

AGENDA
Village Board of East Aurora
June 1, 2026 Regular Meeting at 7 pm

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC HEARINGS

- A. Consider a local law to extend the moratorium on unnecessary tree trimming in the Village

3. SPEAKERS & COMMUNICATIONS – Agenda items only

4. CONSENT CONSIDERATIONS

- A. Approval of Minutes of Village Board Meeting for May 18, 2026
- B. Approval of Payment for May 28, 2026 Abstract 2025/2026 fiscal year for a total of \$89,144.63
- C. Hamlin Park Temporary Use Permit for Kevin Beers of Revive Wesleyan Church for Church in the Park each Sunday in August (August 2, 19, 16, and 23) from 8 am-1 pm.
- D. New member of the East Aurora Fire Department: Bobby Eccleston
- E. Permission for the mayor or his designee to sign the renewal for the Village EAP insurance with ESI
- F. Set a public hearing for June 15 , 2026 to consider a Special Use Permit for application for 635 Main St, Sylvia Walworth of Valvoline Instant Oil Change, for a vehicle service shop.
- G. Award the auction sale amounts from Auctions International, as follows:
 - i. 2022 Ford Explorer Police Interceptor - 0024 awarded to Public_Saftey_22 in an amount of \$8,600
 - ii. 2023 Ford Explorer Police Interceptor - 1172 awarded to rhinoautogroup , in an amount of \$10,700
 - iii. Plow Truck2016 Chevy Silverado - 6998 awarded to bodyman in an amount of 9,500
 - iv. 1988 Sidewalk Plow SW-48 - 1059 awarded to arklite007, in an amount of \$4,950

5. OFFICIAL CONSIDERATIONS

- A. Approve a Local Law to extend the moratorium on unnecessary tree trimming in the Village

6. OLD BUSINESS

7. NEW BUSINESS

- A. Parks and open spaces
- B. Small Business Taskforce
- C. Comprehensive Plan
- D. Greater Aurora Development Corporation

8. SPEAKERS & COMMUNICATIONS (II)

9. DEPARTMENT HEAD REPORT

10. EXECUTIVE SESSION

11. ADJOURNMENT

Village of East Aurora
Notice of Public Hearing

Please take notice that the Village of East Aurora Board of Trustees will conduct a public hearing. The hearing will be held on June 1st at 7:00 p.m. in the Board Room of the Village Hall, 585 Oakwood Avenue, East Aurora, New York. The purpose of this hearing is to consider extending the Moratorium on unnecessary tree trimming in the village.

By Order of the Village Board
Maureen Jerackas
Village Clerk -Treasurer

VILLAGE OF EAST AURORA
VILLAGE BOARD MEETING
May 18, 2026 – 7:00 PM

Present:

Trustee Lazickas
Trustee Cameron
Trustee Bojanowski
Trustee Kamp
Trustee Root
Mayor Wochensky

Absent:

Trustee Rabey

Also Present:

Maureen Jerackas, Clerk-Treasurer
Liz Cassidy, Code Enforcement Officer
12 Members of the public

PUBLIC HEARINGS

- Mayor Wochensky opened the Public Hearing at 7:02 pm to consider the Site Plan application for the Aurora Village Shopping Center at 123 Grey Street to replace the existing parking lot lighting with new quad, dark sky-compliant LED fixtures.
 - Dave Zapelli- Benderson- He gave a project overview.Mayor Wochensky closed the Public Hearing at 7:04 pm.
- Mayor Wochensky opened the Public Hearing at 7:04 pm to consider the Local law amending the Village Code Chapter §112 Demolitions.
 - No comments were made.Mayor Wochensky closed the Public Hearing at 7:04 pm.

SPEAKERS & COMMUNICATIONS (I) – Agenda Items Only- None

CONSENT CONSIDERATIONS

- A Motion by Trustee Lazickas to approve all consent agenda items
 - Minutes of Village Board Meeting for May 4, 2026
 - Payment for May 18 Abstract 2025/2026 fiscal year for a total of \$53,016.74.
 - **Resolution of the Village of East Aurora of a Determination of Non-Significance pursuant to the State Environmental Quality Review Act (SEQRA) in the matter of the Site Plan Application for 123 Grey Street, replace the existing parking lot lighting with new quad, dark sky-compliant LED fixtures.**
WHEREAS, the applicant has filed Part 1 of the Short Environmental Assessment Form (SEAF) with this Board, a copy of which is included by reference and made a part hereof, relating to the proposed project at 123 Grey Street, East Aurora, New York, wherein the applicant, James A. Boglioli, as agent for Benderson Development and
WHEREAS, the Village Planning Commission, after carefully and fully reviewing the application, including the Site Plan attached thereto, with any and all amendments and modifications, and considering comments and documentation presented for and against

the project, voted in the majority recommending approval, with findings; and WHEREAS, the Village SEQRA Intake Committee carefully and fully reviewed Part 1 of the SEAF submitted by applicants, including the Site Plan attached thereto, and the above-referenced amendments and modifications; and

WHEREAS, the Village SEQRA Intake Committee, after their review of the above, prepared Parts 2 and 3 of the SEAF with a recommendation of the issuance of the Negative Declaration of Environmental Significance for submission to, and consideration by, the Village Board; and

WHEREAS, the Village Board of Trustees, upon taking an independent hard look and reasoned evaluation of the above-referenced information, comments and written documentation, including, but not limited to, Part 1 of the SEAF; comments, recommendations, findings and conditions of the Planning Commission, the Site Plan and the recommendation of the SEQRA Intake Committee and that Committee's completed Parts 2 and 3 of the SEAF concerning the potential environmental impacts of the project; all of which are incorporated by reference herein; and

WHEREAS, the Village Board, upon carefully and fully reviewing all the information, comments, and written documentation in regard to the project, made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of East Aurora as Lead Agency has determined that the proposed action described in the SEAF, submitted by the applicants, for the site plan proposed to replace the existing parking lot lighting with new quad, dark sky-compliant LED fixtures at 123 Grey Street, as detailed in the Site Plan Application dated February 24, 2026, is classified as an Type II Action and therefore issues a Negative Declaration, that this development will not have a significant environmental impact and a Draft Environmental Impact Statement will not be required nor prepared.

- Resolution of the Village Board of East Aurora Approving the Site Plan for 123 Grey Street, applicant Benderson Development, to replace the existing parking lot lighting with new quad, dark sky-compliant LED fixtures.

WHEREAS, an application has been submitted for Site Plan Approval at the above-referenced property by applicant Benderson Development, represented by: James Boglioli,

WHEREAS, the Village Board referred the site plan to the Planning Commission for review, comment and recommendation, and the Planning Commission resolution, recommending site plan approval, with findings and no conditions; and

WHEREAS, the Village's SEQRA Intake Committee considered the application and reviewed Part 1 of the Short Environmental Assessment Form submitted by the applicant and completed Part 2 and Part 3 thereof on behalf of the Village, and it was the recommendation of the SEQRA Committee and approved by the Village Board as a Negative Declaration, including that the proposed development plan is a Type II Action and would have no significant environmental impact; and

WHEREAS, the Village Board at a public meeting reviewed and considered further the comments and all written materials submitted by the applicant and all other information and recommendations before the Board, including minutes of prior Village Board meetings and the recommendations from the SEQRA Intake Committee and Planning Commission, and the referral and response from the Erie County Division of Planning declaring: No Recommendation; proposed action has been reviewed and determined to be of local concern; and

WHEREAS, the Village Board received and considered the Site Plan, the above-referenced upgrades, and any and all amendments thereof; and

WHEREAS, the Village Board has separately considered the environmental impacts of the project, declared itself Lead Agency and issued a Negative Declaration of

environmental significance, with the proposal classified as a Type II Action.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board as follows:

1. The Findings of Fact of the SEQRA Intake Committee, the resolution with findings of the Planning Commission, and the site plan application, all information included in the minutes taken in relation to the above-mentioned Village Board and Planning Commission meetings, are herein incorporated by reference, including the following findings of the Planning Commission:

a. The proposed lighting upgrade will result in lower power consumption and get closer to the specified lumens in our Village code without sacrificing illumination.

b. The Resolution of the Village Board, considering the environmental impacts of the project and the issuance of a Negative Declaration of environmental significance, is incorporated herein by reference.

2. The Site Plan relating to the proposed project at 123 Grey Street, East Aurora, New York, wherein the applicant proposes to replace the existing parking lot lighting with new quad, dark sky-compliant LED fixtures as detailed on documents submitted with the application, is hereby approved and is subject to the following additional conditions:

a. _____

3. The resolution is effective immediately, approving the issuance of a development, construction permit as hereinbefore set forth, subject to compliance with all applicable federal, state, and local laws and codes.

- Peddler Solicitor Permit for Michael Yohe to operate a horse-drawn carriage
- Temporary Use Permit for Baker Memorial UMC- Wendy Mix - Strawberry Festival June 27th, from 10 am to 3 pm.
- Permission for the mayor or his designee to sign the engagement letter with Heather Giambra for continued Labor Attorney services
- Set Public Hearing June 15th for a Rezone and Minor Subdivision application at 270 Quaker Road
- New members of the East Aurora Fire Department: Roy Draves & John Phillips (out of district), Joplin Hess
- Refer to Planning Commission June 2nd Special Use Permit for 649 Main Street for a restaurant at The Bank of EA
- Approve the budget adjustments for the 2025/2026 year

Budget Transfers	2025-2026				
FROM			TO		
A.5.1325.0200	Village Admin- Equipment	\$ 500.00	A.5.1325.0400	Village Admin- Operating Expenses	\$ 500.00
A.5.1325.0200	Village Admin- Equipment	\$ 1,000.00	A.5.1480.0410	Pubinfo Svcs- Sup, Maint, Internet, Server	\$ 1,000.00
A.5.1490.0403	Public Works Admin-Office Sup	\$ 100.00	A.5.1490.0420	Public Works Admin- Maint & Repairs	\$ 100.00
A.5.1490.0403	Public Works Admin-Office Sup	\$ 300.00	A.5.1620.0432	Buildings- Gas	\$ 300.00
A.5.1990.0400	Contingency Acct- Conting	\$ 2,700.00	A.5.1910.0410	Unallocated Ins- Gen Liability Services	\$ 2,700.00
A.5.3120.0440	Police Dept- Training, Travel	\$ 200.00	A.5.3120.0420	Police Dept- Maint Service Contracts	\$ 200.00
A.5.3410.0460	Fire Dept- Vehicle Maint	\$ 1,000.00	A.5.3410.0434	Fire Dept- Telephone	\$ 1,000.00
A.5.3410.0460	Fire Dept- Vehicle Maint	\$ 1,000.00	A.5.3410.0432	Fire Dept- Gas	\$ 1,000.00
A.5.3420.0140	Police & Fire Dispatch- Over	\$ 6,000.00	A.5.3420.0130	Police & Fire Dispatch- Part Time & Temp	\$ 6,000.00
A.5.3420.0440	Police & Fire Dispatch- Train	\$ 861.20	A.5.3420.0420	Police & Fire Dispatch- Maint/Serv Contracts	\$ 861.20
A.5.5110.0420	Street Maint- Road Materials	\$ 3,200.00	A.5.5110.0140	Street Maint- Overtime	\$ 3,200.00
A.5.7140.0420	Playgrounds- Maint	\$ 700.00	A.5.7550.0470	Celebrations- Operating Exp	\$ 700.00
A.5.9010.0800	ST Retirement- Retirement	\$ 30,000.00	A.5.8160.0410	Refuse & Garbage	\$ 30,000.00
A.5.9040.0802	Workers Comp- Workers Comp	\$ 1,200.00	A.5.9045.0803	Life Ins- Life Ins	\$ 1,200.00
A.5.9040.0802	Workers Comp- Workers Comp	\$ 300.00	A.5.9045.0804	Life Ins- Retirees	\$ 300.00
F.5.9010.0800	ST- Retirement	\$ 2,000.00	F.5.8340.0140	Transfs & Dist- Overtime	\$ 2,000.00
F.5.9010.0800	ST- Retirement	\$ 100.00	F.5.8340.0490	Transfs & Dist- Water Testing/ Chemicals	\$ 100.00

The foregoing motions and resolutions were seconded by Trustee Kamp and unanimously

approved.

- A motion by Trustee Bojanowski to add set a Public Hearing to extend the moratorium on tree trimming of street trees on June 1, 2026 to the agenda, seconded by Trustee Root, and unanimously approved.

OFFICIAL CONSIDERATIONS

- A motion by Trustee Cameron, to approve a Local law ** amending the Village Code Chapter §112 Demolitions, seconded by Trustee Bojanowski, and duly put to a roll call vote which resulted in the following:
Trustee Lazickas - Aye
Trustee Cameron - Aye
Trustee Bojanowski – Aye
Trustee Kamp- Aye
Trustee Root- Aye
Mayor Wochensky – Aye
 - Mayor Wochensky reviewed the law, and Trustee Kamp spoke about the benefits
- A motion by Trustee Kamp, to lift the moratorium on Demolitions, seconded by Trustee Lazickas, and duly put to a roll call vote, which resulted in the following:
Trustee Lazickas - Aye
Trustee Cameron - Aye
Trustee Bojanowski – Aye
Trustee Kamp- Aye
Trustee Root- Aye
Mayor Wochensky – Aye
- Mayor Luke E. Wochensky moves to appoint Paul Porter to the position of ADA Coordinator for a one-year term ending April 5, 2027
Vote on Motion:
Trustee Lazickas - Aye
Trustee Cameron - Aye
Trustee Bojanowski – Aye
Trustee Kamp- Aye
Trustee Root- Aye
Mayor Wochensky – Aye
- A motion by Trustee Kamp to set a Public Hearing to extend the moratorium on tree trimming of street trees on June 1, 2026, seconded by Trustee Cameron, and unanimously approved.

