

**CLIFTON UPON DUNSMORE PARISH COUNCIL
NOTICE OF MEETING**

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 2nd March 2026 at Townsend Memorial Hall, Lilbourne Road commencing at 7.30pm, for the purpose of transacting the following business. Your attendance is required.

24th February 2026



Lindsay Foster
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
clerk@cliftonupondunsmore.org.uk

AGENDA

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non-Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
3. Public Participation:
4. To approve the minutes of previous meetings held in February 2026
5. Matters Arising from previous minutes not on this Agenda and progress against resolutions
6. To receive reports from Borough and County Councillors on matters relating to the parish
7. To Discuss and approve co-option (if any applications)

8. Financial Matters:
 - To approve the list of payments made in accordance within the budget since last meeting (Appendix 1)
 - To approve the list of payments to be made in accordance with the budget
 - To approve Financial Statements February
 - To approve Bank reconciliations February
 - To discuss funding for Houlton Funday
 - To approve increase to hourly rate of lengths man and continuation of contracts (village upkeep)
 - To discuss parish online subscription

9. To discuss planning applications received:
 - Local Plan response
 - R25/0565 update, Land South East of Rugby Road
 - Grand Union Consultation phase 2 Consultation

10. To receive any applicable progress reports from Parish Councillors
 - **Parish Land** Cllr Dignan
 - Glebe (Newton Rd) Allotment
 - North Rd Allotment
 - Newall Close Allotment
 - Grazing Land
 - To discuss formation of allotment committee Cllr Dignan/Plummer

 - **Conservation Group** Cllr Dignan

- **Playing Fields** Cllr Harris
 - Football Pitch
 - Pavilion
 - Trees
 - Playparks:
 - Tennis Club
 - Pickleball
 - Croquet
- **TMH Liaison** Cllr Harris
- **Car Park** Cllr Harris
- **Neighbourhood Plan** Cllr Edwards
- **Grant applications** Cllr Edwards
- **Churchyard** Cllr Edwards/Cllr Moore
- **Houlton Residents Liaison** Cllr Edwards
- **Joint burial committee** Cllr Moore/Cllr Dignan
- **Street Scene** Cllr Moore
 - Streetlights
 - Litter Bins
 - Road Signs
 - Notice Boards
 - Bus Shelter
 - Phone Box
 - Village planters
- **Village Upkeep** (Lengthsman) Cllr Moore
- **Police Liaison** Cllr Moore
- **Parish website and Facebook page** Clerk
- **Asset of Community Value**

11. Correspondence

12. To receive Members motions for the next meeting.

13. Motion under the Public Bodies (admission to meetings act) as amended:

“In view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”

14. Confidential Matters

15. To approve date and location of next meeting 13th April 2026