

A.	Deputy Mayor	Ernest Scheer
B.	Board Liaison to Tree Board	Kristin Cameron
C.	Staff Liaison to Tree Board	Jeff Stoll, Foreman
D.	Board Liaison Historic Preservation Comm.	Jeffrey Rabey
E.	Board Liaison to Pedestrian Bicycle Board	Jeffrey Rabey
F.	Board Liaison Boys and Girls Club of EA	K. Grace Viger
G.	Board Liaison to Police & Fire Departments	Kristin Cameron
H.	Board Liaison to DPW	Steve Lazickas
I.	Board Liaison Parks Committee	Ernest Scheer
J.	Board Liaison to Planning Committee	K. Grace Viger
K.	Board Liaison to Zoning Board of Appeals	Molly Flynn
L.	Board Liaison NEST	Steve Lazickas
M.	Board Liaison to Cazenovia Creek Advisory Comm.	Molly Flynn

Mayoral Appointments:

Deputy Mayor Ernest Scheer announces on behalf of Mayor Peter M. Mercurio moves the following Appointments:

Chris Trapp is appointed Village Attorney for a one-year term ending April 1, 2025.

Vote on Motion:

Trustee Lazickas – aye
Trustee Cameron - aye
Trustee Viger- aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio – absent

Paul Porter is appointed ADA Coordinator for a one-year term ending April 1, 2025.

Vote on Motion:

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio – absent

MAYORAL COMMISSION AND COMMITTEE APPOINTMENTS:

Deputy Mayor Ernest Scheer announces on behalf of Mayor Peter M. Mercurio the following appointments:

- **Village Historian**

THAT Robert L. Goller is appointed as Village Historian for a one-year term; said term to expire April 1, 2025; Appointment is pursuant to Arts & Cultural Affairs Law, §57.07.

- **Capital Planning Committee**

THAT Trustees Kristin Cameron (Chairperson) and Molly Flynn, each be appointed as Board of Trustee Members to the Capital Committee for a one-year term to expire on April 1, 2025;

THAT Jason Hahl and Jon Hawayek be appointed as Capital Committee members for a term of one year; term expires April 1, 2025.

THAT Dan Castle be appointed as the Planning Commission liaison to the Capital Committee for a term of one year; term expires April 1, 2025

- **Historical Preservation Commission**

THAT **Michael Lennon**, be appointed to the Historic Preservation Commission for a four-year term; terms expire April 1, 2028 pursuant to Village Code Chapter 156;

Deputy Mayor Ernest Scheer announces on behalf of Mayor Peter M. Mercurio the following appointments:

- **Zoning Board of Appeals**

THAT **Jenny Schamberger, Chair** be appointed to the Zoning Board of Appeals for a five-year term; term expires April 1, 2029, pursuant to Village Law, section 712 and Village Code Chapter 285-66;

THAT **Rodney Simeone** be appointed as Alternate Member to the Zoning Board of Appeals for a term of one year; term to expire April 1, 2025.

- **Planning Commission**

THAT **Deborah Izatt** be appointed as Alternate Member to the Planning Commission for a term of one year; term expires April 1, 2025

THAT **Daniel Castle, Allen A. Ott Jr. and Randy West, Chair** each be appointed to the Planning Commission for a three-year term; terms expire April 1, 2027. Said Appointment pursuant to General Municipal Law Article 12-A and Village Code Chapter 58

- **Village Tree Commission**

THAT **Jeff Ramsey and Tim Noon** each be appointed to the Village Tree Board for a three-year term; terms expire April 1, 2027, pursuant to Village Code Chapter 240;

- **State Environmental Quality Review Act (SEQR) Review Committee**

THAT **Elizabeth Cassidy and Chris Trapp** each be appointed to the SEQR Review Committee for a term of (1) year; said term to expire April 1, 2025

- **Pedestrian Bicycle Board**

THAT **Mike Robinson, Rob Hillyard, Jared Byer, Dennis Sieracki Jonathan Willard, Seth Kaiser and John Lyons** each be appointed to the Pedestrian Bicycle Board (PBB) for a term of one year each; said term to expire April 1, 2025. (Established by Board Resolution May 16, 2005)

- **Cazenovia Creek Advisory Committee**

THAT **Joan Barten, Chair, Jim Clark, Ed Fuchs, Jason Rodemayer, and Randy West** each be appointed to the Cazenovia Creek Advisory Committee for a term of one year each; said term to expire April 1, 2025. (Established December 20, 2010)

- **Hamlin Park Committee**

THAT **Ernest Scheer and Steve Lazickas as Village Trustees, Jeff Stoll as Village Employee Representative, and Lowell Sylwester, Andrea O Suilleabhain, Rachelle Francis, Meaghan Tent, Brandon Emmerick and Dan Mirsky as members** each to be appointed to the Hamlin Park Committee for a term of one year each; said term to expire April 1, 2025.

- **Code of Ethics Committee**

THAT **Shane Krieger, Tom Brod and Richard Cox** each be appointed to the Board of Ethics for a one-year term; terms expire April 1, 2025. Appointments pursuant to General Municipal Law Article 19, § 806 & Village Code Chapter 30

Roll Call Vote:

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio – absent

- **Motion by Trustee Flynn for Permission for the Mayor to sign a contract with Greco Trapp PLLC for the services of Joseph Trapp as Deputy Village Attorney for a term of one year. Seconded by Trustee Cameron and all in favor.**
- **Motion by Trustee Viger for Permission for the Mayor to sign a contract with Robert Pierce for legal consulting services for a term of one year, seconded by Trustee Flynn and all in favor.**

- **Board of Trustees Meeting Schedule**

Trustee Cameron offered the following resolution and moved for its adoption:

RESOLVED, that the regular meetings of the Village Board of Trustees shall be held in the Board Room of the Village Hall 585 Oakwood Ave, East Aurora, New York, according to the calendar listed below; and

RESOLVED, that the regular meetings shall be held the first and third Mondays of each month beginning at 7 p.m. and where an official holiday falls on the first or third Monday of the month, said meeting shall be scheduled for the following Tuesday; and

BE IT FURTHER RESOLVED, that the public notice of the time and place of the regular meetings, special meetings, and work sessions of the Village Board of Trustees of the Village of East Aurora as established by this Resolution, be given to the news media as required by Public Officers Law, Article 7, § 104 of the State of New York and that a calendar of Board of Trustee meetings shall be forthwith posted conspicuously on the bulletin board in the lobby of the Village Hall at 585 Oakwood, East Aurora, New York, as well as the Village Website at www.east-aurora.ny.us and remain conspicuously posted during the Village official year 2024-2025.

Resolution seconded by Trustee Lazickas

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Village Policies and Procedures:**

Trustee Lazickas offer the following resolution and moved the adoption of the following policies:

Cellular Phone Policy; Credit Card Purchasing Policy; Employee Handbook; Purchasing Policy; Rules of Procedure for Village Board Meetings;

Resolution seconded by Trustee Viger

Trustee Lazickas - aye

Trustee Cameron - aye

Trustee Viger - aye

Trustee Flynn - aye

Trustee Rabey - absent

Deputy Mayor Scheer - aye

Mayor Mercurio - absent

- **Authorization to Attend Conferences and Meetings:**

Trustee Cameron offered the following resolution and moved for its adoption:

RESOLVED, that authorization be given for travel for the Mayor, Trustees, Village Administrator, Village Clerk-Treasurer, Village Attorney, Superintendent of Public Works, for attendance at Annual Meetings, conferences, and training sessions of the New York State Conference of Mayors (NYCOM)

- In addition to the aforesaid officials, authorization given to Mayor, Trustees, Village Administrator, Village Clerk -Treasurer, Village Attorney for attendance at scheduled meetings of the Erie County Village Officials Association and Association of Erie County Governments;
- Attendance by the Village Clerk-Treasurer and/or her Deputy(ies) at meetings and training sessions of the Municipal Officers Association of Erie County, IIMC-International Institute of Municipal Clerks, Government Finance Officers Association, PERMA, NYCOM Training conferences and workshops;
- Attendance by the Village Administrator for conferences and training sessions of the New York State County/City Municipal Associations (NYSMCA), Municipal Officers Association of Erie County.
- Attendance by the Village Administrator for meetings, conferences and training sessions of ICMA and PERMA;
- Attendance by Superintendent and Foremen of Public Works at workshops and meetings of Western New York Section of American Water Works Association and NYS Rural Water Conference;
- Attendance by the Police Chief at meetings of the Erie County Police Chief's Association and Buffalo/Niagara Frontier Traffic Safety Council and the annual conference of New York State Association of Police Chiefs, a Police Department representative to Maglocen Conference;
- Attendance by the Fire Chief and one (1) Assistant Fire Chief (or alternate) at the annual conference of New York State Fire Chiefs, or the Fire House Expo in Baltimore, or Fire Conference in Harrisburg, PA; and

BE IT FURTHER RESOLVED that attendees be reimbursed by the Village for regular and reasonable budgeted expenses incurred by their attendance at the above functions pursuant to General Municipal Law, Article 5, § 77-b of the State of New York, or as provided for in the Village of East Aurora's Employee Handbook.

Resolution seconded by Trustee Lazickas

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Mileage Allowance:**

Trustee Lazickas offered the following resolution and moved for its adoption:

WHEREAS, the Board of Trustees of the Village of East Aurora has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees shall approve reimbursement to such officers and employees at the approved IRS Business Mileage Rate in effect at the time of such travel.

Resolution seconded by Trustee Flynn

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Advance Approval of Claims:**

Trustee Cameron offered the following resolution and moved for its adoption:

WHEREAS, Village Law, Article 5, § 524(6) of the Village Law provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims for certain recurring charges.

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does authorize payment in advance of a regular scheduled audit the following: utility bills, insurance premiums, postage, bond debt, authorized travel advance and fees for registration and attendance at pre-approved meetings, seminars and conferences.

Resolution seconded by Trustee Flynn

Trustee Lazickas - aye
Trustee Cameron - aye

Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Designation of Official Newspaper:**

Trustee Viger offered the following resolution and moved for its adoption:

WHEREAS, the Village of East Aurora is required by Village Law to annually designate an official newspaper for the publication of legal notices; and

WHEREAS, said newspaper must have general circulation and broad distribution within the Village;

BE IT RESOLVED that the East Aurora Advertiser be designated the official newspaper of the Village of East Aurora, wherein legal notices can be published in that newspaper.

Resolution seconded by Trustee Flynn

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Designation of Village Depositories:**

Trustee Cameron offered the following resolution and moved for its adoption:

WHEREAS, the Board of Trustees has determined that Village Law Article 4, § 412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

BE IT RESOLVED that the Board of Trustees designates the following institution(s) as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes:

**Bank of Holland, Holland NY
NYCLASS, Hopewell Junction NY
M&T Bank, East Aurora, NY**

Resolution seconded by Trustee Lazickas

Trustee Lazickas - aye
Trustee Cameron - aye
Trustee Viger - aye
Trustee Flynn - aye
Trustee Rabey - absent
Deputy Mayor Scheer - aye
Mayor Mercurio - absent

- **Fee Schedule:**

Trustee Flynn offered the following resolution and moved for its adoption:

RESOLVED that the Village Board has reviewed the Fee Schedule (see attached) dated April 7, 2015 as amended:

Resolution seconded by Trustee Cameron

Trustee Lazickas - aye

Trustee Cameron - aye

Trustee Viger - aye

Trustee Flynn - aye

Trustee Rabey - absent

Deputy Mayor Scheer - aye

Mayor Mercurio - absent

7. Motion to Adjourn

Motion by Trustee Lazickas to adjourn the organizational meeting at 7:15 pm.

Seconded by Trustee Cameron with unanimous approval.

TOWN OF AURORA
575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees

FROM: Richard Miga, Assistant Code Enforcement Officer

DATE: January 3, 2024

The Building Department has accepted a Special Use permit application for 658 Main St, by Mr. Eric Kennedy, of Highwire. 658 Main St is located in the Village Center (VC) zoning district. Under 285.31.12(A) requires a Special Use permit regardless of zoning district. Restrictions of Cannabis uses, retail dispensaries, shall not be within 500 feet of another dispensary, 500 feet school building or property, and or 200 feet of a church or similar place of worship. See attached EC GIS map as a reference to the location of this application and nearby place of worship. Also, parking is exempt under 285-40.3C as the location is off Main Street between Whaley Avenue.

Village Code section 285-50.4C requires the Village to submit the applications to Erie County Department of Environment and Planning for their review and comment due to proximity to a State highway.

Village Code section 285-52.3B states that the Village Board may refer the Special Use permit application to the Planning Commission for their review and recommendation. The Village Board shall then schedule a public hearing for the application.

This is an Type II action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052
716-652-6000

In conjunction with
Town of Aurora Building Department
575 Oakwood Ave, East Aurora, NY 14052
716-652-7591

Building Dept:
Date Received _____
Complete App _____
Village Clerk:
Date Filed _____
Amount \$ _____
Receipt # _____

SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT HIGHWIRE SBL# _____
LOCATION 658 MAIN ST - REAR ZONING DISTRICT _____

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME HIGHWIRE FARMS LLC
ADDRESS 840 S. MAIN ST ADRIAN, MI 49221
TELEPHONE (313) 709-0470 FAX _____ E-MAIL ERIC@HIGHWIREFARMS.COM
SIGNATURE _____

OWNER OF PROPERTY EA MANAGEMENT GROUP LLC
ADDRESS 658 MAIN ST REAR/ PO BOX 342 EAST AURORA, NY 14052
TELEPHONE 716 913 1232 FAX 716 941 9260 E-MAIL _____
SIGNATURE _____

DEVELOPER NAME _____
ADDRESS _____
TELEPHONE _____ FAX _____ E-MAIL _____
SIGNATURE _____

Request is for: ☐ Restaurant, Indoor Dining and/or ☐ Restaurant, Outdoor Dining
☐ Gas Station ☐ Car Wash ☒ Other
☐ Outdoor music or other noise impact; if yes please include a quick summation of request:

Days and hours of operation (indoor) MONDAY - SUNDAY 10 AM - 8 PM
Days and hours of operation (outdoor) N/A

Will alcoholic beverages be served? ☐ Yes ☒ No

Will there be outdoor music? ☐ Yes ☒ No If yes, what type of music: _____
Days and times of music _____

Are premises handicap accessible? ☐ Yes ☐ No If not, premises must be made ADA compliant
If yes, contact building department at 716-652-7591

Will there be any renovations ☒ Yes ☐ No

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- One Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- One complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type I ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date	
Public Hearing	_____	
Notices Mailed	_____	
Posted Notice-VEA Hall	_____	
Posted Notice-Prop	_____	
Approval/Denial Date	_____	Attach Village Board resolution with noted conditions.

CHECK LIST FOR SPECIAL USE PERMIT APPLICATION

- ☐ A cover letter to the Village Board with a narrative of all proposed uses and structures, including but not limited to: hours of operation, number of employees, maximum seat capacity and required number of parking spaces.
- ☐ A narrative report describing how the proposed use will satisfy the criteria set forth in the Special Use Permit review criteria of Chapter §285-52.4 (also listed below), as well as any other applicable requirements relating to the specific use proposed.
 - ☐ Will be generally consistent with the goals of the Village Comprehensive Plan.
 - ☐ Will meet all relevant criteria set forth in Chapter §285-52.3 and §285-52.4.
 - ☐ Will be compatible with existing uses adjacent to and near the property.
 - ☐ Will not create a hazard to health, safety or the general welfare of the public.
 - ☐ Will not alter the essential character of the neighborhood nor be detrimental to the neighborhood residents.
 - ☐ Will not be a nuisance to neighboring land uses in terms of the production of obnoxious or objectionable noise, dust, glare, odor, refuse, fumes, vibrations, unsightliness, contamination or other similar conditions.
 - ☐ Will not cause undue harm to, or destroy, existing sensitive natural features on the site or in the surrounding area or cause adverse environmental impacts such as significant erosion and/or sedimentation, slope destruction, flooding or ponding of water or degradation of water quality.
 - ☐ Will not destroy or adversely impact significant historic and/or cultural resource sites.
 - ☐ Will provide adequate landscaping, screening or buffering between adjacent uses which are incompatible with the proposed project.
 - ☐ Will not otherwise be detrimental to the public convenience and welfare.
- ☐ All SEQR documentation, as required by New York State Law.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Highwire Farms LLC							
Name of Action or Project: Highwire Farms Retail Dispensary							
Project Location (describe, and attach a location map): 658 Main Street, East Aurora							
Brief Description of Proposed Action: Just moving into an existing retail space.							
Name of Applicant or Sponsor: Highwire Farms LLC		Telephone: 317-979-5126					
		E-Mail: tony@highwirefarms.com					
Address: 840 South Main Street							
City/PO: Adrian, MI 49221		State:	Zip Code:				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: NY Office of Cannabis Management must approve the license			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		NA acres					
b. Total acreage to be physically disturbed?		NA acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		NA acres					
4. Check all land uses that occur on, adjoining and near the proposed action.							
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)							
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____							
<input type="checkbox"/> Parkland							

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Highwire Farms LLC</u> Date: <u>12-22-23</u> Signature: <u>TONY RATLIFF</u>		



840 S. Main St. • Adrian, MI 49221

17 November 2023

Re: 658 Main St (rear) Special Use Permit

Dear East Aurora Village Board:

Highwire Farms, LLC is requesting a special use permit to operate a legal state licensed dispensary within the Village of East Aurora. The proposed location is 658 Main St-Rear.

We have grown fond of the Village over the last two years. With local involvement, we feel strongly this would be the best location for the first Highwire in the state of New York. We currently have two stores operational in Michigan. Our first one opened in late 2019. As a result of our experience, we feel extremely confident of the success we will have with in the Village. Furthermore our concept of farm-to-table within the cannabis business would seem to mesh well with the vibe of the Village.

Thank you in advance for your time and consideration in this matter.

Sincerely,

Eric Kennedy
317.709.0470
eric@highwirefarms.com



Date: 12-20-23

Our vision for the East Aurora storefront.

It's our intention is to implement our farm-to-table retail concept into 658 Main Street, East Aurora (located in the rear of the building). We are confident the improvements would be consistent with goals of the Village and surrounding neighborhood. The storefront would be compatible with surrounding businesses in the area and would pose no health or safety concerns.

I am attaching some photos to demonstrate how we like to build out the interior of our stores. We focus on an Industrial/Farm brand called HIGHWIRE and these are examples of the look and feel we hope to achieve.

The overall buildout will not alter the character of the Village. There will not anything that would harm public convenience or welfare.

Security: Under the Zoning Code section 285-31.12(C)(1) the property will have a fully functional and operational camera system sufficient to be used at night covering all areas of the property and the necessary storage equipment to keep the product secure and locked down. The premises will be handicap accessible and there will be no consumption or odor from the retail establishment.

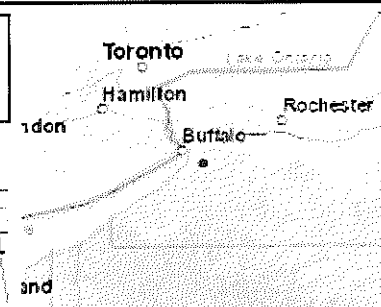
We are simply looking to provide safe, high-quality products along with consumer education. Feel free to reach out with any questions and we estimate having a total of 8-12 employees at this location based on the volume of sales.

Best Regards,

Highwire Farms LLC

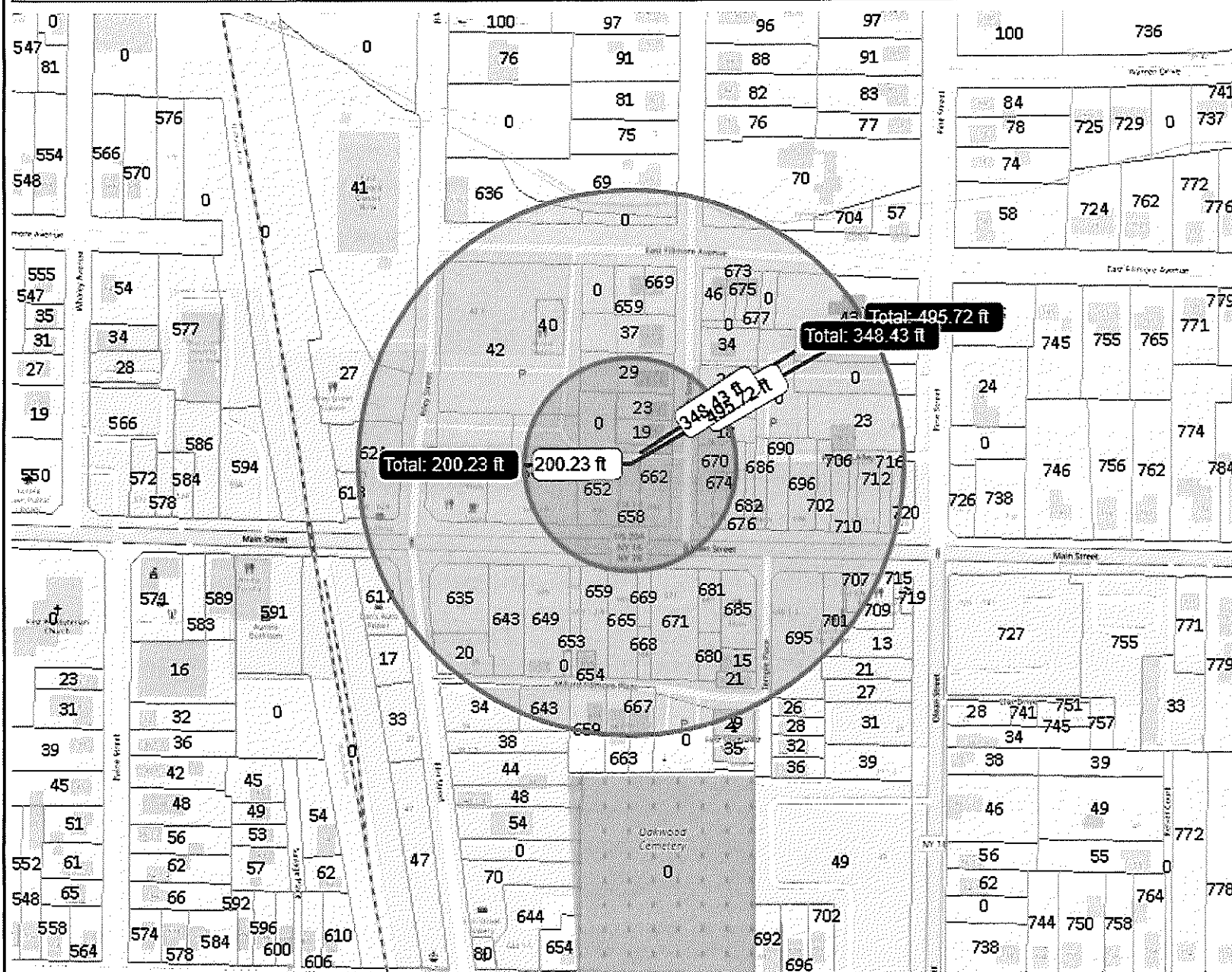
Eric Kennedy and Tony Ratliff





Legend

Parcels



0 0.07 0.1 Miles

WGS_1984_Web_Mercator_Auxiliary_Sphere
THIS MAP IS NOT TO BE USED FOR NAVIGATION

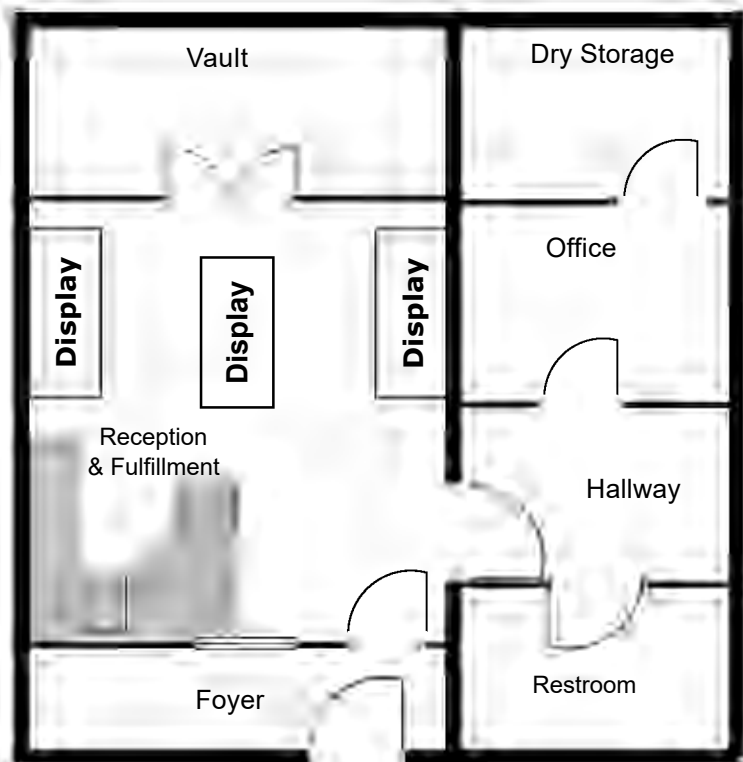
**ERIE COUNTY
DEPARTMENT OF ENVIRONMENT & PLANNING
OFFICE OF GIS**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

1: 4,514



Highwire Farms - East Aurora, NY
658 Main Street - Rear



**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, N.Y.
AND REPLY TO MUNICIPALITY**

Submit this form with full statement of proposed action (as described in GML 239-m(c)) at www.Erie.gov/IRonline, OR mail a hard copy (retain a copy for your files) to: Erie County Division of Planning, 95 Franklin Street, Room 1053, Buffalo, N.Y., 14202

DO NOT WRITE IN THIS SPACE

Case No.: ZR-24-54

Postmark/Delivery Date: 1/10/24

The proposed action described herein is referred in accordance with the provisions of NYS General Municipal Law §239 1 - nn
A Municipal Referral Map is available to help determine whether an applicable action is subject to referral.