OLD BUSINESS

- A motion by Trustee Bojanowski to request a Traffic Study at Girard and Pine from Erie County, seconded by Trustee Lazickas, and unanimously approved.
 - Mayor Wochensky said that the Center Street traffic study is in the queue. He spoke about Pine Street and the volume required to get a stop sign. Girard is the only street with the possible volume needed. Trustee Kamp noted that the police are monitoring speed and all the hard work the police department is doing. Trustee Lazickas asked if the speed monitoring report could be posted. Mayor Wochensky noted the work and time that the police chief has put in.

NEW BUSINESS

- Proclamation for National Public Works Week- Mayor Wochensky said that the Village really appreciates all the members of the DPW and thanked them for all they do. Trustee Lazickas said that they are always doing wonderful things behind the scenes to take care of the residents.

SPEAKERS & COMMUNICATIONS

- Clinton Brown- Clinton Brown Architects- He is the architect who works with Carner Development on getting a National Historic Registry. A document was submitted, and he reviewed the process. There will be a scheduled presentation to the state board for historic preservation, which meets on September 9th in public session, and you can attend or watch on Zoom. Trustee Bojanowski asked about what the red marks were on the drawing. Mr. Brown said that they are buildings that did not meet the criteria for the historic character. It's not local, its state and national regulations, and is separate from Village regulations. He gave permission for the Village to copy the document for their needed use, but it was noted that there is a copyright on it. Mayor Wochensky asked for notice to put it out to the public.
- Kirk Colopy- 365 South Grove- He said that he doesn't like the new way that the meeting is set up with the speakers and communications at the end of the meeting. He spoke about the deteriorating historic houses and businesses in the Village. Mayor Wochensky explained why the speakers and communications section has been set up this way during the meeting. He said that they are working on plans for helping the deteriorating buildings in the Village and will report back when he has more information.
- Mary Ann Colopy- Chairwoman HPC- She thanked the Village Board for the revised demo code and for working to preserve the Village. Mayor Wochensky thanked her for her service.

Department Head and Trustee Reports

General Foreman- At work training

Police Chief- At work training

Planning Board- He said the 270 Quaker application is with the Village Board now. Mayor Wochensky thanked him for the work the Planning Board has done.

Village Engineer- He said that the Hamlin Park bathrooms have a few items left.

Code Enforcement Officer- She thanked the Village Board members and the HPC for working on the demolition code with her. She said that revisions can still be made in the future if problems occur.

Trustee Bojanowski- none

Trustee Kamp- none

Trustee Root- She said that she attended Safe Streets Training, along with Jeff and residents of the Village. It was great.

Trustee Cameron- She asked about the Village Board members and the public getting a calendar of when flags and flowers are going up. Mayor Wochensky spoke about why we change the banners and flowers. The Clerk-Treasurer said she will have the DPW Foremen put one together.

Trustee Lazickas- He said that tree planting in the park and the NYSEG agreement were talked about at the Tree Board meeting. The lumber from the trees that were taken down in the park was salvaged. The grant for the playground is due June 15th, and said that we may have matching funds. The community would like to help support the cause as well. This is the first year of this grant, and it may set us up for a re-up next time if we don't get it this round. The grant writer said that it will be about 30-35 hours. Trustee Kamp said that he agrees with the goal but wants to understand the financial impact and doesn't feel like there is enough time to get the right amount of community support. The Village Board had a discussion about feedback from the residents, both the need for more and all the feedback that has already been received. Trustee Lazickas spoke about how the design could be done after the grant is awarded, and he agrees that more discussion should be had. Trustee Bojanowski wants to ask if other

manufacturers can be used besides just the ones in the book. Mayor Wochensky said that there is not a lot of time before the grant is due, and he doesn't want to rush it. He wants to talk to multiple vendors and said that updating the park plan in the comprehensive plan will help. Trustee Lazickas said that we need to do a clear parking lot designation between the baseball fields and the pathways. He reviewed the Hamlin Park Committee members and who needs to be appointed.

Mayor Wochensky- He said that he met with the supervisors and fire chiefs of our neighboring towns about our dispatcher services, with a proposal to hire a fifth full-time dispatcher. It was a great meeting. It was really nice to talk and discuss other issues related to the dispatchers, especially the part-time dispatchers and the pressure they are under. He and Trustee Bojanowski met with Waste Management on a couple of potential solutions to some issues that we're facing, such as an estimate for a dumpster or drop off of corrugated cardboard, composting, and maybe getting recycling bins on Main Street. He and Deputy Mayor Root met with Victoria from the Chamber about a number of different issues. He met with the Erie County Sewer and with the American Legion. He talked to Dan Burton about the potential to see how much it'll cost, and what contract that would be for him to come out and to continue the work that he did when he started on Main Street. He is having a meeting with the Rock about potential housing options in the community. He said he has a deer management meeting with the DEC tomorrow at 10:00, if anyone can attend.

EXECUTIVE SESSION-

A motion by Trustee Kamp to open an executive session at 8:09pm for administrator interviews, and a contractual agreement with the Village Attorney, seconded by Trustee Root, and unanimously approved. A motion by Trustee Lazickas to close the executive session at 10:36pm, seconded by Trustee Kamp, and unanimously approved

A motion to appoint Kevin Rautenstrauch as Village Attorney for a one-year term ending April 5, 2027 and permission for the mayor to sign the agreement.

Vote on Motion:

Trustee Lazickas - Aye

Trustee Cameron - Aye

Trustee Bojanowski – Aye

Trustee Kamp- Aye

Trustee Root- Aye

Mayor Wochensky – Aye

ADJOURNMENT

A motion was made by Trustee Kamp to adjourn the meeting at 10:38pm, seconded by Trustee Lazickas and unanimously carried.

Respectfully submitted,

Maureen Jerackas
Village Clerk-Treasurer

Chapter 112

BUILDINGS, DEMOLITION OF

AND/OR SUBSTANTIAL MODIFICATION TO

§ 112-1. Purpose; intent.

- A. It is the purpose of this chapter to protect the public health, safety, and welfare with respect to the demolition of and/or substantial modification to structures within the Village of East Aurora; to protect structures of special value to the community; and to enhance the visual environment of the Village by regulating total and partial demolition and substantial modifications to structures in the Village of East Aurora.
- B. This chapter is intended to:
 - 1. Protect people and properties from unsafe demolition practices and exposure to hazardous substances or unsafe situations occurring before, during, or after demolition.
 - 2. Protect and preserve those structures of special historic, aesthetic, cultural, or economic value.
 - 3. Ensure that after demolition, sites are developed and maintained.
 - 4. Ensure that development proposals that include demolition of and/or substantial modification, or a combination of the two, are consistent with Village policies regarding land use, visual character, health, and safety.
 - 5. Allow for careful consideration of development proposals which include demolition of and/or substantial modification, or a combination of the two, with respect to the architectural design, style, appearance, scale, and character of the existing structure and the surrounding neighborhood.

§ 112-2. Title.

This chapter shall be known and may be cited as the “Demolition of and/or Substantial Modification to Buildings.”

§ 112-3. Applicability.

- A. No demolition activities and/or proposed substantial modification to an existing building or structure shall be performed before first obtaining a demolition/substantial modification permit, approved by the Village Board of Trustees and signed by the Code Enforcement Officer, allowing such demolition of and/or substantial modification based on the following conditions:
 - (1) Demolition of and/or substantial modification of buildings/structures with an aggregate area up to and including 1,200 square feet, where 50 % or more of the roof area and/or any exterior walls or an addition that increases the total floor area of the building by 50% or more, or a combination of the two; or
 - (2) Demolition of and/or substantial modification of buildings/structures 1,201 square feet to 2,500 square feet in aggregate area where 40% or more of the roof area and/or any exterior walls or an addition that increases the total floor area of the building by 40% or more, or a combination of the two; or
 - (3) Demolition of and/or substantial modification of buildings/structures 2,501 square feet or greater in aggregate area, where 30% or more of the roof area and/or any exterior walls or an addition that increases the total floor area of the building by 30% or more, or a combination of the two.
- B. Any demolition activities and/or substantial modification to a structure that requires a permit pursuant to **§285-53.5**, or any other provision of the Village Code, shall be in conformance with the provisions set forth herein. However, any building or structure that is damaged or destroyed by fire, flood, wind, other

calamity, act of God, or act of the public enemy, or any building or structure subject to Chapter 113, Buildings, Unsafe, is not subject to this chapter.

§ 112-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICATION FOR DEMOLITION/SUBSTANTIAL MODIFICATION — The application for a permit to demolish a building or structure or for the substantial modification of a building or structure.

BASEMENT — That portion of a building that is partly below grade and which has more than half of its height, measured from floor level to ceiling, above the average established curb level or finished grade of the ground adjoining the building.

BUILDING — A combination of any materials, whether portable or fixed, as a structure wholly or partially enclosed within exterior walls or within exterior or party walls and having a roof, affording shelter to persons, animals, or property. The word "building" shall be construed, when used herein, as though followed by the words "or part or parts thereof."

CELLAR — That portion of a building that is partly or entirely below grade, which has more than half its height, measured from floor to ceiling, below the average established curb level or finished grade of the ground adjoining the building.

CODE ENFORCEMENT OFFICER — The Code Enforcement Officer for the Village of East Aurora or its agent under contract with the Village to assist in the enforcement of this chapter.

CONTRACTOR — That person, firm, or corporation employed by the owner of the property, empowered by written consent of the owner to perform the specific duty of demolition or substantial modification as may be specified in authorizing permits.

DEMOLITION or DEMOLISH — The dismantling, razing, or removal of a building or structure, or any wall, roof, beam, or other *exterior* constructed or essential element of any structure, where such element cannot be easily reused in its same configuration without reconstruction

DEMOLITION/SUBSTANTIAL MODIFICATION PERMIT — The permit for demolition of an existing building or structure or for the substantial modification of a building or structure.

LOCATION — The actual confines of the demolition or substantial modification. The location as described in the application for permit and as approved by the Code Enforcement Officer therein shall be the only area approved for the demolition or substantial modification.

OWNER and PROPERTY OWNER — The person who has the legal title to land together with ownership of the building or structure located thereon, whose name appears on the most recent tax assessment rolls of the Village of East Aurora.

PUBLIC WAY — A street, alley, sidewalk, or other thoroughfare or easement permanently established for the passage of persons or vehicles. The term "public way" shall be construed, when used herein, as though followed by the words "or part thereof."

SALVAGE — Component parts of a building or structure being demolished, removed or to be removed from said building or structure for reuse or resale.

SALVAGE CONTRACTOR — A person, firm, or corporation identified in the application for demolition, authorized by the owner, in writing, to remove items of salvage from premises, which may or may not be the same person, firm or corporation designated by the owner as the demolition contractor.

STRUCTURE — A combination of materials, other than a building, to form a construction that is safe and stable, and includes, among other things, stadiums, platforms, radio towers, sheds, and storage bins.

SUBSTANTIAL MODIFICATION – an alteration to a building or structure involving demolition and/or an addition.

§ 112-5. Permit procedures.

- A. Before any demolition of and/or substantial modification activity commences, a demolition/substantial modification permit application shall be applied for by the property owner(s) or the property owner(s) agent with the Code Enforcement Officer.
- B. An application and permit fee as set forth in Chapter 137, Article II, of this Code shall accompany all demolition/substantial modification permit applications. Permits and fees are further established by § 285-62D of the Code of the Village of East Aurora.
- C. Prior to Village Board review, the permit application shall be referred to the Village of East Aurora Historic Preservation Commission at the next available meeting.
 - (1) The Commission shall promptly review the proposed demolition of and/or substantial modification for the exterior architectural design and scale, and the impact on the character of the existing structure and the surrounding neighborhood.
 - (2) The Commission shall promptly review the possible historic significance of such buildings or structures that are 50 or more years in age.
 - (3) The Commission shall make a written recommendation to the Village Board of Trustees with respect to the proposed demolition of and/or substantial modification for the Village Board of Trustees to review at the next available Village Board meeting.
- D. Upon review, the Village Board shall provide a written statement to the applicant stating whether or not the application is approved, conditionally approved, or disapproved. A copy of the appropriate Village Board minutes shall be a sufficient report.
- E. Upon approval, the Code Enforcement Official shall issue a demolition/substantial modification permit pursuant to §108-4 and §285-53.5 of the Code of the Village of East Aurora.
- F. Any decision rendered shall be subject to §285-55.8 of the Code of the Village of East Aurora.

§ 112-6. Permit requirements.

