

AGENDA
Village Board of East Aurora
May 19, 2025 Regular Meeting at 7 p.m.

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of Village Board Meeting for May 5, 2025
- D. Approve the payment of abstract for May 19, 2025 with a total of \$73,344.87

2. SPEAKERS & COMMUNICATIONS (I)

- A. Proclamation for National Public Works Week May 18 – 24, 2025

3. PUBLIC HEARINGS

- A. Consider an application from Rachel and Willam Denz 863 Lawrence Ave for a permit to keep other than household pets, for six hens.
- B. Consider the Site Plan application from Jim Bammel of Bammel Architects, for Bank of Holland at 250 Quaker Rd. The request is to construct an addition and alteration to the north side facade of the building that faces Quaker Rd for an externally illuminated sign.
- C. Consider Local Law Moratorium on unnecessary tree trimming in the village.
- D. Consider a permit to maintain 3 dogs for 293 Center St, Melissa and Mark Ramsey.

4. PUBLIC DISCUSSIONS

- A. Discuss the idea of a bait-and-shoot program to control the deer population in the Village.
- B. Discuss how to use the Sports Court area in Hamlin Park.

5. OFFICIAL CONSIDERATIONS

- A. Approve an application from Rachel and Willam Denz 863 Lawrence Ave for a permit to keep other than household pets, for six hens.
- B. Approve a Determination of Non-Significance under the State Environmental Quality Review Act in the matter of Site Plan Application for a Site Plan application from Jim Bammel of Bammel Architects, for Bank of Holland at 250 Quaker Rd. The request is to construct an addition and alteration to the north side facade of the building that faces Quaker Rd for an externally illuminated sign.
- C. Approve a Site Plan application from Jim Bammel of Bammel Architects, for Bank of Holland at 250 Quaker Rd. The request is to construct an addition and alteration to the north side facade of the building that faces Quaker Rd for an externally illuminated sign.
- D. Approve an application to maintain 3 dogs for 293 Center St, Melissa, and Mark Ramsey.
- E. Approve Temporary Use Permit for Baker Memorial UMC- Wendy Mix - Strawberry Festival June 28th, 2025, from 10 am to 3 pm.
- F. Approve Temporary Use Permit for Roycroft Campus Corp, Alan Nowicki Roycroft Campus Art and Antique Show on June 28th-29th, 2025, from 10:00 am-5:00 pm.
- G. Set a public hearing on June 16, 2025 for a Special Use Permit, Christopher Sterlace at 77 Knox Rd to operate a BnB in existing non-conforming owner-occupied two-family dwelling.
- H. Set a public hearing on June 16, 2025 for a Special Use Permit, Tony Day at 644 Oakwood Ave General Riley House to continue to operate as speakeasy with light food, outdoor seating, and occasional outdoor music.
- I. Set a public hearing on June 16, 2025 for a Site Plan Application, Chris Contento owner of 425-433 Prospect Ave to add a balcony to a third-floor apartment over an existing bump out on the second floor.
- J. Set a public hearing on June 16, 2025 for an Amended Site Plan Application, Nathan & Chelsea Root of Left Coast Taco at 54 Elm St for the reconfiguration of the patio and parking lot then permanently install the patio at the front of the building.
- K. Approve a resolution granting the State of New York to perform the adjustment for the owner and agreeing to maintain facilities adjusted via state-let contract. (Pedestrian signals and ADA compliance)
- L. Approve budget adjustments for the 2024/25 fiscal year.
- M. Permission to advertise Park PI waterline replacement and curb bids when the bid documents are ready.
- N. Approve the surplus of bikes listed to be donated to the Rotary Club for the Go Bike Buffalo Organization bike collection.
- O. Permission for the Mayor to sign a contract in conjunction with the Town of Aurora for Skylihter for the 3rd of July Fireworks.
- P. Permission for the Chief of Police to attend the International Association of Chiefs of Police conference in Denver CO October 18-21, 2025.
- Q. Permission for the Mayor to sign a contract with the County of Erie accepting \$15,000 in grant funding for SWAT Equipment for ERT program participation.
- R. Permission for the Mayor to sign a contract with the County of Erie accepting \$7,000 in grant funding for Playground Equipment in Hamlin Park.
- S. Approve new members of the East Aurora Fire Department: Gayle Hutton, Ethan Egloff and Alexander Seybolt

6. NEW BUSINESS

- A. Discuss permission to hire DPW summer help program for Tree GIS

7. OLD BUSINESS

- A. Discuss a Local Law Moratorium on unnecessary tree trimming in the Village.

8. SPEAKERS & COMMUNICATIONS (II)

9. DEPARTMENT HEAD REPORT

10. EXECUTIVE SESSION – Negotiation of a contract providing professional services

11. ADJOURNMENT

VILLAGE OF EAST AURORA VILLAGE BOARD MEETING

May 8, 2025 - 7:00 PM

Present:

Trustee Scheer
Trustee Flynn
Trustee Lazickas
Trustee Cameron
Trustee Viger
Trustee Rabey
Mayor Mercurio

Also Present:

Maureen Jerackas, Village Clerk-Treasurer
Shane Krieger, Village Administrator
Patrick Welch, Police Chief
Jeff Stoll, General Foreman
Chris Trapp, Village Attorney
Liz Cassidy, Code Enforcement Officer
25 Members of the public

A Motion by Trustee Cameron to approve the Village Board minutes for April 21, 2025, seconded by Trustee Rabey and carried with unanimous approval.

Trustee Cameron moved to approve the payment of May 5, 2025 abstract 2024/2025 fiscal year for a total of \$187,481.33, seconded by Trustee Scheer, and carried with unanimous approval.

- Trustee Lazickas asked about the comptroller AP, a 1,200 charge and a double fire department charge for electric in the packet. Clerk Treasurer Jerackas stated that she will look into this and review.

SPEAKERS AND COMMUNICATIONS (I)

- Jesse Griffis- He wanted to thank everyone who came to the Arbor Day celebration. He asked if the Village could do anything to protect the trees on Pine Street. Village Administrator Krieger will reach out to the County. Mr. Griffis said that at the next meeting they will be discussing a moratorium on non-emergency tree trimming; he will be bringing up tree box size and the healthiest way to trim. He said that GoNetSpeed hasn't been giving him the information that he has been requesting about the project. General Foreman Stoll stated that he received a new contact and received some of the information but not all, he will keep looking into it and that about 50% of the Village is complete. Mr. Griffis wants to start planting the trees but needs a schedule of completion.
- Bob Baird-219 Center St- He stated that Stan came to his property and they looked at the trees but would not give his last name. Mr. Baird stated that man was not civil and he doesn't want him on his property. Mayor Mercurio asked the Village Attorney if Mr. Baird has the right to tell them that they can't be on his property; he said that they are allowed on the easement but not on his property. General Foreman Stoll said that he will find out where the easement is for his property and also verified that Stan is an arborist. Village Administrator Krieger reviewed that NYSEG gave permission to Go Netspeed and O'Connell works for them. Village Attorney Trapp stated that Mr. Baird can sue if any damage is done to the trees on his property. Mayor Mercurio stated that General Foreman Stoll will come to Mr. Baird's house tomorrow to discuss.

- Lynn Chimera-170 Pine Street- She expressed her concerns over the construction on Pine affecting the trees. She stated the heavy equipment is compacting the soil and the dripline. She is asking the Village to contact the County about following best practice to protect the soil and trees. Mrs. Chimera handed in paperwork for the board to review. Mayor Mercurio let her know that Village Administrator is meeting with the County about the tree concerns and will pass along this information.
- Karen Allen-Corner of East Fillmore and Martin- She is concerned about the bridge not being complete yet and is looking for transparency on the project. Mayor Mercurio stated that the bridge is a town bridge, and they are responsible for this. Code Enforcement Cassidy stated that Dave Gunner, with the Town of Aurora DPW, is in charge of the replacement and stated that there is an issue with the contractor and the grant being finalized. She stated that it should be done this year.
- Chris Ferreira-109 Park Place- He wanted to thank the Village Board and General Foreman Stoll for the prioritizing Park Place and coming up with a solution for the road. He said the residents of the road have serious safety concerns. Mayor Mercurio stated that they are talking about the different options later in the meeting and asked General Foreman Stoll about a timeline, he stated that one option could be done by later this year, and the others would potentially be next year.
- Holly Maciejewski-218 Center Street- She expressed her hope that the Village Board will address concerns about the trees.
- Betsy Anderson-219 Center- She expressed concerns over the treatment of the residents by the utility company workers, and she feels that the residents deserve more information on the trees being trimmed on their property. Mayor Mercurio asked Village Administrator Krieger and General Foreman Stoll to address this with contacts.

OFFICIAL CONSIDERATIONS

- A motion by Trustee Lazickas, to Approve a Peddler Solicitor Permit for Michael Yohe to operate a horse-drawn carriage, seconded by Trustee Rabey, and unanimously approved.
- A motion by Trustee Rabey, to Approve a Temporary Use Application at Hamlin Park for Iroquois Intermediate School and ask for the application and permit fee waived for the 5th-grade field trip to East Aurora on June 11th, 2025, seconded by Trustee Lazickas, and unanimously approved.
- A motion by Trustee Flynn, to Refer to the Planning Commission June 3rd, 2025 an application to consider the proposed rezoning of a portion of 192 Oakwood Avenue, seconded by Trustee Viger, and unanimously approved.

NEW BUSINESS

- 30 Day Liquor Notice for Chipotle Mexican Grill 168 Main Street- Clerk Treasurer Jerackas asked if any Village Board member or the Police Department had an issue with this, no one had an issue.
- Surplus Bikes- Patrick Shea said that he represents the Rotary Club in collecting used bikes at Parkdale Elementary for the Go Bike Buffalo Organization. He said that organization does a lot for community health and environmental sustainability. Mr. Shea is asking for the Village's surplus bikes to be donated. Mayor Mercurio spoke about what he believes to be available for this year. General Foreman Stoll will get a list of bikes to declare surplus for the next meeting.
- \$7,000 from Lindsey Lorigo- Playground Equipment- Clerk Treasurer Jerackas explained that Representative Lorigo was giving the Village \$7,000. She stated that with that amount of money, the suggestion is that the toddler playground equipment which has been requested. Clerk Treasurer Jerackas explained that General Foreman Stoll has found good deals on that type of playground equipment currently and she is looking for the Village Board's approval to use the money that way so she can start

the paperwork. Mayor Mercurio said that some of the equipment was starting to look old and in need of updating and since Fisher Price no longer supports the playground, the responsibility falls to the Village. Trustee Lazickas stated that they have been looking for funding to help with the playground and many residents have been expressing a need for better toddler equipment. He agrees that this is a good time to get this project done. Trustee Scheer stated that he has been concerned about the toddler equipment and believes that this is very good news. Trustee Flynn asked if there were any other more important issues that needed to be addressed with that dollar amount. Clerk Treasurer Jerackas stated not at that dollar amount. Trustee Lazickas asked if there were any conditions. Clerk Treasurer Jerackas said that she wasn't given anything specific but that type of funding is normally for public use items. Clerk Treasurer Jerackas asked Trustee Scheer and Trustee Lazickas if they wanted to have a Hamlin Park Committee meeting before the next Village Board meeting to discuss the playground. Trustee Scheer and Trustee Lazickas agreed to try to set up a meeting for next week. Clerk Treasurer Jerackas asked Trustee Scheer and Trustee Lazickas to discuss future projects at the Hamlin Park Meeting in June, so she knows what we are looking to do when reviewing grant options.

OLD BUSINESS

- Park Place- General Foreman Stoll reviewed three options available for the repair of Park Place. Option 1 and 2 require Biding and Option 3 would be done by the DPW. Trustee Lazickas confirmed with General Foreman Stoll that the difference between options one and two and option three are that they will be done in house. Mayor Mercurio asked about bidding out water and if that would cause a delay for option three. Clerk- Treasurer Jerackas stated that the bidding process normally takes about two months to get the bid would be awarded. Trustee Lazickas asked about project duration for option three, General Foreman Stoll stated about a week with an additional two to three days for water. Trustee Rabey asked if the third option is the same as option one plus the water, General Foreman said yes. Mayor Mercurio would like the water done as well. Trustee Flynn asked General Foreman Stoll what we are missing out of option three that is in option two. General Foreman Stoll stated that it's the curbs, aprons and sidewalks. He stated that Robinson can do blacktop curbs but they do not last long. The residents stated that parking is always a problem on Park Place
 - Gretchen Haden- 132 Park Place- She has concerns about curbs and would like to see more curbs.
 - Margaret Beavers- 122 Park Place- She has concerns about local traffic and buses coming through during the repairs.
 - Mary Hayes- 123 Park Place- She asked about the sewer being the problem. General Foreman Stoll stated that the sewer was checked, and the sewer was not the issue. She stated that it's awful to live on that road right now and it's very loud.
 - Margaret Potter- 114 Park Place- She thanked General Foreman Stoll for speaking with the residents. She asked the Village Board what the timeline for a decision on this project is currently. General Foreman Stoll stated that they are looking to start after July depending on the bids. She stated that all the residents want curbs and would like to know what the Village can do about a temporary fix because the road is getting worse. General Foreman Stoll stated that he is looking into borrowing a drag paver from Orchard Park. She said that the barriers are only kind of discouraging people from driving down the road. She asked about the diagrams of what will be done. Clerk-Treasurer Jerackas stated that once the bids are out and brought in front of the Village Board to accept, documents will be available at the clerk's office to look at and on the website if the size allows.
 - MaryAnne MacDonald- 131 Park Place- She expressed concerns over having accessibility for disabled people and safety. Trustee Flynn and Mayor Mercurio agreed on the importance of safety and Mayor Mercurio confirmed with General Foreman Stoll that all the work will be ADA compliant.
 - Amanda Jenny- 119 Park Place- She stated that the gas company came and dug up their yards and she has many health concerns. She asked about the difference between choice two and three

with the cost. General Foreman Stoll stated that they would be doing most of the work except curbs and water.

The Village Board will move forward with the process with option three and add water and curbs.

- Local Laws set 2: Sign Electric Scooter updated- Clerk Treasurer Jerackas asked the Village Board to review. Mayor Mercurio would like to set a public hearing at the June 2nd meeting for a public hearing on a future date.
- Local Laws set 1: Short Term Rentals, ADU's (still with planning)- Village Attorney Trapp stated that both of these items are with the Village Planning Commission.

Department Head and Trustee Reports

Police Chief – He stated that he is working with the other agencies about the Heart of Music Festival and that he has went to look at the fencing with General Foreman Stoll in regard to that event. He stated that the police department signed an agreement with the health department to put a sharps dispenser in the police station, so people can drop off needles. He said that he co-signed a letter with Code Enforcement Officer Cassidy informing the venues of the Heart of Music Festival that they will be watching and enforcing the fire and occupancy codes on that day. He stated that they have always had a bike registration program, he is encouraging people to register bikes, so they are easier to identify if they are lost or stolen.

General Foreman – He stated that the electronics recycling went well, and they had 12 pallets worth. He said that the DPW is working on planting trees. Trustee Viger asked when the DPW will be putting up no parking signs on North Street, he stated that the signs just came in so they will be starting to work on that.

Code Enforcement – She asked if the Village Board would like to participate in No Mow May. A motion by Trustee Flynn, to Approve the Village of East Aurora participating in No Mow May, seconded by Trustee Lazickas, and unanimously approved. She stated that all venues had to have fire inspections done prior to the event or they would not be able to participate in the Heart of Music Festival. Trustee Lazickas asked if it was annual, Code Enforcement Officer Cassidy stated that it was.

Village Administrator- none

Fire Chief- Absent

Clerk Treasurer- She said that she plans on filling out a planning grant application to do a feasibility study for the Fisher Price land and spoke to the engineers about a quote. The Village Board agreed to move forward with that grant application. She said that she is working on a phased water improvement plan with the budget and is checking for any possibility of finding grants to help. She said that she is working with Tyler on fixed assets and the new credit card payment system.

Trustee Lazickas- none

Trustee Cameron- none

Trustee Scheer- none

Trustee Rabey– none

Trustee Flynn- none

Trustee Viger- She stated that the farmers market had a great set up at the new place but that many people were parking in no parking areas. She stated that they may need additional signage. Mayor Mercurio spoke about sidewalks the people from the rink are looking to add. Mayor Mercurio asked Village Administrator Krieger to look into if they can do more signage. Police Chief Welch noted that this is better than before and he will work with the farmers market on safety concerns.

Mayor Mercurio- He stated that he attended the Arbor Day Celebration along with the Village Tree Board and enjoyed seeing kids getting involved. The mayor stated that after talking with the Fire Chief, he wanted to get another ambulance to be available on the night of the Heart of Music Festival. Village Administrator Krieger got an ambulance for 5-6 hours, for free to respond to resident calls during that time if needed. Trustee Viger stated that the Heart of Music Festival must have the extra lighting like last year, Police Chief Welch said that they said they would do it. He noted that the FDA said to flush opioids is better than having them out on the road and that all pharmacies have a drug drop. He spoke about having an ERT officer from the Village join Orchard Park for training and response. A motion by Trustee Rabey, that once the contract is ready for one person to be an

ERT officer, that the Mayor has permission to sign it, seconded by Trustee Lazickas and unanimously approved. Police Chief Welch believes that the training will help the police department.

A motion by Trustee Flynn to adjourn at 8:38 p.m. seconded by Trustee Viger and unanimously approved.