Description of Proposed Action

1. Name of Municipality: Village of East Aurora

§239-m(4)(b) provides that the county shall have 30 days after receipt of a full statement of the proposed action to reply.

If the county fails to reply within such period, the referring body may take final action.

However, any county reply received after 30 days but 2 or more days prior to final action by the referring body shall be subject to §239-m(5)

The referring body shall file a report of its final action with the county within 30 days per §239-m(6).

2. Hearing Schedule: **Date** 3/19/24 **Time** 7:00PM **Location** 585 Oakwood Avenue

3. Action is before: ☐ Legislative Body ☐ Board of Appeals ☐ Planning Board

4. Action consists of: ☐ New Ordinance ☐ Rezone/Map Change ☐ Ordinance Amendment

☐ Site Plan ☐ Variance ☐ Special Use Permit ☐ Other: _____

5. Location of Property: ☐ Entire Municipality ☐ Address: 658 Main Street

5a. S.B.L. of Property: 165.17-6-37

6. Referral required as site is within 500' of: ☐ State or County Property/Institution ☐ Municipal Boundary ☐ Farm Operation located in an Agricultural District

☐ Expressway ☐ County Road ☐ State Highway ☐ Proposed State or County Road, Property, Building/Institution, Drainageway

7. Proposed change or use: review and comment due to proximity to a State highway
(specify the action, such as the scope of variances or site plans)

8. Other remarks: _____

9. Submitted by: Melanie Walker **Email:** melanie.walker@east-aurora.ny.us

10. Return Address: 585 Oakwood Ave., East Aurora, NY 14052

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 1/10/24. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. ☐ The proposed action is not subject to review under the law.
2. ☐ Comment on proposed action is attached hereto.
3. ☐ The proposed action is subject to review; Recommendation on Proposed Action is attached hereto.
4. ☒ No Recommendation; proposed action has been reviewed and determined to be of local concern.

By the Division of Planning: Sarah E. Gatti **Date:** 2/5/24

HIGHWIRE EAST AURORA

658 MAIN ST EAST AURORA, NY 14052

RENDERING - FOR REFERENCE ONLY



PROJECT NOTES

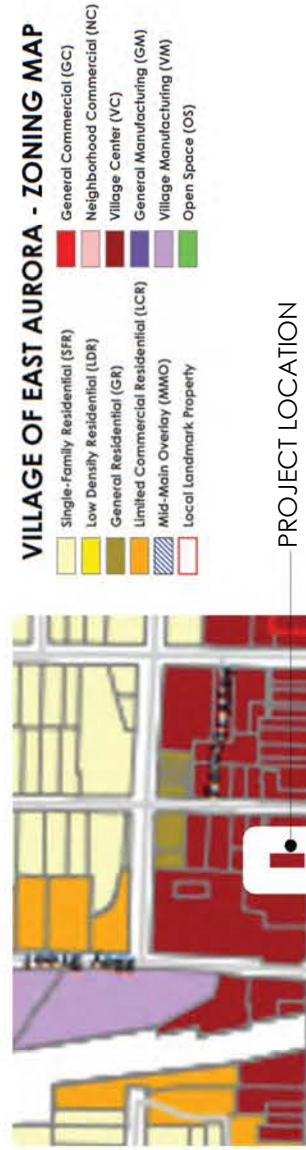
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13. SEE 1001 FOR ADDITIONAL PROJECT NOTES, MOUNTING HEIGHTS, AND SYMBOLS
14. VIEWS AND RENDERINGS ON THIS PAGE AND THROUGHOUT THE SET ARE FOR REFERENCE ONLY. VERIFY ALL CONSTRUCTION DETAILS THROUGHOUT THE ENTIRE SET OF DOCUMENTS
15. THE PROJECT SHALL CONFORM TO UNDERWRITERS' LABORATORY FIRE RESISTANCE DIRECTORIES AND BUILDING MATERIALS DIRECTORY.
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18. PROVIDE COMPLETE UL APPROVED THROUGH-PENETRATION FIRESTOP SYSTEMS AT ALL RATED WALL PENETRATIONS.
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20. REFER TO THE FLOOR PLANS FOR IDENTIFICATION OF ALL FIRE AND SMOKE-RATED PARTITIONS

PROJECT DESCRIPTION

RENOVATE INTERIOR OF BUILDING TO BE USED FOR A PROVISIONING CENTER.

ZONING MAP

ZONING - VILLAGE CENTER



CONTEXT MAP



DRAWING LIST

[illegible]

Tool

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NOT FOR
CONSTRUCTION

PROJECT NAME
HIGHWIRE EAST AURORA
PROJECT ADDRESS
658 MAIN ST EAST AURORA, NY 14052

ISSUE
SCHEMATIC DESIGN

DRAWN BY: CMN
DATE: 2/27/2024 5:30:23 PM
SCALE
STAMP

PROJECT NUMBER
2024.026

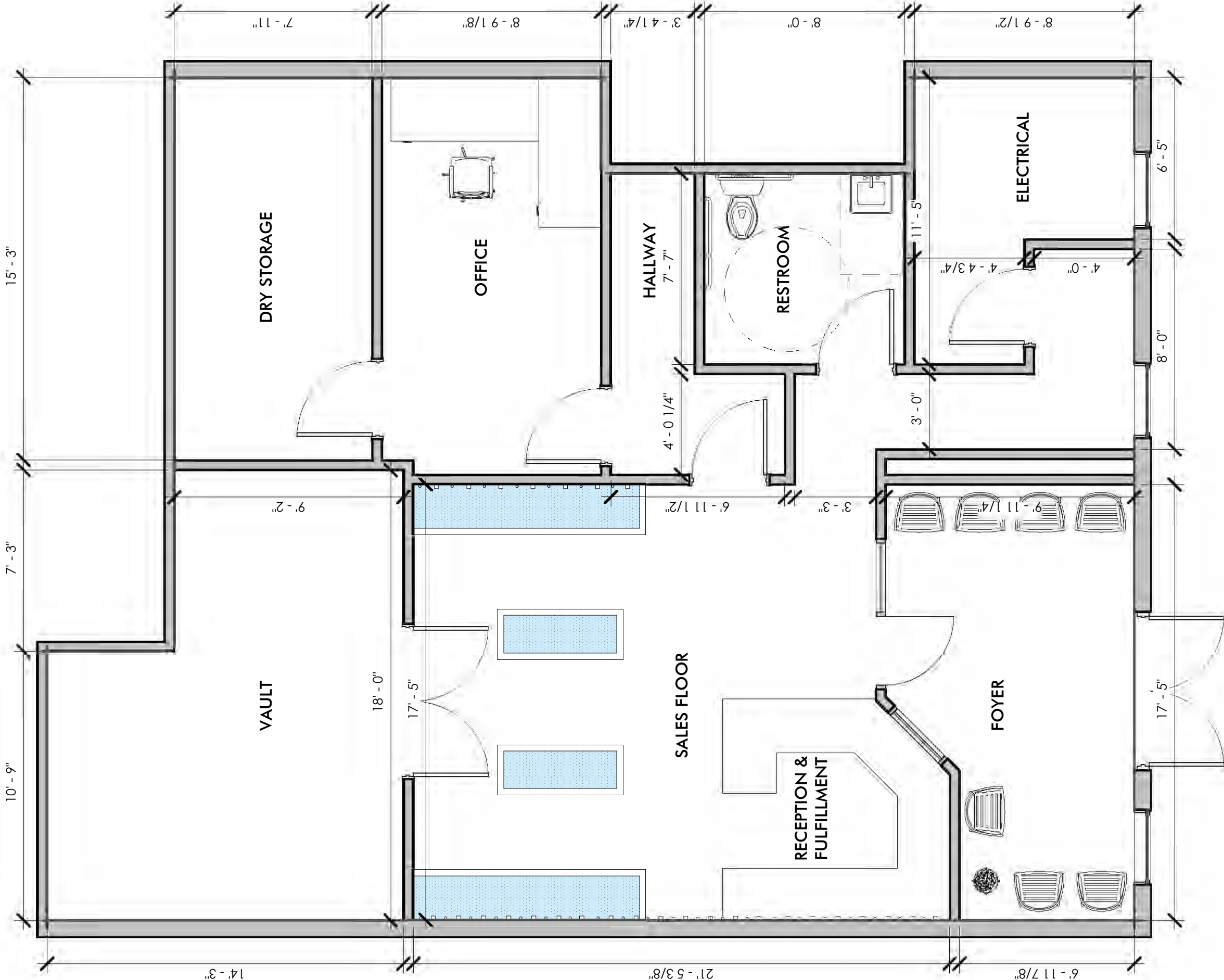
RENDERINGS

T001



RENDERINGS - FOR REFERENCE ONLY





1 FIRST FLOOR AREA PLAN

T005 1/4" = 1'-0"



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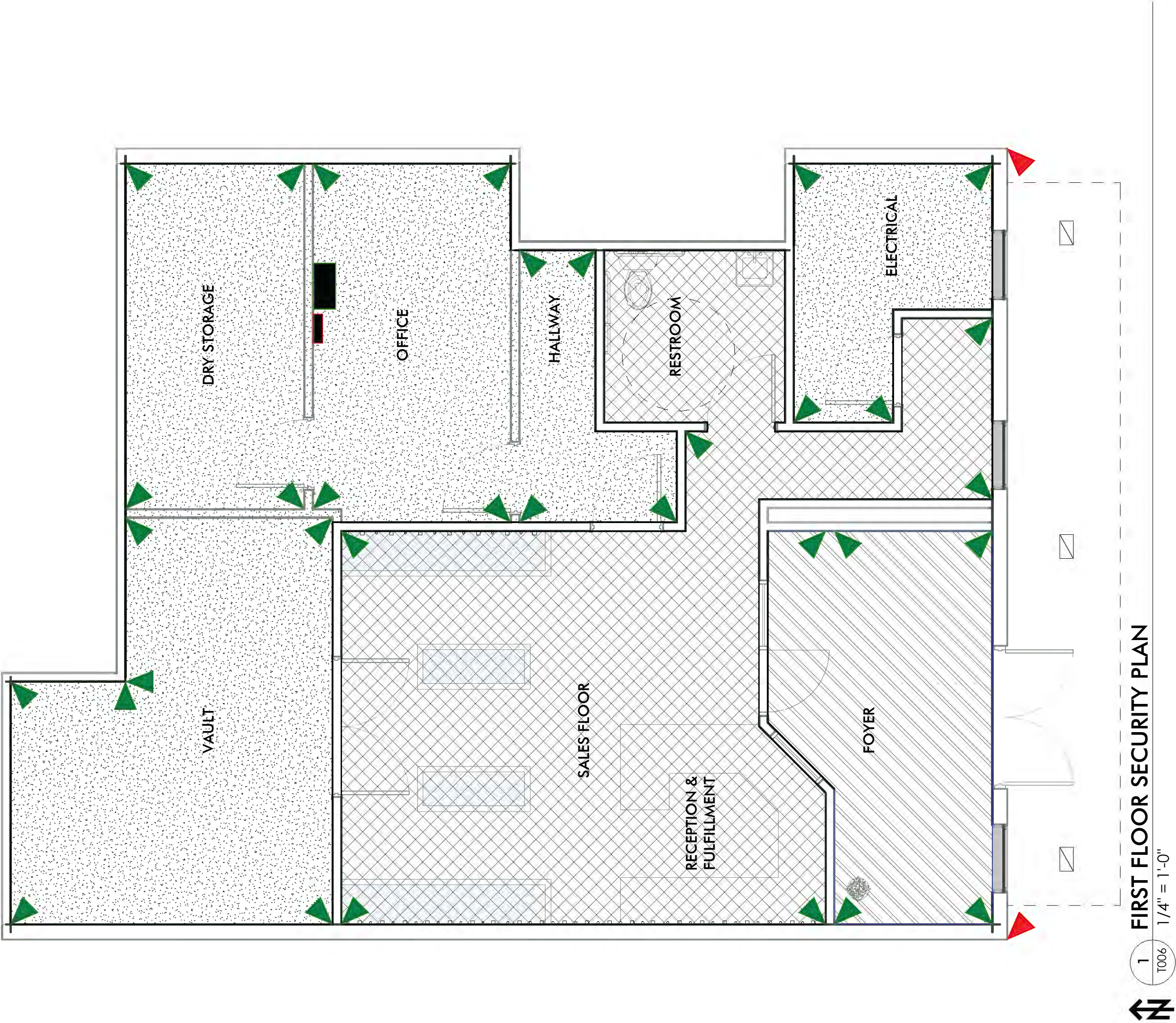
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SCALE: 1/4" = 1'-0"
STAMP:

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2024.026

SECURITY PLAN

T006



SECURITY LEGEND

- OUTDOOR LED LIGHT FIXTURE
- AXIS 2-MEGAPIXEL INDOOR CAMERA OR EQUIVALENT
- AXIS 4-MEGAPIXEL OUTDOOR CAMERA OR EQUIVALENT
- MONITOR AND PRINTER
- DVR LOCKBOX
- PUBLIC ACCESS AREA
- LIMITED ACCESS AREA
- RESTRICTED ACCESS AREA

*SECURITY PLANS ARE SHOWN SCHEMATICALLY. A
SECURITY CONSULTANT TO ENSURE ALL AREAS OUTSIDE
OF THE BATHROOMS ARE VISIBLE ON THE INTERIOR AND
EXTERIOR BY CAMERAS

HIGHWIRE EAST AURORA

658 MAIN ST EAST AURORA, NY 14052

RENDERING - FOR REFERENCE ONLY



PROJECT NOTES

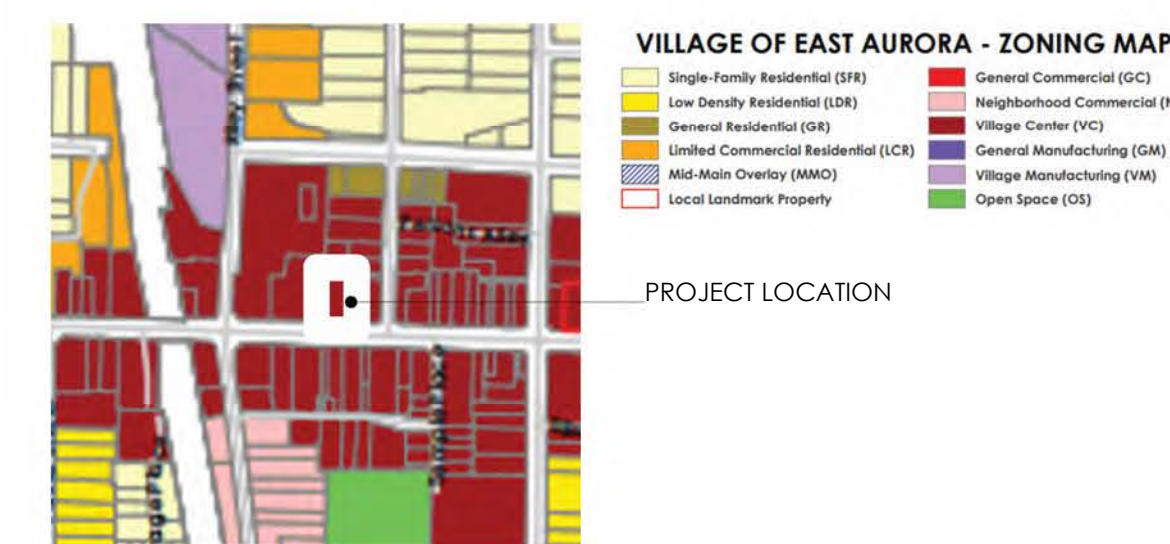
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PROJECT DESCRIPTION

RENOVATE INTERIOR OF BUILDING TO BE USED FOR A PROVISIONING CENTER.

ZONING MAP

ZONING - VILLAGE CENTER



CONTEXT MAP



DRAWING LIST

SHEET NUMBER	DRAWING TITLE	Issue 01 - Number
00 GENERAL		
T000	TITLE SHEET	
T001	RENDERINGS	
T002	GENERAL MOUNTING HEIGHTS + ABBREVIATIONS	
T003	PLUMBING MOUNTING HEIGHTS	
T004	CODE COMPLIANCE	
T004.1	CODE COMPLIANCE - REHAB CODE	
T005	AREA PLANS	
T006	SECURITY PLAN	
T007	EXTERIOR ELEVATIONS	
01 CIVIL		
C000	SITE SURVEY	
C100	ARCHITECTURAL SITE PLAN	
C110	ARCHITECTURAL SITE DETAILS	
C111	ARCHITECTURAL SITE DETAILS	
C112	ARCHITECTURAL SITE DETAILS	
C113	DUMPSTER ENCLOSURE DETAILS - SINGLE	
C114	CMU DUMPSTER ENCLOSURE DETAILS - SINGLE	
C115	CMU DUMPSTER ENCLOSURE DETAILS - DOUBLE	
L000	LANDSCAPING PLAN AND DETAILS	
PH000	PHOTOMETRIC PLAN	
02 STRUCTURAL		
S100	STRUCTURAL FLOOR PLAN AND NOTES	
S101	STRUCTURAL DETAILS	
03 ARCHITECTURAL		
A000	EXISTING FLOOR PLANS	
A110	DEMOLITION PLANS	
A120A	PARTITION TYPES	
A120B	PARTITION TYPES	
A121	NEW FLOOR PLANS	
A130	ENLARGED PLANS	
A140	FINISH PLAN & SCHEDULE	
A150	ENLARGED STAIR PLANS AND DETAILS	
A200	REFLECTED CEILING PLANS	
A210	CEILING DETAILS	
A220	ROOF PLAN	
A221	RUBBER ROOF DETAILS	
A222	METAL ROOF DETAILS	
A300	INTERIOR ELEVATIONS	
A310	INTERIOR DETAILS	
A311	INTERIOR TRIM AND DETAILS	
A312	INTERIOR TRIM AND DETAILS	
A313	INTERIOR TRIM AND DETAILS	
A315	TRIM DETAILS	
A400	DOOR SCHEDULE AND DETAILS	
A410	WINDOW SCHEDULE AND DETAILS	
A411	GLAZING ELEVATIONS	
A500	EXTERIOR ELEVATIONS	
A600	BUILDING SECTIONS	
A700	WALL SECTIONS	
A800	SECTION DETAILS	
04 MECHANICAL		
M100	MECHANICAL SPECIFICATIONS AND DETAILS	
M101	MECHANICAL PLAN	
04 MEP		
MEP101	MECH, ELEC, PLUMB SPECS/NOTES	
MEP102	ODOR CONTROL PLAN	
05 ELECTRICAL		
E100	ELECTRICAL NOTES AND SPECIFICATIONS	
E101	ELECTRICAL PLAN	
06 PLUMBING		
P100	PLUMBING NOTES	
P101	PLUMBING DETAILS	
P102	PLUMBING PLAN	
07 FIRE SUPPRESSION		
FP101	FIRE SUPPRESSION AND ALARM PLAN AND NOTES	
Grand total: 57		

DRIVEN DESIGN

ARCHITECTURE/INTERIOR DESIGN

Driven Design Studio PLLC

117 West Michigan Avenue

Battle Creek, MI 49017

(269) 753-8040

cody@drivendesignstudio.com

OWNER

Highwire Farms

840 Main St

Adrian, MI

317-709-0470

erickennedy@highwirefarms.com

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NOT FOR CONSTRUCTION

PROJECT NAME

HIGHWIRE EAST AURORA

PROJECT ADDRESS

658 MAIN ST EAST AURORA, NY 14052

ISSUE

SCHEMATIC DESIGN

PROJECT NUMBER

2024.026

TITLE SHEET

T000

DRAWN BY

CMN

DATE

2/27/2024 5:30:22 PM

SCALE

STAMP

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PROJECT NAME
HIGHWIRE EAST AURORA
PROJECT ADDRESS
658 MAIN ST EAST AURORA, NY 14052

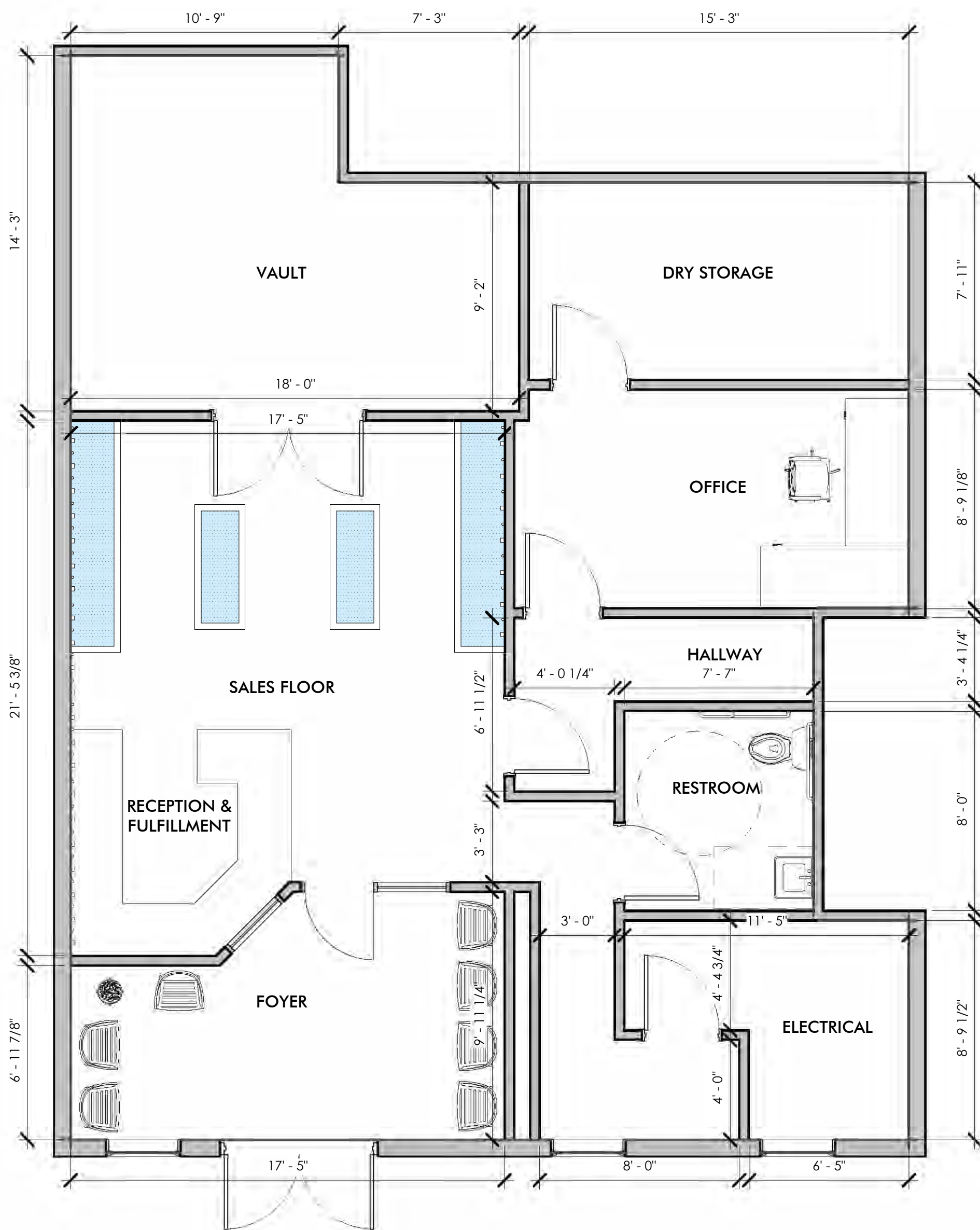
ISSUE
SCHEMATIC DESIGN

DRAWN BY Author
DATE 2/27/2024 5:30:24 PM
SCALE 1/4" = 1'-0"
STAMP

PROJECT NUMBER
2024.026

AREA PLANS

T005



1
T005 / 1/4" = 1'-0"

FIRST FLOOR AREA PLAN

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NOT FOR CONSTRUCTION

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HIGHWIRE EAST AURORA
PROJECT ADDRESS
658 MAIN ST EAST AURORA, NY 14052