- A. Form; contents.
 - (1) Written application for a demolition permit shall be on the forms provided by the Code Enforcement Officer.
 - (2) Said application for demolition of and/or substantial modification shall require the name, address, telephone number, and email address of the owner; the names, addresses and telephone numbers of all contractors (general, special or salvage) authorized by the owner to perform work; and the contractor's insurance certificates
 - (3) A written description of the building or structure to be removed and/or a demolition plan prepared

by a registered design professional.

- (4) Architectural plans for substantial modification, including a demolition plan prepared by a registered design professional.
- (5) An asbestos survey pursuant to New York State Industrial Code Rule 56 (12 NYCRR 56)
- (6) Starting and completion dates;
- (7) Written list of materials to be salvaged;
- (8) Provision for disposal of refuse;
- (9) A statement as to security and/or barricades to safeguard premises from unauthorized entry during the demolition work, as well as the protection of the general public;
- (10) A site plan application and documentation as required by Village Code Chapter 285-51.

§ 112-7. Certificate of insurance.

- A. Certificates of insurance for liability, Worker's Compensation, or the applicable waiver, and Disability shall be delivered to the Code Enforcement Officer, as agent for the Village of East Aurora. The minimum limits of said liability for the demolition of buildings and structures, whether in a homeowner's insurance policy or separate liability policy, shall be in an amount as required by the Village.
- B. All insurance certificates shall include the Village of East Aurora as an additional named insured.
- C. Insurance certificates or agreements in a form approved by the Village Attorney, holding the Village of East Aurora, its officers, and employees from liability resulting from work allowed by a demolition permit, shall be delivered to the Code Enforcement Officer as agent for the Village of East Aurora.

§ 112-8. Procedures.

- A. Upon the request of the Code Enforcement Officer, the person making the application for a permit to demolish a building or structure or for a substantial modification to a building or structure shall submit to the Code Enforcement Officer a written report from a licensed exterminator regarding extermination of the building or structure prior to the issuance of a demolition permit.
- B. Prior to demolition, the contractor will erect a system of barricades around the construction site and have the electric, gas, and telephone services removed by the respective utility companies. The head of the Department of Public Works of the Village of East Aurora or his designated representative shall disconnect and cap the water service to the building or structure being demolished and plug the sewer laterals to such building or structure. The owner shall pay to the Village Clerk a water disconnection fee and a sewer disconnection fee as set forth in Chapter 137, Article II, of this Code for said disconnecting, capping, and plugging.
- C. The contractor shall obtain appropriate approval for the water use on the site from the head of the Department of Public Works for dust control and have sufficient lengths of one-and-one-half-inch and/or two-and-one-half-inch hose for this purpose. The contractor shall provide a flagman for traffic control when necessary, and should a street have to be closed, he shall obtain permission from the head of the Department of Public Works, the Chief of Police, and the Fire Chief.
- D. The contractor shall obtain all appropriate Erie County Highway or New York State Department of Transportation permits when necessary.
- E. In the case of the demolition of an existing building which has a common or party wall with one or more adjoining buildings, the owner of the building to be demolished shall be responsible for and bear

all costs in relation to the safeguarding of said adjacent wall.

- F. Where beams, girders, and joists are removed from party walls, the resulting pockets in said walls shall be cleaned out and filled with solid masonry. Necessary repairs shall be made to put the party wall in a safe condition. This work shall be done by the contractor at the expense of the property owner having said demolition performed.
- G. Where such demolition work is to be made and no immediate new construction is intended at the site, the adjacent wall, whether of the party type or otherwise, shall be left in an acceptable condition so far as appearance is concerned. In addition to the repair of all joists, pockets, and similar openings, the owner of the demolished building will be required to remove all old plaster, wallpaper, and other decorative material in addition to any loose wood, trim, or other unrequired material, subject to the approval of the Code Enforcement Officer. During the demolition work, debris must be systematically removed from the site and not allowed to pile up or cause any obstruction.
- H. When a building to be demolished contains a cellar or basement, the contractor shall remove all debris and organic material from the cellar or basement and then break up and/or perforate the cellar floor. The bearing or foundation wall shall be removed to a depth of at least 24 inches below the present grade or at least 24 inches below any future grade to be established. The material resulting from the cellar or foundation wall demolition may remain in the excavation, provided that the material is crushed and compacted.
- I. Where there is no cellar or basement, the bearing or foundation wall shall be removed to a depth of at least 24 inches below any future grade to be established.
- J. The Code Enforcement Officer of the Village of East Aurora shall inspect the demolition of any building or structure in the Village regularly and shall be empowered to halt any such demolition that, in the judgment of the Code Enforcement Officer, is not being performed in a safe and sanitary manner.
- K. Demolition of any building or structure shall be carried on during daylight hours only on normal Village workdays.
- L. Salvage materials that are a structural part of the building or structure shall not be removed except as part of the actual demolition of said building or structure. Removal of salvage shall be by the owner or salvage contractor only.
- M. In-ground storage tanks on the demolition site shall be removed from the demolition site in accordance with all applicable regulations.
- N. No explosives may be used in connection with the demolition of buildings or structures in the Village of East Aurora unless a special permit is first obtained from the Village Board of Trustees of the Village of East Aurora, issued after a public hearing has been held by such Village Board of Trustees on the application for such permit.

§ 112-9. Time limit on permit validity.

- A. A permit for demolition only shall be valid for a period of 30 days from the date of its issuance. One additional extension of 10 working days may be granted by the Code Enforcement Officer in the event that unusual circumstances prevent completion of the work. No work shall continue after the time limits stated above, except upon application and issuance of a new permit pursuant to §285-53.5 of the Code of the Village of East Aurora.
- B. A demolition/substantial modification permit shall be pursuant to §108-4 and §285-53.5 of the Code of the Village of East Aurora.

§ 112-10. Restoration of the site; procedure upon the owner neglecting to restore.

- A. All cellars and basements of demolished buildings or structures shall be filled in and made safe by filling such basement or cellar with noncombustible materials and causing the surface of the location to be on a level with the surrounding premises. No materials will be permitted as fill that may corrode, rot, decay, or collapse. All barricades, guardrails, and temporary structures erected during demolition shall be removed prior to completion approval by the Code Enforcement Officer.

- B. In the event that the owner refuses or neglects to fill in and make safe such cellar or basement or refuses or neglects to dismantle and remove any barricades, guardrails or temporary structures erected during demolition, the Village of East Aurora may do the necessary work involved, either with Village employees or outside contractors, and the cost of making the location safe shall be assessed against such property and shall be a lien thereon.

§ 112-11. Notification of completion.

Immediately after said demolition, the Code Enforcement Officer shall notify the property owner, in writing, that said demolition for which a permit was issued has been completed.

§ 112-12. Penalties for offenses.

Any person committing an offense against any provisions of this chapter shall be guilty of a violation, punishable as follows: by imprisonment for a term not exceeding 15 days or by a fine not exceeding \$250, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.

Added:

§ 285-53.5 Demolition/substantial modification and building permits.

- A. No person or persons shall commence to erect, construct, alter, or change the nature or the type of occupancy of any land, building or structure within the Village of East Aurora until the owner of the land upon which it is proposed to so erect, construct, alter, demolish or change the nature or the type of occupancy of any such land, building or structure has applied for and obtained a building permit for the same from the CEO.
- B. (Reserved)
- C. Demolition of and/or substantial modification of an existing building or structure must obtain a demolition permit in accordance with Chapter 112 of the East Aurora Village Code.
- D. No building permit may be issued without first obtaining site plan approval for a new development plan as provided for in Article 51 of this chapter.
- E. A building permit issued by the CEO pursuant to this section shall be valid for a period of one year from the date of issue. Building permits for pools issued by the CEO shall be valid for a period of three months from the date of issue.



Village of East Aurora, NY

Expense Approval Report 5.28.2026

By Vendor Name

Payable Dates 5/28/2026 - 5/28/2026 Post Dates 5/28/2026 - 5/28/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 10103 - AURORA HISTORICAL SOCIETY							
2025-2026 Funding	AURORA HISTORICAL SOCIETY	05/28/2026	2025-2026 Annual Funding	A.5.7450.0410	MUSEUMS - CONTRACTS: M...		5,000.00
Vendor 10103 - AURORA HISTORICAL SOCIETY Total:							5,000.00
Vendor: 10170 - BRADLEY TREE & LANDSCAPE							
inv 16435	BRADLEY TREE & LANDSCAPE	05/28/2026	tree removal 294 Oakwood	A.5.8560.0410	SHADE TREES - CONTRACT S...		2,718.75
Vendor 10170 - BRADLEY TREE & LANDSCAPE Total:							2,718.75
Vendor: 10229 - Charter Communications							
115006201051426	Charter Communications	05/28/2026	EAPD Internet	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		449.00
115006201051426	Charter Communications	05/28/2026	EAFD Internet	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		160.00
115006201051426	Charter Communications	05/28/2026	EAFD Cable	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		59.95
115006201051426	Charter Communications	05/28/2026	TAXES & FEES - FRANCHISE FEE	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		2.97
Vendor 10229 - Charter Communications Total:							671.92
Vendor: 10240 - CINTAS CORPORATION							
2026000210	CINTAS CORPORATION	05/28/2026	May 2026	A.5.1620.0420	BUILDINGS - MAINT & REPAI...	2026000210	369.90
2026000210	CINTAS CORPORATION	05/28/2026	May 2026	A.5.1640.0420	CENTRAL GARAGE - MAINT &...	2026000210	381.62
2026000210	CINTAS CORPORATION	05/28/2026	May 2026	A.5.1640.0480	CENTRAL GARAGE - UNIFOR...	2026000210	382.76
Vendor 10240 - CINTAS CORPORATION Total:							1,134.28
Vendor: 10282 - CORR DISTRIBUTORS INC.							
inv 171487	CORR DISTRIBUTORS INC.	05/28/2026	HP garbage liners	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		257.40
Vendor 10282 - CORR DISTRIBUTORS INC. Total:							257.40
Vendor: 10318 - DELACY FORD							
inv 520202	DELACY FORD	05/28/2026	EAPD #36 exhaust bracket	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...		48.03
Vendor 10318 - DELACY FORD Total:							48.03
Vendor: 11323 - Employee Services LLC							
017003	Employee Services LLC	05/28/2026	EAP Services 6/1/26-5/31/27	A.5.9060.0805	HOSPITAL & MEDICAL INS - H...		3,550.00
Vendor 11323 - Employee Services LLC Total:							3,550.00
Vendor: 10403 - ERIE COUNTY COMPTROLLER							
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	571 Main St Village Hall Acct 7933856	A.5.1620.0431	BUILDINGS - ELECTRIC		365.28
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	Pine St DPW Offices and garage acct 256115	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		109.59
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	33 Center St	A.5.3410.0431	FIRE DEPT - ELECTRIC		545.27
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	ST LIGHTING ACCT 4086039	A.5.5182.0431	STREET LIGHTING - ELECTRIC		332.25
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	ST LIGHTING R2 ACCT 719336	A.5.5182.0431	STREET LIGHTING - ELECTRIC		224.42
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	Elm St Signal Acct 3514288	A.5.5182.0431	STREET LIGHTING - ELECTRIC		2.46