Respectfully submitted,

Maureen Jerackas
Village Clerk-Treasurer



Village of East Aurora, NY

Expense Approval Report 5.19.25

By Vendor Name

Payable Dates 5/19/2025 - 5/19/2025 Post Dates 5/19/2025 - 5/19/2025

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10054 - Amazon							
1F1W-4LJH-CD6Q	Amazon	05/19/2025	DPW BOOTS	A.5.5110.0480	STREET MAINT - UNIFORMS		215.95
Vendor 10054 - Amazon Total:							215.95
Vendor: 10062 - AMERICAN MEDICAL RESPONSE							
inv- education	AMERICAN MEDICAL RESPONSE	05/19/2025	CPR training	A.5.3410.0497	FIRE DEPT-EMS SUPPLIES		60.00
Vendor 10062 - AMERICAN MEDICAL RESPONSE Total:							60.00
Vendor: 10088 - Assured Partners Northeast							
7124	Assured Partners Northeast	05/19/2025	POLUTION LIABILITY POLICY 5/6/25-26	F.5.1910.0410	UNALLOCATED INSURANCE -...		3,692.23
Vendor 10088 - Assured Partners Northeast Total:							3,692.23
Vendor: 11325 - A-VERDI LLC							
1862899	A-VERDI LLC	05/19/2025	storage container rental	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES		164.00
Vendor 11325 - A-VERDI LLC Total:							164.00
Vendor: 10130 - BARTON & LOGUIDICE							
150776	BARTON & LOGUIDICE	05/19/2025	ENGINEERING SERVICES THROUGH MARCH 22, 2025	A.5.1440.0410	ENGINEER SVCS - ENGINEERI...		4,570.75
Vendor 10130 - BARTON & LOGUIDICE Total:							4,570.75
Vendor: 10170 - BRADLEY TREE & LANDSCAPE							
14830	BRADLEY TREE & LANDSCAPE	05/19/2025	consult services- 4/21/25 board meeting	A.5.8560.0410	SHADE TREES - CONTRACT S...		150.00
inv 13014	BRADLEY TREE & LANDSCAPE	05/19/2025	HP consult	A.5.8560.0410	SHADE TREES - CONTRACT S...		4,200.00
Vendor 10170 - BRADLEY TREE & LANDSCAPE Total:							4,350.00
Vendor: 10229 - Charter Communications							
142218801050125	Charter Communications	05/19/2025	SPECTRUM 400 PINE ST SPECTRUM 400 PINE ST ACCT 142	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		160.00
Vendor 10229 - Charter Communications Total:							160.00
Vendor: 10240 - CINTAS CORPORATION							
2025000249A	CINTAS CORPORATION	05/19/2025	April 2025	A.5.1640.0480	CENTRAL GARAGE - UNIFOR... 2025000249		146.70
Vendor 10240 - CINTAS CORPORATION Total:							146.70
Vendor: 10248 - CLEAN MD COMMERCIAL CLEANING INC.							
2025000286	CLEAN MD COMMERCIAL CLEANING INC.	05/19/2025	EAFD station floor and strip wax	A.5.3410.0470	FIRE DEPT - JANITORIAL SUPP...2025000286		1,378.00

Expense Approval Report 5.19.25

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Payable Dates: 5/19/2025 - 5/19/2025 Post Dates: 5/19/2025 - 5/19/2025	Account Name	Purchase Order Number	Amount
INV 17977	CLEAN MD COMMERCIAL CLEANING INC.	05/19/2025	MONTHLY CLEANING FIRE HALL	A.5.3410.0470		FIRE DEPT - JANITORIAL SUPP...		646.43
Vendor 10248 - CLEAN MD COMMERCIAL CLEANING INC. Total:								2,024.43
Vendor: 10282 - CORR DISTRIBUTORS, INC.								
2025000299	CORR DISTRIBUTORS, INC.	05/19/2025	garbage bags for EAFD firehall	A.5.3410.0470		FIRE DEPT - JANITORIAL SUPP...2025000299		171.60
Vendor 10282 - CORR DISTRIBUTORS, INC. Total:								171.60
Vendor: 10286 - COUNTY LINE STONE								
12079/12747	COUNTY LINE STONE	05/19/2025	BLACKTOP/PATCH	A.5.5110.0420		STREET MAINT - ROAD MATE...		6,472.89
Vendor 10286 - COUNTY LINE STONE Total:								6,472.89
Vendor: 10318 - DELACY FORD								
FOW463951	DELACY FORD	05/19/2025	bumper assembly- EAFD vehicle #24	A.5.3120.0460		POLICE DEPT - VEHICLE MAI...		252.23
Vendor 10318 - DELACY FORD Total:								252.23
Vendor: 10348 - E J PRESCOTT, INC.								
6465059	E J PRESCOTT, INC.	05/19/2025	water leak supplies- quaker & grey	F.5.8340.0200		TRANSFS & DIST - EQUIP		1,976.65
Vendor 10348 - E J PRESCOTT, INC. Total:								1,976.65
Vendor: 10357 - EAST AURORA ADVERTISER								
APRIL 2025 LEGAL NOTICES	EAST AURORA ADVERTISER	05/19/2025	APRIL 2025 LEGAL NOTICES	A.5.1325.0410		VILLAGE ADMIN - LEGAL NOT...		122.43
Vendor 10357 - EAST AURORA ADVERTISER Total:								122.43
Vendor: 10359 - EAST AURORA AUTO PARTS								
717687/719632/720399	EAST AURORA AUTO PARTS	05/19/2025	DPW/EAFD VEHICLE PARTS	A.5.1640.0460		CENTRAL GARAGE - VEHICLE...		36.24
717687/719632/720399	EAST AURORA AUTO PARTS	05/19/2025	DPW/EAFD VEHICLE PARTS	A.5.3410.0460		FIRE DEPT - VEHICLE MAINT ...		324.25
Vendor 10359 - EAST AURORA AUTO PARTS Total:								360.49
Vendor: 10403 - ERIE COUNTY COMPTROLLER								
1800079887	ERIE COUNTY COMPTROLLER	05/19/2025	571 MAIN ST	A.5.1620.0432		BUILDINGS - GAS		1,477.53
1800079887	ERIE COUNTY COMPTROLLER	05/19/2025	400 PINE ST	A.5.1640.0432		CENTRAL GARAGE - GAS		1,097.74
1800079887	ERIE COUNTY COMPTROLLER	05/19/2025	33 CENTER NEW FIRE DEPT	A.5.3410.0432		FIRE DEPT - GAS		620.92
1800079887	ERIE COUNTY COMPTROLLER	05/19/2025	218 S GROVE ST	A.5.7140.0432		PLAYGROUNDS & REC CTRS. -...		224.35
1800079887	ERIE COUNTY COMPTROLLER	05/19/2025	600 MAIN ST	F.5.1620.0432		BUILDINGS - GAS		184.01
Vendor 10403 - ERIE COUNTY COMPTROLLER Total:								3,604.55
Vendor: 10436 - Firematic Supply Co. Inc.								
INESCV10569	Firematic Supply Co. Inc.	05/19/2025	streamlight w/strap	A.5.3410.0200		FIRE DEPT - EQUIP		193.00
Vendor 10436 - Firematic Supply Co. Inc. Total:								193.00
Vendor: 10443 - FIRST OUT RESCUE EQUIP.								
2025000298	FIRST OUT RESCUE EQUIP.	05/19/2025	EAFD Station Nozzles	A.5.3410.0420		FIRE DEPT - DEPT SUPPLIES 2025000298		310.62
Vendor 10443 - FIRST OUT RESCUE EQUIP. Total:								310.62
Vendor: 10511 - GRAINGER								
9491860350	GRAINGER	05/19/2025	parking curbs- EAFD	A.5.3410.0420		FIRE DEPT - DEPT SUPPLIES		402.78
Vendor 10511 - GRAINGER Total:								402.78

Expense Approval Report 5.19.25

					Payable Dates: 5/19/2025 - 5/19/2025 Post Dates: 5/19/2025 - 5/19/2025		
Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10521 - GRECO TRAPP PLLC							
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31791	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		188.36
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31792	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		285.00
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31795	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		912.13
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31794	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		1,422.65
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31793	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		1,664.47
APRIL 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	31790	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		138.16
MAY 2025 SERVICES	GRECO TRAPP PLLC	05/19/2025	SERVICES FOR JOE TRAPP MAY 2025	A.5.1420.0410	VILLAGE ATTORNEY - CONTR...		500.00
Vendor 10521 - GRECO TRAPP PLLC Total:							5,110.77
Vendor: 10568 - HURTUBISE TIRE							
2025000293	HURTUBISE TIRE	05/19/2025	EAFD ladder 2 tires	A.5.3410.0460	FIRE DEPT - VEHICLE MAINT ...	2025000293	1,904.64
Vendor 10568 - HURTUBISE TIRE Total:							1,904.64
Vendor: 10599 - IRR SUPPLY CTRS INC							
2879176	IRR SUPPLY CTRS INC	05/19/2025	boiler	A.5.1620.0420	BUILDINGS - MAINT & REPAI...		11,515.30
Vendor 10599 - IRR SUPPLY CTRS INC Total:							11,515.30
Vendor: 10697 - LOGICS							
25-IN5990	LOGICS	05/19/2025	MONTHLY HOSTING FOR JUNE 2025	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		1,363.81
Vendor 10697 - LOGICS Total:							1,363.81
Vendor: 10702 - LOWE'S							
992504/990910/990905	LOWE'S	05/19/2025	INVOICES 992504/990910/990905	A.5.5110.0420	STREET MAINT - ROAD MATE...		122.49
992504/990910/990905	LOWE'S	05/19/2025	INVOICES 992504/990910/990905	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		473.49
Vendor 10702 - LOWE'S Total:							595.98
Vendor: 10720 - Manny's Ace Hardware							
5006/5078/5079/5084/5093...	Manny's Ace Hardware	05/19/2025	April Purchases	A.5.1620.0420	BUILDINGS - MAINT & REPAI...		29.43
5006/5078/5079/5084/5093...	Manny's Ace Hardware	05/19/2025	April Purchases	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		62.29
5006/5078/5079/5084/5093...	Manny's Ace Hardware	05/19/2025	April Purchases	A.5.8560.0470	SHADE TREES - DEPARTMEN...		15.19
5006/5078/5079/5084/5093...	Manny's Ace Hardware	05/19/2025	April Purchases	F.5.8340.0420	TRANSFS & DIST - MAINT & R...		7.59
Vendor 10720 - Manny's Ace Hardware Total:							114.50
Vendor: 10767 - MES SERVICE COMPANY, LLC							
2025000290	MES SERVICE COMPANY, LLC	05/19/2025	engine tools	A.5.3410.0200	FIRE DEPT - EQUIP	2025000290	2,417.03
Vendor 10767 - MES SERVICE COMPANY, LLC Total:							2,417.03
Vendor: 10810 - North American Rescue Holdings LLC							
2025000245	North American Rescue Holdings LLC	05/19/2025	EMS tourniquets	A.5.3410.0497	FIRE DEPT-EMS SUPPLIES	2025000245	297.76
Vendor 10810 - North American Rescue Holdings LLC Total:							297.76
Vendor: 10816 - NOVA HEALTHCARE ADMINISTRATORS, INC.							
NOVA-061607	NOVA HEALTHCARE ADMINISTRATORS, INC.	05/19/2025	HRA/HSA Account Maintenance	A.5.9060.0805	HOSPITAL & MEDICAL INS - H...		90.00

Expense Approval Report 5.19.25

					Payable Dates: 5/19/2025 - 5/19/2025 Post Dates: 5/19/2025 - 5/19/2025		
Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
NOVA-061607	NOVA HEALTHCARE ADMINISTRATORS, INC.	05/19/2025	HRA/HSA Account Maintenance	A.5.9060.0806	HOSPITAL & MEDICAL INS - H...		40.50
NOVA-061607	NOVA HEALTHCARE ADMINISTRATORS, INC.	05/19/2025	HRA/HSA Account Maintenance	F.5.9060.0805	HOSPITAL & MEDICAL INS - H...		9.00
NOVA-061607	NOVA HEALTHCARE ADMINISTRATORS, INC.	05/19/2025	HRA/HSA Account Maintenance	F.5.9060.0806	HOSPITAL & MEDICAL INS - H...		4.50
Vendor 10816 - NOVA HEALTHCARE ADMINISTRATORS, INC. Total:							144.00
Vendor: 10864 - NYSEG							
1001-0310-448 4/9-5/8/25	NYSEG	05/19/2025	571 MAIN ST 4/9-5/8/25	A.5.5182.0431	STREET LIGHTING - ELECTRIC		360.92
1001-3627-483 4/1-4/30/25	NYSEG	05/19/2025	ST LTG R3 4/1-4/30/25	A.5.5182.0431	STREET LIGHTING - ELECTRIC		5,201.98
1001-3627-491 4/1-4/30/25	NYSEG	05/19/2025	ST LTG R2	A.5.5182.0431	STREET LIGHTING - ELECTRIC		823.02
1001-7273-243 4/9-5/8/25	NYSEG	05/19/2025	NEAR 650 GIRARD AVE	A.5.5182.0431	STREET LIGHTING - ELECTRIC		34.99
1004-8515-430 4/9-5/6/25	NYSEG	05/19/2025	400 PINE ST SALT SHED 4/9-5/6/25	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		25.14
1005-3329-701 4/9-5/8/25	NYSEG	05/19/2025	S GROVE ST 4/9-5/8/25	A.5.7140.0431	PLAYGROUNDS & REC CTRS. -...		73.69
Vendor 10864 - NYSEG Total:							6,519.74
Vendor: 10895 - Paul P. Porter III							
ADA COORDINATOR PAYME...	Paul P. Porter III	05/19/2025	Quarterly Payment; 6/1-8/31/25	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		325.00
Vendor 10895 - Paul P. Porter III Total:							325.00
Vendor: 10922 - POSITIVE PROMOTIONS, INC.							
2025000306	POSITIVE PROMOTIONS, INC.	05/19/2025	fire prevention supplies	A.5.3410.0495	FIRE DEPT - PREVENTION & I... 2025000306		1,152.71
Vendor 10922 - POSITIVE PROMOTIONS, INC. Total:							1,152.71
Vendor: 10944 - Quadient							
POSTAGE FEES 5/2/25	Quadient	05/19/2025	POSTAGE FEES	F.5.8310.0403	WATER ADMIN - POSTAGE, B...		2,000.00
Vendor 10944 - Quadient Total:							2,000.00
Vendor: 11020 - SAIA COMMUNICATIONS, INC.							
2025000289	SAIA COMMUNICATIONS, INC.	05/19/2025	minotor pagers	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES 2025000289		2,347.80
909038876-1	SAIA COMMUNICATIONS, INC.	05/19/2025	DC Adapter for car radios	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL...		120.25
Vendor 11020 - SAIA COMMUNICATIONS, INC. Total:							2,468.05
Vendor: 11052 - SEWING TECHNOLOGY UNIFORM							
49500, 49530	SEWING TECHNOLOGY UNIFORM	05/19/2025	Longboat ss shirt/chief embroidered	A.5.3120.0480	POLICE DEPT - UNIFORMS, B...		158.99
Vendor 11052 - SEWING TECHNOLOGY UNIFORM Total:							158.99
Vendor: 11055 - SHANOR ELECTRIC SUPPLY							
3121241	SHANOR ELECTRIC SUPPLY	05/19/2025	PVC conduit- HP project	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		18.33
Vendor 11055 - SHANOR ELECTRIC SUPPLY Total:							18.33
Vendor: 11058 - ShelterPoint Life							
05.01.2025D558947	ShelterPoint Life	05/19/2025	01/01-3/31/25 NYS DBL	A.5.9045.0803	LIFE INS - LIFE INS		2,100.38
Vendor 11058 - ShelterPoint Life Total:							2,100.38

Expense Approval Report 5.19.25

Payable Dates: 5/19/2025 - 5/19/2025 Post Dates: 5/19/2025 - 5/19/2025

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 11163 - TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.							
6734312-202504-1	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.	05/19/2025	April Data search	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		104.00
Vendor 11163 - TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC. Total:							104.00
Vendor: 11170 - TRI-R MECHANICAL SERVS.							
93378	TRI-R MECHANICAL SERVS.	05/19/2025	maintenance inspection	A.5.1620.0420	BUILDINGS - MAINT & REPAI...		173.80
Vendor 11170 - TRI-R MECHANICAL SERVS. Total:							173.80
Vendor: 11185 - Tyler Technologies, Inc.							
2024000371J	Tyler Technologies, Inc.	05/19/2025	Tyler Technologies Inc.from 052424	A.5.1325.0400	VILLAGE ADMIN - OPERATING..2024000371		180.00
Vendor 11185 - Tyler Technologies, Inc. Total:							180.00
Vendor: 11193 - UNITED BUSINESS SYSTEMS							
632543	UNITED BUSINESS SYSTEMS	05/19/2025	Contract from 5/18/25-5/17/26	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		957.00
632543	UNITED BUSINESS SYSTEMS	05/19/2025	Overage charge for both printers	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		470.71
632543	UNITED BUSINESS SYSTEMS	05/19/2025	Contract from 5/18/25-5/17/26	A.5.3420.0420	POLICE & FIRE DISPATCH - M...		957.00
632543	UNITED BUSINESS SYSTEMS	05/19/2025	Overage charge for both printers	A.5.3420.0420	POLICE & FIRE DISPATCH - M...		418.66
Vendor 11193 - UNITED BUSINESS SYSTEMS Total:							2,803.37
Vendor: 11221 - Vaspian							
INV032337	Vaspian	05/19/2025	SERVICES MAY 2025 - CELL BLOCKING	A.5.1325.0434	VILLAGE ADMIN - TELEPHONE		10.00
INV032337	Vaspian	05/19/2025	SERVICES MAY 2025 - VEA	A.5.1325.0434	VILLAGE ADMIN - TELEPHONE		89.90
INV032337	Vaspian	05/19/2025	SERVICES MAY 2025 - DPW	A.5.1490.0434	PUBLIC WORKS ADMIN - TEL...		102.80
INV032337	Vaspian	05/19/2025	SERVICES MAY 2025 - EAPD	A.5.3120.0434	POLICE DEPT - TELEPHONE		192.70
INV032337	Vaspian	05/19/2025	SERVICES MAY 2025 - EAFD	A.5.3410.0434	FIRE DEPT - TELEPHONE		154.80
Vendor 11221 - Vaspian Total:							550.20
Vendor: 11225 - VERIZON WIRELESS							
61125977762	VERIZON WIRELESS	05/19/2025	716-344-7361 DPW GIS	A.5.1490.0434	PUBLIC WORKS ADMIN - TEL...		40.32
61125977762	VERIZON WIRELESS	05/19/2025	716-344-5189 PATRICK WELCH	A.5.3120.0434	POLICE DEPT - TELEPHONE		40.32
61125977762	VERIZON WIRELESS	05/19/2025	716-913-1761 POLICE SUPERVISOR (LIETENANTS)	A.5.3120.0434	POLICE DEPT - TELEPHONE		40.32
61125977762	VERIZON WIRELESS	05/19/2025	716-359-0911 DETECTIVE OFFICE	A.5.3120.0434	POLICE DEPT - TELEPHONE		40.32
61125977762	VERIZON WIRELESS	05/19/2025	716-256-0983 FIRE CHIEF MOBILE WIFI	A.5.3410.0434	FIRE DEPT - TELEPHONE		37.99
Vendor 11225 - VERIZON WIRELESS Total:							199.27

