

AGENDA
Village Board of East Aurora
April 6, 2026 Regular Meeting at 7 pm

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of Village Board Meeting for March 16, 2026
- D. Approval of Payment for April 6, 2026 Abstract 2025/2026 fiscal year for a total of \$180,781.41.

2. SPEAKERS & COMMUNICATIONS (I)

3. PUBLIC HEARINGS

- A. Consider an amendment to the Site Plan application from Brian Fisher of Fibbo Properties at 49 Knox Road to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.
- B. Consider a local law amending the Village Code Chapter §112 Demolitions.
- C. Consider approving the 2026-2027 Tentative Village Budget and Capital Plan.

4. OFFICIAL CONSIDERATIONS

- A. Consider approving a Determination of Non-Significance pursuant to the State Environmental Quality Review Act in the matter of an amended Site Plan Application from Brian Fisher of Fibbo Properties at 49 Knox Road to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.
- B. Consider an amendment to the Site Plan application from Brian Fisher of Fibbo Properties at 49 Knox Road to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.
- C. Consider approving the 2026-2027 Capital Plan as submitted by the Capital Committee
- D. Consider adopting the 2026-27 Village Budget, including non-union wage rates.
- E. Consider adopting the Water Budget and Water Rates for the 2026-27 budget year.
- F. Consider approving a Moratorium on the development of any self-storage facilities.
- G. Consider approving Chief of Police Patrick Welch to go to the IACP (International Association of Chiefs of Police) conference, October 24-27th, the cost of the conference is \$500 plus travel.
- H. Consider approving a Temporary Use Hamlin Park Permit for ITAC, It Takes a Community, June 13th from 10 am to 6 pm for a drug and alcohol-free youth event, contingent on proper insurance being provided to the Clerk's Office one month before the event.
- I. Consider setting a public hearing on May 4, 2026 to consider the Village's Annual MS-4 Report.
- J. Consider approving budget adjustments for the 2025/2026 fiscal year.
- K. Consider approving budget modifications for the 2025/2026 fiscal year.
- L. Accept the resignation of Shane Krieger, Village Administrator, for retirement to commence on April 3rd 2026.
- M. Approve a resolution to assign out-of-title responsibilities temporarily to Maureen Jerackas as Village Administrator.

5. OLD BUSINESS

- A. Reschedule the work session to review the Comprehensive Plan

6. NEW BUSINESS

7. SPEAKERS & COMMUNICATIONS (II)

8. DEPARTMENT HEAD REPORT

- A. Building & Code Enforcement Annual Report

9. ADJOURNMENT

VILLAGE OF EAST AURORA VILLAGE BOARD MEETING

March 16, 2026 – 7:00 PM

Present:

Trustee Cameron
Trustee Flynn
Trustee Lazickas
Trustee Viger
Trustee Scheer
Trustee Rabey
Mayor Mercurio

Also Present:

Maureen Jerackas, Clerk-Treasurer
Shane Krieger, Village Administrator
Patrick Welch, Police Chief
Jeff Stoll, General Foreman
Joe Trapp, Deputy Village Attorney
Elizabeth Cassidy, Code Enforcement Officer
22 Members of the public

A Motion by Trustee Rabey to approve the Village Board minutes for March 2, 2026, seconded by Trustee Flynn and carried by unanimous approval.

A Motion by Trustee Cameron to approve the payment of Abstract for March 16, 2026, with a total of \$61,343.39, seconded by Trustee Scheer and carried by unanimous approval.

SPEAKERS & COMMUNICATIONS (I)

- Tim Noon- 764 Oakwood- He said that the Village Tree Board is planning for the Arbor Day celebration at the High School. He said that there will be a proclamation for the Mayor to sign and invited all of the Trustees. Mayor Mercurio said that he loves going to the Arbor Day celebration.
- Nancy Smith- 195 Sycamore- She said that she respects and appreciates everything the Village Board is doing and all the time they give. She said three cheers and thanked Trustee Flynn and Trustee Viger for their service on the Village Board. She said that during a budget meeting that she attended, Trustee Flynn said that a proposal from Bradley Tree needs to happen and Mrs. Smith appreciated that. She also had a question about the tree management plan. General Foreman Stoll said that the Village is going to get some training from Jarrod on a maintenance program for young trees. Mayor Mercurio noted that General Foreman Stoll is going back to be an arborist himself and how beneficial that will be for the Village.
- Jesse Griffis- Chairperson for Village Tree Board- He said that he would like Hamlin Park to get its own dedicated line in the budget for tree maintenance. General Foreman Stoll said that his plan is to maintain newly planted trees around April or May of every year. Mr. Griffis asked when the GIS would be finished for the trees. General Foreman Stoll said that he is thinking it will be done by mid-summer and that he is working with the website to try to make it a little easier to manage. Mr. Griffis said that he would like a stamp of approval on the inventory by the Village Arborist so it would be suitable for grants later.

- Holly Maciejewski- 218 Center- She thanked Trustee Flynn and Trustee Viger for all they have done with the Village Board. She wanted to verify if a meeting happened with NYSEG about the trees. Village Administrator Krieger said that the Village has one scheduled. Mayor Mercurio noted that there are agreements with NYSEG that are currently with the Village Attorney. She asked if NYSEG was providing some sort of financial restitution to the Village, Village Administrator Krieger said that they have not heard anything about that.

PUBLIC HEARINGS

- A Motion by Trustee Cameron to Open a Public Hearing at 7:15pm to Consider a Moratorium on the development of any self-storage facilities, seconded by Trustee Rabey and carried with unanimous approval.
 - o Code Enforcement Officer Cassidy said that this moratorium has been requested by members of the Village Planning Commission. She said that they are concerned about the fact that in the village, we're only allowed to place self-storage facilities in our manufacturing districts, which are fairly limited. She said that when the last self-storage facility went in over on Commerce Way, there were members who felt that this was not the best and highest use of a manufacturing parcel, and they would like to put a moratorium in place in order to re-evaluate this type of use within the village entirely.

A Motion by Trustee Lazickas to Close a Public Hearing at 7:16 pm to Consider a Moratorium on the development of any self-storage facilities, seconded by Trustee Viger, and carried with unanimous approval.

OFFICIAL CONSIDERATIONS

- A motion by Trustee Lazickas, to approve the Temporary Use Permit for Heart of Music Festival, June 13, 2026 starting as early as 1pm with the Aurora Ice Rink ending music at 10pm with the venue closing at 11pm and everyone else ending music at 9pm and closing at 10pm, pending an approved Certificate of Liability Insurance (To the clerk at least a month prior) and the approved Part 18 paperwork from Erie County. (to the clerk by noon the Friday before), seconded by Trustee Rabey, and was unanimously approved.
 - o Trustee Lazickas said that he spoke to the AIA and they did not want the later closing time of midnight.
- A motion by Trustee Lazickas, to approve a Temporary Use Permit for Peggy Cooke, Aurora Ice Association, Inc., for the East Aurora Classic Market, 115 Riley Street, from 7 am-1 pm Wednesdays and Saturdays from May until November, with alcohol for tasting only and selling of bottled alcohol without the intent to consume on site with all proper approvals from the State and Local authorities, seconded by Trustee Flynn, and unanimously approved.
- A motion by Trustee Lazickas, to approve a Temporary Use Permit for Jamie Dingro, EA Famers Market, 115 Riley Street, from 7 am-1 pm Wednesdays and Saturdays from May until November, with alcohol for tasting only and selling of bottled alcohol without the intent to consume on site with all proper approvals from the State and Local authorities, seconded by Trustee Cameron, and unanimously approved.
- A motion by Trustee Rabey, to approve a Temporary Use Permit for Jerrica Hinman, Hometown Market EA, 54 Elm Street & 644 Oakwood, monthly on Thursdays from 4pm-7pm & Sundays from 10am-2pm from May to October, seconded by Trustee Scheer, and unanimously approved.
- A motion by Trustee Cameron, to approve a peddler solicitor permit for Michael Yohe to operate a horse-drawn carriage, seconded by Trustee Lazickas, and unanimously approved.

- A motion by Trustee Cameron, to refer to the Planning Commission on April 7, 2026 the Site Plan application from Roger Andrews of Sestor Properties at 47 Elm Street to revitalize the existing lot into a multi-use commercial retail, and office building, seconded by Trustee Viger, and unanimously approved.
- I, Mayor Mercurio, appoint Joshua Best to replace Ray Byrnes on the Historic Preservation Commission for the term to expire April 5, 2027 pursuant to Village Code Chapter 156; and duly put to a roll call vote which resulted in the following:
Trustee Lazickas - Aye
Trustee Flynn - Aye
Trustee Cameron - Aye
Trustee Scheer – Aye
Trustee Viger- Aye
Trustee Rabey- Aye
Mayor Mercurio – Aye
 - Mayor Mercurio said that he appreciates all the time and effort Ray spent volunteering with the HPC.
- A motion by Trustee Viger, to set a public hearing April 20, 2026 for Special Use Permit application Erin Redding and Zachary Goodrich at 533 Prospect Ave. for a detached garage ADU, seconded by Trustee Lazickas, and unanimously approved.
- A motion by Trustee Lazickas, to set a public hearing April 20, 2026 for Special Use Permit application from James Boglioli of Benderson Development for Five Below at 123 Grey St. The proposal is for staging merchandise outside of their storefront, seconded by Trustee Rabey, and unanimously approved.
- A motion by Trustee Cameron, to give permission for the mayor to sign an MOU with the PBA, seconded by Trustee Rabey, and unanimously approved.
- **MODIFY 2025/2026 BUDGET** March 16, 2026
Trustee Flynn, offered the following resolution and moved for its adoption:
BE IT RESOLVED, the Clerk–Treasurer is hereby authorized to modify the 2025/2026 Budget in the following manner:
Revenue – Appropriated Fund balance - \$ 60,000
Expenditures –
Parks and Recreation Maintenance and Repairs 5.7140.0420 - \$60,000
Arborist Hamlin Park trees

Revenue – Appropriated Fund balance - \$ 196,000
Expenditures –
Street maintenance Equipment 5.5110.0200 - \$196,000
Move DPW reserve money already approved to spend into the budget

The following resolution was seconded by Trustee Cameron and unanimously approved.
- A motion by Trustee Cameron, to Consideration to approve the use of the Village Arborist for tree care in Hamlin Park. This work includes pruning and general care, seconded by Trustee Rabey, and unanimously approved.

- A motion by Trustee Cameron, to Approve Budget Adjustments for the 25/26 fiscal year, seconded by Trustee Rabey, and unanimously approved.

Budget Transfers	2025-2026				
FROM			TO		
A.5.3120.0126	Police Deferred Comp	\$ 900.00	A.5.3120.0125	Police Longevity	\$ 900.00
A.3420.0130	Dispatch Part time	\$15,000.00	A.5.3420.0140	Dispatch OT	\$ 15,000.00

- A motion by Trustee Lazickas, to give permission to advertise for the RFP for the feasibility study once the documents are ready, seconded by Trustee Scheer, and unanimously approved.
- A motion by Trustee Rabey, to give permission for the Mayor to sign an agreement with AMR for Emergency Medical Services, seconded by Trustee Lazickas, and unanimously approved
 - o Village Administrator Krieger reviewed the agreement with AMR and said that it's a 3% steady yearly increase versus a variable rate.

Speakers & Communications (II)

- Suzanne Mercurio- 129 Center Street- She thanked all of the department heads and the Village offices for all they do to make East Aurora the best village. She gave her best wishes to Trustee Viger and Trustee Flynn and said they would be missed. She thanked Mayor Mercurio for making East Aurora the wonderful place it is to raise their family and that she is very proud of him.

Department Head and Trustee Reports

Police Chief– He said that the new officer started today and said that he is very happy with the progress that the three new part-time dispatchers are making. He said that he has become a part of the Erie Crime Analysis Board. He thanked the DPW for all their hard work at the police station. He said that his officers have been attending trainings involving mental health and drug-involved death investigations. He said that the burn ban starts today and ends May 14. He said that he visited both cannabis shops in town to check security footage, and both are running well. He said that there have been questions about the camera on Main Street, which the police department has utilized in the winter, and will be moving the camera back to Hamlin Park when the weather allows.

General Foreman- He said that the DPW has been chipping brush early due to the storm damage, and let the residents know to put their brush out. He said that they have been cold patching the road and that they opened up yard waste on Fridays from 7 am-2 pm. He said that he met with Lucas from Parkitects to get going on the playground grant coming up in May for New York Plays. He said that Lucas is going to give him some layouts and designs, and also come to the next Hamlin Park Committee meeting as well.

Code Enforcement Officer- She said that every year she has to do a report for the Department of State on the activities of her office. She said that she will bring the report to the next board meeting for the board to look at.

Village Administrator- none

Village Clerk-Treasurer- She said that the Village Budget is ready and that she has it down to 1.94% increase in taxes. She said that the capital plan from the Capital Committee is also ready to be viewed and will be posted on the website tomorrow. She said that the Village got back its fiscal stress monitoring scores and had no designation. Mayor Mercurio thanked all of the department heads for keeping their budgets tight, the Trustees for going through everything in detail, and Maureen for working hard to get the numbers down. Clerk-Treasurer Jerackas said that she is also getting everything ready for the election on Wednesday.

Trustee Lazickas- He said that the Hamlin Park Committee met and currently has plans to hopefully revamp the playground at Hamlin Park, and discussed a few ideas of grants and public fundraising. Trustee Scheer noted that a playground is around \$750,000, but the one mentioned online in Orchard Park costs two million dollars. He thanked General Foreman Stoll for finding the parts and fixing up the playground that is currently at

Hamlin Park. Mayor Mercurio said that the owners of Main and Hamlin are doing a partnership to get private donations for the playground. Trustee Lazickas said to please come out and vote on Wednesday.

Trustee Cameron- She asked about data centers and asked if they could become a problem that the board needs to address in the Village. Code Enforcement Officer Cassidy said that the code says that if it's not stated, then it's not allowed. Trustee Cameron to come out to vote.

Trustee Scheer- He said that he has really enjoyed working with Trustee Flynn and Trustee Viger and will miss having them on the Village Board. He said that Mayor Mercurio has become a good friend and that he is a person who does great things for the community. He said Mayor Mercurio is always doing kind things that nobody knows about and is very impressed with his character. Mayor Mercurio thanked Trustee Scheer for his kind words.

Trustee Rabey- He thanked Trustee Flynn and Trustee Viger for serving on the Village Board and said that it was a pleasure to work with both of them. He said that Mayor Mercurio is a very genuine and authentic person and does good things for people. He said to come out and vote.

Mayor Mercurio- He said that he really appreciated working with Trustee Flynn and Trustee Viger. He said that he appreciated Trustee Viger's analytical precision and perspectives. He said that Trustee Flynn's love for the Village was evident in all of her decisions and that she is all heart. He thanked Ernie for everything that he does for the Village.

Trustee Flynn- She said that it's been an honor to serve on the board and enjoyed meeting all the new people. She said that she knows the Village is in good hands with all the staff and elected officials.

Trustee Viger- She said that Mayor Mercurio was a joy to work with and that it's been great to work with all of the Trustees. She thanked the Village Tree Board for their dedication and passion for the trees and the Village.

ADJOURNMENT

A motion was made by Trustee Lazickas to adjourn the meeting at 7:51pm. Seconded by Trustee Viger and unanimously carried.

Respectfully submitted,

Maureen Jerackas
Village Clerk-Treasurer



Village of East Aurora, NY

Expense Approval Report 4.6.2026

By Vendor Name

Payable Dates 4/6/2026 - 4/26/2026 Post Dates 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10054 - Amazon							
1NNN-LC49-9K3Q	Amazon	04/06/2026	EAPD Computer	A.5.3420.0200	POLICE & FIRE DISPATCH - E...		532.60
Vendor 10054 - Amazon Total:							532.60
Vendor: 10069 - Amherst Alarm Inc.							
AA-36430	Amherst Alarm Inc.	04/06/2026	EAFD bldg interior door inoperable- needed service	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES		412.50
Vendor 10069 - Amherst Alarm Inc. Total:							412.50
Vendor: 10130 - BARTON & LOGUIDICE							
2026000120	BARTON & LOGUIDICE	04/06/2026	DPW roof replacement MSA	A.5.8140.0420	STORM SEWERS - MAINT & R... 2026000120		1,800.00
Vendor 10130 - BARTON & LOGUIDICE Total:							1,800.00
Vendor: 10163 - Bobcat of Buffalo							
04-303575	Bobcat of Buffalo	04/06/2026	DPW #552 parts and service	A.5.1640.0460	CENTRAL GARAGE - VEHICLE...		76.14
Vendor 10163 - Bobcat of Buffalo Total:							76.14
Vendor: 10427 - Bradley Felton							
Election Inspector 2	Bradley Felton	04/06/2026	Village Payment - Election March 2026	A.5.1450.0410	BOARD OF ELECTIONS - ELEC...		175.00
Vendor 10427 - Bradley Felton Total:							175.00
Vendor: 10170 - BRADLEY TREE & LANDSCAPE							
inv 16206-2	BRADLEY TREE & LANDSCAPE	04/06/2026	132 Pine St consult	A.5.8560.0420	SHADE TREES - MAINT & REP...		135.00
Vendor 10170 - BRADLEY TREE & LANDSCAPE Total:							135.00
Vendor: 10172 - BREATHING AIR RESOURCES							
6934	BREATHING AIR RESOURCES	04/06/2026	EAFD hydrotest air cylinders	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES		1,184.74
Vendor 10172 - BREATHING AIR RESOURCES Total:							1,184.74
Vendor: 10174 - BRENNTAG NORTH AMERICA INC.							
inv BLN26-10331	BRENNTAG NORTH AMERICA INC.	04/06/2026	DPW oil drum	A.5.1640.0450	CENTRAL GARAGE - GASOLIN...		544.50
Vendor 10174 - BRENNTAG NORTH AMERICA INC. Total:							544.50
Vendor: 10229 - Charter Communications							
115006201031426	Charter Communications	04/06/2026	EAPD Internet	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		449.00
115006201031426	Charter Communications	04/06/2026	EAFD Internet	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		160.00
115006201031426	Charter Communications	04/06/2026	EAFD Cable	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		59.95
115006201031426	Charter Communications	04/06/2026	TAXES & FEES	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		2.97
Vendor 10229 - Charter Communications Total:							671.92
Vendor: 10240 - CINTAS CORPORATION							
2026000148	CINTAS CORPORATION	04/06/2026	building mats/uniforms	A.5.1620.0420	BUILDINGS - MAINT & REPAI... 2026000148		319.50

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
2026000148	CINTAS CORPORATION	04/06/2026	building mats/uniforms	A.5.1640.0420	CENTRAL GARAGE - MAINT &...	2026000148	398.80
2026000148	CINTAS CORPORATION	04/06/2026	building mats/uniforms	A.5.1640.0480	CENTRAL GARAGE - UNIFOR...	2026000148	444.52
5323194506	CINTAS CORPORATION	04/06/2026	Medicine supplies for first aid cabinet 3-12-26	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		149.10
5323194506	CINTAS CORPORATION	04/06/2026	Medicine supplies for first aid cabinet 3-12-26	A.5.3420.0420	POLICE & FIRE DISPATCH - M...		149.10
Vendor 10240 - CINTAS CORPORATION Total:							1,461.02
Vendor: 10275 - Conway Beam Truck Group							
inv 153596B	Conway Beam Truck Group	04/06/2026	DPW #525 oil/filter parts	A.5.1640.0460	CENTRAL GARAGE - VEHICLE...		458.13
Vendor 10275 - Conway Beam Truck Group Total:							458.13
Vendor: 11383 - Corey Specht							
032426	Corey Specht	04/06/2026	fuel for DRE Certification in PA 3/24 & 3/25	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		116.84
Vendor 11383 - Corey Specht Total:							116.84
Vendor: 10282 - CORR DISTRIBUTORS INC.							
inv 167240	CORR DISTRIBUTORS INC.	04/06/2026	janitorial supplies	A.5.1620.0470	BUILDINGS - DEPARTMENTAL...		168.59
inv 167240	CORR DISTRIBUTORS INC.	04/06/2026	janitorial supplies	A.5.1640.0470	CENTRAL GARAGE - DEPART...		118.95
inv 167240	CORR DISTRIBUTORS INC.	04/06/2026	janitorial supplies	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		253.38
Vendor 10282 - CORR DISTRIBUTORS INC. Total:							540.92
Vendor: 10286 - COUNTY LINE STONE							
1288 & 1515	COUNTY LINE STONE	04/06/2026	March - cold patch for Village streets	A.5.5110.0420	STREET MAINT - ROAD MATE...		1,015.77
Vendor 10286 - COUNTY LINE STONE Total:							1,015.77
Vendor: 11308 - Crossbar Athletics LLC							
1812	Crossbar Athletics LLC	04/06/2026	Metal Plates	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		120.00
Vendor 11308 - Crossbar Athletics LLC Total:							120.00
Vendor: 10296 - CSEA EMPL BENEFIT FUND							
12314052April2026	CSEA EMPL BENEFIT FUND	04/06/2026	Dental/ Vision	A.5.9061.0807	DENTAL INS - DENTAL INS		6,303.32
12314052April2026	CSEA EMPL BENEFIT FUND	04/06/2026	Dental/ Vision	A.5.9062.0808	OPTICAL - OPTICAL		1,011.95
12314052April2026	CSEA EMPL BENEFIT FUND	04/06/2026	Dental/ Vision	F.5.9061.0807	DENTAL INS - DENTAL INS		511.08
12314052April2026	CSEA EMPL BENEFIT FUND	04/06/2026	Dental/ Vision	F.5.9062.0808	OPTICAL - OPTICAL		82.05
Vendor 10296 - CSEA EMPL BENEFIT FUND Total:							7,908.40
Vendor: 10318 - DELACY FORD							
517875/516781/511995/513...	DELACY FORD	04/06/2026	EAPD vehicle repairs	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...		322.24
Vendor 10318 - DELACY FORD Total:							322.24
Vendor: 11380 - Donna Bodeker							
Election Inspector 1	Donna Bodeker	04/06/2026	Village Payment - Election March 2025	A.5.1450.0410	BOARD OF ELECTIONS - ELEC...		175.00
Vendor 11380 - Donna Bodeker Total:							175.00

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10376 - EIGHTY FOUR LUMBER							
inv 0632-755174	EIGHTY FOUR LUMBER	04/06/2026	treated wood- DPW repairs	A.5.5110.0420	STREET MAINT - ROAD MATE...		14.21
Vendor 10376 - EIGHTY FOUR LUMBER Total:							14.21
Vendor: 10403 - ERIE COUNTY COMPTROLLER							
1800083477	ERIE COUNTY COMPTROLLER	04/06/2026	Tax Spreading	A.5.1362.0410	TAX ADVER & EXPS - TAX ROL...		1,236.05
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	571 Main St Village Hall Acct 7933856	A.5.1620.0431	BUILDINGS - ELECTRIC		1,610.81
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	Pine St DPW Offices and garage acct 256115	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		832.56
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	33 Center St	A.5.3410.0431	FIRE DEPT - ELECTRIC		2,440.66
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	ST LIGHTING R2 ACCT 719336	A.5.5182.0431	STREET LIGHTING - ELECTRIC		641.09
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	Elmwood & Chestnut Hill Booster Pump Station Acct	A.5.5182.0431	STREET LIGHTING - ELECTRIC		966.07
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	Elm St Signal Acct 3514288	A.5.5182.0431	STREET LIGHTING - ELECTRIC		10.74
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	ST LIGHTING ACCT 4086039	A.5.5182.0431	STREET LIGHTING - ELECTRIC		948.82
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	Girard Ave Acct 893560	A.5.5182.0431	STREET LIGHTING - ELECTRIC		2.56
1800083533	ERIE COUNTY COMPTROLLER	04/06/2026	PINE ST WATER PLANT ACCT 288597	F.5.1620.0431	BUILDINGS - ELECTRIC		64.65
inv 1800083347	ERIE COUNTY COMPTROLLER	04/06/2026	DPW- for street signs	A.5.5110.0420	STREET MAINT - ROAD MATE...		97.74
Vendor 10403 - ERIE COUNTY COMPTROLLER Total:							8,851.75
Vendor: 10406 - ERIE COUNTY PUBLIC HEALTH LAB							
2026000165	ERIE COUNTY PUBLIC HEALTH LAB	04/06/2026	Water Samples- Sept	F.5.8340.0490	TRANSFS & DIST - WATER TE...	2026000165	476.00
Vendor 10406 - ERIE COUNTY PUBLIC HEALTH LAB Total:							476.00
Vendor: 10430 - FERRY INC.							
81648	FERRY INC.	04/06/2026	DPW vehicle hose assembly	A.5.1640.0460	CENTRAL GARAGE - VEHICLE...		603.18
Vendor 10430 - FERRY INC. Total:							603.18
Vendor: 10448 - FIVE STAR EQUIPMENT INC.							
inv P24263/P24305	FIVE STAR EQUIPMENT INC.	04/06/2026	DPW vehicle filters	A.5.1640.0460	CENTRAL GARAGE - VEHICLE...		96.26
Vendor 10448 - FIVE STAR EQUIPMENT INC. Total:							96.26
Vendor: 10511 - GRAINGER							
9854992154	GRAINGER	04/06/2026	Calleri- DPW workboots	A.5.5110.0480	STREET MAINT - UNIFORMS		221.64
Vendor 10511 - GRAINGER Total:							221.64
Vendor: 10521 - GRECO TRAPP PLLC							
February 2026	GRECO TRAPP PLLC	04/06/2026	Statement 33915	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		426.00
February 2026	GRECO TRAPP PLLC	04/06/2026	Statement 33914	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		1.76
February 2026	GRECO TRAPP PLLC	04/06/2026	Statement 33918	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		82.50
February 2026	GRECO TRAPP PLLC	04/06/2026	Statement 33919	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		842.50
Vendor 10521 - GRECO TRAPP PLLC Total:							1,352.76
Vendor: 10529 - HAMBURG OVERHEAD DOOR							
2026000180	HAMBURG OVERHEAD DOOR	04/06/2026	EAFD door repairs	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES	2026000180	1,874.00
Vendor 10529 - HAMBURG OVERHEAD DOOR Total:							1,874.00

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10547 - Highmark Blue Cross & Blue Shield of Western New York							
260320134128	Highmark Blue Cross & Blue Shield of Western New York	04/06/2026	Health Insurance	A.5.9060.0805	HOSPITAL & MEDICAL INS - H...		46,236.80
260320134128	Highmark Blue Cross & Blue Shield of Western New York	04/06/2026	Health Insurance	A.5.9060.0806	HOSPITAL & MEDICAL INS - H...		20,178.64
260320134128	Highmark Blue Cross & Blue Shield of Western New York	04/06/2026	Health Insurance	F.5.9060.0805	HOSPITAL & MEDICAL INS - H...		4,811.89
260320134128	Highmark Blue Cross & Blue Shield of Western New York	04/06/2026	Health Insurance	F.5.9060.0806	HOSPITAL & MEDICAL INS - H...		950.51
Vendor 10547 - Highmark Blue Cross & Blue Shield of Western New York Total:							72,177.84
Vendor: 10613 - JOHN SIXT & SON INC.							
IN2603-810843	JOHN SIXT & SON INC.	04/06/2026	rec bldg repairs	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		32.80
Vendor 10613 - JOHN SIXT & SON INC. Total:							32.80
Vendor: 11366 - Jonathan Becker							
31126	Jonathan Becker	04/06/2026	Mileage for Grand Jury Appearance	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		29.85
Vendor 11366 - Jonathan Becker Total:							29.85
Vendor: 10628 - Kieffer's Fire Ext Svcs							
765557	Kieffer's Fire Ext Svcs	04/06/2026	Service call & recharge	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		90.00
Vendor 10628 - Kieffer's Fire Ext Svcs Total:							90.00
Vendor: 10661 - LAKESIDE SOD SUPPLY CO. INC							
83620	LAKESIDE SOD SUPPLY CO...	04/06/2026	Marco Clay ball mix- HP field	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		440.74
Vendor 10661 - LAKESIDE SOD SUPPLY CO. INC Total:							440.74
Vendor: 10691 - LINSTAR INC.							
129086	LINSTAR INC.	04/06/2026	PO ID for New Officer Pierce	A.5.3120.0480	POLICE DEPT - UNIFORMS, B...		25.60
Vendor 10691 - LINSTAR INC. Total:							25.60
Vendor: 10697 - LOGICS							
26-IN4685	LOGICS	04/06/2026	Monthly Hosting for May 2026	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		1,097.44
Vendor 10697 - LOGICS Total:							1,097.44
Vendor: 10702 - LOWE'S							
March 2026	LOWE'S	04/06/2026	Hamlin Park repairs	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		246.32
Vendor 10702 - LOWE'S Total:							246.32
Vendor: 10706 - M and T BANK							
March 2026 Credit Card	M and T BANK	04/06/2026	Buffalo News - March	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		36.99
March 2026 Credit Card	M and T BANK	04/06/2026	BUFFALO NEWS - February	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		36.99
March 2026 Credit Card	M and T BANK	04/06/2026	ADOBE - March	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		21.74
March 2026 Credit Card	M and T BANK	04/06/2026	ADOBE - February	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		21.74
March 2026 Credit Card	M and T BANK	04/06/2026	GODADDY	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		71.88
March 2026 Credit Card	M and T BANK	04/06/2026	Amazon	A.5.3120.0403	POLICE DEPT - OFFICE SUPPLI...		8.99
March 2026 Credit Card	M and T BANK	04/06/2026	WHEN TO WORK	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		261.00

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
March 2026 Credit Card	M and T BANK	04/06/2026	EAPD Stop Scams NY Conference	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		225.00
March 2026 Credit Card	M and T BANK	04/06/2026	NYS Assoc. of Chiefs of Police Conference	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		336.05
March 2026 Credit Card	M and T BANK	04/06/2026	WHEN TO WORK	A.5.3420.0420	POLICE & FIRE DISPATCH - M...		261.00
Vendor 10706 - M and T BANK Total:							1,281.38
Vendor: 10720 - Manny's Ace Hardware							
march receipts	Manny's Ace Hardware	04/06/2026	Hamlin Park Project	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		195.63
Vendor 10720 - Manny's Ace Hardware Total:							195.63
Vendor: 10763 - MPH INDUSTRIES INC.							
2026000184	MPH INDUSTRIES INC.	04/06/2026	Remote assy, wired PYTHII, Non-FS	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL... 2026000184		225.95
2026000184	MPH INDUSTRIES INC.	04/06/2026	Cable Assy, Power,Bee/Pyt, 10FT	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL... 2026000184		46.35
Vendor 10763 - MPH INDUSTRIES INC. Total:							272.30
Vendor: 10864 - NYSEG							
1001-1111-704 2/18-3/18/26	NYSEG	04/06/2026	400 Pine St 2/18-3/18/26	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		268.88
1001-1111-712 2/18-3/18/26	NYSEG	04/06/2026	Pine St 2/18-3/18/26	F.5.1620.0431	BUILDINGS - ELECTRIC		54.25
1001-3143-531 2/11-3/11/26	NYSEG	04/06/2026	NEAR 21 ELM SIGNAL 2/11-3/11/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		29.23
1001-7910-034 2/24-3/25/26	NYSEG	04/06/2026	GLENRIDGE RD 2/24-3/25/26	F.5.1620.0431	BUILDINGS - ELECTRIC		40.25
1003-3707-877 2/19-3/19/26	NYSEG	04/06/2026	Near 163 Main St 2/19-3/19/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		43.01
1003-3707-893 2/19-3/19/26	NYSEG	04/06/2026	Buffalo Rd @ Grey St 2/19-3/19/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		23.12
1004-1637-827 2/18-3/18/26	NYSEG	04/06/2026	33 Center St 2/18-3/18/26	A.5.3410.0431	FIRE DEPT - ELECTRIC		554.12
1004-8515-430 2/10-3/10/26	NYSEG	04/06/2026	400 Pine Street Salt Shed 2/10-3/10/2026	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		20.75
1005-3329-701 1/10-3/10/26	NYSEG	04/06/2026	S GROVE ST 1/10-3/10/26	A.5.7140.0431	PLAYGROUNDS & REC CTRS. -...		266.29
Vendor 10864 - NYSEG Total:							1,299.90
Vendor: 10874 - OFFICE DEPOT							
463360116001	OFFICE DEPOT	04/06/2026	office supplies	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		83.98
463360116001	OFFICE DEPOT	04/06/2026	office supplies	A.5.1490.0403	PUBLIC WORKS ADMIN - OFF...		532.89
Vendor 10874 - OFFICE DEPOT Total:							616.87
Vendor: 10976 - RED WING BRANDS OF AMERICA INC.							
in 3949270/4037818	RED WING BRANDS OF AMERICA INC.	04/06/2026	DPW- Williams and Jakubczak workboots	A.5.1640.0480	CENTRAL GARAGE - UNIFOR...		207.99
in 3949270/4037818	RED WING BRANDS OF AMERICA INC.	04/06/2026	DPW- Williams and Jakubczak workboots	A.5.5110.0480	STREET MAINT - UNIFORMS		171.99
Vendor 10976 - RED WING BRANDS OF AMERICA INC. Total:							379.98
Vendor: 10978 - REGIONAL INT. CORP.							
2026000160	REGIONAL INT. CORP.	04/06/2026	DPW vehicle parts- Oct	A.5.1640.0460	CENTRAL GARAGE - VEHICLE... 2026000160		1,054.86
Vendor 10978 - REGIONAL INT. CORP. Total:							1,054.86

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10997 - Rodney Simone							
Election Inspector 3	Rodney Simone	04/06/2026	Village Payment - Election March 2026	A.5.1450.0410	BOARD OF ELECTIONS - ELEC...		175.00
Vendor 10997 - Rodney Simone Total:							175.00
Vendor: 11362 - Rugged Books Inc.							
2026000191	Rugged Books Inc.	04/26/2026	Dell Latitude 5430 Rugged	A.5.3120.0210	POLICE DEPT - VEHICLES	2026000191	2,055.00
Vendor 11362 - Rugged Books Inc. Total:							2,055.00
Vendor: 11016 - SAF-GARD SAFETY SHOE CO.							
IN-4593725	SAF-GARD SAFETY SHOE CO.	04/06/2026	DPW- Reichert workboots	A.5.5110.0480	STREET MAINT - UNIFORMS		139.99
Vendor 11016 - SAF-GARD SAFETY SHOE CO. Total:							139.99
Vendor: 11020 - SAIA COMMUNICATIONS INC.							
2026000186	SAIA COMMUNICATIONS INC.	04/06/2026	pager repairs and additional repair parts	A.5.3410.0200	FIRE DEPT - EQUIP	2026000186	410.84
Vendor 11020 - SAIA COMMUNICATIONS INC. Total:							410.84
Vendor: 11022 - SAMMY'S CAR WASH INC							
2026000041 dec-mar	SAMMY'S CAR WASH INC	04/26/2026	December 2025 car washes	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...	2026000041	175.00
2026000041 dec-mar	SAMMY'S CAR WASH INC	04/26/2026	March 2026 car washes	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...	2026000041	175.00
2026000041 dec-mar	SAMMY'S CAR WASH INC	04/26/2026	February 2026 car washes	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...	2026000041	175.00
2026000041 dec-mar	SAMMY'S CAR WASH INC	04/26/2026	January 2026 car washes	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...	2026000041	175.00
Vendor 11022 - SAMMY'S CAR WASH INC Total:							700.00
Vendor: 10314 - SAXON DECK							
Election Inspector 4	SAXON DECK	04/06/2026	Village Payment - Election March 2026	A.5.1450.0410	BOARD OF ELECTIONS - ELEC...		175.00
Vendor 10314 - SAXON DECK Total:							175.00
Vendor: 11033 - Schroder Joseph & Associates LLP							
27281	Schroder Joseph & Associates LLP	04/06/2026	SERVICES FOR FEBRUARY 2026	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		708.60
Vendor 11033 - Schroder Joseph & Associates LLP Total:							708.60
Vendor: 11052 - SEWING TECHNOLOGY UNIFORM							
51279	SEWING TECHNOLOGY UNIFORM	04/06/2026	2 pants, parka, cap, tie & bar, cuff case, OC pch	A.5.3120.0127	POLICE DEPT - UNIFORM ALL...		796.83
51279	SEWING TECHNOLOGY UNIFORM	04/06/2026	Duty & gar belt, belt keepers, 2 LS shirts & 2 SS	A.5.3120.0127	POLICE DEPT - UNIFORM ALL...		413.90
51300	SEWING TECHNOLOGY UNIFORM	04/06/2026	ASP, Mag pouch, glove & flashlight holder	A.5.3120.0127	POLICE DEPT - UNIFORM ALL...		133.96
51301	SEWING TECHNOLOGY UNIFORM	04/06/2026	ERT pants Lt OHara	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL...		169.99
51359	SEWING TECHNOLOGY UNIFORM	04/06/2026	SS Shirt and Polo	A.5.3420.0480	POLICE & FIRE DISPATCH - UN..		176.98
Vendor 11052 - SEWING TECHNOLOGY UNIFORM Total:							1,691.66

Expense Approval Report 4.6.2026

Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 11059 - SHERWIN-WILLIAMS CO.							
March receipts	SHERWIN-WILLIAMS CO.	04/06/2026	HP rec bldg project	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		163.82
Vendor 11059 - SHERWIN-WILLIAMS CO. Total:							163.82
Vendor: 11375 - TH Automotive & Paint							
1538	TH Automotive & Paint	04/06/2026	Repairs for Patrol car 25 accident	A.5.3120.0465	POLICE DEPT - ACCIDENT RE...		7,657.55
Vendor 11375 - TH Automotive & Paint Total:							7,657.55
Vendor: 11133 - THE HARTFORD							
509154850337	THE HARTFORD	04/06/2026	Life Insurance	A.5.9045.0803	LIFE INS - LIFE INS		858.00
509154850337	THE HARTFORD	04/06/2026	Life Insurance	A.5.9045.0804	LIFE INS - LIFE INS-RETIRES		468.85
509154850337	THE HARTFORD	04/06/2026	Life Insurance	F.5.9045.0803	LIFE INS - LIFE INS		88.00
509154850337	THE HARTFORD	04/06/2026	Life Insurance	F.5.9045.0804	LIFE INS - LIFE INS-RETIRES		30.97
Vendor 11133 - THE HARTFORD Total:							1,445.82
Vendor: 11226 - Verizon-Local Svc.							
MULTIPLE MARCH 2026	Verizon-Local Svc.	04/06/2026	716-652-0319 FIRE HALL ELEVATOR	A.5.3410.0434	FIRE DEPT - TELEPHONE		40.73
MULTIPLE MARCH 2026	Verizon-Local Svc.	04/06/2026	716-652-0893 ELEVATOR	A.5.3410.0434	FIRE DEPT - TELEPHONE		81.46
Vendor 11226 - Verizon-Local Svc. Total:							122.19
Vendor: 11234 - VILLAGE OF EA WATER							
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	25-00003-00 571 Main St	A.5.1620.0433	BUILDINGS - WATER		135.92
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	25-00004-00 400-419 PINE ST - DPW GARAGE	A.5.1640.0433	CENTRAL GARAGE - WATER		293.19
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	25-00012-00 CIRCLE GARDEN CLUB	A.5.1640.0433	CENTRAL GARAGE - WATER		71.33
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	19-18370-00 33 Center St	A.5.3410.0433	FIRE DEPT - WATER		186.85
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	25-00005-00 166 S GROVE STREET	A.5.7140.0433	PLAYGROUNDS & REC CTRS. -...		85.67
QUARTERLY MARCH 2026	VILLAGE OF EA WATER	04/06/2026	25-00008-00 400 PINE ST WATER PLANT	F.5.1620.0433	BUILDINGS - WATER		85.85
Vendor 11234 - VILLAGE OF EA WATER Total:							858.81
Vendor: 11248 - W.B. MASON CO. INC.							
260811919, CM4557348, 26...	W.B. MASON CO. INC.	04/06/2026	8 water ordered 3/19 & Feb rent	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		24.99
260811919, CM4557348, 26...	W.B. MASON CO. INC.	04/06/2026	8 water ordered 3/19 & Feb rent	A.5.3420.0420	POLICE & FIRE DISPATCH - M...		25.00
Vendor 11248 - W.B. MASON CO. INC. Total:							49.99
Vendor: 11276 - WILLIAMSON LAW BOOK CO							
210673	WILLIAMSON LAW BOOK CO	04/06/2026	Board Minutes book & sheets	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		525.12
Vendor 11276 - WILLIAMSON LAW BOOK CO Total:							525.12
Vendor: 11378 - Willow North LLC							
2519	Willow North LLC	04/06/2026	backflow device annual inspections	A.5.1620.0420	BUILDINGS - MAINT & REPAI...		140.00

Expense Approval Report 4.6.2026

					Payable Dates: 4/6/2026 - 4/26/2026 Post Dates: 3/31/2026 - 4/26/2026		
Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
2519	Willow North LLC	04/06/2026	backflow device annual inspections	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES		490.00
Vendor 11378 - Willow North LLC Total:							630.00
Vendor: 11310 - Witmer Public Safety Group Inc.							
2026000141	Witmer Public Safety Group Inc.	04/06/2026	additional helmet shields-EAFD	A.5.3410.0200	FIRE DEPT - EQUIP	2026000141	305.98
Vendor 11310 - Witmer Public Safety Group Inc. Total:							305.98
Vendor: 11357 - WM CORPORATE SERVICES INC.							
5254388-1342-6	WM CORPORATE SERVICES INC.	04/06/2026	Curb Service Curbside Collections	A.5.8160.0410	REFUSE & GARBAGE		48,726.51
5254388-1342-6	WM CORPORATE SERVICES INC.	04/06/2026	Hand Pickup Town Barrels	A.5.8160.0410	REFUSE & GARBAGE		1,170.00
Vendor 11357 - WM CORPORATE SERVICES INC. Total:							49,896.51
Vendor: 11287 - WNYNETWORKS							
00006479	WNYNETWORKS	04/06/2026	IT SERVICES FOR FEBRUARY 2026 - VEA	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		1,812.50
00006479	WNYNETWORKS	04/06/2026	IT SERVICES FOR FEBRUARY 2026 - DPW	A.5.1490.0420	PUBLIC WORKS ADMIN - MA...		375.00
00006479	WNYNETWORKS	04/06/2026	IT SERVICES FOR FEBRUARY 2026 - EAPD	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		500.00
Vendor 11287 - WNYNETWORKS Total:							2,687.50
Grand Total:							180,781.41

Report Summary

Fund Summary

Fund	Expense Amount
A - GENERAL FUND	173,585.91
F - ENTERPRISE WATER	7,195.50
Grand Total:	180,781.41

Account Summary

Account Number	Account Name	Expense Amount
A.5.1325.0403	VILLAGE ADMIN - OFFICE...	803.08
A.5.1362.0410	TAX ADVER & EXPS - TAX...	1,236.05
A.5.1420.0411	VILLAGE ATTORNEY - OT...	2,061.36
A.5.1450.0410	BOARD OF ELECTIONS - ...	700.00
A.5.1480.0410	PUBINFO SVCS-PUB INFO..	3,697.22
A.5.1490.0403	PUBLIC WORKS ADMIN -...	532.89
A.5.1490.0420	PUBLIC WORKS ADMIN -...	375.00
A.5.1620.0420	BUILDINGS - MAINT & R...	459.50
A.5.1620.0431	BUILDINGS - ELECTRIC	1,610.81
A.5.1620.0433	BUILDINGS - WATER	135.92
A.5.1620.0470	BUILDINGS - DEPARTME...	168.59
A.5.1640.0420	CENTRAL GARAGE - MAI...	398.80
A.5.1640.0431	CENTRAL GARAGE - ELEC...	1,122.19
A.5.1640.0433	CENTRAL GARAGE - WA...	364.52
A.5.1640.0450	CENTRAL GARAGE - GAS...	544.50
A.5.1640.0460	CENTRAL GARAGE - VEH...	2,288.57
A.5.1640.0470	CENTRAL GARAGE - DEP...	118.95
A.5.1640.0480	CENTRAL GARAGE - UNI...	652.51
A.5.3120.0127	POLICE DEPT - UNIFORM...	1,344.69
A.5.3120.0210	POLICE DEPT - VEHICLES	2,055.00
A.5.3120.0403	POLICE DEPT - OFFICE S...	8.99
A.5.3120.0420	POLICE DEPT - MAINT. S...	1,025.09
A.5.3120.0440	POLICE DEPT - TRAINING...	707.74
A.5.3120.0460	POLICE DEPT - VEHICLE ...	1,022.24
A.5.3120.0465	POLICE DEPT - ACCIDENT...	7,657.55
A.5.3120.0470	POLICE DEPT - DEPTAL S...	442.29
A.5.3120.0480	POLICE DEPT - UNIFORM...	25.60
A.5.3410.0200	FIRE DEPT - EQUIP	716.82
A.5.3410.0420	FIRE DEPT - DEPT SUPPLI...	3,961.24
A.5.3410.0431	FIRE DEPT - ELECTRIC	2,994.78
A.5.3410.0433	FIRE DEPT - WATER	186.85
A.5.3410.0434	FIRE DEPT - TELEPHONE	122.19
A.5.3420.0200	POLICE & FIRE DISPATCH...	532.60
A.5.3420.0420	POLICE & FIRE DISPATCH...	435.10

Account Summary

Account Number	Account Name	Expense Amount
A.5.3420.0480	POLICE & FIRE DISPATCH...	176.98
A.5.5110.0420	STREET MAINT - ROAD ...	1,127.72
A.5.5110.0480	STREET MAINT - UNIFO...	533.62
A.5.5182.0431	STREET LIGHTING - ELEC...	2,664.64
A.5.7140.0420	PLAYGROUNDS & REC C...	1,332.69
A.5.7140.0431	PLAYGROUNDS & REC C...	266.29
A.5.7140.0433	PLAYGROUNDS & REC C...	85.67
A.5.8140.0420	STORM SEWERS - MAINT...	1,800.00
A.5.8160.0410	REFUSE & GARBAGE	49,896.51
A.5.8560.0420	SHADE TREES - MAINT &...	135.00
A.5.9045.0803	LIFE INS - LIFE INS	858.00
A.5.9045.0804	LIFE INS - LIFE INS-RETIR...	468.85
A.5.9060.0805	HOSPITAL & MEDICAL IN...	46,236.80
A.5.9060.0806	HOSPITAL & MEDICAL IN...	20,178.64
A.5.9061.0807	DENTAL INS - DENTAL INS	6,303.32
A.5.9062.0808	OPTICAL - OPTICAL	1,011.95
F.5.1620.0431	BUILDINGS - ELECTRIC	159.15
F.5.1620.0433	BUILDINGS - WATER	85.85
F.5.8340.0490	TRANSFS & DIST - WATER..	476.00
F.5.9045.0803	LIFE INS - LIFE INS	88.00
F.5.9045.0804	LIFE INS - LIFE INS-RETIR...	30.97
F.5.9060.0805	HOSPITAL & MEDICAL IN...	4,811.89
F.5.9060.0806	HOSPITAL & MEDICAL IN...	950.51
F.5.9061.0807	DENTAL INS - DENTAL INS	511.08
F.5.9062.0808	OPTICAL - OPTICAL	82.05
Grand Total:		180,781.41

Project Account Summary

Project Account Key	Expense Amount
None	180,781.41
Grand Total:	180,781.41

Authorization Signatures

***** Certificate of Financial Officer *****

I hereby certify that the attached Voucher Listing is complete and accurate to the best of my knowledge, and payment is hereby approved.

Signed:

Date:

TOWN OF AURORA
575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Board Members

FROM: Richard Miga, Assistant Code Enforcement Officer

DATE: February 24, 2026

The Building Department has accepted a Site Plan amendment application from Brian Fischer of Fibbo Properties and owner of 49 Knox Road. The request is for amendments to the exterior façade and the location changes of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.

Village Code section 285-51.5A requires the application to be referred to the Planning Commission for their review and recommendation. After which a public hearing is required prior to a decision by the Village Board. The Village Board may also deem this application a minor project with written agreement with the applicant and waive the Planning Commission review and recommend under Village Code section 285-51.5B

Village Code section 285-50.4C(3) requires the Village to submit the application to the Erie County Department of Environment and Planning for review and comment due to proximity to a State Highway (Buffalo Road).

This is an Type II action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

Building Department

Site Plan/SUP/ODA/Rezone Coversheet

Application type: Site Plan

Property Address: 49 Knox

Submission Date: 2/24/2026

Complete App Date: 2/24/2026

Required Meetings or Referrals:

	Date	Comments:
ZBA mtg:	NA	
Sketch mtg:	NA	
Board initial mtg:	3/2/2026	Board waived PC review or referred to PC.
Planning mtg:	4/7/2026	
Work Session:	NA	
Board Public Hearing:		
SEQR Determination:		Neg Dec Neg Dec w/Cdtns Positive Dec*
Board Decision:		Approve Approve w/Cdtns Deny
		Attach Resolutions for decision and SEQR
TOA Hwy/ VEA DPW:		Not required
Other:	HPC	Not required
Admin Actions:		
ECDEP Referral:	Req.'d -	Attach response upon receipt.
Notices Mailed:		
Posted Notice AMC:		
Advertiser Notice:		
SEQR Notification:	NA	See SEQR Action note.
SEQR Parts 2 & 3:		Attach upon completion.
*Additional SEQR review required		

SEQR Action:

Type I _____ Type II X _____ Unlisted _____

Note(s): This amendment application is considered type II for the purposes of SEQR.

VILLAGE OF EAST AURORA
 571 Main Street, East Aurora, New York 14052
 716-652-6000
 In conjunction with
Town of Aurora Building Department
 300 Glead Ave, East Aurora, NY 14052
 716-652-7591

Building Dept:	
Date Received	_____
Complete App	_____
Village Clerk:	
Date Received	_____
Amount \$	_____
Receipt #	_____

SITE PLAN APPLICATION

PROPOSED PROJECT Print Shop Loft SBL#: _____
 LOCATION 419 Knox St. ZONING DISTRICT _____

The applicant agrees to reimburse the Village for any additional fees required for consultant's review of submitted technical data, including but not limited to, traffic studies, drainage, lighting, water and sewer plans.

APPLICANT NAME Fibro Properties
 ADDRESS PO Box 250 East Aurora NY 14052
 TELEPHONE 949 422 5113 FAX _____ E-MAIL Brian.Fischer@cox.net
 SIGNATURE _____

OWNER NAME SAME
 ADDRESS _____
 TELEPHONE _____ FAX _____ E-MAIL _____
 SIGNATURE _____

ENGINEER/ARCHITECT/LANDSCAPE ARCHITECT
 NAME Josh Best FIRM Line 42 Architects
 ADDRESS PO BOX 665 East Aurora
 TELEPHONE 716 818 9168 FAX _____ E-MAIL Josh@line42arch.com
 SIGNATURE _____ AFFIX STAMP

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Twenty (20) Sets – Cover letter to Village Board, Supporting Documents, and SEQR as required in §285-51.3
- One (1) complete file of submittal package in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD Rom.
- Application fee \$25.00 and Public Hearing fee \$100.00 – Total \$125 at time of application

OFFICE USE ONLY: Sketch Plan Meeting Date _____ Minor Project written request to waive PC mtg Y/N/NA: VB Decision Y/N

REQUIRED MEETINGS/REFERRALS:

	Mtg/Mail Date	Conditions/Comments, if applicable:
Planning Commission	_____	_____
Historic Preservation	_____	_____
ZBA	_____	_____
EC Div of Planning	_____	_____
NYS DOT	_____	_____
Town Notification	_____	_____
Safety Committee	_____	_____
VEA DPW	_____	_____
OTHER (specify)	_____	_____

SEQR ACTION:

___ Type 1 ___ Type 2 ___ Unlisted

VILLAGE BOARD ACTION:

	Mtg/Mail Date
Public Hearing	_____
Notices Mailed	_____
Posted Notice-VEA Hall	_____
Posted Notice-Prop	_____
Approval/Denial Date	_____

Attach Village Board resolution with noted conditions.

