

BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING

August 14, 2025 7:00 p.m.

Call Meeting to Order

I. Town Board

- A. Citizen Input- none
- B. Consent Agenda- Joe Bungart made a motion, seconded by Rita Chamblin, to approve the consent agenda. Motion carried 4-0.
 - 1. July Regular Town Board Meeting Minutes
 - 2. Aug Planning and Zoning Minutes
- C. July Treasurer's Report and Pay Bills and Claims- Rita Chamblin made a motion, seconded by Joe Bungart to accept the treasurer's report and approve the bills and claims. Motion carried 4-0.
 - 1. Receipts for the month totaled \$233,155.43 and disbursements were \$11,049.12.
 - 2. Township checking account balance totaled \$453,868.93
 - 3. Bills and claims for the month of August, #11794 to #11827 were presented for approval and payment in the amount of \$87,566.66.

II. Zoning

- A. Land Use Permit for Parcel #48.00769.00, Craig Moen, deck replacement- Joe Bungart made a motion, seconded by Rita Chamblin to approve this permit. Motion carried 4-0.
- B. Land Division Request for Parcel #48.00982.00- Jerry Illies made a motion, seconded by Rita Chamblin to acknowledge to the county the board's awareness of the request and to offer no opposition to it. Motion carried 4-0.

III. Administrative Items

- A. Newsletter Jerry agreed to write an article about animal control
- B. Storm Fire Response Jerry reported out on the work of the Fire Department in their emergency response to the June 21st storm.
- C. Records Retention- Nora advised that the township needs a replacement for this work as she will not be able to continue to do it. The board agreed that she should post online for someone to fill that role. Emergency Action Plan Update- Chris reported his findings on other plans. He suggested that the township create one that is simple and clarifies our communications structure.
- D. Social Media – Nora has been tasked with more work in this area, in part because of the storm clean up and in part as we seek to increase our communications with township residents. Joe Bungart made a motion, seconded by Rita Chamblin to pay Nora \$320/month to handle this work. Motion passed 3- with Jerry abstaining.
- E. Storm Update – Rita and Chris updated the board on the status of clearing the road ROWs. Progress is being made with further action possibly needed next month.
 - 1. Joe Bungart made a motion that the township acquire a chain saw and safety gear, maximum \$1,000, seconded by Rita Chamblin. Motion passed 4-0.

IV. Roads

- A. County Road Agreement – This amendment documents the change in the way the county will be charging the township for snow removal, which they informed us about last fall. Rita Chamblin made a motion to approve this amendment, seconded by Joe Bungart. Motion passed 4-0.
- B. Gravel – Rita reported that graveling is done and the gravel tests showed the material met our specs.
- C. Repairs – Rita reported that the culvert on Whitetail was replaced and the ditch excavation on Kinn was completed.
- D. Asphalt Patching – Rita reported that patching on Big Bass is finished and the contractor is working on the west end of Little Bass Lake Rd.
- E. Crack Sealing – Rita reported that crack sealing on Tall Pines from Cty 20 to Sandy was completed this week. We'll need to pick up the rest of Tall Pines next year.

- F. Paved Road Report – The board reviewed the report by Freeberg & Grund regarding their recommendations for pavement maintenance on our paved roads. Rita reported out the costs associated with the recommendations. The board will consider the implications of this information and discuss this again next month.
- G. Road Policy Review – Rita provided recommendations from the attorney on changes to our Road Policy along with Q&A with the attorney about the recommendations. The board will discuss this again next month.
- H. Little Bass Lake Rd. – Rita noted that both the Paved Road Report and the Road Policy Review will bear on how we move forward with Little Bass Lake Rd.

Chair Chris Justice adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Chris Justice, Chair

Tanya Hanson, Clerk