

TURTLE RIVER TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
June 23, 2026
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING
5:30 p.m.
AGENDA

Call Meeting to Order

Citizen's Input

I. Town Consent Agenda

- A. May Regular Town Board Meeting Minutes
- B. LBL SSD Public Hearing
- C. June Planning and Zoning Committee Minutes

II. Treasurer Consent Agenda

- A. May Treasurers Report
- B. Bills and Claims

III. Zoning

- A. Waslaski/Klasen Land division. Parcel # 48.0275.01
- B. Approval of Waling Land Use Permit
- C. Stough Property Update- Jerry, Joe

IV. Administrative Items

- A. Newsletter- Nora
- B. BRACO Resolution approving updated Animal Control Ordinance.
- C. Approval of summary of updated animal ordinance to be published.
- D. Resolution Appointing Election Judges- Tammy Rogers, Jan Johnson, Kevin Williamson, Amy Williamson, Jerry Illies, Nora Illies, Sally Rodgers, Sherry Kloha, Andrea Levasseur, Carol Beck, Ann Nistler, Sandra Kranz, and Tanya Hanson.
- E. Resolution Approving Affidavits of Official Interest in Claim for Gerald Illies and Nora Illies.

V. Roads

- A. LBL ROWs Jerry
- B. LBL Subordinate Service District Resolution
- C. LBL next steps

VI. Upcoming Meetings and Other Dates:

- Tuesday, June 21, 2026; PLANNING AND ZONING MEETING; 8:00 a.m.
- Tuesday, July 28, 2026; TOWN BOARD MEETING; 5:30 p.m.

Adjournment

For the Period : 5/1/2026 To 5/31/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$42,856.57	\$1,132.42	\$8,776.10	\$35,212.89	\$0.00	\$5,222.43	\$40,435.32
Road and Bridge	\$224,711.31	\$0.00	\$11,186.50	\$213,524.81	\$0.00	\$11,186.50	\$224,711.31
FEMA (Fed Emergency Management Admin) For Disasters	(\$8,441.04)	\$0.00	\$0.00	(\$8,441.04)	\$0.00	\$0.00	(\$8,441.04)
Fire	(\$43,133.89)	\$0.00	\$0.00	(\$43,133.89)	\$0.00	\$0.00	(\$43,133.89)
Cemetery	\$4,501.04	\$600.00	\$0.00	\$5,101.04	\$0.00	\$55.39	\$5,156.43
Total	\$220,493.99	\$1,732.42	\$19,962.60	\$202,263.81	\$0.00	\$16,464.32	\$218,728.13

Christopher Justice	Chair, Town Supervisor	Date
Gerald Illies	Town Supervisor	Date
Joseph Bungart	Town Supervisor	Date
Rita Chamblin	Town Supervisor	Date
Roger Hellquist	Town Supervisor	Date

Minutes of the Regular Turtle River Township Zoning Board Meeting June 16, 2026

Members Present: Kent Porter, Diane Falk, Jan Johnson

Others Attending: David Kloha, Larry Krantz, Rita Chamblin, Karin Snortland, Donna Zelinsky, Joe Waslaski

Kent Porter called the meeting to order at 8:00 AM.

New agenda item: Driveway Permits

Jan Johnson read the minutes of the May 19, 2026 Zoning Meeting. Diane Falk made a motion to approve the minutes, seconded by Kent Porter. Carried.

New Business:

A. Approval of subdivision Form. Sam Christenson has developed an application form for minor Subdivisions. Kent will meet with Sam for final details. Approval of form to be discussed at later meeting.

B. Approval of LUP for Shawn Waling/Sherry Nelson-Waling, 8102 Haven Road NE, Bemidji, MN. Sam Christenson and Amy Nistler did a site inspection of the property as a land use permit had not been received and it was noticed that construction had begun. It was determined that the Waling property is made up of two long, narrow lots, Parcels 48.00818.00 and 48.00819.00 and the proposed structure was being placed in parts of both parcels and was out of compliance on setback requirements. Brent Rud of Beltrami County was contacted as part of these parcels is managed under lakeshore management and the other part is under township jurisdiction. The structure was being placed on the township portion of the parcels. Mr. Rud suggested that both parcels be combined to make one lot, and this process has been completed, although it will not show up online for some time. This solution would bring the land use permit into compliance. Kent Porter made a motion to approve the land use application, seconded by Diane Falk. All ayes. Carried.

