

TURTLE RIVER TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
MINUTES OF THE September 11, 2025
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING

Chris Justice called the meeting to order at 7:00pm

Supervisors in attendance: Chris Justice, Jerry Illies, Rita Chamblin

- I. Town Board
 - A. Citizen input – none
 - B. Consent Agenda – Jerry Illies made a motion, seconded by Rita Chamblin, to approve the consent agenda. Motion carried 3-0.
 - i. August Regular Town Board Meeting Minutes
 - ii. September Planning and Zoning Minutes
 - C. August Treasurer’s Report and Pay Bills and Claims – Rita Chamblin made a motion, seconded by Jerry Illies, to accept the treasurer’s report and approve the bills and claims. Motion carried 3-0.
- II. Zoning
 - A. Dave Kloha is resigning from Planning and Zoning. Jerry Illies made a motion, seconded by Chris Justice to appoint Sam Christenson for the remainder of Dave Kloha’s term on Planning and Zoning. Motion carried 3-0.
 - B. Dave Kloha advised that the revisions to the Zoning Ordinance are complete. Tanya Hanson and Jerry Illies will proofread the revised Ordinance. Next step is to hold a public hearing to be chaired by Planning and Zoning. The board set Thursday, October 23, 2025, at 6pm for the hearing.
 - C. Planning and Zoning has received complaints about a property at the corner of Parkers Lake and Lamon. Concerns are that the landowners are engaged in various violations of our Ordinance. Jerry Illies will follow up by letter or phone.
- III. Administrative Items
 - A. Newsletter- Chris will write an article for the next newsletter
 - B. Amity Graphics- Jerry Illies made a motion, seconded by Rita Chamblin, to have Tanya work with Amity Graphics to create a generic pre-design for postcards for future use. Motion carried 3-0.
 - C. Storm Update – Chris Justice and Rita Chamblin advised on the status of the storm debris clean up. Rita Chamblin made a motion, seconded by Jerry Illies, to hire Joel Johnson to move debris back onto landowner property at specific locations. Motion carried 3-0.
 - D. Records Retention Position- Nora introduced Carol Beck who applied for our Records Retention position. Chris Justice made a motion, seconded by Jerry Illies, to appoint Carol Beck to this position. Motion carried 3-0.
 - E. Emergency Action Plan Update- Chris will be the point of contact should we have an emergency arise.

- F. Poll pad purchase- Chris Justice made a motion, seconded by Jerry Illies, to acquire a new poll pad which is necessary because it's an old version that is no longer supported. Motion carried 3-0.
- G. Little Library- Discussed the need for repairs. Chris Justice will get the door rebuilt and Karin Snortland will paint it.

IV. Roads

- A. Road Policy Recommendations – tabled to next month to have a full board discussion
- B. LRIP grants – Rita Chamblin informed the board about the availability and guidelines for this round of grants
- C. Little Bass Lake Rd. – Rita Chamblin explained the possible ways in which the township might apply for the LRIP grant. Jerry Illies made a motion, seconded by Chris Justice, for Rita to begin work with Freeberg & Grund on this. Motion carried 3-0.

Chris Justice adjourned the meeting at 8:30pm.

Respectfully submitted,

Chris Justice, Chair

Rita Chamblin, Supervisor