Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

SOUTH AMERICA – SPECIFIC REQUIREMENTS LETTER

CLARIFICATION LETTER TO SPECIFIC REQUIREMENTS FROM LEAR SOUTH AMERICA, REGARDING THE GLOBAL REQUIREMENTS AND CODE OF CONDUCT OF SUPPLIERS

(Rev. 15 – May 21, 2026)

I - INTRODUCTION:

This document aims to formalize Lear specific requirements for all suppliers of Lear South America plants, clarifying the application of the requirements contained in the Global Requirements and Code of Conduct of Suppliers (GRCCS).

The information from this letter, from Purchase Order Terms & Conditions - Brazil, Purchase Order Terms & Conditions - Argentina, and from GRCCS must be considered as complementary to IATF and its Sanctioned.

All requirements of these documents are available in the Lear Supplier Portal (www.lear.com) and it is the responsibility of the supplier to consult and unfold within your organization.

This Letter contains the following topics:

II - ADDITIONS:

1. OEM's programs and requirements

The supplier must implement at least the following programs as a way of cascading the OEM requirements.

1.1. VDA 6.3 Process Audit

Considering suppliers which address components to German companies, the ones that specifically require audits according to VDA 6.3, an audit conducted by the SDE (Supplier Development Engineer) or directly by OEM, you must follow the periodicity according to the following criteria:

SUPPLIER SITUATION	AUDIT FREQUENCY
Supplier rated "**C**" at VDA audit	Annually and/or according to action plan closure (action plan - process audit).
Supplier rated "**B**" at VDA audit	every 02 years (maximum) - with action plan submitted to SDE
Supplier rated "**A**" at VDA audit	every 03 years (maximum) - action plan submitted to SDE

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

The action plan resulting from the VDA audit done directly by the OEM is not mandatory for submission to Lear, only the cover, since the action plan will be the responsibility of the OEM.

Suppliers must have a qualified auditor to complete the self-assessment.

1.2. Tisax and ISO 21434 Certification (Cybersecurity Management) - VW

Considering suppliers which address component to VW products required attention to:

- **ISO 21434 Cybersecurity Management**: The supplier is required to prove that its cybersecurity management system not only complies with specific customer requirements, but also ISO 21434 requirements. As a requirement to the contract for the respective development site, along with Formel Q requirements, the successful audit certificate (A, B) under the VDA "Automotive Cybersecurity - Management System - Audit" must be presented for cybersecurity- relevant software and hardware, including modules and the certificate must be available when requested.

- **Tisax:** Present the certificate when requested by Lear.

1.3. Civil Product Responsibility – VW and Stellantis

Suppliers which have components or products supplied for VW and Stellantis (as a final customer) must present the civil responsible person for the product properly qualified, by email or appointment letter, and add the information to Lear SharePoint:
(https://learcorporation.sharepoint.com/sites/SASQETeam/Lists/Audit%20Management%20Lear/).

For VW suppliers, in addition to the email or letter with the name of the representative, a qualification certificate is required in accordance with VDA volume A – Product Integrity.

1.4. MPA Audit (Mass Production Assessment) – Stellantis

Suppliers that have components or products supplied for Stellantis (as a final customer) may be eligible to carry out an MPA audit, or similar, according to their Risk classification. Suppliers that are identified as medium or high risk or that provide security items must annually submit the Tier N Check List and MPA audit, or another similar tool that meets the same or higher standards. Information needs to be sent to the email address quality-sa@lear.com.

Note: In case of items with SAFETY characteristics, TIER N will automatically be classified as HIGH risk. Risks in relation to capacity and performance are also considered.

1.5. D/TLD self-audit - VW

Suppliers that have components or products, supplied to Lear, with VW as a final customer and that have D/TLD (Security Feature) marking, must carry out the D/TLD self-audit every 12 months.

The results of D/TLD self-audits must be available when request.

2. AIAG Reference Manuals

Supplier must comply with all the requirements defined in the AIAG Manuals (APQP, CEP, MSA, PPAP, FMEA, Control Plan - last edition, as agreed with SDE Lear), except when differently defined by the OEM Customer.

3. Analysis of Returns and Repair

Supplier must internally define and monitor corrective actions relating to all parts returned by Lear in accordance with non-conformity handling system from Lear (SQTS).

Considering situations that demand repair, the supplier must obtain a previous authorization from Lear

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

through SAM 6.5 F7 - South America - Form - Approval of product or process, before processing.

For directed suppliers the authorization for any repair must be requested directly from the OEM and informed to Lear.