C. Approval of land division at Gold Mine Ranch. Joe Waslaski/Kris Klasen, 8011 Birchmont Beach Road NE, Bemidji, Parcel 48.00275.01, presented an Application for a Minor Subdivision, dividing the current property of one parcel into three parcels. Parcel A is 5.57 acres with the house situated on this parcel. Parcel D is 10.14 acres with the large building and steel pole building situated on this lot. Parcel C is 5.40 acres and abuts Pincherry Road; there are no buildings on this parcel. An offer has been received on Parcel D to be used for storage only. The house parcel has been taken off the market as the other two lots need to be sold first. Murray Surveying has done the certified site surveys. The conditional use permit for the property will be discussed in the near future and possibly removed from the property. Kent Porter made a motion to approve the land division, seconded by Diane Falk. All ayes. Carried.

D. Update on variance wording in ordinance. Further discussion at a later date.

Driveway Permits: Rita Chamblin presented applications for new Access Roads/Driveway Permits. Applications have been approved for Ronald Koetter, 5200 Sherman Drive, for parcels 48.00396.00,

48.0049800 and 48.0050100. Application also approved for Banner Karger. Parcel 48.0686.00 (near Elliott Road). Application approved for Joe Waslaski, parcel 48.00275.01, (near Pincherry Drive).

Jan Johnson read the permits issued by Beltrami County in Turtle River Township. A permit was issued to Jane Brakner, 11120 Lamon Road, Parcel 48.00433.00, for a 24 x 24 ft garage. A permit was issued to Michael and Ruth Chock Trust, Parcel 48.00771.00, 114020 Reflection Point, for a 1700 square foot dwelling and a 676 square foot garage. A permit was issued to Michael Dufiore, 4575 Beach Lane, Parcel 48.00319.00, for a 24 x 26 seasonal storage building, There were two sanitary permits issued and one sand and gravel permit issued.

Chairman Kent Porter also handled several other issues and questions presented to him.

Turn in expense reimbursement forms to Nora Illies by the end of the month.

Meeting adjourned at 8:25 AM.

Jan Johnson, Secretary

**TURTLE RIVER TOWNSHIP
BELTRAMI COUNTY, MINNESOTA
MINUTES OF THE MAY 26, 2026
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING**

Chris Justice called the meeting to order at 5:30 PM.

Officers in attendance: Chris Justice, Jerry Illies, Rita Chamblin. Roger Hellquist, Joe Bungart, Noral Illies, Jan Johnson, Tanya Hanson via Zoom

Citizens Present: Jim Galloway, Kelly Booge, Kent Porter, Larry Krantz, Paul and Jody Benshoof. Carol Beck, Mat Murray

I. Town Board

A. Citizens Input – None.

B. Town Consent Agenda – Joe Bungart made a motion to approve the township consent agenda, containing the April Regular Town Board Meeting Minutes and the May Planning and Zoning Committee Minutes. Roger Hellquist seconded the motion. Motion carried 5 – 0.

II. Treasurer Consent Agenda – Treasurer's Report and Payment of Bills and Claims – Joe Bungart made a motion, seconded by Roger Hellquist to accept the following April Treasurer's Report and pay the bills – Motion carried 5 – 0.

1. Receipts for the month totaled \$1,263.30 and disbursements were \$116,006.49
2. The township checking account balance totaled \$331,513.23
3. Bills and claims for the month of April, # 11669 to # 11684 were presented for payment in the amount of \$14,605.12

III. Zoning

A. Carl Swanson land division. Jerry Illies made a motion to approve the land division of parcels 480080600, 480080700, 480080800, 48080900, and 480046700 going from five parcels to three. Certificates of Survey provided by Murray Surveying, Inc. Seconded by Joe Bungart. Motion carried 5-0. Clerk Tanya Hanson will submit a letter to Beltrami County approving this land division.

