

TURTLE RIVER TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
MINUTES OF THE October 9, 2025
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING

Chris Justice called the meeting to order at 7:00pm

Officers in attendance: Chris Justice, Jerry Illies, Rita Chamblin, Joe Bungart, Roger Hellquist, Tanya Hanson, and Nora Illies.

- I. Town Board
 - A. Citizen input – Lane Davis from the U.S. Small Business Administration’s Office of Disaster Recovery and Resilience shared that they are in the area to assist those affected by the storm.
 - B. Consent Agenda – Rita Chamblin made a motion, seconded by Jerry Illies, to approve the consent agenda. Motion carried 5-0.
 - i. September Regular Town Board Meeting Minutes
 - ii. October Planning and Zoning Minutes
 - C. September Treasurer’s Report and Pay Bills and Claims – Rita Chamblin made a motion, seconded by Roger Hellquist, to accept the treasurer’s report and approve the bills and claims.
 - 1. Receipts for the month totaled \$1,002.51 and disbursements were \$82,456.24
 - 2. The township checking account balance totaled \$346,955.26.
 - 3. Bills and claims for the month of October, #11854 to #11881 were presented for approval and payment in the amount of \$4,059.90. Motion carried 5-0.
- II. Zoning
 - A. Approve a land use permit for Steve Lalli for both a house and garage, parcel #48.00413.00 – Jerry Illies made a motion, seconded by Joe Bungart. Motion carried 5-0.
- III. Administrative Items
 - A. Newsletter- Jerry Illies will write an article for the next newsletter
 - B. Storm Debris Update- Chris Justice and Rita Chamblin gave an update on the cleanup in the ROW’s.
 - C. Noxious Weed Inspection- Jerry Illies will attend the annual meeting.
 - D. Paid Leave- Nora Illies shared information about the Paid Leave program that will begin in January 2026. She will bring more information to the board at the next meeting.
- IV. Roads
 - A. Mowing- Rita Chamblin gave an update on township mowing
 - B. County Road Mapping- Rita Chamblin will be updating our road information online with the county to ensure that the county is plowing the correct roads.
 - C. LRIP grants application- Rita Chamblin gave an update on the progress she has made on the application progress for Big Bass and Little Bass Lake Road.
 - D. Road Policy update- the board went over the attorney’s suggestions.

Chris Justice adjourned the meeting at 8:30pm.

Respectfully submitted,

Chris Justice, Chair

Tanya Hanson, Clerk

For the Period : 10/1/2025 To 10/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$62,801.95	\$1,652.85	\$7,611.11	\$56,843.69	\$0.00	\$0.00	\$56,843.69
Road and Bridge	\$161,169.79	\$0.00	\$6,240.00	\$154,929.79	\$0.00	\$0.00	\$154,929.79
FEMA (Fed Emergency Management Admin) For Disasters	(\$2,583.75)	\$0.00	\$3,892.58	(\$6,476.33)	\$0.00	\$0.00	(\$6,476.33)
Fire	\$62,138.10	\$0.00	\$0.00	\$62,138.10	\$0.00	\$0.00	\$62,138.10
Cemetery	\$4,304.76	\$0.00	\$277.05	\$4,027.71	\$0.00	\$0.00	\$4,027.71
Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service for Special Issues (e.g. State Aid Streets)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$287,830.85	\$1,652.85	\$18,020.74	\$271,462.96	\$0.00	\$0.00	\$271,462.96

Christopher Justice	Chair, Town Supervisor	Date
Gerald Illies	Town Supervisor	Date
Joseph Bungart	Town Supervisor	Date
Rita Chamblin	Town Supervisor	Date
Roger Hellquist	Town Supervisor	Date

Minutes of the Regular Turtle River Township Zoning Board Meeting November 6, 2025

Members Present: Kent Porter, Diane Falk, Ann Nistler, Jan Johnson

Others Attending: David Kloha

Kent Porter called the meeting to order at 8:00 AM.

There were no new agenda items and no citizens input. The only unfinished business is to schedule the Zoning Road Tour.

Jan Johnson read the minutes of the October 2, 2025 Zoning Meeting. Minutes approved.

New Business:

A. Ordinance changes will be finalized and presented to the Board of Supervisors.

B. The next Zoning Board Meeting will be March 5th, 2026. Kent Porter is hoping to be back to chair that meeting.

C. The Zoning Board Road Tour will be conducted April 2, 2026 after the regular Zoning Board meeting for April. There are three land use permits and one followup location to be inspected.

D. Diane Falk and Ann Nistler need to be reappointed to the Zoning Board by the Board of Supervisors effective March 2026. David Kloha suggested that if anyone on the Zoning Board is thinking of leaving the Board that they should be thinking about their replacement. Additionally, Nora Illies could make a note on the township Facebook page that interested candidates are welcome to inquire about any upcoming vacancies to the Zoning Board. At this time there are no vacancies.

E. David Kloha noted that Jerry Illies had spoken to the property owner on Parkers Lake Road regarding the numerous travel trailers on the property. The owner indicated one trailer is used by a relative, two are used for storage and any others are in non use status. Jerry will discuss this at the Board of Supervisors Meeting.

F. Kent Porter received a call regarding regulations for installation of a wood stove at a residence. The inquirer was told we do not regulate this and the installer or manufacturer should have specifications.

G. It was noted that the Gold Mine Ranch on Birchmont Beach Road is for sale. This property currently has a conditional use permit in connection with the horse ranch operation and that if a new owner is not going to use the property for that purpose that perhaps the CUP should be removed. A question was raised regarding setbacks for driveways and this matter was referred to Rita Chamblin. A question also came up regarding logs that were placed on a lot line of an adjacent property to Gold Mine Ranch.

Jan Johnson was read the land use permits issued by Beltrami County in Turtle River Township for the months of September and October. A permit for a storage building 14 x 24 was issued on Little Bass Lake, another storage building permit was also issued for Little Bass Lake (dimensions unknown), a permit for a single family dwelling 28 x 40 was issued for Long Lake, a permit for a sauna was issued for

Turtle River Lake, and a garage permit 30 x 50 was issued for Little Bass Lake. There were three septic permits issued, and one permit for placement of gravel.

Turn in compensation requests for the month of November to Nora Illies by the end of November.

The next meeting for the Zoning Board will be on March 5, 2026 at 8:00 AM.

Meeting adjourned at 8:21 AM.

Jan Johnson, Secretary