Note: Repairs/reworks are not applied to items with safety characteristics, except in situations of component exchange or if agreed with Lear, in the case of controlled suppliers or by the OEM, in the case of directed suppliers.

4. Audits

All Lear suppliers must to accomplish the audit requirements according to items below, ensuring that the assessment of the contracted location (shipping point) is conducted by a qualified auditor, internal or second part.

4.1. Special Processes Audit

When applicable, the supplier must perform audits on its special processes, such as: **CQI9** "Special Process: Electronic Assembly Manufacturing-Soldering"; **CQI-11** "Special Process: Plating System Assessment"; **CQI-12** "Special Process: Coating System Assessment"; **CQI-15** "Special Process: Welding System Assessment"; **CQI-17** "Special Process: Electronic Assembly Manufacturing-Soldering"; **CQI-23** "Special Process: Molding System Assessment"; **CQI-30** "Special Process: Rubber Processing System Assessment'; **CQI-35** Wiring Harness Quality Guidelines.

All Manufacturing Processes listed above must be audited periodically, with a range between audits not exceeding twelve (12) months or as defined by the OEM customer. Audits may be conducted by an internal auditor or even by a third party (duly trained), if they meet the requirements specified by the audit. Audit results, as well the action plan (if applicable), must be submitted to Lear through SharePoint Lear: (https://learcorporation.sharepoint.com/sites/SASQETeam/Lists/Audit%20Management%20Lear/).

4.2. System, Process and Product Audits:

Lear may request the scheduling of a System, Process and/or Product audit, in accordance with the risk analysis and/or for the purposes of improving performance, dealing with non-conformities, or monitoring the action plan of previously requested audits.

5. Laboratory Requirements for Inspection, Testing, or Calibration Services:

5.1. External laboratories:

Supplier must use external/commercial/independent laboratory facilities used for inspection, testing or calibration services by the organization with a defined laboratory scope that includes the ability to perform the required inspection, testing or calibration and:

• the laboratory must be accredited to ISO/IEC 17025 or national equivalent (e.g. CNAS-CL01 in China) by an accreditation body (Signatory) of ILAC MRA (International Laboratory Accreditation Forum Mutual Recognition Arrangement – www.ilac.org) and include the relevant inspection, testing or calibration services within the scope of the accreditation (certificate); the calibration certificate or test report must include the mark of a national accreditation body; or

• when a non-accredited laboratory is used (for example, but not limited to specialized or integrated equipment, parameters not referenced to an international traceable standard, or original equipment manufacturers) the organization is responsible for ensuring that there is evidence that the laboratory has been evaluated and meets the requirements of Section 7.1.5.3.1 of IATF 16949.

Note: Self-calibration built into measurement equipment, including the use of proprietary software, does not meet calibration requirements.

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

5.2. Internal laboratories:

Internal laboratory facilities must have a defined scope that includes their capacity to perform the necessary inspection, test, or calibration services. This laboratory scope must be included in the quality management system documentation. The laboratory must specify and implement at least the requirements for:

(a) the adequacy of laboratory technical procedures;

(b) the competence of laboratory staff;

c) product testing;

d) the capacity to perform these services correctly, traceable to the relevant process standards (such as ASTM, EN, etc.); where there are no national or international standards available, the organization must define and implement a methodology to verify the capability of the measurement system;

e) customer requirements, if there is;

f) critical analysis of related records.

NOTE: Third part accreditation in ISO/IEC 17025 (or equivalent) can be used to demonstrate the compliance of the organization's internal laboratory to this requirement.

6. Treatment and unfolding of special characteristics:

Special Characteristics are treated according to Drawing and/or agreed upon in the CRP (Component Review Process) - List of Special Characteristics.

For special characteristics items defined by Lear, supplier must monitor Capability (Cpk ≥ 1.67) or special control/control 100% and ensure product traceability for such characteristics, starting from the sub-supplier to Lear.

This information must be available whenever requested by Lear.

7. Non-conforming products or shortages

Through communication via SQTS, by opening a QN, the supplier will be notified of the level of impact of a non-conforming products or shortage and, if necessary, Lear may summon the supplier to the affected plant to be an integral part of the team in the analysis of the cause and definition of the actions, so that they are deployed and answered to the customer, within the time limit stipulated by it.

The official system to answer the complaint is the SQTS system that must have all fields filled in and to assist in the response it is recommended to use the form SAM 14.1.1 F6 - South America - Form - 8D Report Suppliers, by the supplier, which can be loaded into the SQTS system, as an attachment, and the transcribed answers in each field, in the SQTS system.