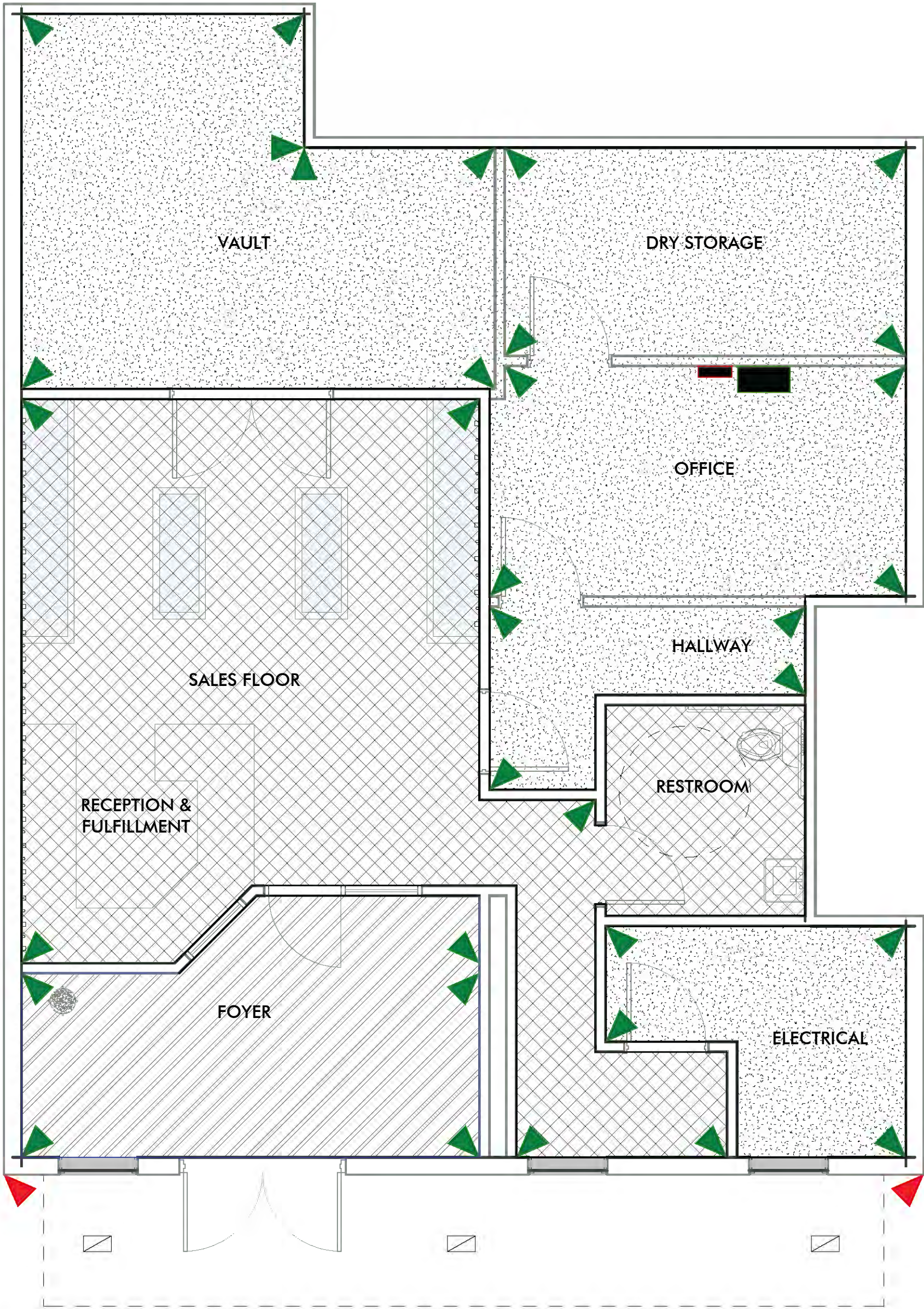
ISSUE
SCHEMATIC DESIGN

DRAWN BY CMN
DATE 2/27/2024 5:30:24 PM
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PROJECT NUMBER
2024.026

SECURITY PLAN

T006



1 FIRST FLOOR SECURITY PLAN
T006 1/4" = 1'-0"

SECURITY LEGEND

- OUTDOOR LED LIGHT FIXTURE
- AXIS 2-MEGAPIXEL INDOOR CAMERA OR EQUIVALENT
- AXIS 4-MEGAPIXEL OUTDOOR CAMERA OR EQUIVALENT
- MONITOR AND PRINTER
- DVR LOCKBOX
- PUBLIC ACCESS AREA
- LIMITED ACCESS AREA
- RESTRICTED ACCESS AREA

*SECURITY PLANS ARE SHOWN SCHEMATICALLY. A SECURITY CONSULTANT TO ENSURE ALL AREAS OUTSIDE OF THE BATHROOMS ARE VISIBLE ON THE INTERIOR AND EXTERIOR BY CAMERAS

TOWN OF AURORA

575 OAKWOOD AVE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: February 13, 2024

The Building Department has accepted a Special Use Permit for Aurora Sweets located at 718 Main St (mailing address, 720 Main legal address) and submitted by owner/operators Nolan Thompson and Gaber Sharian. The applicants propose a new shop featuring bubble tea, crepes, bubble waffles and ice cream.

Village Code section 285-52.3B states that the Village Board may refer the Special Use Permit application to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications.

Village Code section 285-50.4C requires the Village to submit the application to Erie County Department of Environment and Planning for their review and comment due to proximity to a State highway (20A/Main St).

If you have any questions, please contact me at 652-7591.

Liz Cassidy

VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052

716-652-6000

In conjunction with

Town of Aurora Building Department

575 Oakwood Ave, East Aurora, NY 14052

716-652-7591

Building Dept:

Date Received 2/13/24

Complete App 2/13/24

Village Clerk:

Date Filed _____

Amount \$ _____

Receipt # _____

SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT Aurora Sweets SBL#: 16S.17-6-13
LOCATION 718 Main Street (720 Main Legal Address) ZONING DISTRICT VC

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME Nolan Thompson
ADDRESS 15 Victoria Heights East Aurora, NY, 14052
TELEPHONE 716 343-4674 FAX _____ E-MAIL AuroraSweets718@gmail.com
SIGNATURE Nolan Thompson

OWNER OF PROPERTY DAVID KERNS 720 MAIN LLC
ADDRESS 574 MAIN ST SUITE 300
TELEPHONE 716 652-4444 FAX _____ E-MAIL DKERNS703@GMAIL.COM
SIGNATURE David Kerns

DEVELOPER NAME Nolan Thompson
ADDRESS 15 Victoria Heights East Aurora 14052, NY
TELEPHONE 716 343-4674 FAX _____ E-MAIL AuroraSweets718@gmail.com
SIGNATURE Nolan Thompson

Request is for: ☒ Restaurant, Indoor Dining and/or ☒ Restaurant, Outdoor Dining
☐ Gas Station ☐ Car Wash ☐ Other
☐ Outdoor music or other noise impact; if yes please include a quick summation of request:

Days and hours of operation (indoor) 10 am - 9 pm Monday - Sunday
Days and hours of operation (outdoor) 10 am - Sunset Monday - Sunday

Will alcoholic beverages be served? ☐ Yes ☒ No

Will there be outdoor music? ☐ Yes ☒ No If yes, what type of music: _____
Days and times of music _____

Arc premises handicap accessible? ☒ Yes ☒ No If not, premises must be made ADA compliant
If yes, contact building department at 716-652-7591

Will there be any renovations ☒ Yes ☐ No

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- One Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- One complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ☒ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

CHECK LIST FOR SPECIAL USE PERMIT APPLICATION

- ☐ A cover letter to the Village Board with a narrative of all proposed uses and structures, including but not limited to: hours of operation, number of employees, maximum seat capacity and required number of parking spaces.
- ☐ A narrative report describing how the proposed use will satisfy the criteria set forth in the Special Use Permit review criteria of Chapter §285-52.4 (also listed below), as well as any other applicable requirements relating to the specific use proposed.
 - ☐ Will be generally consistent with the goals of the Village Comprehensive Plan.
 - ☐ Will meet all relevant criteria set forth in Chapter §285-52.3 and §285-52.4.
 - ☐ Will be compatible with existing uses adjacent to and near the property.
 - ☐ Will not create a hazard to health, safety or the general welfare of the public.
 - ☐ Will not alter the essential character of the neighborhood nor be detrimental to the neighborhood residents.
 - ☐ Will not be a nuisance to neighboring land uses in terms of the production of obnoxious or objectionable noise, dust, glare, odor, refuse, fumes, vibrations, unsightliness, contamination or other similar conditions.
 - ☐ Will not cause undue harm to, or destroy, existing sensitive natural features on the site or in the surrounding area or cause adverse environmental impacts such as significant erosion and/or sedimentation, slope destruction, flooding or ponding of water or degradation of water quality.
 - ☐ Will not destroy or adversely impact significant historic and/or cultural resource sites.
 - ☐ Will provide adequate landscaping, screening or buffering between adjacent uses which are incompatible with the proposed project.
 - ☐ Will not otherwise be detrimental to the public convenience and welfare.
- ☐ All SEQR documentation, as required by New York State Law.

Aurora Sweets LLC

Nolan Thompson, Gaber Sharian

718 Main St

East Aurora, NY, 14052

(716) 343-4674

2/13/2024

Dear Aurora Town Board,

I am writing to formally submit my application for Special Use Permit for Aurora Sweets, a confectionary business specializing in a delightful array of treats including bubble tea, crepes, bubble waffles, and ice cream, at 718 Main Street.

As a resident of East Aurora, I am committed to adhering to all local and state regulations. My partner and I have carefully reviewed the requirements outlined by the Local code enforcers and believe that Aurora Sweets will not only meet but exceed the expectations of our community.

Aurora Sweets aims to bring quality sweets to the community through a diverse range of offerings as said above, all made with the most quality ingredients we can source. Additionally, we propose to provide outdoor seating enhancing the experience for our customers and contributing to the atmosphere of main street, indoor seating will also be provided. Our business model emphasizes sustainability and longevity through community engagement, and we are excited to see how Aurora Sweets contributes to the vibrancy of the brick road!

Lastly, we are more than willing to provide any additional information or answer any questions that may arise during the review process, please do not hesitate to contact us at (716) 343-4674 or at AuroraSweets718@gmail.com.

Thanks, you for considering my application. I look forward to the opportunity to discuss the Aurora Sweets project.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

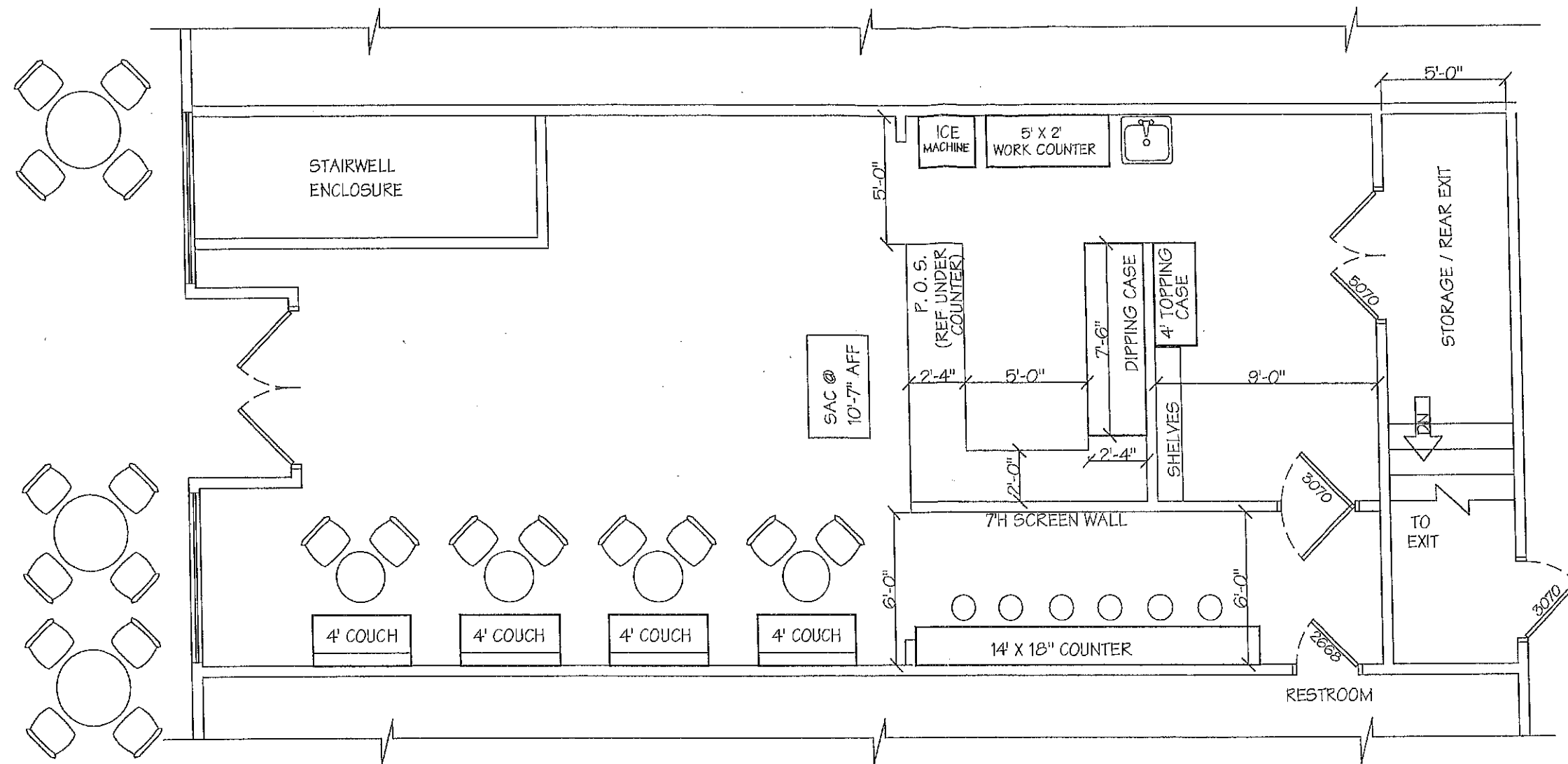
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Name of Action or Project: Aurora Sweets							
Project Location (describe, and attach a location map): 718 Main St.							
Brief Description of Proposed Action: Building a boba/dessert shop. Includes indoor and outdoor dining.							
Name of Applicant or Sponsor: Nolan Thompson		Telephone: 716 343 4674					
Address: 718 Main St East Aurora		E-Mail:					
City/PO: East Aurora		State: NY	Zip Code: 14052				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Town of Aurora Building permit			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		0.25 acres					
b. Total acreage to be physically disturbed?		0 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.25 acres					
4. Check all land uses that occur on, adjoining and near the proposed action.							
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Urban</div> <div style="width: 50%;"><input type="checkbox"/> Rural (non-agriculture)</div> <div style="width: 50%;"><input type="checkbox"/> Industrial</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Commercial</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Residential (suburban)</div> <div style="width: 50%;"><input type="checkbox"/> Forest</div> <div style="width: 50%;"><input type="checkbox"/> Agriculture</div> <div style="width: 50%;"><input type="checkbox"/> Aquatic</div> <div style="width: 50%;"><input type="checkbox"/> Other (specify): _____</div> <div style="width: 50%;"><input type="checkbox"/> Parkland</div> </div>							

5.. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	<input type="checkbox"/> NO <input type="checkbox"/> YES		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Nolga Thompson</u> Date: <u>2/13/2024</u> Signature: <u><i>NM</i></u>		



PROPOSED FLOOR PLAN
SCALE: 3/16" = 1'-0"

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ITEM	DATE	REVISION
------	------	----------

AURORA SWEETS
LAY-OUT OF EXISTING BUILDING
718 MAIN STREET
EAST AURORA, NEW YORK

PROPOSED FLOOR PLAN

JAMES A. RUMSEY
ARCHITECT
5729 EAST RIVER ROAD
GRAND ISLAND, NY 14072

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PREPARED FOR:

F.J. WAILAND
ASSOCIATES INC.



Construction Management
3922 Seneca Street
West Seneca, New York 14224
(716) 674-9215

PROJECT NO.	###
DRAWN BY	cdb
DATE	12 FEB 2024
SCALE	3/16" = 1'-0" OR AS INDICATED

SHEET NO.

A-1

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees
FROM: Richard Miga, Assistant Code Enforcement Officer
DATE: January 19, 2024

The Building Department has accepted a Special-Use permit application for 859 East Fillmore Avenue by Ms. Brooke Langworthy. 859 East Fillmore Avenue is located in the Single-Family Residential (SFR) zoning district. The Special-Use application has been submitted to request a Bed-and-Breakfast (AirBnB) in their dwelling that they will live and operate from.

Village Code section 285-52.3B states that the Village Board may refer the Special Use permit application to the Planning Commission for their review and recommendation. The Village Board shall then schedule a public hearing for the application.

This is an Unlisted action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

VILLAGE OF EAST AURORA
 571 Main Street, East Aurora, New York 14052
 716-652-6000
 In conjunction with
Town of Aurora Building Department
 300 Gleed Ave, East Aurora, NY 14052
 716-652-7591

Building Dept:	
Date Received	_____
Complete App	_____
Village Clerk:	
Date Filed	_____
Amount \$	_____
Receipt #	_____

SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT Air BnB / Bed + Breakfast SBL#: _____
 LOCATION 859 East Fillmore Ave East Aurora NY 14052 ZONING DISTRICT OF R

The applicant agrees to reimburse the Village for any additional fees required for consultant's review.

APPLICANT NAME Brooke + Matt Langworthy
 ADDRESS 859 E Fillmore Ave East Aurora, NY 14052
 TELEPHONE (716) 969-3449 FAX _____ E-MAIL badams1400@gmail.com
 SIGNATURE Brooke Langworthy

OWNER NAME Brooke + Matt Langworthy
 ADDRESS 859 East Fillmore Ave East Aurora, NY 14052
 TELEPHONE (716) 969-3449 FAX _____ E-MAIL badams1400@gmail.com
 SIGNATURE Brooke Langworthy

DEVELOPER NAME Brooke + Matt Langworthy
 ADDRESS 859 East Fillmore Ave East Aurora, NY 14052
 TELEPHONE (716) 969-3449 FAX _____ E-MAIL badams1400@gmail.com
 SIGNATURE Brooke Langworthy

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- One (1) – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-52.2
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD or by Dropbox.
- Application fee \$25.00, Permit fee \$25.00, and Public Hearing fee \$100.00 – Total \$150 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date	
Public Hearing	_____	
Notices Mailed	_____	
Posted Notice-VEA Hall	_____	
Posted Notice-Prop	_____	
Approval/Denial Date	_____	Attach Village Board resolution with noted conditions.

Brooke & Matt Langworthy

859 East Fillmore Ave

East Aurora, NY 14052

badams1400@gmail.com

(716) 969-3409

January 19, 2024

Village of East Aurora

585 Oakwood Avenue

East Aurora, NY, 14052

Dear Village Officials,

I hope this letter finds you well. My name is Brooke Langworthy, and I am writing to request permission to operate an Airbnb in the charming community of East Aurora. I am passionate about contributing to the local community, and I believe that hosting an Airbnb can bring numerous benefits to both residents and visitors alike. My husband and I live permanently in the home and the Airbnb is a separate section of our home.

As a resident of East Aurora, I have witnessed the warm and welcoming atmosphere that defines our community. East Aurora has a unique character and appeal that attracts visitors seeking a taste of its rich history, vibrant arts scene, and friendly community spirit. I am enthusiastic about the opportunity to share these wonderful qualities with guests through the Airbnb platform.

I would like to highlight some key points that demonstrate how having an Airbnb in East Aurora can be a positive addition to the community:

Cultural Exchange: Hosting guests through Airbnb allows for cultural exchange, providing visitors with an authentic experience of life in East Aurora. This can foster a deeper appreciation for our community and promote positive interactions between residents and guests.

Economic Impact: The presence of an Airbnb can contribute to the local economy by bringing in additional revenue for local businesses, such as restaurants, shops, and attractions. This can help support the growth and sustainability of our community.

Showcasing East Aurora: By hosting on Airbnb, I aim to showcase the unique charm and attractions of East Aurora, encouraging more people to visit and experience the beauty of our village. This can have a positive impact on tourism and community engagement.

Community Engagement: I am committed to being a responsible and considerate host. I will ensure that my guests are aware of and respect the community guidelines and regulations. Additionally, I am open to feedback and suggestions from the community to address any concerns.

I understand the importance of maintaining the character and tranquility of East Aurora, and I am dedicated to being a responsible member of the community. I am more than willing to comply with any regulations or requirements set forth by the Village to ensure a positive and harmonious coexistence. I reviewed the special use permit criteria/all applicable requirements and our home meets these standards. As for other details requested, our Airbnb has a limit of three people, and one parking spot (gravel lot on our property).

I kindly request an opportunity to discuss this matter further and address any questions or concerns you may have. Thank you for considering my request, and I look forward to the possibility of contributing to the continued success and vibrancy of East Aurora.

Sincerely,


Brooke Langworthy

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

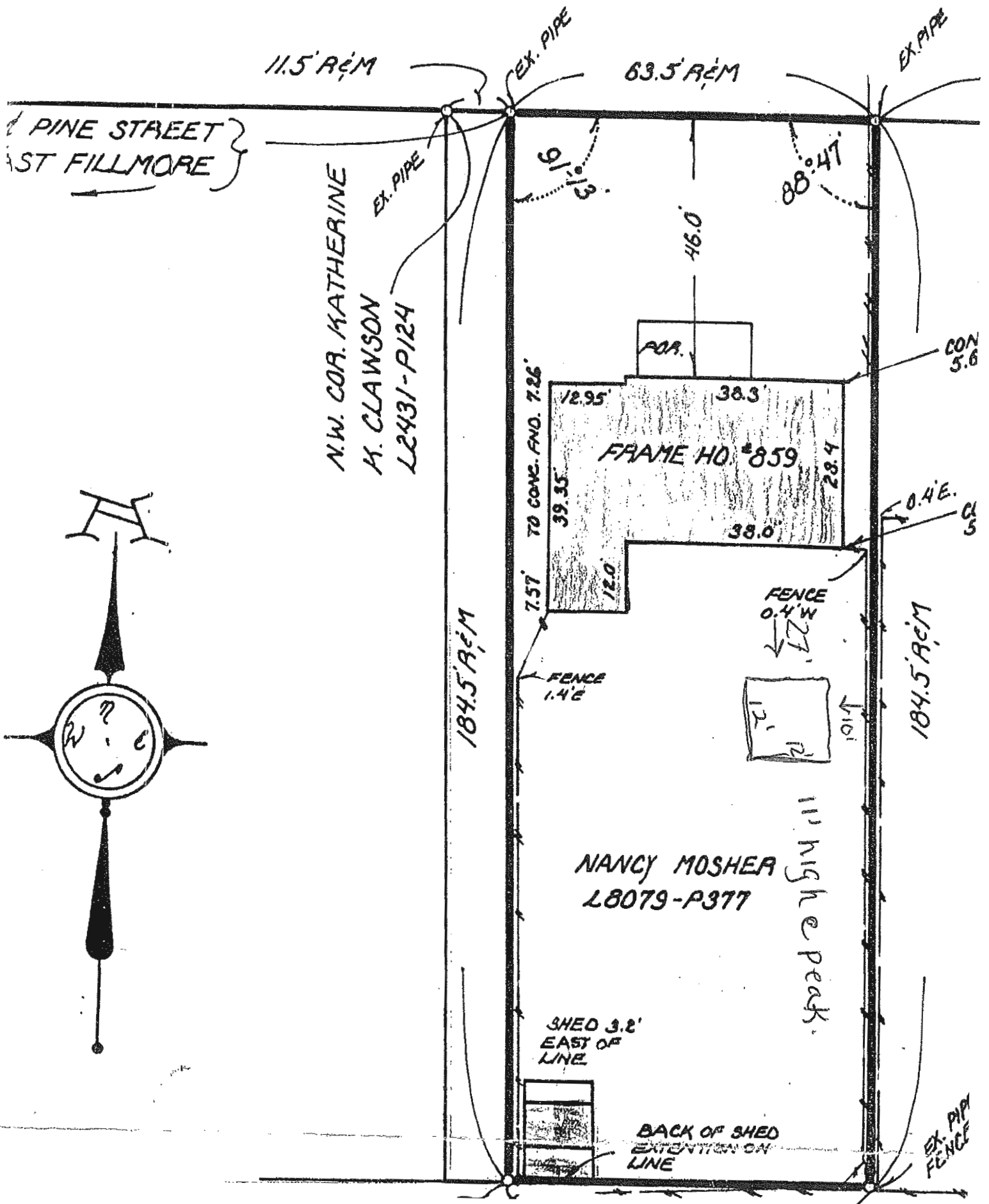
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Airbnb/ Bed + Breakfast			
Project Location (describe, and attach a location map): 859 East Fillmore Ave East Aurora, NY 14052			
Brief Description of Proposed Action: Section of our home is an Airbnb/ Bed + Breakfast Asking for permission we live here full-time			
Name of Applicant or Sponsor: Brooke + Matt Langworthy		Telephone: (716) 969-3409	
		E-Mail: babams1400@gmail.com	
Address: 859 East Fillmore Ave			
City/PO: East Aurora		State: NY	Zip Code: 14052
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<input checked="" type="checkbox"/> <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency?			NO YES
If Yes, list agency(s) name and permit or approval:			<input checked="" type="checkbox"/> <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		.27 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		.27 acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="checked" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="checked" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input checked="checked" type="checkbox"/>	YES <input type="checkbox"/>
<p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>Brooke Langworthy</u> Date: <u>11/17/24</u></p> <p>Signature: <u>Brooke Langworthy</u></p>		

FILLMORE AVENUE (66.0' WIDE)



****Important instructions to Village Board members:***

Include all pertinent items desired by the Village pertaining to the operation of the business. Note that any items and matters that are part of the discussion, prior to the official approval, which are not included in the conditions section when the approval is granted, those may not be enforceable unless they are made express conditions of the approval.