Expense Approval Report 5.28.2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	Girard Ave Acct 893560	A.5.5182.0431	STREET LIGHTING - ELECTRIC		0.72
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	Elmwood & Chestnut Hill Booster Pump Station Acct	A.5.5182.0431	STREET LIGHTING - ELECTRIC		209.43
1800084222	ERIE COUNTY COMPTROLLER	05/28/2026	PINE ST WATER PLANT ACCT 288597	F.5.1620.0431	BUILDINGS - ELECTRIC		11.06
inv 1800084177	ERIE COUNTY COMPTROLLER	05/28/2026	DPW street signs	A.5.5110.0420	STREET MAINT - ROAD MATE...		48.90
Vendor 10403 - ERIE COUNTY COMPTROLLER Total:							1,849.38
Vendor: 10406 - ERIE COUNTY PUBLIC HEALTH LAB							
2026000167	ERIE COUNTY PUBLIC HEALTH LAB	05/28/2026	Water Samples- Sept	F.5.8340.0490	TRANSFS & DIST - WATER TE...	2026000167	156.00
Vendor 10406 - ERIE COUNTY PUBLIC HEALTH LAB Total:							156.00
Vendor: 10411 - ESRI INC.							
900255079	ESRI INC.	05/28/2026	ArcGIS Online Viewer Annual Subscription	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..	2026000221	1,971.67
Vendor 10411 - ESRI INC. Total:							1,971.67
Vendor: 10451 - FLEETPRIDE INC.							
inv 134742600	FLEETPRIDE INC.	05/28/2026	DPW #516 u joint parts	A.5.1640.0460	CENTRAL GARAGE - VEHICLE...		94.38
Vendor 10451 - FLEETPRIDE INC. Total:							94.38
Vendor: 10458 - FM COMMUNICATIONS INC.							
inv 107015288	FM COMMUNICATIONS INC.	05/28/2026	taillight flasher - EAPD #23	A.5.3120.0460	POLICE DEPT - VEHICLE MAI...		362.40
Vendor 10458 - FM COMMUNICATIONS INC. Total:							362.40
Vendor: 10613 - JOHN SIXT & SON INC.							
inv 2604-821280	JOHN SIXT & SON INC.	05/28/2026	Hamlin Park fencing	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...		121.55
Vendor 10613 - JOHN SIXT & SON INC. Total:							121.55
Vendor: 10645 - KURK FUEL COMPANY							
inv 79267	KURK FUEL COMPANY	05/28/2026	diesel fuel 4/10-5/14	A.5.1640.0450	CENTRAL GARAGE - GASOLIN...		3,370.29
inv 79267	KURK FUEL COMPANY	05/28/2026	diesel fuel 4/10-5/14	A.5.3410.0450	FIRE DEPT - GASOLINE, OIL &...		126.71
Vendor 10645 - KURK FUEL COMPANY Total:							3,497.00
Vendor: 10687 - LIFTOFF LLC							
8765REN2026	LIFTOFF LLC	05/28/2026	M365 Apps GCC	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..	2026000222	158.40
8765REN2026	LIFTOFF LLC	05/28/2026	Office 365 G3 GCC	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..	2026000222	2,003.76
8765REN2026	LIFTOFF LLC	05/28/2026	Exchange Online Plan 1 GCC	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..	2026000222	2,280.00
Vendor 10687 - LIFTOFF LLC Total:							4,442.16
Vendor: 10706 - M and T BANK							
May 2026 Credit Card	M and T BANK	05/28/2026	Buffalo News	A.5.1325.0403	VILLAGE ADMIN - OFFICE SU...		36.99
May 2026 Credit Card	M and T BANK	05/28/2026	iDrive	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		2,100.00
May 2026 Credit Card	M and T BANK	05/28/2026	The Lodge at Turning Stone	A.5.1490.0440	PUBLIC WORKS ADMIN - TRA...		1,250.00
May 2026 Credit Card	M and T BANK	05/28/2026	Bun Heaven	A.5.1490.0440	PUBLIC WORKS ADMIN - TRA...		17.40
May 2026 Credit Card	M and T BANK	05/28/2026	Bad Burro Taco Shop	A.5.1490.0440	PUBLIC WORKS ADMIN - TRA...		12.89
May 2026 Credit Card	M and T BANK	05/28/2026	Smoke Signals	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		51.20
May 2026 Credit Card	M and T BANK	05/28/2026	Stewarts Shop 437	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		9.96

Expense Approval Report 5.28.2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
May 2026 Credit Card	M and T BANK	05/28/2026	Stewarts Shop 227	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		80.01
May 2026 Credit Card	M and T BANK	05/28/2026	Golden Arrow Resort	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		387.00
May 2026 Credit Card	M and T BANK	05/28/2026	Generations Grill	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		23.70
May 2026 Credit Card	M and T BANK	05/28/2026	EZ Pass	A.5.3120.0440	POLICE DEPT - TRAINING, TR...		75.00
Vendor 10706 - M and T BANK Total:							4,044.15
Vendor: 11324 - MAUREEN JERACKAS							
Reimbursement 5/13/26	MAUREEN JERACKAS	05/28/2026	Mileage & Lunch - Municipal Admin Officers Assoc.	A.5.1325.0440	VILLAGE ADMIN - TRAINING, ...		51.18
Vendor 11324 - MAUREEN JERACKAS Total:							51.18
Vendor: 10864 - NYSEG							
1001-0310-448 4/10-5/8/26	NYSEG	05/28/2026	571 Main St 4/10-5/8/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		358.17
1001-0483-419 4/22-5/19/26	NYSEG	05/28/2026	ELMWOOD & CHEST 1PH 4/22-5/19/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		185.06
1001-1111-704 4/21-5/18/26	NYSEG	05/28/2026	400 Pine St 4/21-5/18/26	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		235.01
1001-1111-712 4/21-5/18/26	NYSEG	05/28/2026	Pine St 4/21-5/18/26	F.5.1620.0431	BUILDINGS - ELECTRIC		37.70
1001-3143-531 4/11-5/11/26	NYSEG	05/28/2026	Near 21 Elm St Signl 4/11-5/11/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		29.44
1001-7273-243 4/10-5/8/26	NYSEG	05/28/2026	Near 650 Girard Ave 4/10-5/8/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		24.90
1003-3707-877 4/22-5/19/26	NYSEG	05/28/2026	Near 163 Main St @ Trfic Cir 4/22-5/19/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		44.10
1003-3707-893 4/22-5/19/26	NYSEG	05/28/2026	Buffalo Rd @ Grey St 4/22-5/19/26	A.5.5182.0431	STREET LIGHTING - ELECTRIC		23.12
1004-1637-827 4/24-5/18/26	NYSEG	05/28/2026	33 Center St 4/24-5/18/26	A.5.3410.0431	FIRE DEPT - ELECTRIC		471.13
1004-8515-430 4/10-5/8/26	NYSEG	05/28/2026	400 Pine St Salt Shed 4/10-5/8/26	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC		5.64
Vendor 10864 - NYSEG Total:							1,414.27
Vendor: 10976 - RED WING BRANDS OF AMERICA INC.							
inv 20260430033056	RED WING BRANDS OF AMERICA INC.	05/28/2026	dpw workboots- wirtner, halt, stoll	A.5.1490.0480	PUBLIC WORKS ADMIN - UNI...		227.99
inv 20260430033056	RED WING BRANDS OF AMERICA INC.	05/28/2026	dpw workboots- wirtner, halt, stoll	A.5.5110.0480	STREET MAINT - UNIFORMS		230.00
inv 20260430033056	RED WING BRANDS OF AMERICA INC.	05/28/2026	dpw workboots- wirtner, halt, stoll	F.5.8340.0480	TRANSFS & DIST - UNIFORMS		230.00
Vendor 10976 - RED WING BRANDS OF AMERICA INC. Total:							687.99
Vendor: 11016 - SAF-GARD SAFETY SHOE CO.							
inv 4699215/4675282	SAF-GARD SAFETY SHOE CO.	05/28/2026	Dpw workboots- Bove, Kuczma, Norcia	A.5.1620.0480	BUILDINGS - UNIFORMS		229.99
inv 4699215/4675282	SAF-GARD SAFETY SHOE CO.	05/28/2026	Dpw workboots- Bove, Kuczma, Norcia	A.5.1640.0480	CENTRAL GARAGE - UNIFOR...		249.99
inv 4699215/4675282	SAF-GARD SAFETY SHOE CO.	05/28/2026	Dpw workboots- Bove, Kuczma, Norcia	F.5.8340.0480	TRANSFS & DIST - UNIFORMS		209.99
Vendor 11016 - SAF-GARD SAFETY SHOE CO. Total:							689.97

Expense Approval Report 5.28.2026

Payable Dates: 5/28/2026 - 5/28/2026 Post Dates: 5/28/2026 - 5/28/2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 11020 - SAIA COMMUNICATIONS INC.							
inv 823000005-1	SAIA COMMUNICATIONS INC.	05/28/2026	additional minitor repairs	A.5.3410.0420	FIRE DEPT - DEPT SUPPLIES		175.00
Vendor 11020 - SAIA COMMUNICATIONS INC. Total:							175.00
Vendor: 11033 - Schroder Joseph & Associates LLP							
27394	Schroder Joseph & Associates LLP	05/28/2026	Services for April 2026	A.5.1420.0411	VILLAGE ATTORNEY - OTHER ...		2,626.50
Vendor 11033 - Schroder Joseph & Associates LLP Total:							2,626.50
Vendor: 11328 - Shellback Tactical LLC							
2026000215	Shellback Tactical LLC	05/28/2026	Shellback Tactical Banshee 3.0 Level IIIA Soft	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL...2026000215		249.99
2026000215	Shellback Tactical LLC	05/28/2026	Banshee Elite 3.0 Level III Lightweight Armor	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL...2026000215		949.99
Vendor 11328 - Shellback Tactical LLC Total:							1,199.98
Vendor: 11059 - SHERWIN-WILLIAMS CO.							
2026000213	SHERWIN-WILLIAMS CO.	05/28/2026	May 2026	A.5.7140.0420	PLAYGROUNDS & REC CTRS. -...2026000213		157.35
Vendor 11059 - SHERWIN-WILLIAMS CO. Total:							157.35
Vendor: 11109 - Sunnking Inc.							
inv 55879	Sunnking Inc.	05/28/2026	Electronic recycling- freon devices	A.5.5110.0420	STREET MAINT - ROAD MATE...		106.26
Vendor 11109 - Sunnking Inc. Total:							106.26
Vendor: 11375 - TH Automotive & Paint							
1579	TH Automotive & Paint	05/28/2026	Repair for car , village share	A.5.3120.0465	POLICE DEPT - ACCIDENT RE...		1,000.00
Vendor 11375 - TH Automotive & Paint Total:							1,000.00
Vendor: 11168 - TRI-COUNTY SUPPLY INC.							
inv 2131	TRI-COUNTY SUPPLY INC.	05/28/2026	DPW weed whacker parts	A.5.5110.0420	STREET MAINT - ROAD MATE...		59.98
Vendor 11168 - TRI-COUNTY SUPPLY INC. Total:							59.98
Vendor: 11185 - Tyler Technologies Inc.							
025-551359	Tyler Technologies Inc.	05/28/2026	Property Tax Software	A.5.1325.0400	VILLAGE ADMIN - OPERATING..		240.00
025-552297	Tyler Technologies Inc.	05/28/2026	Property Tax Software	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		240.00
Vendor 11185 - Tyler Technologies Inc. Total:							480.00
Vendor: 11226 - Verizon-Local Svc.							
MULTIPLE MAY 2026	Verizon-Local Svc.	05/28/2026	716-652-0319 FIRE HALL ELEVATOR	A.5.3410.0434	FIRE DEPT - TELEPHONE		40.66
MULTIPLE MAY 2026	Verizon-Local Svc.	05/28/2026	716-652-0893 ELEVATOR	A.5.3410.0434	FIRE DEPT - TELEPHONE		81.29
Vendor 11226 - Verizon-Local Svc. Total:							121.95
Vendor: 11248 - W.B. MASON CO. INC.							
261854449, CM4692217	W.B. MASON CO. INC.	05/28/2026	Water PD/Disp 5/7/26 & calculator for clerks	A.5.3120.0403	POLICE DEPT - OFFICE SUPPLI...		66.29
261936384	W.B. MASON CO. INC.	05/28/2026	Fax paper for PO vehicles for summons	A.5.3120.0470	POLICE DEPT - DEPTAL SUPPL...		21.50
Vendor 11248 - W.B. MASON CO. INC. Total:							87.79

Expense Approval Report 5.28.2026

Payable Number	Vendor Name	Payable Date	Description (Item)	Account Number	Account Name	Purchase Order Number	Amount
Vendor: 11357 - WM CORPORATE SERVICES INC.							
5268882-1342-2	WM CORPORATE SERVICES INC.	05/28/2026	Curb Service CURBSIDE COLLECTIONS	A.5.8160.0410	REFUSE & GARBAGE		48,759.84
5268882-1342-2	WM CORPORATE SERVICES INC.	05/28/2026	Hand Pickup TOWN BARRELS	A.5.8160.0410	REFUSE & GARBAGE		1,170.00
Vendor 11357 - WM CORPORATE SERVICES INC. Total:							49,929.84
Vendor: 11287 - WNYNETWORKS							
00006375	WNYNETWORKS	05/28/2026	IT Services for December 2025 - Admin	A.5.1480.0410	PUBINFO SVCS-PUB INFO SUP..		312.50
00006375	WNYNETWORKS	05/28/2026	IT Services for December 2025 - EAPD	A.5.3120.0420	POLICE DEPT - MAINT. SERVI...		125.00
Vendor 11287 - WNYNETWORKS Total:							437.50
Grand Total:							89,144.63

Report Summary

Fund Summary

Fund	Expense Amount
A - GENERAL FUND	88,499.88
F - ENTERPRISE WATER	644.75
Grand Total:	89,144.63

Account Summary

Account Number	Account Name	Expense Amount
A.5.1325.0400	VILLAGE ADMIN - OPER...	240.00
A.5.1325.0403	VILLAGE ADMIN - OFFICE...	36.99
A.5.1325.0440	VILLAGE ADMIN - TRAIN...	51.18
A.5.1420.0411	VILLAGE ATTORNEY - OT...	2,626.50
A.5.1480.0410	PUBINFO SVCS-PUB INFO..	9,738.25
A.5.1490.0440	PUBLIC WORKS ADMIN -...	1,280.29
A.5.1490.0480	PUBLIC WORKS ADMIN -...	227.99
A.5.1620.0420	BUILDINGS - MAINT & R...	369.90
A.5.1620.0431	BUILDINGS - ELECTRIC	365.28
A.5.1620.0480	BUILDINGS - UNIFORMS	229.99
A.5.1640.0420	CENTRAL GARAGE - MAI...	381.62
A.5.1640.0431	CENTRAL GARAGE - ELEC...	350.24
A.5.1640.0450	CENTRAL GARAGE - GAS...	3,370.29
A.5.1640.0460	CENTRAL GARAGE - VEH...	94.38
A.5.1640.0480	CENTRAL GARAGE - UNI...	632.75
A.5.3120.0403	POLICE DEPT - OFFICE S...	66.29
A.5.3120.0420	POLICE DEPT - MAINT. S...	125.00
A.5.3120.0440	POLICE DEPT - TRAINING,..	626.87
A.5.3120.0460	POLICE DEPT - VEHICLE ...	410.43
A.5.3120.0465	POLICE DEPT - ACCIDENT...	1,000.00
A.5.3120.0470	POLICE DEPT - DEPTAL S...	1,221.48
A.5.3410.0420	FIRE DEPT - DEPT SUPPLI...	175.00
A.5.3410.0431	FIRE DEPT - ELECTRIC	1,016.40
A.5.3410.0434	FIRE DEPT - TELEPHONE	121.95
A.5.3410.0450	FIRE DEPT - GASOLINE, O...	126.71
A.5.5110.0420	STREET MAINT - ROAD ...	215.14
A.5.5110.0480	STREET MAINT - UNIFO...	230.00
A.5.5182.0431	STREET LIGHTING - ELEC...	1,434.07
A.5.7140.0420	PLAYGROUNDS & REC C...	536.30
A.5.7450.0410	MUSEUMS - CONTRACTS...	5,000.00
A.5.8160.0410	REFUSE & GARBAGE	49,929.84
A.5.8560.0410	SHADE TREES - CONTRA...	2,718.75
A.5.9060.0805	HOSPITAL & MEDICAL IN...	3,550.00
F.5.1620.0431	BUILDINGS - ELECTRIC	48.76

Account Summary

Account Number	Account Name	Expense Amount
F.5.8340.0480	TRANSFS & DIST - UNIFO...	439.99
F.5.8340.0490	TRANSFS & DIST - WATER..	156.00
Grand Total:		89,144.63

Project Account Summary

Project Account Key	Expense Amount
None	89,144.63
Grand Total:	89,144.63

Authorization Signatures

***** Certificate of Financial Officer *****

I hereby certify that the attached Voucher Listing is complete and accurate to the best of my knowledge, and payment is hereby approved.