Pay attention to the deadline for responding to the QNs: 24 hours for the initial response, 10 days for sending the complete 8D and 30 days for sending evidence of implementation and validation of the actions.

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

8. Top Five & Top Focus

Lear can apply TOP FIVE methodologies to improve the quality performance of the suppliers that most impact each Plant, and the TOP FOCUS methodology for critical suppliers in the region, to escalate the problems for the top management of the supplier, Lear and the final customer when applicable, with the objective of ensuring robust negotiations and implementation of systemic actions to solve the problems and avoid recurrences.

9. KPI Management:

- The supplier must monitor, at least once a month, its performance indicator (SCORECARD) through Lear e-SRM portal;
- Suppliers in red in SCORECARD may not be considered for new developments;
- The calculation and targets considered for each scorecard item can be verified through the e-SRM portal;
- The acceptable PPM target stipulated to Lear suppliers is 25, and the supplier must seek the monthly service of ZERO PPM.

10. Specific Requirement: GD&T Control Devices and Tools

10.1. GD&T Control Devices (Lear Property and OEM Property)

For Lear Property Control devices, only Dimensional Certification and Measurement System Analysis (MSA) and tooling/device descriptive are valid, with no need for third-party validation. However, it is mandatory that all control devices be properly controlled by the supplier's metrology department and records must be available when requested by Lear. In case of change of device or maintenance, it must be revalidated and communicated to Lear.

The characteristics of the control device, Lear Property, (color, material, cavity, etc.) must follow the standard according to commercial agreement. For OEM Property Control Devices, you must follow the standardization of the same.

10.1.1. Control Devices GD&T GM Property

Third-party dimensional certification is required for every GM-owned GD&T control device (new, received through a transfer process or changed), following the list of companies approved by the GM EQF department.

10.2. Tooling (Lear Property and OEM Property)

For tooling owned by Lear, the characteristics (color, material, cavity, etc.) must follow the standard according to commercial agreement. For OEM Property tools, you must use each customer's regulations. It is the responsibility of suppliers to control the life of the tools, informing SDE Lear, in an appropriate time (in a timely manner to audit the tooling, obtain the approval of all parties involved, produce a parts bank, validate the new tooling or the change made and perform all engineering tests necessary for process/product validation) when revitalization or construction of a new tooling is required.

The specifications can be requested by the Supplier from the Lear Buyer at the time of initiating the tooling quotation.

In the submission of the PPAP, it is now mandatory to present the document Lear SAM 6.5 F8 - South America - Checklist - Tool Description, completed and approved for suppliers involved with tools (e.g., injection molds, stamping tools, etc.). The absence of this document will result in the disapproval of the PPAP by the respective SDE Lear.

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

10.3. Identification (GD&T Control Device and Tooling)

All Lear tooling must be identified by the Asset Number. This number is generated by SAP and made available by the SDE to the supplier.

All tools and OEM-owned devices must follow the identification pattern of the same, and it is the responsibility of the supplier to purchase the nameplate.

NOTE: Every tooling and control device must be identified, as reported by the SDE to the supplier.

10.4. Tooling monitoring

For all tools (injection molds or stamping tools) which the remote monitoring system is installed, the supplier must monitor the useful life and record preventive maintenance by this system.

For these tools, only requests for refurbishment/new molds will be accepted, with evidence of the information by the system.

If preventive maintenance is identified as overdue, it will be penalized with a QN.

11. Material Certification

When agreed in the PPAP/CRP, the supplier must send the material certification correspondent to each batch sent, with the test results of the mandatory characteristics. The certificate must be forwarded to the contact of the respective Lear supply plant.

III - CLARIFICATIONS ABOUT THE GLOBAL REQUIREMENTS AND CODE OF CONDUCT OF SUPPLIERS:

NOTA: The numberings of the items below correspond to the GRCCS requirements. Remember that the points below are only additional notes and/or clarifications and add to the other requirements of GRCCS, items not mentioned in this letter, must be applied in full by your company.

- **GRCCS item 11.0**: Registration on the Lear Portal "Corporate Purchasing Applications & Supplier Tracking (eSRM)":
  It is the responsibility of the supplier to gain access to the Lear portals.