CHECK LIST FOR SITE PLAN APPLICATION

An application for site plan review shall include the following supporting documents, as applicable. A licensed professional engineer or registered land surveyor shall prepare all site plan materials unless otherwise approved by the Village Board.

- ☒ Description or narrative of all proposed uses and structures, including but not limited to hours of operation, number of employees, maximum seat capacity, and proposed number of off-street vehicle and bicycle parking spaces.
- ☒ A site plan drawn at a scale of one inch equals 20 feet or such other scale as the Village Board may deem appropriate, on standard 24 inch by 36 inch sheets, with continuation on 8 ½ inch by 11 inch sheets as necessary for written information.
- ☒ A certified land survey showing the boundaries of the applicant's property under consideration in its current state plotted to scale with the north point, scale, and date clearly indicated, or other document deemed acceptable by the reviewing board.
- ☒ Plans indicating the following with regard to the property in question, where applicable.
 - ☒ The location of all properties, their ownership, uses thereon, subdivisions, streets, easements, and adjacent buildings within 300 feet of the property in question.
 - ☒ The location and use of all existing and proposed structures on the property in question, including all dimensions of height and floor area, exterior entrances, and anticipated future additions and alterations.
 - ☒ The location of all existing and proposed topography features, including but not limited to, site grading, open spaces, woodlands, watercourses, steep slopes, wetlands, floodplains, and watersheds.
 - ☒ The location of existing and proposed landscaping, screening, walls, and fences, including information regarding the size and type of plants and building materials proposed.
 - ☒ The location of existing and proposed public and private streets, off-street parking areas, loading areas, driveways, sidewalks, ramps, curbs, and paths. Such plans shall include considerations for vehicular, pedestrian, and bicycle traffic circulation, parking, and access.
 - ☒ The location of existing and proposed utility systems including sewage or septic, water supply, telephone, cable, electric, and stormwater drainage. Stormwater drainage systems shall include existing and proposed drain lines, culverts, catch basins, headwalls, endwalls, hydrants, manholes, and drainage swales.
 - ☒ The location, height, intensity, and bulb type (sodium, incandescent, etc.) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties must also be shown.
 - ☒ The location, height, size, material, and design of all existing and proposed signs.
 - ☒ Elevations at a scale of one-quarter inch equals one foot for all exterior facades of the proposed structure(s) and/or alterations to or expansions of existing facades, showing design features and indicating the type and color or materials to be used.
 - ☒ Plans to prevent the pollution of surface or ground water, erosion of soil both during and after construction, excessive runoff, excessive raising or lowering of the water table, and flooding of other properties, as applicable.
 - ☒ A schedule for completion of each construction phase for buildings, parking, and landscaped areas.
 - ☒ Plans for disposal of construction and demolition waste, either on-site or at an approved disposal facility.
- ☒ All New York State SEQR documentation as required by law.
- ☒ The Village Board may request additional information as per Village Code §285-51.3(B)(6) or anything else it deems necessary for a complete assessment of the site plan.
- ☒ All required fees and reimbursements, and an escrow deposit to cover professional review costs, if required.

Richard Miga

From: brianfischer@cox.net
Sent: Friday, November 21, 2025 1:22 PM
To: maureen.jerackas@east-aurora.ny.us
Cc: Richard Miga; 'Joshua Best'
Subject: FW: 49 Knox
Attachments: 49 Knox Site plan app_cp_17592208648597.pdf; 49 Knox SEAF_cp_17592208648607.pdf; Scan2025-11-21_101515.pdf

Maureen

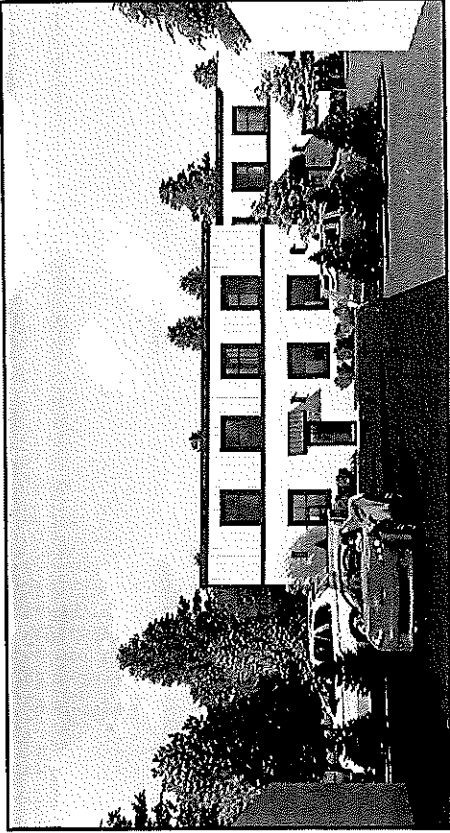
Please find the attached site application. This request is for a slight modification to the previously approved site plan. The modification is:

Adding concrete patio off slider at unit 1
Moving the patio of unit 2 from West side of building to the South side

Please let me know what the process is for this request.

Thank You

Brian Fischer
Fiboo Properties LLC
949.422.5113



VIEW FROM GREY STREET

PRINT SHOP LOFTS

49 KNOX ROAD
EAST AURORA, NY 14052

PERMIT SET - MARCH 20, 2024
REVISION 5 - NOVEMBER 19, 2025



OWNER

FIBOO PROPERTIES, LLC
5 JOYEUSE
LAGUNA NIGUEL, CA 92677

ARCHITECT

LINE 42 ARCHITECTURE PLLC
PO BOX 665
EAST AURORA, NY 14052

STRUCTURAL

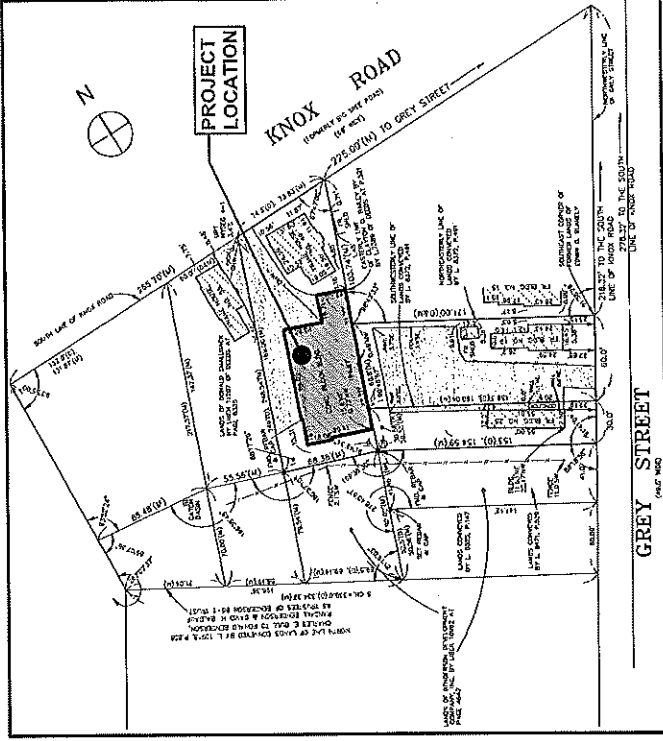
Schenne & Associates
967 Luther Road
East Aurora, NY 14052

LIST OF DRAWINGS

G-001	COVER & PLOT PLAN
G-002	GENERAL NOTES
G-003	CODE REVIEW
A-001	SITE PLAN
A-100	DEMO FIRST FLOOR PLAN
A-101	FIRST FLOOR PLAN
A-102	SECOND FLOOR PLAN
A-103	ROOF PLAN
A-104	SECOND FLOOR FRAMING PLAN
A-105	ROOF FRAMING PLAN
A-106	FIRST FLOOR UTILITY/ RCP
A-107	SECOND FLOOR UTILITY/ RCP
A-201	EXTERIOR ELEVATIONS
A-202	EXTERIOR ELEVATIONS
A-301	BUILDING SECTION
A-501	ENLARGED BATH PLANS
A-502	ENLARGED KITCHEN PLANS
A-801	WINDOW/ DOOR/ FINISH SCHEDULE
A-802	PARTITION TYPES

UNIT MIX

UNIT 1	3 BEDROOM	3 BATHROOM	1,870 SF
UNIT 2	2 BEDROOM	2 1/2 BATHROOM	1,280 SF
UNIT 3	2 BEDROOM	2 1/2 BATHROOM	1,180 SF
UNIT 4	2 BEDROOM	2 1/2 BATHROOM	1,120 SF



1 EXISTING SURVEY
SCALE 1"=40'

DISCLAIMER:

1. THE ARCHITECT'S PROFESSIONAL DRAWINGS ARE NOT IN FINAL FORM AND ARE SUBJECT TO THE ARCHITECT'S REVIEW AND REVISIONS. THE ARCHITECT'S REVIEW AND REVISIONS MAY BE REQUIRED BY THE ARCHITECT OR THE ARCHITECT'S CLIENT. THE ARCHITECT'S REVIEW AND REVISIONS MAY BE REQUIRED BY THE ARCHITECT OR THE ARCHITECT'S CLIENT. THE ARCHITECT'S REVIEW AND REVISIONS MAY BE REQUIRED BY THE ARCHITECT OR THE ARCHITECT'S CLIENT.
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G-001

**PRINT SHOP
LOFTS**
49 KNOX ROAD
EAST AURORA, NY 14052

FIBOD PROPERTIES, LLC
5 JOYEUSE
LAGUNA NIGUEL, CA 92677

LINE 42
— ARCHITECTURE
PO BOX 605 • EAST AURORA, NY 14052
716-818-0100

QINGJULIANT



STAMP

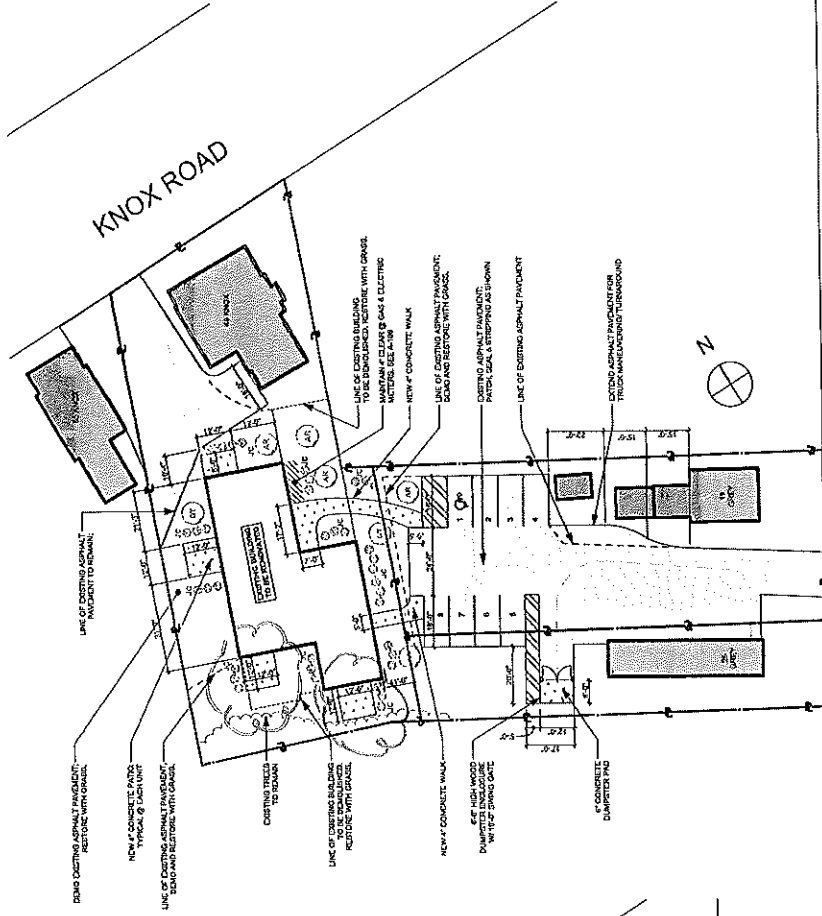
KEY PLAN

11/19/2025	RS	
04/17/2025	R4	
04/04/2025	R3	
01/24/2025	REVIEW COMMENTS	
12/9/2024	REVIEW COMMENTS	
02/24/2024	PERMIT SET	
MARK	DATE	DESCRIPTION
PROJECT NO.: D2211		
DRAWN BY: JTB		
CHECKED BY: MZ		
SHEET 101		

Full Text

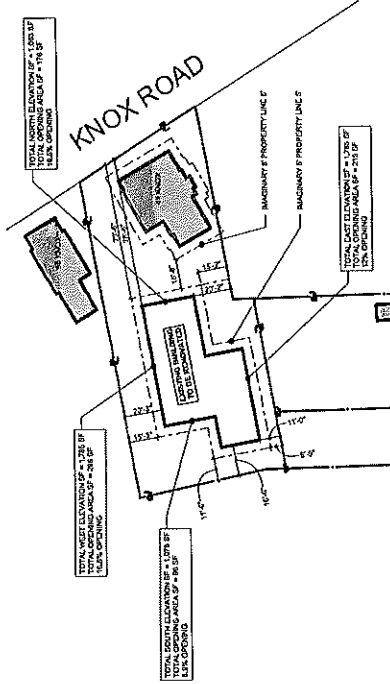
SITE PLAN

A-001



GREY STREET

1 SITE PLAN
SCALE: 1" = 20'



2 FIRE SETBACK
SCALE: 1" = 30'

DISCLAIMER:

1. PRELIMINARY ARCHITECTURAL DRAWINGS ARE NOT IN FINAL FORM, BUT ARE BEING TRANSMITTED TO THE AGENCY FOR REVIEW. COMMENTS AND INTERPRETATIONS OF THE DOCUMENTS MAY SUBSEQUENTLY BE REVISED BY THE ARCHITECT TO REFLECT RESOLUTION OF ISSUES WITH THE PUBLIC AGENCY PRIOR TO FINAL ACTION BY THE AGENCY. CHANGES, REVISIONS AND MODIFICATIONS TO PROJECT MAY PROMPT ADDITIONAL DOCUMENT SUBMITTAL FOR AGENCY APPROVAL ACTION ON THE SAME PROJECT.

2. EXISTING CONDITION ELEMENTS (PROPERTY LINES, ROADS, BUILDING LOCATIONS, ETC.) ARE SHOWN FOR INFORMATION/CLARIFICATION ONLY AND THE ARCHITECT DOES NOT INTEND TO ACCEPT RESPONSIBILITY FOR THESE ELEMENTS.

3. © LINE 42 ARCHITECTURE P.L.L.C. REMAINS THE COPYRIGHT OWNER OF ALL DESIGNS & INSTRUMENTS OF SERVICE "106". SEAL EXP. 11/30/2024.

4. IT IS A VIOLATION OF THE LAW FOR ANY PERSON, UNLESS ACTING UNDER THE DIRECTION OF A LICENSED ARCHITECT, TO ALTER AN ITEM IN ANY WAY IF AN ITEM BEARING THE SEAL OF AN ARCHITECT IS ALTERED, THE ALTERING ARCHITECT SHALL AFFIX TO HIS ITEM THE SEAL AND THE NOTATION "ALTERED" FOLLOWED BY HIS SIGNATURE AND THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

1. *What is the purpose of this study?*

- [illegible]

Key	No.	Botanical Name	Common Name	Min. Size
AB	5	<i>Acer rubrum</i>	Autumn Blaze® Red Maple	2 1/2" Cal.
CT	7	<i>Cedrus tridentata</i> f. <i>normis</i>	Shofee Norway Spruce	2 1/2" Cal.
Shrubs				
JC	40	<i>Juniperus conferta</i>	Blue End Juniper	1/2 cal.

DISCLAIMER:
 1. PRELIMINARY ARCHITECTURAL DRAWINGS ARE NOT IN FINAL FORM AND ARE NOT TO BE USED FOR CONSTRUCTION OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT. ANY REVISIONS OR CHANGES TO THESE DRAWINGS SHALL BE MADE BY THE ARCHITECT AND SHALL BE INDICATED BY A REVISION TABLE. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THESE DRAWINGS.
 2. THE ARCHITECT'S RESPONSIBILITY IS LIMITED TO THE DESIGN AND CONSTRUCTION OF THE BUILDING AS SHOWN ON THESE DRAWINGS. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY OTHER ASPECTS OF THE BUILDING, INCLUDING BUT NOT LIMITED TO, THE STRUCTURE, THE MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS, OR THE LANDSCAPE DESIGN.
 3. THE ARCHITECT'S DESIGN IS BASED ON THE INFORMATION PROVIDED BY THE CLIENT. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY INACCURACIES OR OMISSIONS IN THE INFORMATION PROVIDED BY THE CLIENT.
 4. THE ARCHITECT'S DESIGN IS BASED ON THE ASSUMPTION THAT THE BUILDING WILL BE USED FOR THE PURPOSES STATED IN THE PROGRAM. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY OTHER USES OF THE BUILDING.
 5. THE ARCHITECT'S DESIGN IS BASED ON THE ASSUMPTION THAT THE BUILDING WILL BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE BUILDING CODES AND STANDARDS. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY OTHER ASPECTS OF THE BUILDING, INCLUDING BUT NOT LIMITED TO, THE STRUCTURE, THE MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS, OR THE LANDSCAPE DESIGN.
 6. THE ARCHITECT'S DESIGN IS BASED ON THE ASSUMPTION THAT THE BUILDING WILL BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE BUILDING CODES AND STANDARDS. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY OTHER ASPECTS OF THE BUILDING, INCLUDING BUT NOT LIMITED TO, THE STRUCTURE, THE MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS, OR THE LANDSCAPE DESIGN.
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 10. THE ARCHITECT'S DESIGN IS BASED ON THE ASSUMPTION THAT THE BUILDING WILL BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE BUILDING CODES AND STANDARDS. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY OTHER ASPECTS OF THE BUILDING, INCLUDING BUT NOT LIMITED TO, THE STRUCTURE, THE MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS, OR THE LANDSCAPE DESIGN.

**PRINT SHOP
LOFTS**
 49 KNDX ROAD
 EAST AURORA, NY 14052

RIBCO PROPERTIES, LLC
 5 JOYEUSE
 LAGUNA NIGUEL, CA 92677

LINE 42
 — ARCHITECTURE
 PO BOX 885 - EAST AURORA, NY 14052
 716-814-0188

CONSULTANT

STAMP

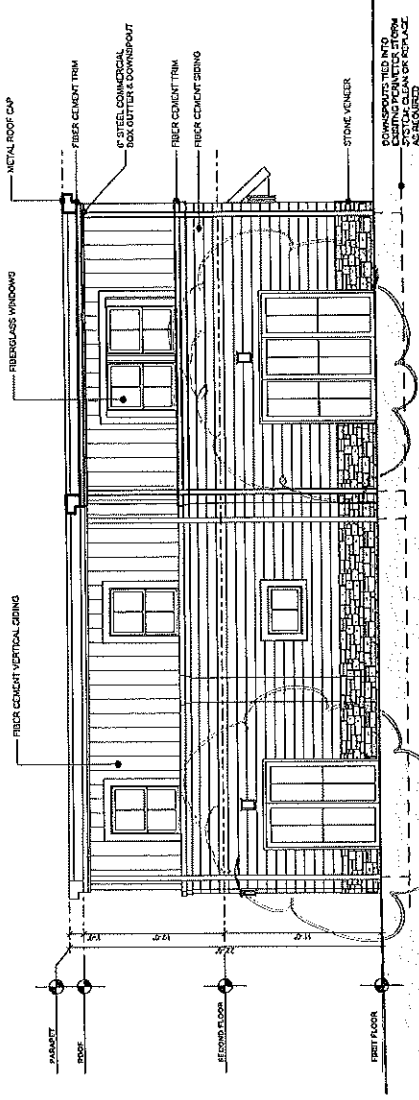


KEY PLAN

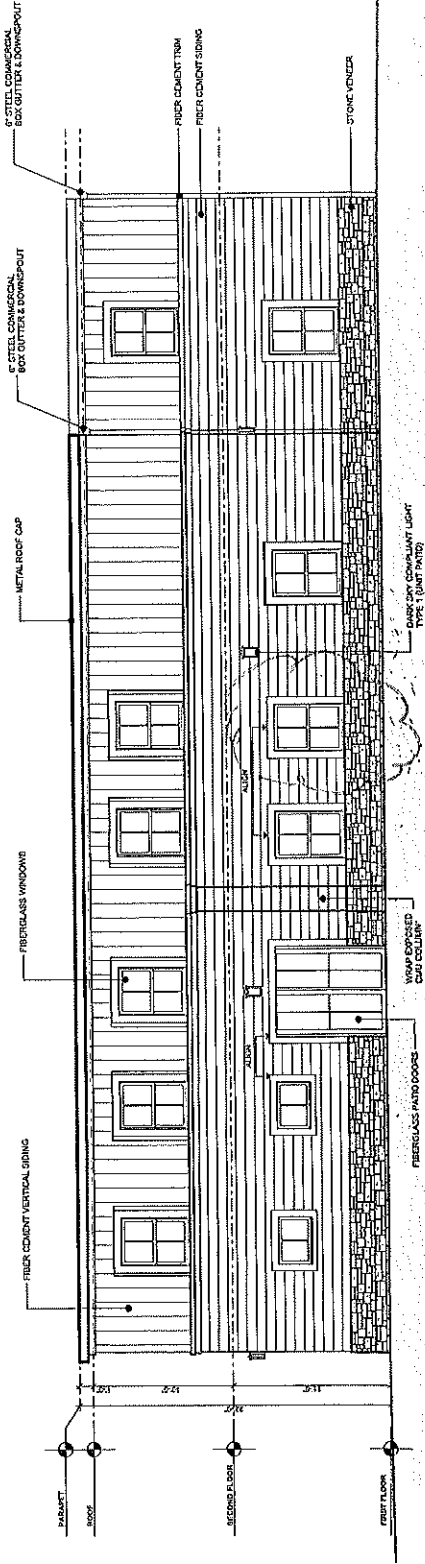
11/19/2023	R5	
04/17/2023	R4	
04/04/2023	R3	
01/24/2023	REVIEW COMMENTS	
12/19/2024	REVIEW COMMENTS	
02/24/2024	PERMIT SET	
MARK	DATE	DESCRIPTION
PROJECT NO.: 02211		
DRAWN BY: JB		
CHECKED BY: MZ		
SHEET TITLE		

**EXTERIOR
ELEVATIONS**

A-202



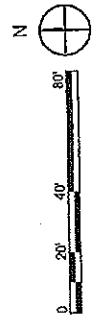
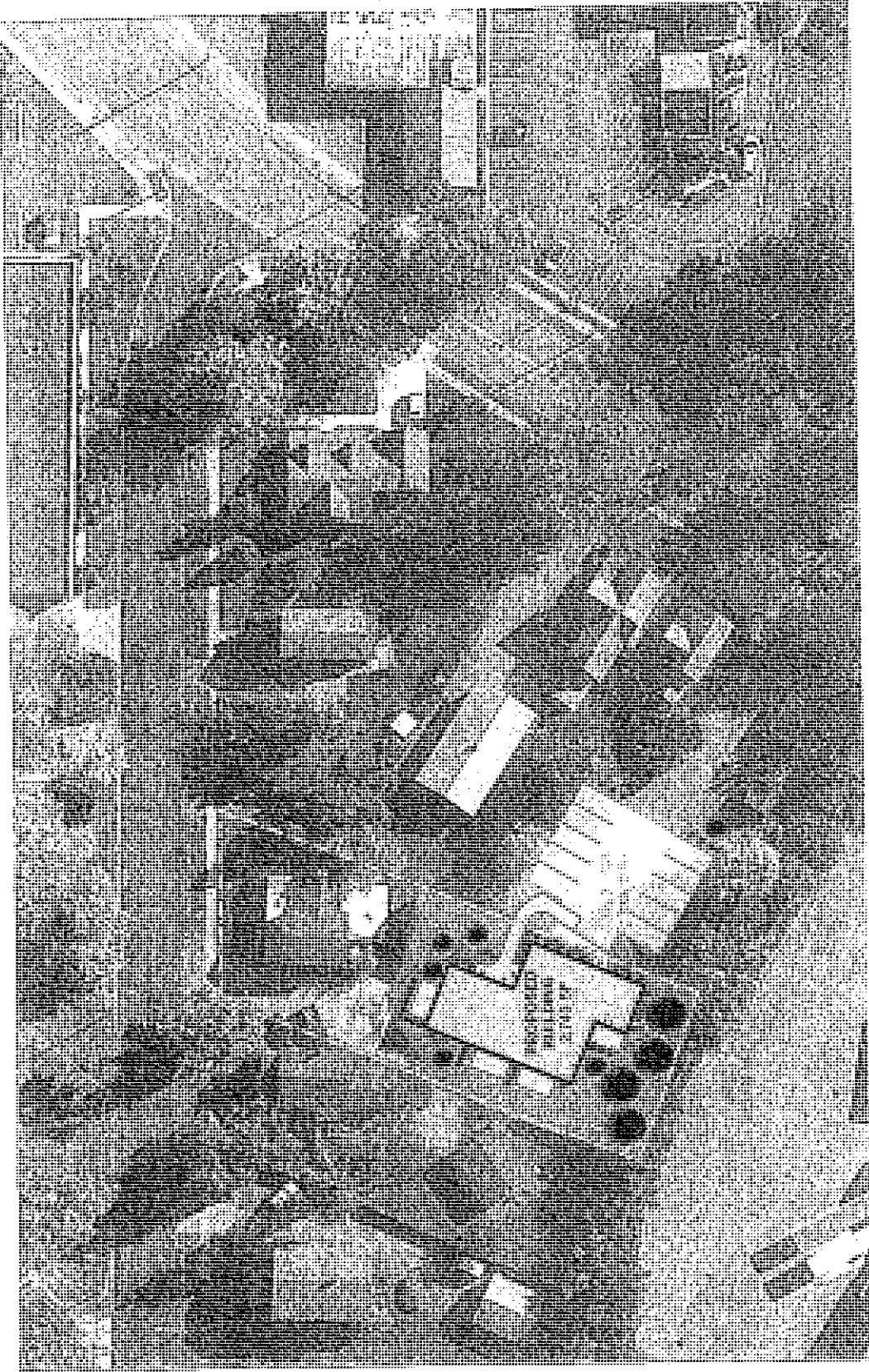
2 SOUTH ELEVATION
 SCALE: 1/4" = 1'-0"



1 WEST ELEVATION
 SCALE: 1/4" = 1'-0"

FIBOO PROPERTIES - 49 KNOX ROAD
EAST ARUROA, NY | NOVEMBER 2022





PROPOSED SITE PLAN
FIBCO PROPERTIES - 49 KNOX ROAD
EAST ARUROA, NY | NOVEMBER 2022

Short Environmental Assessment Form

Part 1 - Project Information

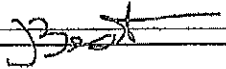
Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information							
Fiboo Properties, LLC							
Name of Action or Project: 49 Knox Apartments							
Project Location (describe, and attach a location map): 49 Knox Road, East Aurora, NY 14052							
Brief Description of Proposed Action: AMENDMENT TO THE EXTERIOR FACADE FOR THE LOCATIONS OF THE EXTERIOR PATIOS & SLIDING GLASS DOORS OF UNITS 1 & 2, AFFECTING THE SOUTH AND THE WEST SIDES OF THE BUILDING.							
Name of Applicant or Sponsor: Joshua Best, AIA		Telephone: 716.818.9188					
		E-Mail: Josh@Line42arch.com					
Address: PO BOX 665							
City/PO: East Aurora		State: NY	Zip Code: 14052				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;">☐</td> <td style="text-align: center;">☒</td> </tr> </table>	NO	YES	☐	☒
NO	YES						
☐	☒						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;">☒</td> <td style="text-align: center;">☐</td> </tr> </table>	NO	YES	☒	☐
NO	YES						
☒	☐						
3.a. Total acreage of the site of the proposed action? .3 acres							
b. Total acreage to be physically disturbed? .1 acres							
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres							
4. Check all land uses that occur on, adjoining and near the proposed action.							
☒ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____ ☒ Parkland							

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO ☐	YES ☒	N/A ☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☒	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO ☒	YES ☐	
b. Are public transportation service(s) available at or near the site of the proposed action?	☐	☒	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	☐	☒	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO ☐	YES ☒	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO ☐	YES ☒	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO ☐	YES ☒	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO ☒	YES ☐	
b. Is the proposed action located in an archeological sensitive area?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO ☒	YES ☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	☒	☐	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☒ Urban ☒ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☒	YES ☐	
16. Is the project site located in the 100 year flood plain?	NO ☒	YES ☐	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? ☒ NO ☐ YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: ☐ NO ☒ YES Tie into existing system _____	NO ☐	YES ☒	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO ☐	YES ☒
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO ☒	YES ☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO ☒	YES ☐
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Joshua Best</u> Date: <u>11/01/2023</u> Signature: <u></u>		

Chapter 112

BUILDINGS, DEMOLITION OF

§ 112-1.	Definitions.	§ 112-6.	Restoration of site; procedure
§ 112-2.	Permit requirements; fees.		upon owner neglecting to
§ 112-3.	Certificate of insurance.		restore.
§ 112-4.	Procedures.	§ 112-7.	Notification of completion.
§ 112-5.	Time limit on permit validity.	§ 112-8.	Penalties for offenses.

[HISTORY: Adopted by the Board of Trustees of the Village of East Aurora 9-27-1982 by L.L. No. 7-1982 (Chapter 50 of the 1972 Code). Amendments noted where applicable.]

GENERAL REFERENCES

Building construction — See Ch. 108.

Property maintenance — See Ch. 192.

Fees — See Ch. 137, Art. II.

§ 112-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICATION FOR DEMOLITION — The application for a permit to demolish a building or structure **or for the substantial modification of a building or structure.**

BASEMENT — That portion of a building that is partly below grade and which has more than half of its height, measured from floor level to ceiling, above the average established curb level or finished grade of the ground adjoining the building.

BUILDING — A combination of any materials, whether portable or fixed, as a structure wholly or partially enclosed within exterior walls or within exterior or party walls and having a roof, affording shelter to persons, animals or property. The word "building" shall be construed, when used herein, as though followed by the words "or part or parts thereof."

CELLAR — That portion of a building that is partly or entirely below grade, which has more than half its height, measured from floor to ceiling, below the average established curb level or finished grade of the ground adjoining the building.

CODE ENFORCEMENT OFFICER — The Code Enforcement Officer for the Village of East Aurora or its agent under contract with the Village to assist in the enforcement of this chapter.[**Amended 3-14-2006 by L.L. No. 1-2006; 7-20-2009 by L.L. No. 5-2009**]

CONTRACTOR — That person, firm or corporation employed by the owner of the property, empowered by written consent of the owner to perform the specific duty of demolition as may be specified in authorizing permits.

DEMOLITION or DEMOLISH — **The dismantling, razing, or removal of a building or structure, or any wall, roof, beam or other exterior constructed or essential element of any structure, where such element cannot be easily reused in its same configuration without reconstruction, and/or a substantial modification of a building or structure.**

DEMOLITION PERMIT — The permit for demolition of an existing building or structure or **for the substantial modification of a building or structure.**

LOCATION — The actual confines of the demolition. The location as described in the application for permit and as approved by the Code Enforcement Officer therein shall be the only area approved for the demolition. **[Amended 3-14-2006 by L.L. No. 1-2006]**

OWNER and PROPERTY OWNER — The person who has the legal title to land together with ownership of the building or structure located thereon, whose name appears on the most recent tax assessment rolls of the Village of East Aurora.

PUBLIC WAY — A street, alley, sidewalk or other thoroughfare or easement permanently established for passage of persons or vehicles. The term "public way" shall be construed, when used herein, as though followed by the words "or part thereof."

SALVAGE — Component parts of a building or structure being demolished, removed or to be removed from said building or structure for reuse or resale.

SALVAGE CONTRACTOR — A person, firm or corporation identified in the application for demolition, authorized by the owner, in writing, to remove items of salvage from premises, which may or may not be the same person, firm or corporation designated by the owner as the demolition contractor.

STRUCTURE — A combination of materials, other than a building, to form a construction that is safe and stable, and includes, among other things, stadiums, platforms, radio towers, sheds and storage bins.

SUBSTANTIAL MODIFICATION – **an alteration to a building or structure involving demolition or alteration of forty (40%) percent or more of the roof area and/or any exterior walls, or an addition to an existing building which increases the total floor area of the building by 40% or more, or a combination of the two, or where smaller modifications to a structure over a period of 10 years meets this threshold.**

§ 112-2. Permit requirements; fees.

- A. No person shall demolish an existing building or structure having a gross floor area of 500 square feet or more **or propose a substantial modification** without first obtaining a demolition permit, approved by the Village Board of Trustees and signed by the Code Enforcement Officer, allowing such demolition. Such permit shall be applied for and issued to the owner of the property. If such building or structure is 50 or more years in age, the Village Board of Trustees shall refer the application to the Village of East Aurora Historic Preservation Commission before making a decision. The Commission shall promptly review the possible historic significance of such building or structure and shall make a recommendation to the Village Board of Trustees with respect to the proposed demolition **or substantial modification.** **[Amended 3-14-2006 by L.L. No. 1-2006; 1-18-2011 by L.L. No. 1-2011]**
- B. Form; contents.
 - (1) Written application for a demolition permit shall be on the forms provided by the Code Enforcement Officer. **[Amended 3-14-2006 by L.L. No. 1-2006; 7-20-2009 by L.L. No. 5-2009]**
 - (2) Said application **for demolition or substantial modification** shall require the name, address, telephone number, **and email address** of the owner; the names, addresses and telephone numbers of all contractors (general, special or salvage) authorized by the owner to perform work; **and contractor's insurance certificates.**
 - (3) **A written description of the building or structure to be removed and/or a demolition plan prepared by a registered design professional.**
 - (4) **Architectural plans for the addition/renovations, including a demolition plan prepared by a**

registered design professional.

- (5) Starting and completion dates;
 - (6) Written list of materials to be salvaged;
 - (7) Provision for disposal of refuse;
 - (8) A statement as to security and/or barricades to safeguard premises from unauthorized entry during the demolition work as well as the protection of the general public;
 - (9) A site plan application and documentation as required by Village Code Chapter 285.
- C. An application and permit fee as set forth in Chapter 137, Article II, of this Code shall accompany all demolition permit applications. Permits and fees are further established by § 285-62D of the Code of the Village of East Aurora. **[Amended 3-14-2006 by L.L. No. 1-2006; 7-20-2009 by L.L. No. 5-2009]**

§ 112-3. Certificate of insurance.

- A. **Certificates** of insurance **for liability, Worker's Compensation, or the applicable waiver, and Disability** shall be delivered to the Code Enforcement Officer, as agent for the Village of East Aurora. The minimum limits of said liability for the demolition of buildings and structures, whether in a homeowner's insurance policy or separate liability policy, shall be in an amount as required by the Village. **[Amended 3-14-2006 by L.L. No. 1-2006; 7-20-2009 by L.L. No. 5-2009]**
- B. All insurance certificates shall include the Village of East Aurora as an additional named insured.
- C. Insurance certificates or agreements in a form approved by the Village Attorney, holding the Village of East Aurora, its officers and employees from liability resulting from work allowed by a demolition permit, shall be delivered to the Code Enforcement Officer as agent for the Village of East Aurora. **[Amended 3-14-2006 by L.L. No. 1-2006]**

§ 112-4. Procedures.

- A. Upon the request of the Code Enforcement Officer, the person making the application for a permit to demolish a building or structure **or for a substantial modification of a building or structure**, shall submit to the Code Enforcement Officer a written report from a licensed exterminator regarding extermination of the building or structure prior to the issuance of a demolition permit. **[Amended 12-1-1986 by L.L. No. 28-1986]**
- B. Prior to demolition, the contractor will erect a system of barricades around the construction site and have the electric, gas and telephone services removed by the respective utility companies. The head of the Department of Public Works of the Village of East Aurora or his designated representative shall disconnect and cap the water service to the building or structure being demolished and plug the sewer laterals to such building or structure. The owner shall pay to the Village Clerk a water disconnection fee and a sewer disconnection fee as set forth in Chapter 137, Article II, of this Code for said disconnecting, capping and plugging. **[Amended 3-14-2006 by L.L. No. 1-2006]**
- C. The contractor shall obtain appropriate approval for the water use on the site from the head of the Department of Public Works for dust control and have sufficient lengths of one-and-one-half-inch and/or two-and-one-half-inch hose for this purpose. The contractor shall provide a flagman for traffic control when necessary, and should a street have to be closed, he shall obtain permission from the head of the Department of Public Works, the Chief of Police and the Fire Chief. **[Amended 3-14-2006 by L.L. No. 1-2006]**
- D. **The contractor shall obtain all appropriate Erie County Highway or New York State Department of**

Transportation permits when necessary.

- E. In the case of the demolition of an existing building which has a common or party wall with one or more adjoining buildings, the owner of the building to be demolished shall be responsible for and bear all costs in relation to the safeguarding of said adjacent wall.
- F. Where beams, girders and joists are removed from party walls, the resulting pockets in said walls shall be cleaned out and filled with solid masonry. Necessary repairs shall be made to put the party wall in a safe condition. This work shall be done by the contractor at the expense of the property owner having said demolition performed.
- G. Where such demolition work is to be made and no immediate new construction is intended at the site, the adjacent wall, whether of the party type or otherwise, shall be left in an acceptable condition so far as appearance is concerned. In addition to the repair of all joists, pockets and similar openings, the owner of the demolished building will be required to remove all old plaster, wallpaper and other decorative material in addition to any loose wood, trim or other unrequired material, subject to the approval of the Code Enforcement Officer. **[Amended 3-14-2006 by L.L. No. 1-2006]**
- H. During the demolition work, debris must be systematically removed from the site and not allowed to pile up or cause any obstruction.
- I. When a building to be demolished contains a cellar or basement, the contractor shall remove all debris and organic material from the cellar or basement and then break up and/or perforate the cellar floor. The bearing or foundation wall shall be removed to a depth of at least 24 inches below the present grade or at least 24 inches below any future grade to be established. The material resulting from the cellar or foundation wall demolition may remain in the excavation, provided that the material is crushed and compacted.
- J. Where there is no cellar or basement, the bearing or foundation wall shall be removed to a depth of at least 24 inches below any future grade to be established.
- K. The Code Enforcement Officer of the Village of East Aurora shall inspect the demolition of any building or structure in the Village regularly and shall be empowered to halt any such demolition that, in the judgment of the Code Enforcement Officer, is not being performed in a safe and sanitary manner. **[Amended 3-14-2006 by L.L. No. 1-2006]**
- L. Demolition of any building or structure shall be carried on during daylight hours only on normal Village workdays.
- M. Salvage materials that are a structural part of the building or structure shall not be removed except as part of the actual demolition of said building or structure. Removal of salvage shall be by the owner or salvage contractor only.
- N. In-ground storage tanks on the demolition site shall be removed from the demolition site **in accordance with all applicable regulations.**
- O. No explosives may be used in connection with demolition of buildings or structures in the Village of East Aurora unless a special permit is first obtained from the Village Board of Trustees of the Village of East Aurora, issued after a public hearing has been held by such Village Board of Trustees on the application for such permit.

§ 112-5. Time limit on permit validity. [Amended 11-15-1982 by L.L. No. 9-1982; 3-14-2006 by L.L. No. 1-2006]

A demolition permit shall be valid for a period of 30 days from the date of its issuance. One additional extension of 10 working days may be granted by the Code Enforcement Officer in the event that unusual circumstances prevent completion of the work. No work shall continue after the time limits stated above,

except upon application and issuance of a **new** permit pursuant to **§285-53.5** of the Code of the Village of East Aurora.

§ 112-6. Restoration of site; procedure upon owner neglecting to restore.

- A. All cellars and basements of demolished buildings or structures shall be filled in and made safe by filling such basement or cellar with noncombustible materials and causing the surface of the location to be on a level with the surrounding premises. No materials will be permitted as fill which may corrode, rot, decay or collapse. All barricades, guardrails and temporary structures erected during demolition shall be removed prior to completion approval by the Code Enforcement Officer. **[Amended 3-14-2006 by L.L. No. 1-2006]**
- B. In the event that the owner refuses or neglects to fill in and make safe such cellar or basement or refuses or neglects to dismantle and remove any barricades, guardrails or temporary structures erected during demolition, the Village of East Aurora may do the necessary work involved, either with Village employees or outside contractors, and the cost of making the location safe shall be assessed against such property and shall be a lien thereon.

§ 112-7. Notification of completion. [Amended 3-14-2006 by L.L. No. 1-2006]

Immediately after said demolition, the Code Enforcement Officer shall notify the property owner, in writing, that said demolition for which a permit was issued has been completed.

§ 112-8. Penalties for offenses.

Any person committing an offense against any provisions of this chapter shall be guilty of a violation, punishable as follows: by imprisonment for a term not exceeding 15 days or by a fine not exceeding \$250, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.

3/16/2026

Village of East Aurora

Tentative Budget

June 1, 2026 - May 31, 2027

Village of East Aurora
 Fiscal Year June 1, 2026 to May 31, 2027
 Budget Summary and Levy by Fund

Funds	Total Expenditures	Fund Balance	Anticipated Revenue	Amount to Raise
General	10,069,582	450,000	4,657,273	4,962,309
Water	1,884,358		1,884,358	-
Total All Funds	11,953,940	450,000	6,541,631	4,962,309

Funds	Amount to Raise	Taxable Value	Tax Rate per 1,000
General	4,962,309	220,276,977	22.527588
Water		0	0
Total All Funds	4,962,309		

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
Adopted Budget

	Total	General Fund	Water Fund
Appropriations	11,953,940	10,069,582	1,884,358
Less: Estimated Non Tax Revenues	6,541,631	4,657,273	1,884,358
Appropriated GF Fund Bal	450,000	450,000	-
Total	6,991,631	5,107,273.00	1,884,358
Amount to be Raised by Real Property Taxes	4,962,309	4,962,309	0
Taxable Full Valuation		220,276,977	
2026-27 Tax Rate per \$1,000 of	\$	22.53	
2025-26 Tax Rate per \$1,000 of	\$	22.10	
Percent Increase/Decrease		1.94%	
Tax Levy Rate		3.5%	

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Revenues

		2025-2026	2026-2027	2026-2027
		Final	Proposed	Final
<u>Description</u>		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>REAL PROPERTY TAXES</u>				
1001	Real Property Taxes	4,793,030	4,962,309	4,962,309
1081	Payments in Lieu	-	-	-
1089	Prior Year Exemption Removals	9,423	27,040	27,040
1090	Interest on Taxes	20,000	22,000	22,000
Total Real Property Taxes		<u>29,423</u>	<u>49,040</u>	<u>49,040</u>
<u>NON-PROPERTY TAX ITEMS</u>				
1120	Sales Tax	1,100,000	1,200,000	1,200,000
1130	Utilities Receipts Tax	70,000	80,000	80,000
1170	Franchise Fee - Cable TV	99,000	95,000	95,000
Total Non-Property Tax Items		<u>1,269,000</u>	<u>1,375,000</u>	<u>1,375,000</u>
<u>DEPARTMENTAL INCOME</u>				
1255	Clerk Fees	4,000	4,500	4,500
1520	Police Fees	2,000	2,500	2,500
1521	STOP-DWI	15,000	5,000	5,000
1588	False Alarm Fees	1,000	1,000	1,000
1601	Death Certificates	6,000	6,000	6,000
1710	Public Works	8,000	8,000	8,000
2110	Zoning Fees	6,000	8,000	8,000
2260	Police Protection to Town of Aurora	1,800,000	1,920,000	1,920,000
2261	Public Safety - SRO	135,000	135,000	135,000
2262	Fire Protection to EAFPD (part Aurora)	390,000	390,000	390,000
2263	Fire Dispatch to other governments	220,000	220,000	220,000
2264	Ambulance Service to EAFPD	13,032	13,500	13,500
2389	Due from Erie County Sewer Mgmt.	0	0	0
2391	Due from Water Fund	0	0	0
2401	Interest Earnings	45,000	100,000	100,000
2410	Rental of Property (AMR)	7,200	7,200	7,200
2412	Rental of Property to other governments	0	0	0
2450	Insurance Dividends	4,000	4,000	4,000
2501	Solicitor's/Peddler's Permits	2,000	2,500	2,500
2530	Games of Chance	50	50	50
2550	Solid Waste Permits	300	300	300
2610	Court Fees & Fines	5,000	5,000	5,000
2651	Scrap Metal/Recycling	500	500	500
2655	Garbage Tags	1,000	1,000	1,000
2665	Sale of Excess Equipment	29,000	29,000	29,000
2680	Insurance Recoveries	0	0	0
2701	Refund of Prior Years Expenses	0	0	0
2706	Celebration Reimbursement	0	0	0
2770	Unclassified	3,000	3,000	3,000
Total Departmental Income		<u>2,697,082</u>	<u>2,866,050</u>	<u>2,866,050</u>

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Revenues

		2025-2026	2026-2027	2026-2027
		Final	Proposed	Final
Description		Budget	Budget	Budget
<u>STATE SOURCES</u>				
3001	State Aid, AIM (or equivalent)	50,569	50,569	50,569
3005	Mortgage Tax	80,000	80,000	80,000
3089	State Aid - Other	0	10,614	10,614
3405	St. Aid - Compassionate Care Act		20,000	20,000
3501	CHIPS	204,000	204,000	204,000
4510	Police/BUNY Step Grant	2,000	2,000	2,000
Total State Sources		336,569	367,183	367,183
Total Revenues		4,332,074	4,657,273	4,657,273

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenses

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
GENERAL GOVERNMENT SUPPORT			
1010 Board of Trustees			
110 Salaries	30,001	30,001	30,001
440 Training & Travel	1,000	1,000	1,000
Board of Trustees Total	31,001	31,001	31,001
1210 Mayor			
Salaries	8,000	8,000	8,000
440 Training & Travel	1,000	1,000	1,000
Mayor Total	9,000	9,000	9,000
1320 Auditor			
410 Contractual Services	15,000	16,000	16,000
491 AUDITOR - GASB	4,500	4,500	4,500
Auditor Total	19,500	20,500	20,500
1325 Administration			
110 Salaries & Wages	255,896	260,910	260,910
125 Longevity	900	900	900
126 Deferred Comp	7,500	7,500	7,500
140 Overtime	3,000	3,000	3,000
200 Equipment	6,000	6,000	6,000
403 Office Supplies	4,000	4,000	4,000
410 Legal Notices and Advertising	2,000	2,000	2,000
420 Maintenance Contracts	1,500	1,500	1,500
434 Telephone	1,300	1,300	1,300
440 Travel, Training & Dues	7,000	7,000	7,000
Administration Total	289,096	294,110	294,110
1362 Tax Collection			
410 Contractual Services	1,400	1,400	1,400
Tax Collection Total	1,400	1,400	1,400
1380 Fiscal Agent Fees			
410 Fiscal Agent Fees	12,000	11,000	11,000
411 EFC Administration Charge	0	0	0
Village Clerk Expenses	12,000	11,000	11,000
1420 Legal Expenses			
110 Village Attorney Salaries	20,500	21,500	21,500
410 Village Attorney Contract	12,000	6,000	6,000
411 Outside Legal Counsel	27,000	36,000	36,000
420 Code Expense	8,000	8,000	8,000
Law Expenses	67,500	71,500	71,500
1440 Engineer			
410 Professional Services	15,000	15,000	15,000
Engineer Expense	15,000	15,000	15,000
1450 Elections			
410 Wages - Inspectors	700	700	700
440 Machines Supplies Training	300	300	300

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenses

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
Election Expense	1,000	1,000	1,000
1460 Records Management			
403 Operating Expenses	1,000	1,000	1,000
Engineer Expense	1,000	1,000	1,000
1480 Information Technology			
110 Webmaster Stipend	4,000	4,000	4,000
200 Equipment & Software	1,000	1,000	1,000
410 Suppl., Maint. Agmt., Internet, Server, GIS	80,000	80,000	80,000
Information Technology Total	85,000	85,000	85,000
1490 Public Works Administration			
110 Salary & Wages	146,305	152,148	152,148
125 Longevity	2,100	2,400	2,400
126 Deferred Comp	3,959	5,500	5,500
200 Equipment	1,000	1,000	1,000
403 Office Supplies	5,500	3,500	3,500
420 Maintenance & Repair	4,700	4,700	4,700
434 Telephone	2,500	2,900	2,900
440 Travel & Training	2,145	2,230	2,230
480 Uniforms	400	400	400
Public Works Administration Total	168,609	174,778	174,778
1620 Buildings			
110 Wages	69,597	72,100	72,100
125 Longevity	0	900	900
126 Deferred Comp	1,000	2,800	2,800
140 Overtime	3,000	3,000	3,000
200 Equipment	1,200	1,200	1,200
420 Maintenance & Repair	20,170	40,000	40,000
431 Electric	4,000	5,500	5,500
432 Gas	5,000	6,500	6,500
433 Water	700	700	700
470 Supplies	3,000	3,000	3,000
480 Uniforms	640	640	640
Buildings Total	108,307	136,340	136,340
1640 Central Garage			
110 Wages	122,345	126,152	126,152
125 Longevity	2,100	2,400	2,400
126 Deferred Comp	4,500	4,500	4,500
140 Overtime	13,000	15,000	15,000
200 Equipment	6,000	6,000	6,000
420 Maintenance & Repair	28,025	28,060	28,060
431 Electric	3,500	4,500	4,500
432 Gas	9,000	9,000	9,000
433 Water	1,500	2,000	2,000
440 Travel & Training	2,000	2,000	2,000

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenses

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
450 Gas, Oil & Grease	65,000	65,000	65,000
460 Vehicle Maintenance & Parts	58,000	69,000	69,000
470 Supplies	2,500	2,500	2,500
480 Uniforms	4,120	4,120	4,120
490 Contract Services	960	1,000	1,000
Central Garage Total	322,550	341,232	341,232
1670 Central Printing & Mailing			
403 Printing & Mailing	1,500	1,500	1,500
420 Maintenance & Repairs	3,000	2,000	2,000
470 Postage	9,000	10,000	10,000
Central Printing & Mailing Total	13,500	13,500	13,500
1910 Unallocated Insurance			
410 P&L, Pub. Off., Pol. Prof., etc.	190,000	201,500	201,500
413 Judgments & Claims	5,000	5,000	5,000
Unallocated Insurance Total	195,000	206,500	206,500
Special Items			
1920 Municipal Assoc. Dues	5,100	5,100	5,100
1940 Legal Advertising	0	0	0
1950 Special Assess. On Vill. Prop.	9,500	9,500	9,500
1990 Contingency	100,000	100,000	100,000
Special Item Expense	114,600	114,600	114,600
Total General Government Support	1,454,063	1,527,461	1,527,461