Expense Approval Report 5.19.25

					Payable Dates: 5/19/2025 - 5/19/2025 Post Dates: 5/19/2025 - 5/19/2025		
Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 11226 - Verizon-Local Svc.							
MULTIPLE MAY 2025	Verizon-Local Svc.	05/19/2025	716-N73-1487 DATA PRIVATE LINE HALL AND DPW	A.5.1490.0434	PUBLIC WORKS ADMIN - TEL...		91.24
MULTIPLE MAY 2025	Verizon-Local Svc.	05/19/2025	716-652-0893 ELEVATOR	A.5.3120.0434	POLICE DEPT - TELEPHONE		54.29
MULTIPLE MAY 2025	Verizon-Local Svc.	05/19/2025	716-N73-1438 RADIO TRANSMITTER POLICE TO BOCES	A.5.3120.0434	POLICE DEPT - TELEPHONE		165.49
MULTIPLE MAY 2025	Verizon-Local Svc.	05/19/2025	716-652-0319 FIRE HALL ELEVATOR	A.5.3410.0434	FIRE DEPT - TELEPHONE		35.87
Vendor 11226 - Verizon-Local Svc. Total:							346.89
Vendor: 11248 - W.B. MASON CO., INC.							
252892984 CM3682363 CM...	W.B. MASON CO., INC.	05/19/2025	Water 8/8 ordered 3/10/25	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		42.80
254035606 CM3688979 253...	W.B. MASON CO., INC.	05/19/2025	Water 8/8 ordered 5/1/25 & may rent	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		48.75
Vendor 11248 - W.B. MASON CO., INC. Total:							91.55
Vendor: 11287 - WNYNETWORKS							
00005954	WNYNETWORKS	05/19/2025	IT SERVICES FOR VEA APRIL 2025	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		625.00
00005954	WNYNETWORKS	05/19/2025	IT SERVICES FOR EAPD APRIL 2025	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		812.50
Vendor 11287 - WNYNETWORKS Total:							1,437.50
Grand Total:							73,344.87

Report Summary

Fund Summary

Fund	Expense Amount
A - GENERAL FUND	65,470.89
F - ENTERPRISE WATER	7,873.98
Grand Total:	73,344.87

Account Summary

Account Number	Account Name	Expense Amount
A.5.1325.0400	VILLAGE ADMIN - OPER...	180.00
A.5.1325.0410	VILLAGE ADMIN - LEGAL...	122.43
A.5.1325.0434	VILLAGE ADMIN - TELEP...	99.90
A.5.1420.0410	VILLAGE ATTORNEY - C...	500.00
A.5.1420.0411	VILLAGE ATTORNEY - OT...	4,610.77
A.5.1440.0410	ENGINEER SVCS - ENGIN...	4,570.75
A.5.1480.0410	PUBINFO SVCS-PUB INFO..	2,473.81
A.5.1490.0434	PUBLIC WORKS ADMIN -...	234.36
A.5.1620.0420	BUILDINGS - MAINT & R...	11,718.53
A.5.1620.0432	BUILDINGS - GAS	1,477.53
A.5.1640.0431	CENTRAL GARAGE - ELEC...	25.14
A.5.1640.0432	CENTRAL GARAGE - GAS	1,097.74
A.5.1640.0460	CENTRAL GARAGE - VEH...	36.24
A.5.1640.0480	CENTRAL GARAGE - UNI...	146.70
A.5.3120.0420	POLICE DEPT - MAINT. S...	2,435.76
A.5.3120.0434	POLICE DEPT - TELEPHO...	533.44
A.5.3120.0460	POLICE DEPT - VEHICLE ...	252.23
A.5.3120.0470	POLICE DEPT - DEPTAL S...	120.25
A.5.3120.0480	POLICE DEPT - UNIFORM...	158.99
A.5.3410.0200	FIRE DEPT - EQUIP	2,610.03
A.5.3410.0420	FIRE DEPT - DEPT SUPPLI...	3,225.20
A.5.3410.0432	FIRE DEPT - GAS	620.92
A.5.3410.0434	FIRE DEPT - TELEPHONE	228.66
A.5.3410.0460	FIRE DEPT - VEHICLE MA...	2,228.89
A.5.3410.0470	FIRE DEPT - JANITORIAL ...	2,196.03
A.5.3410.0495	FIRE DEPT - PREVENTION...	1,152.71
A.5.3410.0497	FIRE DEPT-EMS SUPPLIES	357.76
A.5.3420.0420	POLICE & FIRE DISPATCH...	1,375.66
A.5.5110.0420	STREET MAINT - ROAD ...	6,595.38
A.5.5110.0480	STREET MAINT - UNIFO...	215.95
A.5.5182.0431	STREET LIGHTING - ELEC...	6,420.91
A.5.7140.0420	PLAYGROUNDS & REC C...	554.11
A.5.7140.0431	PLAYGROUNDS & REC C...	73.69
A.5.7140.0432	PLAYGROUNDS & REC C...	224.35

Account Summary

Account Number	Account Name	Expense Amount
A.5.8560.0410	SHADE TREES - CONTRA...	4,350.00
A.5.8560.0470	SHADE TREES - DEPART...	15.19
A.5.9045.0803	LIFE INS - LIFE INS	2,100.38
A.5.9060.0805	HOSPITAL & MEDICAL IN...	90.00
A.5.9060.0806	HOSPITAL & MEDICAL IN...	40.50
F.5.1620.0432	BUILDINGS - GAS	184.01
F.5.1910.0410	UNALLOCATED INSURA...	3,692.23
F.5.8310.0403	WATER ADMIN - POSTA...	2,000.00
F.5.8340.0200	TRANSFS & DIST - EQUIP	1,976.65
F.5.8340.0420	TRANSFS & DIST - MAINT...	7.59
F.5.9060.0805	HOSPITAL & MEDICAL IN...	9.00
F.5.9060.0806	HOSPITAL & MEDICAL IN...	4.50
Grand Total:		73,344.87

Project Account Summary

Project Account Key	Expense Amount
None	73,344.87
Grand Total:	73,344.87

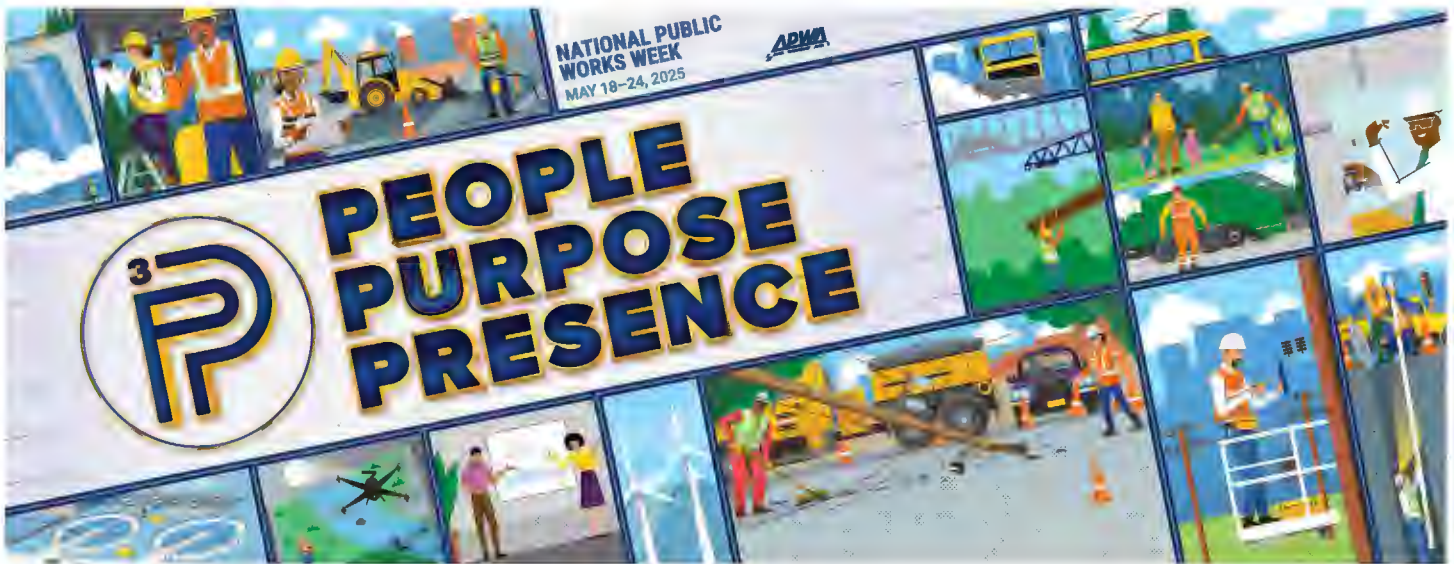
Authorization Signatures

***** Certificate of Financial Officer *****

I hereby certify that the attached Voucher Listing is complete and accurate to the best of my knowledge, and payment is hereby approved.

Signed:

Date:



National Public Works Week Proclamation (SAMPLE)

May 18–24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of **The Village of East Aurora, NY**; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in **The Village of East Aurora, NY** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, **Peter Mercurio, Mayor** do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State (to be affixed),

DONE at the **Village of East Aurora, NY** this _____ day of _____ 2025.

Peter Mercurio, Mayor

[INSERT OFFICIAL SEAL]

Application Fee \$25.00 ✓
Permit Fee \$25.00 ✓
Mailables Fee \$50.00 ✓
*Public Hearing \$50.00 ✓
(Fees are payable at time of application)

VILLAGE OF EAST AURORA, 585 OAKWOOD AVE, EAST AURORA, NY 14052

APPLICATION FOR PERMIT FOR KEEPING OTHER THAN HOUSEHOLD PETS
(**pursuant to provisions of Section 104-3 A of the Code of the Village of East Aurora)

APPLICANT: Rachel and William Denz

(Name)

(Home Phone Number)

863 Lawrence Ave

716-581-1185

(Address)

(Work/Cell Phone)

rachelgdenz@gmail.com

(Email Address)

OWNER OF PROPERTY: William and Rachel Denz

(Name)

863 Lawrence Ave

(Address)

East Aurora, NY 14052

(City, State)

(Zip)

DESCRIBE WHAT IS TO BE KEPT ON PREMISES:

4'x6' chicken coop with attached 6'x6' run and up to 6 hens

DESCRIPTION OF AREA WHERE IT/THEY WILL BE KEPT:

A survey map of the property must be attached to this application, with the area specified.

Rear of property near garden

REASON FOR REQUESTING PERMIT:

Educational opportunity for our children

LIST NAMES AND ADDRESSES OF ALL NEIGHBORS: (Attach list to application)

It is understood that if this permit is granted, it will only apply to what has been specifically listed above and will automatically expire when/if any of the above information changes.

Applicant agrees to allow duly authorized official(s) of the Village of East Aurora to inspect the premises and the site proposed for the keeping of other than household pets as a part of processing this application.

Applicant hereby certifies that he or she is the applicant, and that the information contained in this application is true and correct.

April 02 2025
(Date)

Rachel G. Denz
(Applicant's Signature)

NOTE: This application must be filed with the Village Administrator, Village Hall, 585 Oakwood Ave, East Aurora, New York 14052. *The Village Board of Trustees reserves the right to require a public hearing.

**§104-3 A of the Village Code: No person or persons shall keep or house horses, cattle, swine, poultry, pigeons or any other animals or bees other than household pets within the limits of the Village of East Aurora without a permit from the Board of Trustees, after investigation, that the keeping of the animal or animals or bees in question will not be objectionable or offensive by reasons of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees.

My name is Rachel Denz and I am writing to request your consideration for a poultry special-use permit for our property at 863 Lawrence Avenue. Our primary purpose for raising hens is for the educational opportunity for our 4 children. Our children will get a glimpse into animal husbandry as they observe the life cycle of chickens from egg to adulthood. Raising hens will foster responsibility and empathy for living things while they participate in the cleaning, feeding, and overall health of the animals. Raising chickens and collecting eggs will help our children connect food sources to the animals that produce them and promote a basic understanding of sustainable food systems. Additionally, the older children have been involved in designing the chicken coop and will continue to gain practical skills as they assist my husband in building the coop. Thank you for your consideration.

18494

LAWRENCE (49.5' WIDE) AVENUE

212.6' TO THE NORTH LINE OF
THE VILLAGE OF EAST AURORA
120.00'

NW CORNER OF LIBER 2120 OF
DEEDS PAGE 222

Fnd. I.Pipe
On Line &
0.18' SE

Fnd. I.Pipe
On Line

Concrete Driveway

28.28'

19.27'

4.07'

25.84'

16.37'

30.18'

Concrete Steps

22.35'

FRAME
HOUSE
No. 863

31.18'

32.39'

1.5' Wide
Retaining
Wall

13.60'

Wall 0.77' NE

0.7' Wide
Retaining Wall

Wall 0.25' SW

28.11'

1.5' Wide
Retaining
Wall

Conc. Patio

11.65'

12.27'

18.67'

12.19'

197.75'

173.00'

173.00'

197.75'

Enclosed Run 6x6 FT

COOP
4x6 FT

Veg
Garden
26x26 FT

Fnd. Pln
0.85' SW &
0.65' NW

120.00'

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees
FROM: Richard Miga, Assistant Code Enforcement Officer
DATE: March 5, 2025

The Building Department has accepted a Site Plan application from Jim Bammel of Bammel Architects, PC, architect for Bank of Holland at 250 Quaker Road. The request is to construction an addition and alteration to the north side façade of the building that faces Quaker Road for an externally illuminated sign.

Village Code section 285-51.5 requires the application to be referred to the Planning Commission for their recommendation. After which a public hearing is required prior to a decision by the Village Board.

Village Code section 285-50.4C(3) requires the application be referred to the Erie County Planning Department for review due to proximity to a State Highway (Quaker Road/20A).

This is an Unlisted action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

VILLAGE OF EAST AURORA
871 Main Street, East Aurora, New York 14052
716-652-6000
In conjunction with
Town of Aurora Building Department
300 Giesd Ave, East Aurora, NY 14052
716-652-7591

Building Dept:
Date Received _____
Complete App _____
Village Clerk
Date Received _____
Amount \$ _____
Receipt # _____

SITE PLAN APPLICATION

PROPOSED PROJECT Bank of Holland SBL#: 175.06-1-6.2
LOCATION 250 Quaker Rd, East Aurora, NY, 14052 ZONING DISTRICT GM

The applicant agrees to reimburse the Village for any additional fees required for consultant's review of submitted technical data, including but not limited to, traffic studies, drainage, lighting, water and sewer plans.

APPLICANT NAME Jim Bammel
ADDRESS 6264 W Quaker St., Orchard Park, NY, 14127
TELEPHONE 716-667-2482 FAX _____ E-MAIL jb@bammelarchitects.com
SIGNATURE _____

OWNER NAME Jim Dickey
ADDRESS 250 Quaker Rd, East Aurora, NY, 14052
TELEPHONE 716-655-4667 FAX 716-714-3298 E-MAIL jdick@bankofhollandny.com
SIGNATURE _____

ENGINEER/ARCHITECT/LANDSCAPE ARCHITECT
NAME Jim Bammel FIRM Bammel Architects
ADDRESS 6264 W Quaker St., Orchard Park, NY, 14127
TELEPHONE 716-667-2482 FAX _____ E-MAIL jb@bammelarchitects.com
SIGNATURE _____ AFFIX STAMP

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Twenty (20) Sets – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-51.3
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.ierackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD Rom.
- Application fee \$25.00 and Public Hearing fee \$100.00 – Total \$125 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____ Minor Project written request to waive PC mtg Y/N/NA: VB Decision Y/N

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Historic Preservation	_____	_____
ZBA	_____	_____
EC Div of Planning	_____	_____
NYS DOT	_____	_____
Town Notification	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

Richard Miga

From: Joey Tripi <jt@bammelarchitects.com>
Sent: Wednesday, March 5, 2025 2:21 PM
To: Richard Miga
Subject: Re: Bank of Holland - Signed SEAF
Attachments: 24.133 Bank of Holland_3.4.25.pdf; BankHolland NEW2 (1).pdf

Hello Rich,

Attached is a cutsheet for the intended lighting fixtures, a detail sheet for the signage design, as well as a PDF of the submitted drawings.

Project Narrative:

This project is a means of improving the effectiveness of signage directed towards the streetside of the property. By utilizing matching materials while also incorporating new metal paneling, our design will blend with the existing exterior and create a new, modern focal point from street view.

Let me know if you need anything else. Thanks in advance.

Best,

Joey Tripi
Bammel Architects, PC
6264 West Quaker Street
Orchard Park, NY, 14127
office: (716) 662-2482, ext. 105
cell: (716) 868-1053

Short Environmental Assessment Form

Part 1 - Project Information

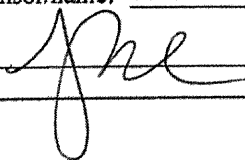
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Bank of Holland			
Name of Action or Project:			
Addition			
Project Location (describe, and attach a location map):			
250 Quaker Rd, East Aurora, NY, 14052			
Brief Description of Proposed Action:			
175 sq.ft. metal stud addition with new externally-illuminated sign			
Name of Applicant or Sponsor:		Telephone: 716-662-2482	
Jim Bammel		E-Mail: jb@bammelarchitects.com	
Address:			
6264 W Quaker St			
City/PO:		State:	Zip Code:
Orchard Park		NY	14127
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
3. a. Total acreage of the site of the proposed action?			2.99 acres
b. Total acreage to be physically disturbed?			0.0040 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			0.1663 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☐ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☒ Other(Specify): GM, OS			
☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ Addition will not need water supply	☒	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ Addition will not need wastewater utilities	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☒ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☒	☐
a. Will storm water discharges flow to adjacent properties?	☒	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☒	☐
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Jim Bammel</u> Date: <u>3/4/2025</u> Signature: <u></u> Title: <u>REGISTERED ARCHITECT</u>		

- ☐ NOT FOR CONSTRUCTION
☐ PROGRESS PRINT
☐ PRELIMINARY (APPROVAL)
☐ FINAL (APPROVAL)
☒ FINAL DISTRIBUTION

any unauthorized alteration of or addition to this drawing/document
in violation of section 7307 of the New York State education law, of
§ 47-architecture

BANK OF HOLLAND

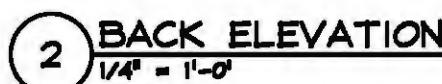
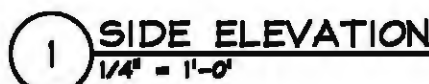
250 QUAKER RD.
EAST AURORA, NY, 14052

ISSUE DATE: 11/15/20
PROJECT NUMBER: 24.
SCALE: AS NO
DRAWN BY:
CHECKED BY:

SHEET TITLE:
ELEVATIONS
SECTIONS

DRAWING NO.

A-3



Application Fee \$25.00 ✓ (Total fees of \$100.00 are payable at time of application to the
Permit Fee \$25.00 ✓ Village of East Aurora, 585 Oakwood Ave, East Aurora, NY 14052
Public Hearing Necessary/Mailing Fee for mailers \$50.00 ✓

4/15/25
pd # 1011
\$100.00

VILLAGE OF EAST AURORA, NEW YORK

APPLICATION FOR PERMIT TO KEEP OR MAINTAIN THREE OR MORE DOGS IN ONE DWELLING UNIT (pursuant to provisions of Section 104-3 B of the Code of the Village of East Aurora)

APPLICANT: Melissa + Mark Ramsay (Name) (716)-704-2711 cell #1 (Phone Number)
293 Center St (Address) (716) 828-3700 choice 1 (work) (Work/Cell Phone)
OWNER OF PROPERTY: Melissa + Mark Ramsay (Name) Email: Ramsay Mark 301 @ AOL.com
293 Center St (Address)
East Aurora, NY 14052 (City, State) (Zip)

DOGS TO BE KEPT ON PREMISES: (Fill in all information for each dog)

BREED	SEX	AGE	NAME	CURRENT LICENSE #
<u>Boxer mix</u>	<u>m</u>	<u>2</u>	<u>Toby</u>	<u>R9829019</u>
<u>Shepard mix</u>	<u>m</u>	<u>1.5</u>	<u>Romeo</u>	<u>006886</u>

DESCRIPTION OF FACILITIES FOR KEEPING THE DOGS:

Inside the dwelling: Whole house - single family

Outside the dwelling: back yard - Invisible Fence for front / back yard, also on long leads

REASON FOR REQUESTING PERMIT:

option of getting a third dog, had a 3 dog permit in 2011 - for 3 dogs that now are passed away - old age would like to renew a permit have same neighbors except one new neighbor in back of me.