  The applications valid for all Lear Corporation - South America suppliers are:

  - Supplier Rating System (SRS)
  - Supplier Quality Tracking System (SQTS)
  - ProFile Supplier (APQP/PPAP) - Applicable to suppliers involved in the development of new products.
  - Lear Packaging Approval System (LPAS)

- **GRCCS item 12.0:** Cost Recovery Policy

The "Supplier Chargeback" process is issued and must be responded electronically via the SQTS – Suppler Quality Tracking System. In case of non-conformities (QN – Quality Notice), the costs will be applied according to the table below, and it can be updated, which will be disclosed to the supplier base by updating this letter of clarification.

NOTE: Each Quality QN may have an administrative fee covering data collection and documentation of the incident.

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

Item	Chargeback Type - Penalty Charges	Unit	Brazil Rate (US)	Argentina Rate (US)
1	Manpower for internal containment: Includes sorting, inspection, rework, workspace, and basic employee services.	**$X / hr.**	**$25.00 / hr.**	**$ 30 / Hr.**
2	Downtime and/or overtime to recover lost production	**$X / hr. down / over** **Number of Employees**	**$ 75 / Hr.**	**$ 50 / Hr.**
3	Salaried employee time when required to be present at the customer site or supplier. Included field QRE's (travel and work time only.)	**$X / hr.**	**$50.00 / hr.**	**$50.00 / hr.**
4	Administrative Fee or Initial Containment Costs for contingency, containment, investigation, documentation	**$X / hr.**	---	---
5	Work / Storage space required and/or cleared for containment use	**Sq. meter ($X per sq. meter per day)** **Number of days (1 day min.)**	**$0.60 per sq. meter per day** **Number of days (1 day min.)**	**$0.60 per sq. meter per day** **Number of days (1 day min.)**
6	Forklift used (equipment, energy, fuel, rent)	**$X / hr. used**	**$4.4 / hr. used**	**$4.4 / hr. used**
7	Tooling, gages, equipment, laboratory testing	**Invoice or Rate ($X / hr. used)**	---	---
8	Problem Solving Management: Includes meetings, teardowns, process walks, others	**$X / hr. According to each case**	---	---
9	ASN, Packaging & Labeling, or Logistics Requirements Failure	**$X / Shipment according to each case**	---	---
10	Relabeling & Repackaging	**As Per Local Charge**	---	---
11	Transportation to return rejected parts to Lear	**Invoice**	---	---
12	Transportation to return rejected parts to supplier	**Invoice**	---	---
13	Premium transportation to ship replacement parts to the customer	**Invoice**	---	---
14	Premium transportation incurred by customer due to a Lear supplier issue.	**Invoice**	---	---
15	Premium transportation (inbound)	**Invoice**	---	---
16	Third party sorting incurred at customer location.	**Invoice**	---	---
17	Third party sorting at an off-site warehouse	**Invoice**	---	---
18	Third party sorting at a Lear facility	**Invoice**	---	---
19	Final customer chargebacks to Lear. Charges due to line shut down, reworks, scrap, etc.	**Invoice**	---	---
20	Raw material needed to repair / rework parts	**Unit Purchase Price**	---	---
21	Raw Material from Supplier - Returned OR Scrap only if not included in an RMA, or not provided Obs: Direct material from other suppliers that were scrapped as a result of teardowns on offending supplier's defects	**Unit Purchase Price or As Per Purchase Price x Quantity or** **Cost of Component X quantity impacted**	---	---
22	Other Raw Material or In-Process - Scrap at Lear	**Unit Purchase Price**	---	---
23	Finished Goods - Scrap	**End Item Unit Sales Price**	---	---
24	Travel expenses to perform sorting, repairs, audits, or attend meetings, at the customer or supplier site	**Expense Report**	---	---

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

- **GRCCS item 14.0:** Supplier Quality Registration

In addition to the requirement in the GRCCS, the supplier must formally communicate within 48 working hours to the Lear South America Quality corporate contact through the quality- sa@lear.com email, the suspension, loss and/or scope change of any of its certifications.

- **GRCCS item 16.4**: Run at Rate

It is the responsibility of the supplier to incorporate the documents of the Run@Rate or equivalent, if applicable, as agreed with the SDE Lear, as an annex in the PPAP and made available through SharePoint Lear (https://learcorporation.sharepoint.com/sites/SASQETeam/Lists/Audit%20Management%20Lear/).

- **GRCCS item 16.7: Safe Launch Containment**

All new components or assemblies (APQP), as well as all carry-over components or assemblies that are identified as a safety or critical item, or those that contain any special record retention requirements must have additional production controls and/or inspection implemented prior to Lear receiving the component or assembly for launch. It is mandatory to use the safe launch control plan as per the AIAG manual – Control Plan and the recording of the controls for this phase, agreed with the SDE.