An Application of a Request for an Amended Special Use Permit, received by the Office of the Village Clerk on January 3, 2024, is hereby:

[APPROVED] or [DENIED], as submitted, for applicant Mr. Eric Kennedy, of Highwire to operate a State licensed dispensary.

The Village Board shall be Lead Agency under the State Environmental Quality Review Act (SEQRA). A Negative Declaration is made under SEQRA and said application is determined to be Type II Action.

The following findings and conditions from the Village Planning Commission are incorporated herein:

Findings for the Proposed Business:

1. No parking requirements are applicable due to the proximity of the Village parking lot.
2. Hours of operation are consistent with those of nearby businesses.
3. Signage adheres to the Village code.
4. The proposed business will improve the building facade.
5. There will be no onsite consumption and measures will be taken to ensure no odors are produced.
6. The site for this business is in a discrete location.

If approved, the following additional language should be part of the approval:

Approval is Granted for the above-referenced Special Use Permit Application, as written and submitted, and with the following additional modifications and/or conditions*:

1. The applicant must meet with the EA Police to obtain their satisfaction that the store will have sufficient security measures employed.
2. Approval of this SUP is contingent upon obtaining a New York State retail cannabis dispensary license.

Should any part of the application and Special Use Permit approval be in conflict with any segment of the underlying Village Code (i.e., Zoning, etc.), adherence shall be with the Village Code provisions.

The Village shall have the right to periodically inspect the property for compliance with the Village Code, the Special Use Permit and its conditions.

The nature, duration and intensity of the operations which are involved in, or conducted in connection with, this Special Use Permit shall not be increased or expanded without the approval of the Village Board. Any increase or expansion shall be considered at a public hearing held in accordance with the application requirements and administrative procedures which have been adopted by the Village Board.

This Special Use Permit shall expire if significant construction has not been commenced within one year, and has not been completed within two years, of final Special Use Permit approval or, if no construction is involved, if the use has not been commenced within one year of final Special Use Permit approval.

This Special Use Permit shall expire if the use, once begun, ceases operation, for any reason, for more than six consecutive months. For seasonal uses, the use will be considered ceased if there is no operation for at least 12 consecutive months.

This Special Use Permit may be revoked by the Village Board if it is found and determined that there has been a material failure of compliance with any one of the terms, conditions, limitations or requirements imposed by the Special Use Permit. Revocation may also occur in the event of Village Code violations occurring at the property. The Village Board shall hold a public hearing to consider whether or not the Special Use Permit grantee has violated the terms and conditions of the Special Use Permit or if any Village Code violations have occurred. The public hearing shall be held only after the permit grantee has been notified. Notice of the violations and of the date, place and time of the public hearing shall be mailed to the Special Use Permit grantee by certified mail, return receipt requested, directed to the last known address of the permit grantee.

***Important instructions to Village Board members:**

Include all pertinent items desired by the Village pertaining to the operation of the business. Note that any items and matters that are part of the discussion, prior to the official approval, which are not included in the conditions section when the approval is granted, those may not be enforceable unless they are made express conditions of the approval.

An Application of a Request for an Amended Special Use Permit, received by the Office of the Village Clerk on February 13, 20224, is hereby:

[APPROVED] or [DENIED], as submitted, for applicant Nolan Thompson and Gaber Sharian, as owner/operators of Aurora Sweets to operate a shop featuring bubble tea, crepes, bubble waffles and ice cream.

The Village Board shall be Lead Agency under the State Environmental Quality Review Act (SEQRA). A Negative Declaration is made under SEQRA and said application is determined to be an Unlisted Action.

The following findings and conditions from the Village Planning Commission are incorporated herein:

Findings:

1. The proposed use is similar to the former use of this location.
2. No significant changes are proposed for the building.
3. Consistent with other retail establishments on Main St.
4. Will not hamper or interfere with sidewalk traffic.
5. No outside music/exterior sound is proposed.
6. Will not negatively impact adjacent businesses.
7. Will enhance street scape.

If approved, the following additional language should be part of the approval:

Approval is Granted for the above-referenced Special Use Permit Application, as written and submitted, and with the following additional modifications and/or conditions*:

Should any part of the application and Special Use Permit approval be in conflict with any segment of the underlying Village Code (i.e., Zoning, etc.), adherence shall be with the Village Code provisions.

The Village shall have the right to periodically inspect the property for compliance with the Village Code, the Special Use Permit and its conditions.

The nature, duration and intensity of the operations which are involved in, or conducted in connection with, this Special Use Permit shall not be increased or expanded without the approval of the Village Board. Any increase or expansion shall be considered at a public hearing held in accordance with the application requirements and administrative procedures which have been adopted by the Village Board.

This Special Use Permit shall expire if significant construction has not been commenced within one year, and has not been completed within two years, of final Special Use Permit approval or, if no construction is involved, if the use has not been commenced within one year of final Special Use Permit approval.

This Special Use Permit shall expire if the use, once begun, ceases operation, for any reason, for more than six consecutive months. For seasonal uses, the use will be considered ceased if there is no operation for at least 12 consecutive months.

This Special Use Permit may be revoked by the Village Board if it is found and determined that there has been a material failure of compliance with any one of the terms, conditions, limitations or requirements imposed by the Special Use Permit. Revocation may also occur in the event of Village Code violations occurring at the property. The Village Board shall hold a public hearing to consider whether or not the Special Use Permit grantee has violated the terms and conditions of the Special Use Permit or if any Village Code violations have occurred. The public hearing shall be held only after the permit grantee has been notified. Notice of the violations and

****Important instructions to Village Board members:***

Include all pertinent items desired by the Village pertaining to the operation of the business. Note that any items and matters that are part of the discussion, prior to the official approval, which are not included in the conditions section when the approval is granted, those may not be enforceable unless they are made express conditions of the approval.

An Application of a Request for an Amended Special Use Permit, received by the Office of the Village Clerk on January 19, 2024, is hereby:

[APPROVED] or [DENIED], as submitted, for applicant Ms. Brooke Langworthy, 859 East Fillmore Avenue, to operate a Bed and Breakfast in their dwelling that they live in and operate from.

The Village Board shall be Lead Agency under the State Environmental Quality Review Act (SEQRA). A Negative Declaration is made under SEQRA and said application is determined to be an Unlisted Action.

The following findings and conditions from the Village Planning Commission are incorporated herein:

1. The applicant is in generally in conformance with the Village code requirements for a Bed and Breakfast operation.
2. The business proposes no changes to the existing building or residential parking.
3. The applicant proposes one short-term rental unit in their home, accommodating a maximum of three guests.
4. The applicant will continue to be a full-time resident of the house.
5. The applicant does not plan to hire anyone for this business.

If approved, the following additional language should be part of the approval:

Approval is Granted for the above-referenced Special Use Permit Application, as written and submitted, and with the following additional modifications and/or conditions*: The Village Board shall agree with the PC's conclusion that the existing front yard parking space can be grandfathered into the SUP.____

Should any part of the application and Special Use Permit approval be in conflict with any segment of the underlying Village Code (i.e., Zoning, etc.), adherence shall be with the Village Code provisions.

The Village shall have the right to periodically inspect the property for compliance with the Village Code, the Special Use Permit and its conditions.

The nature, duration and intensity of the operations which are involved in, or conducted in connection with, this Special Use Permit shall not be increased or expanded without the approval of the Village Board. Any increase or expansion shall be considered at a public hearing held in accordance with the application requirements and administrative procedures which have been adopted by the Village Board.

This Special Use Permit shall expire if significant construction has not been commenced within one year, and has not been completed within two years, of final Special Use Permit approval or, if no construction is involved, if the use has not been commenced within one year of final Special Use Permit approval.

This Special Use Permit shall expire if the use, once begun, ceases operation, for any reason, for more than six consecutive months. For seasonal uses, the use will be considered ceased if there is no operation for at least 12 consecutive months.

This Special Use Permit may be revoked by the Village Board if it is found and determined that there has been a material failure of compliance with any one of the terms, conditions, limitations or requirements imposed by the Special Use Permit. Revocation may also occur in the event of Village Code violations occurring at the property. The Village Board shall hold a public hearing to consider whether or not the Special Use Permit grantee has violated the terms and conditions of the Special Use Permit or if any Village Code violations have occurred. The public hearing shall be held only after the permit grantee has been notified. Notice of the violations and of the date, place and time of the public hearing shall be mailed to the Special Use Permit grantee by certified mail, return receipt requested, directed to the last known address of the permit grantee.

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 10, 2024

The Building Department has accepted a Site Plan and Special Use Permit application for 670 Main St as submitted by Michael Anderson, agent for owner Bibbdi-Bobbidi-Boo, LLC. The owner intends to renovate the existing 5,130 sqft of commercial space and convert the remaining 4,220 sq ft for 6 dwelling units. Additionally, the drive through accessways will be converted to 4 residential garages.

The Special Use Permit application has been submitted for the multifamily dwelling portion of the project. This is an Unlisted action for purposes of SEQR.

The Site Plan application has been submitted due conversion of the existing drive through areas into 4 residential garages and a small stairwell addition for one of the dwelling units. This is a Type II action for purposes of SEQR.

Village Code section 285-50.4C require the Village to submit the applications to Erie County Department of Environment and Planning for their review and comment due to proximity to a state highway (20A/Main St).

Village Code sections 285-51.5 and 285-52.3 require the Village Board to refer both the Special Use Permit and Site Plan applications to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications prior to SEQRA determination.

If you have any questions, please contact me at 652-7591.

Liz Cassidy

VILLAGE OF EAST AURORA
571 Main Street, East Aurora, New York 14052
716-652-6000
In conjunction with
Town of Aurora Building Department
300 Glead Ave, East Aurora, NY 14052
716-652-7591

Building Dept:
Date Received _____
Complete App _____
Village Clerk:
Date Received _____
Amount \$ _____
Receipt # _____

SITE PLAN APPLICATION

PROPOSED PROJECT Lofts at 670 Main Street SBL#: 165.17-6-24
LOCATION 670 Main Street, East Aurora, NY 14052 ZONING DISTRICT VC

The applicant agrees to reimburse the Village for any additional fees required for consultant's review of submitted technical data, including but not limited to, traffic studies, drainage, lighting, water and sewer plans.

APPLICANT NAME Michael Anderson
ADDRESS 313 Broadway Buffalo, NY 14204
TELEPHONE (716) 812-2596 FAX N/A E-MAIL MikeA@abstractarch.com
SIGNATURE Michael Anderson

OWNER NAME Bibbidi Bobbidi Boo LLC
ADDRESS 670 Main Street, East Aurora, NY 14052
TELEPHONE _____ FAX _____ E-MAIL _____
SIGNATURE _____

ENGINEER/ARCHITECT/LANDSCAPE ARCHITECT
NAME Michael Anderson FIRM Abstract Architecture
ADDRESS 313 Broadway, Buffalo, NY 14204
TELEPHONE (716) 812-2596 FAX N/A E-MAIL MikeA@abstractarch.com
SIGNATURE Michael Anderson AFFIX STAMP

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Twenty (20) Sets – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-51.3
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD Rom.
- Application fee \$25.00 and Public Hearing fee \$100.00 – Total \$125 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____ Minor Project written request to waive PC mtg Y/N/NA: VB Decision Y/N

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Historic Preservation	_____	_____
ZBA	_____	_____
EC Div of Planning	_____	_____
NYS DOT	_____	_____
Town Notification	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

CHECK LIST FOR SITE PLAN APPLICATION

An application for site plan review shall include the following supporting documents, as applicable. A licensed professional engineer or registered land surveyor shall prepare all site plan materials unless otherwise approved by the Village Board.

- ☐ Description or narrative of all proposed uses and structures, including but not limited to hours of operation, number of employees, maximum seat capacity, and proposed number of off-street vehicle and bicycle parking spaces.
- ☐ A site plan drawn at a scale of one inch equals 20 feet or such other scale as the Village Board may deem appropriate, on standard 24 inch by 36 inch sheets, with continuation on 8 ½ inch by 11 inch sheets as necessary for written information.
- ☐ A certified land survey showing the boundaries of the applicant's property under consideration in its current state plotted to scale with the north point, scale, and date clearly indicated, or other document deemed acceptable by the reviewing board.
- ☐ Plans indicating the following with regard to the property in question, where applicable.
 - ☐ The location of all properties, their ownership, uses thereon, subdivisions, streets, easements, and adjacent buildings within 300 feet of the property in question.
 - ☐ The location and use of all existing and proposed structures on the property in question, including all dimensions of height and floor area, exterior entrances, and anticipated future additions and alterations.
 - ☐ The location of all existing and proposed topography features, including but not limited to, site grading, open spaces, woodlands, watercourses, steep slopes, wetlands, floodplains, and watersheds.
 - ☐ The location of existing and proposed landscaping, screening, walls, and fences, including information regarding the size and type of plants and building materials proposed.
 - ☐ The location of existing and proposed public and private streets, off-street parking areas, loading areas, driveways, sidewalks, ramps, curbs, and paths. Such plans shall include considerations for vehicular, pedestrian, and bicycle traffic circulation, parking, and access.
 - ☐ The location of existing and proposed utility systems including sewage or septic, water supply, telephone, cable, electric, and stormwater drainage. Stormwater drainage systems shall include existing and proposed drain lines, culverts, catch basins, headwalls, endwalls, hydrants, manholes, and drainage swales.
 - ☐ The location, height, intensity, and bulb type (sodium, incandescent, etc.) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties must also be shown.
 - ☐ The location, height, size, material, and design of all existing and proposed signs.
 - ☐ Elevations at a scale of one-quarter inch equals one foot for all exterior facades of the proposed structure(s) and/or alterations to or expansions of existing facades, showing design features and indicating the type and color or materials to be used.
 - ☐ Plans to prevent the pollution of surface or ground water, erosion of soil both during and after construction, excessive runoff, excessive raising or lowering of the water table, and flooding of other properties, as applicable.
 - ☐ A schedule for completion of each construction phase for buildings, parking, and landscaped areas.
 - ☐ Plans for disposal of construction and demolition waste, either on-site or at an approved disposal facility.
- ☐ All New York State SEQR documentation as required by law.
- ☐ The Village Board may request additional information as per Village Code §285-51.3(B)(6) or anything else it deems necessary for a complete assessment of the site plan.
- ☐ All required fees and reimbursements, and an escrow deposit to cover professional review costs, if required.



Site Plan Application Narrative:

Monday, April 08, 2024

Elizabeth Cassidy
Building Department
Village of East Aurora
571 Main Street
East Aurora, NY 14052

Re: 670 Main Street

Elizabeth,

It is with great excitement that we request an appearance before the village Board and Planning Board for the review of our Site Plan and Special Use applications for our project at 670 Main Street in the Village of East Aurora. We are proposing the conversion of the existing vacant, commercial building at 670 Main Street, roughly 9,350sf, into a mixed-use residential structure featuring (6) residential dwelling units and (3) commercial spaces.

One of the commercial spaces, an existing space in the lower basement level, accessed from Church Street, is currently being utilized by our client, Carner Development Group as a leasing & Project Management office. The two primary commercial spaces, located on the first floor with access from Main Street and the lower basement level with access from Church Street, are to be developed at a future date for tenants as yet determined. The Total commercial area of the development will be 5,130sf.

The residential component of the development will be (6) apartments, all one-bedroom units ranging in size from 608sf to 942sf. (3) of the apartments are located on the second floor utilizing the existing primary Main Street entry, (2) are on the first floor in the rear with the 6th unit in the lower basement level. These (3) units are accessed from a dedicated residential entrance on the lower level. The total residential area of the development is 4,220sf.

We are also proposing the addition of (4) garages that will be utilized by residential tenants. The covered garage are being created by enclosing the existing bank drive-thru's accessways. The remainder of the residential tenants will utilize the existing surface parking lot located on the site. There will be site improvements for the parking area accessed from Church Street including repairs to the blacktop and new plantings. These are to be coordinated with the village at the appropriate time.

Work to date has included the removal of asbestos containing materials and the completion of the majority of selective demolition. Repairs were made to several portions of the building that were found to have concealed structural issues. The proposed redevelopment is



assumed to take six to seven months to complete with an anticipated Fall 2024 completion date.

We feel this development with an incredible addition to the Village of East Aurora, are excited for the redevelopment of a vacant structure and look forward to meeting with Village representatives to discuss it.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Michael C. Anderson', followed by a long, thin horizontal line that tapers off to the right.

Michael C. Anderson, AIA LEED AP+

Abstract Architecture PC
313 Broadway
Buffalo NY 14204

(716) 812-2596

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

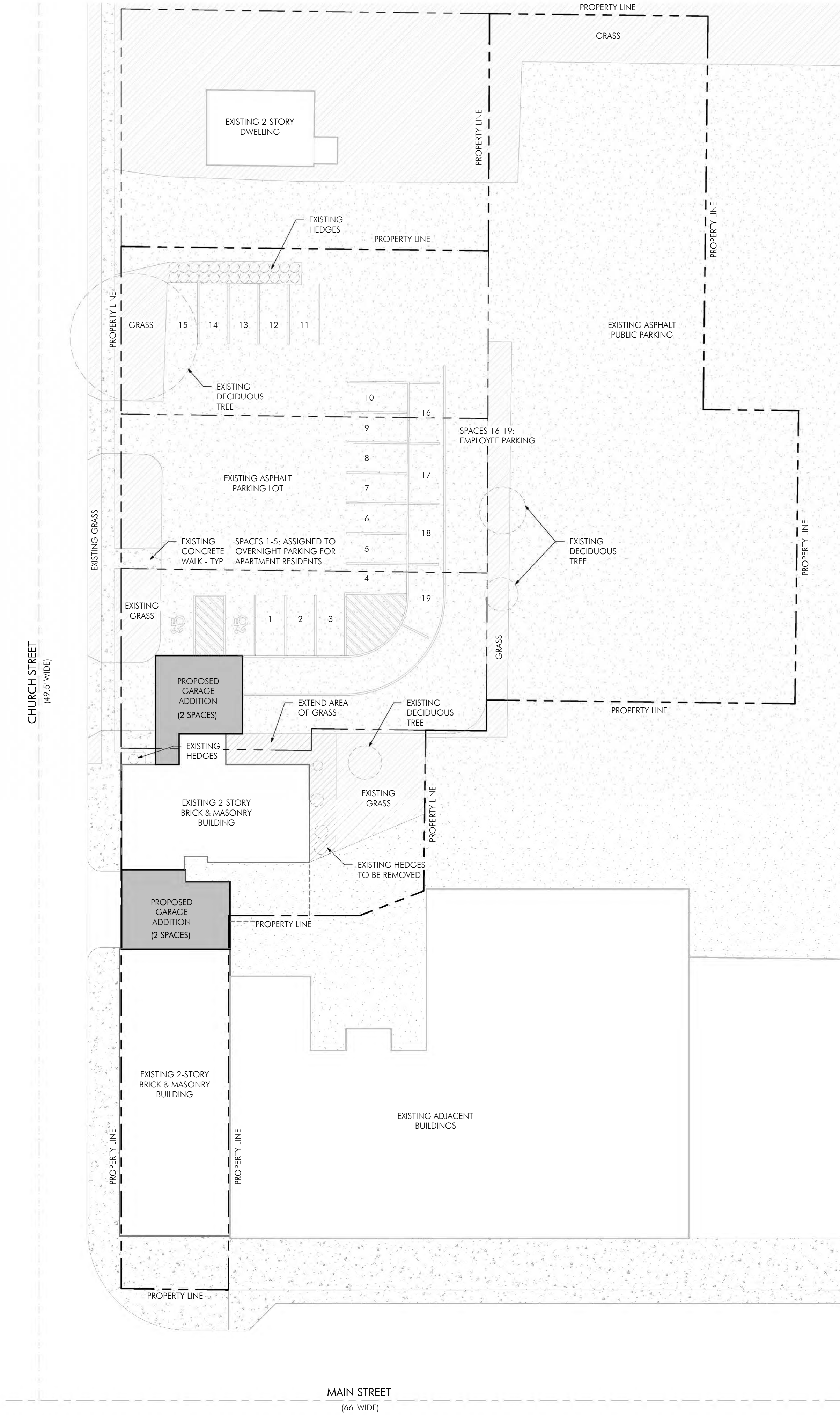
Part 1 – Project and Sponsor Information			
Name of Action or Project: 670 Main Street - Mixed Use Renovation			
Project Location (describe, and attach a location map): 670 Main Street, East Aurora, NY 14052			
Brief Description of Proposed Action: Conversion of an existing vacant commercial structure to a mixed use residential structure featuring - 6 apartment units totaling 4,220SF - 3 Commercial space totaling 5,130 SF. One space is currently be utilized as a project management office the all are intended for future development The addition of an enclosed parking garages and additional parking spaces.			
Name of Applicant or Sponsor: Michael Anderson - Abstract Architecture PC		Telephone: (716) 812-2596 E-Mail: MikeA@AbstractArch.com	
Address: 313 Broadway			
City/PO: Buffalo		State: NY	Zip Code: 14204
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Village of East Aurora Board & Building Permit		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		.20 acres	
b. Total acreage to be physically disturbed?		.02 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.09 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: All MEP devices & fixtures will meet or exceed current NYS & Energystar rating requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Michael Anderson</u> Date: <u>3.27.2024</u></p> <p>Signature: <u>Michael Anderson</u> Title: <u>Architect</u></p>		

D3 Proposed Site Plan

1" = 20'-0" C1 A-1



General Site Notes

- A. ALL EXTERIOR SITE HARDSCAPE WORK IS EXISTING - REFER TO OWNER PROVIDED SURVEY.
- B. DURING THE GRADING PROCESS REMOVE UNDESIRABLE SOIL AND CLEARING DEBRIS FROM THE SITE. ALL MATERIALS SHALL BE PROPERLY DISPOSED OF. WHERE GRASSES ARE INDICATED ON THE LANDSCAPE PLAN, PROVIDE A MINIMUM OF 6" TOP SOIL, GRADE SMOOTH AND UNIFORM WITHIN 1/2" +/- OF FINISH ELEVATION. ROLL AND RAKE TO REMOVE RIDGES AND FILL DEPRESSIONS. PROVIDE A SUN AND SHADE SEED MIX OF KENTUCKY BLUEGRASS, RED FESCUE AND PERENNIAL RYE GRASS AND BROADCAST PER SEED SUPPLIED RECOMMENDATION. PROTECT SEEDED AREAS WITH STRAW MULCH AND KEEP MOIST UNTIL NEW LAWN IS ESTABLISHED.
- C. THERE ARE NO SIGNIFICANT TREES LOCATED WITHIN THE DEVELOPMENT AREA ON THE PROPERTY.
- D. IT IS THE LAW, BEFORE YOU DIG, DRILL, OR BLAST, CALL UPFO AT 1-(800) 962-7962. - ANY PROPOSED GAS, ELECTRIC, PHONE, AND CABLE UTILITIES TO BE PROVIDED BY RESPECTIVE UTILITY COMPANIES.