Signed:

Date:



Temporary Use Permit Hamlin Park

Submit to: Village of East Aurora 585 Oakwood Ave EA, NY 14052

Telephone (716) 652-6000, ext. 4

Not less than 60 Days or more than 75 days before date of activity

Pd Cash VBm 6/11/26

Application Fee	\$25.00	☒
Permit Fee	\$50.00	☒

Name of Organization:

Revive Wesleyan

Individual Responsible for this request:

Kevin Beers (Pastor)

Address:

364 Main Street, East Aurora, NY 14052

Telephone number:

716 649-6335

Fax:

NA

Email Address:

kbeers@revivewesleyan.com

Date(s) of event:

8/2/26, 8/9/26, 8/16/26, 8/23/26

Hours of use including set up/take down:

Start: 8:00 am/pm

End: 1:00 am/pm

Description of the event or use:

Church in the Park

-services held outdoors with music, message, and kids programming

-continuation of the event my Father, Gary Beers, started

40 years ago

Specific area(s) requested; map attached.

☒ Kiwanis BBQ shelter

☐ Tennis Courts shelter

☒ Rotary Band shell

☐ Soccer field/football field

☐ Baseball diamond

☐ Volleyball courts Tennis courts

☐ Aurora Players Pavilion**MUST receive permission to use the Pavilion from the Aurora Players prior to handing in this application. You must also attach a copy of a written agreement for use from the Aurora Players. **

☐ Outdoor Playground

☐ Other: _____

Estimated attendance: 250

Will food or drinks be served? ☒ Yes ☐ No If yes, describe: water bottles, coffee

(some individuals may stay after for a picnic - not church sponsored event)

Is there a plan for garbage? ☒ Yes ☐ No Recycling? ☒ Yes ☐ No If yes, describe: use of garbage cans
We'll provide our own baskets at the park

Will there be sound amplification or music or a band(s)? ☒ Yes ☐ No If yes, describe: _____

sound for small band/music and speaking and kids

Other services requested (describe): NA

☐ Police

☐ Department of Public Works (DPW)

☐ Fire Department

☐ Materials

(Provide drawings describing location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 5 South Grove St. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Hamlin Park.**



Signature of Applicant



Date

Official Use Only Below this Line-----

Event: _____

Attachment Submitted:

☒ Indemnification Agreement

☒ Certificate of Insurance

☒ Map with area(s) requested to be used indicated.

____ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Village Clerk NO LATER THAN 5 days prior to scheduled event.)

Action by Village Board:

If referred to Friends of Hamlin Park Advisory Board, date of VB referral: _____

Application **recommended or** not recommended by HPAB. (Attach written referral submitted to application.)

The Village Board, upon review of the application took the following action, with or without conditions (as applicable) and noted below:

Date: **Approved** _____
Village Clerk Signature

Denied: _____
Village Clerk Signature

Conditions:

____ Police Department approval

____ DPW approval

____ Fire Department approval

____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000ea occurrence; property damage insurance with limits of \$1,000,000ea occurrence. Policy shall be endorsed to include Village of East Aurora as an additional named insured.

____ Requesting organization shall sign an **Indemnification Agreement**, on organization letterhead, Signed by authorized applicant or officer of company and duly notarized.

____ Other _____

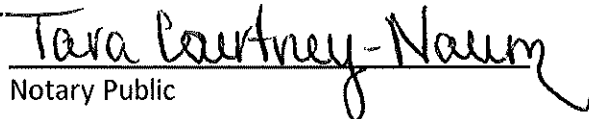
Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

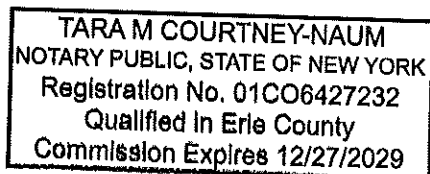

Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 14 day of May, 2026


Notary Public

Qualified in Erie County, New York
My commission expires: 12/27/2029





REVIEWS-02

JSTETSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lightwell Insurance Advisors of New York, LLC P.O. Box 1310 Mechanicsburg, PA 17055		CONTACT Jamie Stetson NAME: PHONE (A/C, No, Ext): (800) 326-7200 FAX (A/C, No): (717) 763-5517 E-MAIL ADDRESS: Jamie@bowerins.com		
INSURED Revive Wesleyan 4999 McKinley Pkwy Hamburg, NY 14075		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Brotherhood Mutual Ins Co		13528
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER: General Aggregate	X		31MLA0499812	6/1/2026	6/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate is proof of insurance for the church in Hamlin Park on Sundays in August 2026 on mutually agreed times and location. The certificate holder is recognized as an additional insured for these event(s) and is subject to the terms of the policy.

CERTIFICATE HOLDER

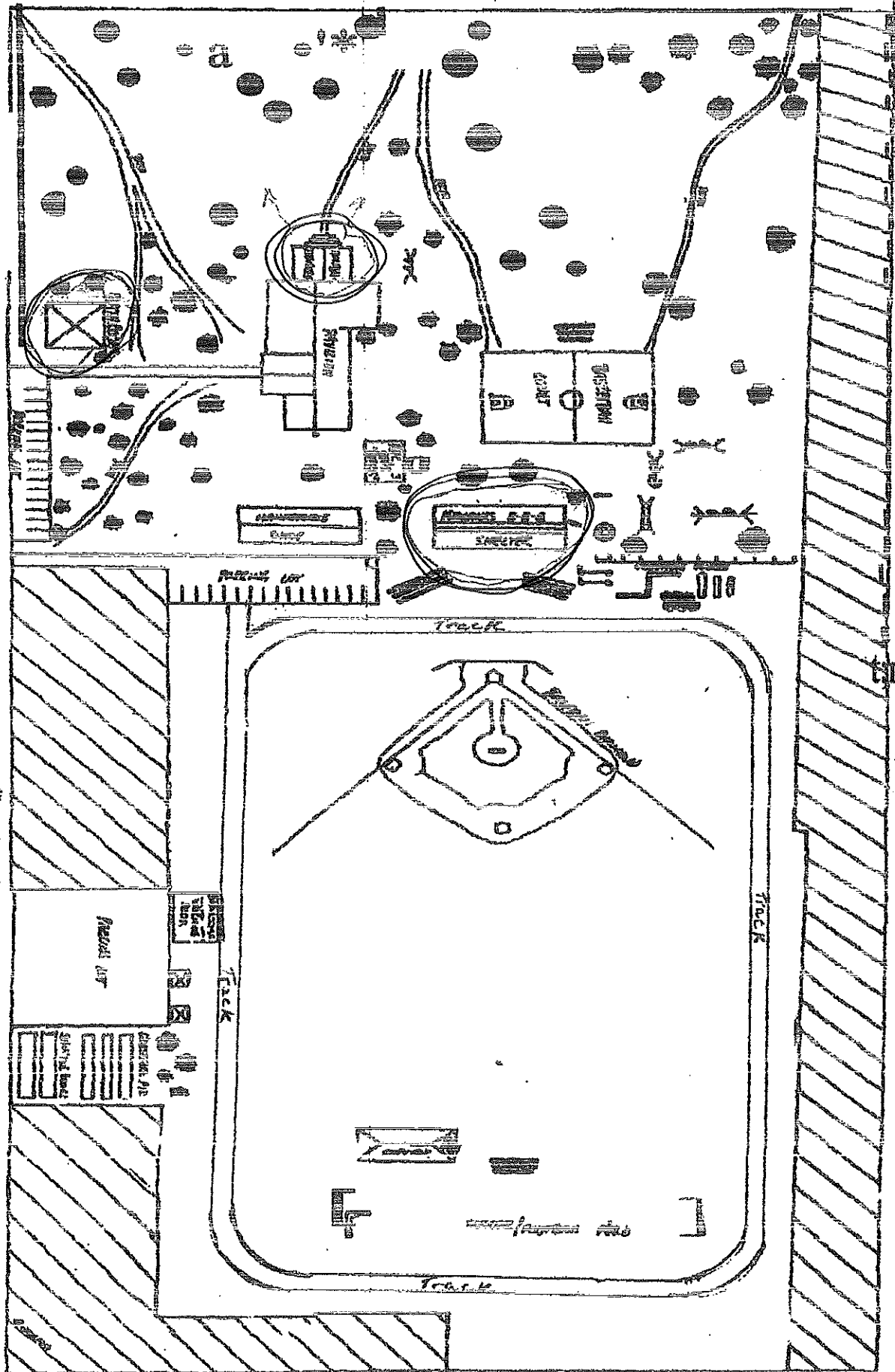
CANCELLATION

Village of East Aurora 585 Oakwood Avenue East Aurora, NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

ACORD 25 (2016/03)

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD



Prospect Ave.

Prospect Ave.

Prospect Ave.

5



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

Employee Assistance Program (EAP) | AGREEMENT

This Employee Assistance Program (EAP) Agreement ("Agreement") is between **Village of East Aurora, NY** ("Client") and **EMPLOYEE SERVICES LLC dba ESI EMPLOYEE ASSISTANCE GROUP**, 100 American Road, Brooklyn, Ohio 44144 ("ESI") for ESI to provide the benefits described herein for employees of Client effective **6/1/26-5/31/27**.

I. Productivity Solutions

Employees of Client and their household members, including children up to age 26 who do not reside with employee, are referred to herein as Members.

- **Unrestricted Telephonic Counseling:** Members speak directly with our professional staff counselors 24 hours a day via a toll-free number. Every counselor has a Master's or Ph.D. degree. Staff counselors provide direct in-the-moment counseling when a Member calls and act as case managers to determine the counseling option that best fits the Member's needs. These therapy options include text, voice, and video messaging, telehealth, and local in-person therapy.
- **3 Session Plan:** Includes an assessment, referral, and therapy as appropriate. Diagnosis-driven treatment referrals are moved to the health insurance plan. Therapy options include text, voice, and video messaging, telehealth, and local in-person therapy.

Important information for members residing in California: Under California's Knox-Keene Health Care Service Plan Act, employees residing in California are entitled to **three (3) mental health counseling sessions, within each six-month period. You cannot exceed six (6) EAP sessions in a twelve-month period.** If your organization's Employee Assistance Program (EAP) plan includes more than three (3) sessions, the Knox-Keene Act supersedes the contract, and we will abide by the Knox-Keene Health Care Service Plan Act – **Cannot exceed six (6) sessions in a twelve-month period.**

- **Work/life Benefits:** Benefits offered to assist Members with a wide variety of issues including Legal, Financial, Caregiver, Adoption, Special Needs, Personal Research Assistant, Tools for Tough Times, and Pet Help.
- **Lifestyle Benefits:** Menu of value-added wellness services designed to enhance a Member's quality of life. Discounts vary by season and location.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

II. Engagement Solutions - Peak Performance Benefits

- **Personal and Professional Coaching:** One-on-one telephonic coaching from Certified Coaches combined with structured, online trainings. Coaching is delivered by Masters or Ph.D. level Coaches in scheduled telephonic coaching sessions to review key concepts of the trainings and implementation of skills. Coaches use a solution-focused approach to improve current and future performance.
- **Wellness Coaching:** Coaching assistance from an integrated team of Certified Wellness Coaches and Behavioral Health Clinicians for the mental and emotional challenges each employee must overcome to improve their physical health.
- **Self-help Benefits:** Extensive Self-Help Resources (website) – Tools, Assessments, Financial Calculators, Video Library, Tutorials, Learning Centers, Webinars, Specialized Resource Centers, and Articles for thousands of topics.
- **Online Training and Personal Development:** Includes comprehensive online personal and professional development trainings to help employees balance their work and personal life.