- **GRCCS item 16.8: Production Part Approval**

Additionally, all PPAP documentation, or similar (in the case of VW that uses VDA) for Lear South America must be submitted through SharePoint Lear (https://learcorporation.sharepoint.com/sites/SASQETeam/Lists/Audit%20Management%20Lear/).

The Supplier must perform layout inspections with a frequency of not more than 12 months and proactively submit the results to its respective Lear plant. For GM suppliers, it will be required at least 5 samples to validate layout inspection

- **GRCCS item 17.1:** External Production Supplier Extended Shutdown / Start-Up Audit (SESSA):

Lear SDE, LEAR Purchasing, and ALL LEAR South America plants involved, must be notified in writing before the extended scheduled stop of a supplier's production, according to the examples cited in GRCCS. The documentation "Supplier Extended Start-up/Shutdown Audit" must be submitted through SharePoint Lear (https://learcorporation.sharepoint.com/sites/SASQETeam/Lists/Audit%20Management%20Lear/).

- **GRCCS item 17.3**: Sub-Supplier Development:

The definition of the sub-supplier is the responsibility of the supplier, except when otherwise defined by LEAR. Remember that the sub-supplier must have at least ISO 9001 certification (valid), according to REQUIREMENT 14.1 of the GRCCS.

The Supplier must highlight the application of PPAP in its suppliers (sub-suppliers), in addition to the application of troubleshooting tools (e.g.: 8D).

- **GRCCS item 18.0**: Supplier Communications to Lear (product, process and/or scope of supply changes)

Lear emphasizes the need for advance communication for any change in product, process and/or scope of supply (change of location, raw material, packaging, etc.) and the other mentioned in the PPAP manual (last edition in force) with a minimum term of 120 days after the evaluation of the intention to change by the Lear team and if necessary, from our partners and customers, following the communication pattern below:

  - **Seating Supplier:** the communication of the intention of changes must be carried out by the supplier through the form SAM 6.5 F9 - South America - Form - Request for written approval - Seating - available in the annex of this letter and communicated through SharePoint and by e- mail to SDE, buyer and logistics contact responsible for their items. After this step, the proposal of the change will be evaluated and if approved by the Lear team, the implementation will be authorized according to deadlines described in the form.

  - **E-Systems suppliers:** the communication of changes in the product/process and/or scope of supply

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

(change of location, raw material, packaging, etc.) and the other mentioned in the PPAP manual (last current edition) for E-Systems (Electrical – Electronic Components) must follow the instructions as reported on the portal: www.lear.com (Suppliers > Online > Web Guides > Supplier Development > Supplier Change Request) (SCR) for Lear Electrical; Electronic Components).

- **Specific derogations**: Any requests for specific derogations must be forwarded to Lear through the SAM 6.5 F6 - South America - Form - Approval of specific derogation, supported by necessary documentation, for technical analysis, as well as a detailed plan of adequacy to the requirement. The request for the derogation must be forwarded to the mailbox quality-sa@lear.com, and it is the responsibility of the supplier to manage this request and not implement any changes prior to Lear approval.

- **Product/Process Deviations**: No product can be delivered to any Lear South America plant without it meets all relevant specifications. However, in cases where the supplier needs to deliver a product that does not meet the full specifications due to a critical reason, it must obtain product/process deviation approval to the Plant Quality involved through the SAM 6.5 F7 - South America - Form - Approval of product or process deviations. The deviation request must be forwarded to the mailbox quality-sa@lear.com, and it is the supplier responsibility to manage this request and not implement any changes prior to Lear approval.

- **GRCCS item 21.0**: External Production Supplier Controlled Status
  Lear South America, in addition to global requirements, adopts the following position:

  1) The non-acceptance and/or withdrawal without prior authorization from SDE Lear of Controlled Shipments Levels 1, 2 and 3 will result in formal notification from LEAR directly to the Supplier's Certifying Body and to prevent new business with Lear (NBH – New Business Hold). The Certifying Body must open a Greater Non-Compliance to this situation.

  2) For any "Major Disruption" that occurred on Lear customer, or in Lear itself, the cause of which is the responsibility of the supplier, a Level 2 or Level 3 Controlled Shipment (CS2 or CS3) may be opened directly by Lear for that supplier.

  3) The controlled shipment inspection plan (CS1, CS2 and CS3) must be validated and approved by SDE Lear in conjunction with the affected Lear plant.