It is understood that if this permit is granted, it will only apply to the dogs listed above and will automatically expire when only two of them remain in the dwelling unit.

Applicant agrees to allow the duly appointed Dog Warden of the Village of East Aurora to inspect the facilities provided for these dogs as a part of processing this application.

Applicant hereby certifies that he or she is the head of the household where the dogs will be kept and that the information contained in this application is true and correct.

4-15 2025
(Date)

Melissa K. Ramsay
(Applicant's Signature)

NOTE: This application must be filed with the Village Administrator, Village Hall, 585 Oakwood Ave, East Aurora, New York 14052

*§104-3 B of the Village Code: No person or persons shall keep or maintain three or more dogs in any one dwelling unit, as defined in Chapter 285 of the Code of the Village of East Aurora, or in any one building, as defined in Chapter 285 of the said Code, within the limits of the Village of East Aurora without a permit from the Board of Trustees. Such permit may be granted if it shall appear to the Board of Trustees, after investigation, that the keeping of the dogs in question will not be objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. No resident of any two-family dwelling, multiple dwelling, townhouse or apartment house shall keep more than one dog in or on such premises.

VILLAGE OF EAST AURORA

VILLAGE HALL • 571 MAIN STREET
EAST AURORA, NEW YORK 14052
(716) 652-6000 FAX (716) 652-1290
www.east-aurora.ny.us



April 5, 2011

Dear Village Resident:

We have received a permit application from Mark & Melissa Ramsay at 293 Center St. requesting permission to have three/four dogs at that address. Village Code allows for no more than two dogs without a permit.

I am sending you this notice, along with the application, and ask that if you have any concerns regarding this request, to please let the Village Hall know, in writing, no later than April 15, 2011.

The Application will be on the Agenda of the Village Board Meeting on April 18, 2011, which will be held in the Board Room of the Village Hall, 571 Main Street, East Aurora, New York, starting at 7:00 P.M.

You may advise the Board as to your opinion concerning this request by:

1. Attending the Board Meeting.

OR

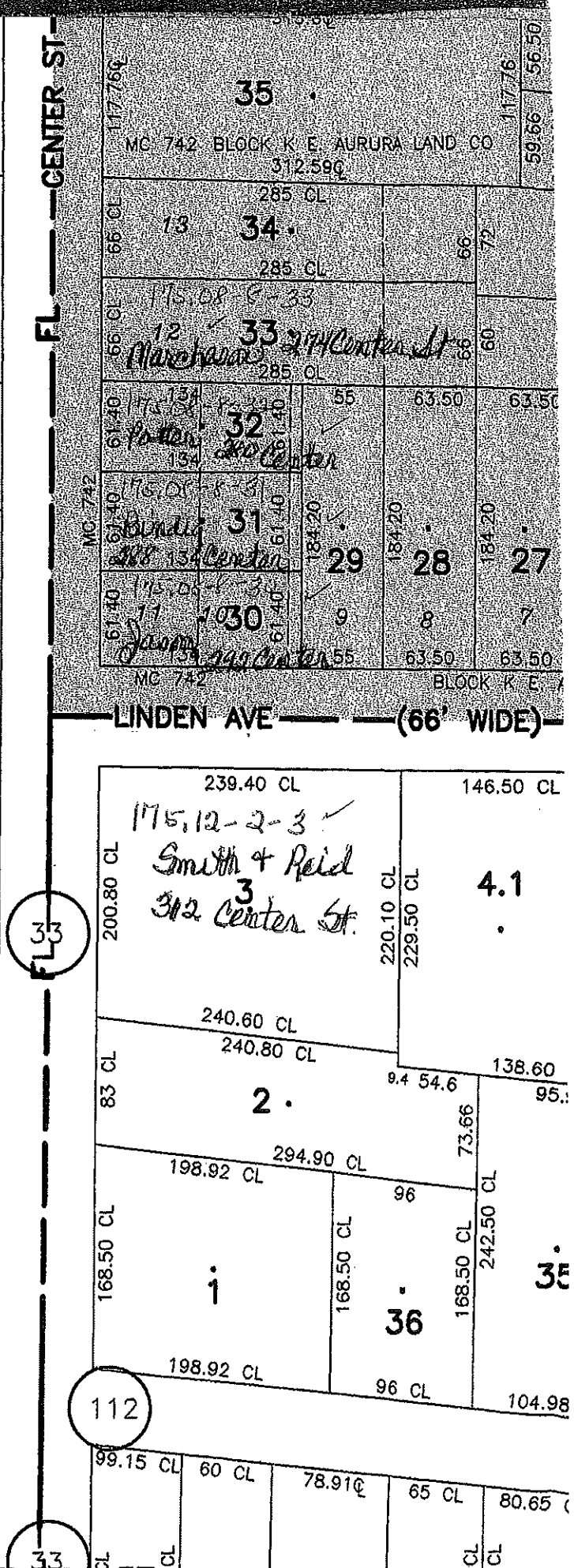
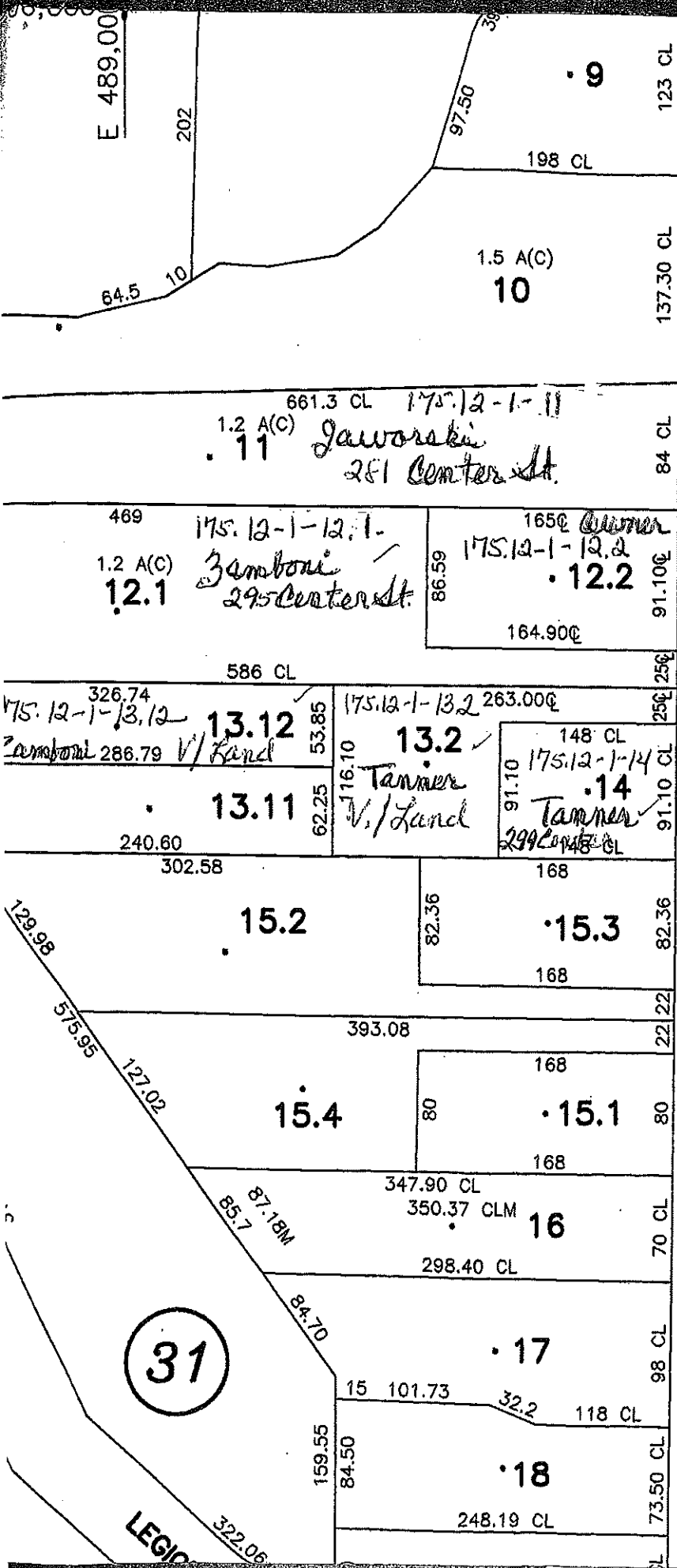
2. Write a letter addressed to the Village Board of Trustees at the above address with concerns and or comments.

If you have any questions, please call the Village Office at 652-6000

NOTE:

THE FOLLOWING NEIGHBORS RECEIVED THE ABOVE LETTER *with copy of Application Form*

- | | | |
|--|---|--|
| 1) LECH & LORRAINE JAWORSKI
281 CENTER ST. | 4) MATT S. BINDIG
288 CENTER ST. | 7) JAMES & JACQUELINE TANNER
299 CENTER ST. |
| 2) STEPHEN SMITH & MARY ELLED REID
312 CENTER ST. | 5) COLLEEN J. POTTER
280 CENTER ST. | 8) RAYMOND & MARY ZAMBONI moved
295 CENTER ST. |
| 3) MICHAEL & LYNNE JASON
292 CENTER ST. | 6) MARK & NANCY MARCHESON
274 CENTER ST. | <i>Don and Kathy
Joe and Carrie Bitello?</i> |



Town of Aurora
ORIGINAL DOG LICENSE - Owner's Copy

Printed: 06/04/24 - 4:26 pm

Issuing Municipality: East Aurora 03 / County: Erie 14 / Phone: (716) 652-3280

License No: 1403 0006886	Issue Date: 6/4/2024	(716) 704-2711 Home
Dog's Name: Romeo	Expire Date: 6/30/2025	Minor? N
Dog Sex: MALE, NEUTERED (01)		6/4/2024 Orig Iss Date
Birth/Markings: 2023	Town Fee: \$11.00	D/R Key 13105/159248
Dog Breed: Shepherd Mix (005)	NY Surcharge: \$1.00	
Dog Color: Black (A), Tan(belge) (H)	Total Fee: \$12.00	

Return Entire Form With
Check Payable to:
Aurora Town Clerk
575 Oakwood Avenue
East Aurora, NY 14052

RAMSAY, MELISSA&MARK
293 CENTER ST
East Aurora, NY 14052

Proof of Current Rabies Immunization Required
Veterinarian: SENECA ANIMAL HOSP
Date Vaccination: 11/09/23 / Expire: 11/09/24 1 Year

Clerk's Signature: *M. Allen* Date: 6/4/24

OWNER'S INSTRUCTIONS

1. Check license for accuracy and completeness. Enter any corrections in ink and sign Clerk's copy.
2. REQUIRED DOCUMENTS - Proof of rabies vaccination is required by public health law #2145 and must extend into the new licensing period.
Proof of spaying or neutering unless already on file where application is made.
Proof of fee exemption for "guide dog", "hearing dog", "police work dog", "war dog" or "service dog."
3. Make check payable to Aurora Town Clerk. Enclose a self addressed stamped envelope. A validated license will be returned to you.

LICENSE CHANGE AND TRANSFER REPORT Type of Information Change: (Check One)

☐ Replacement Tag Needed \$3.00	New Owner's Name: _____
☐ Dog - Deceased (Return ID tag)	Mailing Address: _____
☐ Dog Is Lost or Stolen	City, State & Zip: _____
☐ Change of Address (Owner of Record)	Phone Number: _____
☐ Transfer of Ownership	County: _____
Date of Change: _____	

TOWN OF AURORA
DOG LICENSE
ORIGINAL NUMBER
006886

TRANSFER OF OWNERSHIP

INSTRUCTIONS FOR OWNER OF RECORD: (Owner whose name is printed on face of this license): Complete this form and then give the form to the new owner.

INSTRUCTIONS FOR NEW OWNER: Present this portion of the license to the clerk of the town, city or the incorporated village, in which the dog is to be harbored, and purchase new dog license in your name.

Signature: _____
(Owner of Record) Date

Town of Aurora
RENEWAL DOG LICENSE - Owner's Copy

Issuing Municipality: East Aurora 03 / County: Erie 14 / Phone: (716) 652-3280

Printed: 04/19/24 - 9:28 am

License No: 1403 0006525
Dog's Name: Toby
Dog Sex: MALE, NEUTERED (01)
Birth/Markings: 2023 / MICROCHIP
Dog Breed: Boxer Mix (271)
Dog Color: Brindle (B), None (0)

New Exp Date: 5/31/2025 (716) 704-2711 Home
Prev Exp Date: 5/31/2024 Minor? N
5/24/2023 Orig Iss Date
D/R Key 12731/153684
Town Fee: \$11.00
NY Surcharge: \$1.00
Total Fee: \$12.00

Return Entire Form With
Check Payable to:
Aurora Town Clerk
575 Oakwood Avenue
East Aurora, NY 14052

RAMSAY, MELISSA&MARK
293 CENTER ST
East Aurora, NY 14052

Proof of Current Rabies Immunization Required

Veterinarian: **SENECA ANIMAL HOSP**
Date Vaccination: 6/1/24 - 6/1/27

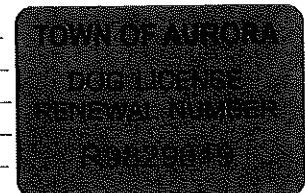
Clerk's Signature: [Signature] Date: 6/4/24

OWNER'S INSTRUCTIONS

1. Check license for accuracy and completeness. Enter any corrections in ink and sign Clerk's copy.
2. REQUIRED DOCUMENTS - Proof of rabies vaccination is required by public health law #2145 and must extend into the new licensing period.
Proof of spaying or neutering unless already on file where application is made.
Proof of fee exemption for "guide dog", "hearing dog", "police work dog", "war dog" or "service dog."
3. Make check payable to Aurora Town Clerk. Enclose a self addressed stamped envelope. A validated license will be returned to you.

LICENSE CHANGE AND TRANSFER REPORT Type of Information Change: (Check One)

- | | |
|--|--------------------------|
| ☐ Replacement Tag Needed \$3.00 | New Owner's Name: _____ |
| ☐ Dog - Deceased (Return ID tag) | Mailing Address: _____ |
| ☐ Dog Is Lost or Stolen | City, State & Zip: _____ |
| ☐ Change of Address (Owner of Record) | Phone Number: _____ |
| ☐ Transfer of Ownership | County: _____ |
| Date of Change: _____ | |



TRANSFER OF OWNERSHIP

INSTRUCTIONS FOR OWNER OF RECORD: (Owner whose name is printed on face of this license): Complete this form and then give the form to the new owner.

INSTRUCTIONS FOR NEW OWNER: Present this portion of the license to the clerk of the town, city or the incorporated village, in which the dog is to be harbored, and purchase new dog license in your name.

Signature: _____
(Owner of Record) Date

Support for Special Use Permit At:
Neighbors of 863 Lawrence Avenue East Aurora

869 Lawrence Avenue

Maria Macri

875 Lawrence Avenue

Steve Harvey

855 Lawrence Avenue

Zenda Ramsey

843 Lawrence Avenue

John H. H. H.
Gretchen Rich

796 Warren Drive

Dropped off letter.
Did not answer
door.

800 Warren Drive

Dropped off letter.
on vacation.

804

~~796~~ Warren Drive

Robert & Joan Rudkowski

Resolution of the Village of East Aurora of a Determination of Non-Significance pursuant to the State Environmental Quality Review Act (SEQRA) in the matter of the Site Plan Application for 250 Quaker Road, for addition and alter the north facade of the building facing Quaker Road, to accommodate an externally illuminated sign.

WHEREAS, the applicant has filed Part 1 of the Short Environmental Assessment Form (SEAF) with this Board, a copy of which is included by reference and made a part hereof, relating to the proposed project at 250 Quaker Road, East Aurora, New York, wherein the applicant, Jim Bammel of Bammel Architects, PC; and

WHEREAS, the Village Planning Commission, after carefully and fully reviewing the application, including the Site Plan attached thereto, with any and all amendments and modifications, and considering comments and documentation presented for and against the project, voted in the majority recommending approval, with findings; and

WHEREAS, the Village SEQRA Intake Committee carefully and fully reviewed Part 1 of the SEAF submitted by applicants including the Site Plan attached thereto, and the above-referenced amendments and modifications; and

WHEREAS, the Village SEQRA Intake Committee, after their review of the above, prepared Parts 2 and 3 of the SEAF with a recommendation of the issuance of the Negative Declaration of Environmental Significance for submission to, and consideration by, the Village Board; and

WHEREAS, the Village Board of Trustees, upon taking an independent hard look and reasoned evaluation of the above-referenced information, comments and written documentation, including, but not limited to, Part 1 of the SEAF; comments, recommendations, findings and conditions of the Planning Commission, the Site Plan and the recommendation of the SEQRA Intake Committee and that Committee's completed Parts 2 and 3 of the SEAF concerning the potential environmental impacts of the project; all of which are incorporated by reference herein; and

WHEREAS, the Village Board, upon carefully and fully reviewing all the information, comments and written documentation in regard to the project, made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of East Aurora as Lead Agency has determined that the proposed action described in the SEAF, submitted by the applicants, for the site plan proposed to for addition and alter the north facade of the building facing Quaker Road, to accommodate an externally illuminated sign at 250 Quaker Road, as detailed in the Site Plan Application dated March 5, 2025, is classified as an Unlisted Action and therefore issues a Negative Declaration, that this development will not have a significant environmental impact and a Draft Environmental Impact Statement will not be required nor prepared.

The foregoing resolution was duly made by Trustee _____ and seconded by Trustee _____ and carried on May 19, 2025.

Resolution of the Village Board of East Aurora Approving the Site Plan for 250 Quaker Road, applicant Jim Bammel of Bammel Architects, PC, architect for Bank of Holland at 250 Quaker Road to construct an addition and alteration to the north side facade of the building that faces Quaker Road for an externally illuminated sign.