III. EAP Administration - Orientation and Engagement

- **Automated Digital Communication (ADC):** Proprietary Automated Digital Communication (ADC) system allows ESI EAP to engage in periodic email communications with Members. Utilization is the key to maximizing the effectiveness of your EAP by helping employees to resolve issues and distractions that hinder productivity.
- **Talkspace Go App:** A mobile app with 400+ self-guided, interactive programs, live weekly therapist-led anonymous classes, on demand sessions, meditation exercises, and more.
- **EAP Mobile Site:** Members have the convenience and privacy of 24/7 access to all EAP benefits and services at their fingertips wherever they go via the EAP smartphone app which will provide mobile access to our website.
- **EAP Ongoing Communication & Engagement:** ESI provides a wide variety of high-quality video, hardcopy, and electronic materials to promote continued awareness and maximize engagement of the program. The continued awareness campaign includes Brochures, Wallet Cards, Posters, Monthly Newsletters, Topical Flyers, Video Presentations, and New Benefit Announcements.
- **EAP Member/Employee & Supervisor Orientation:** ESI provides comprehensive employee and supervisor orientations via group web conference meetings and online orientation videos.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

IV. Manager, Supervisor and Human Resources Services

- **Trauma Response & Resources:** Provides consultation with our counselors and grief and loss resources for managers and Members. Responses include on-scene deployment, telephonic counseling, and private counseling as well as group debriefings.
- **Unrestricted Administrative (Mandatory) Referrals:** Formal process to address employee policy violations and unacceptable job performance that could be improved through Coaching and Training.
- **Unrestricted HR Consultations:** Managers may contact our clinical staff or our certified HR professionals for counsel on human resource and complex employee issues.
- **Supervisor Resource Center:** Forms, policies, articles, training, and other tools designed to help managers develop and improve best practices in workforce management. Key topics include Recruiting, Hiring, Interviewing, Onboarding, Employee Engagement, FMLA, Workplace Violence and Harassment Prevention.
- **HR Web Café:** Workplace blog about employment issues, people matters and work trends.

V. ESI Accountability

- **Activity Reports:** ESI generates detailed EAP statistical reports monthly. Due to confidentiality, clients with less than 25 employees will not have access to an activity report.
- **Quality Assurance Program:** ESI maintains a rigorous Quality Assurance Program. Key elements include Proprietary Network, Provider Review, Member Satisfaction Research, Peer Review, Weekly Clinical Staff Meetings, Clinical Supervision, and Immediate Problem Resolution.
- **Confidentiality:** Confidentiality is always maintained except in cases where there is a legal obligation to intervene, such as in the case of child or elder abuse, a serious threat of harm to self or others, or threats of workplace violence.

VI. EAP Exclusions

The EAP counseling benefit is available for individual and family therapy. The following items are not considered to be EAP counseling and are **exclusions to the EAP plan**:

- Fitness for Duty/ Return to Work, Psychiatric, ADHD, Psychological testing, Autism Spectrum Disorder, Court Involved (treatment or reporting including letters written for court on the member's behalf).
- Workers' Compensation, short-term disability evaluations and paperwork, Family Medical Leave Act (FMLA) and Emotional Support Animal Documentation.

The EAP legal benefit offers a free consultation for family law and personal issues such as estate planning, real estate, debt, credit and bankruptcy, as well as civil and credit law.

Legal benefits exclude coverage for:

- Employment and Business Law Matters (including but not limited to action against employers, co-workers, benefits, unions, and labor management, trust funds).
- Malpractice.
- Duplication of services for the same matter, including second opinions.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

VII. Term

- A.** Either party may terminate this Agreement for breach upon 60 days' prior written notice to the other party; provided, however, that the notice shall identify the specific breach; and provided, further that the other party shall have the right to cure any alleged breach within 30 days following receipt of such notice.

VIII. Fees and Payment

- A.** Client agrees to pay ESI the fees set forth in Exhibit A for the services described in this Agreement ("Service Charges"). Service Charges shall be paid in accordance with the terms and conditions set forth in Exhibit A.
- B.** Interest may be imposed on overdue Service Charges. In addition, ESI shall have the right, in its sole discretion, to take one or more of the following actions without further notice to Client in the event of untimely payments for fees due to ESI under Exhibit A: (i) immediately suspend services described in this Agreement, or (ii) terminate the Agreement in accordance with Section VII.
- C.** The Service Charges set forth in Exhibit A may be changed by ESI on each renewal date, with prior written notice to Client.

IX. Indemnification and Limitation of Liability

- A.** ESI shall indemnify and hold Client and its successors, parents, subsidiaries, officers, directors, employees (the "Client Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the Client Parties at any time to the extent such liability, loss or expense results from ESI's gross negligence or willful misconduct under this Agreement.
- B.** Client shall indemnify and hold ESI and its successors, parents, subsidiaries, officers, directors, employees (the "ESI Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the ESI Parties at any time to the extent such liability, loss or expense results from Client's gross negligence, willful misconduct, or Client's noncompliance with any state or federal laws related to the services provided for under this Agreement.
- C.** Whenever a party becomes aware of a claim that may be subject to the provisions of this Section, the party shall notify the other party as soon as practicable and both parties shall reasonably cooperate in the resolution of such matter.
- D.** IN NO EVENT SHALL EITHER PARTY'S LIABILITY FOR ANY CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE TOTAL AMOUNTS PAID AND PAYABLE TO ESI UNDER THIS AGREEMENT IN THE MOST RECENT TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES.



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

X. Force Majeure

ESI's inability to perform any of the obligations provided in this Agreement due to (i) an act of God, such as earthquake, hurricane, tornado, flooding or other natural disaster; (ii) unavailability or interruption or delay of transportation, telecommunications, internet, cable, or third-party services; (iii) failure of software; (iv) inability to obtain supplies or power used in or equipment needed for provision of the services; (v) labor strikes, riots, insurrection, war; or (vi) other significant factors that are beyond ESI's reasonable control ("Force Majeure Event(s)") shall not be deemed a breach of this Agreement. In the event of Force Majeure Event(s), ESI shall make every reasonable effort to minimize delay of performance.

XI. Execution of Documents

This Agreement and all related documents may be executed by the parties in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. The exchange of executed copies of this Agreement and related documents and of signature pages by facsimile transmission and/or by electronic mail in Portable Document Format ("PDF") or similar format shall constitute effective execution and delivery and may be used in lieu of the original documents for all purposes. Signatures of the parties transmitted by facsimile and/or by electronic mail in PDF or similar format shall be deemed to be their original signatures for all purposes.

XII. Entire Agreement

This Agreement constitutes the entire agreement of the parties hereto with respect to the subject matter of this Agreement and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter of this Agreement.

EMPLOYEE SERVICES LLC

Village of East Aurora, NY

Gordon G. Bell, President

Authorized Signature

Date

Date



TotalCare EAP
Public Safety EAP
Educators' EAP
Higher Ed EAP
HealthCare EAP
Union AP

Employee Assistance Program (EAP) | EXHIBIT A

Village of East Aurora, NY ("Client") 6/1/26-5/31/27

Service Charges and Payment

- A. The total number of employees covered under this Agreement is **113**.
- B. Client agrees to pay ESI the sum of **\$3,550.00** annually.
- C. The annual fee includes all employees and their household members, as well as children up to age 26 who do not reside with the employee.
- D. Payment of the **Annual** premium is due upon receipt of the invoice.
- E. Flat Rate listed above covers a census of **101 to 150**. Contract rate may be modified at renewal and/or if census moves outside of this range.
- F. Trauma Responses available at **\$300.00** per hour plus travel time.

Cancellation Policy for Trauma Response Service:

If your organization cancels a scheduled Trauma Response with less than 48 hours' notice:

- **If the Trauma Response is *not* included in your contract:** A cancellation fee of **\$350** will be charged.
 - **If the Trauma Response *is* included in your contract:** One Trauma Response will be deducted from your contracted total.
- G. DOT required Substance Abuse Evaluations - **\$850.00** each.

WHEREAS, the Village of East Aurora has been designated as a Tree City based the expansive tree canopy throughout the Village and its overall beauty throughout the community, and

WHEREAS, urban forests have long been recognized as important aspects of any densely populated municipality, and

WHEREAS, trees enhance the property values on the properties upon which they are located and provide habitats for birds and animals in a community, and

WHEREAS, excessive trimming has occurred not for regular maintenance by an existing utility, but rather for capital investments by a third party that wishes to enter the Village for profit purposes, and

WHEREAS, questions exist with respect to the rights of the respective parties to engage in such work in the Village, and

WHEREAS, the preservation of historic districts within the Village such as Roycroft, Fillmore Avenue, and East Main Street, as examples, is critical to the life and fabric of the Village, and

WEHREAS, there is an economic value to the Village which has been used on multiple occasions for purposes of movie and other theatrical productions which may be harmed by virtue of the unwarranted destruction of the tree canopy in the Village, and

WHEREAS, the safety of the residents and property within the Village of East Aurora is of paramount importance, and

WHEREAS, there exists provisions in the Village Code addressing Historic Preservation which must be aligned with this most recent action,

NOW, BE IT THEREFORE RESOLVED, that the Village of East Aurora, acting in the best health and safety interests of the residents and property owners of the Village hereby suspends the further trimming of trees by any entity within the Village limits, except for emergency purposes and then only upon prior notice to the Village, and declares extending the moratorium for an additional one hundred eighty (180) days on the trimming of any trees within the right of way owned by the Village in the Village of East Aurora pending further recommendations from the Code Enforcement Office, the Village Administrator, the Village Attorney, after continued meetings with the relevant utility corporation, and the development of a local law pertaining to same, and

BE IT FURTHER RESOLVED, that the Village shall re-examine the continuation of the moratorium at the completion of this extension period in order to fully and adequately protect the residents of the Village.

The proposed framework would:

- combine the existing Hamlin Park and Cazenovia Creek efforts into a single advisory committee;

- formally establish committee structure, membership, and responsibilities;
- require meeting minutes and written recommendations;
- integrate parks and open space planning into the broader comprehensive plan update process;
- facilitate public engagement through surveys, meetings, and outreach;
- incorporate ADA and accessibility considerations from the outset; and
- ensure that major recommendations and consultant selection remain under Board oversight.

[DRAFT] for discussion purposes only

TO: Board of Trustees of the Village of East Aurora
FROM: Mayor Wochensky
DATE: May 27, 2026
RE: Proposal for the Creation of the Village of East Aurora Downtown Revitalization & Economic Vitality Task Force

1. Purpose

The Village of East Aurora (the “**Village**”) has a unique opportunity to strengthen its position as one of Western New York’s premier walkable, historic, and destination-oriented communities. As the Village advances its Comprehensive Plan process and evaluates future opportunities relating to main street improvements/revitalization, economic development, tourism, historic preservation, arts and culture, and community investment, there is value in creating a collaborative advisory body focused on these issues.

I am proposing that the Village establish a Downtown Revitalization & Economic Vitality Task Force to assist the Village in identifying opportunities, strengthening coordination among stakeholders, and positioning the Village competitively for future state, regional, and federal economic development and revitalization initiatives, including potential participation in programs such as the Downtown Revitalization Initiative (DRI), NY Forward, Empire State Development programs, and Western New York Regional Economic Development Council opportunities.

The Task Force would function in an advisory and strategic capacity and would not replace or duplicate the authority of existing boards, commissions, departments, or elected officials.

2. Areas of Focus

(1) Main Street/Strategic Corridor Promotion and Economic Development

The Task Force may assist the Village by providing recommendations and feedback relating to:

- Main Street vitality and beautification;
- support for locally owned small businesses;
- tourism and destination development;
- strategic investment opportunities;
- adaptive reuse and redevelopment opportunities;
- activation of public spaces and commercial corridors;
- arts, culture, and creative economy initiatives;
- support for film and media activity where appropriate; and,
- strengthening East Aurora’s identity as a vibrant, walkable destination community.

(2) Strategic Investment and Grant Readiness

The Task Force may assist the Village by:

- identifying potential catalytic projects;
- supporting DRI, NY Forward, and related grant readiness;
- coordinating with regional economic development priorities;
- identifying infrastructure and public realm investment opportunities; and,
- developing partnerships that may strengthen future funding applications.

(3) Business Environment and Process Improvement

The Task Force may assist the Village by:

- identifying opportunities to improve communication and coordination between the Village and the business community;
- identifying unnecessary barriers or inefficiencies where appropriate;
- recommending practical improvements to processes affecting businesses, events, and investment activity; and,
- encouraging a business-friendly and predictable environment consistent with Village character and planning goals.

(4) Community Activation, Tourism, Arts, and Events

The Task Force may assist the Village by:

- encouraging coordinated community-wide event strategies;
- supporting year-round activation of Village spaces;
- identifying opportunities for signature events and seasonal programming;
- strengthening collaboration among the Village, Chamber of Commerce, nonprofits, cultural organizations, and businesses; and,
- supporting initiatives that increase visitor activity and community engagement.