  4) Controlled shipment (CS1, CS2 and CS3) will only be removed after the issuance of the signed Controlled Departure Letter and with evidence validated by SDE Lear and affected plant.

- **GRCCS items 34.0 and 35.0:** Other Logistics Requirements, Packaging and Labeling
  In addition to global requirements, Lear South America adopts the following positioning:

  - The supplier must follow the requirements of the "Lear Corporation Supplier Packaging Requirements & Guidelines" manual which is available at: http://www.lear.com.

  - Samples for project events, tests and/or modifications must have their identification previously agreed with SDE Lear and the receiving plant, being the supplier responsible for proactive communication and registration of the need, in addition to answering for the omission of this action (QN Customer Satisfaction).

- **GRCCS item 39.2.1**: Supplier Diversity
  Lear South America encourages its suppliers to follow a diversity policy, with the proposal of GRCCS item 39.2.1

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

IV - ATTENDANCE OF THE CLARIFICATIONS LETTER

In case of non-compliance with the requirements mentioned in this letter, Lear may issue an official complaint (QN) of "Customer Satisfaction", involve the OEM for targeted suppliers, block new business and may formally notify the supplier's Certification Body.

Sincerely,

Assinado por:
Camila Ribas
A1FA2E5C1D214CE...

Camila Ribas
Quality Manager – SD&S
Seating & E-Systems
South America

Signed by:
Anderson Silva
0F2CCD5CB9594F2...

Anderson Silva
Purchasing Manager
Seating & E-Systems
South America

Review History:

Date	Section	Revision
18/02/2013	All	General review and suitability for ISO TS 16949:2009
02/09/2013	All	General review
05/11/2014	All	Included in item GRCCS 22.0 and 23.0 - Logistics, Packaging and Identification Requirements; updated item on Special Features.
05/06/2018	All	General review
03/02/2020	All	General review and inclusion of item 1.3 Risk Management - Requirement Specific OEM FCA and 1.4 PPAP - FORD Requirements
12/11/2020	All	Included items 1.3, 1.5, 4.1 and 4.2. General revision of the letter.
05/11/2021	All	General Review in compliance with GRCCS.
26/10/2022	All	General review, inclusion of form SAM 6.5 F9 - South America - Form - Request for written approval - Seating in item GRCCS item 18.0 and added cost table in the GRCCS item 12.0: Cost Recovery Policy
25/10/2023	All	General Revision with replacement of the word “rework” to “repair” in item 3, the inclusion of new CQIs 27,29 and 30 in item 4 and inclusion of topic 11.1.1 on GM-owned devices.
25/06/2024	4.1, 1.4, 1.5 and 2	Removed CQI 27 and CQI 29 from topic 4.1. Removed topic about Stellantis risk management with the addition of topic 1.4 about Stellantis MPA. Included topic 1.5 on D/TLD self-audit – VW. Included Control Plan in topic 2.
15/10/2024	1.1, 11.4, GRCCS item 12.0, 34.0, 35.0 and 39.2.1	Included in topic 1.1. the need for certification for self-assessment, included topic 11.4 on tool monitoring and in topic GRCCS item 12.0 the values referring to the administrative fee were removed. Topics 34.0, 35.0 and 39.2.1 were also renumerad, according Global Manual.
29/11/2024	4 and 4.2	Revised initial sentence of topic 4 and revised text of topic 4.2
23/05/2025	1.3, 1.4, 4.1, 14, 16.7 and 16.8	Revised text in topics 1.3 and 1.4. Topic 4.1 inclusion of CQI 35; The topic on “Requirements on the change status of management system certificates” was added to item GRCCS item 14.0: Supplier Quality Registration. Topic 16.7 about safety lunch was included, reinforcing the information from the global manual; topic 16.8 included the quantity of parts for the layout inspection according to the GM requirement review.
21/05/2026	Header and Signature	Revised with the new head office address and the signature of the current purchasing manager.

Lear do Brasil Ltda.
Corporate Team
Avenida José Versolato, 101
Domo Business Torre A
São Bernardo do Campo – SP
CEP 09750-730

Attachments:

- SAM 6.5 F6 - South America - Form - Approval of specific derogation
- SAM 6.5 F7 - South America - Form - Approval of product or process deviations
- SAM 6.5 F8 - South America - Checklist - Tool Description
- SAM 6.5 F9 - South America - Form - Request for written approval - Seating
- SAM 14.1.1 F6 - South America - Form - 8D Report Suppliers