WHEREAS, an application has been submitted for Site Plan Approval at the above referenced property by applicant Jim Bammel of Bammel Architects, PC,

WHEREAS, the Village Board referred the site plan to the Planning Commission for review, comment and recommendation, and the Planning Commission resolution, recommending site plan approval, with findings and one condition; and

WHEREAS, the Village's SEQRA Intake Committee considered the application and reviewed Part 1 of the Short Environmental Assessment Form submitted by the applicant and completed Part 2 and Part 3 thereof on behalf of the Village, and it was the recommendation of the SEQRA Committee and approved by the Village Board as a Negative Declaration, including that the proposed development plan is a Unlisted Action and would have no significant environmental impact; and

WHEREAS, the Village Board at a public meeting reviewed and considered further the comments and all written materials submitted by the applicant and all other information and recommendations before the Board, including minutes of prior Village Board meetings and the recommendations from the SEQRA Intake Committee and Planning Commission, and the referral and response from the Erie County Division of Planning declaring: No Recommendation; proposed action has been reviewed and determined to be of local concern; and

WHEREAS, the Village Board received and considered the Site Plan, the above referenced upgrades, and any and all amendments thereof; and

WHEREAS, the Village Board has separately considered the environmental impacts of the project, declared itself Lead Agency and issued a Negative Declaration of environmental significance, with the proposal classified as an Unlisted Action.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board as follows:

1. The Findings of Fact of the SEQRA Intake Committee, the resolution with findings of the Planning Commission, and the site plan application, all information included in the minutes taken in relation to the abovementioned Village Board and Planning Commission meetings are herein incorporated by reference, including the following findings of the Planning Commission:

Findings:

1. The PC takes no position on the signage.
2. The project does not call for removal of any trees. If trees are removed, the applicant will plant two trees for every one removed.
3. The project design is consistent with the existing Village Code.

Condition:

PC recommends the applicant provide the Village Board with a rendering of the final project.

The Resolution of the Village Board considering the environmental impacts of the project and the issuance of a Negative Declaration of environmental significance is incorporated herein by reference.

2. The Site Plan relating to the proposed project at 250 Quaker Road, East Aurora, New York, wherein the applicant proposes an addition and alteration to the north side facade of the building that faces Quaker Road for an externally illuminated sign. existing buildings, as detailed on documents submitted with the application, are hereby approved and is subject to the following additional conditions:

3. The resolution is effective immediately approving the issuance of a development, construction permit as hereinbefore set forth, subject to compliance with all applicable federal, state and local laws and codes.

The foregoing resolution was duly made by Trustee _____ and seconded by Trustee _____ and carried on May 19, 2025.



VILLAGE OF EAST AURORA

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee ☒ \$50.00 Permit Fee ☒
\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: 5/7/25
Date of V.B. Action: 5/19/25

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Please type or print legibly

Name of Organization: Baker Memorial UMC
Is Organization a: not-for-profit ☒ Charitable/Service ☐ Business ☐ School ☐ Government ☐
Name & Address of Individual Responsible: Wendy Mix 6345 Main St. E. Aurora
Phone Number: 764-1411 E-mail: _____
Event Name: Strawberry Festival
Date(s) of Event: 6/28/25 Time(s) of Event: 10AM-3PM Estimated # of People: 400

Please describe activity/purpose of this event: church fundraiser

Location (include all areas of the event): Baker Church & parking grounds
(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes ☐ No ☒

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? Yes ☒ No ☐

If no, specify: _____

Will the event include more than one vendor/organization? Yes ☒ No ☐ (If Yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? Yes ☒ No ☐ If yes, please note:

Road/Lot Name(s): _____

Date(s) of Closure: _____ Time(s): _____

Will the event include:

Parade or motorcade Yes ☒ No ☐ (If Yes, attach Map of route)

Walk or Run Yes ☒ No ☐ (If Yes, attach Map of route)

Will there be outdoor music? Yes ☒ No ☐ Time & Location: _____

Amplification: Yes ☒ No ☐ Type: Live ☐ DJ ☐ Multiple/Mixed ☐

Will you be providing or selling alcohol? Yes ☒ No ☐

Will people be allowed to bring alcohol? Yes ☒ No ☐

Will there be Security Guards? Yes ☒ No ☐ Volunteers or Private Paid Entity
Please List Entity Name: _____

Will there be temporary food stands? Yes ☒ No ☐

How many? 2

Food Truck? If yes, name of vendor: _____

(additional permit required)

Will a tent or other structure be erected for the event? Yes ☒ No ☐ Size: 15x20

Date & Time to be installed 7P 6/27/25 Date & Time to be removed 4P 6/28/25

Will any prep work be done on/or before the event? Yes No

Please describe: _____

Set up Date: _____ Time: _____

Clean up Date: _____ Time: _____

Will additional **garbage cans** be needed? Yes ☒ No How many _____ Drop Off Location: _____

Do you have a **Recycling Plan**? ☒ No Please describe: _____

Will each vendor/organization be responsible for their own garbage? ☒ No

Will a **dumpster** be used? ☒ No If yes, location: _____

Will there be **portable lavatories**? Yes ☒ No How Many? _____
Location(s): _____

Will there Bell Jar or Games of Chance? Yes ☒ (if yes, separate permit required)

What is the source of **electricity**, if applicable? _____

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

Police Services Requested: _____

(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested: _____

Fire/Other: _____

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

Requesting organization shall attach a completed Certificate of Insurance with minimum limits including public liability coverage of limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. The policy shall be endorsed to include Village of East Aurora as an additional named insured.

Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments _____

Dept of Public Works: Conditions/Comments _____

Fire Dept/Disaster Coordinator: Conditions/Comments _____

Sign Permits are to be obtained from the Town of Aurora Building Department 575 Oakwood Ave, 716.652.7591

Clerk Shared/Forms/Village Permit Application Forms/Application Temporary Use Permit



BAKEMEM-01

JBANEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # PC-1060132 Lightwell Insurance Advisors of New York, LLC P.O. Box 1310 Mechanicsburg, PA 17055		CONTACT Jennifer Baney NAME: PHONE (A/C, No, Ext): (800) 326-7200 FAX (A/C, No): (717) 763-5517 E-MAIL ADDRESS: service.ny@lightwell.com		
INSURED Baker Memorial United Methodist Church 345 Main St East Aurora, NY 14052-1686		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Brotherhood Mutual Ins Co		13528
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER: General Aggregate			31MLA0495535	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Strawberry Festival on June 28th, 2025

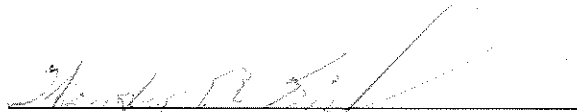
CERTIFICATE HOLDER

CANCELLATION

Village of East Aurora 585 Oakwood Avenue East Aurora, NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

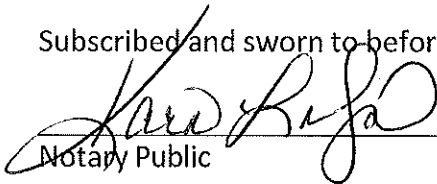
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



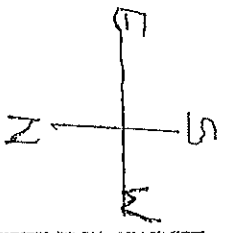
Authorized Applicant or Officer

Subscribed and sworn to before me this 7th day of May, 2025



Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026



Center St.

Church Passage

Tents for seating

Drive Lanes

Thompson Tent

Baker LMC
345 Main
Holtz
Tent

Main St.



VILLAGE OF EAST AURORA

APPLICATION FOR TEMPORARY USE PERMIT

Not less than 60 days or more than 75 days before date of activity

\$25.00 Application Fee 25 \$50.00 Permit Fee 50
\$100.00 Mailer Fee (300 feet for road/public parking lot closure and/or outdoor music) _____

Date Application Filed: 4/30/25

Date of V.B. Action: 5/19/25

Approved: _____ Disapproved: _____

Conditions of approval will be listed in the permit.

Sect. 285-52 Participants of an area activity, such as, but not necessarily limited to, a sidewalk sale, art, antique, craft show and/or sales, farmers market, or community/civic promotion activities and similar.

Please type or print legibly

Name of Organization: Boycroft Campus Corp.

Is Organization a: not-for-profit Charitable/Service Business School Government

Name & Address of Individual Responsible: KATHLEEN FLYNN 3150 SOUTH GROVE STREET, EAST AURORA

Phone Number: 615-0261 E-mail: Kflynn@boycroftcampuscorp.com

Event Name: Boycroft Campus Art & Antique Show

Date(s) of Event: JUN 28 & 29, 2025 Time(s) of Event: 10A-5P Estimated # of People: 2000

Please describe activity/purpose of this event: Boycroft Art & Antique Show on Campus Grounds

Location (include all areas of the event): Map Attached
(attach map)

Will this event be donating a portion of proceeds to one or more charities and publicizing that in promotional material? Yes No

If yes, list charities and the percentage of proceeds to be donated: _____

Will this event be held entirely in the Village of East Aurora? Yes No

If no, specify: _____

Will the event include more than one vendor/organization? Yes No (if Yes, attach list of vendors/participants)

Will the event involve a street or parking lot closure/usage? Yes No If yes, please note:

Road/Lot Name(s): All parking lots on the Boycroft Campus

Date(s) of Closure: _____ Time(s): _____

Will the event include:

Parade or motorcade Yes No

(If Yes, attach Map of route)

Walk or Run Yes No

(If Yes, attach Map of route)

Will there be outdoor music? Yes No

Time & Location: _____

Amplification: Yes No

Type: Live DJ Multiple/Mixed

Will you be providing or selling alcohol? Yes No

Will people be allowed to bring alcohol? Yes No

Will there be Security Guards? Yes No Volunteers or Private Paid Entity

Please List Entity Name: _____

Will there be temporary food stands? Yes No

How many? 3-5

Food Truck? If yes, name of vendor: NAINE Bites, World of Desert

Still Trying to confirm (additional permit required)

Will a tent or other structure be erected for the event? Yes No Size: multiple 10x10 Tents

Date & Time to be installed Friday, June 27th 12pm Date & Time to be removed Sunday, June 29th 5pm

Will any prep work be done on/or before the event? ☒ Yes ☐ No

Please describe: Vendors will be setting up & tearing down booths

Set up Date: June 27 Time: 12pm

Clean up Date: June 29 Time: 5pm

Will additional **garbage cans** be needed? Yes ☒ No ☐ How many Drop Off Location:

Do you have a **Recycling Plan**? Yes ☒ No ☐ Please describe:

Will each vendor/organization be responsible for their own garbage? ☒ Yes ☐ No

Will a **dumpster** be used? ☒ Yes ☐ No If yes, location: Behind the copper shop

Will there be **portable lavatories**? Yes ☒ No ☐ How Many?
Location(s):

Will there Bell Jar or Games of Chance? Yes ☒ No ☐ (if yes, separate permit required)

What is the source of **electricity**, if applicable? N.A.

Please list any extras e.g. Light show, loudspeakers, decorations, paints, or dyes:

NONE

Police Services Requested: Crossing guards on Main Street

(Crossing Guards may be required dependent upon event and is a decision of the Police Department)

DPW Services Requested:

Fire/Other:

- Attach a map or sketch showing the location of the event. Such map shall include:

Location of parking facilities, indicating number of parking spaces being provided; location of toilet facilities including the location of port-a-potties; location of public entrance(s) and exit(s) to the event site; location of vendor facilities (if applicable) including booths, tents and food service facilities; explanation of steps being taken to control traffic and provide security (if applicable) and the number of security personnel that will be present.

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☒ **Requesting organization shall attach Indemnification Agreement on organization letterhead, signed by authorized applicant or officer of company and duly notarized (sample included)**

"Applicant named herein is fully responsible for obtaining any & all licensing with regard to the presentation or playing of music, pursuant to music copyright laws. The Village of East Aurora assumes no liability in this regard".

Police Department: Conditions/Comments

Dept of Public Works: Conditions/Comments

Fire Dept/Disaster Coordinator: Conditions/Comments

Sign Permits are to be obtained from the Town of Aurora Building Department 575 Oakwood Ave, 716.652.7591

Clerk Shared/Forms/Village Permit Application Forms/Application Temporary Use Permit



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/17/2024

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PRODUCER Arthur J. Gallagher Risk Management Services, LLC 285 Delaware Avenue, Suite 4000 Buffalo NY 14202	CONTACT NAME: Client Service Team PHONE (A/C, No, Ext): 800-716-8314 FAX (A/C, No): 855-695-4605 E-MAIL ADDRESS: GGB.BU2.CL.Srv@ajg.com
INSURED Roycroft Campus Corporation 31 South Grove Street East Aurora NY 14052	INSURER(S) AFFORDING COVERAGE INSURER A: Federal Insurance Company INSURER B: Hartford Accident and Indemnity Company INSURER C: Great Northern Insurance Company INSURER D: INSURER E: INSURER F:
	NAIC # 20281 22357 20303

COVERAGES

CERTIFICATE NUMBER: 1633584862

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y Y	38072784	9/8/2024	9/8/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY	Y Y	73623863	9/8/2024	9/8/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☒ DED ☒ RETENTION \$ 10,000	Y Y	78194752	9/8/2024	9/8/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	01WECAP0VF	3/16/2024	3/16/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Fall Festival Oct 5-6 2024

Village of East Aurora is included as an Additional Insured under the General Liability if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Village of East Aurora
585 Oakwood Avenue
East Aurora NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

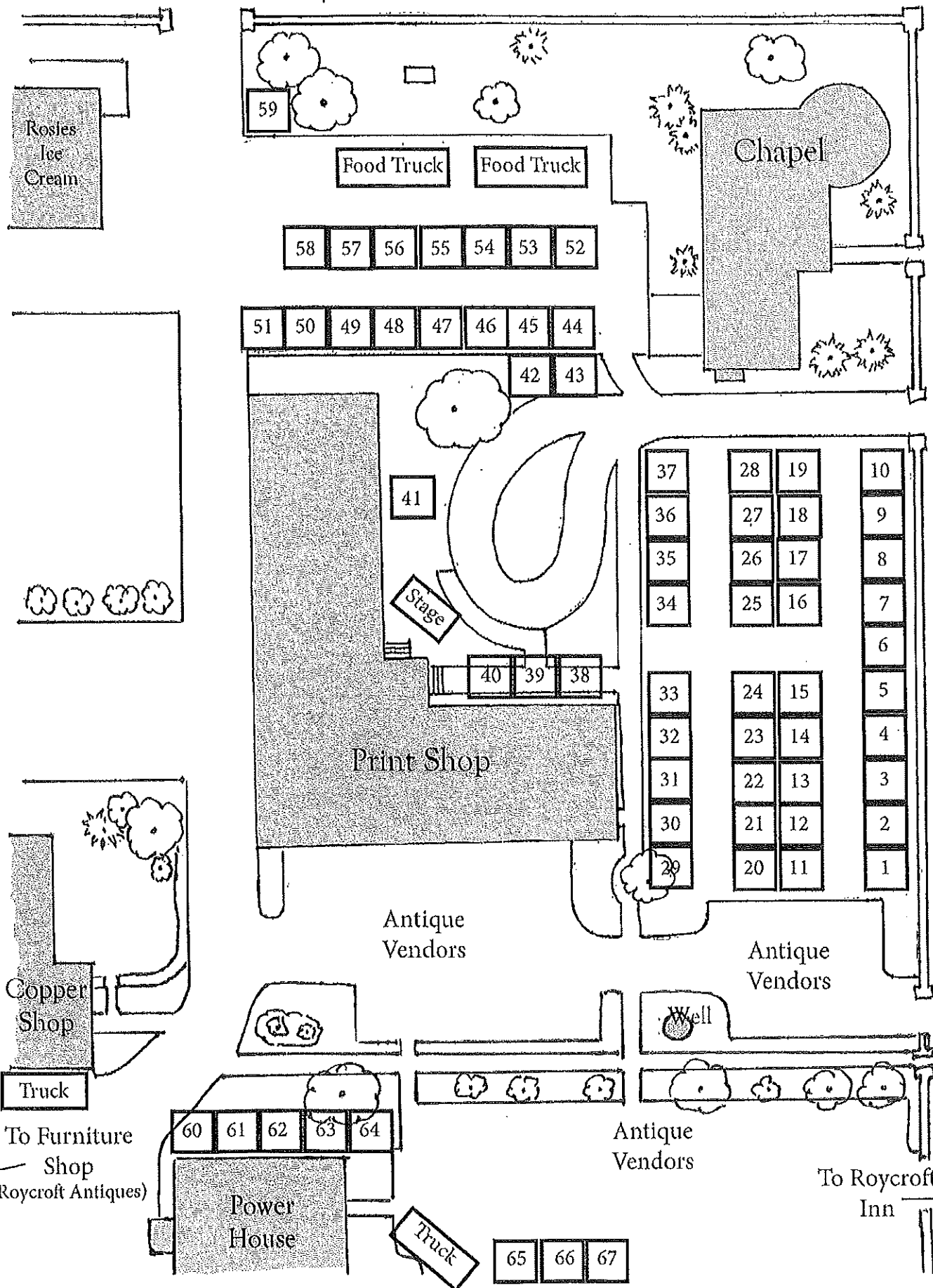
AUTHORIZED REPRESENTATIVE

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To E.A. Art Society Show
(E.A. Middle School)

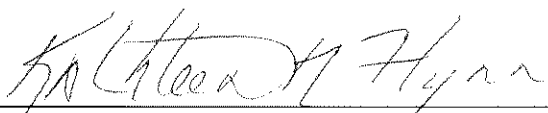
Main St.

To RALA Show
(Classic Rink)



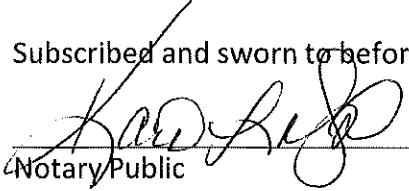
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

Subscribed and sworn to before me this 30th day of April, 2025



Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Board of Trustees

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 17, 2025

Our office has accepted a special use permit application to operate a B&B at 77 Knox Rd as submitted by Christopehr Sterlace, owner. This existing non-conforming owner-occupied two-family dwelling is located in the Single-Family Residence (SFR) zone. Operation of a B&B is an allowed use, by Special Use Permit, for an owner-occupied residence.

Village Code section 285-51.5 requires the Village Board to refer the Special Use Permit application to the Planning Commission for their review and recommendation. The Village Board shall then schedule a public hearing prior to the SEQR determination and decision.

This is an Unlisted action under SEQRA.

A County referral is required for this application due to the proximity of the property to a County Highway (Knox Rd).

If you have any questions, please contact our office at 652-7591.

Liz Cassidy



VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052

716-652-6000

In conjunction with

Town of Aurora Building Department

575 Oakwood Ave, East Aurora, NY 14052

716-652-7591



SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT Short term rental (BnB) 77 Knox SBL#: 116419-7-20.1
LOCATION 77 Knox Rd. (Right side) ZONING DISTRICT SPR

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME Christopher Sterlac

ADDRESS 77 Knox Rd.