SITE DATA:

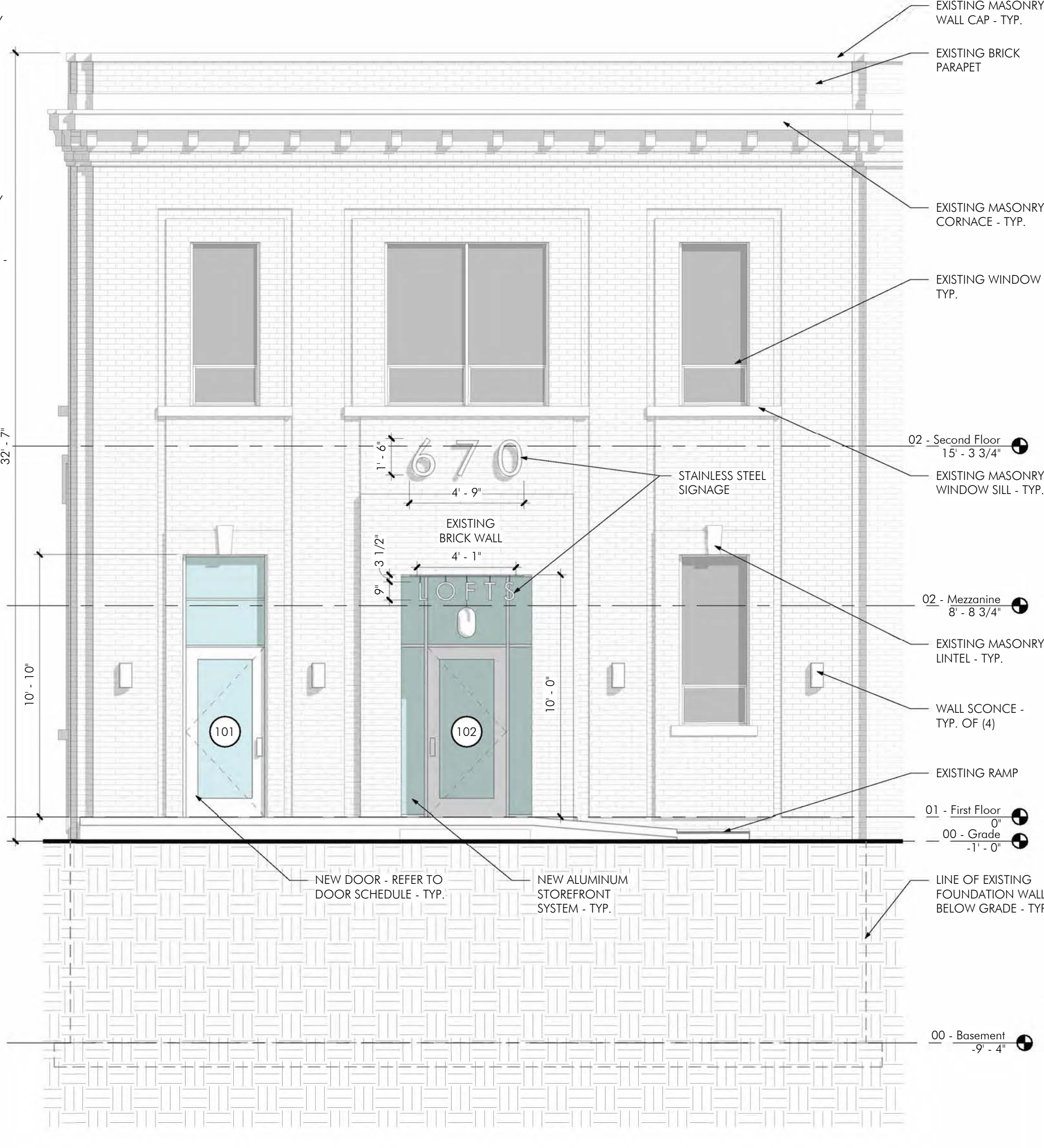
ZONING: VILLAGE CENTER (VC) - VILLAGE OF EAST AURORA

LOT DIMENSIONS:		
LOT AREA	REQUIRED MIN. 10,000SF	EXISTING 47,535SF
LOT WIDTH	MIN. 50'	32'/200'
LOT COVERAGE:		
BUILDING COVERAGE	REQUIRED SPR	PROPOSED 12.6%
BUILDING SETBACKS:		
FRONT YARD	REQUIRED 0' MIN./10' MAX.	EXISTING/PROPOSED 15' EXISTING
SIDE YARDS	10' MIN.	0' EXISTING
REAR YARD	25' MIN.	192.6' PROPOSED
HEIGHT:		
BUILDING HEIGHT	REQUIRED SPR	EXISTING 32.6' EXISTING

4/3/2024 3:17:09 PM P:\P23048 670 Main Street - Mixed Use Renovation\RVT\P23048 670 Main Street - Mixed Use Renovation.rvt
This drawing is the property of Abstract Architecture PC. It is to be used only for the project and location specified. No part of this drawing may be reproduced or transmitted in any form or by any means electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Abstract Architecture PC. The architect only accepts liability for documents marked with a wet stamp located in the block of a drawing sheet marked with the company name - Abstract Architecture PC. No digital representation of a seal will be considered acceptable.

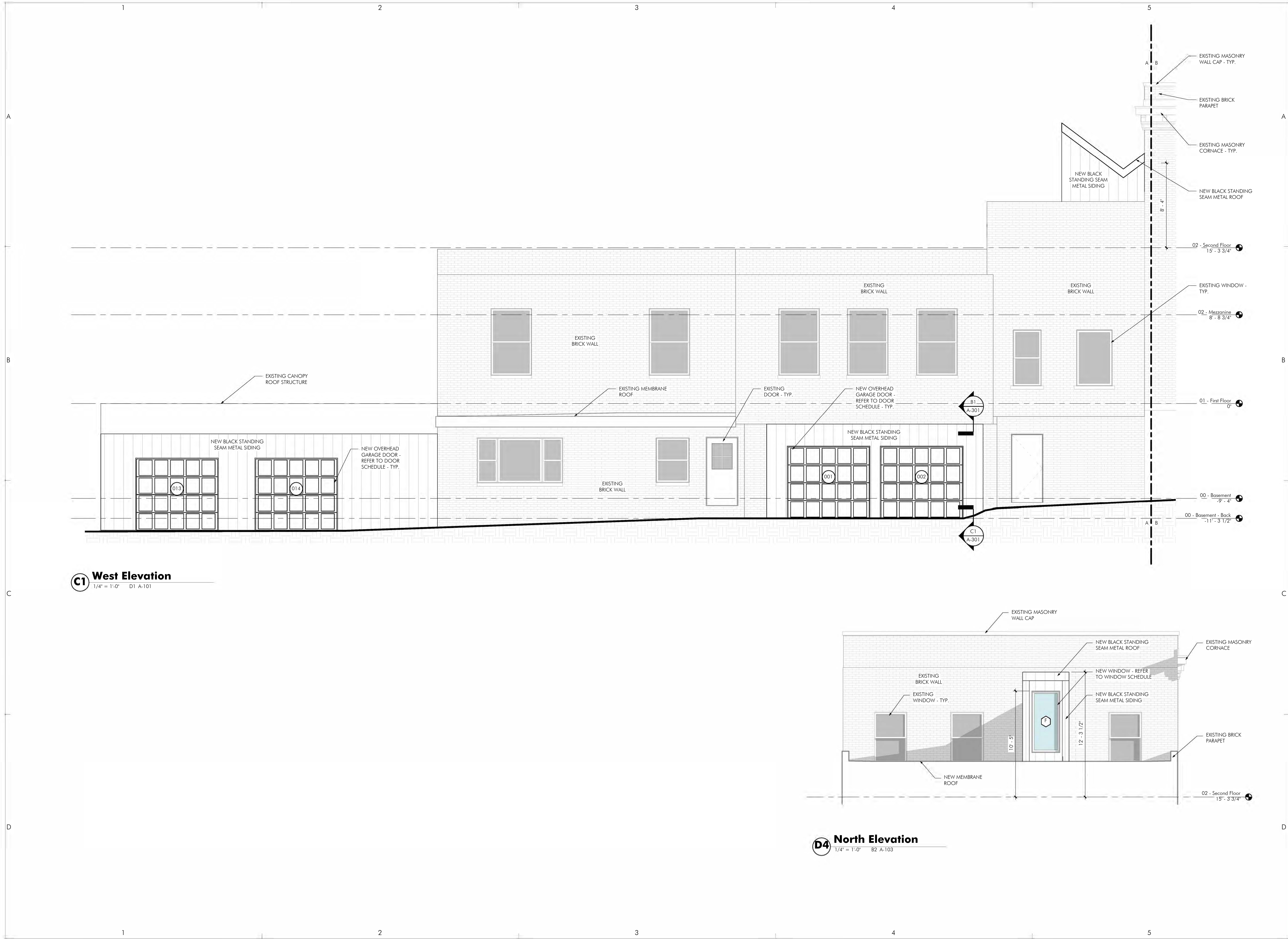


C1 West Elevation
1/4" = 1'-0" E4 A-101

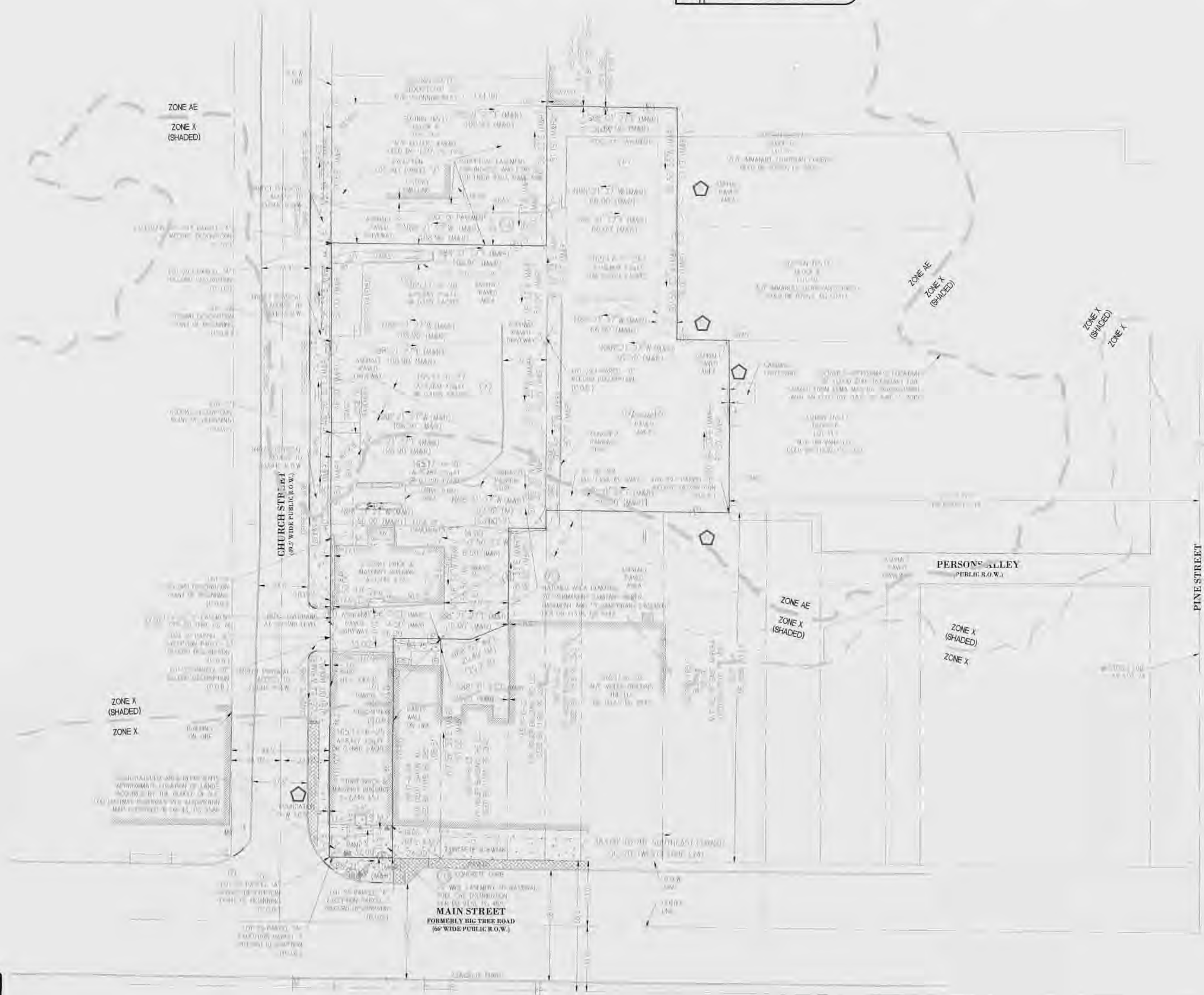


C4 South Elevation
1/4" = 1'-0" E4 A-102

4/6/2024 3:17:21 PM P:\P230408_670 Main Street - Mixed Use Renovation\WP\230408_670 Main Street - Mixed Use Renovation 03.dwg
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19 SURVEY DRAWING



17 NORTH ARROW / SCALE



9 LEGEND

MONUMENT	IRON PIPE/REBAR	BOOK	PAGE	FILED MAP	RIGHT-OF-WAY	RECORD	MEASURED	NOT TO SCALE	PROPERTY LINE (SUBJECT PROPERTY)	PROPERTY LINE	EASEMENT LINE	SETBACK LINE
CHAIN LINK FENCE	WOOD/PLASTIC FENCE	OVERHEAD WIRES	GAS LINE									

Key to CDS ALTA Survey

- TITLE DESCRIPTION
- TITLE INFORMATION
- SCHEDULE 'B' ITEMS
- SURVEYOR CERTIFICATION
- FLOOD INFORMATION
- CEMETERY
- POSSIBLE ENCROACHMENTS
- ZONING INFORMATION
- LEGEND
- BASIS OF BEARING
- SURVEYOR'S NOTES
- PARKING INFORMATION
- LAND AREA
- BUILDING AREA
- BUILDING HEIGHT
- VICINITY MAP
- NORTH ARROW / SCALE
- CLIENT INFORMATION BOX
- SURVEY DRAWING
- PROJECT ADDRESS

18 ALTA/NSPS Land Title Survey

This survey prepared in accordance with the "2021 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys" (Effective February 23, 2021).

This Work Coordinated By:
FA Commercial Due Diligence Services Co.

CDS
COMMERCIAL
DUE DILIGENCE SERVICES
3550 W. Robinson Street, Third Floor
Norman, Oklahoma 73072
Office: 405-253-2444
website: www.firstmcds.com
Toll Free: 888.322.7371

Drwn By: JAW/CTT	Date: 4/28/22
Surveyor Ref. No: JAW/CTT	Revision: Per Comments
Aprvd By: JAW	Date: 4/29/22
Field Date: August 14, 2021	Revision: Per Comments
Scale: 1"=50'	Date:
	Revision:

Prepared For:

Bank of America, National Association

Client Ref. No: NY7-109

20 PROJECT ADDRESS

670 Main St
East Aurora, NY

Project Name:

BOA CBRE Sites II

CDS Project Number:

21-03-0748

Approved CDS Surveyor

LAN ASSOCIATES

engineering • planning • architecture • surveying
1000 West 10th Street, Suite 200, Oklahoma City, Oklahoma 73101
Phone: (405) 555-1234 Fax: (405) 555-1235
www.lanassociates.com

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 10, 2024

The Building Department has accepted a Site Plan and Special Use Permit application for 670 Main St as submitted by Michael Anderson, agent for owner Bibbdi-Bobbidi-Boo, LLC. The owner intends to renovate the existing 5,130 sqft of commercial space and convert the remaining 4,220 sq ft for 6 dwelling units. Additionally, the drive through accessways will be converted to 4 residential garages.

The Special Use Permit application has been submitted for the multifamily dwelling portion of the project. This is an Unlisted action for purposes of SEQR.

The Site Plan application has been submitted due conversion of the existing drive through areas into 4 residential garages and a small stairwell addition for one of the dwelling units. This is a Type II action for purposes of SEQR.

Village Code section 285-50.4C require the Village to submit the applications to Erie County Department of Environment and Planning for their review and comment due to proximity to a state highway (20A/Main St).

Village Code sections 285-51.5 and 285-52.3 require the Village Board to refer both the Special Use Permit and Site Plan applications to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications prior to SEQRA determination.

If you have any questions, please contact me at 652-7591.

Liz Cassidy

VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052
716-652-6000

In conjunction with
Town of Aurora Building Department
575 Oakwood Ave, East Aurora, NY 14052
716-652-7591

Building Dept:
Date Received _____
Complete App _____
Village Clerk:
Date Filed _____
Amount \$ _____
Receipt # _____

SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT Lofts at 670 Main Street SBL#: 165.17-6-24
LOCATION 670 Main Street, East Aurora, NY 14052 ZONING DISTRICT VC

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME Michael Anderson - Abstract Architecture PC
ADDRESS 313 Broadway, Buffalo NY 14204
TELEPHONE (716) 812-2596 FAX N/A E-MAIL MikeA@AbstractArch.com
SIGNATURE Michael Anderson

OWNER OF PROPERTY Bibbidi Bobbidi Boo LLC
ADDRESS 670 Main Street, East Aurora, NY 14052
TELEPHONE _____ FAX _____ E-MAIL _____
SIGNATURE _____

DEVELOPER NAME Rachel Krajewski & Kathleen Miller - Carner Development Group
ADDRESS 670 Main Street, East Aurora NY 14052
TELEPHONE (716) 725-7669 FAX N/A E-MAIL Rkrajewski@cdginc.org
SIGNATURE _____

Request is for: Restaurant, Indoor Dining and/or Restaurant, Outdoor Dining
Gas Station Car Wash ☒ Other
Outdoor music or other noise impact; if yes please include a quick summation of request:
Conversion to Multi-Family Residential Units

Days and hours of operation (indoor) Typical Residential Hours
Days and hours of operation (outdoor) None

Will alcoholic beverages be served? Yes ☒ No

Will there be outdoor music? Yes ☒ No If yes, what type of music: _____
Days and times of music _____

Are premises handicap accessible? ☒ Yes No If not, premises must be made ADA compliant
If yes, contact building department at 716-652-7591

Will there be any renovations ☒ Yes No

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- One Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- One complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date	
Public Hearing	_____	
Notices Mailed	_____	
Posted Notice-VEA Hall	_____	
Posted Notice-Prop	_____	
Approval/Denial Date	_____	Attach Village Board resolution with noted conditions.

CHECK LIST FOR SPECIAL USE PERMIT APPLICATION

- ☐ A cover letter to the Village Board with a narrative of all proposed uses and structures, including but not limited to: hours of operation, number of employees, maximum seat capacity and required number of parking spaces.
- ☐ A narrative report describing how the proposed use will satisfy the criteria set forth in the Special Use Permit review criteria of Chapter §285-52.4 (also listed below), as well as any other applicable requirements relating to the specific use proposed.
 - ☐ Will be generally consistent with the goals of the Village Comprehensive Plan.
 - ☐ Will meet all relevant criteria set forth in Chapter §285-52.3 and §285-52.4.
 - ☐ Will be compatible with existing uses adjacent to and near the property.
 - ☐ Will not create a hazard to health, safety or the general welfare of the public.
 - ☐ Will not alter the essential character of the neighborhood nor be detrimental to the neighborhood residents.
 - ☐ Will not be a nuisance to neighboring land uses in terms of the production of obnoxious or objectionable noise, dust, glare, odor, refuse, fumes, vibrations, unsightliness, contamination or other similar conditions.
 - ☐ Will not cause undue harm to, or destroy, existing sensitive natural features on the site or in the surrounding area or cause adverse environmental impacts such as significant erosion and/or sedimentation, slope destruction, flooding or ponding of water or degradation of water quality.
 - ☐ Will not destroy or adversely impact significant historic and/or cultural resource sites.
 - ☐ Will provide adequate landscaping, screening or buffering between adjacent uses which are incompatible with the proposed project.
 - ☐ Will not otherwise be detrimental to the public convenience and welfare.
- ☐ All SEQR documentation, as required by New York State Law.



Special Use Application Narrative:

Monday, April 08, 2024

Elizabeth Cassidy
Building Department
Village of East Aurora
571 Main Street
East Aurora, NY 14052

Re: 670 Main Street

Elizabeth,

Per the Village requirements we are making a Special Use application for our project at 670 Main Street in the Village of East Aurora. We are proposing the conversion of the existing vacant, commercial building at 670 Main Street, roughly 9,350sf, into a mixed-use residential structure featuring (6) residential dwelling units and (3) commercial spaces.

The residential component of the development will be (6) apartments, all one-bedroom units ranging in size from 608sf to 942sf. (3) of the apartments are located on the second floor utilizing the existing primary Main Street entry, (2) are on the first floor in the rear with the 6th unit in the lower basement level. These (3) units are accessed from a dedicated residential entrance on the lower level. The total residential area of the development is 4,220sf. While off-Street parking spaces, including the creation of garages for residential tenants, will be provided as part of the redevelopment, it is assumed that parking requirements for the project will not create any adverse impacts on current public and street parking.

The proposed development is consistent with the Villages Comprehensive plan and meets or exceeds all the criteria set fourth in Village Zoning Code sections 285-52.3 & 285-52.4. The proposed residential portion of the development is compatible and consistent with the adjacent properties, will not create a hazard to health, safety, or general welfare of the public, and will not alter the essential character of the neighborhood.

The proposed development will create no nuisance to adjacent properties via the creation of any of the detrimental conditions noted or cause any harm or be detrimental to the existing site and surrounding natural features. It is a significant reuse and investment in a property that will guarantee the financial viability in the long term of a significant and important existing structure on Main Street.

Existing and new landscaping will be provided although there is no current incompatibility with adjacent uses and properties but is thought to be considered beneficial to the marketability of the development. The proposed development will in no way create any condition or situation that could be considered detrimental to the public convenience and welfare.



We feel this development with an incredible addition to the Village of East Aurora, are excited for the redevelopment of a vacant structure and look forward to meeting with Village representatives to discuss it.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a long, sweeping horizontal line that ends in a small upward flick.

Michael C. Anderson, AIA LEED AP+

Abstract Architecture PC
313 Broadway
Buffalo NY 14204

(716) 812-2596

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: 670 Main Street - Mixed Use Renovation			
Project Location (describe, and attach a location map): 670 Main Street, East Aurora, NY 14052			
Brief Description of Proposed Action: Conversion of an existing vacant commercial structure to a mixed use residential structure featuring - 6 apartment units totaling 4,220SF - 3 Commercial space totaling 5,130 SF. One space is currently be utilized as a project management office the all are intended for future development The addition of an enclosed parking garages and additional parking spaces.			
Name of Applicant or Sponsor: Michael Anderson - Abstract Architecture PC		Telephone: (716) 812-2596 E-Mail: MikeA@AbstractArch.com	
Address: 313 Broadway			
City/PO: Buffalo		State: NY	Zip Code: 14204
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Village of East Aurora Board & Building Permit		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		.20 acres	
b. Total acreage to be physically disturbed?		.02 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.09 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: All MEP devices & fixtures will meet or exceed current NYS & Energystar rating requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Michael Anderson</u> Date: <u>3.27.2024</u> Signature: <u>Michael Anderson</u> Title: <u>Architect</u>		

Temporary Use Permit Hamlin Park

Submit applications to: Village of East Aurora 585 Oakwood Ave East Aurora, NY 14052
Telephone (716) 652-6000, ext. 3 Fax: (716) 652-1290

Not Less Than 60 Days or More Than 75 Days Before Date of Activity

Application Fee \$25.00

Permit Fee \$50.00

Name of Organization: Kiwanis Club of East Aurora

Apr 15
✓ # 296

Individual Responsible for this request: Sean Cunningham

Address: 47 Tunbridge Walk, E. Aurora, NY 14052

Telephone number: (716) 474-1610 Fax: N/A

Email Address: seancunn@buffalo.edu

Date(s) of event: June 5, 2024

Hours of use including set up/take down: Start: 8 am/pm End: 9 am/pm

Description of the event or use:

68th Kiwanis Chicken BBQ

Specific area(s) requested; map attached.

- ☒ Kiwanis BBQ shelter
- ☐ Tennis Courts shelter
- ☐ Rotary Band shell
- ☐ Soccer field/football field
- ☐ Baseball diamond

☐ Volleyball courts Tennis courts

☐ Aurora Players Pavilion**

**MUST receive permission to use the Pavilion from the Aurora Players prior to handing in this application. You must also attach a copy of a written agreement for use from the Aurora Players. **

☐ Outdoor Playground

☒ Other: Rec Dept. Shelter

Estimated attendance: 2-3K

Will food or drinks be served? ☒ Yes ☐ No If yes, describe: Chicken BBQ dinner

Is there a plan for garbage? ☒ Yes ☐ No Recycling? ☒ Yes ☐ No If yes, describe: Dumpster

Will there be sound amplification or music or a band(s)? ☒ Yes ☐ No If yes, describe: EAHS Jazz Band

Other services requested (describe):

☐ Police

☒ Department of Public Works (DPW)

Extra Garbage Cans in Park (10 or so?)

☒ Fire Department

Truck to come extinguish coals @ 7:30 p.m.

☐ Materials

(Provide drawings describing location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 5 South Grove St. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the Guidelines for Use of Hamlin Park.

Signature of Applicant

4/3/2024
Date

Official Use Only Below this Line-----

Event: _____

Attachment Submitted:

☒ Indemnification Agreement

☒ Certificate of Insurance

☒ Map with area(s) requested to be used indicated

☒ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Village Clerk NO LATER THAN 5 days prior to scheduled event.)

Action by Village Board:

If referred to Friends of Hamlin Park Advisory Board, date of VB referral: _____

Application recommended or not recommended by HPAB. (Attach written referral submitted to application.)

The Village Board, upon review of the application took the following action, with or without conditions (as applicable) and noted below:

Date: Approved _____

Village Clerk Signature

Denied: _____

Village Clerk Signature

Conditions:

☒ Police Department approval

☐ DPW approval

☐ Fire Department approval

☒ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000ea occurrence; property damage insurance with limits of \$1,000,000ea occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.

☒ Requesting organization shall sign an **Indemnification Agreement**, on organization letterhead, Signed by authorized applicant or officer of company and duly notarized.