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Public Safety

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
PUBLIC SAFETY			
3120 Police			
110 Salaries & Wages	196,800	204,670	204,670
120 Wages - Patrol Officers	1,710,116	1,779,600	1,779,600
124 DPW Mechanic Service	16,030	16,588	16,588
125 Longevity	14,000	18,600	18,600
126 Deferred Compensation	55,000	55,000	55,000
127 Uniform Allowance	27,900	27,900	27,900
140 Overtime	109,000	130,000	130,000
230 Equipment/Vehicles	106,000	104,000	104,000
231 STOP DWI Equipment	0	0	0
232 Public Safety Equipment	5,000	5,000	5,000
403 Office Supplies	3,200	3,200	3,200
405 K9 Supplies & Maintenance	-	-	-
420 Maintenance & Service Contracts	28,100	32,000	32,000
434 Telephone	7,000	7,000	7,000
440 Travel & Training	7,000	7,500	7,500
450 Gas, Oil & Grease	48,000	48,000	48,000
460 Vehicle Maintenance	20,000	20,000	20,000
465 Accident Repairs - Insurance	1,000	2,000	2,000
470 Supplies	15,000	15,000	15,000
480 Uniforms/Body Armor	6,000	8,000	8,000
495 D.A.R.E. Program	-	-	-
Police Total	2,375,146	2,484,058	2,484,058
3310 Traffic Control			
110 Wages	18,000	18,000	18,000
200 Equipment	0	0	0
470 Supplies	1,500	1,500	1,500
Traffic Control Total	19,500	19,500	19,500
3410 Fire Department			
110 Salaries & Wages - DPW Mechanic	23,000	25,000	25,000
200 Equipment	60,820	61,713	61,713
420 Supplies	55,949	59,479	59,479
431 Electric	15,000	17,000	17,000
432 Gas	5,000	6,000	6,000
433 Water	800	800	800
434 Telephone	3,000	3,000	3,000
440 Travel & Training	9,900	9,900	9,900
450 Gas, Oil, Grease	15,000	15,000	15,000
460 Vehicle Maintenance	25,000	20,000	20,000
470 Janitorial Supplies	12,550	12,000	12,000

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Public Safety

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
480 Uniforms & Equipment	1,500	1,000	1,000
495 Fire Prevention	3,000	3,000	3,000
497 EMS	15,980	15,980	15,980
Fire Department Total	246,499	249,872	249,872
 3420 Police & Fire Dispatch			
110 Salaries & Wages	281,467	292,402	292,402
125 Longevity	900	2,100	2,100
126 Deferred Compensation	10,000	10,000	10,000
127 Uniform Allowance	2,600	2,600	2,600
130 Part-Time/Temporary	94,000	84,000	84,000
140 Overtime	45,000	45,000	45,000
200 Equipment	3,000	3,000	3,000
420 Maintenance & Service Contracts	9,000	11,000	11,000
440 Travel & Training	1,500	1,500	1,500
470 Supplies	2,000	2,000	2,000
480 Uniforms	1,500	2,000	2,000
Police & Fire Dispatch Total	450,967	455,602	455,602
 3640 Disaster Preparedness			
410 HAZMAT Contract	0	0	0
440 Training	0	0	0
Disaster Preparedness Total	0	0	0
 4540 Ambulance			
410 AMR Contract	26,600	27,400	27,400
Ambulance Total	26,600	27,400	27,400
 Total Public Safety	3,118,712	3,236,432	3,236,432

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Transportation

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
TRANSPORTATION			
5110 Street Maintenance			
110 Wages	625,819	653,509	653,509
125 Longevity	8,125	7,925	7,925
126 Deferred Comp	12,000	14,000	14,000
140 Overtime	34,000	38,000	38,000
200 Equipment	103,727	67,000	67,000
420 Road Materials	79,835	81,485	81,485
431 Operation & Maintenance	4,000	15,000	15,000
480 Uniforms	7,800	8,340	8,340
Street Maintenance Total	875,306	885,259	885,259
5112 CHIPS			
200 Perm Improve Highway, equip	204,000	204,000	204,000
Chips total	204,000	204,000	204,000
5142 Snow Removal			
200 Equipment	0	12,000	12,000
470 Supplies	110,000	103,000	103,000
Snow Removal Expense	110,000	115,000	115,000
5182 Street Lighting			
431 Electric	80,000	90,000	90,000
Snow Removal Expense	80,000	90,000	90,000
Total Transportation	1,269,306	1,294,259	1,294,259

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Culture - Recreation

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
CULTURE - RECREATION			
7140 Parks and Recreation			
420 General Maintenance & Repairs	27,500	22,500	22,500
420 Tree Maintenance	0	5,000	5,000
421 Cazenovia Creek	500	500	500
431 Electric	1,700	1,800	1,800
432 Gas	1,000	1,000	1,000
433 Water	850	750	750
Parks and Recreation Total	31,550	31,550	31,550
Museum			
410 Contractual Services	5,000	5,000	5,000
Museum Total	5,000	5,000	5,000
7520 Historic Preservation			
440 Travel, Training & Dues	1,000	1,000	1,000
Historic Preservation Total	1,000	1,000	1,000
7530 Economic Development			
410 Contractual services	0	0	0
Economic Development Total	0	0	0
7550 Celebrations			
470 Equipment			
Maintenance Contract			
Operating Expenses	9,000	10,000	10,000
Celebrations Total	9,000	10,000	10,000

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Home & Community Service

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
HOME AND COMMUNITY SERVICES			
8010 Zoning Board			
110 Wages - Clerk	600	800	800
410 Supplies	50	50	50
440 Education, Travel, Training & Dues	350	150	150
Zoning Expense	1,000	1,000	1,000
8020 Planning Board			
110 Wages - Clerk	500	1,000	1,000
410 Contract Services	1,000	500	500
420 Legal Notices	0	0	0
440 Training & NYPF Dues	425	425	425
Planning Board Expense	1,925	1,925	1,925
8140 Storm Sewers			
200 Equipment			
420 Maintenance & Repairs	9,750	9,750	9,750
430 MS4 Fees	2,000	2,000	2,000
Storm Sewer Expense	11,750	11,750	11,750
8160 Refuse & Garbage			
140 Overtime	0	0	0
410 Contractual Services	550,000	680,000	680,000
480 Miscellaneous	1,000	1,500	1,500
Garbage Removal Total	551,000	681,500	681,500
8510 Community Beautification			
411 Supplies	9,200	9,200	9,200
Community Beautification Total	9,200	9,200	9,200
8560 Shade Trees			
200 Equipment	5,409	1,500	1,500
410 Contractual Services	10,000	10,000	10,000
430 Tree Purchase	6,250	6,250	6,250
470 Supplies	5,000	5,000	5,000
Shade Trees Total	26,659	22,750	22,750
Total Home and Community Services	601,534	728,125	728,125

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Employee Benefits

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
EMPLOYEE BENEFITS			
9010.800 State Retirement - Non-Police Employees	\$ 273,711	\$ 277,887	\$ 277,887
9010.801 State Retirement - Police	\$ 647,081	\$ 685,580	\$ 685,580
9025.800 EAFD Service Award Program	\$ 115,000	\$ 108,000	\$ 108,000
9030.801 Social Security/FICA/Medicare	\$ 318,727	\$ 318,727	\$ 318,727
9040.802 Worker's Compensation	\$ 100,000	\$ 94,000	\$ 94,000
9045.803 Life Insurance and disability	\$ 18,000	\$ 17,000	\$ 17,000
9045.804 Life Insurance - Retirees	\$ 5,425	\$ 5,716	\$ 5,716
9055.800 Unemployment Insurance	\$ 1,000	\$ 1,000	\$ 1,000
9060.805 Health Insurance	\$ 500,000	\$ 550,000	\$ 550,000
9060.806 Health Insurance - Retirees	\$ 225,000	\$ 225,000	\$ 225,000
9061.807 Dental	\$ 66,000	\$ 66,000	\$ 66,000
9062.808 Optical	\$ 13,000	\$ 13,000	\$ 13,000
Total Employee Benefits	\$ 2,282,944	\$ 2,361,910	\$ 2,361,910

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Reserves

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
RESERVES			
9501.0500 TRANSFER TO RESERVES - ADMINISTRATOR EQUIPMENT	\$ -	\$ -	\$ -
9501.0600 TRANSFER TO RESERVES - POLICE AND FIRE DISPATCH E	\$ -	\$ -	\$ -
9501.0700 TRANSFER TO RESERVES - POLICE EQUIPMENT RESERVE	\$ -	\$ -	\$ -
9501.0800 TRANSFER TO RESERVES - FIRE EQUIPMENT RESERVE	\$ 30,000	\$ 30,000	\$ 30,000
9501.0900 TRANSFER TO RESERVES - HIGHWAY EQUIPMENT RESER	\$ -		
Total Employee Benefits	\$ 30,000	\$ 30,000	\$ 30,000

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Debt Service

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
DEBT SERVICE			
9710 Serial Bonds			
607 2016 Principal (2043)	205,000	225,000	225,000
609 EFC Sewer Principal	0	0	0
612 2018 Ladder Truck Principal	45,000	45,000	45,000
613 2021 Principal	265,000	305,000	305,000
707 2016 Interest	123,675	119,975	119,975
709 EFC Sewer Interest	0	0	0
712 2018 Ladder Truck Interest	28,088	26,513	26,513
713 2021 Interest	104,732	122,357	122,357
Total Serial Bonds	771,495	843,845	843,845
9730 Bond Anticipation Note			
9730.6 Principal	0	0	0
9730.7 Interest	0	0	0
Total BAN Expense	0	0	0
Total Debt Service	771,495	843,845	843,845

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
General Fund - Budget Expenditures - Summary

Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
GENERAL GOVERNMENT SUPPORT	1,454,063	1,527,461	1,527,461
PUBLIC SAFETY	3,118,712	3,236,432	3,236,432
TRANSPORTATION	1,269,306	1,294,259	1,294,259
CULTURE - RECREATION	46,550	47,550	47,550
HOME AND COMMUNITY SERVICES	601,534	728,125	728,125
EMPLOYEE BENEFITS	2,282,944	2,361,910	2,361,910
RESERVES	30,000	30,000	30,000
DEBT SERVICE	771,495	843,845	843,845
TOTAL EXPENDITURES	9,574,604	10,069,582	10,069,582

2026-2027 WATER RATES

2026-27 ECWA RATES			
2025-26 RATE	2026-27 RATE	INCREASE	PERCENT
4.04	4.37	\$ 0.33	8.17%

Inside Village RATE/1000 Gallons			
Consumption	Current	Proposed	Difference
0-5	\$5.62	\$5.95	\$0.33
6-75	\$7.09	\$7.42	\$0.33
OVER 75	\$6.71	\$7.04	\$0.33
Outside Village			
Consumption	Current	Proposed	Difference
0-5	\$8.43	\$8.93	\$0.50
6-75	\$10.62	\$11.12	\$0.50
OVER 75	\$10.01	\$10.51	\$0.50

Inside Village RATE/CUBIC FEET (748 Gallons)			
Consumption	Current	Proposed	Difference
0-6	\$4.22	\$4.46	\$0.24
7-100	\$5.32	\$5.57	\$0.24
OVER 100	\$5.03	\$5.28	\$0.25

DEBT SERVICE COST			
	2024-25	2025-26	
	Current	Proposed	Difference
	\$30.75	\$26.26	-\$4.49

Operation and Maintenance			
	2024-25	2025-26	
	Current	Proposed	Difference
5/8"	\$40.58	\$44.74	\$4.16
1"	\$54.92	\$60.41	\$5.49
1.5"	\$78.44	\$86.29	\$7.85
2"	\$133.36	\$146.70	\$13.34
3"	\$156.89	\$172.58	\$15.69
4"	\$313.77	\$345.15	\$31.38
6"	\$549.10	\$604.01	\$54.91
8"	\$705.99	\$776.59	\$70.60

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
Water Fund - F Fund - Budget Revenues

F	Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
2140	Water Sales	\$ 1,777,612	\$ 1,842,858	\$ 1,842,858
2144	Connection Charges	11,000	11,000	11,000
2148	Late Payments/Penalties	25,000	30,000	30,000
2401	Interest Earnings	500	500	500
2665	Sale of Excess Equip./Scrap	0	0	0
2770	Unclassified/Misc.	0	0	0
	Water Debt Reserve Transfer	25,200	0	0
	Total Revenues	<u>1,839,312</u>	<u>1,884,358</u>	<u>1,884,358</u>

Village of East Aurora
Fiscal Year June 1, 2026 to May 31, 2027
Water Fund - Budget Expenditures

F - Acct #	Description	2025-2026 Final Budget	2026-2027 Proposed Budget	2026-2027 Final Budget
1320 Auditor				
410	Audit Contractual Services	7,000	7,000	7,000
	Auditor Total	7,000	7,000	7,000
1380 Fiscal Agent Fees				
410	Advertising & Legal Counsel	9,000	8,000	8,000
	Fiscal Agent Fees Total	9,000	8,000	8,000
1620 Building				
431	Electric	2,500	2,800	2,800
432	Gas	1,700	1,700	1,700
433	Water	750	750	750
	Building Total	4,950	5,250	5,250
1910 Insurance				
410	General Liability Insurance	25,000	27,000	27,000
	Insurance Total	25,000	27,000	27,000
1950 Special Assessments				
410	Sewer District No. 8	4,000	4,000	4,000
	Special Assessments Total	4,000	4,000	4,000
1990 Contingency				
400	Contingency	20,000	30,000	30,000
	Contingency Total	20,000	30,000	30,000
8310 Water Administration				
110	Wages	50,922	53,910	53,910
125	Longevity	0	0	0
126	Deferred Comp	500	0	0
140	Overtime	1,250	1,250	1,250
200	Equipment	0	0	0
403	Postage	7,500	8,700	8,700
410	Office Supplies	800	1,800	1,800
420	Software & Maint. Support	25,000	25,000	25,000
440	Training, Travel & Dues	1,000	1,000	1,000
	Water Administration Total	86,972	91,660	91,660
8320 Source of Supply				
470	Bulk Purchase	850,000	925,000	925,000
	Source of Supply Total	850,000	925,000	925,000

8340 Transmission & Distribution

110 Wages	194,266	201,087	201,087
125 Longevity	1,800	2,400	2,400
126 Deferred Comp	4,500	4,500	4,500
140 Overtime	12,000	12,000	12,000
200 Equipment	52,460	32,000	32,000
403 Office supplies	1,500	2,000	2,000
420 Maintenance & Repairs	23,220	43,020	43,020
440 Training, Travel & Dues	1,500	1,500	1,500
470 Supplies & Materials	15,000	15,000	15,000
480 Uniforms	1,740	1,920	1,920
490 Water Testing	3,700	3,700	3,700
Trans. & Dist. Total	311,686	319,127	319,127

9010 State Retirement	33,991	38,065	38,065
9030 Social Security	21,308	22,117	22,117
9040 Workers Comp	25,000	25,000	25,000
9045 Life Insurance	1,600	1,600	1,600
9060 Medical Insurance	73,435	80,879	80,879
9061 Dental Insurance	6,800	6,000	6,000
9062 Optical Insurance	1,100	1,100	1,100
Employee Ben.Exp.	163,234	174,761	174,761

9710 Serial Bonds & Bans

604 2010 Bond Principal 2020	180,000	180,000	180,000
605 2016 Principal Bond	55,000	15,000	15,000
606 2021 Principal Oakwood	35,000	35,000	35,000
704 2010 Bond Interest 2020	12,645	9,135	9,135
705 2016 Bond Interest	1,150	450	450
706 2021 Interest Oakwood	23,675	22,975	22,975
Total Debt Service	307,470	262,560	262,560

9900 Interfund Transfers

0901 Trans to Capital Fund	50,000	30,000	30,000
0903 Trans to General Fund (debt)	0	0	0
Total Interfund Transfers	50,000	30,000	30,000

Total Appropriations	1,839,312	1,884,358	1,884,358
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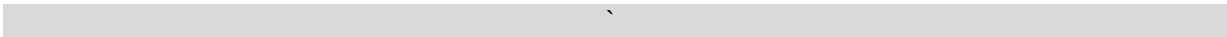
SALARY SCHEDULE 2026-2027

ACCOUNT	DEPARTMENT - TITLE	Number Positions	2026/27 RATE	2026/27 ANNUAL SALARY	TOTAL
	BOARD OF TRUSTEES				
A1010.110	TRUSTEE	6	\$ 5,000.00	\$ 5,000.00	\$ 30,000.00
A1210.110	MAYOR	1	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
	ADMINISTRATION				
A1325.110	ADMINISTRATOR	1	\$ 34.51	\$ 35,000.00	\$ 35,000.00
A1325.110	CLERK-TREASURER	1	\$ 44.81	\$ 93,204.80	\$ 93,204.80
A1325.110	DEPUTY CLERK-TREASURER	1	\$ 28.41	\$ 55,399.50	\$ 55,399.50
A1325.110	PART-TIME DEPUTY CLERK (19 hrs/wk)	1	\$ 23.80	\$ 24,418.80	\$ 24,418.80
A1325.110	ADA COORDINATOR	1	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
A1325.110	GRANT MASTER	1	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
A1420.110	VILLAGE ATTORNEY	1	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00
A1480.110	WEBMASTER	2	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00
A3410.110	FIRE DEPT CLERK	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
A1325.110	OOT ADMIN STIPEND	1	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
	POLICE DEPARTMENT				
A3120.110	POLICE CHIEF	1	\$ 71.77	\$ 149,281.60	\$ 149,281.60
A3120.110	POLICE CLERK	1	\$ 25.46	\$ 49,647.00	\$ 49,647.00
A3120.120	POLICE LIEUTENANT	4	\$ 58.58	\$ 121,846.40	\$ 487,385.60
A3120.120	POLICE OFFICER	4	\$ 50.94	\$ 105,955.20	\$ 423,820.80
A3120.120	POLICE OFFICER	2	\$ 45.60	\$ 94,848.00	\$ 189,696.00
A3120.120	POLICE OFFICER	2	\$ 43.20	\$ 89,856.00	\$ 179,712.00
A3120.120	POLICE OFFICER	1	\$ 40.80	\$ 84,864.00	\$ 84,864.00
A3120.120	POLICE OFFICER	1	\$ 38.41	\$ 79,892.80	\$ 79,892.80
A3120.120	POLICE OFFICER	1	\$ 33.77	\$ 70,241.60	\$ 70,241.60
A3120.120	DETECTIVE	2	\$ 53.97	\$ 112,257.60	\$ 224,515.20
A3120.120	POLICE OFFICER-PT	1	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
A3120.120	DRUG RECOGNITION OFFICER	2	\$ 500.00	\$ 500.00	\$ 1,000.00
A3120.120	RANGE OFFICER STIPEND	1	\$ 500.00	\$ 500.00	\$ 500.00
A3120.120	ACCIDENT INVESTIGATOR	3	\$ 500.00	\$ 500.00	\$ 1,500.00
A3310.110	CROSSING GUARDS/SPECIAL EVENTS	7	\$19.00/\$21.00		
	POLICE & FIRE DISPTACH				
A3420.110	DISPATCHER	1	\$ 35.42	\$ 73,673.60	\$ 73,673.60
A3420.110	DISPATCHER	1	\$ 33.65	\$ 69,992.00	\$ 69,992.00
A3420.110	DISPATCHER	1	\$ 35.42	\$ 73,673.60	\$ 73,673.60
A3420.110	DISPATCHER	1	\$ 31.88	\$ 66,310.40	\$ 66,310.40
A3420.130	DISPATCHER P/T	4557 Hrs	\$ 22.50	\$ 102,532.50	\$ 102,532.50
A3420.110	STIPEND COMM SUPERVISOR	1	\$ 5,000.00	\$ 3,200.00	\$ 3,200.00
	DEPARTMENT OF PUBLIC WORKS				
A1490.100	SUPERINTENDENT OF PUBLIC WORKS	1	\$ 45.76	\$ 95,180.80	\$ 95,180.80
A1490.100	DPW ADMIN ASSISTANT	1	\$ 25.46	\$ 49,647.00	\$ 49,647.00
A1620.100	METER REPAIR/CARETAKER	1	\$ 34.64	\$ 72,051.20	\$ 72,051.20
A1640.100	MECHANIC	2	\$ 36.25	\$ 75,400.00	\$ 150,800.00
A3410.110	MECHANIC PT	400 Hrs	\$ 25.09	\$ 10,036.00	\$ 10,036.00
A5110.100	WORKING CREW CHIEF	1	\$ 39.07	\$ 81,265.60	\$ 81,265.60
A5110.100	MEO II	5	\$ 34.64	\$ 72,051.20	\$ 360,256.00
A5110.100	LABORER	1	\$ 20.13	\$ 41,870.40	\$ 41,870.40
A5110.100	LABORER (with CDL)	2	\$ 22.13	\$ 46,030.40	\$ 92,060.80
A5110.100	DPW SUMMER HELP	2	\$ 17.50	\$ 8,400.00	\$ 16,800.00
	WATER DEPARTMENT - WATER FUND				
F8310.100	DEPUTY CLERK	1	\$ 25.46	\$ 49,647.00	\$ 49,647.00
F8340.100	WORKING CREW CHIEF	1	\$ 39.07	\$ 81,265.60	\$ 81,265.60
F8340.100	MEO II	1	\$ 34.64	\$ 72,051.20	\$ 72,051.20
F8340.100	LABORER	1	\$ 20.13	\$ 41,870.40	\$ 41,870.40
* Crossing Guards receive a higher hourly wage for working special events NOTE: Salaries are for informational purpose and do not necessarily reflect wages earned.			Elected officials did not get a raise and salaried managers and clerks received 4%		

Pilot Payments - Adopted Budget

2026-2027
%

1 None



Asset Type Desc	Description or Model	Footage	Fund Code	Aprox. Cost	Water	Equipment	Capital improv	Full reconstruct	Ways to fund
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Vehicles and Equipment

Machinery & Equipment	PRINOTH SW 4S SIDEWALK Plow		A	200,000					in process from reserve
Machinery & Equipment	Plow Truck large Dump		A	330000		1			Save in reserve til can buy
Machinery & Equipment	Fuel System, Underground Split (to make above ground)		A	225,000		2			Save in reserve til can buy
Machinery & Equipment	Caterpillar Compactor Tandem Vibratory 39" roller		A	75,000		3			Save in reserve til can buy
Machinery & Equipment	Plow Truck large Dump		A	330000		4			Save in reserve til can buy
Machinery & Equipment	Plow Truck large Dump		F- Water	330000		5			Save in Water reserve til we can buy
Machinery & Equipment	VAC Truck		F	500,000		6			Save in Water reserve til we can buy
Machinery & Equipment	INT'L CAB & CHASSIS, 80-100' AERIAL LIFT		A	300,000		7			Save in reserve til can buy
Machinery & Equipment	FREIGHTLINER PANEL VAN		F- Water	220,000		8			Save in Water reserve til we can buy
Machinery & Equipment	Pumper truck		A	1,100,000		F-1			Save in reserve til can buy
Machinery & Equipment	Referb Pumper truck (2004 - Truck 1 or 3 The twins hopefully will get the trucks at least to the 30 year mark)			200,000		F-2			Save in reserve til can pay for cash
Machinery & Equipment	FLY Car (current is 2016)		A	100,000		F-3			Save in reserve til can buy
Machinery & Equipment	Mini Pumper		A	475,000		F-4			Save in reserve til can buy
Machinery & Equipment	Radios - Fire		A	285,000		F-5			Grant or Save
Machinery & Equipment	Radios - Police (If County system)		A	250,000-300,000		P-1			Grant or Save

Land and Building Improvements

Buildings	Hamlin Park Plan items		A				Started		
Buildings	Bathroom at Recreation Building bump out		A	260,000					In process
	Walkways - only paving one		A	300,000			P-1		Grant/ Budget or Excess FB or reserves
	Lighting		A	100,000-200,000			P-2		Excess FB or reserves
	Playground		A	200,000			P-3		Excess FB or reserves
	Parking lot Long		A	40,000			P-4		Excess FB or reserves
Buildings	DPW roof		A	450,000			1		In process
Buildings	Police Station Renovations		A						
Buildings	Police Windows		A	200000+	may need more \$		2		In process
Buildings	Police station Front steps 571 Main		A	TBD			3		Reserve, budget
Machinery & Equipment	Police Surveillance system		A	25,000			4		Reserve, budget
Buildings	Dispatch Room update		A	TBD			5		Reserve, budget
Buildings	Police Station roof (2006 20 or 30 year warrenty per Matt)		A	250,000			6		Reserve, budget
Buildings	Flooring in back officer entrance		A	TBD			7		Reserve, budget
Buildings	Police - Evidence room		A	70,000			8		Reserve, budget
Buildings	Police Station Conference room in the old chief office		A	TBD			9		Reserve, budget
	Locker room in the old red room		A	TBD			10		Reserve, budget

Water Projects

Infrastructure	E Fillmore (full reconstruction - Plus 1.36 million for road portion)	2088'	F- Water	700,700		1			Bond when appropriate or Reserve
Infrastructure	Elmwood Ave from Chestnut Hill to Dead End (full reconstruction - plus 1.1 Million for for the road portion)	1725'	F- Water	577,500		2			Bond when appropriate or Reserve
Infrastructure	Hamlin Ave water main (Full reconstruction - plus 453,000 for the road portion)	2300'	F- Water	759,000		3			Bond when appropriate or Reserve
Infrastructure	Millard Fillmore Ave water main	625'	F- Water	216,700		4			excess FB, reserves
Infrastructure	Temple Pl water main	410'	F- Water	146,124		4			excess FB, reserves
Infrastructure	N Grove St water main	1475'	F- Water	486,750		6			excess FB, reserves
Infrastructure	Crescent Ave water main	825'	F- Water	272,800		7			excess FB, reserves
Infrastructure	Penn Ave water main	765'	F- Water	265,100		7			excess FB, reserves
Infrastructure	Park Place - Main to Oakwood		F- Water	150000		9			Bond when appropriate
Infrastructure	Church St water main	1750'	F- Water	577,500		10			

Full Road Reconstruction

Infrastructure	E Fillmore (full reconstruction - Plus 637,000 for water portion)	2088'	A	1,496,000			1		Bond when appropriate or Reserve
Infrastructure	Elmwood Ave from Chestnut Hill to Dead End (full reconstruction - plus 525,000 for for the water portion)	1725'	A	1,210,000			2		Bond when appropriate or Reserve
Infrastructure	Hamlin Ave water main (Full reconstruction - plus 690,000 for the water portion)	2300'	A	498,300			3		Bond when appropriate or Reserve

Projects for Future Ranking

Infrastructure	Sidewalks South st. from S. Grove to ccenter		A	100,000?					
----------------	--	--	---	----------	--	--	--	--	--

Infrastructure	Riley West Side (North to Girard - major tree issues)		A	?
Infrastructure	Center from South St. to American Legion		A	?
Infrastructure	Brooklea Sidewalks		A	?

Green Letttering is in process, Purple writing are estimates, pink cell colors are water projects
and road reconstruction that go hand in hand.

Village of East Aurora

Capital Plan 2026

6+ year plan

Budgeting: The Capital Committee believes that the Village should keep budgeting for the yearly cycled capital purchases as has been the Village's practice for years. This includes the purchase of Police cars, DPW skid steers, a mini excavator, and other vehicles and equipment on the ranking list that could be added to the budget in a given year.

Reserves: The Capital Committee supports the efforts of the Village Board to build reserves to purchase equipment without the need for bonding and paying out the interest. Specifically, to continue to add to the reserve for Fire apparatus, Police building improvements, and DPW Equipment and Water fund equipment. A reserve for water line replacement should be established as well, when possible.

General Fund Debt: In reviewing the Debt Schedule, we do not recommend taking on new debt in the general fund unless an urgent project arises. We believe that if the funds cannot be otherwise saved or obtained, the Village should work toward planning a road project in 2033 for Bond Anticipation Notes (BANs) starting in 2034, followed by bonding in 2036. At this moment, the ranking spreadsheet has the projects we believe will be needed in priority order.

Water Fund Debt: The Capital Committee believes that we should save for or plan projects in 2026/2027. The Village has a water improvement phased plan being developed by the Village engineers. A Ban could be drawn up in 2027 for a project. The bonding can take place in 2029/2030 to help keep the debt expense level and not have jumps in billing. The projects are numbered by priority on the ranking spreadsheet. The Village will likely skip 1-3 until the road projects can be done at the same time in 2034. The Engineers' plan may change priority depending on the outcome.

Project Ranking: All Projects and assets requested by the Department Heads and Village Board, which were ready at the time this plan was put together, are listed and ranked. A conscious decision to have more projects than can be accomplished in six years is on the list, so that this document can be easily reviewed yearly and updated without possibly losing track of a project. Additionally, this list will be used when looking into grants or if the Village ever needs to spend excess fund balance.

Fund Balance: The Village needs to follow the Fund Balance Policy if there is ever an excess fund balance. The Capital Committee feels that the ranked projects should be considered for how these funds are spent. The funds could also add to the reserves for these projects.. The Capital Committee is aware that the Village may need to skip ranking for a project or asset that the Village can fund completely in this event. The Capital Committee is happy to see that the process of using the capital plan to spend down excess fund balance is working to help the village clearly reach planned goals.

Grants: The Capital Committee is aware that the Village is continually looking into grant opportunities. This is one reason the Capital Committee's ranking list includes projects that we do not expect will get done in the next 6 years. The Capital Committee is also aware that the order in which the projects might be completed could change because of grant funding, which may become available for a needed project that may be lower on the list at that time.

Safety:

Based on information from the department heads, police windows, and the DPW roof are the highest priority because of safety concerns. We are happy to see that the Village board is treating them as a high priority, as both are in process. The Capital Committee believes that the fire department radios are needed for safety, but we need to see the outcome of the County Radio plan before purchasing new radios that may not go with that system.

Hamlin Park: The Capital Committee is aware that the Village is already working on Hamlin Park. The Village cannot take on added debt at this time to complete this project, but it has, however, been working on completing small projects one at a time as funding becomes available. The Committee believes that the Master plan should be updated once the current projects in process are completed. This will allow for ranking of the remaining projects in next year's plan. The Capital Committee is aware that the Hamlin Park Committee is working on Master Plan updates and recommendations for park improvements.

Future Projects: The Capital Committee believes the sidewalks should be evaluated to see where they should be added and how the Village feels about adding sidewalks and setting area projects to keep a walkable community and quality of life in the Village. That said, Equipment, buildings and water, and road infrastructure are seen as a higher priority for our residents.

Resolution of the Village of East Aurora of a Determination of Non-Significance pursuant to the State Environmental Quality Review Act (SEQRA) in the matter of the Site Plan Application for 49 Knox, to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.

WHEREAS, the applicant has filed Part 1 of the Short Environmental Assessment Form (SEAF) with this Board, a copy of which is included by reference and made a part hereof, relating to the proposed project at 49 Knox Road, East Aurora, New York, wherein the applicant, Brian Fisher, as agent for Fiboo Properties, LLC; and

WHEREAS, the Village Planning Commission, after carefully and fully reviewing the application, including the Site Plan attached thereto, with any and all amendments and modifications, and considering comments and documentation presented for and against the project, voted in the majority recommending approval, with findings; and

WHEREAS, the Village SEQRA Intake Committee carefully and fully reviewed Part 1 of the SEAF submitted by applicants, including the Site Plan attached thereto, and the above-referenced amendments and modifications; and

WHEREAS, the Village SEQRA Intake Committee, after their review of the above, prepared Parts 2 and 3 of the SEAF with a recommendation of the issuance of the Negative Declaration of Environmental Significance for submission to, and consideration by, the Village Board; and

WHEREAS, the Village Board of Trustees, upon taking an independent hard look and reasoned evaluation of the above-referenced information, comments and written documentation, including, but not limited to, Part 1 of the SEAF; comments, recommendations, findings and conditions of the Planning Commission, the Site Plan and the recommendation of the SEQRA Intake Committee and that Committee's completed Parts 2 and 3 of the SEAF concerning the potential environmental impacts of the project; all of which are incorporated by reference herein; and

WHEREAS, the Village Board, upon carefully and fully reviewing all the information, comments and written documentation in regard to the project, made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of East Aurora as Lead Agency has determined that the proposed action described in the SEAF, submitted by the applicants, for the site plan proposed to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building at 49 Knox Rd, as detailed in the Site Plan Application dated February 24, 2026, is classified as an Type II Action and therefore issues a Negative Declaration, that this development will not have a significant environmental impact and a Draft Environmental Impact Statement will not be required nor prepared.

The foregoing resolution was duly made by Trustee _____ and seconded by Trustee _____ and carried on April 6, 2026.

Resolution of the Village Board of East Aurora Approving the Site Plan for 49 Knox Road, applicant Brian Fisher, of Fibbo Properties, to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building.

WHEREAS, an application has been submitted for Site Plan Approval at the above-referenced property by applicant Brian Fisher, of Fibbo Properties:

WHEREAS, the Village's SEQRA Intake Committee considered the application and reviewed Part 1 of the Short Environmental Assessment Form submitted by the applicant and completed Part 2 and Part 3 thereof on behalf of the Village, and it was the recommendation of the SEQRA Committee and approved by the Village Board as a Negative Declaration, including that the proposed development plan is a Type II Action and would have no significant environmental impact; and

WHEREAS, the Village Board at a public meeting reviewed and considered further the comments and all written materials submitted by the applicant and all other information and recommendations before the Board, including minutes of prior Village Board meetings and the recommendations from the SEQRA Intake Committee and Planning Commission, and the referral and response from the Erie County Division of Planning declaring: No Recommendation; proposed action has been reviewed and determined to be of local concern; and

WHEREAS, the Village Board received and considered the Site Plan, the above-referenced upgrades, and any and all amendments thereof; and

WHEREAS, the Village Board has separately considered the environmental impacts of the project, declared itself Lead Agency and issued a Negative Declaration of Environmental Significance, with the proposal classified as a Type II Action.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board as follows:

1. The Findings of Fact of the SEQRA Intake Committee, the resolution with findings of the Planning Commission, and the site plan application, all information included in the minutes taken in relation to the above-mentioned Village Board meeting, are herein incorporated by reference.
2. The Resolution of the Village Board, considering the environmental impacts of the project and the issuance of a Negative Declaration of Environmental Significance, is incorporated herein by reference.
3. The Site Plan relating to the proposed project at 49 Knox Road, East Aurora, New York, wherein the applicant proposes to change the façade and the location of the exterior patios and sliding glass doors for units 1 and 2 that affect the south and west sides of the building, as detailed on documents submitted with the application, is hereby approved and is subject to the following additional conditions:

4. The resolution is effective immediately, approving the issuance of a development, construction permit as hereinbefore set forth, subject to compliance with all applicable federal, state, and local laws and codes.

The foregoing resolution was duly made by Trustee _____ and seconded by Trustee

_____ and carried on April 6, 2026.

RESOLUTION

April 6, 2026

ADOPT 2026-2027 BUDGET

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Budget for the Village of East Aurora for the fiscal year 2026/2027 is hereby **ADOPTED** with a tax rate of \$ 22.528 per thousand.

BE IT FURTHER RESOLVED, the pay raises for the nonunion staff for the 2026/2027 fiscal year are included in the budget.

The following resolution was seconded by Trustee _____, and duly put to a roll call vote which resulted in the following:

Trustee Lazickas
Trustee Cameron
Trustee Bojanowski
Trustee Kamp
Trustee Rabey
Trustee Root
Mayor Wochensky

ADOPT 2026-2027 WATER BUDGET AND RATE SCHEDULE

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the \$1,884,358 Water Budget for the Village of East Aurora for the fiscal year 2026/2027 is hereby **ADOPTED** with the following rate schedule:

2026-2027 PROPOSED WATER RATES

2025-26 RATE	2026-27 RATE	INCREASE	PERCENT
4.04	4.37	\$ 0.33	8.17%

Inside Village RATE/1000 Gallons			
Consumption	Current	Proposed	Difference
0-5	\$5.62	\$5.95	\$0.33
6-75	\$7.09	\$7.42	\$0.33
OVER 75	\$6.71	\$7.04	\$0.33

Outside Village			
Consumption	Current	Proposed	Difference
0-5	\$8.43	\$8.93	\$0.50
6-75	\$10.62	\$11.12	\$0.50
OVER 75	\$10.01	\$10.51	\$0.50

Inside Village RATE/CUBIC FEET (748 Gallons)			
Consumption	Current	Proposed	Difference
0-6	\$4.22	\$4.46	\$0.24
7-100	\$5.32	\$5.57	\$0.24
OVER 100	\$5.03	\$5.28	\$0.25

DEBT SERVICE COST			
	2024-25	2025-26	
	Current	Proposed	Difference
	\$30.75	\$26.26	-\$4.49

Operation and Maintenance			
	2024-25	2025-26	
	Current	Proposed	Difference
5/8"	\$40.58	\$44.74	\$4.16
1"	\$54.92	\$60.41	\$5.49
1.5"	\$78.44	\$86.29	\$7.85
2"	\$133.36	\$146.70	\$13.34
3"	\$156.89	\$172.58	\$15.69
4"	\$313.77	\$345.15	\$31.38
6"	\$549.10	\$604.01	\$54.91
8"	\$705.99	\$776.59	\$70.60

The following resolution was seconded by Trustee _____, and duly put to a roll call vote which resulted in the following:

Trustee Lazickas –
 Trustee Cameron -
 Trustee Bojanowski-
 Trustee Kamp -
 Trustee Rabey -
 Trustee Root -
 Mayor Wochensky–

WHEREAS, the Village of East Aurora has taken extensive steps to preserve the historic and small Village feel throughout the Village, which only adds to the charm and building values in the Village, and

WHEREAS, the history of the area has long been recognized as an important aspect of any densely populated municipality, and

WHEREAS, the Village has only limited space available for industrial and manufacturing endeavors that would otherwise bring more people into the Village, which would benefit the other commercial businesses in the Village, and

WHEREAS, the proliferation of self-storage facilities in the limited industrial and manufacturing zones adds little to enhance the property values on the properties upon which they are located and provides no other benefits in the community, nor brings additional permanent jobs to the Village, and

WHEREAS, questions exist with respect to the appropriateness of such self-storage facilities in the Village, and

WHEREAS, provisions in the Village Code addressing the use of such facilities must be aligned with the Comprehensive Plan, and

WHEREAS, the Planning Commission and Board of Trustees have requested that a local law be developed to protect what little manufacturing land still exists,

NOW, BE IT THEREFORE RESOLVED, that the Village of East Aurora, acting in the best health, welfare, and safety interests of the residents and property owners of the Village hereby suspends the further development of any self-storage facilities within the jurisdictional limits of the Village by any entity, and declares a one hundred eighty (180) day moratorium on any development of any self-storage facilities as outlined herein, and

BE IT FURTHER RESOLVED, that the Village Attorney, in conjunction with the Building Department, after consultation with the Planning Commission, shall develop a local law to deal with changes to the Zoning Code and otherwise modify any current Village Code consistent with the objectives set forth herein, and

BE IT FURTHER RESOLVED, that the Village shall re-examine the continuation of the moratorium at the completion of this initial period in order to fully and adequately protect the residents of the Village.

Application Fee \$25.00 ☒
Permit Fee \$50.00 ☒

Temporary Use Permit

Hamlin Park

Submit applications to:
Village of East Aurora
585 Oakwood Ave
East Aurora, NY 14052

Telephone (716) 652-6000, ext. 3 Fax: (716) 652-1290

Not Less Than 60 Days or More Than 75 Days Before Date of Activity

1. Name of Organization: ITAC It Takes A Community of NY, Inc
2. Individual Responsible for this request: Alli Pelletreau
3. Address: 2111 Girdle Rd
Elma NY 14059
4. Telephone number: 716-566 8348
5. Fax: _____
6. Email Address: apelletreau@iroquoisusd.org
7. Date(s) of event 6/13/2026
8. Hours of use including set up/take down: Start 10:00 am/pm End 6:00 am/pm
9. Description of the event or use:
Youth Music Festival - youth bands will play in the band shell
of the Aurora Players pavilion over a PA system. Food & drinks
will be available for free, activities in the grass areas
around may include arts, crafts, bounce houses etc, games
10. Specific area(s) requested, map attached

☐ Kiwanis BBQ shelter	☐ Volleyball courts
☐ Tennis Courts shelter	☐ Tennis courts
☒ Rotary Band shell	☒ Aurora Players Pavilion**
☐ Soccer field/football field	**MUST receive permission to use the Pavilion from the Aurora Players prior to handing in this application. You must also attach a copy of a written agreement for use from the Aurora Players.**
☐ Baseball diamond	☐ Outdoor Playground
11. Estimated attendance: 300
12. Will food or drinks be served? yes If yes, describe: pizza, drinks
snacks
13. Will there be sound amplification or music or a band(s)? YES If yes, describe:
Youth bands will play over a sound system
14. Other services requested (describe): N/A
☐ Police
☐ Department of Public Works (DPW)
☐ Fire Department
☐ Materials

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 5 South Grove St. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Hamlin Park.**



Signature of Applicant

2/23/2025

Date

Official Use Only Below this Line-----

Event: _____

Attachments submitted:

____ Indemnification Agreement

____ Certificate of Insurance

____ Map with area(s) requested to be used indicated

____ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Village Clerk NO LATER THAN 5 days prior to scheduled event.)

Action by Village Board:

If referred to Friends of Hamlin Park Advisory Board, date of VB referral: _____

Application **recommended** or **not recommended** by HPAB. (Attach written referral submitted to application.)

The Village Board, upon review of the application took the following action, with or without conditions (as applicable) and noted below:

Date: _____ **Approved** _____ **Denied:** _____
Village Clerk Signature Village Clerk Signature

Conditions:

____ Police Department approval

____ DPW approval

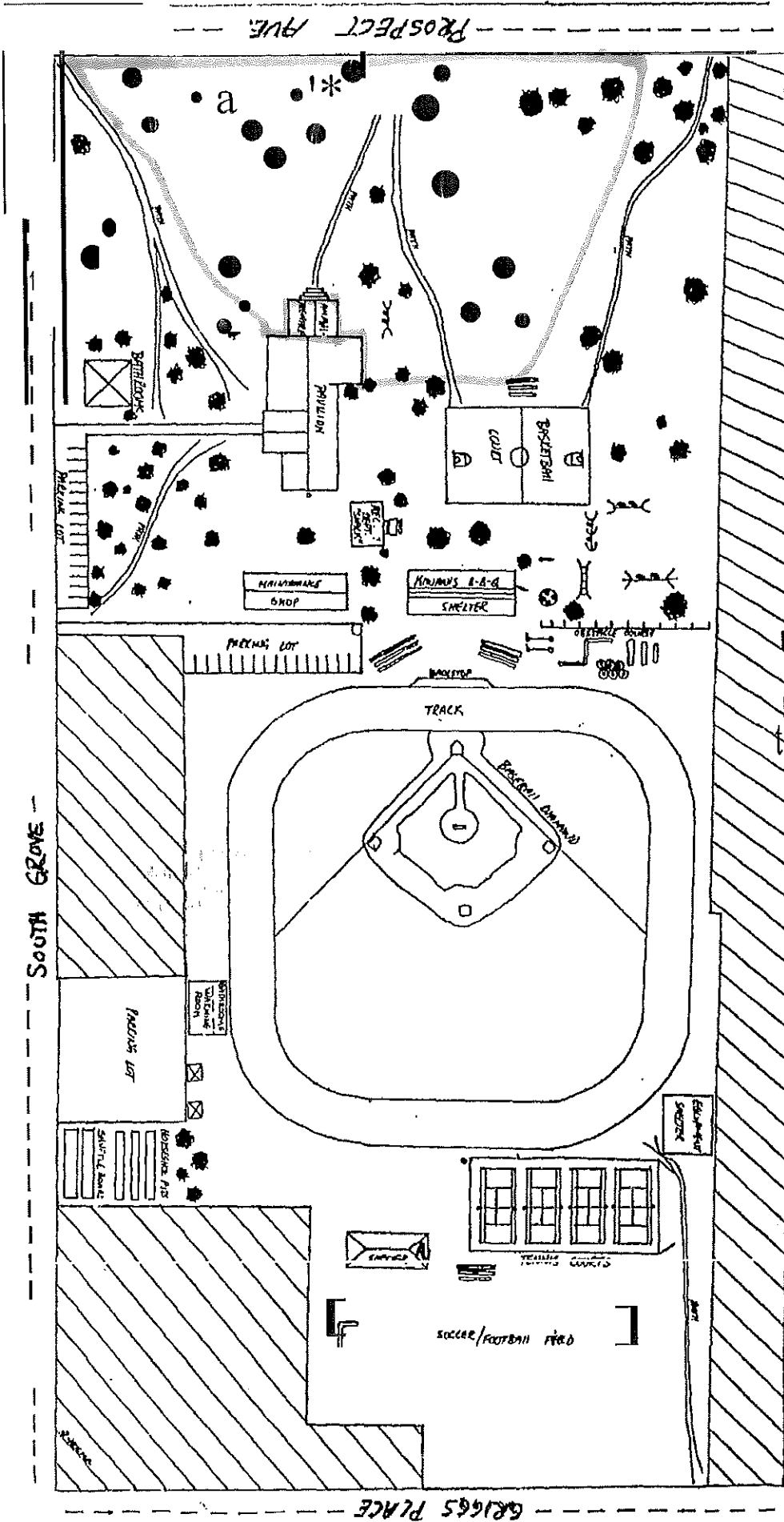
____ Fire Department approval

____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000ea occurrence; property damage insurance with limits of \$1,000,000ea occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.

____ Requesting organization shall sign an **Indemnification Agreement**, on organization letterhead, signed by authorized applicant or officer of company and duly notarized.

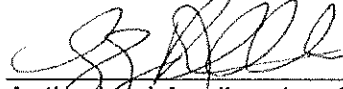
____ Other _____

STOKHOLM



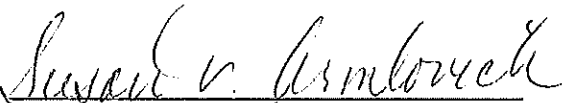
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 23rd day of February, 2026


Notary Public

Qualified in Erie County, New York

My commission expires: January 20, 2027

01AR 4882858

SUSAN V. ARMLOVICH
Notary Public, State of New York
Qualified in Erie County
My Commission Expires Jan. 20, 2027

Re: Agreement for use of the Aurora Players Pavilion

From tim musial <timmster061@gmail.com>
Date Tue 1/13/2026 9:40 PM
To Pelletreau, Aylwyn <apelletreau@iroquoiscsd.org>
Cc Rebecca Caufield <zephinia@yahoo.com>

***** This email originated from outside of the organization. Use caution when replying, opening attachment(s), and/or clicking on URL's. As a district, Iroquois CSD will never ask for personal information through email. Do not share usernames, passwords or any other personal information. *****

Hello, Alli.

Aurora Players, Inc. grants permission for your request to use the outdoor stage of the Hamlin Park Pavilion for the FREEzone Youth Music Fest during the June 2026 Heart of Music Festival. This includes setting up from approximately 10:00 am, the event, which will run from approximately 12:00 pm to 5:00 pm, and clearing out all equipment and personnel by 6:30 pm.

Thank you!

Best regards,

tim musial

Tim Musial
President, Aurora Players
AP Graphics Coordinator/AP Volunteers/AP Marketing
auroraplayers.org :: Box Office: 716.687.6727
PO Box 206 :: EA :: NY :: 14052
Mobile: 716.545.8767 :: timmster061@gmail.com

On Mon, Dec 15, 2025 at 11:39 AM Pelletreau, Aylwyn <apelletreau@iroquoiscsd.org> wrote:
Hi Tim! ITAC is looking to hold the youth music fest in Hamlin Park next year. In order to apply for the permit, we need to show permission from Aurora Players to use the bandshell.
Would you be able to do an email or note, similar to the one above so that we can submit our application to the village?
Thanks,

Alli Pelletreau (she/her)
Authorized Representative, ITAC-EMW



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Olivier VanDyk Insurance Agency, Inc. 37 Ottawa Ave NW, Suite 400 Grand Rapids MI 49503 License#: 0007645 BOUNNAT-02	CONTACT NAME:
	PHONE (A/C, No, Ext): 616-454-0800
	FAX (A/C, No): 616-454-7100
	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Cincinnati Specialty Underwriters Ins Co
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1526495260

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INFO	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y		CSU 0257742	6/15/2025	6/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below ☐ Y/N ☒ N/A						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

ITAC
Village of East Aurora

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Please note our procedures with regards to certificates of insurance:

The presence of Additional Insured (including blanket versions) and/or Waiver of Subrogation endorsements or policy language is denoted by a "Y" in the appropriate column on the certificate. In accordance with the ACORD 25 Certificate Forms Instruction Guide and in keeping with the directive set forth by the Department of Insurance, the Description of Operations box will be used exclusively for the purpose prescribed on the form (description of operations, insured locations, and insured vehicles, as applicable). The ACORD 101 form is designed as an extension of the ACORD 25 Description of Operations box and is similarly restricted in its use.

If you require any endorsements or 30-day notice of cancellation forms related to information denoted on the form, we will attach the corresponding endorsements which follow this letter. Some forms are immediately available to send to you while others will become available when issued by the insurance company, generally within 30 days, and are available by request.

Our insurance agency is unfortunately unable to comply with any request to issue a certificate that does not conform to Department of Insurance laws and regulations. We have instead provided you with a lawful certificate that provides a courtesy summary of the referenced policy's terms, limits, and conditions.

As a result of recent legislative actions, state laws now explicitly address certificates of insurance for property and casualty coverage that do not accurately reflect the terms of the referenced policy. (Reference: Michigan Chapter 22A of Insurance Code 500.2270-2277, Pennsylvania Code Chapter 89b relating to property and casualty filing and form, North Carolina General Statute §58-3-149). **These statutes and regulations, amongst others, expressly prohibit our business from:**

- Issuing or delivering a certificate of insurance that alters, amends, or extends the coverage provided by an insurance policy referred to in the certificate; or
- Preparing or issuing a certificate that contains false or misleading information concerning an insurance policy.

This also applies to those who request certificates. Specifically, it prohibits any person from demanding or requiring the issuance of a certificate from an insurer, insurance producer, or policyholder that contains false or misleading information concerning an insurance policy referred to in the certificate. These regulations provide administrative and civil remedies for violations, some as high as \$500 per violation, and increasing to \$2,500 per violation when a person knows or should have known that they were in violation of these new requirements.

Our business takes its legal obligations very seriously, and we appreciate your understanding of the limitations imposed on our agency by these statutory requirements. However, if you continue to request or demand the issuance of an insurance certificate that does not conform to the requirements of your state law or any other document that misrepresents the terms, limits, or conditions of an insurance policy, we may report your actions to your state Department of Insurance and Financial Services.

While we are barred from responding to your request for coverage language in the "Description of Operations" box, we encourage you to contact us if you have any questions about the certificate of insurance that you have been provided or any other matter. Thank you for your cooperation.