B. Pete Carlson land division. Jerry Illies made a motion to approve the land division of parcels 480098600, 489098700, 48009880 from three parcels into five. Certificates of Survey provided by Murray Surveying, Inc. Seconded by Roger Hellquist. Motion carried 5 – 0. Clerk Tanya Hanson will send a letter to Beltrami County approving this land division.

C. Kent Porter, Zoning Chair, indicated that construction has begun at 8102 Haven Lane NE, with no land use application being received by the Zoning Board. Clerk Tanya Hanson is requested to send a letter to this residence requesting that they complete the necessary paperwork prior to any further work being done.

IV. Administrative Items

A. Newsletter – Nora. The township will keep the rights to the .com address. Jerry Illies will write the next Supervisors Column. A suggestion has been received from a Tall Pines resident to do an article on fire prevention as it concerns last years storm.

B. Animal Ordinance Update – Joe Bungart discussed a form that could be placed in the online system linking control officers and sheriffs to animal control issues so they can work better together. This information could then be posted to the township website. The animal control officer responded to four calls last month from our area.

C. Stough Property – Garbage buildup at 6234/6240 Parkers Lake Road. Jerry Illies and Joe Bungart will make a visit to this residence to check on the status of cleanup and the number of campers present.

D. 2025 State Disaster Reimbursement. Joe Bungart made a motion to move forward with this process, seconded by Rita Chamblin. Carried 6 – 0.

V. Roads.

A. Road Report. Rita Chamblin indicated that two roads, Howling Wolf and Ferguson Court, will receive gravel this year. Howling Wolf was constructed in 2006 and turned over to the township in 2022 but at that time the roadway had not been brought up to standards for gravel before it was turned over to the township. Funding for Ferguson Court was not available for gravel previously so it will be covered now. Rita is working with Anderson Construction for quotes. Rita Chamblin made a motion to place gravel on Howling Wolf and Ferguson, seconded by Joe Bungart. Carried 5 – 0. Rita Chamblin indicated a list of township culverts should be developed in the future. Nora Illies could collect this information and also request culvert locations on the website. Rita Chamblin made a motion to approve repair of potholes on Little Bass Lake Road, seconded by Joe Bungart. Carried 5 – 0. Rita also asked Chris Justice to look at a tree on Timber Ridge that may be a problem. Rita Chamblin received a request to lower the speed limit on Knollwood from 35 to 25 miles per hour; the request meets the criteria for change. Rita made the motion to reduce the speed limit on Knollwood from 35 to 25, seconded by Joe Bungart. Carried 5 – 0.

B. Easement Update on Little Bass Lake Road. Jerry Illies held an open house for LBL residents to come to the town hall and sign easement documents. There are 46 parcels in the project and he has 23 agreements signed. 17 parcel owners have not responded. Kelly Booge and Jim Halloway will make visits to those not responding. Jerry Illies presented a form, to be signed by Clerk Tanya Hanson, to obtain a right of way easement for 2 lots of State land along LBLR. Jerry Illies made a motion to compete this form with signature, seconded by Joe Bungart. Carried 5 – 0. A motion was made by Rita Chamblin to schedule a public hearing for June 16th at 5:30 to discuss establishing the Subordinate Service District on Little Bass Lake Road, seconded by Joe Bungart. Carried 5 – 0.

Meeting adjourned at 6:30 pm.

Respectfully submitted,

Chris Justice, Chairman

Jan Johnson, Deputy Clerk

**MINUTES OF THE PUBLIC HEARING
TURTLE RIVER TOWNSHIP**

**ESTABLISH A SUBORDINATE SERVICE DISTRICT REGARDING LITTLE BASS LAKE ROAD
TUESDAY, June 16, 2026 5:30 pm**

Board Members Present: Jerry Illies, Roger Hellquist, Tanya Hanson, Rita Chamblin, and Chris Justice.

Co-Chairman Jerry Illies called the meeting to order at 5:32 pm

Rita Chamblin presented information regarding the establishment of a subordinate service district for the project of Little Bass Lake Road. Rita Chamblin received and responded to questions and comments from those present.

Co- Chairman, Jerry Illies adjourned the meeting.

Respectfully submitted,

Jerry Illies, Co-Chairman

Tanya Hanson, Clerk