☐ Other _____

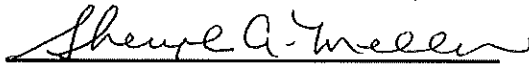
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 3rd day of April, 2024

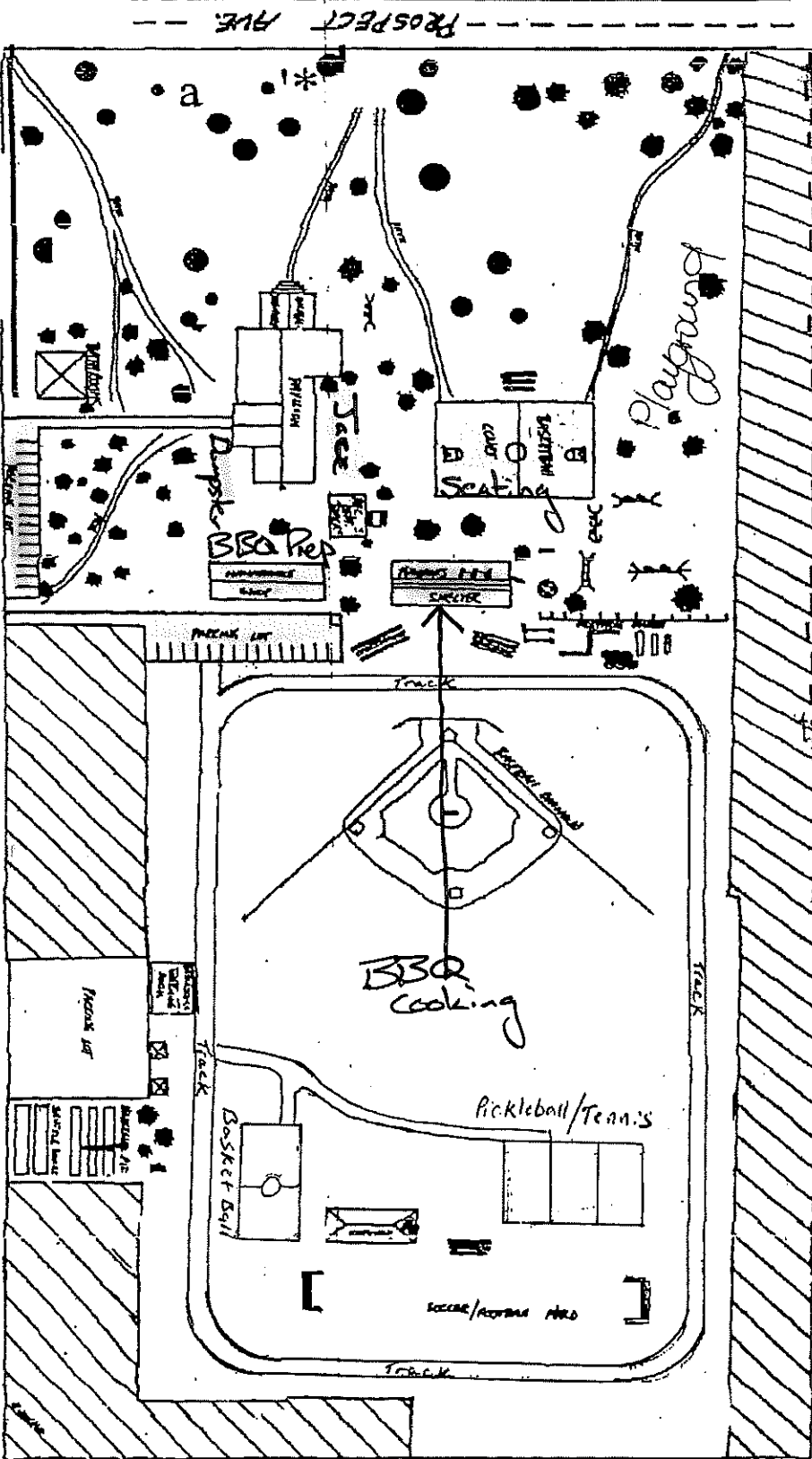

Notary Public

Qualified in Erie County, New York

My commission expires: June 13, 2025

SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified In Erie County
Commission Expires June 13, 2025

Take out
Ride up



PROSPECT AVE.

SOUTH GROVE

SYCAMORE

GRISWOLD PLACE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2024

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PRODUCER Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290	CONTACT NAME: Lisa Christenson		
	PHONE (A/C, No, Ext): 317-817-5172	FAX (A/C, No): 317-817-5151	
	E-MAIL ADDRESS: kiwaniscert@hylant.com		
INSURED KIWAN03 Kiwanis International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268 Kiwanis Club of East Aurora P.O. Box 712 East Aurora, NY 14052	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Lexington Insurance Company		19437
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 1261782574

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		013136005	11/1/2023	11/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		013136005	11/1/2023	11/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-insured Retention		013136005	11/1/2023	11/1/2024	All Claims \$150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

East Aurora Kiwanis Club's 68th Annual Chicken BBQ

CERTIFICATE HOLDER

Kiwanis Club of East Aurora
P.O. Box 712
East Aurora, NY 14052

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

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VILLAGE OF EAST AURORA

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee _____ \$50.00 Permit Fee _____

\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: _____

Date of V.B. Action: _____

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Name of Organization: EA Musicfest Please type or print legibly

Is Organization a: (not-for-profit) Charitable/Service Business School Government

Name & Address of Individual Responsible: John Venezia 117 King St. EA

Phone Number: 716-435-4825 E-mail: Johnvencf@gmail.com

Event Name: EA Musicfest

Date(s) of Event: 6-8-24 Time(s) of Event: 1 PM - 11 PM Estimated # of People: 10,000

Please describe activity/purpose of this event: Fundraiser for local charitable groups

Location (include all areas of the event): _____

(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? (Yes) No

If yes, list charities and the percentage of proceeds to be donated: SASI, EA Chamber, Wales Center FD, AIA, West Falls Center for Arts - 60% to be donated

Will this event be held entirely in the Village of East Aurora? (Yes) No

If no, specify: _____

Will the event include more than one vendor/organization? (Yes) No (If Yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? (Yes) No If yes, please note:

Road/Lot Name(s): Riley St. (Main to Fillmore) Elm (Main - Oakwood) Hamlin - 1 block N. of Main

Date(s) of Closure: 6-8-24 Time(s): NOON - Midnight

Will the event include:

Parade or motorcade Yes (No)

(If Yes, attach Map of route)

Walk or Run Yes (No)

(If Yes, attach Map of route)

Will there be outdoor music? (Yes) No

Time & Location: _____

Amplification: (Yes) No

Type: (Live) DJ Multiple/Mixed

Will you be providing or selling alcohol? Yes (No)

Will people be allowed to bring alcohol? Yes (No)

Will there be Security Guards? (Yes) No (Volunteers) or Private Paid Entity

Please List Entity Name Excelsior Management

Will there be temporary food stands? (Yes) No

How many? TBD

Food Truck? If yes, name of vendor: All vendors have been instructed to get permit
(additional permit required)

Will a tent or other structure be erected for the event? Yes (No) Size: _____

Date & Time to be installed _____ Date & Time to be removed _____

Will any prep work be done on/or before the event? ☒ Yes No

Please describe: Temp. fencing at various locations

Set up Date: 6-7-24 Time: NOON

Clean up Date: 6-10-24 Time: AM

Will additional **garbage cans** be needed? ☒ Yes No How many 30 Drop Off Location: Throughout village

Do you have a **Recycling Plan**? ☒ Yes No Please describe: Scout Troop 325 to provide bins

Will each vendor/organization be responsible for their own garbage? ☒ Yes No

Will a **dumpster** be used? ☒ Yes No If yes, location: Rivk + behind Bar Bill

Will there be **portable lavatories**? ☒ Yes No How Many? 100

Location(s): everywhere

Will there Bell Jar or Games of Chance? Yes ☒ No (if yes, separate permit required)

What is the source of **electricity**, if applicable? N/A

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

Dance aerialists at Rivk

Police Services Requested: Crossing Guards are needed/No Parking posted at various
(Crossing Guards may be required dependent upon event and is a decision of the Police Department) locations

DPW Services Requested: Water burners/garbage cans

Fire/Other: EMT's

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

☒ Requesting organization shall attach a completed Certificate of Insurance with minimum limits including public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. The policy shall be endorsed to include Village of East Aurora as an additional named insured.

☒ Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments _____

Dept of Public Works: Conditions/Comments _____


Fire Dept/Disaster Coordinator: Conditions/Comments _____

Sign Permits are to be obtained from the Town of Aurora Building Department 575 Oakwood Ave, 716.652.7591

Clerk Shared/Forms/Village Permit Application Forms/Application Temporary Use Permit

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

Subscribed and sworn to before me this 21 day of March, 2024



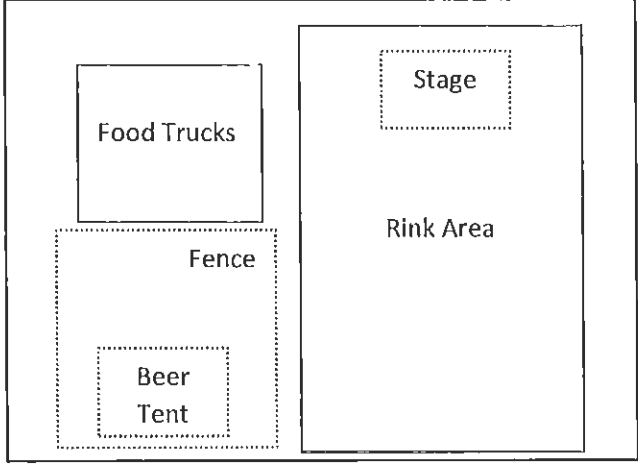
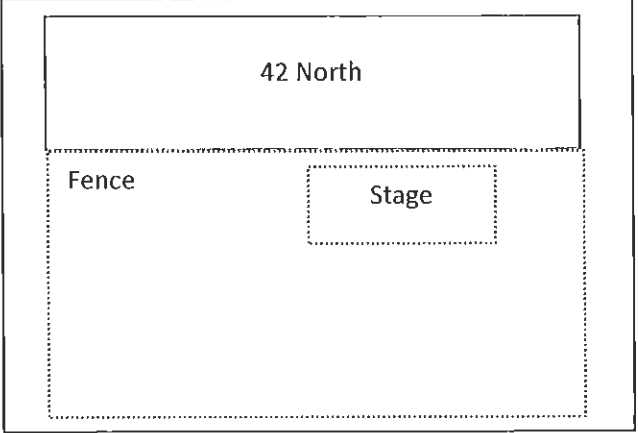
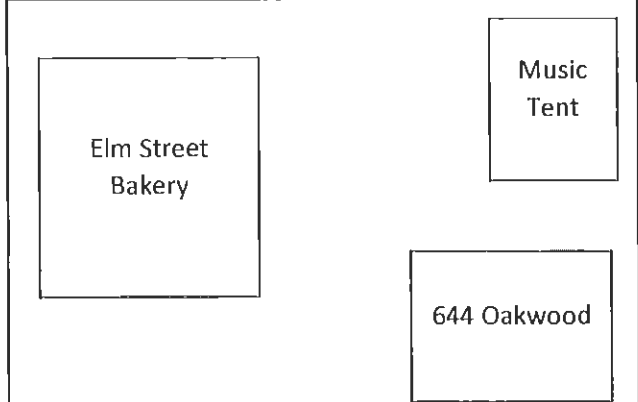
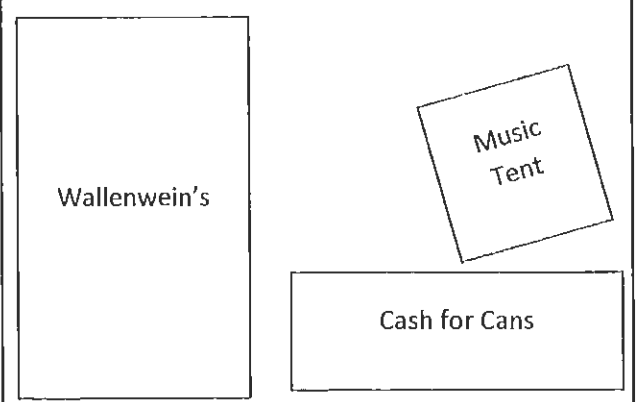
Notary Public

Maureen Jerackas
Notary Public, State of New York
Qualified in Erie County
Reg. # 01JE6332789
Commission Expires 11/09/27

East Aurora Musicfest 2019 Outdoor Venue Layouts

East Aurora Musicfest, Inc. would like to request an all-village outdoor music permit to cover the 15 large and small venues that are planning outdoor music on the event day ~~June 8th, 2019~~ ^{June 8, 2024}. Please review the following and consider this streamlined approach to obtaining the necessary village permits for the event. EA Musicfest, Inc. will cover all costs of the permits and mailings required rather than have each venue contact the village independently. We felt this will streamline the paper work and effort by all to meet the village permit requirements. All layouts are approximate, not to scale and subject to change if circumstances require but this is our best effort at all location setups.
(all layouts oriented with top of page pointing north)

East Main Area:

Venue: AIA Ice Rink, 41 Riley Street	Venue: 42 North, 23 Pine Street
Music Genre: Amplified Rock	Music Genre: Amplified Acoustic
Outdoor Music Scheduled: 2:30-10:30pm	Outdoor Music Scheduled: 4-9:30pm ²⁻⁹ Indoor Music Scheduled: 9:30-11pm
Physical Layout: Located inside rink roofed area with stage facing south	Physical Layout: Located on the raised patio in the beer garden facing south.
	
Venue: Elm Street Bakery, 70 Elm Street	Venue: Wallenweins, 651 Oakwood Ave.
Music Genre: Amplified Bluegrass	Music Genre: Amplified Rock
Outdoor Music Scheduled: 2:30-9:30pm ⁴⁻⁷	Outdoor Music Scheduled: 4:00-9:30pm ^{1³⁰-9} Indoor Music Scheduled: 9:30-midnight
Physical Layout: Located on back of the parking lot behind 644 Oakwood facing West	Physical Layout: Located on parking lot next to Wallenwein's facing north west
	

2024 EAMF FOOD VENDORS

SALVATORE'S-FOOD TRUCK

BRISKET LOVE-TRAILER/TENT

MAINE BITE-TRAILER

Red? KETTLE CORN SHOPPE-TENT

Red? PET CONNECTION-TENT

Unknown? AVE 29 FOODS-TENT

WORLD OF DESSERTS-TRUCK

*****ALL VENDORS TO BE ON RILEY/ELM WITH ROAD CLOSURE*****



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/18/2024

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PRODUCER Weed Agency Inc. PO Box 1708 Ellicottville NY 14731	CONTACT NAME: Julie Radt PHONE (A/C, No, Ext): (716) 699-2388 E-MAIL: julie@weedross.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: US Underwriters Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 35416
INSURED East Aurora Musicfest Inc 400 Olean Rd EAST AURORA NY 14052-1306		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			SE3002198	06/08/2024	06/10/2024	Each Common Cause 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is an additional insured subject to the terms and conditions per form L-820 on the policy.

CERTIFICATE HOLDER**CANCELLATION**

Village of East Aurora

585 Oakwood Avenue

East Aurora NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PRODUCER Weed Agency Inc. PO Box 1708 Ellicottville NY 14731	CONTACT NAME: Julie Radt PHONE (A/C, No, Ext): (716) 699-2388 E-MAIL ADDRESS: julic@weedross.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: US Underwriters Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 35416
INSURED East Aurora Musicfest Inc 400 Olcan Rd EAST AURORA NY 14052-1306		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER**CANCELLATION**

ITAC Drug & Alcohol Prevention Coalition

2111 Girdle Rd

Elma NY 14059

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000							
	MED EXP (Any one person) \$ 1,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
	GENERAL AGGREGATE \$ 2,000,000							
							PRODUCTS - COMP/OP AGG \$ See L-535	
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							BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$	
							AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>	
	E.L. EACH ACCIDENT \$							
	E.L. DISEASE - EA EMPLOYEE \$							
	E.L. DISEASE - POLICY LIMIT \$							
A	Liquor Liability			SE3002198	06/08/2024	06/10/2024	Each Common Cause 1,000,000 Aggregate 2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER**CANCELLATION**

Firemans Field 299 Pine Street East Aurora NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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Firemen's Field

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Weed Agency Inc. PO Box 1708 Ellicottville NY 14731	CONTACT NAME: Julie Radt PHONE (A/C, No, Ext): (716) 699-2388 E-MAIL ADDRESS: jradt@weedross.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 25895
INSURED Robert McLennan 44 THAMES CT GETZVILLE NY 14068		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		SE1107409	06/08/2024	06/10/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ Sec L-535
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			SE1107409	06/08/2024	06/10/224	Each Common Cause 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is additional insured subject to the terms and conditions per form L-820 on the policy.

Event Date: 06/08/2024

Event Location: 299 Pine Street, East Aurora, NY 14052

CERTIFICATE HOLDER

CANCELLATION

East Aurora Musicfest Inc

400 Olcan Rd

East Aurora NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Fireman's Field

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PRODUCER	CONTACT NAME: Julie Radt
Weed Agency Inc.	PHONE (A/C, No, Ext): (716) 699-2388
PO Box 1708	FAX (A/C, No):
	E-MAIL: jradt@weedross.com
	ADDRESS: jradt@weedross.com
	INSURER(S) AFFORDING COVERAGE
Ellicottville NY 14731	INSURER A: United States Liability Insurance Company
	NAIC # 25895
INSURED	INSURER B:
Robert McLennan	INSURER C:
44 THAMES CT	INSURER D:
	INSURER E:
GETZVILLE NY 14068	INSURER F:

COVERAGES

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	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
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A	Liquor Liability			SE1107409	06/08/2024	06/10/224	Each Common Cause 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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Event Date: 06/08/2024

Event Location: 299 Pine Street, East Aurora, NY 14052

CERTIFICATE HOLDER

CANCELLATION

Village of East Aurora

585 Oakwood Avenue

East Aurora NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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PRODUCER Weed Agency Inc. PO Box 1708 Ellicottville NY 14731	CONTACT NAME: Julie Radt PHONE (A/C, No, Ext): (716) 699-2388 E-MAIL: julie@weedross.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : US Underwriters Ins Co INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 35416
INSURED East Aurora Musicfest Inc 400 Olean Rd EAST AURORA NY 14052-1306	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N/A						
A	Liquor Liability			SE3002198	06/08/2024	06/10/2024	Each Common Cause \$ 1,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is an additional insured subject to the terms and conditions per form I-820 on the policy.

CERTIFICATE HOLDER**CANCELLATION**

Aurora Ice Association Inc

41 Riley Street

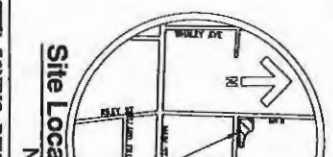
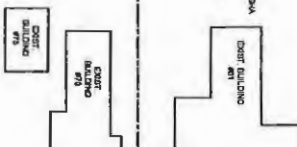
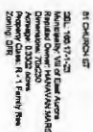
East Aurora NY 14052

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AUTHORIZED REPRESENTATIVE

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0 RILEY GT
SGL: 105.17-10-1
Manufactured By: East Aurora
Residual Owner: BIRCHARD RICHARD A
Dimensions: 137.5x230.7
Acquire: 0.7402 acres
Priority Class: C - Paving Int
Zoning: L



SITE ZONING INFO

[illegible][illegible][illegible][illegible]

PROPOSE:

BLUE EYED BAKER
33 ELM STREET
EAST AURORA, NY 14052

SCHENNE & ASSOCIATES
CONSULTING ENGINEERS
907 Luther Road
East Aurora, NY 14032
(716) 666-4941; John@schenne.com

[illegible]

Filemen's Fedd

Buttala music colling
Personal

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

Robert J. McLennan
Authorized Applicant or Officer

Subscribed and sworn to before me this 21 day of March, 2024

Maureen Jerackas
Notary Public

Maureen Jerackas
Notary Public, State of New York
Qualified in Erie County
Reg. # 01JE6332789
Commission Expires 11/09/27

VILLAGE OF EAST AURORA

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee _____ \$50.00 Permit Fee _____

\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: _____

Date of V.B. Action: _____

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Please type or print legibly

Name of Organization: ITAC H Takes A Community

Is Organization a: not-for-profit Charitable/Service Business School Government

Name & Address of Individual Responsible: Alli Pelletreau, 214 Girdle Rd, Elma 14059

Phone Number: 716-566-8318 E-mail: apelletreau@iroquoiscsd.org

Event Name: Freezone Youth Music Fest

Date(s) of Event: 6/8/2024 Time(s) of Event: 10am - 6pm Estimated # of People: 300

Please describe activity/purpose of this event: drug & alcohol-free Youth Music Fest

Location (include all areas of the event): Hamlin Park, Rotary Band Shell
(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes No

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? Yes No

If no, specify: _____

Will the event include more than one vendor/organization? Yes No (If Yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? Yes No If yes, please note: Substance-Free Coalition

Road/Lot Name(s): _____

Date(s) of Closure: _____ Time(s): _____

Will the event include:

Parade or motorcade Yes No

(If Yes, attach Map of route)

Walk or Run Yes No

(If Yes, attach Map of route)

Will there be outdoor music? Yes No

Time & Location: _____

Amplification: Yes No

Type: Live DJ Multiple/Mixed

Will you be providing or selling alcohol? Yes No

Will people be allowed to bring alcohol? Yes No

Will there be Security Guards? Yes No Volunteers or Private Paid Entity

Please List Entity Name: _____

Will there be temporary food stands? Yes No

How many? 1

Food Truck? If yes, name of vendor: NO

(additional permit required)

Will a tent or other structure be erected for the event? Yes No Size: 10 x 10 popup, bounce house

Date & Time to be installed 10am Date & Time to be removed 6pm

Will any prep work be done on/or before the event? ☒ Yes ☐ No

Please describe: setting up tents, signs, food, bounce house, PA system

Set up Date: 10am 6/8/24 Time: 10am

Clean up Date: 6/8/24 Time: 5pm

Will additional **garbage cans** be needed? Yes ☒ No ☐ How many Drop Off Location:

Do you have a **Recycling Plan**? ☒ Yes ☐ No Please describe: we will take recycling

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? Yes ☒ No ☐ If yes, location:

Will there be **portable lavatories**? Yes ☒ No ☐ How Many?
Location(s):

Will there Bell Jar or Games of Chance? Yes ☒ No ☐ (if yes, separate permit required)

What is the source of **electricity**, if applicable? Aurora Players

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

PA system, smoke/bubble machine

Police Services Requested: N/A

(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested: N/A

Fire/Other: N/A

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

☒ Requesting organization shall attach a completed Certificate of Insurance with minimum limits including public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. The policy shall be endorsed to include Village of East Aurora as an additional named insured.

☒ Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments

Dept of Public Works: Conditions/Comments

Fire Dept/Disaster Coordinator: Conditions/Comments

\$100 For Music Notifications ✓ #984

Temporary Use Permit Hamlin Park

Submit applications to: Village of East Aurora 585 Oakwood Ave East Aurora, NY 14052

Telephone (716) 652-6000, ext. 3

Fax: (716) 652-1290

Not Less Than 60 Days or More Than 75 Days Before Date of Activity

Application Fee \$25.00 ✓

Permit Fee \$50.00 ✓

Apr 15th
mtg

Name of Organization: ITAC It Takes A Community

Individual Responsible for this request: Alli Pelletreau (AOP)

Address: 2111 Girdle Rd, Elma NY 14059

Telephone number: 716-566-8348

Fax: _____

Email Address: apelletreau@iroquoiscsd.org

Date(s) of event: June 8th, 2024

Hours of use including set up/take down:

Start: 10 am/pm

End: 6 am/pm

Description of the event or use:

A drug and alcohol free Youth Music Fest on the Rotary Band
Shell at the Aurora Players pavilion. Yard games, activities,
food and drinks, bounce house/obstacle course
Security and insurance provided by CA Music Fest.
Signs and banners in park only on the day of event.

Specific area(s) requested; map attached.

☐ Kiwanis BBQ shelter

☐ Tennis Courts shelter

☒ Rotary Band shell

☐ Soccer field/football field

☐ Baseball diamond

☐ Volleyball courts Tennis courts

☒ Aurora Players Pavilion**

**MUST receive permission to use the Pavilion from the Aurora Players prior to handing in this application. You must also attach a copy of a written agreement for use from the Aurora Players. **

☐ Outdoor Playground

☐ Other: _____

Estimated attendance: 300

Will food or drinks be served? ☒ Yes ☐ No If yes, describe: non-alcoholic drinks, snacks

Is there a plan for garbage? ☒ Yes ☐ No Recycling? ☒ Yes ☐ No If yes, describe: ITAC will take all garbage

Will there be sound amplification or music or a band(s)? ☒ Yes ☐ No If yes, describe: _____

A P.A. system will be used for Youth bands to perform.

Other services requested (describe): N/A

☐ Police

☐ Department of Public Works (DPW)

☐ Fire Department

☐ Materials

(Provide drawings describing location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 5 South Grove St. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Hamlin Park**.



Signature of Applicant

4/3/2024

Date

Official Use Only Below this Line-----

Event: _____

Attachment Submitted:

- ☒ Indemnification Agreement
- ☒ Certificate of Insurance
- ☒ Map with area(s) requested to be used indicated
- ☒ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Village Clerk NO LATER THAN 5 days prior to scheduled event.)

Action by Village Board:

If referred to Friends of Hamlin Park Advisory Board, date of VB referral: _____

Application **recommended** or **not recommended** by HPAB. (Attach written referral submitted to application.)