Grand Rapids | Raleigh | Pittsburgh

616.454.0800 | 2780 44th St SW, Wyoming, MI 49519 | ovdinsurance.com

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AUTOMATIC ADDITIONAL INSURED - WHEN REQUIRED IN ANY NON-CONSTRUCTION CONTRACT OR AGREEMENT WITH YOU

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. SECTION II - WHO IS AN INSURED** is amended to include as an additional insured any person or organization when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on this Coverage Part, but only with respect to "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf,

in the performance of "your work" operations for that additional insured. A person or organization's status as an insured under this endorsement continues for only the period of time required by the written contract or agreement, but in no event beyond the expiration date of this Coverage Part. If no period of time is required by the written contract or agreement, a person or organization's status as an insured under this endorsement ends when your operations for that insured are completed.

The written contract or agreement must be currently in effect or become effective during the term of this Coverage Part. The contract or agreement must be executed prior to the "bodily injury", "property damage" or "personal and advertising injury" to which this endorsement pertains.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:**

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering, surveying or construction management services, including:

- a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications;
- b. Providing or hiring independent professionals to provide engineering, architectural, surveying or construction management services; or
- c. Supervisory or inspection activities performed as part of any related architectural, engineering or construction management activities.

Professional services do not include services within construction means, methods, techniques, sequences and procedures employed by you in connection with construction work you perform.

2. "Bodily injury", "property damage" or "personal and advertising injury" to any employee of you or to any obligation of the additional insured to indemnify another because of damages arising out of such injury.
 3. "Bodily injury", "property damage" or "personal and advertising injury" for which the Named Insured is afforded no coverage under this policy of insurance.
- C. With respect to the insurance afforded to these additional insureds, SECTION III - LIMITS OF INSURANCE is amended to include:**

The limits applicable to the additional insured are those specified in the written contract or agreement or in the Declarations of this Coverage Part, whichever is less. If no limits are specified in the written contract or agreement, the limits applicable to the additional insured are those specified in the Declarations of this Coverage Part. The limits of insurance are inclusive of and not in addition to the limits of insurance shown in the Declarations.

- D. With respect to the insurance afforded to these additional insureds, **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance** is amended to include:

Any coverage provided herein will be excess over any other valid and collectible insurance available to the additional insured whether

primary, excess, contingent or on any other basis unless you have agreed in a written contract or written agreement executed prior to any loss that this insurance will be primary. This insurance will be noncontributory only if you have so agreed in a written contract or written agreement executed prior to any loss and this coverage is determined to be primary.

MS4 Annual Report/Interim Progress Certification—2026

version 1.1

(Submission #: HQK-YQSQ-PHFD3, version 1)

Details

Originally Started By Brian Halt

Alternate Identifier NYR20A159

Submission ID HQK-YQSQ-PHFD3

Status Draft

Form Input

MS4 Operator Information

Permit ID #:
NYR20A159

Municipality Name or Legal Entity Name
Village of East Aurora

Report Preparer

Report Preparer Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	Brian Halt	7166526057	brian.halt@east-aurora.ny.us

MS4 Operator Type
Traditional land use control

Part IV

Was the information in this section completed as part of a coalition/group?
Yes

MS4 General Permit Resources

Use the following webpages for more information on the permit and fact sheet:
[MS4 Permit Webpage](#)

MS4 Toolbox

SWMP Plan

Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)

Yes

Annually: Has the SWMP been updated? (Part IV.B.3.)

Yes

Mapping

Annually: Has the comprehensive system mapping been updated? (Part IV.D.)

Yes

What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)

GIS, full size system maps, map books, online stormwater mapper

Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)

No

Please clarify the reason for selecting "No" for this item.

Compliance deliverable is not due

Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)

No

Please clarify the reason for selecting "No" for this item.

Compliance deliverable is not due

Legal Authority

Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Not a newly designated MS4 Operator

Enforcement Tracking

This reporting year, how many enforcement actions were undertaken for illicit discharges (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

0.0

This reporting year, how many enforcement actions were undertaken for construction sites (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

0.0

This reporting year, how many enforcement actions were undertaken for post-construction SMPs (e.g. verbal warnings, citations, stop work orders)? (Part IV.F.2.)

0.0

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part V

In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Part VI

Which MCMs in this Part were completed as a coalition/group, if any?

MCM 1

MCM 2

MCM 3

Minimum Control Measure 1

Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 2

Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)

Yes

What was the opportunity for public involvement/participation in the SWMP?

Public hearings or meetings

Reporting concerns about activities or behaviors observed

Coordination with other pre-existing public involvement/participation opportunities

Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)

Yes

What is the method(s) used for distribution to inform the public of the opportunity for involvement?

Public notice

Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)

Yes

Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)

Yes

What opportunity for review and comment on the draft annual report has been provided?

Presentation of the draft Annual Report

Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

No Comments

Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

No Comments

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 3

Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

How many MS4 outfalls are on the inventory?

60

How many interconnections are on the inventory?

8

How many municipal facility intraconnections are on the inventory?

0

In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Every five (5) years following the most recent inspection, have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Every five (5) years following the most recent inspection, how many monitoring locations have been inspected?

14

In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 4

Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)

Yes

In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)

Yes

Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)

Yes

How many construction sites are on the inventory?

12

Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

How many high priority construction sites are on the inventory?

0

Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)

Yes

Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)

Yes

Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)

Yes

Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)

Yes

Are final construction site inspections conducted? (Part VI.D.9.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 5

Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)

Yes

How many post-construction SMPs are on the inventory?

4

Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)

Yes

Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)

Yes

In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 6

Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

How many municipal facility specific SWPPPs for high priority municipal facilities have been developed?

0

In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

At how many high priority municipal facilities was wet weather visual monitoring completed?

0

At how many monitoring locations was wet weather visual monitoring completed?

0

In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

At how many high priority municipal facilities was a comprehensive site assessment completed?

0

In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

At how many low priority municipal facilities was a comprehensive site assessment completed?

0

Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))

Yes

Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))

Yes

Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

Compliance deliverable is not due

Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.
Compliance deliverable is not due

Please enter any comments related to the questions in this section below:
NONE PROVIDED

Part VIII

Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?
No

Please enter any comments related to the questions in this section below:
NONE PROVIDED

Part IX

Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?
No

Please enter any comments related to the questions in this section below:
NONE PROVIDED

Interim Progress Status

Interim Progress Resources

Use the following webpages for more information on the permit and fact sheet:
MS4 Permit Webpage

MS4 Toolbox

Have you reviewed compliance items due within three years of EDC?
Yes

Have you reviewed compliance items due within four years of EDC?
Yes

Have you reviewed compliance items due within five years of EDC?
Yes

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?
Yes

Please enter any comments related to the questions in this section.

NONE PROVIDED

Certification

The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.

Yes

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.

Certification Form

Attach completed certification form.

NONE PROVIDED

Comment

NONE PROVIDED

Stormwater Management Program Plan (SWMP Plan)

Village of East Aurora



**SPDES General Permit for Stormwater Discharges from Municipal
Separate Storm Sewer Systems (MS4s)
Permit No. GP-0-24-001**

Effective Date: January 3, 2024
Expiration Date: January 2, 2029

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List of Appendices

Appendix A: Map of Erie and Niagara County MS4 Regulated Area

Appendix B: SWMP Plan Compliance Documentation

Appendix C: Monitoring Locations Inspection and Sampling Field Sheet

Appendix D: Illicit Discharge Detection and Elimination Track Down Program

Appendix E: Construction Activities that Require SWPPP

Appendix F: SWPPP Review Checklist

Appendix G: Construction Site Inspection Report Form

Appendix H: No Exposure Certification

Appendix I: Storm Event Data Form; Visual Monitoring Form

Appendix J: Municipal Facility Assessment Form

Appendix K: Notice of Intent

Appendix L: Staffing Plan/Organizational Chart

Appendix M: WNY Stormwater Coalition Online Mapper/SOP

Appendix N: Resolution: Local Laws

Appendix O: Enforcement Response Plan

Appendix P: Part VIII: Enhanced Requirements for Impaired Waters

Village of East Aurora

Stormwater Management Program Contacts

Stormwater Program Coordinator oversees the development, implementation, and enforcement of the SWMP; coordinates all elements of the SWMP to ensure compliance with this SPDES general permit; and develops and submits the Annual Report.

Name: Brian Halt
Title: Storm Water Management Officer
Phone: 716-652-6057
Email: brian.halt@east-aurora.ny.us

Stormwater Management Officer for questions related to this Stormwater Management Program (SWMP) Plan, or to obtain compliance-related documentation cited throughout this document.

Name: Brian Halt
Title: Storm Water Management Officer
Phone: 716-652-6057
Email: brian.halt@east-aurora.ny.us

Local point of contact to receive and respond to public concerns/complaints regarding stormwater management and compliance with permit requirements:

Name: Brian Halt
Title: SMO
Phone: 716-652-6057
Email: brian.halt@east-aurora.ny.us

To report illicit discharges in the Village of East Aurora contact:

Name: Elizabeth Cassidy
Title: SMO, Code Enforcement Officer
Phone: 716-652-7591
Email: ecassidy@townofaurora.com

To report **stormwater complaints related to construction activity** in the **Village of East Aurora** contact:

Name: Elizabeth Cassidy

Title: SMO, Code Enforcement Officer

Phone: 716-652-7591

Email: ecassidy@townofaurora.com

Alternative Implementation Agreements

Inventory of Other Entities Assisting with Implementation of SWMP Plan

List any entities assisting with any portion of the SWMP development, implementation, or enforcement.

Name of Entity	Permit Requirement
Town of Aurora	MCM 3,4,5 Construction/post construction inspections, IDDE
GHD	MCM 6- SWPPP Review
WNY Stormwater Coalition	MCM 1, 2, 3, 4, 5, 6 Education, Training, Development

Although not included as an Appendix, Alternative Implementation Agreements are considered part of this SWMP Plan, and are available by contacting the Stormwater Program Coordinator or Stormwater Management listed Officer on page 2 of this document.

SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) Permit No. GP-0-24-001

A. MCM1 – Public Education and Outreach Program

The MS4 Operator must develop and implement an education and outreach program to increase public awareness of pollutant generating activities and behaviors. This MCM is designed to inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

1. Development

Within three (3) years

a. Focus Areas

i. Surface waters classified as Class A-S, A or B

Listed below are surface waters classified as Class A-S, A or B according to New York State's Part 701 Classifications--Surface Waters and Groundwaters. Areas discharging to these waters are focus areas for the education and outreach program. Because the Class A-S, Class A and Class B surface waters have nearly identical best uses, and because all MS4 Operators in Erie and Niagara County are in within the watershed of a Class A-S, Class A surface water (i.e. Lake Erie, Niagara River or Lake Ontario), the focus area for education and outreach will encompass the entire geographical area of GP-0-24-001 regulated MS4s as depicted in Appendix A. All education and outreach materials will approach water quality protection from the high standards inherent in Class A-S, A and B surface waters.

Class A-S and Class A fresh surface waters are a source of water supply for drinking, culinary or food processing purposes; primary and secondary contact recreation; and fishing. The waters are suitable for fish, shellfish and wildlife propagation and survival.

- Lake Erie Class A-S
- Niagara River Class A-S
- Lake Ontario Class A
- Eighteen Mile Creek, Middle, and tribs (0104-0017): Class A
- Eighteenmile Creek, Upper, and tribs (0104-0039): Class A
- Buffalo Creek, Lower, and tribs (0103-0004): Class A
- Buffalo Creek, Upper, and minor tribs (0103-0003): Class A

Class B fresh surface waters are primary and secondary contact recreation and fishing. These waters are suitable for fish, shellfish and wildlife propagation and survival.

- Cayuga Creek, Middle, and minor tribs (0103-0017): Class B
- Eighteenmile Creek, Lower, minor tribs (0104-0030): Class B
- S. Branch Eighteenmile, Lower, and tribs (0104-0016): Class B
- Scajaquada Creek, Upper, and tribs (0101-0034): Class B
- Ellicott Creek, Lower, and tribs (0102-0018): Class B
- Grand Island, all tribs to Niagara R (0101-0011): Class B
- Hampton Brook and Tribs (0104-0041): Class B

- Hyde Park Lake (0101-0030): Class B
- Tonawanda Creek, Middle, Main Stem (0101-0006): Class B

ii. Sewersheds for impaired waters

N/A: For the **Village of East Aurora**, there are no surface waters identified as impaired in **Appendix C of the MS4 General Permit (GP-0-24-001)**.

iii. TMDL watersheds:

N/A: there are no TMDL watersheds in Erie County or Niagara County.

iv. Areas with construction activities:

Education will be targeted to specific construction sites/operators that are identified during Construction General Permit oversight and/or inspections as impacting water quality/generating stormwater pollutants. In addition, construction-related activities are an education and outreach topic for the following target audiences: contractors, developers, design professionals, and **Village of East Aurora** municipal staff.

v. Areas with on-site wastewater systems:

Education will be targeted to specific sewersheds that are identified during illicit discharge detection monitoring as discharging pathogens/fecal coliform. In addition, on-site wastewater treatment systems (i.e. septic systems) are an education and outreach topic for the residential target audience.

vi. Residential, commercial, and industrial areas

Education will take a variety of forms for these audiences. Residential/household education will include tabling at community and regional events, stormwater displays in the main municipal building, school-based programming such as the annual rain barrel painting contest, and classroom presentations. Commercial audiences will be targeted for education on topics most relevant to their primary operation (i.e. restaurants, landscaping and lawn care, mobile washers); industrial areas will be targeted for education on outdoor materials storage and other issues as they are discovered.

vii. Stormwater hotspots; and

Stormwater hotspots targeted for education: commercial container nurseries, vehicle fueling stations, and vehicle service and maintenance facilities.

viii. Areas with illicit discharges.

Education will be targeted to specific sewersheds that are identified during illicit discharge detection monitoring as discharging stormwater pollutants, specifically related to discharges from activities such as landscaping and lawn care, dog waste; household hazardous waste disposal, vehicle washing.

b. Target Audiences and Associated Pollutant Generating Activities

Within three (3) years

- i. Residents: landscaping and lawn care; dog waste; household hazardous waste disposal; vehicle washing
- ii. Commercial: Business owners and staff: landscaping and lawn care; vehicle fueling; vehicle service and maintenance; uncovered materials exposure/storage
- iii. Institutions: Managers, staff, and students: uncovered materials exposure/storage (institutions not subject to SPDES MS4 Stormwater Permit)
- iv. Construction: Developers, contractors, and design professionals: soil disturbance (erosion and sediment control); uncontained construction waste
- v. Industrial: Owners and staff: uncovered materials exposure/storage (ONLY industry not subject to SPDES MSGP Stormwater Permit)
- vi. MS4 Operator's municipal staff: uncovered materials exposure; preventative maintenance; spill prevention and response; erosion and sediment controls; managing vegetated areas and open space; salt storage; waste, garbage and floatable debris.

c. Education and Outreach Topics

Within three (3) years

The table below summarizes the education and outreach topics, target audience(s), and how the education and outreach topics reduce the potential for pollutants to be generated by the target audience(s) for the focus area(s).

Topic	Target Audience	How Topic Reduces Potential for Pollutants to be Generated by Target Audience(s)
Household Guide	Residents	Addresses common household activities that contaminate stormwater and how to prevent
Rain Garden How-To-Guide	Residents	Reduces stormwater runoff and potential to carry pollutants to the MS4
Your Septic System	Residents, MS4 staff	Addresses proper use and maintenance of septic systems to ensure they are functioning as designed
Pet Waste	Residents, MS4 staff	Addresses the importance of cleaning up and proper disposal of pet waste to ensure pathogens are not exposed to runoff
Illicit Discharge Citizen's Guide	Residents, MS4 staff	Provides information on storm sewers, illicit discharges, how to

		recognize them and where to report the incident
Stormwater Ponds	Residents, MS4 staff, Commercial sites, HOAs	Provides information on stormwater ponds, their purpose and maintenance.
DIY Rain Barrel & Home Composting	Residents	Reduces stormwater runoff, use of lawn care chemicals and potential to carry pollutants to the MS4
Rain Barrel Use/Installation	Residents	Reduces stormwater runoff and potential to carry pollutants to the MS4
Litter in Waterways	Residents, MS4 staff	Addresses how litter pollutes and impacts local waterways
Moving Dirt/Soil Disturbance/ Construction General Permit	Contractors, developers, MS4 staff	Addresses soil disturbance, the CGP, and importance of erosion and sediment control

d. Illicit Discharge Education

Within six (6) months

The brochure entitled: *Illicit Discharge Detection and Elimination: A Citizen's Guide to Identifying and Preventing Stormwater Pollution* will be made available to municipal employees, businesses, and the public as follows:

- i. Municipal employees: email announcement
- ii. Businesses: municipal web page; public library
- iii. Public: municipal web page; public library

2. Implementation and Frequency

a. Distribution Method of Educational Messages

A variety of the following methods of distribution will be utilized:

- Printed materials (e.g., mail inserts, brochures, and newsletters);
- Electronic materials (e.g., websites, email listservs);
- Mass media (e.g., newspapers, public service announcements on radio or cable);
- Workshops or focus groups;
- Displays in public areas (e.g., town halls, library, parks); or
- Social Media (e.g., Facebook, Twitter, blogs).

b. Frequency

Once every 5 years, the **Village of East Aurora** directs an educational message to each target audience(s) for each focus area(s) based on the defined education and outreach topic(s) listed in this Stormwater Management Program Plan; and, documents the date of completion and method of distribution for each message.

Compliance documentation is listed in Appendix B.

c. Updates to the Public Education and Outreach Program

Annually, by April 1: The **Village of East Aurora** reviews and updates, if necessary, the focus areas, target audiences, and/or education and outreach topics.

Compliance documentation is listed in Appendix B.

B. MCM 2 - Public Involvement/Participation

The MS4 Operator must provide opportunities to involve the public in the development, review, and implementation of the SWMP. This MCM is designed to give the public the opportunity to include their opinions in the implementation of this SPDES general permit.

1. Public Involvement/Participation

Public involvement/participation in the development and implementation of the Village of East Aurora Stormwater Management Program includes opportunities to: review the SWMP Plan; submit comments; ask questions; and, become involved in the SWMP.

The Village of East Aurora informs the public of the opportunity they have to review the SWMP Plan; submit comments; ask questions; and, become involved in the SWMP via the following avenues of communication:

- Public hearings or meetings
- Coordination with other pre-existing public involvement/participation opportunities
- Reporting concerns about activities or behaviors observed
- Stewardship activities

Methods of distribution used to inform public of opportunity:

- Printed materials (e.g., mail inserts, brochures, and newsletters);
- Electronic materials (e.g., websites, email listserves);
- Mass media (e.g., newspapers, public service announcements on radio or cable);
- Workshops or focus groups;
- Displays in public areas (e.g., town halls, library, parks); or

Compliance documentation is listed in Appendix B.

a. **Local point of contact** to receive and respond to public concerns regarding stormwater management and compliance with permit requirements:

Name: Brian Halt

Title: Storm Water Management Officer

Phone: 716-652-6057

Email: brian.halt@east-aurora.ny.us

The name or title of this individual, with contact information, will be published on public outreach and public participation materials.

2. Public Notice and Input Requirements

a. Public Notice and Input Requirements for SWMP Plan

This requirement is included above in B.1 Public Involvement/Participation

b. Public Notice and Input Requirements for Draft Annual Report

Annually, provide an opportunity for the public to review and comment on the draft Annual Report. Document the opportunity below.

1. For public review and comment, the draft Annual Report will be presented at a regular meeting of an existing board (e.g., administrative, planning, zoning) or a separate meeting specifically for stormwater, as designated by the MS4 or if requested by the public. The public must have the ability to ask questions about and make comments on the draft annual report during that presentation; or
2. For public review and comment, the draft Annual Report will be posted on the **Village of East Aurora** website: **www.east-aurora.ny.us/government/public-works-department** . The website includes information on the timeframes and procedures to submit comments and/or request a meeting. If a public meeting is requested by two or more persons, the MS4 Operator must hold such a meeting.

Compliance documentation is listed in Appendix B.

c. Consideration of Public Input

Annually, the **Village of East Aurora** documents a summary of comments received on the SWMP Plan and draft Annual Report.

Compliance documentation is listed in Appendix B.

C. MCM 3 - Illicit Discharge Detection and Elimination

The **Village of East Aurora** has a program to systematically detect illicit discharges to its municipal separate storm sewer system (MS4), track down the source of the illicit discharge, and eliminate it. This program is designed to manage the MS4 so it is not conveying pollutants associated with flows other than those directly attributable to stormwater runoff. The **Village of East Aurora** Illicit Discharge Detection and Elimination Program is supported by Local law **12-2007** [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://ecode360.com)

1. Illicit Discharge Detection

a. Public Reporting of Illicit Discharges

i. To report illicit discharges in the **Village of East Aurora** contact:

Contact: Elizabeth Cassidy _____

Phone: 716-652-7591

Email: ecassidy@townofaurora.com

ii. Within thirty (30) days of an illicit discharge, each report of an illicit discharge is documented in the **Village of East Aurora** SWMP Plan.

Compliance documentation is listed in Appendix B.

b. Monitoring Locations

The three types of monitoring locations used to detect illicit discharges are identified as follows:

- i. **MS4 outfalls:** Any point of stormwater discharge from pipes, ditches, and swales, as well as other points of concentrated flow, to surface waters of New York State from the **Village of East Aurora** municipal separate storm sewer system (MS4).
- ii. **Interconnections:** Any point of stormwater discharge from pipes, ditches, and swales, as well as other points of concentrated flow, to another MS4 or private storm sewer system.
- iii. Municipal facility **intraconnections:** Any point where stormwater is conveyed from a municipal facility property to its own MS4. This is the most down-drainage end of the MS4 infrastructure located on the municipal facility prior to discharge to the MS4.

c. Monitoring Locations Inventory

The **Village of East Aurora** maintains an inventory of monitoring locations that are within the boundaries of its MS4 Regulated area (see Appendix A). The inventory is available for public review and comment as follows:

- Appendix B
- Upon request: contact the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document

- On the **Village of East Aurora** webpage: **www.east-aurora.ny.us/government/public-works-department**
- At the **Village of East Aurora** municipal building as follows:
 - Hardcopy: DPW
 - Electronically:
 - Public: Upon Request
- Internally: **C:\Users\Water Foreman\Documents\Storm Water\Monitoring Locations**
 -

For each monitoring location, the following information is included:

- a) Inventory information for MS4 outfalls
 - ID;
 - Prioritization (high or low);
 - Type of monitoring location;
 - Name of MS4 Operator's municipal facility, if located at a municipal facility;
 - Receiving waterbody name and class;
 - Receiving waterbody WI/PWL Segment ID;
 - Land use in drainage area;
 - Type of conveyance (open drainage or closed pipe);
 - Material;
 - Shape;
 - Dimensions;
 - Submerged in water; and
 - Submerged in sediment.
- b) Inventory information for interconnections
 - ID;
 - Prioritization (high or low);
 - Type of monitoring location;
 - Name of MS4 Operator receiving discharge or private storm system;
 - Name of MS4 Operator's municipal facility, if located at a municipal facility; and
 - Receiving waterbody name and class.
- c) Inventory information for municipal facility intraconnections
 - ID;
 - Prioritization (high or low);
 - Type of monitoring location;
 - Name of MS4 Operator's municipal facility; and
 - Receiving waterbody name and class.

- ii. Annually, the **Village of East Aurora** updates the inventory if monitoring locations are constructed or discovered; or if information for existing monitoring locations change. Prioritization determinations and updates, as noted below, are also addressed in the update.

Compliance documentation pertaining to updating the monitoring locations inventory is listed in Appendix B.

d. Monitoring Locations Prioritization

- i. The **Village of East Aurora** prioritizes its monitoring locations which are included in the monitoring locations inventory as follows:
- a) High priority monitoring locations are as follows:
- At a high priority municipal facility, defined as a municipal facility that has one or more of the following on site and exposed to stormwater:
 - o Storage of chemicals, salt, petroleum, pesticides, fertilizers, antifreeze, lead-acid batteries, tires, waste/debris;
 - o Fueling stations; and/or
 - o Vehicle or equipment maintenance/repair.
 - Discharging to impaired waters;
 - Discharging within a TMDL watershed (Not applicable in the **Village of East Aurora**);
 - Directly discharging to waters with Class AA-S, A-S, AA, A, B, SA, or SB; and/or
 - Confirmed citizen complaints on three or more separate occasions in the last twelve (12) months.
- b) All other monitoring locations are considered low priority.
- ii. Monitoring locations that are newly constructed, or discovered, will be prioritized within 30 days; and
- iii. Annually, the **Village of East Aurora** updates the monitoring location prioritization in the inventory based on information gathered as part of the monitoring location inspection and sampling program.

Compliance documentation pertaining to updating prioritization for monitoring locations in the inventory is listed in Appendix B. The inventory is available for public review and comment as indicated above.

e. Monitoring Locations Inspection and Sampling Program

The **Village of East Aurora** has a program to inspect monitoring locations and sample dry weather flow discharging from the MS4.

- i. The monitoring locations inspection and sampling procedures are as follows:
- a) During dry weather, one (1) inspection of each monitoring location identified in the inventory every five (5) years;
- b) Inspections and sampling results (if flowing during dry weather) are documented with a Monitoring Locations Inspection and Sampling Field Sheet (Appendix C).

Although not included as an appendix, all completed forms for inspection and sampling are considered part of this SWMP Plan and are available for public review and comment as follows:

- Upon request: contact the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: (DPW
 - o Electronically:
 - Public: Upon Request

c) Following a monitoring location inspection, all inspections which resulted in a “suspect” or “obvious” illicit discharge characterization are subject to sampling unless the source of the illicit discharge is clear and discernable (e.g., sewage), in which case sampling is not necessary;

d) Sampling is conducted using field test strips and/or field instrumentation that are sufficiently sensitive to detect the parameter below the sampling action level used. As per the MS4 General Permit (Part VI.C.d), analytical methods are not subject to New York State’s 40 CFR Part 136 requirements for approved methods and certified laboratories;

e) Source track down is initiated for monitoring locations that are characterized as “suspect” or “obvious” illicit discharge, or that exceed any sampling action level used;

f) All monitoring locations are re-inspected within thirty (30) days of the initial inspection, if there is a physical indicator not related to flow, that is indicative of an intermittent or transitory discharges. In layman’s terms, a monitoring location may not be flowing at the time of the dry weather inspection, but there may be evidence (i.e. physical indicators) of an illicit discharge such as oil stains or toilet paper. If those same physical indicators persist, the **Village of East Aurora** will initiate illicit discharge track down procedures.

ii. The **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing Illicit Discharge Detection and Elimination procedures. This training engages employees in a classroom setting as well as in hands-on monitoring location Inspection, sampling, results interpretation, and source track down and elimination.

a) All new staff that are charged with performing monitoring location inspections and sampling procedures will receive training on procedures prior to doing so;

b) All existing staff, that are charged with performing monitoring location inspections and sampling procedures will receive training on procedures prior to doing so, and, once every five (5) years, thereafter; and

c) If the monitoring locations inspection and sampling procedures are updated, all staff will receive training on the updates prior to conducting monitoring locations inspections and sampling.

iii. The names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling procedures training is updated annually; and

iv. Annually, by April 1, the **Village of East Aurora** reviews and updates its monitoring location inspection and sampling procedures based on results (e.g., trends, patterns, areas with illicit discharges, and common problems).

Compliance documentation is listed in Appendix B for:

- **Staff that have received monitoring location inspection and sampling procedures training; and,**
- **Updates to the monitoring location inspection and sampling procedures.**

2. Illicit Discharge Track Down Program

Within two (2) years

The **Village of East Aurora** has an illicit discharge track down program to identify the source of illicit discharges and the responsible party.

a. The illicit discharge track down program includes the following:

i. The illicit discharge track down program is part of the Illicit Discharge Detection and Elimination Track Down Program detailed in Appendix D. It includes procedures and steps to take for illicit discharge track down;

ii. Timeframes to initiate illicit discharge track down are as follows:

- a) Within twenty-four (24) hours of discovery, or 72 hours of dry weather conditions, the **Village of East Aurora** will initiate track down procedures for flowing MS4 monitoring locations with obvious illicit discharges;
- b) Within two (2) hours of discovery, the **Village of East Aurora** will initiate track down procedures for obvious illicit discharges of sanitary wastewater that would affect bathing areas during bathing season, shell fishing areas or public water intakes and report orally or electronically to the NYSDEC Regional Water Engineer and local health department; and
- c) Within five (5) days of discovery, or 72 hours of dry weather conditions, the **Village of East Aurora** will initiate track down procedures for suspect illicit discharges.

b. As noted above, the **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing Illicit Discharge Detection and Elimination procedures. This training includes source track down. Requirements pertaining to employee training for existing staff, new staff and updates to the illicit discharge source track down procedures are identical.

c. The names, titles, and contact information for the individuals who have received illicit discharge track down procedures training is updated annually; and

d. Annually, by April 1, the **Village of East Aurora** reviews and updates its illicit discharge track down procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received illicit discharge track down procedures training; and,**
- **Updates to the illicit discharge track down procedures.**

3. Illicit Discharge Elimination Program

Within two (2) years

The **Village of East Aurora** has an illicit discharge elimination program. Once an illicit discharge is track down and a source identified, steps are taken to eliminate the source/discharge. As noted previously, the **Village of East Aurora** Illicit Discharge Detection and Elimination Program is supported by Local law **12-2007** [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://ecode360.com)

- Although not included in this SWMP Plan, documentation of enforcement measures to eliminate illicit discharges is available upon request by contacting the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document.

a. The illicit discharge elimination procedures including

i. Provisions for escalating enforcement and tracking enforcement actions are in the **Village of East Aurora** Enforcement Response Plan detailed in Appendix O;

ii. To confirm the corrective actions have been taken, the monitoring location will be inspected, and sampled if flowing, within 30 days of receiving notice that the source of contamination has been eliminated;

iii. Steps taken for illicit discharge elimination procedures; and

iv. Timeframes for illicit discharge elimination are as follows:

- Within twenty-four (24) hours of identification of an illicit discharge that has a reasonable likelihood of adversely affecting human health or the environment, the **Village of East Aurora** will eliminate the illicit discharge;
- Within five (5) days of identification of an illicit discharge that does not

have a reasonable likelihood of adversely affecting human health or the environment, the **Village of East Aurora** will eliminate the illicit discharge; and

- Where elimination of an illicit discharge within the specified timeframes above is not possible, the **Village of East Aurora** will notify the NYSDEC Regional Water Engineer.

b. As noted above, the **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing Illicit Discharge Detection and Elimination procedures. This training includes illicit discharge elimination procedures. General requirements pertaining to employee training for existing staff, new staff and updates to the illicit discharge elimination are identical.

c. The names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training is updated annually; and

d. Annually, by April 1, the **Village of East Aurora** reviews and updates the illicit discharge elimination procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received illicit discharge elimination procedures training; and,**
- **Updates to the illicit discharge elimination procedures.**

D. MCM 4 - Construction Site Stormwater Runoff Control

The **Village of East Aurora** has a program to ensure construction sites subject to the NYSDEC General Permit for Stormwater Discharges from Construction Activity (CGP) are effectively controlled. This program is designed to prevent pollution from construction related activities, as well as ensure for proper planning and installation of post-construction SMPs. The **Village of East Aurora** Construction Site Stormwater Runoff Control Program is supported by Local law **11-2007** [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://ecode360.com)

1. Applicable Construction Activities/Projects/Sites

- a. The construction site stormwater runoff control program addresses stormwater runoff to the MS4 from sites with construction activities that:
 - i. Result in a total land disturbance of greater than or equal to one acre; or
 - ii. Disturb less than one acre if part of a larger common plan of development or sale (even if additional development/phase is years away).
- b. For construction activities where the **Village of East Aurora** is listed as the owner/operator on the Notice of Intent for coverage under the CGP. The **Village of East Aurora** will ensure its own compliance with the CGP. The additional requirements for Section 3: Construction Oversight; Section 6: SWPPP Review; Section 7: Pre-Construction Meeting; Section 8: Construction Site Inspection; and Section 9: Construction Close-Out below are not required.

2. Public Reporting of Construction Site Complaints

- a. To report stormwater complaints related to construction in the **Village of East Aurora** contact:

Contact: Elizabeth Cassidy_____

Phone: 716-652-7591

Email: ecassidy@townofaurora.com

- b. The **Village of East Aurora** documents reports of construction site complaints with the following information:

- i. Date of the report;
- ii. Location of the construction site;
- iii. Nature of complaint;
- iv. Follow up actions taken or needed; and
- v. Inspection outcomes and any enforcement taken.

Although not included as an appendix, this documentation is considered part of the **Village of East Aurora** SWMP Plan. It is available for public review upon request; contact the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document www.east-aurora.ny.us/government/public-works-department.

3. Construction Oversight Program

Within one (1) year of the EDC

The **Village of East Aurora** has a construction oversight program. It is important to note that the program encompasses the entire municipality, within and beyond the MS4 regulated area.

a. Construction oversight procedures in the **Village of East Aurora** are as follows:

i. The construction site stormwater control program applies to all construction sites that are subject to the NYSDEC General Permit for Stormwater Discharges from Construction Activity (GP-0-20-001);

ii. As per the NYSDEC General Permit for Stormwater Discharges from Construction Activity (GP-0-20-001), construction activities that require a Stormwater Pollution Prevention Plan (SWPPP) are listed in Appendix E;

iii. Procedures for submitting SWPPPs to the **Village of East Aurora** are as follows:

a. For all land development activities subject to review and approval by the Planning Commission or Village Board of the Village of East Aurora under floodplain development permit or subdivision regulations, the applicant or developer shall be required to submit an SWPPP that complies with the requirements of the Village code chapter 220 to the Storm Water Management Officer. [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://www.east-aurora.ny.us/StormwaterManagement)

b. For all land development activities not subject to review by the Planning Commission or Village Board of the Village of East Aurora, the applicant or developer shall be required to submit an SWPPP prepared in accordance with the standards contained in Village code chapter 220 to the Storm Water Management Officer.

iv. The **Village of East Aurora** reviews Stormwater Pollution Prevention Plans (SWPPPs) for all CGP-regulated constructed projects for conformance with NYS standards (Detailed below in Part 6: SWPPP Review);

v. Prior to commencement of CGP-regulated construction activity, the **Village of East Aurora** requires a pre-construction meeting (Detailed below in Part 7: Pre-Construction Meeting);

vi. The **Village of East Aurora** inspects CGP-regulated construction sites to ensure compliance with the conditions of the CGP and is authorized to escalate enforcement actions as is necessary by [11-2007 Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://www.east-aurora.ny.us/StormwaterManagement). (Detailed below in Part 8: Construction Site Inspections);

vii. All CGP-regulated construction projects in the **Village of East Aurora** are subject to construction site close-out requirements in conformance with the CGP (Detailed below in

Part 9: Construction site close-out);

viii. The **Village of East Aurora** follows an enforcement process that includes expectations for compliance for CGP-regulated construction sites that fail to comply with the conditions of the CGP and their SWPPP. See Appendix O for the Enforcement Response Plan. For information on enforcement actions pertaining to specific construction sites in the **Village of East Aurora** contact:

Contact: Elizabeth Cassidy_____

Phone: 716-652-7591

Email: ecassidy@townofaurora.com

ix. Although not included in this SWMP Plan, documentation of enforcement measures addressing non-compliance with the Construction General Permit (GP-0-20-001) is available upon request by contacting the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document.

x. Other procedures associated with the control of stormwater runoff from applicable construction activities.

Not Applicable

b. The **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing its Construction Site Stormwater Runoff Control Program. This training engages employees in a classroom setting, and as appropriate, a SWPPP compliance inspection at a construction site.

i) All new staff that are charged with conducting any construction oversight activities will receive training on procedures prior to doing so;

ii) All existing staff, that are charged with conducting any construction oversight activities will receive training on procedures prior to doing so, and, once every five (5) years, thereafter; and

iii) If the construction oversight procedures are updated, all staff will receive training on the updates prior to conducting construction oversight.

c. The names, titles, and contact information for the individuals who have received construction oversight training are updated annually;

d. All individuals involved in construction activity in the **Village of East Aurora** (e.g., contractor, subcontractor, qualified inspector, SWPPP reviewers) will be certified and maintain four (4) hours of NYSDEC endorsed training in proper erosion and sediment control principles by attending the NYSDEC 4-Hour Erosion and Sediment Control Training. This training is offered annually by Erie and Niagara County Soil and Water Conservation Districts, as well as online by other Soil and Water Conservation Districts across the state.

i) Individuals responsible for reviewing SWPPPs on behalf of the **Village of East Aurora** will maintain certification.

ii) In conformance with the NYS CGP, contractors, subcontractors and qualified inspectors will maintain certification throughout the project. Contractors and subcontractors will include a current copy of their NYS certification in the on-site SWPPP.

e. Annually, by April 1, the **Village of East Aurora** reviews and updates its construction oversight procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received construction oversight training;**
- **Updates to the construction oversight procedures; and,**
- **NYSDEC 4-Hour Erosion and Sediment Control Training for individuals involved in construction activity.**

4. Construction Site Inventory & Inspection Tracking

Within six (6) months of the EDC

a. The **Village of East Aurora** maintains an inventory of CGP-regulated construction sites that encompasses the entire municipality, within and beyond the MS4 regulated area. Although not included as an appendix, the inventory is considered part of the **Village of East Aurora** SWMP Plan. The inventory is available for public review and comment as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Construction Sites

The following information is included in the inventory:

- Location of the construction site;
- Owner/operator contact information, if other than the MS4 Operator;
- Receiving waterbody name and class;
- Receiving waterbody WI/PWL Segment ID;
- Prioritization (high or low);
- Construction project SPDES identification number;
- SWPPP approval date;
- Inspection history, including dates and ratings (satisfactory, marginal, or unsatisfactory, when available); and

- Current status of the construction site/project (i.e., active, temporarily shut down, complete).

b. Annually, the **Village of East Aurora** updates the inventory if construction projects are approved or completed.

5. Construction Site Prioritization

Within one (1) year

a. The **Village of East Aurora** prioritizes all CGP-regulated construction sites which are included in the construction site inventory as follows:

i. High priority construction sites include construction sites:

a) With a direct conveyance (e.g., channel, ditch, storm sewer) to a surface water of the State:

i) Classified as impaired by silt/sediment, phosphorus, or nitrogen as the Pollutant of Concern;

ii) Classified as AA-S, AA, or A; or

b) With greater than five (5) acres of disturbed earth at any one time;

c) With earth disturbance within one hundred (100) feet of any lake or pond; and/or

d) Within fifty (50) feet of any rivers or streams.

ii. All other construction sites are considered low priority.

b. All CGP-regulated construction sites are prioritized within thirty (30) days of becoming active; and

c. Annually, after the initial prioritization, the **Village of East Aurora** updates the construction site prioritization in the inventory based on information gathered as part of the construction oversight.

i. If the prioritization of the construction site changes priority based on information gathered as part of the construction oversight program, the MS4 Operator must comply with the requirements that apply to that prioritization.

As noted above, the CGP-regulated construction sites inventory is available for public review and comment as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW

- o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Construction Sites

6. SWPPP Review

a. All individual(s) responsible for reviewing SWPPPs for acceptance will complete four (4) hours of NYSDEC endorsed training in proper erosion and sediment control principles by attending the NYSDEC 4-Hour Erosion and Sediment Control Training. This training is offered annually by Erie and Niagara County Soil and Water Conservation Districts, as well as online by other Soil and Water Conservation Districts across the state. This training will be completed within three (3) years of the EDC and every three (3) years thereafter to maintain active certification.

b. SWPPP reviewers for the Village of East Aurora receive this training prior to conducting SWPPP reviews for acceptance.

i. Individuals without these trainings cannot review SWPPPs for acceptance.

ii. Individuals who meet the definition of a qualified professional or qualified inspector are exempt from this requirement.

c. To ensure individuals responsible for reviewing SWPPPs review all SWPPPs for applicable construction activities and for conformance with the requirements of the CGP, the NYSDEC SWPPP Review Checklist will be utilized (Appendix F). SWPPP reviews will include the following:

i. Erosion and sediment controls will be reviewed for conformance with the

NYS Standards and Specifications for Erosion and Sediment Control 2016, or equivalent;

ii. Individuals responsible for review of post-construction SMPs must be qualified professionals or under the supervision of a qualified professional; and

iii. Post-construction SMPs must be reviewed for conformance with the NYS Stormwater Management Design Manual (NYS SWMDM) 2015 or equivalent, including:

- All post-construction SMPs must meet the sizing criteria contained in the CGP and NYS SWMDM 2015.
- Deviations from the performance criteria of the NYS SWMDM 2015 must demonstrate that they are equivalent.
- The SWPPP must include an Operation & Maintenance Plan that includes inspection and maintenance schedules and actions to ensure continuous and effective operation of each post-construction SMP. The SWPPP must identify the entity that will be responsible for the long-term operation and maintenance of each practice.

Compliance documentation is listed in Appendix B for:

- **Staff involved in SWPPP reviews that have received NYSDEC 4-Hour Erosion and Sediment Control Training**

d. Although not included as an appendix, SWPPP reviews, as documented by the NYSDEC SWPPP Review Checklist, are considered part of the **Village of East Aurora** SWMP Plan. The SWPPP reviews are available for public review and comment as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\SWPP

e. As new construction activities are added to the construction site inventory, they will be prioritized as noted previously; and

f. The **Village of East Aurora** will notify construction site owner/operators that their SWPPP has been accepted using the MS4 SWPPP Acceptance Form created by the Department and required by the CGP, signed in accordance with Part X.J: Signatories and Certifications (MS4 General Permit: GP-0-24-001).

7. Pre-Construction Meeting

Prior to commencement of construction activities, the **Village of East Aurora** requires a pre-construction meeting. The date and content of the preconstruction inspection/meeting is documented in the construction site inventory of this SWMP Plan. The owner/operator listed on the CGP NOI, the **Village of East Aurora**, contractor(s) responsible for implementing the SWPPP for the construction activity, and the qualified inspector (if required for the construction activity) must attend the meeting in order to:

- a. Confirm the approved project has received, or will receive²⁶, coverage under the CGP or an individual SPDES permit;
- b. Verify contractors and subcontractors selected by the owner/operator of the construction activity have identified at least one individual that has received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District or other endorsed entity as required by the CGP; and, a copy of the certification(s) for those individuals is added to the on-site SWPPP.
- c. Verify each of the contractors and subcontractors identified have signed a copy of the following certification statement below before they commence any construction activity:

"I hereby certify under penalty of law that I understand and agree to comply with the terms and conditions of the SWPPP and agree to implement any

corrective actions identified by the *qualified inspector* during a site inspection. I also understand that the *owner or operator* must comply with the terms and conditions of the most current version of the New York State Pollutant Discharge Elimination System ("SPDES") general permit for stormwater *discharges from construction activities* and that it is unlawful for any person to cause or contribute to a violation of *water quality standards*. Furthermore, I am aware that there are significant penalties for submitting false information, that I do not believe to be true, including the possibility of fine and imprisonment for knowing violations"

In addition to providing the certification statement above, the certification page must also identify the following:

- Specific elements of the SWPPP that each contractor and subcontractor will be responsible for, and include the name and title of the person providing the signature;
- The name and title of the *trained contractor* responsible for SWPPP implementation;
- The name, address and telephone number of the contracting firm;
- The address (or other identifying description) of the site; and
- The date the certification statement is signed.

The owner or operator of the Construction General Permit must attach the certification statement(s) to the copy of the SWPPP that is maintained at the construction site. If new or additional contractors are hired to implement measures identified in the SWPPP after construction has commenced, they must also sign the certification statement and provide the information listed above.

- d. Review the construction oversight program and expectations for compliance.

8. Construction Site Inspections

The **Village of East Aurora** inspects CGP-regulated construction sites to ensure they are in compliance with the SWPPP that pertains to the site.

- a. All individual(s) responsible for construction site inspection will complete four (4) hours of NYSDEC endorsed training in proper erosion and sediment control principles by attending the NYSDEC 4-Hour Erosion and Sediment Control Training. This training is offered annually by Erie and Niagara County Soil and Water Conservation Districts, as well as online by other Soil and Water Conservation Districts across the state. This training will be completed every three (3) years thereafter to maintain active certification.
- b. All MS4 Construction Site Inspectors will receive this training prior to conducting construction site inspections.
 - i. Individuals without these trainings cannot inspect construction sites.
 - ii. Individuals who meet the definition of a qualified professional or qualified inspector are exempt from this requirement.

- c. All sites with construction activity identified in the inventory will be inspected annually during active construction, after the pre-construction meeting, or sooner if deficiencies are noted that require attention.
 - i. Follow up to construction site inspections must confirm corrective actions are completed within timeframes established by the CGP and the MS4 Operator's Enforcement Response Plan.
- d. The names, titles, and contact information for the individuals who have received the NYSDEC 4-Hour Erosion and Sediment Control Training are updated annually;
- e. All construction inspections are documented using the NYSDEC Construction Site Inspection Report Form (Appendix G) or an equivalent form containing the same information. The completed Construction Site Inspection Reports are considered part of the **Village of East Aurora** SWMP Plan and are available as follows:
 - Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
 - At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Construction Inspections

Compliance documentation is listed in Appendix B for:

- **Staff conducting construction inspections that have received NYSDEC 4-Hour Erosion and Sediment Control Training**

9. Construction Site Close-out

a. To close out a CGP-regulated construction site, the **Village of East Aurora** conducts and documents a final construction site inspection. The final construction site inspection is documented using the Construction Site Inspection Report Form (Appendix G), or an equivalent form containing the same information, or accept the construction site owner/operator's qualified inspector final inspection certification that is required by the CGP. The completed (final) Construction Site Inspection Reports are considered part of the **Village of East Aurora** SWMP Plan and are available as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:

- Public: Upon Request
- Internally: C:\Users\Water Foreman\Documents\Storm Water\Construction Inspections

b. The Notice of Termination (NOT) is signed by the **Village of East Aurora** as required by the CGP for projects determined to be complete. The NOT is signed in accordance with Part X.J: Signatories and Certifications (MS4 General Permit: GP-0-24-001).

E. MCM 5 – Post-Construction Stormwater Management

The **Village of East Aurora** has a program to ensure proper operation and maintenance of post-construction Stormwater Management Practices (SMPs) for new or redeveloped sites. This program is designed to promote the long-term performance of post-construction SMPs in removing pollutants from stormwater runoff. The **Village of East Aurora** Post-Construction Stormwater Management Program is supported by Local law **11-2007** [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://ecode360.com)

1. Applicable Post-Construction SMPs

The **Village of East Aurora** post-construction SMP program addresses stormwater runoff to the MS4 from publicly owned/operated and privately owned/operated post-construction SMPs that meet the following:

- a. Post-construction SMPs that have been installed as part of any CGP regulated construction site or individual SPDES permit since March 10, 2003; and
- b. All new post-construction SMPs constructed as part of the construction site stormwater runoff control program.

2. Post-Construction SMP Inventory & Inspection Tracking

The **Village of East Aurora** maintains an inventory of post-construction SMPs that encompasses the entire municipality, within and beyond the MS4 regulated area.

- a. The **Village of East Aurora** under its continuing MS4 General Permit coverage:
 - i. Maintains the inventory from previous iterations of the MS4 General Permit requirement for post-construction SMPs installed after March 10, 2003; and
 - ii. Will update the inventory for post-construction SMPs installed after March 10, 2003 as post-construction SMPs are approved or discovered; or after an owner/operator of CGP-regulated construction activity has filed a NOT with the NYSDEC.
- b. Annually, the **Village of East Aurora** updates the inventory of post-construction SMPs to include the post-construction SMPs as noted above.
- c. Within five (5) years
The following information will be included in the inventory either by using **Village of East Aurora** maintenance records or by verification of maintenance records provided by the owner of the post-construction SMP:
 - i. Street address or tax parcel;
 - ii. Type;
 - iii. Receiving waterbody name and class;
 - iv. Receiving waterbody WI/PWL Segment ID
 - v. Date of installation (if available) or discovery;

- vi. Ownership;
- vii. Responsible party for maintenance;
- viii. Contact information for party responsible for maintenance;
- ix. Location of documentation depicting O&M requirements and legal agreements for post-construction SMP;
- x. Frequency for inspection of post-construction SMP, as specified in the New York State Department of Environmental Conservation Maintenance Guidance: Stormwater Management Practices, March 31, 2017 (NYS DEC Maintenance Guidance 2017) or as specified in the O&M plan contained in the approved SWPPP;
- xi. Reason for installation (e.g., new development, redevelopment, retrofit, flood control), if known;
- xii. Date of last inspection;
- xiii. Inspection results; and
- xiv. Any corrective actions identified and completed.

d. Although the **Village of East Aurora** inventory of post-construction SMPs is considered part of this SWMP Plan and is available as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - Hardcopy: (Department Info)
 - Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Post Construction Inventory

3. SWPPP Review

As noted above, post-construction SMP SWPPP review requirements address the following:

- a. Individuals responsible for review of post-construction SMPs must be qualified professionals or under the supervision of a qualified professional; and
- b. Post-construction SMPs must be reviewed for conformance with the NYS Stormwater Management Design Manual (NYS SWMDM) 2015 or equivalent, including:

- i. All post-construction SMPs must meet the sizing criteria contained in the CGP and NYS SWMDM 2015.
 - ii. Deviations from the performance criteria of the NYS SWMDM 2015 must demonstrate that they are equivalent.
- c. The SWPPP must include an O&M plan that includes inspection and maintenance schedules and actions to ensure continuous and effective operation of each post-construction SMP. The SWPPP must identify the entity that will be responsible for the long-term operation and maintenance of each practice.

4. Post-Construction SMP Inspection & Maintenance Program

Within one (1) year

The **Village of East Aurora** has an inspection and maintenance program for publicly owned/operated and privately owned/operated post-construction SMPs.

- a. The post-construction SMP inspection and maintenance procedures are as follows:
- i. All post-construction SMPs identified in the inventory are inspected at the frequency specified in the NYSDEC Maintenance Guidance 2017 or as specified in the O&M plan contained in the approved SWPPP, if available;
 - ii. The Post-Construction SMP Inspection Checklist in the NYSDEC Maintenance Guidance or an equivalent form containing the same information must be used to document post-construction SMP inspections. The **Village of East Aurora** will only accept Level 1 inspections (NYS DEC Maintenance Guidance 2017) by private owners inspecting post-construction SMPs. Level 2 and Level 3 inspections must be performed by qualified individuals as indicated in the checklist document.