TELEPHONE (716)-308-1141 E-MAIL Christopher.Sterlac581@gmail.com

SIGNATURE Chris Sterlac

OWNER NAME Christopher Sterlac

ADDRESS 77 Knox Rd

TELEPHONE 716-308-1141 E-MAIL Christopher.Sterlac581@gmail.com

SIGNATURE Chris Sterlac

DEVELOPER NAME NA

ADDRESS _____

TELEPHONE _____ E-MAIL _____

SIGNATURE _____

Request is for: ☐ Restaurant, Indoor Dining and/or ☐ Restaurant, Outdoor Dining

☐ Gas Station ☐ Car Wash ☒ Other Short term rental

☐ Outdoor music or other noise impact; if yes please include a quick summation of request:

Days and hours of operation (indoor) _____

Are premises handicap accessible? ☒ Yes ☐ No If not, premises must be made ADA compliant,
If yes, contact building department at 716-652-7591

Will there be any renovations ☐ Yes ☒ No

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- Complete file of submittal package (cover letter, application, SEQR and supporting documentation) in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application.
- 8 copies of complete submittal package (cover letter, application, SEQR and supporting documentation) sent to or dropped off at the Village Clerk's Office at 585 Oakwood Avenue East Aurora, NY 14052.

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

Mtg/Mail Date Conditions/Comments, if applicable:

Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ☒ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

Building Dept:
Date Received <u>3/14/25</u>
Complete App <u>3/17/25</u>
Village Clerk:
Date Filed _____
Amount \$ _____
Receipt # _____

CHECK LIST FOR SPECIAL USE PERMIT APPLICATION

- ☒ A cover letter to the Village Board with a narrative of all proposed uses and structures, including but not limited to: hours of operation, number of employees, maximum seat capacity and required number of parking spaces.
- ☐ A narrative report describing how the proposed use will satisfy the criteria set forth in the Special Use Permit review criteria of Chapter §285-52.4 (also listed below), as well as any other applicable requirements relating to the specific use proposed.
- ☒ Will be generally consistent with the goals of the Village Comprehensive Plan.
 - ☒ Will meet all relevant criteria set forth in Chapter §285-52.3 and §285-52.4.
 - ☒ Will be compatible with existing uses adjacent to and near the property.
 - ☒ Will not create a hazard to health, safety or the general welfare of the public.
 - ☒ Will not alter the essential character of the neighborhood nor be detrimental to the neighborhood residents.
 - ☒ Will not be a nuisance to neighboring land uses in terms of the production of obnoxious or objectionable noise, dust, glare, odor, refuse, fumes, vibrations, unsightliness, contamination or other similar conditions.
 - ☒ Will not cause undue harm to, or destroy, existing sensitive natural features on the site or in the surrounding area or cause adverse environmental impacts such as significant erosion and/or sedimentation, slope destruction, flooding or ponding of water or degradation of water quality.
 - ☒ Will not destroy or adversely impact significant historic and/or cultural resource sites.
 - ☒ Will provide adequate landscaping, screening or buffering between adjacent uses which are incompatible with the proposed project.
 - ☒ Will not otherwise be detrimental to the public convenience and welfare.
- ☐ All SEQR documentation, as required by New York State Law.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Christopher Sterlace			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
77 Knox Rd.			
Brief Description of Proposed Action:			
Turn right apartment into a short-term rental			
Name of Applicant or Sponsor:		Telephone: 716-308-1141	
Christopher Sterlace		E-Mail: Christopher.SterlaceSP1@gmail.com	
Address:			
77 Knox Rd. (Left)			
City/PO:		State:	Zip Code:
East Aurora, NY 14052		NY	14052
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐ ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO YES
If Yes, list agency(s) name and permit or approval:			☒ ☐
3. a. Total acreage of the site of the proposed action?		.45 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		.45 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):			
☒ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☐	☒	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☒	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☒	☐	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☐	☒	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☐	☒	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

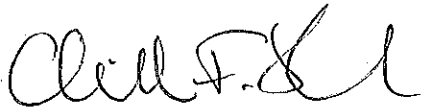
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	NO	YES
	☒	☐
	☐	☐
	☐	☐
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Christopher Sterlawa</u> Date: <u>3/14/25</u> Signature: <u>[Signature]</u> Title: <u>Owner</u>		

March 14th, 2025

Village Board Trustees,

I am the owner and resident of 77 Knox Rd. in the village. 77 Knox is a two unit property with a left and right apartments. I live on the left side and would like to turn my right side into a short term rental. I will run it myself with no employees and have a large parking area in the rear of the property that can easily fit up to 4 vehicles. It is a 2 bedroom apartment that will comfortably fit 4 people. There will be no changes to the outside of the property. Any questions I'm available at the below phone number.

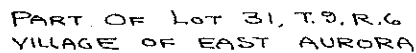
Thank you,

A handwritten signature in black ink, appearing to read "Chris Sterlace", written in a cursive style.

Christopher Sterlace

716-308-1141

RD



No 62-63

Wanda Thant

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio, and Village Trustees

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 19, 2025

The Building Department has accepted a Special Use Permit (SUP) application for the General Riley House at 644 Oakwood Ave as submitted by General Riley House LLC, Anthony Day, principal. The current owner of the property, 19 Hamlin Properties LLC and James DePerno owner/member, have authorized this application. The property is located in the Neighborhood Commercial (NC) zoning district and restaurants (eat in or takeout) and taverns are allowable uses in this district. The applicant's intent is to continue operating the General Riley House as it has with the speakeasy, light food, outdoor seating, and occasional outdoor music.

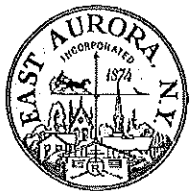
Village Code section 285-52.3B states that the Village Board may refer the Special Use Permit application to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the application.

A referral to Erie County Planning Department is not required for this application.

This is an Unlisted action under SEQRA.

If you have any questions, please contact me at 652-7591.

Liz Cassidy



VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052

716-652-6000

In conjunction with

Town of Aurora Building Department

575 Oakwood Ave, East Aurora, NY 14052

716-652-7591



SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT The General Riley House SBL# 176.05-1-6.12
LOCATION 644 Oakwood Ave ZONING DISTRICT NC

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME General Riley House LLC
ADDRESS 644 Oakwood Ave East Aurora, NY 14052
TELEPHONE 716-583-3570 E-MAIL 104aday@gmail.com
SIGNATURE [Signature] LLC Principal

OWNER NAME Anthony Day 119 Hunting Proberts LLC
ADDRESS 70 Kaymar Drive Amherst owner/member
TELEPHONE 716-583-3570 E-MAIL 104aday@gmail.com James D. Pinc
SIGNATURE [Signature]

DEVELOPER NAME N/A
ADDRESS _____
TELEPHONE _____ E-MAIL _____
SIGNATURE _____

Request is for: ☒ Restaurant, Indoor Dining and/or ☒ Restaurant, Outdoor Dining

☐ Gas Station ☐ Car Wash ☐ Other _____

☒ Outdoor music or other noise impact; if yes please include a quick summation of request:

Days and hours of operation (indoor) Thurs - ~~Sat~~ Saturday 5-10 PM Sunday 12-4

Are premises handicap accessible? ☒ Yes ☐ No If not, premises must be made ADA compliant,
If yes, contact building department at 716-652-7591

Will there be any renovations ☐ Yes ☒ No

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- Complete file of submittal package (cover letter, application, SEQR and supporting documentation) in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application.
- 8 copies of complete submittal package (cover letter, application, SEQR and supporting documentation) sent to or dropped off at the Village Clerk's Office at 585 Oakwood Avenue East Aurora, NY 14052.

OFFICE USE ONLY: Sketch Plan Meeting Date _____

REQUIRED MEETINGS/REFERRALS:

Mtg/Mail Date Conditions/Comments, if applicable:

Planning Commission	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:
____ Type 1 ____ Type 2 ☒ Unlisted

VILLAGE BOARD ACTION:

Mtg/Mail Date

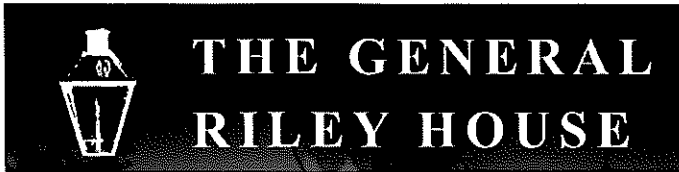
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

Building Dept:
Date Received <u>3/17/25</u>
Complete App _____
Village Clerk: _____
Date Filed _____
Amount \$ _____
Receipt # _____

CHECK LIST FOR SPECIAL USE PERMIT APPLICATION

- ☐ A cover letter to the Village Board with a narrative of all proposed uses and structures, including but not limited to: hours of operation, number of employees, maximum seat capacity and required number of parking spaces.
- ☐ A narrative report describing how the proposed use will satisfy the criteria set forth in the Special Use Permit review criteria of Chapter §285-52.4 (also listed below), as well as any other applicable requirements relating to the specific use proposed.
 - ☐ Will be generally consistent with the goals of the Village Comprehensive Plan.
 - ☐ Will meet all relevant criteria set forth in Chapter §285-52.3 and §285-52.4.
 - ☐ Will be compatible with existing uses adjacent to and near the property.
 - ☐ Will not create a hazard to health, safety or the general welfare of the public.
 - ☐ Will not alter the essential character of the neighborhood nor be detrimental to the neighborhood residents.
 - ☐ Will not be a nuisance to neighboring land uses in terms of the production of obnoxious or objectionable noise, dust, glare, odor, refuse, fumes, vibrations, unsightliness, contamination or other similar conditions.
 - ☐ Will not cause undue harm to, or destroy, existing sensitive natural features on the site or in the surrounding area or cause adverse environmental impacts such as significant erosion and/or sedimentation, slope destruction, flooding or ponding of water or degradation of water quality.
 - ☐ Will not destroy or adversely impact significant historic and/or cultural resource sites.
 - ☐ Will provide adequate landscaping, screening or buffering between adjacent uses which are incompatible with the proposed project.
 - ☐ Will not otherwise be detrimental to the public convenience and welfare.
- ☐ All SEQR documentation, as required by New York State Law.



**Anthony J. Day, Principal
General Riley House LLC
701 Kaymar Drive
Amherst, New York 14228**

March 17, 2025

Village Board of Trustees
Village of East Aurora
585 Oakwood Avenue
East Aurora, New York 14052

Honorable Village Trustees:

It is with utmost respect that I submit this special use permit as part of acquisition of the General Riley House at 644 Oakwood Avenue.

My wife, Renee, and myself have fallen in love with the Riley House and have admired its evolution as a truly unique establishment in the Village of East Aurora and, indeed the County of Erie. "The Speakeasy" has become a gathering spot for old and young offering a variety of settings to enjoy quality cocktails with friends and family.

We intend to grow the business from the solid foundation laid down by the current owners James DePerno and Kimberly DePerno. We intend to continue its operations in the evening hours of Thursday to Saturday from 5:00 to 10:00 PM. The two barrooms would remain in operation- one in the basement "speakeasy" and another in the first floor lounge area. The menu of fine small plates would continue to be served during all operating hours.

It is our plan to continue summer operation of the patio/ garden in the back of the facility. We would vend beverages from the small shed in the backyard and in the interior bars as well. We would occasionally like to host musical acts in the early evening focusing on acoustic and jazz genres. As the DePerno's have done, we intend to participate in a number of the Village- wide special events and perhaps add a few unique to our establishment.

As we look to the future, we would like to explore expanding our hours of operations to include weekend afternoons as additional opportunities to bring people together both in the patio during the summer months and inside year-round. We also hope to refurbish the back sun room as a larger room capable of hosting small, intimate special events for families and groups such as engagement parties, special meetings or family events. We intend to "go slow to go fast" and be deliberate and thoughtful in any operational growth while certainly attending to the Village's codes and requirements.

We are thrilled to have this opportunity and look forward to the challenge. We stand ready to meet any request for information you might have and humbly ask your approval of our application.

Sincerely,

Anthony J. Day, Principal
General Riley House LLC

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: <i>The General Riley House</i>			
Project Location (describe, and attach a location map): <i>644 Oakwood Avenue East Aurora, NY 14052</i>			
Brief Description of Proposed Action: <i>New Owner of General Riley House Tavern</i>			
Name of Applicant or Sponsor: <i>Anthony J. Day</i>		Telephone: <i>716-583-3570</i>	
		E-Mail: <i>104aday@gmail.com</i>	
Address: <i>701 Kaymar Drive</i>			
City/PO: <i>East Aurora Amherst</i>		State: <i>NY</i>	Zip Code: <i>14228</i> 14052
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO ☒	YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO ☒	YES ☐
3. a. Total acreage of the site of the proposed action?		<i>240</i> acres	
b. Total acreage to be physically disturbed?		<i>0</i> acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		<i>240</i> acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☒	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☐	☒	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☐	☒	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☒	☐
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Anthony J. Day</u> Date: <u>3-17-25</u>		
Signature: <u><i>Anthony J. Day</i></u> Title: _____		

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: March 25, 2025

The Building Department has accepted an amendment to the Site Plan for 425-433 Prospect Ave by Chris Contento, member of 425 Prospect LLC, owner of the property. The proposed amendment is to add a balcony to a third-floor apartment over an existing bump out on the second floor.

Village Code sections 285-51.5 requires the Village Board to refer the Site Plan application to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications.

A County referral is not required for this application because it does not meet the NYS General Municipal Law, Section 239-m parameters.

This is an Unlisted action for purposes of SEQRA.

If you have any questions, please contact me at 652-7591.

Liz Cassidy

CHECK LIST FOR SITE PLAN APPLICATION

An application for site plan review shall include the following supporting documents, as applicable. A licensed professional engineer or registered land surveyor shall prepare all site plan materials unless otherwise approved by the Village Board.

- ☒ Description or narrative of all proposed uses and structures, including but not limited to hours of operation, number of employees, maximum seat capacity, and proposed number of off-street vehicle and bicycle parking spaces.
- ☒ A site plan drawn at a scale of one inch equals 20 feet or such other scale as the Village Board may deem appropriate, on standard 24 inch by 36 inch sheets, with continuation on 8 ½ inch by 11 inch sheets as necessary for written information.
- ☒ A certified land survey showing the boundaries of the applicant's property under consideration in its current state plotted to scale with the north point, scale, and date clearly indicated, or other document deemed acceptable by the reviewing board.
- ☒ Plans indicating the following with regard to the property in question, where applicable.
 - ☐ The location of all properties, their ownership, uses thereon, subdivisions, streets, easements, and adjacent buildings within 300 feet of the property in question.
 - ☐ The location and use of all existing and proposed structures on the property in question, including all dimensions of height and floor area, exterior entrances, and anticipated future additions and alterations.
 - ☐ The location of all existing and proposed topography features, including but not limited to, site grading, open spaces, woodlands, watercourses, steep slopes, wetlands, floodplains, and watersheds.
 - ☐ The location of existing and proposed landscaping, screening, walls, and fences, including information regarding the size and type of plants and building materials proposed.
 - ☐ The location of existing and proposed public and private streets, off-street parking areas, loading areas, driveways, sidewalks, ramps, curbs, and paths. Such plans shall include considerations for vehicular, pedestrian, and bicycle traffic circulation, parking, and access.
 - ☐ The location of existing and proposed utility systems including sewage or septic, water supply, telephone, cable, electric, and stormwater drainage. Stormwater drainage systems shall include existing and proposed drain lines, culverts, catch basins, headwalls, endwalls, hydrants, manholes, and drainage swales.
 - ☐ The location, height, intensity, and bulb type (sodium, incandescent, etc.) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties must also be shown.
 - ☐ The location, height, size, material, and design of all existing and proposed signs.
 - ☐ Elevations at a scale of one-quarter inch equals one foot for all exterior facades of the proposed structure(s) and/or alterations to or expansions of existing facades, showing design features and indicating the type and color or materials to be used.
 - ☐ Plans to prevent the pollution of surface or ground water, erosion of soil both during and after construction, excessive runoff, excessive raising or lowering of the water table, and flooding of other properties, as applicable.
 - ☐ A schedule for completion of each construction phase for buildings, parking, and landscaped areas.
 - ☐ Plans for disposal of construction and demolition waste, either on-site or at an approved disposal facility.
- ☒ All New York State SEQR documentation as required by law.
- ☒ The Village Board may request additional information as per Village Code §285-51.3(B)(6) or anything else it deems necessary for a complete assessment of the site plan.
- ☒ All required fees and reimbursements, and an escrow deposit to cover professional review costs, if required.

VILLAGE OF EAST AURORA
 571 Main Street, East Aurora, New York 14052
 716-652-6000
 In conjunction with
Town of Aurora Building Department
 300 Glead Ave, East Aurora, NY 14052
 716-652-7591

Building Dept:
Date Received <u>3/24/25</u>
Complete App <u>3/25/25</u>
Village Clerk:
Date Received <u>3/25/25</u>
Amount \$ <u>125.00</u>
Receipt # _____

SITE PLAN APPLICATION

PROPOSED PROJECT 425 PROSPECT AVE SBL#: 175.08 - 7-24
 LOCATION 425 PROSPECT AVE, EAST AURORA, NY ZONING DISTRICT OR

The applicant agrees to reimburse the Village for any additional fees required for consultant's review of submitted technical data, including but not limited to, traffic studies, drainage, lighting, water and sewer plans.

APPLICANT NAME CHRIS CONTENTO
 ADDRESS 2434 LAPHAM ROAD, EAST AURORA, NY 14052
 TELEPHONE 716.288.8126 FAX _____ E-MAIL INFO@CONTENTO.CO.COM
 SIGNATURE [Signature]

OWNER NAME CHRIS CONTENTO Member 425 PROSPECT LLC
 ADDRESS 2434 LAPHAM ROAD
 TELEPHONE 716.288.8126 FAX _____ E-MAIL INFO@CONTENTO.CO.COM
 SIGNATURE [Signature]

ENGINEER/ARCHITECT/LANDSCAPE ARCHITECT
 NAME LINE 42 ARCHITECTS FIRM JOSH BEST
 ADDRESS _____
 TELEPHONE _____ FAX _____ E-MAIL _____
 SIGNATURE [Signature] AFFIX STAMP

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Twenty (20) Sets – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-51.3
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD Rom.
- Application fee \$25.00 and Public Hearing fee \$100.00 – Total \$125 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____ Minor Project written request to waive PC mtg Y/N/NA: VB Decision Y/N

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Historic Preservation	_____	_____
ZBA	_____	_____
EC Div of Planning	_____	_____
NYS DOT	_____	_____
Town Notification	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ☒ Unlisted

VILLAGE BOARD ACTION:

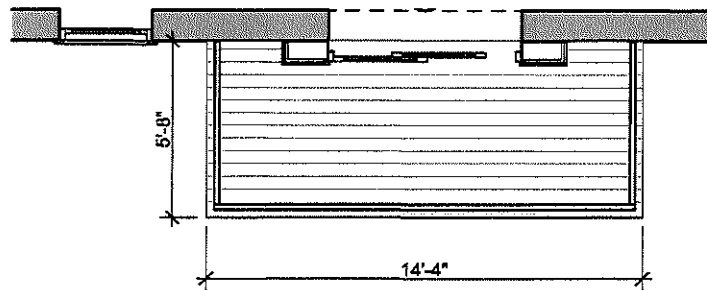
	Mtg/Mail Date	
Public Hearing	_____	
Notices Mailed	_____	
Posted Notice-VEA Hall	_____	
Posted Notice-Prop	_____	
Approval/Denial Date	_____	Attach Village Board resolution with noted conditions.