3. Proposed Membership

It is proposed that the Task Force consist of the following members:

- 1 Chairperson;
- the Executive Director of the Greater East Aurora Chamber of Commerce;
- 4 local business owners, including at least 1 restaurant owner;
- 1 representative from the Roycroft Campus Corporation;
- 1 representative involved in Village events, tourism, or community programming; and,
- 1 representative from the Greater Aurora Development Corporation;
- such additional ex officio members, staff liaisons, or advisory participants as may be designated by the Mayor from time to time.

4. Proposed Structure and Governance

(1) Appointments

Members of the Task Force shall be appointed by the Mayor, subject to approval by the Village Board of Trustees.

The Mayor may also designate one or more Board liaisons to attend meetings and assist with coordination between the Task Force and the Village Board.

(2) Chairperson

The Mayor shall designate the initial Chairperson of the Task Force. The Task Force may later recommend procedures for selection of future officers or leadership positions, subject to approval by the Village Board if required.

The Chairperson shall:

- coordinate meeting agendas;
- facilitate meetings;
- coordinate with Village staff and leadership; and,
- assist in advancing the goals and work of the Task Force.

(3) Meetings

The Task Force shall meet as needed, but generally no less than quarterly, unless otherwise determined appropriate by the Chairperson or Village Board.

Meetings shall be conducted in accordance with applicable law and Village procedures.

(4) Voting and Recommendations

The Task Force shall function primarily in an advisory and consensus-building role. Formal votes may be conducted when appropriate to provide recommendations to the Village Board or staff.

Recommendations of the Task Force shall be advisory only and shall not be binding upon the Village Board, Village staff, or other boards and commissions.

(5) Staff Support

Village staff may provide administrative support, coordination assistance, and meeting support as available and appropriate.

5. Relationship to the Comprehensive Plan Process

The proposed Task Force could provide valuable input during development of the Village's new Comprehensive Plan and assist in identifying implementation priorities, economic development opportunities, downtown revitalization strategies, tourism initiatives, event coordination opportunities, and future funding opportunities.

The intent is not to create additional bureaucracy, but rather to improve coordination, encourage community participation, strengthen strategic planning efforts, and position the Village proactively for future investment and revitalization opportunities.

[DRAFT] for discussion purposes only

6. Potential Next Steps

Next steps:

- Board discussion regarding the concept and mission of the Task Force;
- refinement of the proposed scope and membership structure;
- outreach to potential participating organizations and stakeholders; and,
- preparation of a formal resolution establishing the Task Force.

[DRAFT] for discussion purposes only

TO: Board of Trustees of the Village of East Aurora
FROM: Mayor Wochensky
DATE: May 27, 2026
RE: Comprehensive Plan Vision Framework

This document is intended to serve as an initial discussion framework to guide the development of a new Comprehensive Plan for the Village of East Aurora. Its purpose is to identify key values, priorities, opportunities, and challenges that should help shape the planning process before preparation of a formal Request for Proposals and selection of a consultant team. The framework is not intended to predetermine outcomes, but rather to establish a shared foundation for discussion among Village leadership, residents, stakeholders, and future planning consultants regarding the long-term future of the community and the principles that should guide future growth, investment, preservation, and decision-making.

[DRAFT] for discussion purposes only

1. Introduction

The Village of East Aurora is undertaking the development of a new Comprehensive Plan to guide the future of the community over the coming decades. The Village's current comprehensive planning framework dates largely from 2002 and was developed as part of a broader regional planning effort. While valuable at the time, that framework no longer fully reflects the Village's distinct identity, evolving priorities, current challenges, or long-term aspirations.

East Aurora seeks to develop a modern, implementation-focused Comprehensive Plan that preserves the Village's unique character while preparing thoughtfully for the future. The planning process should result in a practical and actionable roadmap that supports high quality of life, environmental stewardship, economic vitality, and strong neighborhoods while maintaining the qualities that make East Aurora a special place to live, work, and visit.

The Village also intends for the Comprehensive Plan to strengthen long-term implementation readiness, prioritize capital investments, and improve competitiveness for state, federal, county, and private funding opportunities related to downtown revitalization, infrastructure, sustainability, transportation, housing, and community development

The Village intends for this process to be collaborative, transparent, and community-driven, with significant opportunities for public engagement throughout.

The Village also recognizes the importance of coordination with the Town of Aurora, County of Erie, and regional planning efforts. As the Village of East Aurora exists entirely within the Town of Aurora, the Comprehensive Plan process

should consider opportunities for consistency and collaboration with the Town of Aurora Comprehensive Plan and related regional initiatives while preserving the Village's distinct identity, governance, and planning priorities.

2. Planning Philosophy

The Village seeks a Comprehensive Plan grounded in the following core principles:

(1) Preserve and Strengthen Village Character

East Aurora values its historic character, walkable neighborhoods, tree-lined streets, public spaces, architectural quality, and strong sense of community identity.

Future planning efforts should:

- preserve the Village's unique small-town character;
- encourage context-sensitive development;
- strengthen neighborhood identity;
- enhance the appearance and usability of public spaces;
- support thoughtful design and placemaking; and,
- avoid generic or auto-oriented development patterns that undermine community character.

(2) Promote Walkability, Bikeability, and Connectivity

The Village seeks to become increasingly safe, accessible, and connected for pedestrians, bicyclists, and users of all ages and abilities.

The Comprehensive Plan should support:

- safer pedestrian crossings and sidewalks;
- traffic calming and complete streets concepts;
- enhanced bicycle connectivity;
- improved access to parks, schools, downtown, and neighborhoods;
- greater accessibility and ADA improvements;
- reduced reliance on automobile-only transportation patterns; and ,
- promote/encourage use of NFTA Bus service to/from downtown Buffalo.

The Village is currently evaluating a separate but coordinated mobility and walkability planning initiative, and the Comprehensive Plan should integrate and support those efforts.

(3) Support Environmental Stewardship and Resiliency

East Aurora values its natural resources, tree canopy, parks, and open spaces. Environmental sustainability and resiliency should be integrated throughout the planning process.

Key priorities include:

- preservation and expansion of tree canopy;
- stormwater and flooding mitigation;
- green infrastructure;
- environmental sustainability;
- park and open space connectivity;
- climate resiliency; and,
- protection of natural and scenic resources.

The Village seeks planning approaches that balance environmental protection with long-term economic and community vitality.

(4) Protect and Expand the Village Tree Canopy and Landscape Character

East Aurora's tree canopy, landscaping, and natural streetscape character are among the Village's most defining and valued features. The Comprehensive Plan should evaluate long-term strategies for preservation, maintenance, expansion, and succession planning related to the Village's urban forest and landscaped public spaces.

The planning process should consider:

- long-term tree canopy goals and coverage analysis;
- best practices for tree planting, maintenance, pruning, and replacement;
- species diversity and resiliency;
- coordination between infrastructure improvements and tree preservation;
- streetscape landscaping standards;
- gateway and corridor beautification;
- opportunities for green infrastructure integration; and,
- policies that support long-term environmental and aesthetic sustainability.

The Village may pursue separate but coordinated initiatives relating to urban forestry, tree management, and landscape planning.

(5) Encourage Diverse and Attainable Housing Opportunities

The Village recognizes the importance of maintaining a diverse and inclusive housing stock that supports residents at different stages of life and income levels.

The Comprehensive Plan should evaluate opportunities for:

- workforce and attainable housing;
- senior housing;
- young family housing;
- context-sensitive infill development;
- mixed-use development;
- adaptive reuse opportunities; and,

- “missing middle” housing options that fit within village character.

Housing recommendations should seek to preserve neighborhood quality while ensuring the Village remains accessible and welcoming to future generations.

Strengthen Main Street, Commercial Corridors, and Village Placemaking

The Village’s Main Street and commercial corridors are central to East Aurora’s identity, walkability, and quality of life. The Comprehensive Plan should support vibrant, attractive, pedestrian-oriented business districts that reinforce the Village’s historic character and sense of place.

The Comprehensive Plan should support:

- Main Street vitality;
- Separate business district corridors, such as Elm St./Riley St.
- beautification and placemaking;
- outdoor gathering spaces;
- pedestrian-oriented commercial activity;
- streetscape enhancements;
- Sufficient and appropriate parking spaces;
- façade and public realm improvements;
- arts, culture, and community activity;
- tourism and visitor experience; and,
- strategies that strengthen East Aurora’s role as a vibrant and welcoming destination community.

Recommendations should prioritize walkability, aesthetics, historic character, and compatibility with surrounding neighborhoods.

(6) Promote Economic Development, Tourism, and Regional Competitiveness

The Village seeks to support a resilient and sustainable local economy that strengthens small businesses, encourages investment, expands opportunities for residents and entrepreneurs, and positions East Aurora competitively for regional and state economic development initiatives.

The Comprehensive Plan should evaluate opportunities to:

- support locally owned small businesses and entrepreneurs;
- attract and retain visitors to East Aurora;
- encourage tourism and destination-based economic activity;
- support film, media, and creative industry opportunities;
- encourage appropriate mixed-use and commercial investment;
- strengthen partnerships with regional economic development organizations;
- support workforce and business development initiatives;
- identify opportunities for adaptive reuse and redevelopment;

- sufficient parking for out-of-town guests and tourists, including bus parking and facilities;
- position the Village competitively for state, regional, and federal economic development funding opportunities, including programs administered through Empire State Development and the Western New York Regional Economic Development Council; and,
- encourage long-term economic resiliency while preserving village character and quality of life.

Economic development recommendations should balance economic growth with sustainability, walkability, historic preservation, and community character.

(7) Support Historic Preservation and Cultural Identity

Historic buildings, neighborhoods, institutions, and cultural resources contribute significantly to East Aurora's identity, sense of place, and economic vitality. The Comprehensive Plan should support thoughtful preservation strategies that protect historic character while allowing for appropriate reinvestment, adaptive reuse, and long-term sustainability.

The planning process should evaluate:

- protection of historic structures and districts;
- preservation-sensitive development strategies;
- adaptive reuse opportunities;
- design compatibility and architectural character;
- cultural and tourism assets;
- historic gateway corridors and streetscapes; and,
- policies that reinforce East Aurora's distinct identity and heritage.

(8) Enhance Public Spaces and Community Life

Public spaces contribute significantly to civic identity, social interaction, recreation, and overall quality of life.

The Comprehensive Plan should evaluate opportunities to:

- improve Hamlin Park, the Cazenovia Creek Sanctuary, Fireman's Field, and Sinking Ponds;
- enhance streetscapes and gateways;
- create attractive and functional gathering spaces;
- improve connectivity between public destinations;
- support arts and culture; and,
- create welcoming public environments for residents and visitors alike.

(9) Facilitate Strategic Investments in Critical Infrastructure

The Village seeks to maintain, modernize, and strategically invest in critical infrastructure systems in order to support public health, safety, economic vitality, environmental sustainability, resiliency, and long-term quality of life.

The Village will prioritize State of Good Repair (SGR) principles for Village-owned infrastructure and will work collaboratively with regional agencies, utilities, and governmental partners to coordinate investments, enhance resiliency, minimize unplanned disruptions, and support future community needs.

The Comprehensive Plan should evaluate opportunities relating to:

- Potable water infrastructure;
- Sanitary sewer infrastructure;
- Electricity and natural gas systems;
- Telecommunications and high-speed broadband access;
- Roads, sidewalks, culverts, and public parking facilities
- Coordination among NYSDOT, Erie County, Village DPW, Town of Aurora, utilities, and other infrastructure stakeholders;
- Freight rail infrastructure;
- Street lighting and public illumination;
- Green infrastructure and resilient infrastructure strategies;
- Infrastructure coordination to reduce repeated road disturbance and construction impacts; and,
- Long-term infrastructure planning that supports walkability, sustainability, safety, and economic development goals.

Infrastructure recommendations should prioritize resiliency, sustainability, public safety, operational efficiency, and compatibility with the Village's long-term planning objectives.

(10) Public Safety and Preparedness: Supporting Police, Fire, EMS

Public safety and emergency preparedness are essential components of a healthy, resilient, and well-functioning community. The Village seeks to support and collaborate closely with the East Aurora Fire Department, East Aurora Police Department, emergency medical service providers, Erie County Department of Homeland Security and Emergency Services, and other public safety partners to ensure the community remains safe, prepared, and resilient in the face of evolving challenges.

The Comprehensive Plan should evaluate opportunities to:

- support fire department equipment, facilities, training, recruitment, and long-term operational sustainability;
- prioritize strategic investments in police, emergency response, and court facilities;
- support effective emergency response coordination and communications systems;

- enhance emergency preparedness and resiliency planning;
- ensure first responders are equipped to respond to increasingly frequent extreme weather events, including extreme heat, severe storms, flooding, and extreme cold;
- improve pedestrian, bicycle, roadway, and traffic safety;
- strengthen coordination between infrastructure planning and emergency response needs;
- support disaster preparedness, continuity planning, and hazard mitigation efforts; and,
- reinforce public safety investments that contribute to long-term community stability and quality of life.

Public safety recommendations should support resiliency, preparedness, accessibility, operational effectiveness, and coordination among Village, Town, County, and regional partners.

(11) Focus on Implementation and Accountability

The Village intends for the Comprehensive Plan to function as an actionable implementation tool rather than solely a policy document.