The completed Post-Construction SMP Inspection Checklists are considered part of this SWMP Plan and are available as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
 - At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Post Construction Inspections
- iii. Upon receipt of a completed inspection checklist, the **Village of East Aurora** will inform the owner that follow-up actions indicated on the checklist (i.e. maintenance, repair, or higher level inspection) must occur within thirty (30) days of the post-construction SMP inspection; and

iv. The **Village of East Aurora** will initiate enforcement within sixty (60) days of the inspection if follow-up actions are not complete. See Appendix O Enforcement Response Plan for course of action.

v. Although not included in this SWMP Plan, documentation of enforcement measures pertaining to inspection and maintenance of post-construction stormwater management practices is available upon request by contacting the Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document.

b. The **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing its post-construction SMP inspection and maintenance procedures. This training utilizes the NYSDEC Maintenance Guidance and includes a classroom setting, followed by a post-construction SMP inspection.

i) All new staff that are charged with conducting post-construction SMP inspection and maintenance activities will receive training on procedures prior to doing so;

ii) All existing staff, that are charged with conducting any post-construction SMP inspection and maintenance activities will receive training on procedures prior to doing so, and, once every five (5) years, thereafter; and

iii) If the post-construction SMP inspection and maintenance procedures are updated, all staff will receive training on the updates prior to conducting post-construction SMP inspection and maintenance.

iv) All inspectors will meet minimum qualifications for Level 1, 2, 3 inspections as per the NYSDEC Maintenance Guidance document (2017).

c. The names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training are updated annually;

d. Annually, by April 1, the **Village of East Aurora** reviews and updates its post-construction SMP inspection and maintenance procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received post-construction SMP inspection and maintenance procedures training; and,**
- **Updates to the post-construction SMP inspection and maintenance procedures.**

F. MCM 6 – Pollution Prevention and Good Housekeeping

The **Village of East Aurora** has a pollution prevention and good housekeeping program for municipal facilities and municipal operations to minimize pollutant discharges. This MCM is designed to ensure the **Village of East Aurora**'s own activities do not contribute pollutants to surface waters of the State.

1. Best Management Practices (BMPs) for Municipal Facilities & Operations

Within three (3) years

The **Village of East Aurora** has a municipal facility program and municipal operations program with best management practices (BMPs) that will minimize the discharge of pollutants associated with municipal facilities and municipal operations, respectively. The BMPs to be considered are as follows and are documented in this SWMP Plan:

a. Minimize Exposure

- i. Exposure of materials to rain, snow, snowmelt, and runoff must be minimized, unless not technologically possible or not economically practicable and achievable in light of best industry practices, including areas used for loading and unloading, storage, disposal, cleaning, maintenance, and fueling operations, with the following BMPs:
 - a) Locate materials and activities inside or protect them with storm resistant coverings;
 - b) Use grading, berming, or curbing to prevent runoff of contaminated flows and divert run-on away from these areas;
 - c) Locate materials, equipment, and activities so leaks and spills are contained in existing containment and diversion systems;
 - d) Clean up spills and leaks promptly using dry methods (e.g., absorbents) to prevent the discharge of pollutants;
 - e) Store leaky vehicles and equipment indoors or, if stored outdoors, use drip pans and absorbents;
 - f) Use spill/overflow protection equipment;
 - g) Perform all vehicle and/or equipment cleaning operations indoors, under cover, or in bermed areas that prevent runoff and run-on and also captures any overspray;
 - h) Drain fluids, indoors or under cover, from equipment and vehicles that will be decommissioned, and, for any equipment and vehicles that will remain unused for extended periods of time, inspect at least monthly for leaks; and/or
 - i) Minimize exposure of chemicals by replacing with a less toxic alternative (e.g., use non-hazardous cleaners).

ii. No Exposure Certification for High Priority Municipal Facilities

a) Municipal facilities may qualify for No Exposure Certification (Appendix H) when all activities and materials are completely sheltered from exposure to rain, snow, snowmelt and/or runoff.

b) High priority municipal facilities with uncovered parking areas for vehicles awaiting maintenance may be considered a low priority municipal facility if only routine maintenance is performed inside and all other no exposure criteria are met. Details on high/low priority municipal facilities are addressed later in this section.

c) Municipal facilities accepting or repairing disabled vehicles and/or vehicles that have been involved in accidents are not eligible for the No Exposure Certification.

d) Municipal facilities must maintain the No Exposure Certification and document in the SWMP Plan. The No Exposure Certification ceases to apply when activities or materials become exposed.

b. Follow a Preventive Maintenance Program

i. The **Village of East Aurora** has a preventative maintenance program that includes routine inspection, testing, maintenance, and repair of all fueling areas, vehicles and equipment and systems to prevent leaks, spills and other releases.

This includes:

a) Performing inspections and preventive maintenance of stormwater drainage, source controls, treatment systems, and plant equipment and systems;

b) Maintaining non-structural BMPs (e.g., keep spill response supplies available, personnel appropriately trained, containment measures, covering fuel areas); and

c) Ensuring vehicle washwater is not discharged to the MS4 or to surface waters of the State. Washing equipment/vehicles in a designated and/or covered area where washwater is collected to be recycled or discharged to the sanitary sewer is required.

ii. Routine maintenance is performed to ensure BMPs are operating properly.

iii. When a BMP is not functioning to its designed effectiveness and needs repair or replacement:

a) Maintenance is performed before the next anticipated storm event, or as necessary to maintain the continued effectiveness of stormwater controls. If maintenance prior to the next anticipated storm event is impracticable, maintenance must be scheduled and accomplished as soon as practicable; and

b) Interim measures are taken to prevent or minimize the discharge of pollutants until the final repair or replacement is implemented, including cleaning up any contaminated surfaces so that the material will not be discharged during subsequent

storm events.

c. Spill Prevention and Response Procedures

i. The **Village of East Aurora** follows Spill Prevention and Response Procedures designed to minimize the potential for leaks, spills and other releases that may be exposed to stormwater and provide for effective response to such spills if or when they occur. The Spill Prevention and Response Procedures are as follows:

- a) Store materials in appropriate containers;
- b) Label containers (e.g., “Used Oil,” “Spent Solvents,” “Fertilizers and Pesticides”) that could be susceptible to spillage or leakage to encourage proper handling and facilitate rapid response if spills or leaks occur;
- c) Implement procedures for material storage and handling, including the use of secondary containment and barriers between material storage and traffic areas, or a similarly effective means designed to prevent the discharge of pollutants from these areas;
- d) Develop procedures for stopping, containing, and cleaning up leaks, spills, and other releases. As appropriate, execute such procedures as soon as possible;
- e) Keep spill kits on-site, located near areas where spills may occur or where a rapid response can be made;
- f) Develop procedures for notification of the appropriate facility personnel, emergency response agencies, and regulatory agencies when a leak, spill, or other release occurs. If possible, one of these individuals should be a member of the stormwater pollution prevention team. Any spills must be reported in accordance with 6 NYCRR 750-2.7; and
- g) Following any spill or release, the MS4 Operator must evaluate the adequacy of the BMPs identified in the municipal facility specific SWPPP. If the BMPs are inadequate, the SWPPP must be updated to identify new BMPs that will prevent reoccurrence and improve the emergency response to such releases.

ii. Measures for cleaning up spills or leaks must be consistent with applicable petroleum bulk storage, chemical bulk storage, or hazardous waste management regulations at 6 NYCRR Parts 596-599, 613 and 370-373.

iii. This SPDES general permit does not relieve the **Village of East Aurora** of any reporting or other requirements related to spills or other releases of petroleum or hazardous substances. Any spill of a hazardous substance must be reported in accordance with 6 NYCRR 597.4. Any spill of petroleum must be reported in accordance with 6 NYCRR 613.6 or 17 NYCRR 32.3.

d. Erosion and Sediment Controls³¹

i. Stabilize exposed areas and control runoff using structural and/or nonstructural controls to minimize onsite erosion and sedimentation.

ii. The **Village of East Aurora** will consider:

a) Structural and/or non-structural controls found in the NYS E&SC 2016;

b) Areas that, due to topography, land disturbance (e.g., construction), or other factors, have potential for significant soil erosion;

c) Whether structural, vegetative, and/or stabilization BMPs are needed to limit erosion;

d) Whether velocity dissipation devices (or equivalent measures) are needed at discharge locations and along the length of any channel to provide a non-erosive flow velocity from the structure to a water course; and

e) Address erosion or areas with poor vegetative cover, especially if the erosion is within fifty (50) feet of a surface water of the State.

e. Manage Vegetated Areas and Open Space on Municipal Property

i. Maintain vegetated areas on **Village of East Aurora** owned/operated property and right of ways:

a) Specify proper use, storage, and disposal of pesticides, herbicides, and fertilizers including minimizing the use of these products and using only in accordance manufacturer's instruction;

b) Use lawn maintenance and landscaping practices that are protective of water quality. Protective practices include: reduced mowing frequencies; proper disposal of lawn clippings; and use of alternative landscaping materials (e.g., drought resistant planting);

c) Place pet waste disposal containers and signage concerning the proper collection and disposal of pet waste at all parks and open space where pets are permitted; and

d) Address waterfowl congregation areas where needed to reduce waterfowl droppings from entering the MS4.

f. Salt Storage Piles or Pile Containing Salt

Enclose or cover storage piles of salt, or piles containing salt, used for deicing or maintenance of paved surfaces, except during loading, unloading, and handling. Implement appropriate measures (e.g., good housekeeping, routine sweeping, diversions, containment) to minimize exposure resulting from adding to or removing materials from the pile.

g. Waste, Garbage, and Floatable Debris

- i. Keep all dumpster lids closed when not in use. For dumpsters and roll off boxes that do not have lids and could leak, ensure that discharges have a control (e.g., secondary containment, treatment); and
- ii. Keep exposed areas free of waste, garbage, and debris or intercept them before they are discharged:
 - a) Manage trash containers at parks and open space (scheduled cleanings; sufficient number);
 - b) Pick up trash and debris on **Village of East Aurora** owned/operated property and rights of way; and
 - c) Clean out catch basins within the appropriate timeframes as noted later in this section.

h. Alternative Implementation Options

When alternative implementation options are utilized, require the parties performing municipal operations as contracted services, including but not limited to street sweeping, snow removal, and lawn/grounds care, to meet permit requirements as the requirements apply to the activity performed.

2. Municipal Facilities³³

a. Municipal Facility Program

Within three (3) years

The **Village of East Aurora** has a municipal facility program that includes BMPs to minimize stormwater pollution from municipal operations, differentiation of BMPs applicable to high or low priority facilities, and employee training. The municipal facility program is documented for this SWMP Plan as follows:

- i. Municipal facility procedures:
 - a) All BMPs incorporated into the municipal facility program;
 - b) High priority municipal facility requirements, that are specific to municipal operations occurring at each high priority facility; and
 - c) Low priority municipal facility requirements that are specific to municipal operations occurring at each low priority facility.
- ii. The **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing its municipal facility procedures. This training addresses on-site facility operations and is conducted concurrently with municipal operations procedures.
 - a) All new staff that are charged with conducting municipal facility procedures/BMPs will receive training on procedures prior to doing so;

- b) All existing staff, that are charged with conducting any municipal facility procedures/BMPs will receive training on procedures prior to doing so, and, once every five (5) years, thereafter; and
 - c) If the municipal facility procedures/BMPs are updated, all staff will receive training on the updates prior to conducting municipal facility procedures.
- iii. The names, titles, and contact information for the individuals who have received municipal facility procedures training are updated annually;
- iv. Annually, by April 1, the **Village of East Aurora** reviews and updates its municipal facility procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received municipal facility procedures training; and,**
- **Updates to the municipal facility procedures.**

b. Municipal Facility Inventory

i. Within two (2) years

The **Village of East Aurora** maintains an inventory of all municipal facilities in the SWMP Plan. The following information is included in the inventory:

- a) Name of municipal facility;
- b) Street address;
- c) Type of municipal facility;
- d) Prioritization (high or low);
- e) Receiving waterbody name and class;
- f) Receiving waterbody WI/PWL Segment ID;
- g) Contact information;
- h) Responsible department;
- i) Location of SWPPP (if high priority; when completed);
- j) Type of activities present on site;
- k) Size of facility (acres);
- l) Date of last assessment;

m) BMPs identified; and

n) Projected date of next comprehensive site assessment as per the municipal facility prioritization.

ii. Annually, the **Village of East Aurora** updates the inventory if new municipal facilities are added.

c. Municipal Facility Prioritization

i. Within three (3) years

The **Village of East Aurora** prioritizes all known municipal facilities as follows:

a) High priority municipal facilities include municipal facilities that have one or more of the following on site and exposed to stormwater:

i) Storage of chemicals, salt, petroleum, pesticides, fertilizers, antifreeze, lead-acid batteries, tires, waste/debris;

ii) Fueling stations; and/or

iii) Vehicle or equipment maintenance/repair.

b) Low priority municipal facilities include any municipal facilities that do not meet the criteria for a high priority municipal facility.

c) High priority municipal facilities which qualify for a No Exposure Certification (Appendix H) are low priority municipal facilities.

ii. Within thirty (30) days of when a municipal facility is added to the inventory, the **Village of East Aurora** prioritizes it; and

iii. Annually, after the initial prioritization, the **Village of East Aurora** will update the municipal facility prioritization in the inventory based on information gathered as part of the municipal facility program, including cases where a No Exposure Certification ceases to apply. Although not included as an appendix, the inventory and all required updates is considered part of the **Village of East Aurora** SWMP Plan. The inventory is available for public review and comment as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - Hardcopy: DPW
 - Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Municipal Facilities

d. High Priority Municipal Facility Requirements

i. Municipal Facility Specific SWPPP

Within five (5) years

The **Village of East Aurora** has a municipal facility specific SWPPP for each high priority municipal facility. A copy of the municipal facility specific SWPPP is retained on site at the respective municipal facility. The **Village of East Aurora** SWPPP contains the following:

a) Stormwater Pollution Prevention Team

The municipal facility specific SWPPP must identify the individuals (by name and/or title) and their role/responsibilities in developing, implementing, maintaining, and revising the municipal facility specific SWPPP. The activities and responsibilities of the team must address all aspects of the municipal facility specific SWPPP.

b) General Site Description

A written description of the nature of the activities occurring at the municipal facility with a potential to discharge pollutants, type of pollutants expected, and location of key features as detailed in the site map.

c) Summary of potential pollutant sources

The municipal facility specific SWPPP must identify each area at the municipal facility where materials or activities are exposed to stormwater or from which authorized non-stormwater discharges originate, including any potential pollutant sources for which the municipal facility has reporting requirements under the Emergency Planning and Community Right-To-Know Act (EPCRA), Section 313.

i) Materials or activities include: machinery; raw materials; intermediate products; byproducts; final products or waste products; and, material handling activities which includes storage, loading and unloading, transportation or conveyance of any raw material, intermediate product, final product or waste product.

ii) For each separate area identified, the description must include:

- Activities - A list of the activities occurring in the area (e.g., material storage, equipment fueling and cleaning);
- Pollutants - A list of the associated pollutant(s) for each activity. The pollutant(s) list must include all materials that are exposed to stormwater; and
- Potential for presence in stormwater - For each area of the municipal facility that generates stormwater discharges, a prediction of the direction of flow, and the likelihood of the activity to contaminate the stormwater discharge. Factors to consider include the toxicity of chemicals, quantity of chemicals used, produced or discharged, the likelihood of contact with stormwater; and history of leaks or spills of toxic or hazardous pollutants.

d) Spills and Releases

For areas that are exposed to precipitation or that otherwise drain to a stormwater conveyance to be covered under this SPDES general permit, the municipal facility specific

SWPPP must include a list of spills or releases of petroleum and hazardous substances or other pollutants, including unauthorized non-stormwater discharges, that may adversely affect water quality that occurred during the last three-year period. The list must be updated when spills or releases occur.

e) Site Map

The municipal facility specific SWPPP must include a site map identifying the following, as applicable:

- i) Property boundaries and size in acres;
- ii) Location and extent of significant structures (including materials shelters), and impervious surfaces;
- iii) Monitoring locations with its approximate sewershed. Each monitoring location must be labeled with the monitoring location identification;
- iv) Location of all post-construction SMPs and MS4 infrastructure (i.e. storm sewer system);
- v) Locations of discharges authorized under other SPDES permits;
- vi) Locations where potential spills or releases can contribute to pollutants in stormwater discharges and their accompanying drainage points;
- vii) Locations of haul and access roads;
- viii) Rail cars and tracks;
- ix) Arrows showing direction of stormwater flow;
- x) Location of all receiving waters in the immediate vicinity of the municipal facility, indicating if any of the waters are impaired and, if so, whether the waters have TMDLs established for them;
- xi) Locations where stormwater flows have significant potential to cause erosion;
- xii) Location and source of run-on from adjacent property containing significant quantities of pollutants and/or volume of concern to the municipal facility; and
- xiii) Locations of the following areas where such areas are exposed to precipitation or stormwater:
 - (a) Fueling stations;
 - (b) Vehicle and equipment maintenance and/or cleaning areas;

- (c) Loading/unloading areas;
- (d) Locations used for the treatment, storage or disposal of wastes;
- (e) Liquid storage tanks;
- (f) Processing and storage areas;
- (g) Locations where significant materials, fuel or chemicals are stored and transferred;
- (h) Locations where vehicles and/or machinery are stored when not in use;
- (i) Transfer areas for substances in bulk;
- (j) Location and description of non-stormwater discharges (Part I.A.3.);
- (k) Locations where spills³⁵ or leaks have occurred; and
- (l) Locations of all existing structural BMPs.

f) Stormwater Best Management Practices (BMPs)

The municipal facility specific SWPPP also documents the location and type of BMPs implemented at the municipal facility. The municipal facility specific SWPPP must describe how each BMP is being implemented for all the potential pollutant sources.

g) Municipal facility assessments

The municipal facility specific SWPPP includes a schedule for completing and recording results of routine and comprehensive site assessments.

ii. Municipal Facility Assessments

a) Wet Weather Visual Monitoring (High Priority Municipal Facilities ONLY)

i) Once every five (5) years, the Village of East Aurora conducts wet weather visual monitoring at all monitoring locations and other sites of stormwater leaving the site that are discharging stormwater from fueling areas, storage areas, vehicle and equipment maintenance/fueling areas, material handling areas and similar potential pollutant generating areas.

(a) All samples must be collected from discharges resulting from a qualifying storm event. The storm event must be documented using the Storm Event Data Form (Appendix I) and kept with the municipal facility specific SWPPP. The sample must be taken during the first thirty (30) minutes (or as soon as practical, but not to exceed one hour) of the discharge at the monitoring location.

(b) No analytical tests are required to be performed on the samples

for the purpose of meeting the visual monitoring requirements.

(c) The visual examination must document observations of color, odor, clarity, floating solids, settled solids, suspended solids, foam, oil sheen, and any other obvious indicators of stormwater pollution.

(d) The visual examination of the sample must be conducted in a well-lit area.

(e) Where practicable, the same individual should carry out the collection and examination of discharges for the entire permit term for consistency.

(f) The MS4 Operator must document the visual examination using the Visual Monitoring Form (Appendix I) and keep it with the municipal facility specific SWPPP to record:

(i) Monitoring location ID;

(ii) Examination date and time;

(iii) Personnel conducting the examination;

(iv) Nature of the discharge (runoff or snowmelt);

(v) Visual quality of the stormwater discharge including observations of color, odor, clarity, floating solids, settled solids, suspended solids, foam, oil sheen, and other obvious indicators of stormwater pollution; and

(vi) Probable sources of any observed stormwater contamination.

(vii) Corrective and follow up actions – If the visual examination indicates the presence of color, odor, floating solids, settled solids, suspended solids, foam, oil sheen, or other indicators of stormwater pollution, at minimum, the **Village of East Aurora** will complete and document the following actions:

(1) Evaluate the facility for potential sources;

(2) Remedy the problems identified;

(3) Revise the municipal facility specific SWPPP; and

(4) Perform an additional visual inspection during the first qualifying storm event following implementation of the corrective action. If the first qualifying storm event does not occur until the next visual monitoring period, this follow up action may be used as the next visual inspection.

b) The monitoring locations inspection and sampling program (MCM 3: Illicit Discharge Detection and Elimination) includes all Village of East Aurora municipal facilities.

c) Comprehensive Site Assessments

i) Once every five (5) years following the most recent assessment, the Village of East Aurora will complete a comprehensive site assessment for each high priority municipal facility as identified in the inventory using the Municipal Facility Assessment Form (Appendix J) or an equivalent form containing the same information, and document it in the municipal facility specific SWPPP and SWMP Plan that:

(a) The municipal facility is in compliance with the terms and conditions of the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (GP-0-24-001;

(b) Deficiencies were identified and all reasonable steps taken to minimize any discharge in violation of the permit, which has a reasonable likelihood of adversely affecting human health or the environment;

(i) Within twenty-four (24) hours, the MS4 Operator must prepare a schedule that includes corrective actions and specific interim milestones to be implemented until the corrective action is implemented; or

(c) Deficiencies were identified and all reasonable steps taken to minimize any discharge in violation of the permit, which does not have a reasonable likelihood of adversely affecting human health or the environment;

(i) Within seven (7) days, the MS4 Operator must prepare a schedule that includes corrective actions and specific interim milestones to be implemented until the corrective action is implemented.

e. Low Priority Municipal Facility Requirements

i. The MS4 Operator must identify procedures outlining BMPs for the types of activities that occur at the low priority municipal facilities. A municipal facility specific SWPPP is not required.

ii. Municipal Facility Assessments

a) Low priority municipal facilities are not required to conduct wet weather visual monitoring.

b) The monitoring locations inspection and sampling program is conducted at the municipal facility.

c) Comprehensive Site Assessments

i) Once every five (5) years following the most recent assessment, the Village of East Aurora will complete a comprehensive site assessment for each low priority municipal facility as identified in the inventory using the Municipal Facility

Assessment Form (Appendix J) or an equivalent form containing the same information, and document in the SWMP Plan that:

(a) The municipal facility is in compliance with the terms and conditions of the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (GP-0-24-001);

(b) Deficiencies were identified and all reasonable steps taken to minimize any discharge in violation of the permit, which has a reasonable likelihood of adversely affecting human health or the environment;

- Within twenty-four (24) hours, the **Village of East Aurora** must prepare a schedule that includes corrective actions and specific interim milestones to be implemented until the corrective action is implemented; or

(c) Deficiencies were identified and all reasonable steps taken to minimize any discharge in violation of the permit, which does not have a reasonable likelihood of adversely affecting human health or the environment;

- Within seven (7) days, the MS4 Operator must prepare a schedule that includes corrective actions and specific interim milestones to be implemented until the corrective action is implemented.

3. Municipal Operations & Maintenance

a. Municipal Operations Program

Municipal operations in the **Village of East Aurora** are: street and bridge maintenance; winter road maintenance; MS4 maintenance; open space maintenance; solid waste management; new construction and land disturbances; right-of-way maintenance.

Within three (3) years

The **Village of East Aurora** has a municipal operations program. The municipal operations program is documented in the SWMP Plan specifying:

i. The municipal operations procedures as follows:

a) The BMPs incorporated into the municipal operations program;

b) The municipal operations corrective actions requirements;

d) Roads, bridges, parking lots, and right of way maintenance requirements; and

e) All other municipal operations maintenance requirements.

ii. The **Village of East Aurora**, in partnership with the Western NY Stormwater Coalition, has an employee training program addressing its municipal operations procedures. This training addresses municipal operations procedures and is conducted concurrently with municipal facility procedures.

- a) All new staff that are charged with conducting municipal operations procedures will receive training prior to conducting municipal operations procedures;
 - b) All existing staff, that are charged with conducting any municipal operations procedures will receive training prior to conducting municipal operations procedures and, once every five (5) years, thereafter; and
 - c) If the municipal operations procedures are updated, all staff will receive training on the updates prior to conducting municipal operations procedures.
- iii. The names, titles, and contact information for the individuals who have received municipal operations procedures training is updated annually;
- iv. Annually, by April 1, the **Village of East Aurora** reviews and updates its municipal operations procedures.

Compliance documentation is listed in Appendix B for:

- **Staff that have received municipal operations procedures training; and,**
- **Updates to the municipal operations procedures.**

b. Municipal Operations Corrective Actions

- i. For municipal operations, **Village of East Aurora** must either:
- a) Ensure compliance with the terms and conditions of the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (GP-0-24-001; or
 - b) Implement corrective actions according to the following schedule and, after implementation, ensure the operations are in compliance with the terms and conditions of the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (GP-0-24-001):
 - i) Within twenty-four (24) hours of discovery for situations that have a reasonable likelihood of adversely affecting human health or the environment;
 - ii) Initiated within seven (7) days of inspection and completed within thirty (30) days of inspection for situations that do not have a reasonable likelihood of adversely affecting human health or the environment; and
 - iii) For corrective actions that require special funding or construction that will take longer than thirty (30) days to complete, a schedule will be prepared that specifies interim milestones to ensure compliance in the shortest reasonable time.

c. Catch Basin Inspection and Maintenance

Within three (3) years of the EDC,

The **Village of East Aurora** has a catch basin inspection and maintenance program that targets its MS4 Regulated area (see map Appendix A). The program entails the following:

- i. Identifies when catch basin inspection is needed with consideration for:
 - a) Areas with construction activities;
 - b) Residential, commercial, and industrial areas;
 - c) Recurring or history of issues; or
 - d) Confirmed citizen complaints on three or more separate occasions in the last twelve (12) months.
- ii. An inventory of catch basin inspection information is maintained and includes the following information
 - a) Date of inspection;
 - b) Approximate level of trash, sediment, and/or debris captured at time of clean-out
 - no trash, sediment, and/or debris;
 - <50% of the depth of the sump;
 - >50% of the depth of the sump);
 - c) Depth of structure;
 - d) Depth of sump; and
 - e) Date of clean out, if applicable.
- iii. Based on inspection results, catch basins will be cleaned out within the following timeframes:
 - a) Within six (6) months after the catch basin inspection, catch basins which had trash, sediment, and/or debris exceeding 50% of the depth of the sump must be cleaned out;
 - b) Within one (1) year after the catch basin inspection, catch basins which had trash, sediment, and/or debris at less than 50% of the depth of the sump must be cleaned out; and
 - c) MS4 Operators are not required to clean out catch basins if the catch basins are operating properly and:
 - i. There is no trash, sediment, and/or debris in the catch basin; or
 - ii. The sump depth of the catch basin is less than or equal to two (2) feet.

iv. The **Village of East Aurora** catch basin inspection and maintenance program includes the following practices for properly managing materials removed from catch basins during clean out operations (handling and disposal) so that:

- a) Water removed during the catch basin cleaning process will not reenter the MS4 or surface waters of the State;
- b) Material removed from catch basins is disposed of in accordance with any applicable environmental laws and regulations; and
- c) Material removed during the catch basin cleaning process will not reenter the MS4 or surface waters of the State.

v. The catch basin inspection and maintenance operations process can be used to determine if there are signs/evidence of illicit discharges and procedures for referral/follow-up if illicit discharges are encountered.

d. Roads, Bridges, Parking Lots, & Right of Way Maintenance

i. Sweeping

Within six (6) months

The **Village of East Aurora** has procedures for sweeping and/or cleaning municipal streets, bridges, parking lots, and right of ways owned/operated by the **Village of East Aurora**.

a) All roads, bridges, parking lots, and right of ways must be swept and/or cleaned once every five (5) years in the spring (following winter activities such as sanding). This requirement is not applicable to:

- i) Uncurbed roads with no catch basins;
- ii) High-speed limited access highways; or
- iii) Roads defined as interstates, freeways and expressways, or arterials by the United States Department of Transportation, Federal Highway Administration, Highway Functional Classification Concepts, Criteria and Procedures, 2013.

b) Annually, from April 1 through October 31, roads in business and commercial areas must be swept. This requirement is not applicable to:

- i) Uncurbed roads with no catch basins;
- ii) High-speed limited access highways; or
- iii) Roads defined as interstates, freeways and expressways, or arterials by the USDOT 2013.

ii. Maintenance

Within five (5) years

In addition to the BMPs, the **Village of East Aurora** adheres to the following provisions:

- a) Pave, mark, and seal in dry conditions;
- b) Stage road operations and maintenance activity (e.g., patching, potholes) to reduce the potential discharge of pollutants to the MS4 or surface waters of the State;
- c) Restrict the use of herbicides/pesticide application to roadside vegetation; and
- d) Contain pollutants associated with bridge maintenance activities (e.g., paint chips, dust, cleaning products, other debris).

iii. Winter Road Maintenance

Within five (5) years

In addition to the BMPs, the **Village of East Aurora** adheres to the following provisions:

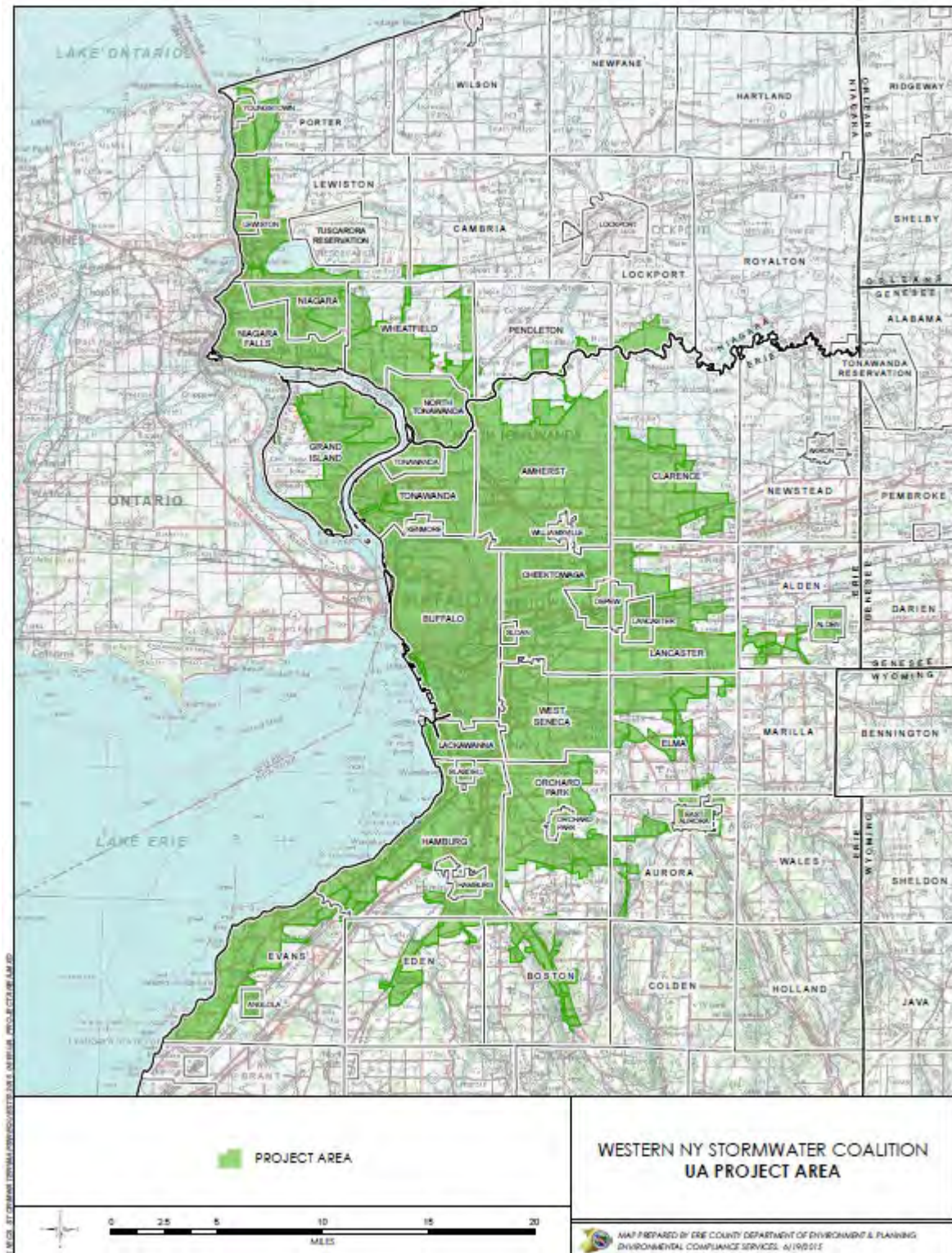
- a) Routinely calibrate equipment to control salt/sand application rates; and
- b) Ensure that routine snow disposal activities comply with the Division of Water Technical and Operation Guidance Series 5.1.11, Snow Disposal.

Although not included as an appendix in the SWMP Plan, documentation of the procedures and completion of permit requirements pertaining to Pollution Prevention and Good Housekeeping for Municipal Operations are available as follows:

- Upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document
- At the **Village of East Aurora** municipal building as follows:
 - o Hardcopy: DPW
 - o Electronically:
 - Public: Upon Request
 - Internally: C:\Users\Water Foreman\Documents\Storm Water\Good Housekeeping for Municipal Operations

Map of Erie and Niagara County MS4 Regulated Area

Appendix A



**A. MCM1 – Public Education and Outreach Program
Compliance Documentation**

Once every 5 years, the **Village of East Aurora** directs an educational message to target audience(s) for each focus area(s) based on the defined education and outreach topic(s) listed in this Stormwater Management Program Plan. Listed below are the date(s) of completion and method of distribution for each message.

i. Residents:Landscaping and lawn care:

Date of completion: January 2, 2024 - present

Method used: Brochure Household Guide to Preventing Stormwater Pollution

posted online: www.erie.gov/stormwater; [\[aurora.ny.us/government/public-works-department\]\(http://aurora.ny.us/government/public-works-department\); brochure handout at public
education tabling events \(2024: 14; 2025: 18\); brochure available at municipal
building](http://www.east-</u></p></div><div data-bbox=)

Dog waste:

Date of completion: January 2, 2024 - present

Method used: Brochure Pick Up Your Pet Waste: It's Your Doody posted online:

www.erie.gov/stormwater; [www.east-aurora.ny.us/government/public-works-](http://www.east-aurora.ny.us/government/public-works-department)
department; brochure handout Pick Up Your Pet Waste: It's Your Doodie at public
education tabling events (2024: 14; 2025: 18); brochure available at municipal
building

Household hazardous waste disposal:

Date of completion: Annually

Method used: : Brochure Household Guide to Preventing Stormwater Pollution at
public education tabling events (2024: 14; 2025: 18); brochure available at municipal
building

- Erie County: County website, multiple press releases, County newsletters;
multiple social media posts

- Niagara County: Direct mailing throughout each host community and adjacent municipalities; County website, Email list-serve; multiple County press releases

Vehicle washing:

Date of completion: January 2, 2024 - present

Method used: Brochure Household Guide to Preventing Stormwater Pollution
posted online: www.erie.gov/stormwater; www.east-aurora.ny.us/government/public-works-department; brochure handout at public
education tabling events (2024: 14; 2025: 18); brochure available at municipal
building

Illicit Discharge:

Date of completion: June 15, 2024 (libraries); January 2, 2024 – present

Method used: Distributed Illicit Discharge Detection and Elimination: A Citizen's
Guide to Identifying and Preventing Stormwater Pollution brochure to Erie and
Niagara Public Libraries; posted online: www.erie.gov/stormwater; ; www.east-aurora.ny.us/government/public-works-department ; brochure at public education
events (2024: 14; 2025: 18); brochure available at municipal building

li. Commercial: Business Owners and Staff:

Landscaping and lawn care:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of
municipal fire inspections (1x/3 year)

Vehicle fueling:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of
municipal fire inspections (1x/3 year)

Vehicle maintenance:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of municipal fire inspections (1x/3 year)

Uncovered materials exposure/storage:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of municipal fire inspections (1x/3 year)

Illicit Discharge:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of municipal fire inspections (1x/3 year)

lii. Institutions: Managers, Staff, and Students (Institutions Not Subject to SPDES MS4/MSGP Stormwater Permitting)

Uncovered materials exposure/storage:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of municipal fire inspections (1x/3 year)

iv. Construction: Developers, Contractors, And Design Professionals:

Soil disturbance:

Date of completion: 1/1/2025; 2/19/2025; 1/14/2026; 2/10/2026

Method used: NYSDEC 4 Hour Erosion & Sediment Control Training

Uncontained construction waste:

Date of completion: 1/1/2025; 2/19/2025; 1/14/2026; 2/10/2026

Method used: NYSDEC 4 Hour Erosion & Sediment Control Training

V. Industrial: Owners and Staff: (Industry Not Subject to SPDES MSGP Stormwater Permit)

Uncovered materials exposure/storage:

Date of completion: _____

Method used: Stormwater pollution prevention information provided at time of municipal fire inspections (1x/3 year)

Vi. MS4 Operator's Municipal Staff:

Uncovered materials exposure/storage

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Preventative maintenance:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Spill prevention and response:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Erosion and Sediment Controls:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Vegetated areas and open space:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Salt storage:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Waste, garbage and floatable debris:

Date of completion: 10/14/25

Method used: Pollution Prevention - Good Housekeeping Training

Illicit Discharge:

Date of completion: 10/7/25

Method used: Illicit Discharge Detection & Elimination Training

Updates to the Public Education and Outreach Program

Annually, by April 1: The **Village of East Aurora** reviews and updates, if necessary, the focus areas, target audiences, and/or education and outreach topics. Listed below are the date(s) of review and description of update.

Date of Review	Description of Update (including "No Update")
3/23/26	No Update

SWMP Plan Compliance Documentation

Appendix B (continued)

B. MCM 2 - Public Involvement/Participation

Public involvement/participation in the development and implementation of the **Village of East Aurora** SWMP includes opportunities to: review the SWMP Plan; submit comments; ask questions; and, become involved in the SWMP.

To document (annually), enter date(s) of completion:

Public hearings or meetings

Description: _____

Method used: _____

Dates of completion: _____

Coordination with other pre-existing public involvement/participation opportunities

Description: _____

Method used: _____

Dates of completion: _____

Reporting concerns about activities or behaviors observed

Description: _____

Method used: _____

Dates of completion: _____

Public Notice and Input Requirements for Draft Annual Report

Annually, the **Village of East Aurora** provides an opportunity for the public to review and comment on the draft Annual Report. Listed below are the date(s) of review and description of the opportunity provided.

Date of Review	Description of Opportunity
3/23/26	No Update

Consideration of Public Input

Annually, the Village of East Aurora documents a summary of comments received on the SWMP Plan and draft Annual Report. Listed below are the comments and date received (if no comments were received, date and note in description).

Date Received	Description of SWMP Plan Comments

Date Received	Description of Draft Annual Report Comments

Within thirty (30) days of when public input is received, the MS4 Operator must update the SWMP Plan, where appropriate, based on the public input received. Listed below are the updates and effective date (if no updates are made, note in description).

Date of Update	Description of SWMP Plan Update or “No Update” if applicable

SWMP Plan Compliance Documentation

Appendix B (continued)

C. MCM 3 - Illicit Discharge Detection and Elimination

1. Illicit Discharge Detection

Public Reporting of Illicit Discharges

Within thirty (30) days of an illicit discharge, each report of an illicit discharge is documented below.

Date of the report: _____

Location of the illicit discharge: _____

Nature of the illicit discharge: _____

Follow up actions taken or needed (including response times): _____

Inspection outcomes and any enforcement taken: _____

.....
Date of the report: _____

Location of the illicit discharge: _____

Nature of the illicit discharge: _____

Follow up actions taken or needed (including response times): _____

Inspection outcomes and any enforcement taken: _____

.....
Date of the report: _____

Location of the illicit discharge: _____

Nature of the illicit discharge: _____

Follow up actions taken or needed (including response times): _____

Inspection outcomes and any enforcement taken: _____

Annually, the **Village of East Aurora** updates the inventory for new monitoring locations that are constructed or discovered; or if information for existing monitoring locations change. Prioritization determinations and updates are also addressed below.

Date of Update	Description Inventory Update(s); or “No Update” if applicable
3/23/26	No Update

Annually, the **Village of East Aurora** reviews and updates the names, titles, and contact information for the individuals who have received illicit discharge training on the following:

- Monitoring locations inspection;
- Sampling procedures;
- Results interpretation;
- Source track down; and,
- Source elimination.

The Illicit Discharge Detection and Elimination training provided by the Western New York Stormwater Coalition is comprehensive and addresses all training requirements applicable to the IDDE Program.

Date of Update	Name, title & email of individual trained	Training Date
3/23/26	Brian Halt, SMO, brian.halt@east-aurora.ny.us	10/7/25

Annually, by April 1, the **Village of East Aurora** reviews and updates its monitoring location inspection and sampling procedures based on results (e.g., trends, patterns, areas with illicit discharges, and common problems).

Date of Update	Description Inspection and Sampling Procedures Update(s); or “No Update” if applicable
6/9/25	Updated Inspection Forms

SWMP Plan Compliance Documentation **Appendix B (continued)**

D. MCM 3 – Construction Site Stormwater Runoff Control

Annually, the **Village of East Aurora** reviews and updates the names, titles, and contact information for the individuals who have received **Construction Oversight Training**.

Date of Update	Name, Title & Email of Individual Trained	Training Date
3/23/26	Elizabeth Cassidy, SMO, Code Enforcement Officer	1/15/2021

Annually, by April 1, the **Village of East Aurora** reviews and updates its construction oversight procedures.

Date of Update	Description Construction Oversight Procedures Update(s); or “No Update” if applicable
3/23/26	No Update

Annually, the **Village of East Aurora** updates it CGP-regulated construction sites inventory.

Date of Update	Description Inventory Update(s); or “No Update” if applicable
3/23/26	No Update

Individuals **involved in construction activity, SWPPP review, construction site inspections** in the **Village of East Aurora** have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity. Individuals who meet the definition of a qualified professional or qualified inspector are exempt from this requirement.

Date of Training	Name, Title & Email of Individual Trained	Task : Oversight; SWPPP Review; Inspection

6/30/24	Elizabeth Cassidy, SMO, Code Enforcement Officer	All
6/30/24	Camie Jarell, PE GHD	SWPPP Review

SWMP Plan Compliance Documentation**Appendix B (continued)****E. MCM 5 – Post-Construction Stormwater Management**

Annually, the **Village of East Aurora** reviews and updates the names, titles, and contact information for the individuals who have received **Post-Construction SMP Inspection And Maintenance Training**.

Date of Update	Name, Title & Email of Individual Trained	Training Date
3/23/26	Elizabeth Cassidy	1/15/21

Annually, the **Village of East Aurora** updates its inventory of post-construction SMPs.

Date of Update	Description Inventory Update(s); or “No Update” if applicable
3/23/26	No Update

Annually, by April 1, the **Village of East Aurora** reviews and updates its post-construction SMP inspection and maintenance procedures.

Date of Update	Description Post-construction SMP Inspection and Maintenance Procedures Update(s); or “No Update” if applicable
3/23/26	No Update

SWMP PLAN COMPLIANCE**Appendix B (continued)****F. MCM 6 – Pollution Prevention and Good Housekeeping**

Annually, the **Village of East Aurora** reviews and updates the names, titles, and contact information for the individuals who have received **Municipal Facility Procedures Training And Municipal Operations Procedures Training**.

Date of Update	Name, Title & Email of Individual Trained	Training Date
6/30/24	Brian Halt, SMO	10/14/25

Annually, by April 1, the **Village of East Aurora** reviews and updates its municipal facility procedures and its municipal operations procedures.

Date of Update	Description Municipal Facility Procedures Update(s)
August 2026	Updated existing municipal facility BMPs to conform to new MS4 Permit.

Date of Update	Description Municipal Operations Procedures Update(s)
August 2026	Updated existing municipal operations BMPs to conform to new MS4 Permit.

Annually, the **Village of East Aurora** updates its inventory of all municipal facilities.

Date of Update	Description Inventory Update(s); or “No Update” if applicable
3/23/26	Municipal Facilities Mapped

Monitoring Locations Inspection and Sampling Field Sheet

Appendix C

Monitoring Locations Inspection and Sampling Field Sheet

Section 1: Background Data

Subwatershed:		Monitoring Location ID:	
Today's date:		Time (Military):	
Investigators:		Form completed by:	
Temperature (°F):	Rainfall (in.):	Last 24 hours:	Last 48 hours:
Latitude:	Longitude:	GPS Unit:	GPS LMK #:
Camera:		Photo #s:	
Land Use in Drainage Area (Check all that apply):			
☐ Industrial ☐ Ultra-Urban Residential ☐ Suburban Residential ☐ Commercial		☐ Open Space ☐ Institutional Other: _____ Known Industries: _____	
Notes (e.g., origin, if known):			

Section 2: Monitoring Location Description

LOCATION	MATERIAL	SHAPE	DIMENSIONS (IN.)	SUBMERGED
☐ Closed Pipe	☐ RCP ☐ CMP ☐ PVC ☐ HDPE ☐ Steel ☐ Other: _____	☐ Circular ☐ Single ☐ Elliptical ☐ Double ☐ Box ☐ Triple ☐ Other: _____ ☐ Other: _____	Diameter/Dimensions: _____	In Water: ☐ No ☐ Partially ☐ Fully With Sediment: ☐ No ☐ Partially ☐ Fully
☐ Open drainage	☐ Concrete ☐ Earthen ☐ Rip-Rap ☐ Other: _____	☐ Trapezoid ☐ Parabolic ☐ Other: _____	Depth: _____ Top Width: _____ Bottom Width: _____	
☐ In-Stream	(applicable when collecting samples)			
Flow Present?	☐ Yes ☐ No <i>If No, Skip to Section 5</i>			
Flow Description (If present)	☐ Trickle ☐ Moderate ☐ Substantial			

Section 3: Quantitative Characterization

FIELD DATA FOR FLOWING MONITORING LOCATIONS				
PARAMETER		RESULT	UNIT	EQUIPMENT
☐ Flow #1	Volume		Liter	Bottle
	Time to fill		Sec	
☐ Flow #2	Flow depth		In	Tape measure
	Flow width	____' ____"	Ft, In	Tape measure
	Measured length	____' ____"	Ft, In	Tape measure
	Time of travel		S	Stopwatch
Temperature			°F	Thermometer
pH			pH Units	Test strip/Probe
Ammonia			mg/L	Test strip

Monitoring Locations Inspection and Sampling Field Sheet

Section 4: Physical Indicators for Flowing Monitoring Locations Only

Are Any Physical Indicators Present in the flow? ☐ Yes ☐ No (If No, Skip to Section 5)

INDICATOR	CHECK IF Present	DESCRIPTION	RELATIVE SEVERITY INDEX (1-3)		
Odor	☐	☐ Sewage ☐ Rancid/sour ☐ Petroleum/gas ☐ Sulfide ☐ Other:	☐ 1 - Faint	☐ 2 - Easily detected	☐ 3 - Noticeable from a distance
Color	☐	☐ Clear ☐ Brown ☐ Gray ☐ Yellow ☐ Green ☐ Orange ☐ Red ☐ Other:	☐ 1 - Faint colors in sample bottle	☐ 2 - Clearly visible in sample bottle	☐ 3 - Clearly visible in flow
Turbidity	☐	See Severity	☐ 1 - Slight cloudiness	☐ 2 - Cloudy	☐ 3 - Opaque
Floatables -Does Not include Trash!!	☐	☐ Sewage (Toilet Paper, etc.) ☐ Suds ☐ Petroleum (oil sheen) ☐ Other:	☐ 1 - Faint/light, origin not obvious	☐ 2 - Some: indications of origin (e.g., possible suds or oil sheen)	☐ 3 - Some: origin clear (e.g., obvious oil sheen, suds, or floating sanitary materials)

Section 5: Physical Indicators for Both Flowing and Non-Flowing Monitoring Locations

Are physical indicators that are not related to flow present? ☐ Yes ☐ No (If No, Skip to Section 6)

INDICATOR	CHECK IF Present	DESCRIPTION	COMMENTS
Monitoring Location Damage	☐	☐ Spalling, Cracking or Chipping ☐ Peeling Paint ☐ Corrosion	
Deposits/Stains	☐	☐ Oil ☐ Flow Line ☐ Paint ☐ Other:	
Abnormal Vegetation	☐	☐ Excessive ☐ Inhibited	
Poor pool quality	☐	☐ Odors ☐ Colors ☐ Floatables ☐ Oil Sheen ☐ Suds ☐ Excessive Algae ☐ Other:	
Pipe benthic growth	☐	☐ Brown ☐ Orange ☐ Green ☐ Other:	

Section 6: Overall Monitoring Location Characterization

☐ Unlikely ☐ Potential (presence of two or more indicators) ☐ Suspect (one or more indicators with a severity of 3) ☐ Obvious

Section 7: Data Collection

1. Sample for the lab?	☐ Yes ☐ No
2. If yes, collected from:	☐ Flow ☐ Pool
3. Intermittent flow trap set?	☐ Yes ☐ No If Yes, type: ☐ OBM ☐ Caulk dam

Section 8: Any Non-Ilicit Discharge Concerns (e.g., trash or needed infrastructure repairs)?

OUTFALL AND MONITORING LOCATIONS GUIDANCE

Procedures for Dry Weather Inspection, Sampling, Track Down and Elimination

Dry weather: No precipitation/snow melt for at least 48 hours (minimum; consider longer during periods of prolonged wet weather).

- I. **Choose Monitoring Locations (outfalls, interconnections, intraconnections)**
 - a. Review previous outfall inspections; identify monitoring locations/outfalls requiring inspection or any that may require re-inspection.
 - b. Prepare for dry weather inspection: Monitoring Locations Inspection and Sampling Field Sheet, outfall report/current data for all to be inspected, storm system maps/route, clip board, pen.
 - c. Each outfall has a detailed report listing dimensions/composition of the pipe or ditch and also visual observations of the flow, if it was flowing at the time data were collected.
 - d. The outfall report should be updated to reflect any changes, especially the “Outfall Discharging” answer.
 - i. Submit an Outfall Map Update Request form.
OR
 - ii. The Outfall Editor App can be used in the field to make real time changes to your outfall report, including a new picture. Do not change ownership or Outfall IDs.
- II. **Inspect/Sample Monitoring Locations/Outfalls**

Dry weather inspections and sampling can be done at the same time.

 - a. Inspection
 - i. Inspect each monitoring location scheduled for the year.
 - ii. If you cannot find the end of the pipe or ditch, or it is inaccessible or unsafe to reach, locate the first upstream catch basin/access point to determine whether there is flow. Note the inspection point on the form if it deviates from the mapped monitoring location. Make a note in your files for future inspections.
 - iii. If no flow is present, complete Sections 1, 2 and 5 on the Monitoring Locations Inspection and Sampling Field Sheet. If flow is present, complete Sections 4 and 6 too.
 - b. Sampling
 - i. Schedule (or proceed with) sampling for monitoring locations discharging flow during dry weather based on completion of Sections 2, 4, 5 and 6 of the Monitoring Locations Inspection and Sampling Field Sheet. Complete Sections

3 and 7 if sampling. If the source of the illicit discharge is clear and discernable (e.g. sewage), sampling is not necessary.

ii. Suggested sampling equipment and supplies

Note: The equipment listed below, including the black light, was provided to all WNY Stormwater Coalition members in 2011.

The WNY Stormwater Coalition has test strips and equipment available to borrow. Purchasing information can be provided upon request.

Contact for both: Mary Rossi at mary.rossi@erie.gov.

- Equipment

- Hanna pH/Temp/Conductivity/TDS Meter
- 6' Dipper Sample Collector
- Nalgene Wash Bottle
- Safety Glasses
- 600 mL plastic beakers (2)
- Glass jar/bottle with tight lid
- Disposable Gloves
- Tape Measure
- Distilled Water
- Paper Towels
- Trash Bag
- Hand Sanitizer
- Black Light Fixture and Cotton Pads

- Test Strips

- Ammonia (Hach # 4315-70)
- pH (LaMotte # 5049-36)
- Total Chlorine (LaMotte # 5049-36)
- Nitrite (LaMotte # 5049-39)
- Nitrate (LaMotte # 5049-39)
- Phosphate (Hach # 4315-75)

iii. Use the **Outfall and Monitoring Location Sampling Guide** (follows) to conduct on-site sampling using field meter and test strips; if detergent contamination is suspected (bubbles/suds/etc.), a sample will need to be brought back for exposure to black light. Record results in Section 3 on the Monitoring Locations Inspection and Sampling Field Sheet.

c. Retain forms as documentation of inspection/sampling for 5 years.