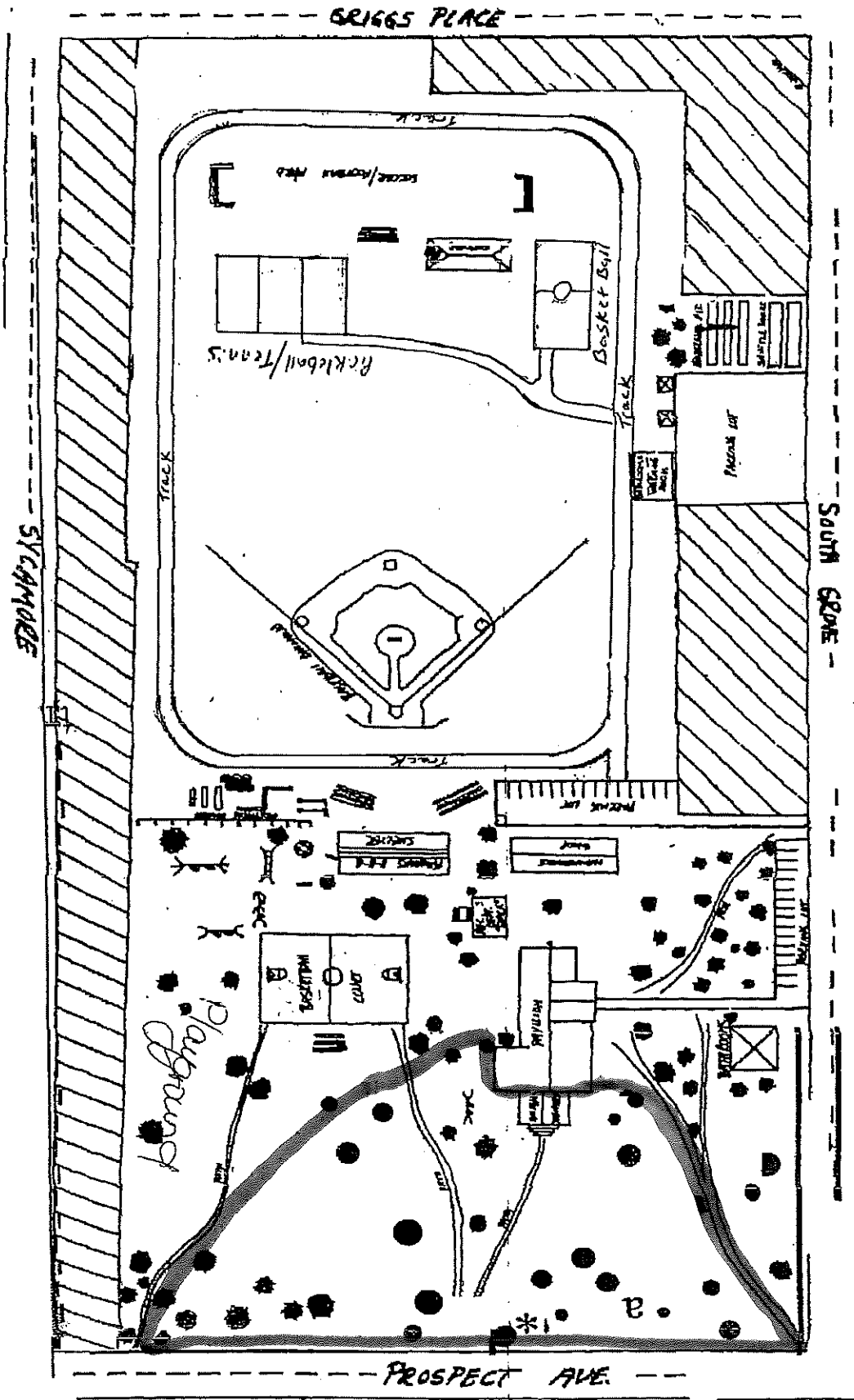
The Village Board, upon review of the application took the following action, with or without conditions (as applicable) and noted below:

Date: **Approved** _____
Village Clerk Signature

Denied: _____
Village Clerk Signature

Conditions:

- _____ Police Department approval
- _____ DPW approval
- _____ Fire Department approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000ea occurrence; property damage insurance with limits of \$1,000,000ea occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.
- _____ Requesting organization shall sign an **Indemnification Agreement**, on organization letterhead, Signed by authorized applicant or officer of company and duly notarized.
- _____ Other _____



U

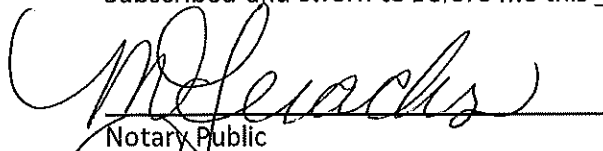
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including! but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 3 day of April, 2024


Notary Public

Qualified in Erie County, New York
My commission expires: 11/9/27

Maureen Jerackas
Notary Public, State of New York
Qualified in Erie County
Reg. # 01JE6332789
Commission Expires 11/09/27



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INSURED East Aurora Musicfest Inc 400 Olean Rd EAST AURORA NY 14052-1306			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		SE3002198	06/08/2024	06/10/2024	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ See L-535
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	OTHER:							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY							
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR							\$
	<input type="checkbox"/> CLAIMS-MADE							
	DED						PER STATUTE	
	RETENTION \$						OTH-ER	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT	\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. DISEASE - EA EMPLOYEE	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			SE3002198	06/08/2024	06/10/2024	Each Common Cause	1,000,000
							Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is an additional insured subject to the terms and conditions per form L-820 on the policy.

CERTIFICATE HOLDER**CANCELLATION**

ITAC Drug & Alcohol Prevention Coalition 2111 Girdle Rd Elma NY 14059	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Pelletreau, Aylwyn

From: tim musial <timster061@gmail.com>
Sent: Wednesday, March 20, 2024 11:22 AM
To: Pelletreau, Aylwyn
Subject: Re: Agreement for use of the Aurora Players Pavilion

***** This email originated from outside of the organization. Use caution when replying, opening attachment(s), and/or clicking on URL's. As a district, Iroquois CSD will never ask for personal information through email. Do not share usernames, passwords or any other personal information. *****

Hello, Alli.

You have permission to use the bandshell and anything you require inside the building for your event.

Best regards,



Tim Musial

940 Olean Road ::: EA\NY ::: 14052-9783 ::: M: 716.545.8767

PUSH yourself. Don't SETTLE. Just live WELL. Just LIVE.

On Wed, Mar 20, 2024 at 11:07 AM Pelletreau, Aylwyn <apelletreau@iroquoiscsd.org> wrote:

Hi Tim,

As we discussed recently, ITAC is requesting permission to use the outdoor stage of the Aurora Players pavilion, including electrical outlets for our FREEzone Youth Music Fest on Saturday, June 8th 2024. We would like to set up from about 10am – the event will run approx. 12pm to 5pm and we will be cleared out no later than 6.30pm.

Could you please notify us in writing if permission is granted – so we can submit the temporary use permit for Hamlin Park with the Village of East Aurora.

Thank you!

Alli Pelletreau

Authorized Representative, ITAC-EMW

It Takes a Community Drug & Alcohol Prevention Coalition

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee _____ x _____ \$50.00 Permit Fee _____ x _____

\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____ x _____

Date Application Filed: _____

Date of V.B. Action: _____

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Please type or print legibly

Name of Organization: Greater East Aurora Chamber of CommerceIs Organization a: not-for-profit Charitable/Service Business School GovernmentName & Address of Individual Responsible: Victoria Storman 652 Main St. East AuroraPhone Number: 716 652-8444 e-mail: vstorman@ea.nyc.ny.usEvent Name: Sidewalk Sale & Street FestivalDate(s) of Event: 9-4 7/27/24 Time(s) of Event: 9-4 (7/27) Estimated # of People: 7,000+Please describe activity/purpose of this event: Annual Sidewalk Sale - 9/26 Main StBuzzes w/ tables on sidewalk - 9/27 vendors along main streetLocation (include all areas of the event): main street between Elm & Ocean

(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes No

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? Yes No

If no, specify: _____

Will the event include more than one vendor/organization? Yes No (if Yes, attach list of vendors/participants)Will the event involve a street or parking lot closure/usage? Yes No If yes, please note:Road/Lot Name(s): Main Street between Elm & OceanDate(s) of Closure: 7/27/24 Time(s): 6am - 5pm

Will the event include:

Parade or motorcade Yes No

(If Yes, attach Map of route)

Walk or Run Yes No

(If Yes, attach Map of route)

Will there be outdoor music? Yes NoTime & Location: Chamber tent 9-4Amplification: Yes NoType: Live DJ Multiple/MixedWill you be providing or selling alcohol? Yes NoWill people be allowed to bring alcohol? Yes NoWill there be Security Guards? Yes No Volunteers or Private Paid Entity

Please List Entity Name _____

Will there be temporary food stands? Yes NoHow many? not sureFood Truck? If yes, name of vendor: Master's - I will provide a list as we get closer to event. (additional permit required)Will a tent or other structure be erected for the event? Yes NoSize: Vendors 10x10, Operation kids 30x40Date & Time to be installed: 7/27/24 7am Date & Time to be removed: 7/27/24 5pm

Will any prep work be done on/or before the event? ☒ Yes ☐ No

Please describe: we will mark vendor spots on street w/ grease

Set up Date: 7/27/24

Time: 7am

Clean up Date: 7/27/24

Time: 3-4-5pm

pencils
on 7/26

Will additional **garbage cans** be needed? ☒ Yes ☐ No How many 24 Drop Off Location: at curb along main street

Do you have a **Recycling Plan**? Yes ☐ No ☒ Please describe: _____

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? ☒ Yes ☐ No If yes, location: Parking lot behind Theater

Will there be **portable lavatories**? ☒ Yes ☐ No How Many? 2-3
Location(s): TNT express lube parking lot

Will there Bell Jar or Games of Chance? Yes ☐ No ☒ (if yes, separate permit required)

What is the source of **electricity**, if applicable? Buildings on main st & light posts

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

PJ speakers at Chamber tent

Police Services Requested: Shut down street & patrol during event
(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested: garbage cans/ barricades

Fire/Other: fire truck @ main & church - usually participates in event at that location.

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

X Requesting organization shall attach a completed Certificate of Insurance with minimum limits including public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. The policy shall be endorsed to include Village of East Aurora as an additional named insured.

X Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments _____

Dept of Public Works: Conditions/Comments _____

Fire Dept/Disaster Coordinator: Conditions/Comments _____

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

Subscribed and sworn to before me this 12th day of March, 2024



Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BADGER & GUNNER INC 24 Pine St East Aurora, NY 14052		CONTACT NAME PHONE (A/C, No, Fx) (716) 652-6350 FAX (A/C, No) (716) 652-2512 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE INSURER A: SELECTIVE INSURANCE CO OF S CAROLINA	
INSURED GREATER EAST AURORA CHAMBER OF COMMERCE 652 MAIN STREET EAST AURORA, NY 14052		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y		S 1850486	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: EAST AURORA STREET FESTIVAL AND SIDEWALK SALE SATURDAY JULY 27, 2024

CERTIFICATE HOLDER

CANCELLATION

VILLAGE OF EAST AURORA
585 OAKWOOD AVENUE
EAST AURORA NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



\$175 J# 3875
pd ✓

VILLAGE OF EAST AURORA
APPLICATION FOR TEMPORARY USE PERMIT
Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee ☒ \$50.00 Permit Fee ☒

\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: _____

Date of V.B. Action: _____

Approved: _____ Disapproved: _____
Conditions of approval will be listed in permit

Greater East Aurora Please type or print legibly
Name of Organization Chamber of Commerce

Is Organization a: ☒ Not-For-Profit ☐ Charitable/Service ☐ Business ☐ School ☐ Government

Name & Address of Individual Responsible Victoria Shorman 632 Main St EA

Phone Number 632-8444 E-mail lshorman@earthlink.net

Event Name Taste of East Aurora

Date(s) of Event 9/7/24 Time(s) of Event 11am-5pm Estimated # of People 500+

Please describe activity/purpose of this event restaurant vendors selling samples of their menu - showcasing local

Location (include all areas of the event) Main Street between Elm & Ocean
(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes ☐ No ☒

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? ☒ Yes ☐ No
If no, specify: _____

Will the event include more than one vendor/organization? ☒ Yes ☐ No We will start soliciting vendors soon and will provide a list.
(if yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? ☒ Yes ☐ No If yes, please note:

Road/Lot Name(s) Main St between Elm & Ocean

Date(s) of Closure 9/7/24 Time(s) 6:30am - 5:30pm

Will the event include:

Parade or motorcade ☐ Yes

☒ No (Attach Map of route)

Walk or Run ☐ Yes

☒ No (Attach Map of route)

Applicants should review proposed routes with the Police Department prior to making this application.

Will there be outdoor music? ☒ Yes ☐ No

Time & Location 11am - 5pm

Live ☐

☒ DJ

Multiple/Mixed ☐

Amplification ☒ Yes ☐ No 4PM

Will you be providing or selling alcohol? ☒ Yes ☐ No

Will people be allowed to bring alcohol? ☐ Yes ☒ No

Will there be Security Guards? ☐ Yes ☒ No Volunteers ☐ or Private Paid Entity ☐

Please List Entity Name _____

Will there be temporary food stands? ☒ Yes ☐ No

How many? Up to 25

Food Truck? If yes, name of vendor: We will provide a list closer to event?
(additional permit required)

Will tent or other structure be erected for event? ☒ Yes ☐ No Size 10x10 - each vendor will have a tent

Date & Time to be installed 9/7/24 starting @ 6am Date & Time to be removed 9/7/24 by 6:30pm

Will any prep work be done on or before the event? ☒ Yes ☐ No

Please describe Chamber will mark vendor spots along main st.

Set up Date: 9/6/24

Time: starting @ 7am w/ grease pencils

Clean up Date: _____

Time: _____

Applicants/Event Organizers are responsible for ensuring complete clean-up after the event. @ curb up and
Will additional **garbage cans** be needed? ☒ Yes ☐ No How many 24 Drop Off Location down main street
On request, these may be provided by the Village DPW for an added fee.

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? ☒ Yes ☐ No If yes, location parking lot behind Theater

Will there be **portable toilets**? ☒ Yes ☐ No How Many? 2 to 3

Location(s) in TIT Express like parking lot

Will there Bell Jar or Games of Chance? ☐ Yes ☒ No (if yes, separate permit required)

What is the source of **electric**, if applicable? light poles, generators, Buildings

Please list any extras e.g. light show, loud speakers, decorations, paints, dyes, etc.:

DJ will have speakers

For the following items, state if the applicant has made prior contact with each entity to discuss the event.

Police Services Requested: Shut down street, patrol during event

(Crossing Guards may be required, and an additional fee charged to the applicant, depending on the event, as determined by the Police Department.)

DPW Services Requested: garbage cans / barricades / etc

Fire/Other Services Requested: _____

- Attach map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of portable toilets; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

☒ Requesting organization shall attach a completed Certificate of Insurance with minimum limits include public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.

☒ Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included).

Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard.

☐ Police Department: Conditions/Comments _____

☐ Department of Public Works: Conditions/Comments _____

☐ Fire Department/Disaster Coordinator: Conditions/Comments _____

Sign Permits are to be obtained from the Town of Aurora Building Department 575 Oakwood Ave, 716-652-7591

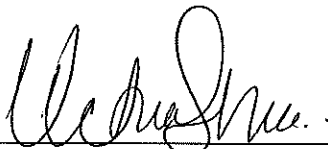
Name, Address and Telephone Number of Property Owner(s): _____

Signature of Applicant: _____

Applicant's signature certifies that all information contained in this application is complete and accurate and that the applicant has any permission required by the property owner(s) for the event to occur on the property.

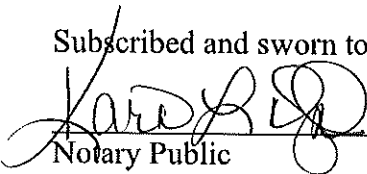
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

Subscribed and sworn to before me this 12th day of March, 2024



Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER BADGER & GUNNER INC 24 Pine St East Aurora, NY 14052		CONTACT NAME: PHONE (A/C, No, Ext) (716) 652-6350 FAX (A/C, No) (716) 652-2512 E-MAIL: ADDRESS:	
INSURED GREATER EAST AURORA CHAMBER OF COMMERCE 652 MAIN STREET EAST AURORA, NY 14052		INSURER(S) AFFORDING COVERAGE INSURER A: SELECTIVE INSURANCE CO OF S CAROLINA INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		S 1850486	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: ANNUAL TASTE OF EAST AURORA - SATURDAY SEPTEMBER 7, 2024

CERTIFICATE HOLDER

CANCELLATION

VILLAGE OF EAST AURORA 585 OAKWOOD AVENUE EAST AURORA NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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VILLAGE OF EAST AURORA

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee ☒ \$50.00 Permit Fee ☒

\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: 4/4/24

Date of V.B. Action: 4/15/24

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Please type or print legibly

Name of Organization: East Aurora Art Society

Is Organization a: not-for-profit ☐ Charitable/Service ☐ Business ☐ School ☐ Government ☐

Name & Address of Individual Responsible: Susan Somerville

Phone Number: (716) 655-0616 E-mail: susanhsomerville@gmail.com

Event Name: East Aurora Art Society June Show

Date(s) of Event: 6/29 + 6/30 Time(s) of Event: 10-5 Estimated # of People: 1,000

Please describe activity/purpose of this event: Fine Arts Exhibit and Sale

Location (include all areas of the event): Middle School grounds, Main St., EA
(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes ☐ No ☒

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? Yes ☒ No ☐

If no, specify: _____

Will the event include more than one vendor/organization? Yes ☒ No ☐ (if Yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? Yes ☒ No ☐ If yes, please note:

Road/Lot Name(s): _____

Date(s) of Closure: _____ Time(s): _____

Will the event include:

Parade or motorcade Yes ☐ No ☒

(If Yes, attach Map of route)

Walk or Run Yes ☐ No ☒

(If Yes, attach Map of route)

Will there be outdoor music? Yes ☐ No ☒

Time & Location: _____

Amplification: Yes ☐ No ☒

Type: Live ☐ DJ ☐ Multiple/Mixed ☐

Will you be providing or selling alcohol? Yes ☐ No ☒

Will people be allowed to bring alcohol? Yes ☐ No ☒

Will there be Security Guards? Yes ☐ No ☒

Volunteers or Private Paid Entity

Please List Entity Name _____

Will there be temporary food stands? Yes ☐ No ☒

How many? _____

Food Truck? If yes, name of vendor: _____

(additional permit required)

Will a tent or other structure be erected for the event? Yes ☒ No ☐

Size: 10x10 tents + snow fence

Date & Time to be installed 6/28 + 6/29

Date & Time to be removed 6/30 5PM - 7PM

6/28 - 12-4 PM / 6/29 - 8-10 AM

Contingent on insurance

Will any prep work be done on/or before the event? ☒ Yes ☐ No

Please describe: snow fence set up

Set up Date: 6/28 Time: 12-4 PM

Clean up Date: 6/30 Time: 5-7 PM

Will additional **garbage cans** be needed? Yes ☒ No ☐ How many _____ Drop Off Location: _____

Do you have a **Recycling Plan**? Yes ☒ No ☐ Please describe: vendors will take care of their own recycling, EATS will make final sweep and recycle if needed

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? Yes ☒ No ☐ If yes, location: _____

Will there be **portable lavatories**? Yes ☒ No ☐ How Many? 2

Location(s): West side of school

Will there Bell Jar or Games of Chance? Yes ☒ No ☐ (if yes, separate permit required)

What is the source of **electricity**, if applicable? NA

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

NA

Police Services Requested: crossing guards

(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested: _____

Fire/Other: _____

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

Requesting organization shall attach a completed Certificate of Insurance with minimum limits including public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. The policy shall be endorsed to include Village of East Aurora as an additional named insured.

May

☒ *Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)*

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments _____

Dept of Public Works: Conditions/Comments _____

Fire Dept/Disaster Coordinator: Conditions/Comments _____

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

Susau Somerville

Authorized Applicant or Officer

Subscribed and sworn to before me this 4th day of April, 2024

Karin L. Dojnik
Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

Pd 4/9/24
Clk #1038

VILLAGE OF EAST AURORA
APPLICATION FOR TEMPORARY USE PERMIT
Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee X \$50.00 Permit Fee X
\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) X **\$175**

Date Application Filed: 4/9/2024
Date of V.B. Action: _____

Approved: _____ Disapproved: _____
Conditions of approval will be listed in permit

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar

Please type or print legibly

Name of Organization Til Death Tattoos
Is Organization a: not-for-profit ☐ Charitable/Service ☐ Business ☒ School ☐ Government ☐
Name & Address of Individual Responsible Tara White 2171 Center St. EA NY 14052
Phone Number 716-392-2369 E-mail Taraann9705@gmail.com
Event Name Flash Day Fundraiser
Date(s) of Event 6/2/2024 Time(s) of Event 11AM-7P Estimated # of People 75-100

Please describe activity/purpose of this event Flash tattoos, basket raffle, vendors
to Benefit Puppy mill Rescue Team
Location (include all areas of the event) 602 Main St. EA NY 14052
(attach map)

Will this event be held entirely in the Village of East Aurora? ☒ Yes ☐ No
If no, specify: _____

Will the event include more than one vendor/organization? ☒ Yes ☐ No
(if yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? ☒ Yes ☐ No If yes, please note:

Road/Lot Name(s) parking Lot 602 Main St.
Date(s) of Closure 6/1/2024 Time(s) 7P
6/2/2024 7P

Will the event include:

Parade or motorcade ☐ Yes ☒ No (Attach Map of route)
Walk or Run ☐ Yes ☒ No (Attach Map of route)

Will there be outdoor music? ☐ Yes ☒ No

Time & Location _____ Live ☐ DJ ☐ Multiple/Mixed ☐
Amplification ☐ Yes ☐ No

Will you be providing or selling alcohol? ☐ Yes ☒ No

Will people be allowed to bring alcohol? ☐ Yes ☒ No

Will there be Security Guards? ☐ Yes ☒ No Volunteers ☐ or Private Paid Entity ☐

Please List Entity Name _____

Will there be temporary food stands? ☐ Yes ☒ No

How many? _____

Food Truck? If yes, name of vendor: _____
(additional permit required)

Will **tent** or other structure be erected for event? ☒ Yes ☐ No Size 10X10 (5-8 tents)
Date & Time to be installed 6/1/24 7p Date & Time to be removed 6/2/24 7p

Will any prep work be done on/or before the event? ☒ Yes ☐ No

Please describe Set up + Clean up

Set up Date: 6/1/24 Time: 7p

Clean up Date: 6/2/24 Time: 7p

Will additional **garbage cans** be needed? ☐ Yes ☒ No How many Drop Off Location

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? ☐ Yes ☒ No If yes, location

Will there be **portable lavatories**? ☐ Yes ☒ No How Many?
Location(s)

Will there Bell Jar or Games of Chance? ☐ Yes ☒ No (if yes, separate permit required)

What is the source of **electric**, if applicable? Til Death Tattoos

Please list any extras eg. Light show, loud speakers, decorations, paints or dyes:

decorations + balloons

Police Services Requested: No

(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested No

Fire/Other N/A

- Attach map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

Ⓟ Requesting organization shall attach a completed Certificate of Insurance with minimum limits include public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.

Ⓟ Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

☐ Police Department: Conditions/Comments N/A
☐ Dept of Public Works: Conditions/Comments N/A
☐ Fire Dept/Disaster Coordinator: Conditions/Comments N/A

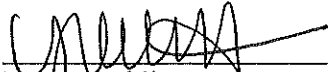
Sign Permits are to be obtained from the Town of Aurora Building Department 575 Oakwood Ave, 716.652.7591

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

Subscribed and sworn to before me this 9th day of April, 2024


Notary Public

Jill D Hirsch
Notary Public - State of New York
County of Erie
No. 01H16250745
My Commission Expires 10/31/2027

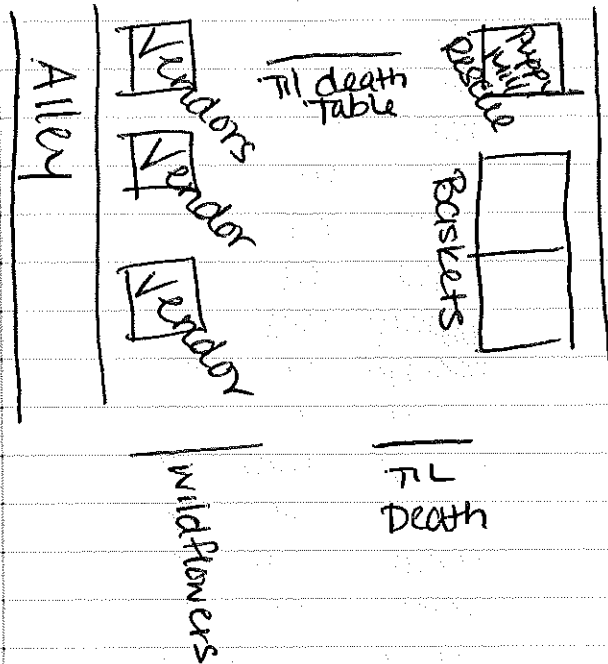
Vendors

R+R Resin Craft

Sew Fluffy Kitties

Small Things Muthpass

Oddities by Rachael Durski





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 E-MAIL ADDRESS: customerservice@biBERK.com FAX (A/C, No): 203-654-3613																					
INSUREO Derrick Buyea Til Death Tattoos 652 Main Street RR2 East Aurora, NY 14052	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>National Liability & Fire Insurance Company</td><td>20052</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	National Liability & Fire Insurance Company	20052	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIREO AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL151877	03/01/2024	03/01/2025	Per Occurrence/ Aggregate	\$1,000,000/ \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Named Insured: Til Death Tattoos

CERTIFICATE HOLDER **CANCELLATION**

Village of East Aurora 585 Oakwood Ave East Aurora, NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

This PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as "agreement") and entered into this ____ day of 26th of March, 2024 by and between **SKYLIGHTERS of New York LLC** (herein after referred to as "SELLER") the **Town of Aurora and Village of East Aurora** (herein after referred to as "BUYER").

This is a one year agreement.