Village of East Aurora Site Plan Procedures

1. The Village of East Aurora adopted a new Zoning Code in October 2019. The new code is on the homepage of their website.
2. Prior to submission, applicants may schedule a sketch plan meeting with the reviewing board (Village Board or Planning Commission). Sketch plan meetings are advisory only and nonbinding. Materials presented as part of this meeting can be incomplete or conceptual in design. Contact the Village Clerk's office (716-652-6000) to determine the next available meeting date.
3. In addition to the specific Zoning District code requirements, also applicable are:
 - a. Regulations for Certain Uses (§285-31)
 - b. Development Standards (§285-40)
 - c. Signs (§285-44)
 - d. General Application and Review Procedures (§285-50)
 - e. Site Plan Review (§285-51) processes and requirements

For additional guidance refer to the East Aurora Commercial Design Guidelines as found on the Planning Commission webpage on the Village of East Aurora website at www.east-aurora.ny.us/government/planning-commission/.

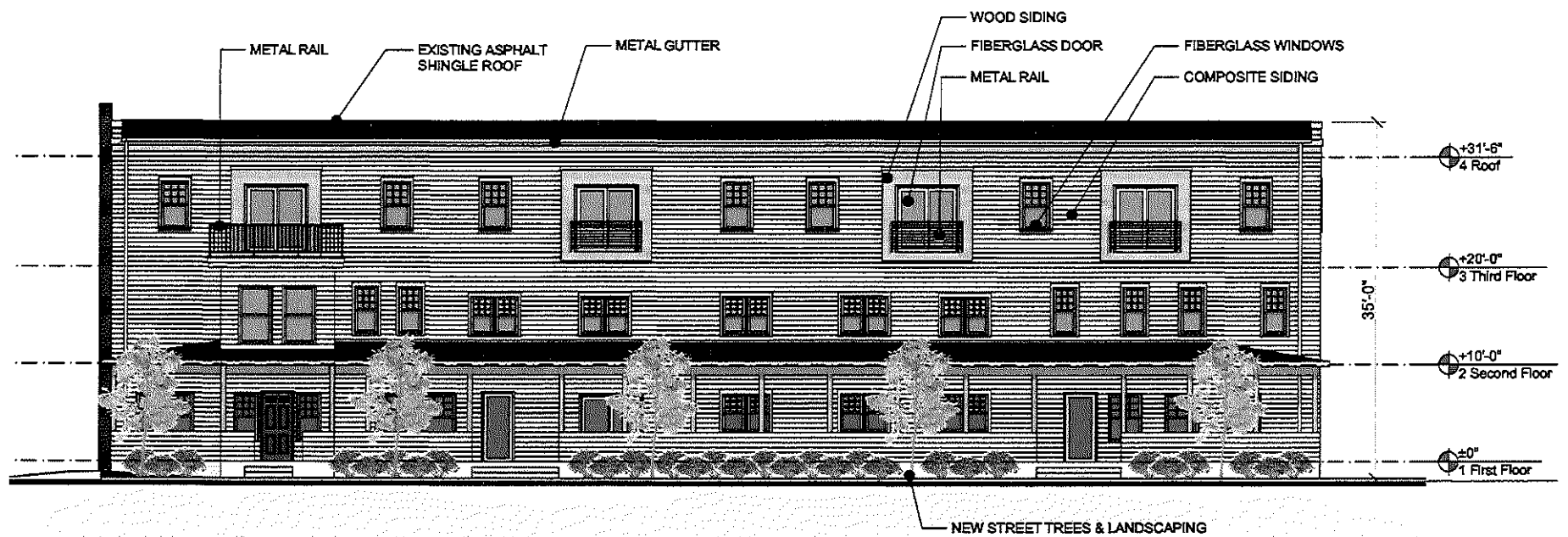
4. If compliance with all applicable regulations is not feasible, an application to the Village Zoning Board of Appeals must be submitted prior to, or concurrently with the Site Plan application.
5. Submission Deadline: A complete Site Plan application, supporting documents, and the required fee must be submitted no later than the first of the month to the Code Enforcement Officer (CEO) at the Town of Aurora Building Department.
6. Submissions will be reviewed for completion by the CEO. Applicants will be notified by email/mail of any deficiencies. If the deficiencies are not corrected within 30 days, the application is considered withdrawn. Incomplete applications will not be placed on any Village Board agenda.
7. The Village Board may waive any of the Site Plan requirements with the determination that they are unnecessary for a complete assessment of the project.
8. The Village Board may also request additional information beyond what is listed on the checklist and may ask that it be presented in graphic form accompanied by a written text, and/or prepared by a licensed professional if such additional materials are deemed necessary for a complete assessment of the site plan.
9. A representative must attend every meeting at which this project will be discussed, or the project will be tabled. Typically, the Village Board receives the application and refers it to the Planning Commission for review and recommendation. The application may also be referred to the Historic Preservation Commission or Tree Board for their review and recommendations. Multiple meetings with the same reviewing board may be necessary.
10. Once all recommendations are received, the State Environmental Quality Review Act (SEQRA) is completed.
11. Next, a public hearing will be scheduled. The Village Board will render their decision at a meeting following the public hearing.
12. The Village Board will provide a written statement (or Village Board minutes) to the applicant stating whether or not the application is approved, conditionally approved, or denied.



PLAN VIEW



BUILT ELEVATION



LINE 42
ARCHITECTURE

ELEVATION
425 Prospect Avenue Apartments
East Aurora, NY 14052

ContantoCo
Schematic Design
March 2025

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: 425 PROSPECT AVENUE			
Project Location (describe, and attach a location map): 425 PROSPECT AVENUE			
Brief Description of Proposed Action: WANT TO ADD 3RD FLOOR BALCONY AS WE COMPLETE THE EXPANSION ON THE THIRD FLOOR. THIS WOULD ONLY BE ADDED TO APARTMENT #9 THAT CURRENTLY HAS THE BUMP OUT.			
Name of Applicant or Sponsor: CHRIS CONTENTO		Telephone: 716 220 7304	
		E-Mail: INFO@CONTENTO.CO.COM	
Address: 425 PROSPECT AVE			
City/PO: EAST AURORA		State: NY	Zip Code: 14052
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO ☒	YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO ☐	YES ☒
3. a. Total acreage of the site of the proposed action?		1 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☒	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

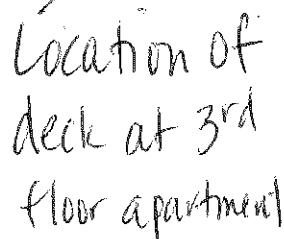
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	NO	YES
	☒	☐
	☒	☐
	☒	☐
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Chris Contenuto</u> Date: <u>3-24-25</u> Signature: _____ Title: <u>MEMBER</u>		

NOTE: THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS THAT MAY BE REVEALED BY AN EXAMINATION OF SUCH

PROSPECT (49.5' WIDE) AVENUE

2.82 CHAINS= —————→
186.12' TO THE EAST
LINE OF PEEK, LIBER
274 OF DEEDS. P-517

186.12' TO ———→
THE CENTERLINE OF
SOUTH GROVE ST. (49.5')
& WEST LINE OF
HOLMES ESTATE



FOUND
2" PIPE
0.5W
0.3S

SHED
5.0S
3.3E

-FENC
 3.1E
 6.5S

PARALLEL WITH OAKWOOD AVENUE

FOUND
1/2" PIPE
5.3S
1.3W

FAX: (716) 632-0531

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

MEMO

TO: Mayor Mercurio, and Village Trustees

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: April 1, 2025

The Building Department has accepted an amended site plan for reconfiguration of the patio and parking lot for Left Coast Taco at 54 Elm St as submitted by Nathan and Chelsea Root, owners. The proposed plan is to relocate the entrance, add landscaping between the parking areas and sidewalks and along property lines, and permanently install the patio at the front of the building where they have had a temporary outdoor seating area for the past 2 summers. They are required to have 6 spaces and will have a total of 19 spaces on site, including a handicap accessible space per code.

The applicants are requesting an expedited review so that they can get this exterior improvement complete before the weather breaks for good (see attached). Village Code section 285-52.3B states that the Village Board may refer the Special Use Permit application to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications.

Village Code section 285-50.4C requires the Village to submit the application to Erie County Department of Environment and Planning for their review and comment due to proximity to a State highway (Main St/20A).

This is an Unlisted action under SEQRA.

If you have any questions, please contact me at 652-7591.

Liz Cassidy

Elizabeth Cassidy

From: Chelsea Root <leftcoasttaco@leftcoasttaco.com>
Sent: Tuesday, April 1, 2025 10:31 AM
To: Elizabeth Cassidy
Subject: Left Coast Taco

Good Morning Liz

Re: An expedited approval for the revitalization of the exterior at 54 Elm Street.

Left Coast Taco is asking for an expedited approval for the request to revitalize the exterior. Now that we have ownership of the property and funding, we would like to make improvements that include: enhancements / expansion of the parking lot, additional outdoor seating, added green space and landscaping.

We are asking for this process to be expedited so that we will be able to maximize our revenue during the summer season.

Thank you for your consideration,
Chelsea and Nathan Root
Left Coast Taco

VILLAGE OF EAST AURORA
 571 Main Street, East Aurora, New York 14052
 716-652-6000
 In conjunction with
Town of Aurora Building Department
 300 Glead Ave, East Aurora, NY 14052
 716-652-7591

Building Dept:	
Date Received	3/31/25
Complete App	2/11/25
Village Clerk:	
Date Received	
Amount \$	
Receipt #	

SITE PLAN APPLICATION

PROPOSED PROJECT Left Coast Extension Revitalization SBL#: 176.05-1-7
 LOCATION 54 Elm St. ZONING DISTRICT Ne

The applicant agrees to reimburse the Village for any additional fees required for consultant's review of submitted technical data, including but not limited to, traffic studies, drainage, lighting, water and sewer plans.

Property Owner

APPLICANT NAME Nathan Root Two Bays LLC
 ADDRESS 91 N. Willow St.
 TELEPHONE 619-820-3552 FAX _____ E-MAIL leftcoasttaco@ea@gmail.com
 SIGNATURE [Signature]

Business

OWNER NAME Chelsea Root Left Coast Taco
 ADDRESS 91 N. Willow St.
 TELEPHONE 719-544-0244 FAX _____ E-MAIL leftcoasttaco@ea@gmail.com
 SIGNATURE [Signature]

ENGINEER/ARCHITECT/LANDSCAPE ARCHITECT
 NAME Joe Mattucci FIRM Mattucci Design
 ADDRESS 540 Olean Rd
 TELEPHONE 875-7887 FAX _____ E-MAIL Joe@mattuccico.com
 SIGNATURE [Signature] AFFIX STAMP

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Twenty (20) Sets – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-51.3
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD Rom.
- Application fee \$25.00 and Public Hearing fee \$100.00 – Total \$125 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____ Minor Project written request to waive PC mtg Y/N/NA: VB Decision Y/N

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Historic Preservation	_____	_____
ZBA	_____	_____
EC Div of Planning	_____	_____
NYS DOT	_____	_____
Town Notification	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:
 ___ Type 1 ___ Type 2 ☒ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date	
Public Hearing	_____	
Notices Mailed	_____	
Posted Notice-VEA Hall	_____	
Posted Notice-Prop	_____	
Approval/Denial Date	_____	Attach Village Board resolution with noted conditions.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: <u>Shipping Container Extension landscape, patio, parking lot at coast</u> Left			
Project Location (describe, and attach a location map): <u>54 Elm St.</u>			
Brief Description of Proposed Action: <u>Paver Stone Patio. Reconfiguration and Repavement of parking lot.</u>			
Name of Applicant or Sponsor: <u>Nathan Root</u>		Telephone: <u>619-820-3552</u>	
		E-Mail: <u>leftcoasttaco@.gmail</u>	
Address: <u>91 N. Willow St</u>			
City/PO: <u>East Aurora</u>		State: <u>NY</u>	Zip Code: <u>14052</u>
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO ☒
			YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO ☒
			YES ☐
3. a. Total acreage of the site of the proposed action?		<u>N/A</u> acres	
b. Total acreage to be physically disturbed?		<u>N/A</u> acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☐ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):			
☐ Parkland			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:			
☐ Shoreline	☐ Forest	☐ Agricultural/grasslands	☐ Early mid-successional
☐ Wetland	☒ Urban	☐ Suburban	
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?			NO YES ☒ ☐
16. Is the project site located in the 100-year flood plan?			NO YES ☒ ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,			NO YES ☒ ☐
a. Will storm water discharges flow to adjacent properties?			☒ ☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?			☒ ☐
If Yes, briefly describe:			
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:			NO YES ☒ ☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:			NO YES ☒ ☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:			NO YES ☒ ☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE			
Applicant/sponsor/name: <u>Chelsea Roof</u>			Date: <u>3/28/25</u>
Signature: <u>[Signature]</u>			Title: <u>owner</u>

Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner
and Agreeing to Maintain Facilities Adjusted Via Satet-let Contract

RESOLUTION

Resolution # _____

WHEREAS, the New York State Department of Transportation proposes the capital project of

ADA COMPLIANCE AND PEDESTRIAN SIGNAL UPGRADES NY ROUTES 182,
93,104,265,78,952Q AND 39. US ROUTE 20A.
TOWNS OF NIAGARA, LEWISTON, CLARENCE, LANCASTER, AND CHEEKTOWAGA
VILLAGES OF DEPEW, LANCASTER, EAST AURORA, AND SPRINGVILLE
PIN 5815.22, 0265487

in the Village of East Aurora located in Erie County use if not in the project description,
and

WHEREAS, the State will include as part of the above-mentioned project the work to be
done pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract
plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the adjusted facilities will not be extended, and

WHEREAS, the State will provide for the adjustment of the above-mentioned work, as shown on
the contract plans relating to the above-mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the Village of East Aurora approves of the work to be done as shown on
the contract plans.

BE IT RESOLVED: the Village of East Aurora will maintain or cause to be maintained the adjusted
facilities as shown on the contract plans.

BE IT FURTHER RESOLVED: that the Mayor or Village Administrator has the authority to sign, with the
concurrence of the Village Board, any and all documentation that may become necessary as a result of
this project as it relates to the Village of East Aurora, and

BE IT FURTHER RESOLVED: That the clerk of the Village of East Aurora is hereby directed to
transmit five (5), certified copies of the foregoing resolution to the New York State Department of
Transportation.

Moved By:

Seconded By:

Vote:

I, _____, duly appointed and qualified _____, do
hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office
of, _____, a quorum being present on the _____ day of _____, and that said copy is a true,
correct and compared copy of the original resolution so adopted and that the same has not been revoked
or rescinded.

WITNESSETH, my hand and seal this _____ day of _____

Name, title

5/15/2025 Bike List

Police Complaint #	Date	Item	Make	Model	Donate?
NO PAPERWORK	UNKNOWN	mtn	DBX	Cascade- Black	
24-017606	10/9/2024	mtn	Dynacraft	Gauntlet	
24-017674	10/10/2024	mtn	Trek	800 Sport	
			Scooter		
			Pedal Car		
			2 Toddler Bikes		

PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

This PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as "agreement") and entered into this ____ day of 5th of May, 2025 by and between **SKYLIGHTERS of New York LLC** (herein after referred to as "SELLER") the **Town of Aurora and Village of East Aurora** (herein after referred to as "BUYER").

This is a one year agreement.

1. TIME AND PLACE: POSTPONEMENT/CANCELLATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display. At approximately 10 p.m. on the 3rd day of July 2025 at the following location: Hamlin Park, East Aurora, NY – weather permitting. An alternative inclement weather date is hereby designated to be the 4th day of July 2025 at the same time and place set forth herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have the exclusive right to postpone the starting time of the display and/or delay the display in its entirety until conditions have improved and are appropriate for the safety of all involved or until the inclement weather date as set forth herein above. If for any reason the display cannot be presented at all, 10% of contract is due to Skylighters of New York, LLC.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER and BUYER to be insured and covered for \$5,000,000 Each Accident; \$5,000,000 General Aggregate; \$5,000,000 products-comp/ops Agg. SELLER will obtain and keep in force Workers Compensation insurance, including employees liability to the full statutory limits. In the event greater liability insurance limits are required, the additional cost will be paid by BUYER. To the fullest extent permitted by law, the SELLER agrees to defend, indemnify and hold harmless the BUYER. The Town of Aurora and Village of East Aurora are additional insured on primary and noncontributing basis. Waiver of subrogation applies.

3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following: Adequate security personnel; barricades; ropes with flags, etc., to barricade all closed (dangerous) areas to spectators; traffic patrolmen; and as necessary: security guards for crowd control and clean-up personnel to remove litter left by spectators or any persons other than SELLER; trash receptacles as necessary for spectators; "No Parking" signs and directional signs. As necessary: sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic program. Such space to be clear and free of all persons except those employed by SELLER and clear of any and all equipment, vehicles, structures or items of any other kind not authorized or put in place by SELLER.

4. LICENSES OR PERMITS: BUYER shall be responsible for obtaining, for SELLERS benefit, any State, City or local licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance or other items required by the licensing/permitting authority for issuance of such licenses for permits.

5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows: \$17,600.00 due on or before the 3rd day of July, 2025. The total amount of this contract is \$17,600.00.

If for any reason other than is addressed hereinabove the BUYER wishes to cancel this Agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price for the cancellation of a one-year contract to be paid to or retained by SELLER. Any applicable state or local taxes will be payable by the BUYER.

6. Should the setup of the display require a multi-day setup, it is up to the BUYER to provide overnight security for the display site.

THIS CONTRACT IS BINDING ONLY AFTER IT HAS BEEN SIGNED BY ALL PARTIES HERETO AND RETURNED TO THE SELLER WITH THE REQUIRED DEPOSIT AS SET FORTH HEREINABOVE.