III. **Illicit Discharge Track Down**

For all flows characterized as “suspect” or “obvious” in Section 6 of the Monitoring Locations Inspection and Sampling Field Sheet, source track down must be conducted according to the following timeframe:

- a. Following inspection and sampling, within twenty-four (24) hours of discovery, the MS4 Operator must initiate track down procedures for flowing MS4 monitoring locations with **obvious** illicit discharges.
- b. Within two (2) hours of discovery, the MS4 Operator must initiate track down procedures for **obvious** illicit discharges of sanitary wastewater that would affect bathing areas during bathing season, shell fishing areas or public water intakes and report orally or electronically to the NYSDEC Regional Water Engineer and local health department; and
- c. Within five (5) days of discovery, the MS4 Operator must initiate track down procedures for **suspect** illicit discharges.
- d. Consult sewer and land use maps to evaluate potential contributing area and characteristics of the area.
- e. Visually inspect catch basins/manholes/ditches progressively upstream from the outfall/monitoring location to identify contributing areas with no flow that can be eliminated from further consideration.
- f. It is possible that the visual inspections indicate the source of flow/contamination is from another MS4 entering your system at an interconnection. Contact their stormwater coordinator, in writing, and describe your findings along with a precise location for the point where flow from their system enters your system. Keep this documentation for 5 years. Add a note in your files or on the outfall report itself to save time and trouble for the next inspection.
- g. See Track Down Techniques table for additional track down options.

Track Down Techniques to Locate the Discharge		
<i>Technique</i>	<i>Best Applications</i>	<i>Limitations</i>
Dye Testing	Discharge limited to a very small drainage area (<10 properties is ideal) • Discharge probably caused by a connection from an individual property • Commercial or industrial land use	• May be difficult to gain access to some properties
Video Testing	• Continuous discharges • Discharge limited to a single pipe segment • Communities who own equipment for other investigations	• Relatively expensive equipment • Cannot capture non-flowing discharges • Often cannot capture discharges from pipes submerged in the storm drain
Smoke Testing	• Cross-connection with the sanitary sewer • Identifying other underground sources (e.g., leaking storage techniques) caused by damage to the storm drain	• Poor notification to public can cause alarm • Cannot detect all illicit discharges

IV. **Illicit Discharge Elimination**

- a. Eliminate source of contamination or if nature of the source prohibits elimination, utilize targeted education to inform/minimize the source (e.g. pet waste or pool/spa water disposed in storm sewers: distribute information on proper disposal throughout neighborhood).
- b. The following timeframes are required for illicit discharge elimination:
 - i. Within twenty-four (24) hours of identification of an illicit discharge that has a reasonable likelihood of adversely affecting human health or the environment, the MS4 Operator must eliminate the illicit discharge;
 - ii. Within five (5) days of identification of an illicit discharge that does not have a reasonable likelihood of adversely affecting human health or the environment, the MS4 Operator must eliminate the illicit discharge;
 - iii. Where elimination of an illicit discharge within the specified timeframes is not possible, the MS4 Operator must notify the Regional Water Engineer.
- c. Refer to your Stormwater Management Plan (Appendix O) for detailed provisions for escalating enforcement and tracking. Your municipality has a local law specific to illicit discharges to assist with enforcement as needed.

V. **Documentation**

The Monitoring Locations Inspection and Sampling Field Sheet completed in the field is to be filed and retained as compliance documentation for inspection and sampling. You may also scan the completed forms. If you opt to scan, create a new folder for each year or indicate year of inspection in the file name (this will be helpful for planning inspections to meet your compliance goal and for state/federal compliance audits). Retain all documentation for 5 years.

- a. Inspection Frequency (20%/year)
 - i. Completed Monitoring Locations Inspection and Sampling Field Sheets.
 - ii. Record monitoring locations inspected on spreadsheet or whatever you use to track inspections. It doesn't have to be elaborate, just a tool to identify outfalls inspected and those in need of inspection.
e.g. Outfall ID and date inspected are adequate. Additional information such as whether it was flowing and a "Notes" column are also useful.
- b. Sampling
The Monitoring Locations Inspection and Sampling Field Sheet documents both inspection and sampling.
- c. Track Down and Elimination
All steps and actions utilized to track down and eliminate illicit discharges should be carefully documented. There is no "one size fit" as each instance will be unique. Documentation should include all efforts taken to identify and eliminate the source of contamination: how track down was done, results of track down, actions to eliminate source of contamination, additional details, and any enforcement measures utilized.

Outfall and Monitoring Location Sampling Guide

This document was prepared to serve as quick reference for sampling flowing outfalls using your Hanna meter for pH, temperature, Total Dissolved Solids (TDS) and Conductivity, test strips for Ammonia, pH, Total Chlorine, Nitrite/Nitrate and Phosphate, and black light/cotton pad for detergents. Depending on the results and visual observations at the outfall, source identification and elimination of that source may be necessary as well as additional sampling.

Sample collection

1. When possible, sample flow directly in a clean, wide mouth beaker (rinse dipper and beakers 2x with flow for conditioning). Dump the contents downstream from sample collection point.
2. Collect two samples: one for the field meter analyses and one for the test strips.
Note: I use the beaker for one sample and the dipper for the second.

pH, Temperature, Total Dissolved Solids (TDS) and Conductivity (Hanna Meter)

This meter should be calibrated periodically as per the instruction manual. If you cannot find your meter, there is a test strip for pH (below) and a basic thermometer will work.

1. Turn on the Hanna Instruments pH /Temperature/Conductivity meter.
2. Remove cap on probe and rinse the probe end with distilled water.
3. In the field, place the probe in the sample collected for on-site analyses.
4. Record the results on the Monitoring Locations Inspection and Sampling Field Sheet.
5. Rinse the probe with distilled water and replace the cap. **For extended time of storage, probe cap must be filled with pH Electrode Storage Solution or pH 4 Buffer solution.**
Detailed instructions in folder see *Care and Storage of pH Electrode*.



Test Strips

When using test strips, keep wet fingers out of the container. Close cap tightly after use. Store in a cool, dry place.

Ammonia (HACH # 4315-70)

Ammonia levels are tested to indicate presence of sanitary sewage in stormwater. Should high levels be detected, further investigation and source track down are required. If the illicit discharge is clearly and discernably sewage, sampling is not necessary.

1. Dip strip into water sample.
2. Vigorously move it up and down in water sample for 30 seconds, making sure both pads are always submerged.
3. Remove test strip and shake off excess water.
4. Hold the strip level, with pad side up, for 30 seconds.



5. To read the result, turn the test strip over so that both pads face away from you.
6. Compare the color of the small pad to the color chart on the container.
7. Read the result through the clear plastic of the test strip.
8. Record the result on the Monitoring Locations Inspection and Sampling Field Sheet.



pH and Total Chlorine (LaMotte # 5049-36)

pH is measured to indicate **potential industrial discharges**.

Total chlorine is measured to indicate a **tap water** leak into the storm sewer system or possibly discharge of chlorinated **pool/spa water**.

1. Immerse test strip and remove with pads face up.
2. Do not shake off excess water.
3. Wait 15 seconds and immediately hold up vertically against the color chart on container.
4. Record the pH result on the Monitoring Locations Inspection and Sampling Field Sheet.
5. Using the same strip, record the results for Total Chlorine



Nitrite and Nitrate (LaMotte # 5049-39)

Sources of nitrite (NO_2) and nitrate (NO_3) in urban stormwater runoff include **lawn and garden fertilizers, pet waste and failing septic tanks**.

1. Using at least a cup-size sample, immerse test strip for 2 seconds and remove with pads face up.
2. Do not shake off excess water.
3. Wait 60 seconds and immediately hold up vertically against the color chart on container.
4. Record the Nitrite result on the Monitoring Locations Inspection and Sampling Field Sheet.
5. Using the same strip, record the results for Nitrate.



Phosphate (HACH # 4315-75)

Sources of phosphate/phosphorus in urban runoff include **plant and leaf litter, soil particles, pet waste, road salt and lawn fertilizer**. Lawns and roads account for the greatest loading.

1. Dip a strip into water for 5 seconds and remove.
2. Hold the strip level, with pad side up, for 45 seconds.
3. Do not shake excess water from the strip.
4. Compare the color of the small pad to the color chart on the container.
5. Record the result on the Monitoring Locations Inspection and Sampling Field Sheet.



Additional Testing

Detergents – Black Light/Cotton Pad

Indicates presence of optical brighteners, used in detergents to whiten fabrics, which fluoresce under ultraviolet light. Sources of detergents include failing septic systems, improperly connected laundry discharges and industrial sources.

1. Soak cotton pad with sample.
2. Place under black light. If it fluoresces, detergents are present.
3. Under bright light conditions, you may have to move to a dark area or devise a box to block light.
4. Record the detection or absence of detergents on the Monitoring Locations Inspection and Sampling Field Sheet.

Note: If an intermittent discharge is suspected, the cotton pad can be secured at the outfall or an upstream point (such as suspended in a storm DI) for a given length of time during dry weather before black light exposure. A suet feeder cage works well.



Construction Activities that Require SWPPP

Appendix E

(from NYS Construction General Permit (GP-0-20-001)

Appendix B-Table 1 and Table 2

Table 1
Construction Activities that Require the Preparation of a SWPPP That Only
Includes Erosion and Sediment Controls

The following construction activities that involve soil disturbances of one (1) or more acres of land, but less than five (5) acres:

- Single family home not located in one of the watersheds listed in Appendix C or not directly discharging to one of the 303(d) segments listed in Appendix E
- Single family residential subdivisions with 25% or less impervious cover at total site build-out and not located in one of the watersheds listed in Appendix C and not directly discharging to one of the 303(d) segments listed in Appendix E
- Construction of a barn or other *agricultural building*, silo, stock yard or pen.

The following construction activities that involve soil disturbances between five thousand (5000) square feet and one (1) acre of land:

All construction activities located in the watersheds identified in Appendix D that involve soil disturbances between five thousand (5,000) square feet and one (1) acre of land.

The following construction activities that involve soil disturbances of one (1) or more acres of land:

- Installation of underground, linear utilities; such as gas lines, fiber-optic cable, cable TV, electric, telephone, sewer mains, and water mains
- Environmental enhancement projects, such as wetland mitigation projects, stormwater retrofits and stream restoration projects
- Pond construction
- Linear bike paths running through areas with vegetative cover, including bike paths surfaced with an impervious cover
- Cross-country ski trails and walking/hiking trails
- Sidewalk, bike path or walking path projects, surfaced with an impervious cover, that are not part of residential, commercial or institutional development;
- Sidewalk, bike path or walking path projects, surfaced with an impervious cover, that include incidental shoulder or curb work along an existing highway to support construction of the sidewalk, bike path or walking path.
- Slope stabilization projects
- Slope flattening that changes the grade of the site, but does not significantly change the runoff characteristics

Table 1 (Continued) CONSTRUCTION ACTIVITIES THAT REQUIRE THE PREPARATION OF A SWPPP THAT ONLY INCLUDES EROSION AND SEDIMENT CONTROLS

The following construction activities that involve soil disturbances of one (1) or more acres of land:

- Spoil areas that will be covered with vegetation
- Vegetated open space projects (i.e. recreational parks, lawns, meadows, fields, downhill ski trails) excluding projects that *alter hydrology from pre to post development* conditions,
- Athletic fields (natural grass) that do not include the construction or reconstruction of *impervious area* and do not *alter hydrology from pre to post development* conditions
- Demolition project where vegetation will be established, and no redevelopment is planned
- Overhead electric transmission line project that does not include the construction of permanent access roads or parking areas surfaced with *impervious cover*
- Structural practices as identified in Table II in the "Agricultural Management Practices Catalog for Nonpoint Source Pollution in New York State", excluding projects that involve soil disturbances of greater than five acres and construction activities that include the construction or reconstruction of impervious area
- Temporary access roads, median crossovers, detour roads, lanes, or other temporary impervious areas that will be restored to pre-construction conditions once the construction activity is complete

Table 2

**CONSTRUCTION ACTIVITIES THAT REQUIRE THE PREPARATION OF A SWPPP THAT INCLUDES
POST-CONSTRUCTION STORMWATER MANAGEMENT PRACTICES**

The following construction activities that involve soil disturbances of one (1) or more acres of land:

- Single family home located in one of the watersheds listed in Appendix C or *directly discharging* to one of the 303(d) segments listed in Appendix E
- Single family home that disturbs five (5) or more acres of land
- Single family residential subdivisions located in one of the watersheds listed in Appendix C or *directly discharging* to one of the 303(d) segments listed in Appendix E
- Single family residential subdivisions that involve soil disturbances of between one (1) and five (5) acres of land with greater than 25% impervious cover at total site build-out
- Single family residential subdivisions that involve soil disturbances of five (5) or more acres of land, and single family residential subdivisions that involve soil disturbances of less than five (5) acres that are part of a larger common plan of development or sale that will ultimately disturb five or more acres of land
- Multi-family residential developments; includes duplexes, townhomes, condominiums, senior housing complexes, apartment complexes, and mobile home parks
- Airports
- Amusement parks
- Breweries, cideries, and wineries, including establishments constructed on agricultural land
- Campgrounds
- Cemeteries that include the construction or reconstruction of impervious area (>5% of disturbed area) or *after the hydrology from pre to post development conditions*
- Commercial developments
- Churches and other places of worship
- Construction of a barn or other *agricultural building* (e.g. silo) and structural practices as identified in Table II in the "Agricultural Management Practices Catalog for Nonpoint Source Pollution in New York State" that include the construction or reconstruction of *impervious area*, excluding projects that involve soil disturbances of less than five acres.
- Golf courses
- Institutional development; includes hospitals, prisons, schools and colleges
- Industrial facilities; includes industrial parks
- Landfills
- Municipal facilities; includes highway garages, transfer stations, office buildings, POTW's, water treatment plants, and water storage tanks
- Office complexes
- Playgrounds that include the construction or reconstruction of impervious area
- Sports complexes
- Racetracks; includes racetracks with earthen (dirt) surface
- Road construction or reconstruction, including roads constructed as part of the construction activities listed in Table 1

Table 2 (Continued)

CONSTRUCTION ACTIVITIES THAT REQUIRE THE PREPARATION OF A SWPPP THAT INCLUDES POST-CONSTRUCTION STORMWATER MANAGEMENT PRACTICES

The following construction activities that involve soil disturbances of one (1) or more acres of land:

- Parking lot construction or reconstruction, including parking lots constructed as part of the construction activities listed in Table 1
- Athletic fields (natural grass) that include the construction or reconstruction of impervious area (>5% of disturbed area) *or alter the hydrology from pre to post development conditions*
- Athletic fields with artificial turf
- Permanent access roads, parking areas, substations, compressor stations and well drilling pads, surfaced with *impervious cover*, and constructed as part of an over-head electric transmission line project, wind-power project, cell tower project, oil or gas well drilling project, sewer or water main project or other linear utility project
- Sidewalk, bike path or walking path projects, surfaced with an impervious cover, that are part of a residential, commercial or institutional development
- Sidewalk, bike path or walking path projects, surfaced with an impervious cover, that are part of a highway construction or reconstruction project
- All other construction activities that include the construction or reconstruction of *impervious area* or *alter the hydrology from pre to post development conditions*, and are not listed in Table 1

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Project Name:	☐ Basic SWPPP (E&SC Plan)	☐ Full SWPPP
Site Address:	Watershed:	Date:
Municipality:	Appendix E 303(d) segment:	SPDES General Permit ID Number:
County:		NYR1 _____
Owner/Operator:	Phone:	Reviewer:
Address:	Fax:	

General Requirements

Yes	No	N/A or N/R		Citation
☐	☐	☐	SWPPP contains completed final NOI	III.A.1.
☐	☐	☐	SWPPP identifies potential sources of pollutants in runoff	III.A.2.
☐	☐	☐	SWPPP identifies Trained Contractor.	III.A.6.
☐	☐	☐	Contractor/Subcontractor certification statements have been signed.	III.A.6.
☐	☐	☐	SWPPP is signed by responsible corporate officer, general partner, proprietor, principal executive officer, ranking elected official, or duly authorized representative.	VII.H.2.
☐	☐	☐	MS4 requirements...?	
☐	☐	☐	OPRHP documentation...?	

Erosion & Sediment Control Requirements

Yes	No	N/A or N/R		Citation
☐	☐	☐	Location, type and size of project are described.	III.B.1.a.
☐	☐	☐	Phasing plan and sequence of operations are described.	III.B.1.d.
☐	☐	☐	HSG is identified.	III.B.1.c.
☐	☐	☐	SWPPP identifies contractor/subcontractor responsible for installing, constructing, repairing, replacing, inspecting and maintaining the E&SCs.	III.A.6.
☐	☐	☐	SWPPP documents selection, design, dimensions, material specifications, installation details, implementation & maintenance of E&SCs, including soil stabilization plans	III.A.1. III.B.1.f. III.B.1.h.
☐	☐	☐	E&SCs are designed in conformance with the NYS Standards and Specifications for Erosion and Sediment Control; or equivalence to this standard is demonstrated and reason for the alternative is provided.	III.B.1.
☐	☐	☐	Maps of general location and site are present showing: Legend, scale, north arrow total area, all improvements, areas disturbed and not disturbed, existing vegetation, onsite and adjacent offsite surface waters, floodplain/floodway boundaries, wetlands and drainage patterns that could be affected the project.	III.B.1.i. III.B.1.b. III.B.1.

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☐	☐	☐	existing and final contours, locations of soil types & boundaries, material/waste/borrow/equipment storage areas, locations of stormwater discharges, and location/size/length of each E&SC	III.B.1.g.
☐	☐	☐	Location and sizing of any temporary sediment basins or structural practices planned to divert flows from exposed soils are included	III.B.1.h.
☐	☐	☐	Maintenance inspection schedule, in accordance with the NYS Standards & Specs for E&SCs is included	III.B.1.i.
☐	☐	☐	Pollution Prevention measures to control litter, chemicals, debris are described.	III.B.1.j.
☐	☐	☐	Description & location of any industrial stormwater discharges (i.e., concrete, asphalt, etc.) is included	III.B.1.k.

Post-construction Stormwater Management Practices

<u>Yes</u>	<u>No</u>	<u>N/A or N/R</u>		<u>Citation</u>
☐	☐	☐	SWPPP is prepared by a Qualified Professional.	III.A.3.
☐	☐	☐	SWPPP identifies contractor/subcontractor responsible for constructing the SMPs.	III.A.6.
☐	☐	☐	Design Manual planning process for reducing runoff is employed: <u>Site planning</u> to preserve natural features and reduce impervious cover, <u>Calculation of the WQ_v</u> for the site, <u>Incorporation of runoff reduction</u> techniques and standard SMPs with Runoff Reduction Volume (RR _v) capacity, <u>Determine minimum RR_v required</u> , <u>Use of standard SMPs</u> , where applicable, <u>to treat the remaining WQ_v</u> not addressed by runoff reduction techniques and standard SMPs with RR _v capacity, <u>design of volume and peak rate control</u> practices where required	III.B.2.
☐	☐	☐	SWPPP documents selection, design, installation, implementation and maintenance of SMPs	III.A.1.
☐	☐	☐	SMPs are designed in conformance with the applicable sizing and performance criteria in the NYS Stormwater Management Design Manual (Jan. 2015); or equivalence to this standard is demonstrated and reason for the alternative is provided.	III.B.2. III.B.2.c.vi.
☐	☐	☐	All SMPs are identified, including dimensions, material specs & installation details.	III.B.2.a.
☐	☐	☐	Location & size of SMPs are shown on a site map or construction drawing.	III.B.2.b.
☐	☐	☐	SWPPP includes a <u>Stormwater Modeling and Analysis Report</u> that contains: <u>Predevelopment map</u> w/ watershed/subcatchment boundaries, flow paths & design points, (list further detail per App. G Design Manual?) <u>post-development map</u> showing same plus SMPs, <u>hydrology & hydraulic results</u> for required storm events including supporting calculations, methodology and a summary table comparing pre & post-development runoff rates & volumes for the different storm events, <u>summary table</u> w/ calculations showing that ea. SMP conforms w/ the Design Manual sizing criteria	III.B.2.c.

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identification of any Design Manual sizing criteria that are not required under the General Permit

- | | | | | |
|--------------------------|--------------------------|--------------------------|---|------------|
| ☐ | ☐ | ☐ | Soil testing results and locations of test pits and borings are included | III.B.2.d. |
| ☐ | ☐ | ☐ | Infiltration test results are included if needed | III.B.2.e. |
| ☐ | ☐ | ☐ | O&M plan, including inspection & maintenance schedules, is included and identifies the responsible entity | III.B.2.f. |
| ☐ | ☐ | ☐ | Enhanced Phosphorus Removal Standards sizing criteria are included if required. | III.B.3. |



**NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER**



 Department of Environmental Conservation				New York State Department of Environmental Conservation Construction Site Inspection Report for SPDES MS4 General Permit GP-0-24-001			
Project Name:				Date:			
Project Location:				Weather:			
Permit # (if any): NYR		Contacted: ☐ Yes ☐ No		Entry Time:		Exit Time:	
Name of SPDES Permittee:				Inspection Type:		☐ NOT ☐ Complaint	
Phone Number(s):						☐ Compliance ☐ Referral	
On-site Representative(s) and Company(s):				MS4 Operator Name:			
				MS4 Permit ID: NYR20A			

SPDES Authority

Yes No N/A

- | | |
|--|---------------------------------------|
| 1. ☐ ☐ ☐ Does the project have permit coverage? | Citation
GP-0-20-001: I.A. & II. B |
| 2. ☐ ☐ ☐ Is a copy of the NOI and Acknowledgment Letter available on site and accessible for viewing? | GP-0-20-001: II.D.2 |
| 3. ☐ ☐ ☐ Is a copy of the MS4 SWPPP Acceptance Form available on site and accessible for viewing? | GP-0-20-001: II.D.2 |
| 4. ☐ ☐ ☐ Is an up-to-date copy of the signed SWPPP retained at the construction site? | GP-0-20-001: II.D.2. & III.A.4 |
| 5. ☐ ☐ ☐ Is a copy of the SPDES General Permit retained at the construction site? | GP-0-20-001: II.D.2 |
| 6. ☐ ☐ ☐ Does the NOI accurately report the number of acres to be disturbed? | GP-0-20-001: II.B.4 |

SWPPP Content

Yes No N/A

- | | |
|--|------------------------------------|
| 7. ☐ ☐ ☐ Does the SWPPP describe and identify the erosion and sediment control measures to be employed? | Citation
GP-0-20-001: III.B.1.e |
| 8. ☐ ☐ ☐ Does the SWPPP provide an inspection schedule and maintenance requirements for the E&SC measures? | GP-0-20-001: III.B.1.i |
| 9. ☐ ☐ ☐ Does the SWPPP describe and identify the stormwater management practices to be employed? | GP-0-20-001: III.B.2 |
| 10. ☐ ☐ ☐ Does the SWPPP identify the contractor(s) and subcontractor(s) responsible for each measure? | GP-0-20-001: III.A.6 |
| 11. ☐ ☐ ☐ Does the SWPPP identify at least one trained individual from each contractor(s) and subcontractor(s) companies? | GP-0-20-001: III.A.6 |
| 12. ☐ ☐ ☐ Does the SWPPP include all the necessary Contractor Certification Statements and signatures? | GP-0-20-001: III.A.6 |
| 13. ☐ ☐ ☐ Is the SWPPP signed by the permittee? | GP-0-20-001: VII.H.2 |
| 14. ☐ ☐ ☐ Is the SWPPP prepared by a qualified professional (if post-construction stormwater management required)? | GP-0-20-001: III.A.3 |
| 15. ☐ ☐ ☐ Do the SMPs conform to the Enhanced Phosphorus Removal Standards (projects in TMDL watersheds)? | GP-0-20-001: III.B.3 |

Recordkeeping

Yes No N/A

- | | |
|---|--|
| 16. ☐ ☐ ☐ Are self-inspections performed as required by the permit (weekly, or twice weekly for >5 acres disturbed)? | Citation
GP-0-20-001: IV.C.2.a. & b |
| 17. ☐ ☐ ☐ Are the self-inspections performed and signed by a qualified inspector and retained on site? | GP-0-20-001: ILC.2., IV.C.6 & VII.H.3 |
| 18. ☐ ☐ ☐ Do the qualified inspector's reports include the minimum reporting requirements? | GP-0-20-001: IV.C.4 |
| 19. ☐ ☐ ☐ Do inspection reports identify corrective measures that have not been implemented or are recurring? | GP-0-20-001: IV.C.5 |



NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER



Visual Observations

Yes	No	N/A		Citation
20.	☐	☐	Are all erosion and sediment control measures installed properly?	GP-0-20-001: VIII.L
21.	☐	☐	Are all erosion and sediment control measures being maintained properly?	GP-0-20-001: IV.A.1
22.	☐	☐	Was written authorization issued for any disturbance greater than 5 acres?	GP-0-20-001: II.D.3
23.	☐	☐	Have stabilization measures been implemented in inactive areas per Permit (>5 acres) or ESC Standard?	GP-0-20-001: II.D.3.b & III.B.1.f
24.	☐	☐	Are post-construction stormwater management practices constructed/installed correctly?	GP-0-20-001: III.B.2
25.	☐	☐	Has final site stabilization been achieved and temporary E&SC measures removed prior to NOT submittal?	GP-0-20-001: V.A.2
26.	☐	☐	Was there a discharge from the site on the day of inspection?	
27.	☐	☐	Is there evidence that a discharge caused or contributed to a violation of water quality standards?	ECL 17-0501, 6 NYCRR 703.2 & GP-0-20-001: I.D

Water Quality Observations

Describe the discharge(s): location, source(s), impact on receiving water(s), etc.

Describe the quality of the receiving water(s) both upstream and downstream of the discharge:

Describe any other water quality standards or permit violations:



NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER



Additional Comments:

☐ Photographs attached

Overall Inspection Rating: ☐ Satisfactory ☐ Marginal ☐ Unsatisfactory	
Name/Agency of Lead Inspector:	Signature of Lead Inspector:
Names/Agencies of Other Inspectors:	

 NO EXPOSURE CERTIFICATION For High Priority Municipal Facilities in SPDES MS4 General Permit, GP-0-24-001 The completed No Exposure Certification must be documented in the SWMP Plan. Please do not submit this form to the Department unless requested.				
I. Owner/Facility Information				
Owner/Operator Name:				
Mailing Address:		City/State/Zip:		
Contact Name:		Phone No.:		
Facility Name:				
Street Address:		City/State/Zip:		
County:	Latitude:	Longitude:		
II. Exposure Checklist				
Are any of the following materials or activities exposed to precipitation, now or in the foreseeable future? (Please check either "Yes" or "No" in the appropriate box.) If you answer "Yes" to any of these questions (1) through (11), you are not eligible for no exposure.			YES	NO
1	Using, storing or cleaning machinery or equipment, and areas where residuals from using, storing or cleaning machinery or equipment remain and are exposed to stormwater			
2	Materials or residuals on the ground or in stormwater inlets from spills/leaks			
4	Material handling equipment (except adequately maintained vehicles)			
5	Materials or products during loading/unloading or transporting activities			
6	Materials or products stored outdoors (except final products intended for outside use [e.g., new cars] where exposure to stormwater does not result in the discharge of pollutants)			
7	Materials contained in open, deteriorated or leaking storage drums, barrels, tanks, and similar containers			
8	Materials or products handled/stored on roads or railways owned or maintained by the discharger			
9	Waste material (except waste in covered, non-leaking containers [e.g., dumpster])			
III. Certification				
I certify under penalty of law that I have read and understand the eligibility requirements for claiming a condition of "no exposure" and obtaining an exclusion from SPDES stormwater permitting. I certify under penalty of law that there are no discharges of storm water contaminated by exposure to industrial activities or materials from the industrial facility or site identified in this document (except as allowed under 40 CFR 122.26(g)(2)). I understand that I am obligated to submit a no exposure certification form upon request to the NPDES permitting authority or to the operator of the local municipal separate storm sewer system (MS4) into which the facility discharges (where applicable). I understand that I must allow the SPDES permitting authority, or MS4 Operator where the discharge is into the local MS4, to perform inspections to confirm the condition of no exposure and to make such inspection reports publicly available upon request.				
Printed Name:			Title/Position:	
Signature:			Date:	

Storm Event Data Form
Visual Monitoring Form

Appendix I

	Department of Environmental Conservation	Storm Event Data Form for SPDES MS4 General Permit, GP-0-24-001										
Do not submit this form to the Department; keep this form with the municipal facility's SWPPP and in the MS4 Operator's SWMP Plan.												
Permit Number:												
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 10%;">N</td> <td style="width: 10%;">Y</td> <td style="width: 10%;">R</td> <td style="width: 10%;">2</td> <td style="width: 10%;">0</td> <td style="width: 10%;">A</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>			N	Y	R	2	0	A				
N	Y	R	2	0	A							
Facility Name:												
Contact First Name:												
Contact Last Name:												
Contact Phone:												
Contact Email:												
Storm Event Date:												
Storm Duration (in hours):												
Rainfall Measurement from Storm Event (in inches):												
Date of Last Measurable Storm Event:												
Duration Between Storm Event Sampled and End of Previous Measurable Storm (in hours):												
<u>Certification</u> I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. Facility Operator First Name (please print or type) Date Facility Operator Last Name (please print or type) Signature												

m

Storm Event Data Form
Visual Monitoring Form

Appendix I (continued)



Department of
Environmental
Conservation

**Visual
Monitoring Form
MS4 GP-0-24-001**

All high priority municipal facilities covered under the MS4 GP-0-24-001 must perform Visual Monitoring twice a permit term, separated by a minimum of one (1) year. Please see the permit Part VLF/VILF for additional requirements. This form is part of the facilities records and should be retained onsite with the facility's Stormwater Pollution Prevention Plan. *Please do not submit this form to the Department.*

MS4 Operator Permit ID	Facility Name

Outfall Number	Examiner's Name	Examiner's Title

Reporting Year	Rainfall Amount	Qualifying Storm?	Runoff Source?
		☐ Yes ☐ No	☐ Rainfall ☐ Snowmelt

Date/Time Collected	Date/Time Examined
/ / : : AM / PM	/ / : : AM / PM

1. Does the stormwater appear to be colored? ☐ Yes ☐ No

If yes, describe

2. Is the stormwater clear or transparent? ☐ Yes ☐ No

If yes, which of the following best describes the clarity of the stormwater: ☐ Clear ☐ Milky ☐ Opaque

3. Can you see a rainbow sheen effect on the water surface? ☐ Yes ☐ No

If yes, which best describes the sheen? ☐ Rainbow Sheen ☐ Floating Oil Globules

4. Does the sample have an odor? ☐ Yes ☐ No

Storm Event Data Form
Visual Monitoring Form

Appendix I (continued)

If yes, describe

5. Is there something floating on the surface of the sample? ☐ Yes ☐ No

If yes, describe

6. Is there something suspended in the water column of the sample? ☐ Yes ☐ No

If yes, describe

7. Is there something settled on the bottom of the sample?..... ☐ Yes ☐ No

If yes, describe

8. Is there foam or material forming on the top of the sample surface?..... ☐ Yes ☐ No

If yes, describe

Detail any concerns, corrective actions taken and any other indicators of pollution present in the sample:

 Department of Environmental Conservation		Municipal Facility Assessment Form For SPDES MS4 General Permit, GP-0-24-001	
Assessments must be conducted by a person with the knowledge and skills to assess conditions and activities that could impact stormwater quality at the facility and evaluate the effectiveness of best management practices required by the SPDES MS4 General Permit (GP-0-24-001).			
MS4 Permit ID:		MS4 Operator Name:	
Facility Name:		Facility Type:	Date:
Weather Conditions:			
Is stormwater runoff present during this assessment? ☐ Yes ☐ No			
Comments:			

General		Yes	No
1	Is this a high priority municipal facility?	☐	☐
2	If this is a high priority municipal facility, does the facility qualify for a No Exposure Certification?	☐	☐
3	If this is a high priority municipal facility, is there a completed SWPPP available?	☐	☐
4	Does the facility have any MS4 outfalls?	☐	☐
5	Does the facility have any interconnections?	☐	☐
6	Does the facility have any municipal facility intraconnections?	☐	☐
Comments:			
Good Housekeeping		Yes	No
7	Are paved surfaces free of trash, sediment, and/or debris?	☐	☐
8	Date the paved area was last swept or vacuumed.	☐	☐
9	Do outdoor waste receptacles have covers?	☐	☐
10	Are the waste receptacles emptied on a regular basis?	☐	☐
11	Are there signs of leaks, contaminants or overfilling at the waste receptacle area?	☐	☐
12	Are the following facility areas free of accumulated trash, sediment, debris, contaminants, and spills:	☐	☐
	- Salt storage areas	☐	☐
	- Container storage areas	☐	☐
	- Maintenance areas	☐	☐

Municipal Facility Assessment Form

Appendix J (continued)

	- Staging areas	☐	☐
	- Material stockpile areas	☐	☐
Comments:			
Vehicle and Equipment Areas		☐ <u>N/A</u>	Yes No
13	Are vehicle/equipment parked indoors or under a roof?	☐	☐
14	Are vehicles/equipment washed in only designated areas?	☐	☐
15	Are vehicles washed regularly to remove contamination and prevent them from polluting stormwater?	☐	☐
16	Is all wash water treated in an oil water separator prior to discharge?	☐	☐
17	Is all wash water managed so it does not enter the MS4?	☐	☐
Comments:			
Vehicle/Equipment Maintenance		☐ <u>N/A</u>	Yes No
18	Is equipment stored under shelter or elevated and covered?	☐	☐
19	Are fluids drained over a drip pan or pad?	☐	☐
20	Are funnels or pumps used when transferring fluids?	☐	☐
21	Are waste rags and used absorbent pads disposed of properly?	☐	☐
22	Are any vehicles and/or equipment leaking fluids?	☐	☐
23	Are drip pans immediately placed under leaks?	☐	☐
24	Are materials, equipment, and activities located so that leaks are contained in existing containment and diversion systems (confine the storage of leaky or leak-prone vehicles and equipment awaiting maintenance to protected areas)?	☐	☐
25	Are vehicles inspected daily for leaks?		
Comments:			
Fueling areas		☐ <u>N/A</u>	Yes No
26	Is fueling performed under a canopy or roof?	☐	☐
27	Are spill cleanup materials available at the fueling area?	☐	☐
28	Are breakaway valves used on fueling hoses?	☐	☐
29	Is the fueling handle lock disconnected so the operator must attend the fueling?	☐	☐
30	Is stormwater runoff from fueling area treated in an oil/water separator?	☐	☐
31	Is the fueling automatic stop inspected regularly to ensure it is working properly?	☐	☐
32	Are all fuel deliveries monitored?	☐	☐
Comments:			

Municipal Facility Assessment Form
Appendix J (continued)

Salt Storage Piles or Pile Containing Salt		☐ <u>N/A</u>	Yes	No
33	Is salt stored in a salt storage building or under a roof?		☐	☐
34	Are controls in place to minimize spills while adding or removing material from the pile?		☐	☐
35	Are salt spills cleaned up promptly?		☐	☐
36	Is overflow and tracked salt removed promptly from loading areas?		☐	☐
37	Is stormwater draining away from the salt pile directed to a vegetated filter area		☐	☐
Comments:				
Fluids Management		☐ <u>N/A</u>	Yes	No
38	Are all drums and containers of fluids stored with proper cover and containment?		☐	☐
39	Are fluids stored in appropriate containers and/or storage cabinets?		☐	☐
40	Are all fluids kept in original containers or labeled in a manner that describes the contents adequately?		☐	☐
41	Are Material Safety Data Sheets (MSDS/SDS) readily available?		☐	☐
42	Are all containers that are stored free of leaks or deposits?		☐	☐
43	Are containers of product inspected regularly?		☐	☐
44	Is used oil and antifreeze stored indoors and/or on spill containment pallets?		☐	☐
45	Is used oil and antifreeze properly disposed of or recycled?		☐	☐
Comments:				
Lead Acid Batteries		☐ <u>N/A</u>	Yes	No
46	Are lead-acid batteries stored indoors on spill containment pallets or in bins?		☐	☐
47	Are intact batteries stored on an acid-resistant rack or tub?		☐	☐
48	Are cracked or leaking batteries stored in labeled, closed, leak-proof containers?		☐	☐
49	Is the date each battery was placed in storage recorded?		☐	☐
50	Are batteries stacked more than 5 high?		☐	☐
51	Are batteries inspected regularly for leaks?		☐	☐
Comments:				
Spill Prevention and Response Procedures		☐ <u>N/A</u>	Yes	No
52	Are vehicles inspected daily for leaks?		☐	☐

Municipal Facility Assessment Form

Appendix J (continued)

53.	Is spill control equipment and absorbents readily available?	☐	☐
54.	Are emergency phone numbers posted in conspicuous areas?	☐	☐
55.	Are spills contained and cleaned up immediately?	☐	☐
Comments:			
General Material Storage Areas		☐ N/A	
56.	Are leaking or damaged materials stored inside a building or another type of storm resistance shelter?	☐	☐
57.	Are all material stockpiles within containment structures (e.g., concrete barriers, earthen berms) or stored in a manner that does not allow discharge of impacted stormwater?	☐	☐
58.	Are used fuel tanks and other scrap metal and parts drained of fluids and stored under cover?	☐	☐
59.	Are outdoor containers covered?	☐	☐
60.	Are piles of spoils, asphalt, debris, etc. stored under a roof or cover?	☐	☐
61.	Are spills of material or debris cleaned up promptly?	☐	☐
62.	Are used tire storage piles placed away from storm drains or conveyances?	☐	☐
63.	Are tires recycled frequently to keep the number of stored tires manageable?	☐	☐
Comments:			
Stormwater Management		Yes	No
64.	Are employees trained on the municipal facility procedures?	☐	☐
65.	Are BMPs and treatment structures working as designed?	☐	☐
67.	Are BMPs and treatment structures free from debris buildup or overgrown vegetation that may impair function?	☐	☐
68.	Catch basins should be cleaned in accordance with the timeframes listed in Part VI.F.3.c.III. / Part VII.F.3.c.III, depending on the MS4 Operator type. Based on this, do any catch basins need to be cleaned?	☐	☐
69.	Are berms, curbing or other methods used to divert and direct discharges adequate and in good condition?	☐	☐
70.	Are rooftop drains directed to areas away from pavement?	☐	☐
Comments:			
Erosion and Sediment Controls		Yes	No
71.	Are soil stabilization measures (e.g., seed and mulch, rolled erosion control products) considered in areas that have the potential for significant soil erosion?	☐	☐
72.	Are natural buffers maintained around surface waters?	☐	☐
73.	Are flow velocity dissipation devices in place at monitoring locations and channel outlets (rock riprap, stone check dams, concrete baffles)?	☐	☐
74.	Do controls conform to the NYS Standards and Specifications for Erosion and Sediment Control (2016), or equivalent?	☐	☐

Comments:			
<u>Corrective Actions and Comment</u>			
Describe inspection findings and if necessary, the corrective actions taken			
Inspector Signature		Date:	

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NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water
625 Broadway, Albany, New York 12233-9500
P: (518) 402-8233 | F: (518) 402-9029
www.dec.ny.gov

MS4 Operator Certification Form for eReports

SPDES General Permit for
Stormwater Discharges From
Municipal Separate Storm Sewer Systems (GP-0-24-001)

Instructions
Please review Part X.J. of GP-0-24-001 before signing this form. A signature by an unauthorized person will delay permit coverage.

This form must be signed by one of the following:

1. For a corporation: by a responsible corporate officer
2. For a partnership: by a general partner
3. For a sole proprietorship: by the proprietor
4. For a municipality, state, federal or other public agency: by a principal executive officer or ranking elected official

MS4 Operator Name: Village of East Aurora

eReport Submission Number: HQ1-E6HC-N8X2T

MS4 Operator Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Peter Mercurio
Name (please print or type)

Mayer
Title

Village of East Aurora
Organization

[Signature]
Signature

2/15/24
Date

NEW YORK
STATE OF
ENVIRONMENTAL
CONSERVATION

Department of
Environmental
Conservation

Village of East Aurora					
Departments at the Village Responsible for Implementation of the					
Six Minimum Control Measures (MCM)					
MS4 Coordinator - Stormwater Management Officer - Brian Halt					
MCM 1	MCM 2	MCM 3	MCM 4	MCM 5	MCM 6
PUBLIC EDUCATION	PUBLIC INVOLVEMENT	ILICIT DISCHARGE DETECTION AND ELIMINATION	CONSTRUCTION SITES	POST CONSTRUCTION MANAGEMENT	GOOD HOUSEKEEPING
WNYSC The Coalition creates graphics and designs presentations. Prepares postcards and mailers. Creates K-12 Education Packages. Organizes a stormwater conference once in 2 years, invites Guest speakers, Engineering Consultants, Landscape Architects and MS4 communities.	WNYSC WNYSC schedules 2 public meetings a year to educate key individuals and groups.	DPW (B.Halt) - Inspects outfalls, and field reconnaissance associated with regular inspections and potential illicit discharge. Conducts staff training, performs inspections, and issues notices of violation.	Building Department Once the SWPPP is approved and before any clearing activities can take place a kick-off meeting is held on site to be attended by the Project Manager, Site Superintendent and Owner's SWPPP Inspector. Construction sites are monitored by the Building Department.	Building Department All long term post construction measures are inspected by the Building Department before construction is completed and NOT signed by E. Cassidy or Village Supervisor.	DPW Implements best management practices for operational and capital improvements. Staff is trained annually.
Makes presentations to educate MS4 Communities and Town Boards when needed. Maintains a website related to stormwater management.	TOA presents the draft Annual Report at a public meeting to educate key individuals and for public input.	(B.Halt) - Receives calls from residents, Code Enforcement Officers, Highway employees, regarding illicit discharges into storm system. The complaints are investigated and necessary violations issued.	E. Cassidy closely monitors the construction sites by reviewing the weekly inspection reports and issuing notice of violations (NOV) if necessary. Fourth NOV maybe accompanied with an administrative fine. A stop work order may also be issued with the help of the Code Enforcement Officer.	The owner signs a maintenance agreement and files it at County Clerk's office to ensure that the post-construction measures will not be altered without notification and will be maintained in the future. Also the owner file an easement agreement the County Clerk's office to allow for period inspections by TOA.	DPW maintains facilities including buildings, salt storage, fueling station, Village roadways, drainage infrastructures, and village facilities.
TOA posts the draft SWMP Plan on the website, has a Stormwater Management webpage, reviews the SWMP Plan at a public meeting, and has a brochure display in the Municipal Center.	TOA participates in different Environmental groups that have interest in the stormwater management program. These local groups assist with public education and involvement.		After the NOV is issued the site is inspected again in 14 days as a follow up on the violations	DPW - Maintains Village maintenance facilities including buildings, salt storage, fueling station, Village roadways, drainage infrastructures.	

Guide to Utilizing the Online Stormwater Mapper

WNY Stormwater Coalition

PURPOSE:

This web application was created using ArcGIS enterprise to provide the WNY Stormwater Coalition members with a method for viewing all of their stormwater conveyance data in an online interactive map.

Online mapper Link:

<https://erieny.maps.arcgis.com/apps/webappviewer/index.html?id=717984bd03e74f23b0296461e3ea9957>

After clicking the above link, you are prompt for an ArcGIS Login to sign into Erie County.

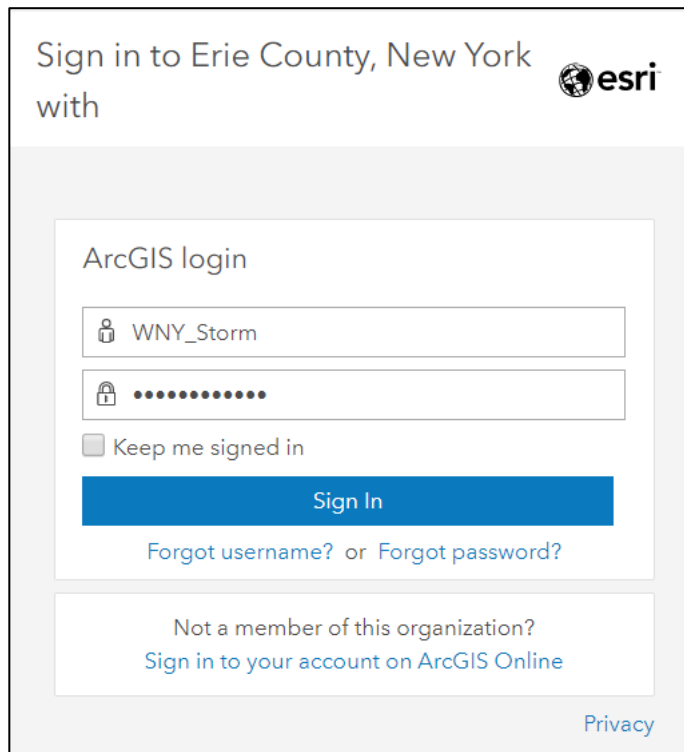
Login Credentials:

Username: WNY_Storm

Password: \$tormW@ter20

Recommended Web Browsers:

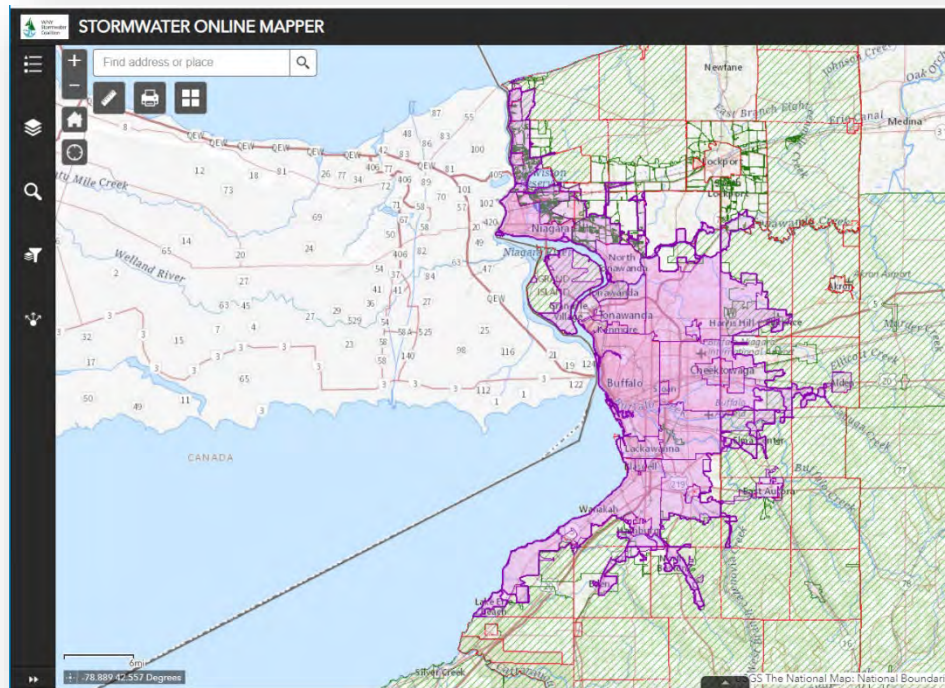
- Google Chrome
- Internet Explorer
- iOS Safari



LEGEND:

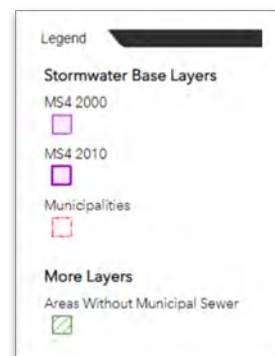


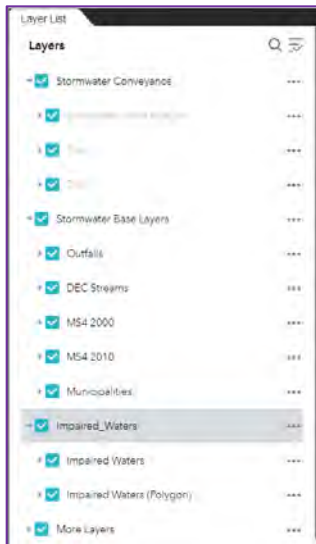
Upon opening the mapper, layers automatically turn on. As you zoom in more layers become visible. To view the legend click the icon above, located in the upper left corner of the mapper.



The Legend is dynamic and will change to show you which layers are active as you zoom in and out of the map. At the default scale you see MS4 boundaries (2000,2010), Municipalities and Areas Without Municipal Sewer are the active layers.

LAYER LIST: 

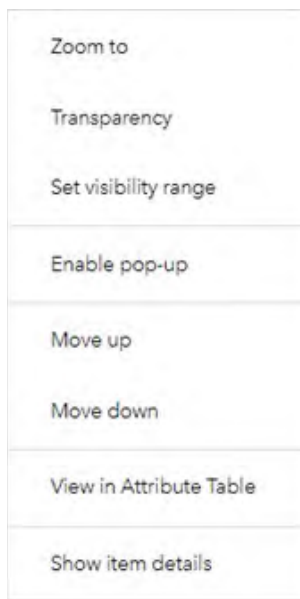




The layer list is located to the right of the legend in the upper left portion of the mapper. The layer list is also dynamic, similar to the legend. Data layers that are not visible at certain scales appear greyed out. The image on the left shows that *Stormwater Point Features*, *Flow* and *Ditch* layers appearing grey. These layers will only turn on at a larger scale as they are not clearly visible at smaller scales. You can also turn on/off any layers you choose by simply checking the blue box. Notice the three little dots next to each layer.



When you click the three little dots a menu appears:



Zoom to: Zooms to the scale of the entire layer

Transparency: Allows you to adjust the transparency of the layer

Visibility Range: Lets you turn on/off layers at range of scales

Enable Pop-up: Lets you turn on/off pop capability on a layer

Move Up/Down: Will move a layer up or down in ranking in the TOC

View in Attribute Table: Pulls up attribute table for the feature

Stormwater Point Features			
Options			
Filter by map extent			
Zoom to			
Clear selection			
MUNIID	OUTOWNER	OUTID	PIPESIZEIN
WS362	Town of West Seneca	Interconnect	12
EC1312	Erie County - Aurora District	Outfall	18

Show Item Details: Takes you to the item detail page on ArcGIS online

SEARCH BY OUTFALL



ID:

The search widget is in the upper-left hand portion of the mapper next to the layer list icon. Once clicked the widget panel drop downs on the left side and a small search box appears next to the search symbol.