The final plan should include:

- clear implementation priorities;
- recommended timelines;
- identification of responsible entities;
- potential funding and grant opportunities;
- zoning and policy recommendations;
- positioning the Village competitively for state, federal, county, and philanthropic grant opportunities, including programs related to downtown revitalization, infrastructure, sustainability, housing, transportation, and economic development, including potential participation in programs such as the Downtown Revitalization Initiative (DRI) and NY Forward;
- measurable benchmarks where appropriate; and,
- practical strategies that can realistically be implemented over time.

3. Desired Planning Process

The Village seeks a planning process that is:

- highly collaborative;
- visually engaging;
- accessible to residents;
- transparent and well-communicated; and,
- grounded in meaningful public participation.

Public engagement should extend beyond traditional hearings and may include:

- workshops;
- surveys;
- stakeholder interviews;
- focus groups;
- interactive mapping;
- walking tours;
- online engagement tools;
- coordination with the Town of Aurora, Erie County, regional agencies, and neighboring municipalities where appropriate;
- youth engagement; and,
- outreach to businesses, neighborhood groups, and community organizations.

4. Desired Consultant Approach

The Village seeks consultant teams with demonstrated expertise in:

- village and small-town planning;
- placemaking and urban design;
- public engagement;
- sustainability and resiliency;
- multimodal transportation planning;
- housing strategy;
- economic development;
- implementation-focused planning; and,
- preparation of visually compelling planning documents.

5. Overall Goal

The goal of this effort is to produce a Comprehensive Plan that:

- reflects the values and aspirations of the East Aurora community;
- preserves the qualities that make the Village unique;
- prepares the Village for future opportunities and challenges; and,
- provides a practical roadmap for thoughtful, sustainable, and community-centered decision-making over the coming decades.

6. Next Steps and Community Input

This document is intended to serve as an initial framework for discussion and refinement prior to development of a formal Request for Proposals and selection of a consultant team.

The Village anticipates seeking feedback and recommendations from:

- Board of Trustees;
- Planning Commission;
- Historic Preservation Commission;
- Tree Board;
- Pedestrian Bicycle Board;

[DRAFT] for discussion purposes only

- Hamlin Park Committee, if established;
- Climate Smart Communities Task Force, if established;
- East Aurora Police Department;
- East Aurora Fire Department;
- EMS and 1st Responders;
- Other village staff and departments;
- community organizations and nonprofit stakeholders; and,
- residents and business owners.

Feedback received through this process may be used to refine the Village's planning priorities, public engagement strategy, and scope of services for the Comprehensive Plan process.

Based on the initial input, the Village will draft a Request for Proposals from Consultants for approval by the County of Erie.

The Village intends for the Comprehensive Plan effort to be collaborative, transparent, and reflective of broad community participation.

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Mayor Wochensky, and Village Trustees
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 7, 2026

The Building Department has accepted a Special Use Permit (SUP) application for 635 Main St by Sylvia Walworth of Valvoline Instant Oil Change, purchaser of the property. The use of the property for a vehicle service shop is allowed by special use permit. Village Code section 285-52.1C requires a new special use permit to be issued when a change in ownership of the property occurs.

Village Code section 285-52.3B states that the Village Board may refer the Special Use Permit application to the Planning Commission for their review and recommendations. The Village Board shall then schedule a public hearing for the applications.

A County referral is required for this application due to the proximity to a State Highway (Main St/20A).

This is an Unlisted action under SEQRA.

If you have any questions, please contact me at 652-7591.

Liz Cassidy



VILLAGE OF EAST AURORA

585 Oakwood Ave, East Aurora, New York 14052
716-652-6000

In conjunction with
Town of Aurora Building Department
575 Oakwood Ave, East Aurora, NY 14052
716-652-7591



SPECIAL USE PERMIT APPLICATION

PROPOSED PROJECT Purchase of TNT Express Lube SBL#: 176.05-1-21
LOCATION 635 Main St, East Aurora ZONING DISTRICT VC

The applicant agrees to reimburse the Village for any additional fees required for review by consultants hired by the Village.

APPLICANT NAME IAC Buffalo Holdings^{LLC} dba Valvoline Instant Oil Change
ADDRESS 435 Lawrence Bell Dr Suite 14 Amherst NY 14221
TELEPHONE 716-276-5023 ext 101 E-MAIL swalworth@iac Holdings.com
SIGNATURE Sean Walworth

OWNER NAME Anthony Varisco & Greg Varisco
ADDRESS 106 South Prince Dr. Depew NY 14043
TELEPHONE _____ E-MAIL _____
SIGNATURE _____

DEVELOPER NAME none
ADDRESS _____
TELEPHONE _____ E-MAIL _____
SIGNATURE _____

Request is for: ☐ Restaurant, Indoor Dining and/or ☐ Restaurant, Outdoor Dining
☐ Gas Station ☐ Car Wash ☒ Other QUICK LUBE
☐ Outdoor music or other noise impact; if yes please include a quick summation of request:

Days and hours of operation (indoor) Mon-Fri 8am-6pm Sat 8am-5pm Sunday 10a-4p

Are premises handicap accessible? ☒ Yes ☐ No If not, premises must be made ADA compliant,
If yes, contact building department at 716-652-7591

Will there be any renovations ☒ Yes ☐ No paint/signage

THIS APPLICATION MUST INCLUDE THE FOLLOWING:

- Cover Letter to Village Board, Supporting Documents and SEQR as required in §285-52.2
- Complete file of submittal package (cover letter, application, SEQR and supporting documentation) in PDF format via email (under 10MB) to maureen.jerackas@east-aurora.ny.us. Larger files may be submitted on a USB drive or CD-ROM
- Application fee \$25.00, Permit fee \$25.00 and Public Hearing fee \$100.00 – Total \$150 at time of application.
- 8 copies of complete submittal package (cover letter, application, SEQR and supporting documentation) sent to or dropped off at the Village Clerk's Office at 585 Oakwood Avenue East Aurora, NY 14052.



Interstate Auto Care, LLC, An Independent Licensee of Valvoline Instant Oil Change Franchising, Inc.

March 9, 2026

Elizabeth Cassidy
Village of East Aurora
585 Oakwood Avenue
East Aurora, NY 14052

RE: TNT Express Lube
635 Main Street

Dear Ms. Cassidy:

We are purchasing TNT Express Lube located at 635 Main Street. The facility will be operated as a Valvoline Instant Oil Change quick lube location. We anticipate that the location will need four to seven employees. The hours of operation will be as follows:

- Monday through Friday: 8:00 a.m. – 6:00 p.m.
- Saturday: 8:00 a.m. – 5:00 p.m.
- Sunday: 10:00 a.m. – 4:00 p.m.

All other operations will remain the same.

Sincerely,

A handwritten signature in blue ink that reads 'Sylvia Walworth'.

Sylvia Walworth
Office Manager

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

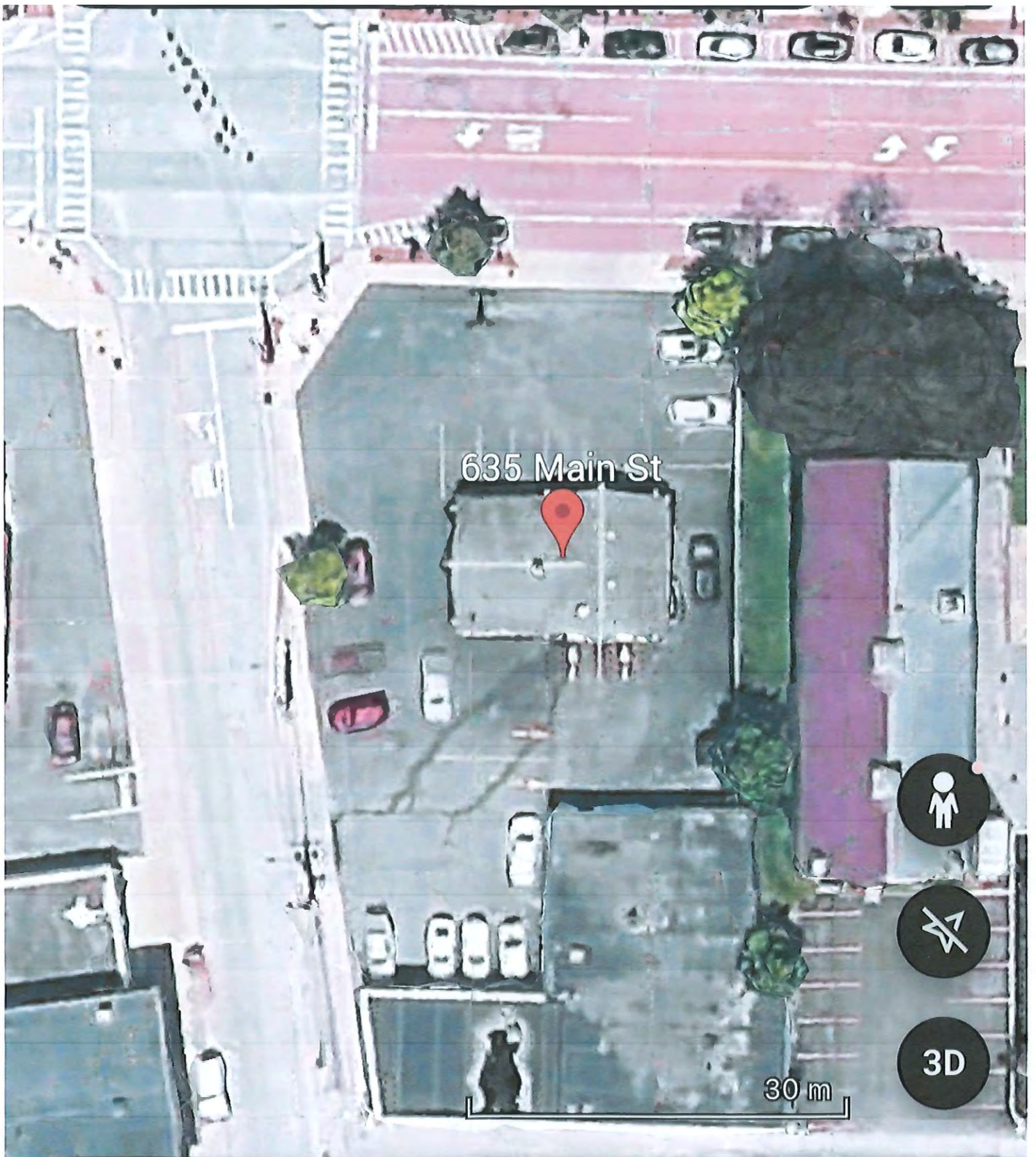
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Name of Action or Project: Purchasing TNT Express Lube							
Project Location (describe, and attach a location map): 635 Main Street							
Brief Description of Proposed Action: Purchasing TNT Express Lube to run as a Valvoline Instant Oil Change location							
Name of Applicant or Sponsor: IAC Buffalo Holdco, LLC dba Valvoline Instant Oil Change		Telephone: 716-276-5023 x101 E-Mail: swalworth@iac-holdings.com					
Address: 435 Lawrence Bell Drive, Suite 14							
City/PO: Williamsville		State: New York	Zip Code: 14221				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td>☒</td> <td>☐</td> </tr> </table>	NO	YES	☒	☐
NO	YES						
☒	☐						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td>☒</td> <td>☐</td> </tr> </table>	NO	YES	☒	☐
NO	YES						
☒	☐						
3. a. Total acreage of the site of the proposed action?		0.3355 acres					
b. Total acreage to be physically disturbed?		0 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.3355 acres					
4. Check all land uses that occur on, are adjoining or near the proposed action: ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☒	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☐	☒	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	☐	☒	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☐	☒	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	☒	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☒	☐
a. Will storm water discharges flow to adjacent properties?	☒	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☒
Existing drainage _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☐	☒
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Sylvia Walworth</u> Date: <u>3/9/26</u> Signature: <u></u> Title: <u>Office Manager</u>		



< 635 Main St

MAIN

66' WIDE

STREET

CURB

CONCRETE WALK

125.2' - D.F.M.

CONCRETE WALK

CONC.
5.2-5

8" WIDE
CONCRETE
RETAINING
WALL

GUARD
RAIL
1.5'-W

135.5' - D
136.14' - MEAS.

WESTERLY LINE OF LANDS CONVEYED BY
DEED LIBER 4463, PAGE 564
RECORDED JANUARY 19, 1949.

BLACKTOP

61.4

5" METAL
POST

CONC.
WALK

CONC.

CONC.

CONC.

BRICK

8'

6'

No. 631

BRICK &
CONCRETE
BLOCK
BUILDING

(SERVICE STATION)
24" TO 48" EAVES

47.7

EAVES

CONCRETE
WALK

20.7

28.6

24'

141.83' D.F.M.

49.5' WIDE

STREET

UTILITY
POLE

METAL
UTILITY
COVER
PLATE
CONC. WALK
5.5-5

EXISTING CUT
IN CONC. WALK

VALVE
WATER HYDRANT
6.7-5, 0.7-E

2' DIA.
CONC. BASE
3' DIA.
CONC. BASE

GUY WIRE
ANCHOR

2' DIA.
CONC. BASE

81006