Skylighters of New York LLC - "SELLER"

BY: _____

Matthew Shaw Member

DATE: _____

Town of Aurora - "BUYER"

BY: _____

Supervisor

DATE: _____

Village of East Aurora - "BUYER"

BY: _____

Mayor

DATE: _____

CULTURAL SERVICES OPERATIONAL CONTRACT

THIS CONTRACT, made as of the 1st day of January, 2025, effective through December 31, 2025, by and between **THE COUNTY OF ERIE**, a municipal corporation of the State of New York, having its principal place of business at 95 Franklin Street, in the City of Buffalo, New York, 14202 (the "County"), and **EAST AURORA POLICE DEPARTMENT**, a not-for-profit corporation, having its principal place of business at **571 MAIN STREET, EAST AURORA, NY 14052** (the "Organization").

W I T N E S S E T H:

WHEREAS, the County, pursuant to the authority granted to it by Sections 224 and 225 of the County Law and Local Law No. 3-2002, has appropriated funds in the County's 2024 Budget for the purpose of making a conditional grant to the Organization; and

WHEREAS, the County and Organization wish to more specifically define the terms and conditions related to the payment of said conditional grant to the Organization by the County and the obligations of the Organization upon receipt of said conditional grant.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:

1. The Organization agrees to provide public benefit services for and within Erie County as specified in the Scope of Work which is attached hereto and incorporated herein as **Exhibit A** ("Scope of Work"). No funds granted under this Contract shall be applied to any purposes other than those described in paragraph 22 below.

2. In support of such public benefit services, the County agrees to pay to the Organization, subject to the terms and conditions enumerated herein, an amount not to exceed **\$15,000 (FIFTEEN THOUSAND DOLLARS)**, payable as follows:

50% thereof or **\$7,500** within 30 days of the execution of this Contract; and 50% thereof or **\$7,500** on or about July 1, 2025.

Payments shall be made on two separate invoices submitted by the Organization to the Erie County Department of Environment and Planning (the "Department") and approved by the Department. The Department will approve payments once it has received the invoices and signed attestation regarding the Organization's financial documentation as described in **Exhibit B** as "Additional Understandings". The invoice for first payment should be dated the same date as the Contract signed by the Organization. The second invoice is to be dated July 1, 2025 for that payment to be issued.

If, in order to perform its obligations under this Contract on a timely basis, the Organization requires the use of an additional part of said amount prior to such payment dates, the County may, upon approval of the Budget Director, pay to the Organization from time to time such amounts as the Budget Director may determine.

1. This Contract shall be deemed executory only to the extent of funds available as determined by the Budget Director and appropriated by the County for the performance of the terms hereof, and no liability on account thereof shall be incurred by the County beyond such funds. Funds provided pursuant to this Contract shall not be used for any purpose prohibited by law.

This Contract is also subject to further financial analysis of (1) the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Contract; and (2) the impact of any federal government budgetary actions, including but not limited to the "sequestration" process. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and following certain congressional budgetary actions and adjustments through sequestration or related legislative actions, and for a reasonable period after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget or sequestration on County finances. After such analysis, the County shall retain the right to either terminate this Contract or to change the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Organization, then the Organization shall have the right to terminate this Contract upon reasonable prior written notice.

2. Notwithstanding any contrary provision of this Contract, or any provision of the County's current budget, the County Executive may reduce the total amount of funds in this Contract, and not yet paid to the Organization, upon ten (10) days written notice.

3. The Organization shall maintain complete, accurate and current records of all financial transactions relating to its operation and the services performed pursuant to this Contract. During the term of this Contract and at any time within six (6) years thereafter, the Organization shall make such records available, upon request, to the County for review. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the Organization, its offices and facilities, for the purpose of verifying information supplied to the County or for any other purpose reasonably related to monitoring the services to be performed by the Organization pursuant to this Contract.

4. The Organization agrees to furnish to the County any management letter, if issued and independent auditor's report and related financial statements and notes made for it or for other agencies and available to it, which reflects the receipt and use of funds paid to it hereunder, within thirty (30) days after receipt of the request.

5. The Organization also agrees to make available to the County for inspection at reasonable times and places, its current membership and Board of Trustees/Directors lists, financial reports, and minutes of its last annual meeting, Board of Directors or Trustees meetings, and such other minutes as may be pertinent to the operation of such Organization in the public interest. No such membership list shall be published or be made available for any commercial use.

6. To the extent that the funds provided by this Contract are for specific activities or services, the Organization agrees to furnish verified accounts of its disbursements hereunder, together with certified or verified invoices thereto attached, in such form and detail as may be required by the

County, and at such times as the County may determine up to and including one year following termination of this Contract.

1. The County may, at its option, audit such books and records of the Organization as are reasonably pertinent to this Contract to substantiate the basis for payment. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one year following termination of this Contract. Any expenditure determined by audit to be inconsistent with this contract may be disallowed by the County and shall be subject to refund by the Organization to the County.

2. a. The Organization agrees to refund to the County any unused amount of monies paid to it hereunder, that is, any amount of said moneys encumbered by any current operating expenses, it being understood that in the event the unencumbered revenue of the Organization exceeds its expenses for the Organization's fiscal year, the Organization shall refund to the County within ninety (90) days of the Organization's audit report that part of the surplus which bears the same ratio to the total surplus as the amount actually paid to the Organization by the County bears to the total revenue of the Organization.

b. In determining whether a surplus is accrued by the Organization during the fiscal year, pursuant to subdivision "a" of this paragraph, all revenue of the Organization, not expressly restricted to a particular purpose by the grantor of the revenue, shall be deemed "operating revenue". All encumbered expenses of the Organization, other than those paid from funds specifically restricted to a particular purpose by a grantor, or paid from a segregated capital fund, shall be deemed "operating expense". The Organization shall be deemed to have a surplus if operating revenue exceeds expenses before any transfer of operating revenue into capital, endowment or other restricted funds or accounts.

c. Upon showing in writing to the Budget Director of the County that such a refund would cause extreme hardship to the Organization owing to unforeseen or unanticipated circumstances, the Budget Director may, subject to approval by the Erie County Legislature, authorize the Organization to retain all or part of any funds which the Organization would otherwise be required to refund to the County under this paragraph if the Legislature determines that such retention is consistent with the purpose and intent of this agreement, as applicable. Such authorized retained funds shall be used only for the purposes authorized under this Contract, but may be expended in the calendar year subsequent to this Contract.

3. The Organization agrees to perform the public benefit services which are the object of this Contract as an Independent Contractor and neither it nor any of its employees, members, directors, agents, or representatives shall be or hold themselves out to be employees, officers, agents or representatives of the County.

4. The Organization shall comply, at its own expense, with the provisions of all applicable local, state and federal laws, rules and regulations. The Organization shall further comply, at its own expense, with all applicable rules, regulations and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subconsultants and others employed to render the services hereunder.

1. The Organization shall be fully accountable for its performance under this Contract and it and its officers agree to answer under oath all questions relative to the performance hereof, and to any transaction, act or omission, had, done or omitted in connection herewith if called before any judicial, county, state or federal agency empowered to investigate this Contract or its performance.

2. The Organization shall not delegate any duties or assign any of its rights under this Contract without the prior express written consent of the County. The Organization shall not subcontract any part of the services without the written consent of the County, subject to any necessary legal approvals. Any purported delegation of duties, assignment of rights or subcontracting of services under this Contract without the prior express written consent of the County is void. All subcontracts that have received such prior written consent shall provide that subcontracts are subject to all terms and conditions set forth in this Contract. It is recognized and understood by the Organization that for the purposes of this Contract, all services performed on an approved subcontract shall be deemed services performed by the Organization and the Organization shall insure that such subcontracted service is subject to the material terms and conditions of this Contract.

3. The Organization shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Organization or third parties under the direction or control of the Organization; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Contract and to bear all other costs and expenses related thereto.

4. During the term of this Contract, the Organization agrees to procure and maintain insurance coverage naming the County as additional insured: Commercial General Liability with a minimum combined single limit of bodily injury and property damage of \$1,000,000 per occurrence and general aggregate of \$1,000,000. The Organization shall provide a Certificate of Insurance as evidence of such coverage(s) on the County of Erie Standard Insurance Certificate or its equivalent.

In the event that the Organization utilizes vehicles, whether owned, leased, hired/borrowed or non-owned, in the performance of the services provided pursuant to this Contract, the Organization agrees to procure and maintain insurance coverage.

The Organization shall further provide evidence of workers compensation insurance on NYS Form C105.2 or U26.3 obtained from insurer. If there are no paid employees of the Organization, the Organization shall provide a "Certificate of Attestation of Exemption from New York State Workers' Compensation and/or Disability Benefits Insurance Coverage" (Form CE-200) which can be obtained at the State Worker's Compensation Board website: www.wcb.ny.gov.

Attached hereto and incorporated herein as **Exhibit C** are copies of the Organization's Certificates of Insurance evidencing the aforementioned coverage.

5. The County and the Organization and their respective employees are not and shall not be considered as joint venturers, employees, partners or agents of each other and neither shall have

the power to bind or obligate the other except as set forth in this Contract. There shall be no liability on the part of the County or Organization to any person for any debts incurred by the other.

1. In the event of a breach or default by the Organization of any of the terms and conditions of this Contract, the County may terminate this Contract on ten (10) days written notice to the Organization and request such other remedy as may be reasonable and appropriate in view of the circumstances of such breach or default, including but not limited to, reimbursement to the County by the Organization of all or part of the funds granted to the Organization under this Contract.

2. The Organization shall comply with Erie County Executive Order 13 (2014) and agrees to complete the Certificate collectively attached hereto as **Exhibit D** and made a part hereof. The Organization shall make such records available, upon request, to the County's Division of Equal Employment Opportunity for review. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the Organization its offices and facilities, for the purpose of verifying information supplied in the Erie County Equal Pay Certification and for any other purpose reasonably related to confirming the Agency's compliance with Erie County Executive Order 13 (2014). Notwithstanding the termination provisions contained herein, violation of the provisions of Executive Order 13 (2014), may constitute grounds for the immediate termination of this Agreement and may constitute grounds for determining that the Organization is not qualified to participate in future County contracts.

3. The Organization agrees to comply with the terms, if any, of the resolution of the County Budget, and implementing resolutions appropriating funds for this Contract.

4. The Organization agrees to acknowledge in any and all promotional material the fact that the Organization receives financial support from the County, including, but not limited to the Organization's website, marketing materials and/or other publications.

5. Except as specifically provided otherwise in this Contract, the use of County funds shall be limited to current operating expenses including salaries, program costs, fringe benefits, rents, utilities, office supplies and equipment. No County funds shall be used for or applied toward any capital project or improvement, nor as a set-off against accounts receivable. No funds received under this Contract shall be used for any service provided or activity performed outside Erie County.

6. Erie County strongly encourages all not-for-profit agencies that contract with the County of Erie to participate in the community service component of the County's Welfare to Work Initiative. This program places qualified public assistance recipients in community service placements. Clients participating in this component must work in their respective community assignments as a condition for receipt of welfare benefits. An agency representative should contact the Director of Employment and Training Program, Erie County Department of Social Services, for additional information regarding this program.

7. This Contract and its attachments constitute the entire Contract between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in

writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Contract and the terms of any schedule or attachment hereto, it is understood that the terms of this Contract shall be controlling with respect to any interpretation of the meaning and intent of the parties.

1. Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Contract, except in the event that specific third party rights are expressly granted herein.
2. This Contract may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Contract shall be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that any cause of action arising out of this Contract shall be brought in the County of Erie.

If any term or provision of this Contract is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Contract shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

3. All notices of any nature referred to in this Contract shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:
Erie County Legislature
Office of the Minority Caucus
92 Franklin Street, 4th Floor
Buffalo, NY 14202

With a copy to:
County Attorney
95 Franklin Street, Room 1634
Buffalo, New York 14202

To the Organization: at the address first listed above.

4. The Organization represents and warrants to the County as follows:
 - a. The execution of this Contract and the provision of services hereunder have been

duly authorized by its Board of Directors or Trustees of the Organization and that this Contract has been signed by a duly authorized officer of the Organization.

a. That this Contract is valid and enforceable against the Organization in accordance with the terms hereof and that there is no order, decision, judgment or provision of this Organization's certificate of incorporation or by-laws, or Contract, mortgage, or lien which would limit or prohibit the Organization from fully performing the terms and condition of this Contract.

[END TEXT]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first above written.

COUNTY OF ERIE

**EAST AURORA POLICE
DEPARTMENT**

MARK POLONCARZ/ LISA CHIMERA
County Executive / Deputy County Executive
Dated: _____

Name: _____
Title: _____
Dated: _____

Witness to Organization's Signature:

Name: _____
Dated: _____

APPROVED AS TO CONTENT

STEVEN WHIPPLE
Deputy Chief of Staff – Minority Caucus
Erie County Legislature
Dated: _____

APPROVED AS TO FORM

KRISTEN M. WALDER
Deputy County Attorney
Document No. _____
Dated: _____

EXHIBIT A

SCOPE OF WORK

***Public Benefit Services to be Provided Pursuant to this Contract
by the Organization. (Reference Contract Paragraph 1)***

EXHIBIT B

**ADDITIONAL UNDERSTANDINGS
INVOICE**
(Reference Contract Paragraph 2)

ADDITIONAL UNDERSTANDINGS

1. It is your responsibility to promptly notify the Department of Environment and Planning of any adverse situation which impacts the Organization's operation in a way which impairs its ability to deliver services to Erie County. A representative of the Department of Environment and Planning will meet with representatives of the Organization regarding these circumstances as a prelude to further release of County funds.
2. A representative of the Department of Environment and Planning may request a meeting with the Organization's Executive Director and Board Chair at least once during the year, at which time the Organization will be required to supply pertinent information including, but not limited to, its:
 - a. Strategic Plan (three to five year time horizon);
 - b. Annual Business Plan;
 - c. Performance metrics and progress on those metrics related to County funding;
 - d. Managerial competence;
 - e. Organizational sustainability; and
 - f. An accounting of the Organization's use of County funding, including a detailed list of expenditures of funds received from Erie County.

I, the undersigned, do hereby acknowledge and agree to the requirements detailed under paragraphs 1 and 2 under Exhibit B, entitled "Additional Understandings," and do certify based on my knowledge, that the supporting documentation provided during the 2023 Cultural Application Process including, but not limited to, the Organization's Bylaws; 2023 Proposed Operating Budget; 2023 Proposed Cash Flow Statement; and all other relevant financial documents:

- *Are accurate, correct and do not contain any untrue statement of material fact;*
- *Have not been materially altered since they were submitted to the County during the application process;*
- *Do not omit any material fact which, if omitted, would cause the financial statements to be misleading in light of the circumstances under which such statements are made; and*
- *Fairly presents, in all material respects, the financial condition and results of operations of the Organization as of and for the periods presented in the financial statements.*

[Signature of Executive Director or Chair]

Name:

Date:

NOTE: In the event that the Organization is not able to attest as to the above-listed information and/or that the materials submitted during the 2023 Application Process have been either materially altered or found by the Organization to have contained inaccurate information, the Organization is asked to contact the Department of Environment and Planning for further instruction.

EXHIBIT C

INSURANCE CERTIFICATES

*To be Provided Pursuant to this Contract by the Organization
(Reference Contract Paragraph 16)*

EXHIBIT D

ERIE COUNTY EQUAL PAY CERTIFICATION
(Reference Contract Paragraph 19)

Erie County Equal Pay Certification

In order to comply with Executive Order 13 dated November 6, 2014, we hereby certify that we are in compliance with federal law, including the Equal Pay Act of 1963, Title VII of the Civil Rights Act of 1964, Federal Executive Order 11246 of September 24, 1965 and New York State Labor Law Section 194 (together "Equal Pay Law"). The average compensation for female employees is not consistently below the average compensation for male employees, taking into account mitigating factors. We understand that this certification is a material component of this contract. Violation of the provisions of Executive Order 13, which is attached hereto and made a part hereof, can constitute grounds for the immediate termination of this contract and may constitute grounds for determining that a bidder is not qualified to participate in future county contracts.

We have evaluated wages and benefits to ensure compliance with the Federal Equal Pay Law.

Signature

Verification

STATE OF _____)
COUNTY OF _____) SS:

A)

_____, being duly sworn, states he or she is the owner of (or a partner in) _____, and is making the foregoing Certification and that the statements and representations made in the Certification are true to his or her own knowledge.

B)

_____, being duly sworn, states that he or she is the
(Name of Corporate Officer)

_____, of _____,
(Title of Corporate Officer) (Name of Corporation)

the enterprise making the foregoing Certification, that he or she has read the Certification and knows its contents, that the statements and representations made in the Certification are true to his or her own knowledge, and that the Certification is made at the direction of the Board of Directors of the Corporation.

Sworn to before me this _____ Day of _____, 20____

Notary Public

Budget Transfers	2024-2025				
FROM			TO		
A.5.3120.0420	Police maint service contract	\$11,000.00	A.5.3420.0110	Dispatch Salary and Wages	\$ 11,000.00
A.5.5142.0470	highway snow removal	\$ 2,000.00	A.5.1620.0420	Buildings- maint & repairs	\$ 2,000.00
A.5.5142.0470	highway snow removal	\$ 5,000.00	A.5.8560.0430	Tree purchase	\$ 5,000.00
A.5.5142.0470	highway snow removal	\$ 4,000.00	A.5.8510.0411	Playground needs	\$ 4,000.00
A.5.1210.0440	Mayor training, travel & dues	\$ 75.00	A.5.1320.0410	Auditor Contract Svcs	\$ 75.00
A.5.1325.0420	Village Admin maint, contract	\$ 51.00	A.5.1325.0200	Village Admin Equipt	\$ 51.00
A.5.1640.0110	Central Garage Salaries	\$ 5,100.00	A.5.1620.0110	Buildings- Salaries & Wages	\$ 5,100.00
A.5.1640.0110	Central Garage Salaries	\$ 6,500.00	A.5.1640.0140	Central Garage Overtime	\$ 6,500.00
A.5.1640.0432	Central Garage Gas	\$ 800.00	A.5.1640.0431	Central Garage Electric	\$ 800.00
A.5.3410.0470	Fire Dept- Janitorial Supplies	\$ 150.00	A.5.3410.0497	Fire Dept- EMS supplies	\$ 150.00
F.5.1990.0400	Contingency Acct- Cont	\$20,000.00	F.5.1380.0410	Fiscal Agent Fee- Fin adv & counsel	\$ 20,000.00
F.5.8310.0126	Water admin Def comp	\$ 500.00	F.5.1380.0410	Fiscal Agent Fee- Fin adv & counsel	\$ 500.00
F.5.8340.0126	Transfs & Dist def comp	\$ 1,500.00	F.5.1380.0410	Fiscal Agent Fee- Fin adv & counsel	\$ 1,500.00
F.5.8310.0440	Water admin training, travel	\$ 615.00	F.5.8320.0470	Bulk Purchase of Water	\$ 615.00
F.5.8340.0200	Transfs & Dist equipt	\$14,000.00	F.5.8320.0470	Bulk Purchase of Water	\$ 14,000.00