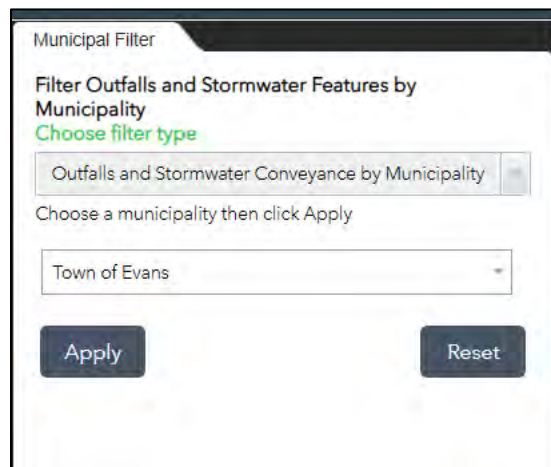
The search box gives you results as you begin to type the outfall ID.



MUNICIPAL



FILTER:



- This widget allows you to apply a filter to all of the stormwater conveyance and outfall data based on municipality.
- Once you select a municipality, click *Apply*. It will zoom to that municipality and the only data showing on the map will be for that particular municipality.
- Depending on the size of the municipality, you may need to zoom in further to see the stormwater data.
- Notice in the attribute table pull up, the only data available is the selected municipality

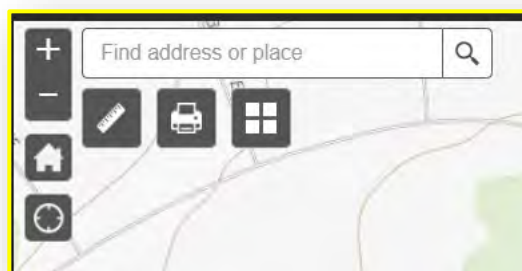
Stormwater Point Features												
Flow Ditch Outfalls DEC Streams MS4 2000 MS4 2010 Municipalities Impaired Waters Impaired Waters (Polygon) Areas Without Municipal Sewer												
Options Filter by map extent Zoom to Clear selection Refresh												
TYPE	MUNICIPALITY	CONDITION	BMP	CONSTRUC	EP_POSIT	EP_INVERT	EP_DIAM	EP_COMP	EP_BMP	IP1_POSIT	IP1_INVERT	IP1_DI
CB	Town of Evans	Fair	None	Precast	NW	27.00	8	HDPE		SE	26.00	8
CB	Town of Evans	Fair	None	Precast	NW	42.00	12	Concrete		SE	40.00	12
CB	Town of Evans	Clean me	None	Precast		0.00					0.00	
CB	Town of Evans	Good	None	Precast	N	30.50	18	HDPE		W	30.50	18
CB	Town of Evans	Good	None	Precast	W	18.00	10	CMP		E	19.00	6
CB	Town of Evans	Good	None	Precast	N	42.50	12	HDPE		E	42.50	10
CB	Town of Evans	Good	None	Precast	NE	23.75	8	HDPE		SW	22.50	8
CB	Town of Evans	Clean me	None	Precast	W	26.00	8	HDPE		E	25.00	8

110 features 0 selected

OTHER WIDGETS:

Notice a few other remaining widgets on the inside portion of the mapper.

Basic Zoom Function: You can use these buttons to zoom. You can also use your mouse capability to scroll in/out to zoom throughout the mapper. Double-clicking any area on the map will also do a partial zoom-in.



Home Button:

The home button takes you to the default extent of the map.



My Location:



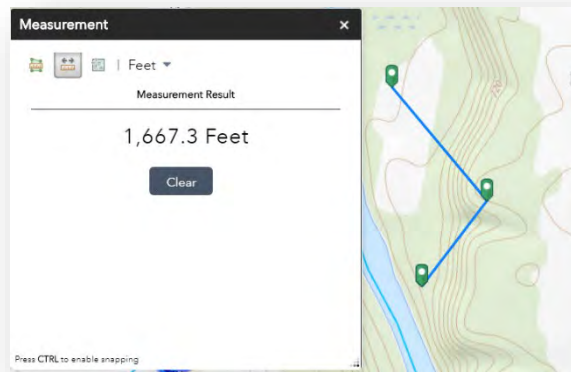
The button uses your device's location when you have it enabled. This is particularly helpful if using the mapper in the field.

Measurement:

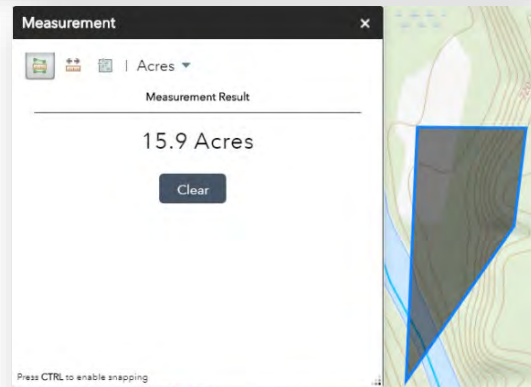


Allows you to measure Area, Distance and can give you a precise location.

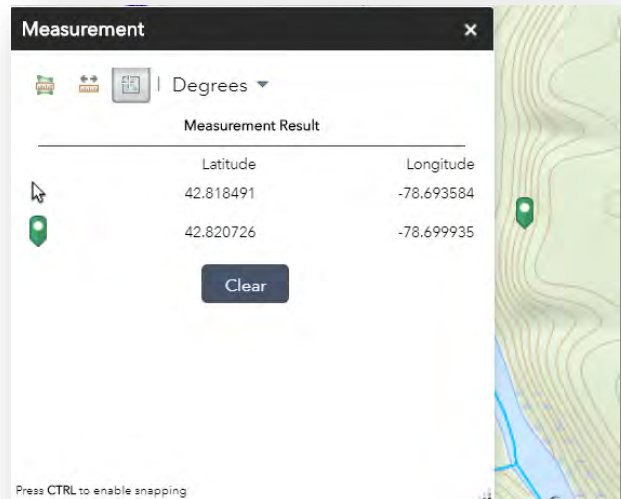
To measure distance, select the middle icon and then single click your starting point and as many points in between your last point. To end your segment, double-click on the last point in your measurement. You can change your measure type from feet to miles etc. in the drop down list.



To measure area use the icon on the far left. Single click to begin drawing your polygon, and double-click to finish it. Use the measurement type drop-down to change your area measurement unit.



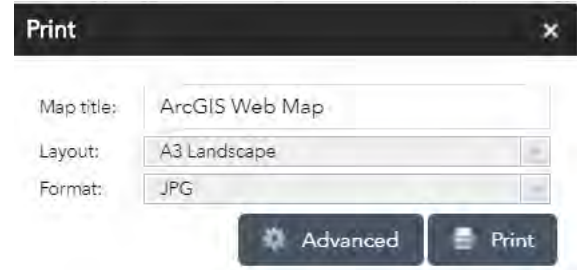
To capture the precise location of a point select the third icon to the right. It will take the location of your mouse at all times, and then also allow you to click a point on the map to give you precise location in longitude/latitude based on either Decimal Degrees, or Degree, Minutes, Seconds. (use drop-down)



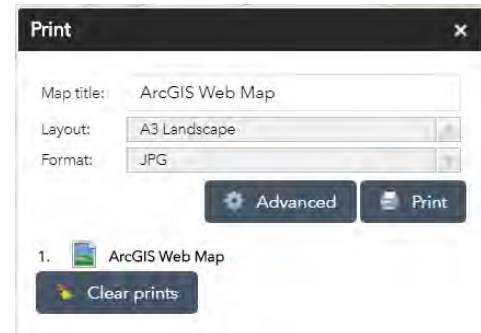
***For all three measurements, you can use CTRL (on your keyboard) to enable snapping to features in the map such as manholes, pipes, ditches, outfalls etc. This makes tracing polygons very easy.**

Printing Widget: 

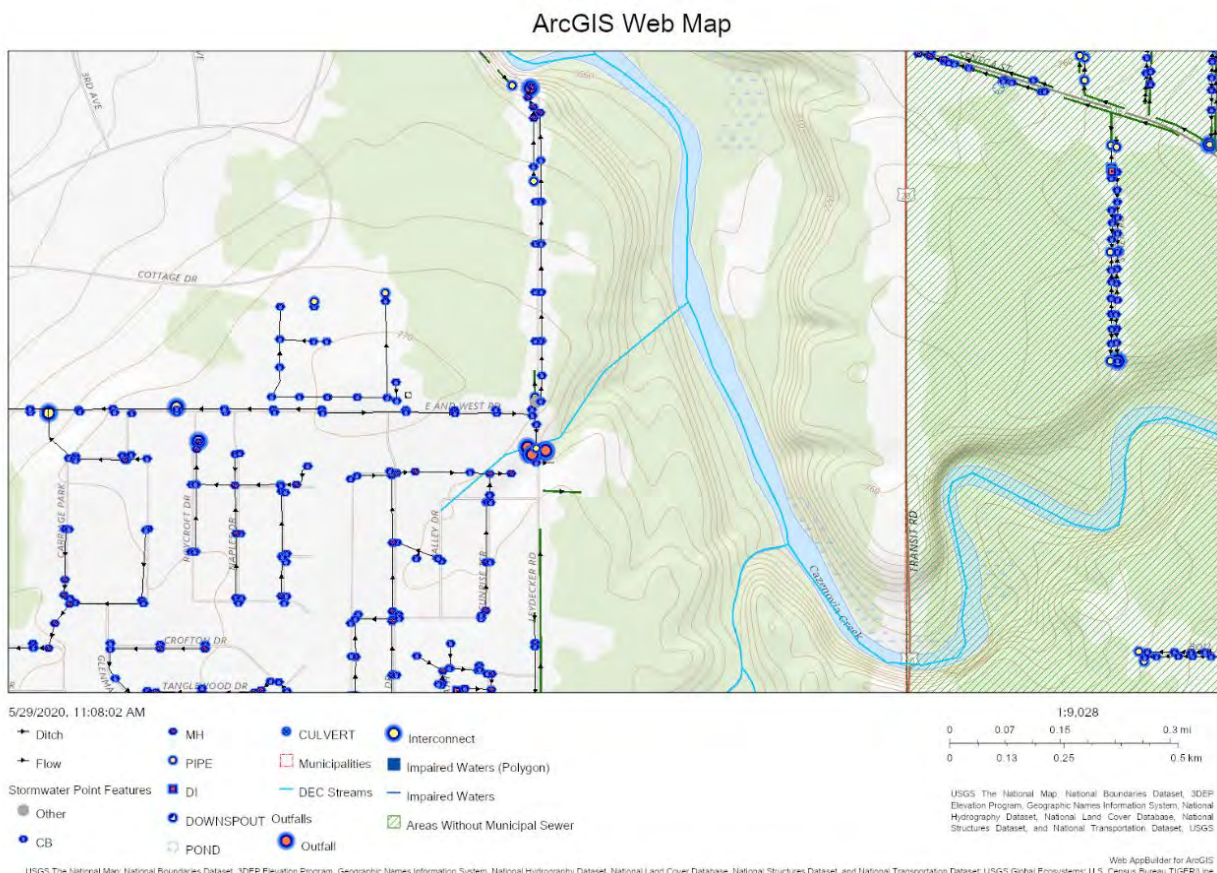
The print widget lets you export the map to various file types to be saved or printed. The current view of the map generates when you click print. The default layout is “A3 Landscape” and default format is JPG. You have the option to select different types in the drop down. You can title your map.



A file is generated after clicking print. To view the file click on the file name. It will open the map in another tab in your browser.



Below is an example of a JPG map generated from the widget



Notice that all of the active layers in your current map view are included in the legend at the bottom of the map. Also included are map data references, a scale, and the title of the map.

To start over the print process, select *Clear Prints* button.

Advanced **Print**

Map scale/extent:
 Preserve: ☒ map scale ☐ map extent
 Force scale: [current](#)

Output spatial reference WKID:
 102100
 WGS_1984_Web_Mercator_Auxiliary_Sphere

Layout metadata:
 Author: Web AppBuilder for ArcGIS
 Copyright:

Include legend: ☒

Scale bar unit: Miles

MAP_ONLY size:
 Width (px): 670
 Height (px): 500

Print quality:
 DPI: 96

Feature attributes:
 Include attributes: ☐

The *Advanced* print button lets the user:

- Adjust the map scale/extent
- Edit the spatial reference
- Add an author and copyright to the map
- Option to include the legend
- Change the unit used for the scale bar
- Edit the size of the map portion of the print
- Change the DPI of the file output
- Option to include attributes in the map

Basemap



Gallery:

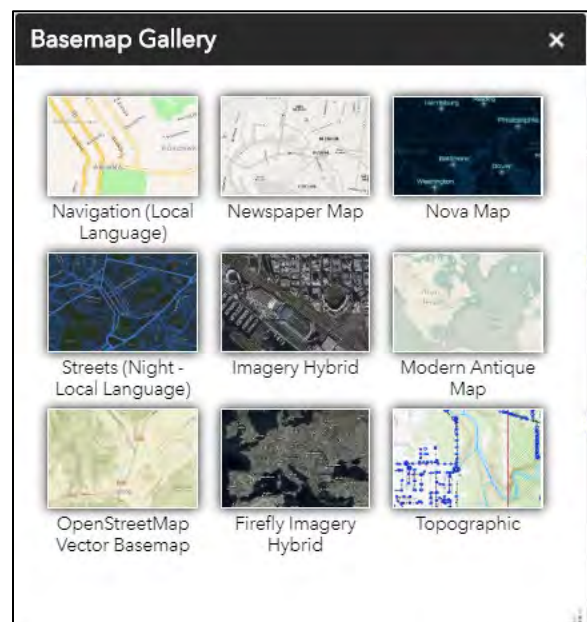
This lets the user change active basemap used in the mapper. The default basemap is called 'Topographic'

Depending on how you're using the mapper, other basemaps might be more useful than others.

Full Screen:



This button will set the mapper to fill your entire screen rather than just within your browser.



The Attribute Table:

The attribute table can be pulled up from the bottom of the map screen at any time. All layers that contain attributes can be found in the table. Each layer has its own tab. By default 'Filter by map extent' is checked. This means that you can only see attributes for features that are currently displayed in the map. Feel free to uncheck this setting, but it may slow down you mapper due to the large amounts data stored in each layer.

1



The screenshot shows a GIS application interface. The top part is a map view displaying a residential area with a sewer line (blue line) and various features like roads (COTTAGE DR, E ANNE WEST DR) and a river. The bottom part is an attribute table overlay. The table has tabs for different layers: Stormwater Point Features, Flow, Ditch, Outfalls, DEC Streams, M54 2000, M54 2010, Municipalities, Impaired Waters, Impaired Waters (Polygon), and Areas Without Municipal Sewer. The 'Stormwater Point Features' tab is selected, and the table displays a list of features with their attributes.

TYPE	MUNICIPALITY	CONDITION	BMP	CONSTRUC	EP_POSIT	EP_INVERT	EP_DIAM	EP_COMP	EP_BMP	IP1_POSIT	IP1_INVERT	IP1_DIAM	IP1_COMP	IP2_POSIT	IP2_INVERT
CB	Town of Elma	Good	None	Brick	S	21.50	12	CMP		N	21.00	12	CMP		0.00
CB	Town of Elma	Clean	None	Brick	S	18.00	12	CMP		N	18.00	12	CMP		0.00
CB	Town of Elma	Fair	None	Brick	S	16.00	12	HDPE		N	16.00	12	HDPE		0.00
CB	Town of Elma	Good	None	Brick	W	30.50	18	HDPE		N	27.50	12	HDPE	S	28.00
CB	Town of Elma	Good	None	Precast	N	28.50	12	HDPE		S	26.50	12	HDPE		0.00
CB	Town of Elma	Good	None	Precast	N	27.50	12	HDPE		S	27.50	12	HDPE		0.00
CB	Town of Elma	Good	None	Brick	N	26.50	12	HDPE		S	26.50	12	HDPE		0.00

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I, Maureen Jerackas, Village Clerk-Treasurer of the Village of East Aurora, Erie County, New York, do hereby certify that the attached motion is a true copy of the original motions adopted by the Village Board of the Village of East Aurora, at a meeting of the said Board held on the 26th day of November 2007.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Village of East Aurora, New York, this 26th day of September 2024.



A handwritten signature in black ink, reading "M. Jerackas", is written over a faint, circular official stamp.

Maureen Jerackas

Village Clerk - Treasurer

20071126

Motion for Local Law # 11 of 2007

On a motion by Trustee McDonnell, seconded by Trustee Mercurio to Approve a LOCAL LAW amending Chapter 142, Flood Damage Prevention; Chapter 227, Subdivision of Land; and Chapter 285, Zoning, of the Code of the Village of East Aurora, in relation to stormwater pollution prevention was passed with all Trustees voting in favor.

**VILLAGE OF EAST AURORA
LOCAL LAW NO. 11-2007**

A LOCAL LAW amending Chapter 142, Flood Damage Prevention; Chapter 227, Subdivision of Land; and Chapter 285, Zoning, of the Code of the Village of East Aurora, in relation to stormwater pollution prevention.

BE IT ENACTED BY THE VILLAGE BOARD OF THE VILLAGE OF EAST AURORA AS FOLLOWS:

Section 1.

STATUTORY AUTHORITY. In accordance with Section 10 of the Municipal Home Rule Law of the State of New York, the Board of Trustees of the Village of East Aurora has the authority to enact local laws and amend local laws for the purpose of promoting the health, safety or general welfare of the Village of East Aurora and for the protection and enhancement of its physical environment. In addition, Section 10 of the Municipal Home Rule Law of the State of New York grants the Board of Trustees of the Village of East Aurora the authority to exercise any of the powers granted to it in the Statute of Local Governments, including the power to adopt, amend, or repeal zoning regulations, through the enactment of local laws or the amendment of local laws. In any such local law, the Village Board of Trustees may provide for the appointment of any municipal officer, employee, or independent contractor to effectuate, administer and enforce such local law.

Section 2.

Section 285-8 of Chapter 285, Zoning, of the Code of the Village of East Aurora is hereby amended by adding the following definitions:

AGRICULTURAL ACTIVITY – The activity of an active farm, including grazing and watering livestock, irrigating crops, harvesting crops, using land for growing agricultural products, and cutting timber for sale, but shall not include the operation of a dude ranch or similar operation, or the construction of new structures associated with agricultural activities.

APPLICANT - A property owner or agent of a property owner who has filed an application for a land development activity as defined herein.

CHANNEL - A natural or artificial watercourse with a definite bed and banks that conducts continuously or periodically flowing water.

CLEARING - Any activity that removes the vegetative surface cover.

CODE – The Code of the Village of East Aurora

DEDICATION - The deliberate appropriation of property by its owner for general public use.

DEPARTMENT - The New York State Department of Environmental Conservation.

DESIGN MANUAL - The *New York State Stormwater Management Design Manual* (New York State Department of Environmental Conservation), most recent version or its successor, including applicable updates, which serves as the official guide for stormwater management principles, methods and practices.

DEVELOPER - A person who undertakes land development activities.

EROSION CONTROL MANUAL - The *New York Standards and Specifications for Erosion and Sediment Control* (Empire State Chapter of the Soil and Water Conservation Society, 2004), most current version or its successor, commonly known as the "*Blue Book*."

GRADING - Excavation or fill of material, including the resulting conditions thereof.

IMPERVIOUS COVER - Those surfaces, improvements and structures that cannot effectively infiltrate rainfall, snow melt and water (e.g., building rooftops, pavement, sidewalks, driveways, etc.).

INDUSTRIAL STORMWATER PERMIT - a State Pollutant Discharge Elimination System (SPDES) permit issued to a commercial industry or group of industries which regulates the pollutant levels associated with industrial stormwater discharges or specifies on-site pollution control strategies.

INFILTRATION - The process of percolating stormwater into the subsoil.

JURISDICTIONAL WETLAND - An area that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as "hydrophytic vegetation."

LAND DEVELOPMENT ACTIVITY - Construction activity including clearing, grading, excavating, soil disturbance or placement of fill that results in land disturbance of equal to or greater than one acre, or activities disturbing less than one acre of total land area that is part of a larger common plan of development or sale [Editor's Note: There may be text missing here; perhaps the phrase "and/or" or "or."] disturbing one acre or more in the aggregate, even though multiple separate and distinct land development activities may take place at different times on different schedules.

LANDOWNER - The legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding proprietary rights in the land.

MAINTENANCE AGREEMENT - A legally recorded document that acts as a property deed restriction, and which provides for long-term maintenance of stormwater management practices.

NONPOINT SOURCE POLLUTION - Pollution from any source other than from any discernible, confined, and discrete conveyances, and shall include, but not be limited to, pollutants from agricultural, silvicultural, mining, construction, subsurface disposal and urban runoff sources.

PHASING - Clearing a parcel of land in distinct pieces or parts, with the stabilization of each piece completed before the clearing of the next.

PLANNING BOARD – The Planning Board of the Village of East Aurora.

POLLUTANT OF CONCERN - Sediment or a water quality measurement that addresses sediment (such as total suspended solids, turbidity or siltation) and any other pollutant that has been identified as a cause of impairment of any water body that will receive a discharge from the land development activity.

PROJECT - A land development activity.

RECHARGE - The replenishment of underground water reserves.

SEDIMENT CONTROL - Measures that prevent eroded sediment from leaving the site.

SENSITIVE AREAS - Cold-water fisheries, shellfish beds, swimming beaches, groundwater recharge areas, water supply reservoirs, or habitats for threatened, endangered or special concern species.

SPDES GENERAL PERMIT FOR CONSTRUCTION ACTIVITIES GP-02-01 - A permit under the New York State Pollutant Discharge Elimination System (SPDES) issued to developers of construction activities to regulate disturbance of one or more acres of land.

SPDES GENERAL PERMIT FOR STORMWATER DISCHARGES FROM MUNICIPAL SEPARATE STORMWATER SEWER SYSTEMS GP-02-02 - A permit under the New York State Pollutant Discharge Elimination System (SPDES) issued to municipalities to regulate discharges from municipal separate storm sewers for compliance with EPA-established water quality standards and/or to specify stormwater control standards.

STABILIZATION - The use of practices that prevent exposed soil from eroding.

STOP-WORK ORDER - An order issued which requires that all construction activity on a site be stopped.

STORMWATER - Rainwater, surface runoff, snowmelt and drainage.

STORMWATER HOTSPOT - A land use or activity that generates higher concentrations of hydrocarbons, trace metals or toxicants than are found in typical stormwater runoff, based on monitoring studies.

STORMWATER MANAGEMENT - The use of structural or nonstructural practices that are designed to reduce stormwater runoff and mitigate its adverse impacts on property, natural resources and the environment.

STORMWATER MANAGEMENT FACILITY - One or a series of stormwater management practices installed, stabilized and operating for the purpose of controlling stormwater runoff.

STORMWATER MANAGEMENT OFFICER (SMO) - An employee or officer of the Village of East Aurora designated by the Village Board to accept and review stormwater pollution prevention plans (SWPPPs), forward the plans to such agency or board of the Village of East Aurora which may be reviewing any application for a land development activity requiring submission of a SWPPP, and inspect stormwater management practices.

STORMWATER MANAGEMENT PRACTICES (SMPs) - Measures, either structural or nonstructural, that are determined to be the most effective, practical means of preventing flood damage and preventing or reducing point source or nonpoint source pollution inputs to stormwater runoff and water bodies.

STORMWATER POLLUTION PREVENTION PLAN (SWPPP) - A plan for controlling stormwater runoff and pollutants from a site during and after construction activities.

STORMWATER RUNOFF - Flow on the surface of the ground, resulting from precipitation.

SURFACE WATERS OF THE STATE OF NEW YORK - Lakes, bays, sounds, ponds, impounding reservoirs, springs, wells, rivers, streams, creeks, estuaries, marshes, inlets, canals, the Atlantic Ocean within the territorial seas of the State of New York and all other bodies of surface water, natural or artificial, inland or coastal, fresh or salt, public or private (except those private waters that do not combine or effect a junction with natural surface or underground waters), which are wholly or partially within or bordering the state or within its jurisdiction. Storm sewers and waste treatment systems, including treatment ponds or lagoons which also meet the criteria of this definition, are not waters of the state. This exclusion applies only to man-made bodies of water which neither were originally created in waters of the state (such as a disposal area in wetlands) nor resulted from impoundment of waters of the state.

VILLAGE BOARD- The Board of Trustees of the Village of East Aurora.

WATERCOURSE - A permanent or intermittent stream or other body of water, either natural or man-made, which gathers or carries surface water.

WATERWAY - A channel that directs surface runoff to a watercourse or to the public storm drain.

Section 3.

Chapter 285, Zoning, of the Code of the Village of East Aurora is hereby amended by adding a new Article XV, entitled Stormwater Management, to read as follows:

ARTICLE XV Stormwater Management

§ 285-77. Findings; purpose.

A. Findings. It is hereby determined that:

- (1) Land development activities and associated increases in site impervious cover often alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, stream channel erosion, or sediment transport and deposition;
- (2) This stormwater runoff contributes to increased quantities of water-borne pollutants, including siltation of aquatic habitat for fish and other desirable species;
- (3) Clearing and grading during construction tends to increase soil erosion and add to the loss of native vegetation necessary for terrestrial and aquatic habitat;

- (4) Improper design and construction of stormwater management practices can increase the velocity of stormwater runoff, thereby increasing stream bank erosion and sedimentation;
 - (5) Impervious surfaces allow less water to percolate into the soil, thereby decreasing groundwater recharge and stream baseflow;
 - (6) Substantial economic losses can result from these adverse impacts on the waters of the Village;
 - (7) Stormwater runoff, soil erosion and nonpoint source pollution can be controlled and minimized through the regulation of stormwater runoff from land development activities;
 - (8) The regulation of stormwater runoff discharges from land development activities in order to control and minimize increases in stormwater runoff rates and volumes, soil erosion, stream channel erosion, and nonpoint source pollution associated with stormwater runoff is in the public interest and will minimize threats to public health and safety; and
 - (9) Regulation of land development activities by means of performance standards governing stormwater management and site design will produce development compatible with the natural functions of a particular site or an entire watershed and thereby mitigate the adverse effects of erosion and sedimentation from development.
- B. Purpose. The purpose of this article is to establish minimum stormwater management requirements and controls to protect and safeguard the general health, safety, and welfare of the public residing within this jurisdiction and to address the findings of fact in § 285-77A of this chapter. This article seeks to meet those purposes by achieving the following objectives:
- (1) Meet the requirements of minimum measures 4 and 5 of the New York State Department of Environmental Conservation State Pollutant Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Municipal Separate Stormwater Sewer Systems (MS4s), Permit No. GP-02-02 or as amended or revised;
 - (2) Require land development activities to conform to the substantive requirements of the New York State Department of Environmental Conservation State Pollutant Discharge Elimination System (SPDES) General Permit for Construction Activities, Permit No. GP-02-01 or as amended or revised;
 - (3) Minimize increases in stormwater runoff from land development activities in order to reduce flooding, siltation, increases in stream temperature, and streambank erosion and maintain the integrity of stream channels;
 - (4) Minimize increases in pollution caused by stormwater runoff from land development activities which would otherwise degrade local water quality;
 - (5) Minimize the total annual volume of stormwater runoff which flows from any specific site during and following development to the maximum extent practicable; and
 - (6) Reduce stormwater runoff rates and volumes, soil erosion and nonpoint source pollution, wherever possible, through stormwater management practices and ensure that these management practices are properly maintained and eliminate threats to public safety.

§ 285-78. Applicability; exemptions; conflicts with other requirements.

- A. Applicability. This article shall be applicable to all land development activities within the Village of East Aurora.
- B. Exemptions. The following activities shall be exempt from review under this article:
- (1) Agricultural activity;
 - (2) Silvicultural activity, except that landing areas and log haul roads are subject to this article;
 - (3) Routine maintenance activities that disturb fewer than five acres and are performed to maintain the original line and grade, hydraulic capacity or original purpose of a facility;
 - (4) Repairs to any stormwater management practice or facility deemed necessary by the SMO;
 - (5) Any part of a subdivision if a plat for the subdivision has been approved by the Village of East Aurora on or before the effective date of this article;
 - (6) Land development activities for which a building permit has been approved on or before the effective date of this article;
 - (7) Cemetery graves;
 - (8) Installation of fence, sign, telephone, and electric poles and other kinds of posts or poles;
 - (9) Emergency activity immediately necessary to protect life, property or natural resources;
 - (10) Activities of an individual engaging in home gardening by growing flowers, vegetables or other plants primarily for use by that person and his or her family; and
 - (11) Landscaping and horticultural activities in connection with an existing structure.
- C. Conflict. Where the conditions imposed by any provisions of this article are either more restrictive or less restrictive than comparable conditions imposed by any other applicable law, ordinance, resolution, rule or regulation of any kind, the regulations which are more restrictive and impose higher standards or requirements shall govern.

§ 285-79. Review and approval of stormwater pollution prevention plans.

- A. The Village of East Aurora shall designate an SMO, who shall accept and review all SWPPPs. The SMO may:
- (1) Review the SWPPPs;
 - (2) Upon approval by the Village Board, engage the services of a registered professional engineer to review the SWPPPs, specifications and related documents at a cost not to exceed a fee schedule established by the Village Board; or
 - (3) Accept the certification of a licensed professional that the SWPPPs conform to the requirements of this article.
- B. For all land development activities subject to review and approval by the Planning Board or Village Board of the Village of East Aurora under floodplain development permit or subdivision regulations, the applicant or developer shall be required to submit a SWPPP that complies with the requirements in this article to the SMO, and the land development activity shall be reviewed subject to the standards contained in this article. Within 45 days of receipt of a SWPPP, the SMO shall forward the SWPPP, together with his or her written recommendation to approve, approve with modifications, or disapprove the SWPPP, to such agency or board of the Village of East Aurora which may be reviewing the application for approval of a land development activity requiring submission of a SWPPP. A recommendation of approval shall only be given if the SWPPP complies with the requirements of this

article. In making a recommendation to approve with modifications or disapprove the SWPPP, the SMO shall state the reasons for the decision in writing. If the SMO recommends to approve with modifications or disapprove the SWPPP, the applicant shall revise such SWPPP in accordance with the recommendations of the SMO and shall submit the revised SWPPP to the SMO for review. The agency or board of the Village of East Aurora reviewing the application for approval of a land development activity shall not approve such application unless the SWPPP complies with the requirements of this article.

- C. For all land development activities not subject to review by the Planning Board or Village Board of the Village of East Aurora as stated in § 285-79B of this chapter, the applicant or developer shall be required to submit a SWPPP prepared in accordance with the standards contained in this article to the SMO. Within 45 days of receipt of a SWPPP, the SMO shall approve, approve with modifications, or disapprove the SWPPP. Approval shall only be given if the SWPPP complies with the requirements of this article. In approving with modifications or disapproving the SWPPP, the SMO shall state the reasons for the decision in writing. In order to be approved, an applicant shall revise a SWPPP that has been approved with modifications or disapproved in accordance with the recommendations of the SMO and shall submit the revised SWPPP to the SMO for review.

§ 285-80. Stormwater pollution prevention plans required; contents.

- A. Stormwater pollution prevention plan requirement. No application for approval of a land development activity shall be reviewed until the SMO or such agency or board of the Village of East Aurora which may be reviewing any application for approval of a land development activity requiring submission of a SWPPP has received a SWPPP prepared in accordance with the specifications in this article.
- B. Contents of stormwater pollution prevention plans.
- (1) All SWPPPs shall provide the following background information and erosion and sediment controls:
- (a) Background information about the scope of the project, including the location, type and size of the project;
 - (b) Site map/construction drawing(s) for the project, including a general location map. The site map should be at a scale of no smaller than one inch to 100 feet. At a minimum, the site map should show the total site area; all improvements; areas of disturbance; areas that will not be disturbed; existing vegetation; on-site and adjacent off-site surface water(s); wetlands and drainage patterns that could be affected by the land development activity; existing and final slopes; locations of off-site material, waste, borrow or equipment storage areas; and location(s) of the stormwater discharge(s);
 - (c) Description of the soil(s) present at the site;
 - (d) Construction phasing plan describing the intended sequence of construction activities, including clearing and grubbing, excavation and grading, utility and infrastructure installation and any other activity at the site that results in soil disturbance. Consistent with the Erosion Control Manual, not more than five acres shall be disturbed at any one time unless pursuant to an approved SWPPP;
 - (e) Description of the pollution prevention measures that will be used to control litter, construction chemicals and construction debris from becoming a pollutant source in stormwater runoff;
 - (f) Description of construction and waste materials expected to be stored on site with updates as appropriate, and a description of controls to reduce pollutants from these materials, including storage practices to minimize exposure of the materials to stormwater, and spill prevention and response;
 - (g) Temporary and permanent structural and vegetative measures to be used for soil stabilization, runoff control and sediment control for each stage of the project, from initial land clearing and grubbing to project close-out;

- (h) A site map/construction drawing(s) specifying the location(s), size(s) and length(s) of each erosion and sediment control practice;
 - (i) Dimensions, material specifications and installation details for all erosion and sediment control practices, including the siting and sizing of any temporary sediment basins;
 - (j) Temporary practices that will be converted to permanent control measures;
 - (k) Implementation schedule for staging temporary erosion and sediment control practices, including the timing of initial placement and duration that each practice should remain in place;
 - (l) Maintenance schedule to ensure continuous and effective operation of the erosion and sediment control practice;
 - (m) Name(s) of the receiving water(s);
 - (n) Delineation of SWPPP implementation responsibilities for each part of the site;
 - (o) Description of structural practices designed to divert flows from exposed soils, store flows, or otherwise limit runoff and the discharge of pollutants from exposed areas of the site to the degree attainable; and
 - (p) Any existing data that describes the stormwater runoff at the site.
- (2) Land development activities meeting Condition A, B or C below shall also include water quantity and water quality controls (postconstruction stormwater runoff controls) as set forth in § 285-80B(3) of this chapter as applicable:
- (a) Condition A: Stormwater runoff from land development activity discharging a pollutant of concern to either an impaired water identified on the Department's 303(d) list of impaired waters or a total maximum daily load (TMDL) designated watershed for which pollutants in stormwater have been identified as a source of the impairment.
 - (b) Condition B: Stormwater runoff from land development activity disturbing five or more acres.
 - (c) Condition C: Stormwater runoff from land development activity disturbing between one acre and five acres of land during the course of the project, exclusive of the construction of single-family residences and construction activities at agricultural properties.
- (3) SWPPP requirements for Condition A, B or C (postconstruction stormwater runoff controls):
- (a) All information in § 285-80B(1) of this chapter;
 - (b) Description of each postconstruction stormwater management practice;
 - (c) Site map/construction drawing(s) showing the specific location(s) and size(s) of each postconstruction stormwater management practice;
 - (d) Hydrologic and hydraulic analysis for all structural components of the stormwater management system for the applicable design storms;
 - (e) Comparison of postdevelopment stormwater runoff conditions with predevelopment conditions;
 - (f) Dimensions, material specifications and installation details for each postconstruction stormwater management practice;
 - (g) Maintenance schedule to ensure continuous and effective operation of each postconstruction stormwater management practice;
 - (h) Maintenance easements to ensure access to all stormwater management practices at the site for the purpose of inspection and repair. Easements shall be recorded on the plan and shall remain in effect with transfer of title to the property;

- (i) Inspection and maintenance agreement binding on all subsequent landowners served by the on-site stormwater management measures in accordance with § 285-82 of this chapter.
- (4) The SWPPP shall be prepared by a landscape architect, certified professional or professional engineer and must be signed by the professional preparing the plan, who shall certify that the design of all stormwater management practices meets the requirements in this article.
- C. Other environmental permits. The applicant shall assure that all other applicable environmental permits have been or will be acquired for the land development activity prior to approval of the final stormwater design plan. Any notice of intent (NOI) submitted to the Department pursuant to the SPDES General Permit for Construction Activities GP-02-01 shall be submitted to the SMO concurrently therewith.
- D. Contractor certification.
 - (1) Each contractor and subcontractor identified in the SWPPP who will be involved in soil disturbance and/or stormwater management practice installation shall sign and date a copy of the following certification statement before undertaking any land development activity: "I certify under penalty of law that I understand and agree to comply with the terms and conditions of the Stormwater Pollution Prevention Plan. I also understand that it is unlawful for any person to cause or contribute to a violation of water quality standards."
 - (2) The certification must include the name and title of the person providing the signature, address and telephone number of the contracting firm; the address (or other identifying description) of the site; and the date the certification is made.
 - (3) The certification statement(s) shall be included with and become part of the SWPPP for the land development activity.
- E. A copy of the SWPPP shall be retained at the site of the land development activity during construction, from the date of initiation of construction activities to the date of final stabilization.

§ 285-81. Performance and design criteria for stormwater management and erosion and sediment control.

All land development activities shall be subject to the following performance and design criteria:

- A. Technical standards. For the purposes of this article, the following documents shall serve as the official guides and specifications for stormwater management. Stormwater management practices that are designed and constructed in accordance with these technical documents shall be presumed to meet the standards imposed by this article:
 - (1) The Design Manual; and
 - (2) The Erosion Control Manual.
- B. Equivalence to technical standards. Where stormwater management practices are not in accordance with technical standards set forth in § 285-81A of this chapter, the applicant or developer must demonstrate equivalence to such technical standards.
- C. Water quality standards. No land development activity shall cause an increase in turbidity that will result in substantial visible contrast to natural conditions in surface waters of the State of New York.

§ 285-82. Maintenance, inspection and repair of stormwater facilities.

- A. Maintenance and inspection during construction.
 - (1) The applicant or developer of the land development activity or his or her representative shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances)

which are installed or used by the applicant or developer to achieve compliance with the conditions of this article. Sediment shall be removed from sediment traps or sediment ponds whenever their design capacity has been reduced by 50%.

- (2) For land development activities meeting Condition A, B or C in § 285-80B(2) of this chapter, the applicant shall have a qualified professional conduct site inspections and document the effectiveness of all erosion and sediment control practices every seven days and within 24 hours of any storm event producing 0.5 inch of precipitation or more. Inspection reports shall be maintained in a site log book.
- B. Maintenance easement(s). Prior to the issuance of any approval that has a stormwater management facility as one of the requirements, the applicant or developer must execute a maintenance easement agreement that shall be binding on all subsequent landowners served by the stormwater management facility. The easement shall provide for access to the facility at reasonable times for periodic inspection by the Village of East Aurora to ensure that the facility is maintained in proper working condition to meet design standards and any other provisions established by this article. The easement shall be recorded by the grantor in the office of the County Clerk after approval by the counsel for the Village of East Aurora.
- C. Maintenance after construction. The owner or operator of permanent stormwater management practices installed in accordance with this article shall ensure they are operated and maintained to achieve the goals of this article. Proper operation and maintenance also includes, at a minimum, the following:
 - (1) A preventive/corrective maintenance program for all critical facilities and systems of treatment and control (or related appurtenances) which are installed or used by the owner or operator to achieve the goals of this article.
 - (2) Written procedures for operation and maintenance and training new maintenance personnel.
 - (3) Discharges from the SMPs shall not exceed design criteria or cause or contribute to water quality standard violations in accordance with § 285-81 of this chapter.
 - (4) Maintenance agreements. The Village of East Aurora shall approve a formal maintenance agreement for stormwater management facilities binding on all subsequent landowners and recorded in the office of the County Clerk as a deed restriction on the property prior to final plan approval. The maintenance agreement shall be consistent with the terms and conditions of Appendix A of this chapter, entitled "Sample Stormwater Control Facility Maintenance Agreement." The Village of East Aurora, in lieu of a maintenance agreement, at its sole discretion, may accept dedication of any existing or future stormwater management facility, provided such facility meets all the requirements of this article and includes adequate and perpetual access and sufficient area, by easement or otherwise, for inspection and regular maintenance.

§ 285-83. Inspections; administration and enforcement; penalties for offenses.

A. Construction inspections.

- (1) Erosion and sediment control inspection.
- (a) The SMO may require such inspections as necessary to determine compliance with this article and may either approve that portion of the work completed or notify the applicant wherein the work fails to comply with the requirements of this article and the SWPPP as approved. To obtain inspections, the applicant shall notify the SMO at least 48 hours before any of the following, as required by the SMO:
 - [1] Start of construction;
 - [2] Installation of sediment and erosion control measures;
 - [3] Completion of site clearing;
 - [4] Completion of rough grading;

- [5] Completion of final grading;
 - [6] Close of the construction season;
 - [7] Completion of final landscaping; or
 - [8] Successful establishment of landscaping in public areas.
- (b) If any violations are found, the applicant and developer shall be notified in writing of the nature of the violation and the required corrective actions. No further work shall be conducted, except for site stabilization, until any violations are corrected and all work previously completed has received approval by the SMO.
 - (2) Stormwater management practice inspections. The SMO is responsible for conducting inspections of SMPs. All applicants are required to submit "as-built" plans for any SMPs located on site after final construction is completed. The plan must show the final design specifications for all stormwater management facilities and must be certified by a professional engineer.
 - (3) Inspection of stormwater facilities after project completion. Inspection programs shall be established on any reasonable basis, including, but not limited to: routine inspections; random inspections; inspections based upon complaints or other notice of possible violations; inspection of drainage basins or areas identified as higher than typical sources of sediment or other contaminants or pollutants; inspections of businesses or industries of a type associated with higher than usual discharges of contaminants or pollutants or with discharges of a type which are more likely than the typical discharge to cause violations of state or federal water or sediment quality standards or the SPDES stormwater permit; and joint inspections with other agencies inspecting under environmental or safety laws. Inspections may include, but are not limited to: reviewing maintenance and repair records; sampling discharges, surface water, groundwater, and material or water in drainage control facilities; and evaluating the condition of drainage control facilities and other stormwater management practices.
 - (4) Submission of reports. The SMO may require monitoring and reporting from entities subject to this article as are necessary to determine compliance with this article.
 - (5) Right-of-entry for inspection. When any new stormwater management facility is installed on private property or when any new connection is made between private property and the public stormwater system, the landowner shall grant to the Village of East Aurora the right to enter the property at reasonable times and in a reasonable manner for the purpose of inspection as specified in § 285-83A(3) of this chapter.
- B. Performance guarantees; recordkeeping.
- (1) Construction completion guarantee. In order to ensure the full and faithful completion of all land development activities related to compliance with all conditions set forth by the Village of East Aurora in its approval of the SWPPP, the Village of East Aurora may require the applicant or developer to provide, prior to construction, a performance bond, cash escrow, or irrevocable letter of credit from an appropriate financial or surety institution which guarantees satisfactory completion of the project and names the Village of East Aurora as the beneficiary. The security shall be in an amount to be determined by the Village of East Aurora based on submission of final design plans, with reference to actual construction and landscaping costs. The performance guarantee shall remain in force until the surety is released from liability by the Village of East Aurora, provided that such period shall not be less than one year from the date of final acceptance or such other certification that the facility(ies) has (have) been constructed in accordance with the approved plans and specifications and that a one-year inspection has been conducted and the facilities have been found to be acceptable to Village of East Aurora. Per-annum interest on cash escrow deposits shall be reinvested in the account until the surety is released from liability.
 - (2) Maintenance guarantee. Where stormwater management and erosion and sediment control facilities are to be operated and maintained by the developer or by a corporation that owns or manages a commercial or industrial facility, the developer, prior to construction, may be required to provide the Village of East Aurora

with an irrevocable letter of credit from an approved financial institution or surety to ensure proper operation and maintenance of all stormwater management and erosion control facilities both during and after construction, and until the facilities are removed from operation. If the developer or landowner fails to properly operate and maintain stormwater management and erosion and sediment control facilities, the Village of East Aurora may draw upon the account to cover the costs of proper operation and maintenance, including engineering and inspection costs.

- (3) Recordkeeping. The Village of East Aurora may require entities subject to this article to maintain records demonstrating compliance with this article.

C. Enforcement and penalties.

- (1) Notice of violation. When the SMO determines that a land development activity is not being carried out in accordance with the requirements of this article, it may issue a written notice of violation to the landowner. The notice of violation shall contain:
 - (a) The name and address of the landowner, developer or applicant;
 - (b) The address, when available, or a description of the building, structure or land upon which the violation is occurring;
 - (c) A statement specifying the nature of the violation;
 - (d) A description of the remedial measures necessary to bring the land development activity into compliance with this article and a time schedule for the completion of such remedial action;
 - (e) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and
 - (f) A statement that the determination of violation may be appealed to the Village by filing a written notice of appeal within 15 days of service of the notice of violation.
- (2) Stop-work orders. The SMO may issue a stop-work order for violations of this article. Persons receiving a stop-work order shall be required to halt all land development activities, except those activities that address the violations leading to the stop-work order. The stop-work order shall be in effect until the SMO confirms that the land development activity is in compliance and the violation has been satisfactorily addressed. Failure to address a stop-work order in a timely manner may result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this article.
- (3) Violations. Any land development activity that is commenced or is conducted contrary to this article may be restrained by injunction or otherwise abated in a manner provided by law.
- (4) Penalties. In addition to or as an alternative to any penalty provided herein or by law, any person who violates the provisions of this article shall be subject to penalties as set forth in § 286-65 of this chapter.
- (5) Withholding of certificate of occupancy. If any building or land development activity is installed or conducted in violation of this article, the SMO may prevent the occupancy of said building or land.
- (6) Restoration of lands. Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, the Village of East Aurora may take necessary corrective action, the cost of which shall become a lien upon the property until paid.

- D. Fees for services. The Village of East Aurora may require any person undertaking land development activities regulated by this article to pay reasonable costs at prevailing rates for review of SWPPPs, inspections, or SMP maintenance performed by the Village of East Aurora or performed by a third party for the Village of East Aurora. The fee shall be set by the Village Board by resolution.

Section 4.

Section 142-13 of Chapter 142, Flood Damage Prevention, of the Code of the Village of East Aurora is hereby amended by adding the following subsection:

- H. A stormwater pollution prevention plan (SWPPP), if required for the proposed development under Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code, together with the recommendation of the Stormwater Management Officer to approve, approve with modifications, or disapprove the SWPPP pursuant to § 285-79B of this Code.

Section 5.

Section 142-14A of Chapter 142, Flood Damage Prevention, of the Code of the Village of East Aurora is hereby amended by adding the following subsection:

- (5) If a stormwater pollution prevention plan (SWPPP) was submitted together with the development permit application pursuant to § 142-13H, determine that the SWPPP and proposed development meet the performance and design criteria and standards in Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code.

Section 6.

Section 142-15A of Chapter 142, Flood Damage Prevention, of the Code of the Village of East Aurora is hereby amended to read as follows:

- A. Subdivision proposals. The following standards apply to all new subdivision proposals and other proposed development in areas of special flood hazard (including proposals for manufactured home and recreational vehicle parks and subdivisions):
 - (1) Proposals shall be consistent with the need to minimize flood damage;
 - (2) Public utilities and facilities such as sewer, gas, electrical and water systems shall be located and constructed so as to minimize flood damage; and
 - (3) Adequate drainage shall be provided to reduce exposure to flood damage. Drainage facilities shall comply with any stormwater pollution prevention plan submitted pursuant to § 142-13H of this chapter.

Section 7.

Section 227-6D of Chapter 227, Subdivision of Land, of the Code of the Village of East Aurora, is hereby amended to read as follows:

D. Separate documents.

(1) Draft of any protective covenants whereby the subdivider proposes to regulate land use in the subdivision and to otherwise protect the proposed development.

(2) A stormwater pollution prevention plan (SWPPP), if required for the proposed subdivision under Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code, together with the recommendation of the Stormwater Management Officer to approve, approve with modifications, or disapprove the SWPPP pursuant to § 285-79B of this Code. If a SWPPP is submitted together with a preliminary plat pursuant to this section, such plat shall not be approved unless the SWPPP and plat meet the performance and design criteria and standards in Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code.

Section 8.

Section 227-14B of Chapter 227, Subdivision of Land, of the Code of the Village of East Aurora is hereby amended to read as follows:

B. Separate documents.

(1) Agreements covering the improvement and maintenance of unceded public spaces and the conditions and time limits, if any, applying to site reservations.

(2) A statement by the Village Attorney approving as to legal sufficiency all offers of cession, all covenants governing the maintenance of unceded public open space and any action taken to establish or extend water and/or sewer districts, and also approving the legal sufficiency of any bond or agreement offered in lieu of the completion of required subdivision improvements.

(3) Protecting covenants in form for recording.

(4) A stormwater pollution prevention plan (SWPPP), if required for the proposed subdivision under Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code, together with the recommendation of the Stormwater Management Officer to approve, approve with modifications, or disapprove the SWPPP pursuant to § 285-79B of this Code. If a SWPPP is submitted together with a final plat pursuant to this section, such plat shall not be approved unless the SWPPP and plat meet the performance and design criteria and standards in Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code.

(5) Other requirements. Such other certificates, affidavits, endorsements or other agreements as may be required by the Village Board in the enforcement of these regulations. In special cases where there are potential hazards of flooding or other hazards, the Village Board may require the services of an independent engineer or expert to recommend conditions under which the subdivision may be approved. The expense of such engineer or expert shall be borne by the subdivider.

Section 9.

Section 227-16A(17) of Chapter 227, Subdivision of Land, is hereby amended by adding to read as follows:

- (17) Except in accordance with an approved Stormwater Pollution Prevention Plan, in order to facilitate drainage, no street grade shall be less than 2% when possible, but in no event less than 1%.

Section 10.

Section 227-16A of Chapter 227, Subdivision of Land, is hereby amended to add the following subsection:

- (18) Streets shall be designed in accordance with any stormwater pollution prevention plan submitted pursuant to the requirements of this chapter.

Section 11.

Section 227-21 of Chapter 227, Subdivision of Land, is hereby amended to read as follows:

§ 227-21. Minor subdivision application.

- A. Any owner of a parcel of land applying for minor subdivision approval shall submit to the Village Board a request for minor subdivision approval on a form provided by the Village of East Aurora. In addition thereto, such owner shall submit a survey showing the following:
 - (1) Required setbacks.
 - (2) Existing water and sewer mains.
 - (3) Natural features.
 - (4) Existing and proposed improvements.
 - (5) Finished floor elevation of all structures.
 - (6) Drives, parking and all paved areas.
 - (7) Existing structures on adjoining properties.
 - (8) Direction of surface water runoff.
 - (9) All trees greater than four inches in diameter.
 - (10) Sewer and water service locations.
- B. The provisions of the State Environmental Quality Review Act shall apply to minor subdivisions.
- C. A stormwater pollution prevention plan (SWPPP), if required for the proposed subdivision under Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code, shall be submitted, together with the recommendation of the Stormwater Management Officer to approve, approve with modifications, or disapprove the SWPPP pursuant to § 285-79B of this Code. If a SWPPP is submitted together with a minor subdivision plat pursuant to this section, such plat shall not be approved unless the SWPPP and plat meet the performance and design criteria and standards in Article XV, Stormwater Management, of Chapter 285, Zoning, of this Code.

- D. The Village Board of Trustees shall review such request for minor subdivision approval and, after holding a public hearing thereon, approve or disapprove of the same.
- E. No building permit shall be issued for a parcel of land constituting a minor subdivision as defined herein prior to the approval of such minor subdivision by the Village Board of Trustees as provided for herein.

Section 12.

Section 285-31B of Chapter 285, Zoning, of the Code of the Village of East Aurora, is hereby amended by adding the following subsection:

- (3) Fewer spaces would reduce stormwater runoff rates and volumes, soil erosion, and/or nonpoint source pollution in accordance with Article XV, Stormwater Management, of this chapter.

Section 13.

SEVERABILITY. If the provisions of any article, section, subsection, paragraph, subdivision or clause of this local law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this local law.

Section 14.