1. TIME AND PLACE: POSTPONEMENT/CANCELLATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display. At approximately 10 p.m. on the 3rd day of July 2024 at the following location: Hamlin Park, East Aurora, NY - weather permitting. An alternative inclement weather date is hereby designated to be the 4th day of July 2024 at the same time and place set forth herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have the exclusive right to postpone the starting time of the display and/or delay the display in its entirety until conditions have improved and are appropriate for the safety of all involved or until the inclement weather date as set forth herein above. If for any reason the display cannot be presented at all, 10% of contract is due to Skylighters of New York, LLC.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER and BUYER to be insured and covered for \$5,000,000 Each Accident; \$5,000,000 General Aggregate; \$5,000,000 products-comp/ops Agg. SELLER will obtain and keep in force Workers Compensation insurance, including employees liability to the full statutory limits. In the event greater liability insurance limits are required, the additional cost will be paid by BUYER. To the fullest extent permitted by law, the SELLER agrees to defend, indemnify and hold harmless the BUYER. The Town of Aurora and Village of East Aurora are additional insured on primary and noncontributing basis. Waiver of subrogation applies.

3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following: Adequate security personnel; barricades; ropes with flags, etc., to barricade all closed (dangerous) areas to spectators; traffic patrolmen; and as necessary: security guards for crowd control and clean-up personnel to remove litter left by spectators or any persons other than SELLER; trash receptacles as necessary for spectators; "No Parking" signs and directional signs. As necessary: sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic program. Such space to be clear and free of all persons except those employed by SELLER and clear of any and all equipment, vehicles, structures or items of any other kind not authorized or put in place by SELLER.

4. LICENSES OR PERMITS: BUYER shall be responsible for obtaining, for SELLERS benefit, any State, City or local licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance or other items required by the licensing/permitting authority for issuance of such licenses for permits.

5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows: \$17,600.00 due on or before the 3rd day of July, 2024. The total amount of this contract is \$17,600.00.

If for any reason other than is addressed hereinabove the BUYER wishes to cancel this Agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price for the cancellation of a one-year contract to be paid to or retained by SELLER. Any applicable state or local taxes will be payable by the BUYER.

6. Should the setup of the display require a multi-day setup, it is up to the BUYER to provide overnight security for the display site.

THIS CONTRACT IS BINDING ONLY AFTER IT HAS BEEN SIGNED BY ALL PARTIES HERETO AND RETURNED TO THE SELLER WITH THE REQUIRED DEPOSIT AS SET FORTH HEREINABOVE.

Skyllighters of New York LLC - "SELLER"

BY: _____

Matthew Shaw Member

DATE: _____

4/10/24

Town of Aurora - "BUYER"

BY: _____

Supervisor

DATE: _____

4/10/2024

Village of East Aurora - "BUYER"

BY: _____

Mayor

DATE: _____



February 23, 2024

Maureen Jerackas, CMFO, RML

**Village of East Aurora -
Clerk Treasurer and Interim Village Administrator**
585 Oakwood Avenue
East Aurora, NY 14052

RE: Architectural Proposal of Design services for repairs and toilet addition to the Village Recreation Building @ Hamlin Park.

Dear Maureen,

We thank you for the opportunity to furnish this proposal to provide architectural services for Design Services and Bid Documents for the repair and toilet room addition to the Village Recreation Building located at Hamlin Park.

Hamlin Park and the associated recreation building have been well established with a long history in our community. We are enthused to support you in the continued improvement and investment in this location with developing a plan to renovate and enhance the existing facilities. FFAE Architects is pleased to submit the attached Scope of Services and proposal outlining our comprehensive Architectural services, for your consideration.

Again, we appreciate your continued consideration to have us be an integral part of assisting in meeting the Town's needs, both present and future.

Sincerely,

FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C.

A blue ink signature of Paul A. Ernst, consisting of a stylized 'P' followed by a series of connected loops.

Paul A. Ernst, R.A.
President

A blue ink signature of William A. Heidt, written in a cursive style.

William A. Heidt, R.A.
Senior Associate

Attachments



Scope of Services

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. Is pleased to submit a Scope of Work for Design Services and Bid Documents for the repair and toilet room addition to the Village Recreation Building located at Hamlin Park.

I. Scope of Work:

- A. Existing Recreation Building Repairs:
 - 1. Measure and Draw up the existing Building
 - 2. Generate a plan and notes on how to best repair the building.
 - 3. Deliverables:
 - a. Existing Plan and Elevations
 - b. Proposed Plan with notes on proposed repair work
 - c. Specifications for work
- B. Proposed Public Toilet Room Addition:
 - 1. Develop a concept to add two Accessible Toilet Rooms onto the Recreation building, that would serve the general public using the park.
 - a. The Toilet Rooms to consist of at least two water closets and two lavatories.
 - 2. Deliverables:
 - a. Proposed Plan of the new Toilet Room layouts and their integration with the existing building.
 - b. Proposed Section showing the integration of the addition with the existing building.
 - c. Proposed Interior Elevations for both Family Restrooms.
 - d. Outline Specifications on Drawings with Basis of Design products called out.

II. Fee Proposal and Compensation:

FFAE Architects proposes to perform the Architectural services on a hourly basis, with a not to exceed value of \$7,800, to be invoiced monthly. Costs and Services provided will not be exceeded without prior authorization from the Village of East Aurora. Amounts invoiced are due and payable upon receipt of the invoice.

III. Hourly Rates Schedules:

The following are the hourly rates for our assigned personnel, for any additional services requested.

<u>Architectural:</u>	
Principal:	\$170 / Hr.
Associate:	\$130 / Hr.
Project Architect:	\$ 95 / Hr.
Technical Support:	\$ 80 / Hr.
Clerical:	\$ 66 / Hr.

IV. Service – Not Included:

The following professional services are excluded for the scope of services and Fee(s) identified above. FFAE Architects, P.C is prepared to provide these services, at your request. Associated Scope of Work(s) and Fee(s) will be presented in an additional services request memo, for your review and authorization prior to commencing with the work:



1. Renovation or Demolition of any existing buildings (including but not limited to existing conditions survey, town board site plan review, Contract Documents, etc.)
2. Surveying Work
3. Construction Cost Estimating
4. Testing, Core Samples, Destructive Testing, Laboratory Analysis.
5. Environmental Hazardous Materials, Testing, Sampling, Design and Contract Documents for all Asbestos, PCB's, Lead, Etc.
6. Securing of Building Permits, Fees, Applications, with Municipalities/Agencies, Etc.
7. LEED design and documentation
8. Traffic Studies
9. Bidding and Negotiations
10. Printing, Reproduction and Distribution – will be billed as reimbursable expense.
11. Special Inspections
12. Renderings & 3D Modeling

V. Acceptance:

If the above listed Scope of Services and associated Fee(s) are acceptable, please sign below and return to FFAE Architects, P.C. If you have any questions, please do not hesitate to call.

Very truly yours,

**FONTANESE FOLTS AUBRECHT ERNST
ARCHITECTS, P.C.**

Paul A. Ernst, R.A.
President

ACCEPTED BY:
Village of East Aurora

Maureen Jerackas, CMFO, RMC
Clerk Treasurer and
Interim Village Administrator

William A. Heidt, R.A.
Associate

Section 180-2 Except for requests for the solicitation or peddling of any alcoholic beverage, a permit for which must be obtained from the Board of Trustees as outlined in section 180-4 below, it shall be unlawful for any person to engage in peddling or solicitation activities within this municipality without first obtaining a permit issued by the Clerk; provided, however, that the following are exempt from the provisions of this section:

A.

Notwithstanding any of the provisions herein contained, any person, corporation, partnership or association engaged in charitable, benevolent, veterans, religious or school purposes, or engaged in selling produce or products raised in the Village which are offered for sale, who are soliciting shall be permitted to obtain a permit in compliance with the regulations hereof, without payment of any fee therefore.

B.

Persons under 19 years of age shall not be required to register and obtain a permit as heretofore provided for, in the event that they are soliciting for any purposes directly connected with a religious, charitable, benevolent, school or service organization native to the Village of East Aurora.

C.

Any solicitation made upon premises owned or occupied by an organization upon whose behalf the solicitation is made.

D.

Any communication by an organization soliciting contributions solely from persons who are members of the organization at the time of such solicitation.

E.

Any solicitation in the form of a collection at a regular meeting, assembly or service of a charitable person.

New Section 180-4 Alcoholic Beverages

Any person seeking to sell, barter, give, carry, take orders, supply, or provide any alcoholic beverage as defined under the Alcohol Beverage Control Act shall first obtain a permit from the Board of Trustees after a public hearing. Such person shall comply with the provisions and information sought under subsections 180-5, 180-6, and 180-7. The remaining provisions of this chapter shall apply with respect to all permits issued and/or denied.

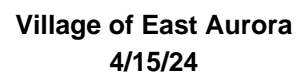
Re-number remaining provisions of this chapter.

[illegible]



Village of East Aurora
4/15/24

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
BANK OF HOLLAND GEN CHECK - 00100	64679	Assured Partners Northeast	04/04/2024	5164	\$119.00	7/31/23 add antique fire truck to IM policy; transf eff. date 7/31/23, 4/4/2024 ENDT	2024	11	04/15/2024		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount		PO Number	PO Date
		1	7/31/23 add antique fire truck to IM policy; transf eff. date 7/31/23, 4/4/2024 ENDT		F.5.1910.0410	UNALLOCATED INSURANCE - GENERAL LIABILITY INSURANCE		\$119.00			
Total vouchers for Assured Partners Northeast: 1					\$119.00						
BANK OF HOLLAND GEN CHECK - 00100	64705	CARQUEST AUTO PARTS	03/28/2024	761835-763374	\$1,147.87	March 2024 vehicle repair parts	2024	11	04/15/2024		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount		PO Number	PO Date
		1			A.5.1640.0460	CENTRAL GARAGE - VEHICLE MAINTENANCE & PARTS		\$945.96		2024000302	04/02/2024
		2			A.5.3120.0460	POLICE DEPARTMENT - VEHICLE MAINTENANCE & PARTS		\$201.91		2024000302	
Total vouchers for CARQUEST AUTO PARTS: 1					\$1,147.87						
BANK OF HOLLAND GEN CHECK - 00100	64682	Charter Communications	04/01/2024	142218801040124	\$159.98	ACCT 142218801 - 400 PINE ST; 4/1-4/30/24	2024	11	04/15/2024		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount		PO Number	PO Date
		1	TWC 400 PINE ST - ACCT142218801		A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS		\$159.98			
Total vouchers for Charter Communications: 1					\$159.98						
BANK OF HOLLAND GEN CHECK - 00100	64692	CLARK EQUIPMENT COMPANY	09/15/2023	3513872	\$5,871.20	2024 UV34 gas utility vehicle (water truck)	2024	11	04/15/2024		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount		PO Number	PO Date
		1	2024 UV34 gas utility vehicle (water truck)		A.5.5110.0200	STREET MAINTENANCE - EQUIPMENT		\$5,871.20			
Total vouchers for CLARK EQUIPMENT COMPANY: 1					\$5,871.20						
BANK OF HOLLAND	64699	COUNTY LINE STONE	03/31/2024	159213	\$360.83	cold patch	2024	11	04/15/2024		

04/11/2024



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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
HOLLAND GEN CHECK - 00100											
					Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date
					1	DPW 766.434 gallons x \$3.0086/gallon	A.5.1640.0450	CENTRAL GARAGE - GASOLINE, OIL & GREASE	\$2,305.88		
					2	EAFD 231.57 gallons x \$3.0086/gallon	A.5.3410.0450	FIRE DEPARTMENT - GASOLINE, OIL & GREASE	\$696.70		
Total vouchers for KURK FUEL COMPANY: 1					\$3,002.58						
BANK OF HOLLAND GEN CHECK - 00100	64673	LOGICS	04/01/2024	24-IN4246	\$1,298.85	Monthly Hosting fee for March, 2024	2024	11	04/15/2024		
					Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date
					1	Monthly Hosting fee for March, 2024	A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS	\$1,298.85		
Total vouchers for LOGICS: 1					\$1,298.85						
BANK OF HOLLAND GEN CHECK - 00100	64706	Manny's Ace Hardware	03/28/2024	3175-3322	\$305.48	March 2024	2024	11	04/15/2024		
					Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date
					1		A.5.1640.0420	CENTRAL GARAGE - MAINTENANCE & REPAIRS	\$13.48	2024000308	04/02/2024
					2	police station & village hall bldg maint	A.5.1620.0420	BUILDINGS - MAINTENANCE & REPAIRS	\$134.31	2024000308	
					3	Hamlin Park	A.5.7140.0420	PLAYGROUNDS & RECREATION CTRS. - MAINTENANCE & REPAIRS	\$51.59	2024000308	
					4	fire hall maint/repair	A.5.3410.0420	FIRE DEPARTMENT - DEPARTMENT SUPPLIES	\$44.04	2024000308	
					5	streets- lights and stakes	A.5.5110.0420	STREET MAINTENANCE - ROAD MATERIALS	\$62.06	2024000308	
Total vouchers for Manny's Ace Hardware: 1					\$305.48						
BANK OF HOLLAND GEN CHECK - 00100	64672	MARTYN PRINTING & GRAPHICS, INC.	03/29/2024	37377	\$182.00	#10 Window envelopes	2024	11	04/15/2024		
					Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date



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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date	
BANK OF HOLLAND GEN CHECK - 00100	64688	MARTYN PRINTING & GRAPHICS, INC.	1	#10 Window envelopes	A.5.1670.0403	CENTRAL PRINTING & MAILING - CENTRAL PRINTING AND MAILING		\$182.00				
			04/15/2024	00037381	\$48.00	Detective Kilburn business cards	2024	11	04/15/2024			
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date		
			1	250 Cards	A.5.3120.0470	POLICE DEPARTMENT - DEPARTMENTAL SUPPLIES		\$48.00				
Total vouchers for MARTYN PRINTING & GRAPHICS, INC.: 2					\$230.00							
BANK OF HOLLAND GEN CHECK - 00100	64703	NOCO ENERGY CORP.	03/29/2024	SP12796243	\$7,117.35	Unleaded fuel 2/28-3/29	2024	11	04/15/2024			
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date		
			1	B&G 42.768 gallons x \$3.0945/gallon	A.5.1640.0450	CENTRAL GARAGE - GASOLINE, OIL & GREASE		\$132.35				
			2	DPW 524.838 gallons x \$3.0945/gallon	A.5.1640.0450	CENTRAL GARAGE - GASOLINE, OIL & GREASE		\$1,624.11				
			3	Fire 162.057 gallons x \$3.0945/gallon	A.5.3410.0450	FIRE DEPARTMENT - GASOLINE, OIL & GREASE		\$501.49				
			4	Police 1570.339 gallons x \$3.0945/gallon	A.5.3120.0450	POLICE DEPARTMENT - GASOLINE, OIL & GREASE		\$4,859.40				
Total vouchers for NOCO ENERGY CORP.: 1					\$7,117.35							
BANK OF HOLLAND GEN CHECK - 00100	64671	NYSEG	03/27/2024	1001-7910-034	\$25.95	ELECTRICITY USAGE- GLENRIDGE RD; 2/24-3/22/24	2024	11	04/15/2024			
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date		
			1	GLENRIDGE RD NYSEG ACCT 1001-7910-034	F.5.1620.0431	BUILDINGS - ELECTRIC		\$25.95				
BANK OF HOLLAND GEN CHECK - 00100	64678	NYSEG	04/02/2024	ACCT 483	\$5,215.24	ACCTS 483 ELECTRICITY USAGE; 3/1-3/31/24	2024	11	04/15/2024			
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date		
			1	STREET LIGHT R3 NYSEG ACCT 1001-3627-483	A.5.5182.0431	STREET LIGHTING - ELECTRIC		\$5,215.24				
Total vouchers for NYSEG: 2					\$5,241.19							



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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
BANK OF HOLLAND GEN CHECK - 00100	64676	Pierce, Robert J	04/04/2024	Legal Services	\$500.00	Legal Services for April, 2024	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Legal Services for April, 2024	A.5.1420.0410	VILLAGE ATTORNEY - CONTRACT SERVICES		\$500.00			
Total vouchers for Pierce, Robert J: 1					\$500.00						
BANK OF HOLLAND GEN CHECK - 00100	64687	Police Legal Sciences, Inc.	04/15/2024	12403	\$400.00	Dispatch Pro 6 lesson Package	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Dispatch Pro, 6-lesson yearly 10 subscription - Police/Fire/Medical calls (Feb 2024 - Jan 2025)	A.5.3420.0440	POLICE & FIRE DISPATCH - TRAINING, TRAVEL & DUES		\$400.00			
Total vouchers for Police Legal Sciences, Inc. : 1					\$400.00						
BANK OF HOLLAND GEN CHECK - 00100	64681	Quadient	04/02/2024	Water Postage	\$2,000.00	Postage for Water Bills; 3/12	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Postage for Water Bills; 3/12	F.5.8310.0403	WATER ADMINISTRATION - POSTAGE, BILLS, NOTICES		\$2,000.00			
Total vouchers for Quadient: 1					\$2,000.00						
BANK OF HOLLAND GEN CHECK - 00100	64677	Quadient Leasing	03/28/2024	Q1268750	\$325.23	Coverage for 4/29-7/28/24	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Coverage for 4/29-7/28/24	A.5.1670.0470	CENTRAL PRINTING & MAILING - POSTAGE		\$325.23			
Total vouchers for Quadient Leasing: 1					\$325.23						
BANK OF HOLLAND GEN CHECK - 00100	64693	Ricoh USA, Inc.	04/01/2024	5069207735	\$200.76	Equipment service agreement-DPW copier	2024	11	04/15/2024		



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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
		Line Number	Detail Description			Account Number	Account Description	Detail Amount	PO Number	PO Date	
		1	Equipment service agreement- DPW copier			A.5.1490.0200	PUBLIC WORKS ADMINISTRATION - EQUIPMENT	\$200.76			
Total vouchers for Ricoh USA, Inc. : 1					\$200.76						
BANK OF HOLLAND GEN CHECK - 00100	64701	SAF-GARD SAFETY SHOE CO.	03/31/2024	3415670/3448153	\$429.98	DPW workboots- Kuczma and Goerke	2024	11	04/15/2024		
		Line Number	Detail Description			Account Number	Account Description	Detail Amount	PO Number	PO Date	
		1	DPW workboots- Kuczma			A.5.1620.0480	BUILDINGS - UNIFORMS	\$219.99			
		2	DPW workboots- Goerke			A.5.5110.0480	STREET MAINTENANCE - UNIFORMS	\$209.99			
Total vouchers for SAF-GARD SAFETY SHOE CO.: 1					\$429.98						
BANK OF HOLLAND GEN CHECK - 00100	64704	SHANOR ELECTRIC SUPPLY	04/15/2024	3050093/3052210/3053334/3053362/3051094/3054898	\$1,359.59	MARCH 2023	2024	11	04/15/2024		
		Line Number	Detail Description			Account Number	Account Description	Detail Amount	PO Number	PO Date	
		1				A.5.5110.0420	STREET MAINTENANCE - ROAD MATERIALS	\$396.57	2024000293	03/13/2024	
		2				A.5.1620.0420	BUILDINGS - MAINTENANCE & REPAIRS	\$831.89	2024000293		
		3				A.5.1640.0420	CENTRAL GARAGE - MAINTENANCE & REPAIRS	\$131.13	2024000293		
Total vouchers for SHANOR ELECTRIC SUPPLY: 1					\$1,359.59						
BANK OF HOLLAND GEN CHECK - 00100	64707	ShelterPoint Life	04/15/2024	04.01.2024D558947	\$1,881.59	1/01/2024-03/31/2024 NY DBL	2024	11	04/15/2024		
		Line Number	Detail Description			Account Number	Account Description	Detail Amount	PO Number	PO Date	
		1	1/01/2024-03/31/2024 NY DBL			A.5.9045.0803	LIFE INSURANCE - LIFE INSURANCE	\$1,881.59			
Total vouchers for ShelterPoint Life: 1					\$1,881.59						
BANK OF HOLLAND GEN CHECK - 00100	64700	SITEONE LANDSCAPE	03/15/2024	139067134	\$110.52	moisture manager for HP fields	2024	11	04/15/2024		
		Line Number	Detail Description			Account Number	Account Description	Detail Amount	PO Number	PO Date	
		1	moisture manager for HP fields			A.5.7140.0420	PLAYGROUNDS & RECREATION	\$110.52			



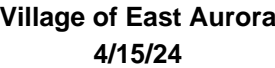
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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date		
						CTRS. - MAINTENANCE & REPAIRS							
Total vouchers for SITEONE LANDSCAPE: 1					\$110.52								
BANK OF HOLLAND GEN CHECK - 00100	64708	THE HARTFORD	04/15/2024	509153226054	\$1,393.28	GROUP LIFE INSURANCE POLICY #0GL; 41 EMPLOYEES & 37 RETIREES; Apr 2024	2024	11	04/15/2024				
Line Number		Detail Description		Account Number		Account Description		Detail Amount		PO Number		PO Date	
1		GROUP LIFE INSURANCE POLICY #0GL; 41 EMPLOYEES & 37 RETIREES; Apr 2024		A.5.9045.0803		LIFE INSURANCE - LIFE INSURANCE		\$814.00					
2		GROUP LIFE INSURANCE POLICY #0GL; 41 EMPLOYEES & 37 RETIREES; Apr 2024		A.5.9045.0804		LIFE INSURANCE - LIFE INSURANCE-RETIREES		\$460.31					
3		GROUP LIFE INSURANCE POLICY #0GL; 41 EMPLOYEES & 37 RETIREES; Apr 2024		F.5.9045.0803		LIFE INSURANCE - LIFE INSURANCE		\$88.00					
4		GROUP LIFE INSURANCE POLICY #0GL; 41 EMPLOYEES & 37 RETIREES; Apr 2024		F.5.9045.0804		LIFE INSURANCE - LIFE INSURANCE-RETIREES		\$30.97					
Total vouchers for THE HARTFORD: 1					\$1,393.28								
BANK OF HOLLAND GEN CHECK - 00100	64695	TRI-COUNTY TOOL RENTAL & SALES	03/21/2024	29196-29315	\$246.49	March 2024	2024	11	04/15/2024				
Line Number		Detail Description		Account Number		Account Description		Detail Amount		PO Number		PO Date	
1				A.5.1640.0420		CENTRAL GARAGE - MAINTENANCE & REPAIRS		\$160.51		2024000270		02/29/2024	
2				A.5.5110.0420		STREET MAINTENANCE - ROAD MATERIALS		\$40.98		2024000270			
3				A.5.7140.0420		PLAYGROUNDS & RECREATION CTRS. - MAINTENANCE & REPAIRS		\$45.00		2024000270			
Total vouchers for TRI-COUNTY TOOL RENTAL & SALES: 1					\$246.49								
BANK OF HOLLAND GEN CHECK - 00100	64694	TRI-STAR DISTRIBUTING	03/04/2024	33671	\$873.13	vehicle cleaning and lubricant/oil supplies	2024	11	04/15/2024				
Line Number		Detail Description		Account Number		Account Description		Detail Amount		PO Number		PO Date	
1				A.5.1640.0450		CENTRAL GARAGE - GASOLINE, OIL & GREASE		\$873.13		2024000288		03/05/2024	



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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
Total vouchers for TRI-STAR DISTRIBUTING: 1					\$873.13						
BANK OF HOLLAND GEN CHECK - 00100	64696	UDig NY, Inc.	03/31/2024	24030890	\$39.00	Udig call/requests Jan 24-Mar 24	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Udig call/requests Jan 24-Mar 24	F.5.8340.0440	TRANSMISSION AND DISTRIBUTION - TRAINING, TRAVEL & DUES		\$39.00			
Total vouchers for UDig NY, Inc.: 1					\$39.00						
BANK OF HOLLAND GEN CHECK - 00100	64675	Vaspian	04/01/2024	INV-014514	\$550.20	Phone Service for April, 2024	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	Phone Service for VEA	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE		\$89.90			
			2	Phone Service for EAPD	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$192.70			
			3	Phone Service for DPW	A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE		\$102.80			
			4	Phone Service for EAFD	A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$154.80			
			5	Blocking	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE		\$10.00			
Total vouchers for Vaspian: 1					\$550.20						
BANK OF HOLLAND GEN CHECK - 00100	64709	VERIZON WIRELESS	04/03/2024	9960736236	\$158.86	CELLULAR PHONES PROVIDED AS PER NYS OGS (STATE CONTRACT); 3/4-5/3/24	2024	11	04/15/2024		
			Line Number	Detail Description	Account Number	Account Description		Detail Amount	PO Number	PO Date	
			1	716-359-0911 DETECTIVE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$40.29			
			2	716-913-1761 POLICE SUPERVISOR (LIETENANTS)	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$40.29			
			3	716-998-3734 MAYOR	A.5.1210.0434	MAYOR - TELEPHONE		\$0.00			
			4	716-383-1957 POLICE CHIEF SHANE KRIEGER	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$40.29			
			5	716-256-0983 FIRE CHIEF GREG EGLOFF MOBILE WIFI	A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$37.99			
			6	CREDIT	A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$0.00			
Total vouchers for VERIZON WIRELESS: 1					\$158.86						



Report run by: gretchen



Village of East Aurora
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Posted Batch Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
A	GENERAL FUND	\$0.00	\$40,472.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,472.53
F	WATER FUND	\$0.00	\$8,138.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,138.73
Posted Batch Grand Totals		\$0.00	\$48,611.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,611.26