EFFECTIVE DATE. This local law shall be effective on the first day after it shall have been filed with the Office of the Secretary of State pursuant to Section 27 of the New York State Municipal Home Rule Law and Section 7-706 of the Village Law.

I, Maureen Jerackas, Village Clerk-Treasurer of the Village of East Aurora, Erie County, New York, do hereby certify that the attached motion is a true copy of the original motions adopted by the Village Board of the Village of East Aurora, at a meeting of the said Board held on the 26th day of November 2007.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Village of East Aurora, New York, this 26th day of September 2024.




Maureen Jerackas
Village Clerk - Treasurer

20071126

Motion for Local Law # 12 of 2007

On a motion by Trustee McDonnell, seconded by Trustee Scheer to Approve, a LOCAL LAW amending Chapter 205, Sewers, of the Code of the Village of East Aurora, in relation to the prohibition of illicit discharges, activities, and connections to the municipal separate storm sewer system was passed with all Trustees voting in favor.

**VILLAGE OF EAST AURORA
LOCAL LAW NO. 12-2007**

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF EAST AURORA AS FOLLOWS:

A LOCAL LAW amending Chapter 205, Sewers, of the Code of the Village of East Aurora, in relation to the prohibition of illicit discharges, activities, and connections to the municipal separate storm sewer system.

Section 1.

LEGISLATIVE INTENT. The purpose of this local law is to provide for the health, safety, and general welfare of the citizens of the Village of East Aurora through the regulation of non-stormwater discharges to the municipal separate storm sewer system to the maximum extent practicable as required by federal and state law. This local law establishes methods for controlling the introduction of pollutants into the Municipal Separate Storm Sewer System in order to comply with the requirements of the State Pollutant Discharge Elimination System (SPDES) General Permit for Municipal Separate Storm Sewer Systems (MS4s). In addition, this local law establishes the legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this local law.

Section 2.

Chapter 205, Sewers, of the Code of the Village of East Aurora, is hereby amended by adding the following definitions to Section 205-1A:

303(d) LIST — A list of all surface waters in the state for which beneficial uses of the water (drinking, recreation, aquatic habitat, and industrial use) are impaired by pollutants, prepared periodically by NYSDEC as required by Section 303(d) of the Clean Water Act. 303(d) listed waters are estuaries, lakes and streams that fall short of state surface water quality standards and are not expected to improve within the next two years.

BEST MANAGEMENT PRACTICES (BMPs) — Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

CLEAN WATER ACT — The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

CONSTRUCTION ACTIVITY — Any activity requiring authorization under the SPDES permit for stormwater discharges from construction activity, GP-02-01, as amended or revised, including construction projects resulting in land disturbance of one or more acres. Construction activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

HAZARDOUS MATERIALS — Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

ILLICIT CONNECTION — Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the MS4, including, but not limited to:

- (1) Any conveyance which allows any nonstormwater discharge including treated or untreated sewage, process wastewater, and wash water to enter the MS4 and any connection to the storm sewer system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
- (2) Any drain or conveyance connected from a commercial or industrial land use to the MS4 which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

ILLICIT DISCHARGE — Any direct or indirect non-stormwater discharge to the MS4, except as exempted in § 205-57 of this article.

INDUSTRIAL ACTIVITY — Activities requiring the SPDES permit for discharges from industrial activities except construction, GP-98-03, as amended or revised.

MS4 — Municipal separate storm sewer system.

MUNICIPAL SEPARATE STORM SEWER SYSTEM — A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm sewers):

- (1) Owned or operated by the Village of East Aurora;
- (2) Designed or used for collecting or conveying stormwater;
- (3) Which is not a combined sewer; and
- (4) Which is not part of a publicly owned treatment works (POTW) as defined at 40 CFR 122.2.

NONSTORMWATER DISCHARGE — Any discharge to the MS4 that is not composed entirely of stormwater.

POLLUTANT — Dredged spoil, filter backwash, solid waste, incinerator residue, treated or untreated sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand and industrial, municipal, and agricultural waste and ballast discharged into water, any of which may cause or might reasonably be expected to cause pollution of the waters of the state in contravention of water quality standards.

PREMISES — Any building, lot, parcel of land, or portion of land, whether improved or unimproved, including adjacent sidewalks and parking strips.

SPECIAL CONDITIONS —

- (1) Discharge compliance with water quality standards. The condition that applies where the

Village has been notified that the discharge of stormwater authorized under its MS4 permit may have caused or has the reasonable potential to cause or contribute to the violation of an applicable water quality standard. Under this condition, the Village must take all necessary actions to ensure future discharges do not cause or contribute to a violation of water quality standards.

- (2) 303(d) listed waters. The condition in the Village's MS4 permit that applies where the MS4 discharges to a 303(d) listed water. Under this condition, the stormwater management program must ensure no increase of the listed pollutant of concern to the 303(d) listed water.
- (3) Total maximum daily load (TMDL) strategy. The condition in the Village's MS4 permit where a TMDL including requirements for control of stormwater discharges has been approved by the EPA for a water body or watershed into which the MS4 discharges. If the discharge from the MS4 did not meet the TMDL stormwater allocations prior to September 10, 2003, the Village was required to modify its stormwater management program to ensure that reduction of the pollutant of concern specified in the TMDL is achieved.
- (4) The condition in the Village's MS4 permit that applies if a TMDL is approved in the future by the EPA for any water body or watershed into which an MS4 discharges. Under this condition, the Village must review the applicable TMDL to see if it includes requirements for control of stormwater discharges. If an MS4 is not meeting the TMDL stormwater allocations, the Village must, within six months of the TMDL's approval, modify its stormwater management program to ensure that reduction of the pollutant of concern specified in the TMDL is achieved.

STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM (SPDES) STORMWATER DISCHARGE PERMIT — A permit issued by NYSDEC that authorizes the discharge of pollutants to waters of the state.

STORMWATER — Rainwater, surface runoff, snowmelt and drainage.

STORMWATER MANAGEMENT OFFICER (SMO) — An employee or officer designated by the Village of East Aurora to enforce the illicit discharge provisions of this chapter [Editor's Note: or "Article XI, Storm Sewers, of this chapter."]. The SMO shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training and other training as the State of New York shall require for code enforcement personnel.

TMDL — Total maximum daily load.

TOTAL MAXIMUM DAILY LOAD — The maximum amount of a pollutant to be allowed to be released into a water body so as not to impair uses of the water, allocated among the sources of that pollutant.

WASTEWATER — Water that is not stormwater, is contaminated with pollutants and has been or will be discarded.

Section 3.

Chapter 205, Sewers, of the Code of the Village of East Aurora, is hereby amended by adding a new Article XI, entitled Storm Sewers, to read as follows:

ARTICLE XI Storm Sewers

§ 205-55. Purpose and intent.

The purpose of this article is to provide for the health, safety, and general welfare of the citizens of the Village of East Aurora through the regulation of nonstormwater discharges to the MS4 to the maximum extent practicable as required by federal and state law. This article establishes methods for controlling the introduction of pollutants into the MS4 in order to comply with the requirements of the SPDES General Permit for MS4s. The objectives of this article are:

- A. To meet the requirements of the SPDES General Permit for Stormwater Discharges from MS4s, Permit No. GP-02-02 or as amended or revised;
- B. To regulate the contribution of pollutants to the MS4 since such systems are not designed to accept, process or discharge nonstormwater wastes;
- C. To prohibit illicit connections, activities and discharges to the MS4;
- D. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this article; and
- E. To promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, grease, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the MS4.

§ 205-56. Applicability; administration; conflict with other provisions.

- A. Applicability. This article shall apply to all water entering the MS4 generated on any developed or undeveloped lands unless explicitly exempted by an authorized enforcement agency.
- B. Responsibility for administration. The SMO shall administer, implement, and enforce the provisions of this article. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the SMO as may be authorized by the Village.
- C. Conflict. Where the conditions imposed by any provisions of this article are either more restrictive or less restrictive than comparable conditions imposed by any other applicable law, ordinance, resolution, rule or regulation of any kind, the regulations which are more restrictive and impose higher standards or requirements shall govern.

§ 205-57. Discharge prohibitions; exceptions.

- A. Prohibition of illegal discharges. No person shall discharge or cause to be discharged into the MS4 any materials other than stormwater except as provided below. The commencement, conduct or continuance of any illegal discharge to the MS4 is prohibited except as described as follows:

- (1) The following discharges are exempt from discharge prohibitions established by this article, unless NYSDEC or the Village has determined them to be substantial contributors of pollutants: water line flushing or other potable water sources, landscape irrigation or lawn watering, existing diverted stream flows, rising groundwater, uncontaminated groundwater infiltration to storm sewers, uncontaminated pumped groundwater, foundation or footing drains, crawl space or basement sump pumps, air-conditioning condensate, irrigation water, springs, water from individual residential car washing, natural riparian habitat or wetland flows, dechlorinated swimming pool discharges, residential street wash water, water from fire-fighting activities, and any other water source not containing pollutants. Such exempt discharges shall be made in accordance with an appropriate plan for reducing pollutants.
- (2) Discharges approved in writing by the SMO to protect life or property from imminent harm or damage are permitted, provided that such approval shall not be construed to constitute compliance with other applicable laws and requirements, and further provided that such discharges may be permitted for a specified time period and under such conditions as the SMO may deem appropriate to protect such life and property while reasonably maintaining the purpose and intent of this article.
- (3) Dye testing in compliance with applicable state and local laws is an allowable discharge, but requires a verbal notification to the SMO prior to the time of the test.
- (4) The prohibition of illegal discharges shall not apply to any discharge permitted under an SPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of NYSDEC, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the MS4.

B. Prohibition of illicit connections.

- (1) The construction, use, maintenance or continued existence of illicit connections to the MS4 is prohibited.
- (2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (3) A person is considered to be in violation of this article if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

§ 205-58. Prohibition against activities contaminating stormwater.

A. Activities contaminating stormwater are prohibited. Activities that are subject to the requirements of this section are those types of activities that:

- (1) Cause or contribute to a violation of the Village's MS4 SPDES stormwater discharge permit; or
- (2) Cause or contribute to the Village being subject to a special condition.

B. Such activities include improper management of pet waste or any other activity that causes or contributes to violations of the Village's MS4 SPDES permit authorization.

C. Upon notification to a person that he or she is engaged in activities that cause or contribute to violations of

the Village's MS4 SPDES stormwater discharge permit authorization, that person shall take all reasonable actions to correct such activities such that he or she no longer causes or contributes to violations of the Village's MS4 SPDES stormwater discharge permit authorization.

§ 205-59. Use of best management practices to prevent, control and reduce stormwater pollutants.

Where the SMO has identified illicit discharges or an activity contaminating stormwater, as defined in § 205-58 of this article, the Village may require implementation of BMPs to control those illicit discharges and activities.

- A. The owner or operator of a commercial or industrial establishment shall provide, at its own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the MS4 through the use of structural and nonstructural BMPs.
- B. Any person responsible for a property or premises which is, or may be, the source of an illicit discharge, or an activity contaminating stormwater, as defined in § 205-58 of this article, may be required to implement, at said person's expense, additional structural and nonstructural BMPs to reduce or eliminate the source of pollutant(s) to the MS4.
- C. Compliance with all terms and conditions of a valid SPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this article.

§ 205-60. Industrial or construction activity discharges.

Any person subject to an industrial or construction activity SPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Village prior to the allowing of discharges to the MS4.

§ 205-61. Suspension of access to MS4.

- A. Illicit discharges in emergency situations. The SMO may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, to the health or welfare of people, or to the MS4. The SMO shall notify the person of the reasons for the suspension, in writing, within a reasonable time thereafter. If the violator fails to comply with a suspension order issued in an emergency, the SMO may take such steps as deemed necessary to prevent or minimize damage to the MS4 or to minimize danger to people.
- B. Suspension due to the detection of illicit discharge. Any person discharging to the MS4 in violation of this article may have his or her MS4 access terminated if such termination would abate or reduce an illicit discharge. The SMO will notify a violator in writing of the proposed termination of its MS4 access and the reasons therefor. The violator may petition the SMO for a reconsideration and hearing. Access may be granted by the SMO if he/she finds that the illicit discharge has ceased and the discharger has taken steps to prevent its recurrence. Access may be denied if the SMO determines in writing that the illicit discharge has not ceased or is likely to reoccur. A person commits an offense if the person reinstates MS4 access to the premises terminated pursuant to this article, without the prior approval of the SMO.

§ 205-62. Access to facilities; monitoring of discharges.

Page 6 of 10

- A. Applicability. This section applies to all facilities that the SMO must inspect to enforce any provision of this article, or whenever the authorized enforcement agency has cause to believe that there exists, or potentially exists, in or upon any premises any condition which constitutes a violation of this article.
- B. Access to facilities.
- (1) The SMO shall be permitted to enter and inspect facilities subject to regulation under this article as often as may be necessary to determine compliance with this article. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the SMO.
 - (2) Facility operators shall allow the SMO ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records as may be required to implement this article.
 - (3) The Village shall have the right to set up on any facility subject to this article such devices as are necessary, in the opinion of the SMO, to conduct monitoring and/or sampling of the facility's stormwater discharge.
 - (4) The Village has the right to require the facilities subject to this article to install monitoring equipment as is reasonably necessary to determine compliance with this article. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
 - (5) An unreasonable delay in allowing the SMO access to a facility subject to this article is a violation of this article. A person who is the operator of a facility subject to this article commits an offense if the person denies the SMO reasonable access to the facility for the purpose of conducting any activity authorized or required by this article.
 - (6) If the SMO has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this article, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this article or any order issued hereunder, then the SMO may seek issuance of a search warrant from any court of competent jurisdiction.

§ 205-63. Notification of spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of any known or suspected release of materials which is resulting or may result in illegal discharges or pollutants discharging into the MS4, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials, said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of nonhazardous materials, said person shall notify the Village in person or by telephone or facsimile no later than the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the Village within three business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

§ 205-64. Enforcement; penalties for offenses.

A. Notice of violation.

- (1) When the SMO finds that a person has violated a prohibition or failed to meet a requirement of this article, he or she may order compliance by written notice of violation to the responsible person. Such notice may require, without limitation:
 - (a) The elimination of illicit connections or discharges;
 - (b) That violating discharges, practices, or operations shall cease and desist;
 - (c) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
 - (d) The performance of monitoring, analyses, and reporting;
 - (e) Payment of a fine; and
 - (f) The implementation of source control or treatment BMPs.
 - (2) If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore before the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.
- B. Penalties. In addition to or as an alternative to any penalty provided herein or by law, any person who violates the provisions of this article shall be guilty of a violation punishable by a fine not exceeding \$350 or imprisonment for a period not to exceed six months, or both, for conviction of a first offense; for conviction of a second offense, both of which were committed within a period of five years, punishable by a fine not less than \$350 nor more than \$700 or imprisonment for a period not to exceed six months, or both; and upon conviction for a third or subsequent offense, all of which were committed within a period of five years, punishable by a fine not less than \$700 nor more than \$1,000 or imprisonment for a period not to exceed six months, or both. However, for the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this article shall be deemed misdemeanors, and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.

§ 205-65. Appeal of notice of violation.

Any person receiving a notice of violation may appeal the determination of the SMO to the Village Board within 15 days of its issuance, which Board shall hear the appeal within 30 days after the filing of the appeal, and, within five days of making its decision, file its decision in the office of the Village Clerk and mail a copy of its decision by certified mail to the discharger.

§ 205-66. Corrective measures after appeal.

- A. If the violation has not been corrected pursuant to the requirements set forth in the notice of violation, or, in the event of an appeal, within five business days of the decision of the Village Board upholding the decision of the SMO, then the SMO shall request the owner's permission for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or restore the

property.

- B. If refused access to the subject private property, the SMO may seek a warrant in a court of competent jurisdiction to be authorized to enter upon the property to determine whether a violation has occurred. Upon determination that a violation has occurred, the SMO may seek a court order to take any and all measures reasonably necessary to abate the violation and/or restore the property. The cost of implementing and maintaining such measures shall be the sole responsibility of the discharger.

§ 205-67. Injunctive relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this article. If a person has violated or continues to violate the provisions of this article, the SMO may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

§ 205-68. Alternative remedies.

- A. Where a person has violated a provision of this article, he/she may be given alternative remedies in lieu of a civil penalty, upon recommendation of the Village Attorney and concurrence of the SMO, where:

- (1) The violation was unintentional;
- (2) The violator has no history of previous violations of this chapter;
- (3) Environmental damage was minimal;
- (4) The violator acted quickly to remedy violation; and/or
- (5) The violator cooperated in investigation and resolution.

- B. Alternative remedies may consist of one or more of the following:

- (1) Attendance at compliance workshops;
- (2) Storm sewer stenciling or storm sewer marking; and/or
- (3) River, stream, or creek cleanup activities.

§ 205-69. Violations deemed public nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this article is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

§ 205-70. Remedies not exclusive.

The remedies listed in this article are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

Section 4.

Section 205-23 of Chapter 205, Sewers, of the Code of the Village of East Aurora, is hereby amended to read as follows:

§ 205-23. Permitted discharge of stormwater and other unpolluted waters; prohibited discharge of materials other than stormwater. [Amended 7-15-1985 by L.L. No. 22-1985]

- A. Stormwater and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers or to a natural outlet approved by the Village. Industrial cooling waters or unpolluted process waters may be discharged, on approval of the Village, to a storm sewer or natural outlet.
- B. Notwithstanding any other provisions of this chapter, no materials other than stormwater or water containing no pollutants shall be discharged into the storm sewers except as provided in Article XI of this chapter.

Section 205-41 of Chapter 205, Sewers, of the Code of the Village of East Aurora, is hereby amended to read as follows:

§ 205-41. Penalties for offenses.

Except as provided in Article XI, § 205-64, any person violating any of the provisions of this chapter shall be guilty of a misdemeanor and shall be punished, upon conviction, by a fine of not less than \$500 nor more than \$1,000 for each violation. Each day that a violation of or failure to comply with any provision of this enactment or any regulation promulgated hereunder by the Board of Trustees occurs, shall constitute a separate and distinct misdemeanor.

Section 5.

SEVERABILITY. The provisions of this local law are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this local law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this local law.

Section 6.

EFFECTIVE DATE. This local law shall be effective immediately upon filing with the Office of the New York Secretary of State, in accordance with Section 27 of the New York State Municipal Home Rule Law.

Enforcement Response Plan

Appendix O

The Enforcement Response Plan (ERP) describes the action(s) to be taken for violations pertaining to MCM 3: Illicit Discharge Detection and Elimination, MCM 4: Construction Site Stormwater Runoff Control, and MCM 5: Post-Construction Stormwater. The ERP provides a protocol to address repeat and continuing violations through progressively stricter responses (i.e., escalation of enforcement) as needed to achieve compliance with the terms and conditions of the MS4 General Permit (GP-0-24-001) and/or Construction General Permit (GP-0-20-001). Enforcement responses are based on the type, magnitude, and duration of the violation, effect of the violation on the receiving water, compliance history of the violator(s), and good faith of the violator(s) in compliance efforts. See subsequent pages for specific illicit discharge, construction, and post-construction stormwater management practice enforcement responses.

Efforts to obtain a voluntary correction of deficiencies through informal enforcement, such as verbal warnings or written notices, must not exceed sixty (60) days in duration from the time of initial determination of the violation(s) until a return to compliance.

The **Village of East Aurora** will use the following types of enforcement responses or combination of responses for illicit discharge, construction, and post-construction stormwater management practice violations per Village of East Aurora Code Chapter 220-12: [Village of East Aurora, NY Stormwater Management \(ecode360.com\)](http://ecode360.com)

Customize: you must describe/explain process for all listed below and include the title and department of the person(s) responsible for each enforcement response listed below.

- i. Verbal warnings; given directly to contractor/job foreman on site, property owner, or operator with description of violation and instructions on remedy, timeframe in which it is to be completed
- ii. Written notices; When the SMO determines that a land development activity is not being carried out in accordance with the requirements, it may issue a written notice of violation to the landowner.
- iii. Citations (and associated fines);
- iv. Stop work orders; The SMO may issue a stop-work order for violations. Persons receiving a stop-work order shall be required to halt all land development activities, except those activities that address the violations leading to the stop-work order. The stop-work order shall be in effect until the SMO confirms that the land development activity is in compliance and the violation has been satisfactorily addressed. Failure to address a stop-work order in a timely manner may result in civil, criminal, or monetary penalties in accordance with the enforcement measures
- v. Withholding of plan approvals or other authorizations affecting the ability to *discharge* to the *MS4*; If any building or land development

activity is installed or conducted in violation of this chapter, the SMO may prevent the occupancy of said building or land.

- vi. Additional measures, supported in local legal authorities, such as collecting against the project's bond or directly billing the responsible party to pay for work and materials to correct violations.

Enforcement Tracking

The **Village of East Aurora** documents instances of non-compliance in this SWMP Plan. The enforcement case documentation includes, at a minimum, the following:

- a. Name of the owner/operator of the facility or site of the violation (can be redacted from the publicly available SWMP Plan);
- b. Location of the *stormwater* source (e.g., construction project);
- c. Description of the violation;
- d. Schedule for returning to compliance;
- e. Description of enforcement response used, including escalated responses if repeat violations occur or violations are not resolved in a timely manner;
- f. Accompanying documentation of enforcement response (e.g., notices of noncompliance, notices of violations);
- g. Any referrals to different departments or agencies; and
- h. Date violation was resolved.

All documentation pertaining to Enforcement Response is considered part of this SWMP Plan and is available upon request: contact Stormwater Program Coordinator or Stormwater Management Officer listed on page 2 of this document (Internally: C:\Users\Water Foreman\Documents\Storm Water\Enforcement Response

Enforcement Response Plan:
Illicit Discharge Detection and Elimination

Appendix O (continued)

Enforcement Response Plan: Illicit Discharge Detection and Elimination		
Violation	Issue	Minimum Response
Unauthorized discharge to MS4	i) Any direct or indirect non-stormwater discharge to the MS4	i) Warning letter with schedule for correction/implementation of BMPs (NOV Optional)
	ii) Failure to eliminate discharge/cease practice or implement BMPs in accordance with schedule: violation continued for 30 or more days after notice	ii) NOV
	iii) Failure to eliminate discharge/cease practice or implement BMPs in accordance with schedule: violation continued for 60 or more days after notice	iii) Formal Enforcement/Fines
Unauthorized/Illicit Connection to MS4	i) Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the MS4	i) Warning letter with schedule for correction/implementation of BMPs (NOV Optional)
	ii) Failure to eliminate illicit connection to the MS4 in accordance with schedule: violation continued for 30 or more days after notice	ii) NOV
	iii) Failure to eliminate illicit connection to the MS4 in accordance with schedule: violation continued for 60 or more days after notice	iii) Formal Enforcement/Fines

**Enforcement Response Plan:
Construction General Permit**

Appendix O (continued)

Enforcement Response Plan: Construction General Permit		
Violation	Issue	Minimum Response
Failure to obtain coverage under the Construction General Permit <u>WITH appropriate erosion & sediment control practices</u>	i) One or more acres of disturbed area ii) One or more acres of disturbed area - violation continued for 30 or more days after discovery iii) One or more acres of disturbed area - violation continued for 60 or more days after discovery	i) Notice of Violation ii) Cease and Desist iii) Formal Enforcement/Fines
Failure to obtain coverage under the Construction General Permit and <u>WITHOUT or MINIMAL erosion & sediment control practices</u>	i) One up to five acres of disturbed area ii) One up to five acres of disturbed area - violation continued for 15 or more days, after discovery iii) One up to five acres of disturbed area - violation continued for 30 or more days after discovery iv) Five or more acres v) Five or more acres - violation continued for 30 or more days after discovery	i) Notice of Violation ii) Cease and Desist iii) Formal Enforcement/Fines iv) Cease and Desist v) Formal Enforcement/Fines
Has coverage under the Construction General Permit and has significant violations of permit	i) One up to five acres of disturbed area ii) Failure to correct deficiencies in accordance with schedule: One up to five acres of disturbed area iii) Five or more acres	i) Warning letter with schedule for corrective action(s) (NOV Optional) ii) NOV and/or Stop Work Order iii) NOV and/or Stop Work Order
Failure to meet significant permit requirements. Including, but not limited to: - lack of or a substantially inadequate SWPPP; - failure to implement or maintain BMPs; - failure to perform required inspections	i) Unsatisfactory compliance inspection ii) Failure to correct deficiencies in accordance with schedule iii) Duration of noncompliance is longer than 60 days.	i) Warning letter with Inspection report listing deficiencies and schedule for corrective action(s) ii) NOV and/or Stop Work Order iii) Formal Enforcement/Fines

Enforcement Response Plan:

Appendix O (continued)

Post-Construction Stormwater Management Practice Inspection & Maintenance

Enforcement Response Plan: Post-Construction Stormwater Management Practice Inspection & Maintenance		
Violation	Issue	Minimum Response
Failure to perform required inspections and/or submit inspection report. NYS DEC Stormwater Management Practices Inspection Checklists 2017: https://www.dec.ny.gov/docs/water_pdf/smpin_spcchklist.pdf	i) No SMP inspection report submitted	i) Warning letter with schedule for correction (NOV Optional)
	ii) No inspection report submitted - violation continued for 30 or more days after notice	ii) NOV
	iii) No inspection report submitted - violation continued for 60 or more days after notice	iii) Formal Enforcement/Fines
Failure to perform required maintenance as called for in the Maintenance Agreement associated with the post-construction stormwater management practice(s); or, in the absence of a formal Maintenance Agreement, NYS DEC Maintenance Guidance for Stormwater Management Practices 2017: https://extapps.dec.ny.gov/docs/water_pdf/smpaintguidance.pdf	i) SMP maintenance not performed	i) Warning letter with schedule for correction (NOV Optional)
	ii) Maintenance not performed - violation continued for 30 or more days after notice	ii) NOV
	iii) Maintenance not performed - violation continued for 60 or more days after notice	iii) Formal Enforcement/Fines
Failure to address deficiencies, corrective actions, or further investigation (if recommended in inspection report)	i) Failure to correct SMP deficiencies	i) Warning letter with schedule for correction (NOV Optional)
	ii) Failure to correct deficiencies in accordance with schedule: violation continued for 30 or more days after notice	ii) NOV
	iii) Failure to correct deficiencies in accordance with schedule: violation continued for 60 or more days after notice	iii) Formal Enforcement/Fines

Budget Transfers	2025-2026				
FROM			TO		
A.5.1490.0403	Public Works- Office Supplies	\$ 600.00	A.5.1490.0434	Public Works Admin- Telephone	\$ 600.00
A.5.1620.0470	Buildings- Dept Supplies	\$ 1,500.00	A.5.1620.0431	Buildings- Electric	\$ 1,500.00
A.5.1640.0420	Central Garage- Maint & Rep	\$ 1,200.00	A.5.1640.0431	Central Garage- Electric	\$ 1,200.00
A.5.7550.0470	Celebrations- Operating	\$ 770.00	A.5.4540.0410	Ambulance Serv- American	\$ 770.00
A.5.5110.0125	Street Maint- Longevity	\$ 1,700.00	A.5.5110.0140	Street Maint- Overtime	\$ 1,700.00
A.5.3120.0460	Police Dept- Vehicle Maint	\$ 1,000.00	A.5.3120.0465	Police Dept- Accident Repairs	\$ 1,000.00
F.5.8340.0110	Transfs & Dist- Salaries & Wa	\$ 5,500.00	F.5.8340.0140	Transfs & Dist- Overtime	\$ 5,500.00
F.5.8340.0470	Transfs & Dist- Supplies & M	\$ 5,000.00	F.5.8340.0420	Transfs & Dist- Maint & Repairs	\$ 5,000.00

MODIFY 2025/2026 BUDGET

April 6, 2026

Trustee _____, offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Clerk–Treasurer is hereby authorized to modify the 2025/2026 Budget in the following manner:

Revenue – 4.2770 Unclassified - \$ 2,761.63
Expenditures – 5.3120.0140 Police Overtime - \$2,761.63
DEA OT Reimbursement

Revenue – 4.2770 Unclassified - \$ 1,464.35
Expenditures – 5.3120.0140 Police Overtime - \$ 1,464.35
DEA OT Reimbursement

Revenue – 4.2770 Unclassified - \$ 5,139.25
Expenditures – 5.3120.0140 Police Overtime - \$ 5,139.25
DEA OT Reimbursement

The following resolution was seconded by Trustee _____ and unanimously approved

To the Village Board,

On Feb 3rd, the EA Village Planning Commission (EAPC) discussed the updated proposal of Young Development to Subdivide and Rezone approx. 15 acres to allow for 110 units of Senior Housing at 270 Quaker Road. The parcel in question is currently zoned for General Manufacturing and has been identified as light industrial/manufacturing uses dating back to before the 2001 Comp Plan was prepared. The Village's adopted Comprehensive Plan (2001) and the Update to the Zoning Code in 2019 has been clear that these parcels are to be developed for light industrial uses, similar to the LSI's development in Commerce Green. In fact, this desire led to denying an application by Walmart many years ago for commercial/retail development.

The Planning Commission (EAPC) would like to request a meeting with the Village Board to discuss whether the Village Board wants to continue to promote light industrial/manufacturing uses in the Village or whether there is a desire to more actively promote senior housing. Our intent is NOT to discuss this specific project proposal, but to get a better sense of the Policy direction and preferences of the Village Board with respect to the Comp Plan.

The EAPC realizes that the proposed site has not been actively marketed for light industrial uses, and that Village Policy may have changed in terms of land use/zoning priorities. The EPAC acknowledges that Senior Housing is also a significant need for the Village. Our dilemma is that the EPAC is trying to balance the Village's long time desire to promote light industrial/manufacturing at the site to create jobs, against the need to provide more senior housing for residents that want to downsize/age-in-place yet remain in the Village. As part of the EAPC's deliberations, we would like to request a meeting with the Village Board to discuss whether the Village Board wants to continue to promote light industrial/manufacturing uses in the Village or whether there is a desire to more actively promote senior housing. To reiterate, our intent is not to discuss this specific project proposal, but to get a better sense of the Policy direction and preferences of the Village Board with respect to the Comp Plan.

Representatives of the EAPC would request to be included on the Agenda for the February 17th Village Board meeting to discuss this further. Planning Commission members Castle, Morris, and Simeone will be available to attend the Village Board meeting.

Please let me know if you have any questions regarding this.

- Dale Morris, EAPC Vice Chairman

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Mercurio and Village Trustees

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 17, 2026

As required by Village Code §108-10.6A attached is the year-end report showing the activities of my office (permits, inspections, notices, applications reviewed) for both the Town and Village. Additionally, the Building Department is required to submit a report to the Secretary of State, the Uniform Code Administration and Enforcement report for 2025 (per Village Code §108-10.6B) which is also enclosed for your review. This report focuses on just the activities conducted in the Village.

liz

A handwritten signature in black ink, appearing to be 'Elizabeth Cassidy', written in a cursive style.

Building and Zoning Department

Town of Aurora & Village of East Aurora

2025 Yearly Report

February 6, 2026

TOWN

VILLAGE

Total Building Permits Issued by Month

Month	Permits Issued	Fee	Value
January	17	\$ 5,281.53	\$ 1,825,300.00
February	17	\$ 5,425.26	\$ 283,208.00
March	16	\$ 6,859.85	\$ 1,758,039.00
April	30	\$ 5,194.50	\$ 778,384.00
May	45	\$ 20,431.50	\$ 5,674,050.00
June	29	\$ 9,296.50	\$ 2,484,683.00
July	38	\$ 7,705.89	\$ 1,034,359.00
August	32	\$ 7,817.06	\$ 780,482.00
September	39	\$ 14,291.92	\$ 4,228,995.00
October	35	\$ 5,769.98	\$ 721,041.00
November	26	\$ 7,063.05	\$ 1,793,615.00
December	25	\$ 3,985.50	\$ 402,313.00
Park/Rec Fee*	12	\$ 2,400.00	
Totals	349	\$ 99,122.54	\$ 21,764,469.00

Permits Issued	Fee	Value
11	\$ 4,561.00	\$ 1,448,974.00
15	\$ 4,479.00	\$ 593,813.00
23	\$ 21,200.74	\$ 3,423,290.00
14	\$ 1,996.75	\$ 223,750.00
38	\$ 7,029.65	\$ 2,394,498.00
29	\$ 6,336.88	\$ 760,831.00
24	\$ 5,451.87	\$ 1,426,479.00
15	\$ 4,622.25	\$ 880,633.00
26	\$ 9,429.63	\$ 1,595,284.00
13	\$ 2,479.00	\$ 322,676.00
13	\$ 4,279.00	\$ 620,525.00
9	\$ 1,640.49	\$ 183,900.00
1	\$ 200.00	
230	\$ 73,506.26	\$ 13,874,653.00

Grand Total Building Permits Combined Municipalities

579 \$ 172,628.80 \$ 35,639,122.00

* not included in permit fee total

Total Building Permits By Census Code/Type

Census Code/Type	Permits Issued	Fee	Value
Add/Alter Comm	7	\$ 4,292.00	\$ 1,288,497.00
Add/Alter Residential	61	\$ 19,998.38	\$ 3,599,524.00
Add/Alter Multi	1	\$ 1,820.50	\$ 250,000.00
All Other	266	\$ 50,392.16	\$ 8,223,131.00
New 1 or 2 Family	12	\$ 22,519.50	\$ 8,402,827.00
New Commercial	0		
New Res Multi	0		
Operating	2	\$ 100.00	\$ 500.00
Totals	349	\$ 99,122.54	\$ 21,764,479.00

Permits Issued	Fee	Value
21	\$ 28,253.00	\$ 4,190,069.00
51	\$ 23,415.75	\$ 6,212,390.00
5	\$ 1,124.50	\$ 59,500.00
151	\$ 18,539.51	\$ 3,066,694.00
1	\$ 2,123.50	\$ 340,000.00
0		
0		
1	\$ 50.00	\$ 6,000.00
230	\$ 73,506.26	\$ 13,874,653.00

"All other" includes:

Porches/decks

Signs (all)

Fences

Demolition

Accessory buildings

(sheds, pole barn, detached garage)

Pools

Re-issue (renewal/extension)

Generators

Solar installations

Pavillion/Gazebos

Additional Activities of Building and Zoning Department

TOWN

VILLAGE

<u>Inspections Completed</u>		
for Building Permit	1,498	1261
for Fire Safety	21	67
for Complaint/Violation	38	32
<u>Notices/Letters Sent</u>		
Expirations	170	70
Violations	59	28
Zoning Compliance Letters	7	10
False Alarms	130	0 (covered by EAPD)
<u>Reviews</u>		
Zoning Board Cases - New	45	34
Site Plan Applications	8	11
Special Use Permit Applications	5	15
ODA Applications	6	0
Rezoning Applications	2	2



Department of State Building Standards and Codes

One Commerce Plaza
99 Washington Avenue, Suite 1160
Albany, NY, 12231-0001
(518) 474- 4073
Fax. (518) 474- 5788

<https://dos.ny.gov/building-standards-and-codes>

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

GENERAL INFORMATION

Instructions

Are you using a supported web browser?

Make sure the web browser application you are using is updated to the most current release before proceeding. This form should work with current versions of *Chrome*, *Edge*, *Firefox*, and *Safari*. We recommend that you not use *Internet Explorer*, which is no longer supported by the underlying software for this form.

You may complete this form over multiple sessions.

This form will save your work on your computer as you go. If you close your browser before submitting your work, your answers should load again the next time you open the form. The data are stored by your web browser in a storage space it manages, so you must open the form again on the same computer and with the same browser to retrieve your work. You must also be logged in as the same user each time if your computer requires you to log in with a username and password.

Who must complete this form?

The official who oversees code enforcement activities for your local government must complete this form. If your local government has transferred such responsibilities to another local government by opting out of enforcement or entering a shared services agreement as provided by law, then this official will be part of the other local government. Do not complete this form if you are not responsible for code enforcement activities in this local government's jurisdiction.

Instructions

The *Reporting Year* is the calendar year (January through December) for which the reported data have been collected. The *Uniform Code* is the New York State Uniform Fire Prevention and Building Code. The *Energy Code* is the New York State Energy Conservation Construction Code. The *Code Official* is the official enforcing the Uniform Code or Energy Code in the local government.

If you are submitting on behalf of a local government that administers the Uniform Code or the Energy Code for other local governments, you must submit a separate report on each city, town, village, and county for which you administer those services.

If you still have questions after reviewing this form and instructions, please contact the Division of Building Standards and Codes by emailing dos.sm.codes.1203ReportForm@dos.ny.gov or calling (518) 474-4073.

Jurisdiction

Name of Local Government

Provide the full name of the local government (e.g., for counties, "Albany County" and for others, "City of Albany", "Village of Cayuga Heights", etc.) for which you are reporting activities relative to administration and enforcement of the Uniform Code and or Energy Code. You can type part of the local government's name and choose from the list that appears.

Village of East Aurora (Erie County)

MUNICIPALITY INFORMATION

Responsibility for Administration of Uniform Code and Energy Code in Local Government

Has the local government opted out of enforcing the Uniform Code and Energy Code?

Answer "yes" only if the municipality adopted a local law which was in effect during the reporting period and provided it will not enforce the Uniform Code and Energy Code pursuant to Executive Law § 381(2).

No

Has the local government entered into an agreement pursuant to General Municipal Law, Article 5-G, with one or more other local governments to jointly administer the Uniform Code or Energy Code as authorized by Executive Law Section 381(2)?

Yes

Does another local government administer the Uniform Code for the local government pursuant to such a shared services agreement?

If yes, you will be prompted later in the submission to report details about Uniform Code administration.

Yes

Specify the other local government that is responsible for administration of Uniform Code in the local government.

town|Aurora|140304000000

Does another local government administer the Energy Code for the local government pursuant to such a shared services agreement?

If yes, you will be prompted later in the submission to report details about Energy Code administration.

Yes

Specify the local government that is responsible for administration of the Energy Code in the local government.

town|Aurora|140304000000

Does the local government employ any code enforcement officials or building safety inspectors to support its administration of the Uniform Code or Energy Code?

If yes, you will be prompted later in the submission to identify these personnel. Answer no if personnel who administer code for the local government are not employees of the local government.

No

SCOPE OF REPORT

Submitting Official

Your earlier responses indicate the local government is responsible for its own administration of the Uniform Code and Energy Code. You must be an employee of the local government to submit this report.

Are you an employee of the local government?

No

Please specify the local government you work for.

If you work for multiple local governments, specify the one that is responsible for administration of activities you are reporting for the local government in this report.

Aurora

Name

Elizabeth Cassidy

Business Phone

Provide business phone number with area code.

716-652-7591

Business Email

The e-mail receipt for this submission will be sent to this address.

ecassidy@townofaurora.com

Business Address

Town of Aurora Building Department 575 Oakwood Ave

City

For business address

East Aurora

Zip Code

14052

This report pertains to the local government, and it will be submitted by **Aurora**.

You must report on administration of the Uniform Code for the local government in this report.

OK

Reporting Period

Does reported activity cover the full calendar year 2025?

Answer yes if reported code enforcement activities cover the full calendar year 2025 from January 1 to December 31.

Answer no if they cover only part of the year. You should only answer no if responsibility for enforcement was transferred to or from another jurisdiction during the calendar year.

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

Yes

Reporting Period Start

What is the first date of the period for which you are reporting on the **town's** administration activity in 2025?

Reporting Period End

What is the last date of the period for which you are reporting on the **town's** administration activity in 2025?

Except where otherwise indicated, information provided in this report should reflect the status of the local government as of Dec 31, 2025. Information provided regarding activities that happened during the reporting period should include any activities that happened from Jan 1, 2025 to Dec 31, 2025.

OK

ADMINISTRATIVE AND LEGISLATIVE CONTEXT

How Responsibility Is Assigned

Do you hire an outside individual or entity to perform building safety or code enforcement duties as per 19 NYCRR 1203.2(e)(1)-(2)?

No

Does the outside individual or entity meet the education requirements of 19 NYCRR Section 1203.2(e)?

Not Applicable

Does the fire department perform fire safety inspections?

No

Who is responsible for fire safety inspections?

Code Enforcement Officers

Legislative Authorization

Please list the local law(s), ordinance(s) or appropriate regulation that provides for the administration and enforcement of the Uniform Code and/or the Energy Code in the local government:

Enter the name and number of the local law, ordinance, and/or regulation that provides for the administration and enforcement of the Uniform Code in the local government (example: Local Law #12 of 2006)

Local Legislative Modifications of Uniform Code Standards

Does the local government have in effect any local law or ordinance that imposes construction standards that are more stringent than the requirements imposed by the *Uniform Code*?

[Answer "Yes" if the local government has a code in place that may be subject to Executive Law Article 18, Section 379.]

Not Applicable

Is each such local law or ordinance approved or pending approval by the State Fire Prevention and Building Code Council pursuant to Executive Law Article 18, Section 379?

Not Applicable

Specify the year and number of the local law(s) or ordinance(s):

Do not include laws or ordinances that have been completely repealed or replaced by more recent legislation.

Local Legislative Modifications of Energy Code Standards

Does the local government have in effect any local law or ordinance that imposes a local energy conservation construction code that is more stringent than the *Energy Code*?

[Answer "Yes" if the local government has a local energy conservation construction code in place that may be subject to Energy Law § 11-109.]

Not Applicable

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

Is each such local law or ordinance filed with State Fire Prevention and Building Code Council pursuant to Energy Law § 11-109?

Not Applicable

Specify the year and number of the local law(s) or ordinance(s):

Do not include laws or ordinances that have been completely repealed or replaced by more recent legislation.

PERMITTING

Building Permits

Instructions for this section

Enter the number of building permits issued for each occupancy type listed.

(A) One-family dwellings, two-family dwellings, and townhouses

(A)(1) New construction

1

(A)(2) Additions, alterations, or repairs of existing

51

(A)(3)(1) How many of the building permits were issued for the installation of a manufactured home?

0

(A)(3)(2) How many of the manufactured home installations were completed by persons/entities certified by the Department of State pursuant to 19 NYCRR Part 1210?

0

(A)(3)(3) How many of these manufactured home installations were completed by an owner/occupant certified by the Department of State pursuant to 19 NYCRR Part 1210?

0

(B) Other residential occupancies

Exclude one-family dwellings, two-family dwellings, and townhouses reported above.

(B)(1) New construction

0

(B)(2) Additions, alterations, or repairs of existing

5

(C) Nonresidential buildings

Include commercial, industrial, and hazardous occupancies

(C)(1) New construction

0

(C)(2) Additions, alterations, or repairs of existing

21

(D) Other permits

(D)(1) All other permits (pools, sheds, decks, plumbing, HVAC, etc.)

This number should include all building permits not included in figures reported above.

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

151

(D)(2) Certificates of occupancy or compliance issued for all occupancies

Enter the number of certificates of occupancy and/or compliance issued here.

236

(D)(2)(1) How many of the certificates of occupancy were issued for a manufactured home installation?

0

(D)(2)(1)(1) How many of the manufactured home installations had the installer's warranty seal present prior to issuance of the certificate of occupancy in accordance with 19 NYCRR Section 1210.16?

0

Operating Permits

Are operating permits required in the local government?

[Throughout the reporting period, operating permits were defined in the Uniform Code under Section 105 of the 2020 New York State Fire Code as follows:

105.6 Operating permits.

Where the stricter of the authority having jurisdiction's Code Enforcement Program or a Part 1203—Compliant Code Enforcement Program requires an operating permit to conduct an activity or to use a category of building, no person or entity shall conduct such activity or use such category of building without obtaining an operating permit from the authority having jurisdiction. The procedures for applying for, issuing, revoking, and suspending operating permits shall be as set forth in the stricter of the authority having jurisdiction's Code Enforcement Program or a Part 1203—Compliant Code Enforcement Program.]

Yes

Stop Work Orders

Number of Stop Work Orders issued in reporting year

Enter the number of stop work orders issued. If none have been issued, enter 0.

1

PRACTICES

Notification of Fire or Explosion

Have procedures been established for notification by the chief of your fire department(s) regarding fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent?

Yes

Unsafe Structures and Equipment

Have procedures been established for identifying and addressing unsafe structures and equipment?

Yes

Procedures for Assuring Compliance with Uniform Code

Please identify all procedures used by the local government to assure compliance with the Uniform Code:

field_inspections,plan_reviews,software_report,compliance_checklist

Record Keeping

Has a system of records of the features and activities specified in 19 NYCRR section 1203.3(a-k) been established and maintained?

Yes

Does the local government utilize computer software to support your Uniform Code or Energy Code administration?

Yes

Which vendors' software products does the local government use to administer the Uniform Code or Energy Code?

Cloudpermit

INSPECTIONS

Fire Safety and Property Maintenance Inspections

Use this section to report information regarding fire safety and property maintenance inspections performed in the local government *during* the reporting period. In reporting numbers of buildings and occupancies, include *only* those which Aurora is required to inspect pursuant to 19 NYCRR 1203.3(h). Do not include those for which a state agency, such as the New York State Office of Fire Prevention and Control, or another local government is responsible.

(A) Buildings Containing One Or More Areas of Public Assembly in the local government

[An area of public assembly is any area with an occupant load of 50 or more]

(A)(1) Number of buildings

63

(A)(2) Number of buildings inspected.

During the reporting period.

29

(A)(3) Number of buildings not inspected in the last 12 months

As of **Dec 31, 2025**, the last day of the reporting period.

34

(B) Buildings Containing 3 or More Dwelling Units in the local government

Do not include:

buildings containing areas of public assembly reported in (A)(1) above or dormitories reported in (C)(1) below.

(B)(1) Number of buildings

91

(B)(2) Number of dwelling units in buildings reported in question (B)(1) above

425

(B)(3) Number of buildings inspected

During the reporting period.

25

(B)(4) Number of buildings not inspected in the last 36 months

As of **Dec 31, 2025**, the last day of the reporting period.

66

(C) Dormitories in the local government

(C)(1) Number of buildings in the local government

0

(C)(2) Number of buildings inspected

During the reporting period.

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

0

(C)(3) Number of buildings not inspected in the last 12 months
As of Dec 31, 2025, the last day of the reporting period.

0

(D) Nonresidential Buildings in the local government

Do not include:

buildings containing areas of public assembly reported in (A)(1) above;
buildings containing 3 or more dwelling units reported in (B)(1) above; or,
dormitories reported in (C)(1) above.

(D)(1) Number of buildings

155

(D)(2) Number of buildings inspected

During the reporting period

7

(D)(3) Number of buildings not inspected in the last 36 months
As of Dec 31, 2025, the last day of the reporting period.

148

Special Inspections

Instructions for this section

Answer questions in this section in reference to special inspections as defined in Section 1702 of the Uniform Code.

Are special inspections required in the local government?

Yes

Construction Activity and Compliance

For each of the following project categories, provide the total number of projects in each category that were **completed** during the year covered by this report. For both the Uniform Code and State Energy Code:

New commercial building construction projects completed

Uniform Code	Energy Code
--------------	-------------

3	3
---	---

Completed new commercial building construction projects that are compliant.

Uniform Code	Energy Code
--------------	-------------

3	3
---	---

New residential building construction projects completed.

Uniform Code	Energy Code
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2	2
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UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

Completed new residential building construction projects that are compliant.

Uniform Code	Energy Code
2	2

Existing commercial building renovation projects completed.

Uniform Code	Energy Code
28	28

Completed existing commercial building renovation projects that are compliant.

Uniform Code	Energy Code
28	28

Existing residential building renovation projects completed.

Uniform Code	Energy Code
68	68

Completed existing residential building renovation projects that are compliant.

Uniform Code	Energy Code
68	68

Average Number of Uniform Code Inspections Per Construction Project

On average, how many construction inspections are conducted for Uniform Code compliance for each new residential building?

14

On average, how many construction inspections are conducted for Uniform Code compliance for each new commercial building?

14

Average Number of Energy Code Inspections Per Project

On average, how many construction inspections are conducted for Energy Code compliance for each new residential building?

9

On average, how many construction inspections are conducted for Energy Code compliance for each new commercial building?

9

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2025)

PERSONNEL

Instructions

Identify all Code Enforcement Officials and Building Safety Inspectors enforcing the Uniform Code within the local government on any date between **Jan 1, 2025** and **Dec 31, 2025**

Do not include individuals who are limited to zoning and/or planning functions.

Include both employees and those performing these functions under contract.

Include personnel performing any work that requires them to obtain or possess certification as a Building Safety Inspector or Code Enforcement Officer. For example, fire department staff who perform fire safety or property maintenance inspections should be included. If services are provided by another local government that is required to file this report, you do not need to list any personnel in this report who will be listed in that local government's report. Do not include any person who ceased performing such work before **Jan 1, 2025**, the start of the period covered by this report. Do not include any person who started performing such work after **Dec 31, 2025**, the end of the period covered by this report.

Use *plus (+)* button to add as many as needed.

Personnel

Training ID ¹	Name	Role	Cntr ²	Business Email ³	DOS Cert # ⁴	DOS Cert Expected ⁵	Hrs / Wk.
			No				

¹ If the person was selected from the drop-down list in the form. For manually entered individuals, this field remains blank.

² Yes if the person was identified as a third-party contractor. No if an employee of the submitting municipality.

³ For manually entered individuals. If the person was selected from the drop-down list in the form, this field remains blank.

⁴ Certification number or, for a trainee not yet possessing certification, training identification number.

⁵ For a trainee not yet possessing certification, date certification is expected to be received.

Complaints

Has a procedure been established for addressing bona fide complaints asserting violations of either or both of the Codes?

Yes

FINAL STEPS

Please provide any additional information or comments

Provide any additional information or comments that may prove helpful in processing the form and interpreting your response. Provide feedback on any data that were difficult to obtain and any concerns that might influence the accuracy, completeness, or precision of information you provided.

Fire inspections are a priority this year and will be back on schedule.

You Will Receive a Receipt

The Division of Building Standards and Codes will send an email receipt with a copy of your submission shortly after you submit. The receipt will be sent from dos.sm.codes.1203ReportForm@dos.ny.gov.

OK

RESOLUTION 20260406

WHEREAS, the Village Administrator has resigned, and

WHEREAS, the Village advertised the position on March 24, 2026, and

WHEREAS, the Village has yet to interview and fill the position, and

WHEREAS, the Clerk-Treasurer could continue to perform duties of the Village Administrator on an out-of-title basis, and

WHEREAS, Maureen Jerackas, Village Clerk-Treasurer, has agreed to continue to cover the duties working out of title as Village Administrator for a period not to exceed Six (6) months, and a training period that doesn't exceed One (1) year, until the right candidate can be found; and

WHEREAS, the positions shall be paid a stipend during this period of time for this work, and while training the new Village Administrator; and

NOW, BE IT THEREFORE RESOLVED that Maureen Jerackas is assigned to continue to do out-of-title work as the Village Administrator, with a stipend of \$673 per week. The stipend will start on April 6, 2026, and will continue until the new Administrator's training is completed, as verified and approved by the Mayor.

BE IT FURTHER RESOLVED that the term of coverage shall be no longer than 6 months under this agreement, plus no more than one year for training.

BE IT FURTHER RESOLVED that, if Vacations, personal time, or Holidays cannot be taken due to these assignments, with approval from the Administrator or Mayor, the unused days will be paid out or carried over into the new year.