

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 15th OCTOBER 2025

PRESENT: Councillors P Salisbury, N Brinton, S Roberts, Mrs E French, Mrs A Bye, G Dunn, Mrs E Johnson, K Brambill, Mrs L Harbour and Mrs P Docker. Borough Councillor Mrs H Timms was also in attendance

Councillor P Salisbury in the Chair

There were no residents in attendance

**Minute
Number**

25-26/83 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the member of the Public.

25-26/84 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

There were no apologies for absence

No financial interests were declared

25-26/85 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 3rd September 2025 were agreed as a true record and were to be signed by the Chairman

The following decision was taken out of meeting: -

Planning application – 38 Woodlands Road – Single storey rear extension and double storey side extension. – No objection subject to neighbour and statutory consultations.

Planning application – 38 Woodlands Road – Single storey rear and side extension with alterations to the roof. – No objection subject to neighbour and statutory consultations.

25-26/86 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

25-26/87 GENERAL CORRESPONDENCE

The Clerk had circulated an email which had been received on 14th October 2025 from the owner of Land at 40 Heather Road alleging harassment and other matters. The letter attached to the email had also been sent to the Member of Parliament, Rugby Borough Council and Community Police Officers. None of the matters in the letter referred to issues which were the responsibility of the Parish Council. IT WAS AGREED THAT the Clerk seek the advice of WALC and reply to the owner advising him of the Parish Council's Statutory Powers

25-26/88 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

BT – Village Hall - £57.01
Water Plus – Pavilion - £28.12
BT Parish Council - £44.99
Valda Energy – Pavilion - £155.16
ROSPA – Annual Inspection - £230.40
Moore – Audit - £438.00
Allotments Association – Compost - £30.00

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – October - £567.17
HM Revenue and Customs – PAYE on Clerk's salary - £126.60
HMRC – Employers NI on Clerk's Salary - £32.54
P Salisbury – Poppy Wreaths - £49.98
Perennial – Grass Cutting - £1,212.00
E.on – Street Light Repairs - £1,872.00
BT Parish Council - £44.99
Mrs P Docker – Plants - £13.98

The Clerk was authorised to pay the accounts by electronic bank payments

Councillor Roberts had produced a report on the current financial position of the Parish Council and produced a mini statement for the month of September August 2025 which were distributed at the meeting and duly noted.

25-26/89 REPORTS

Police; Community Alert

Councillor Roberts reported on the most recent “Pop in” session and informed the meeting that the next session would be held on 1st November 2025. He also reported on the recent break at the Post Office

Borough Councillor’s Report – Borough Councillor Mrs Timms reported on matters generally making particular reference to devolution and the Local Plan.

County Councillor’s Report – In the absence of the County Councillor there was no report.

Primary School – There were no matters to no report

Youth Club – Councillor Mrs Harbour informed the meeting that the Youth Club had won the BBC Make a Difference to the Community Award.

Football Clubs – The Chairman reported the Football Team had taken over pitch marking. IT WAS AGREED that the Football Team have permanent use of the Line Marker and the Parish Council would purchase 3 tubs of Line Marker fluid for their use.

Village Hall –The Annual Craft Fair would be held in the Village Hall on 8th November 2025.

Allotment Garden – Councillor Mrs Docker reported on matters generally.

25-26/90 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER 07 PLANNING MATTERS

The following application had been received: -

107 Rugby Road – Erection of Fence and Gate (Retrospective) – No objection subject to neighbour and Statutory objections.

Property adjacent to Roseycombe, Rugby Road - The Clerk agreed to chase progress with Rugby Borough Council regarding the erection of the 6 feet in breach of Planning Permission

25-26/91 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – The Chairman informed the meeting that he would proceed to compile the next Newsletter and invited suggestions for inclusion.

25-26/92 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green – Councillor Bramble had requested 3 quotes from builders to ascertain the cost of remedial works in respect of cracks in the walls

at the Sports Pavilion. Only one had been received from W.P. Smith and Sons in the sum of £1,350.00 including VAT. As this was an urgent matter, Councillors Brambill, Roberts and the Chairman, acting as an Urgent Sub Committee authorised the Clerk to instruct the contractor to commence works as soon as possible. The action of the Urgent Sub Committee was ratified. The Clerk had circulated the ROSPA Report and the Chairman would consider which works could be undertaken by Councillors and which would be needed to be referred to Jerry Widass who had carried out repairs in the past

Highway Verges – There were no matters to report.

Allotment Garden – There were no matters to report.

Litter and Dog Litter – The last Litter Pick had been carried out in September and the Clerk would convey the thanks of the Parish Council to Lisa Male for organising it.

Trees/Tree Planting – Large Hedge adjacent to 42 Woodlands Road opposite the shops. The large hedge had become overgrown, blocking the footpath. The Clerk agreed to chase this matter up with the Highways Department at Warwickshire County Council. Councillors Mrs Docker and Mrs Bye reported on the village walk round to ascertain hotspots (i.e. overhanging hedges /hedging etc) which required action and to develop an Action Plan to rectify where possible

25-26/93 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – Councillor Roberts informed the meeting that the footpath on the south side of Craven Avenue adjacent to the Playing Field was in a dangerous condition and there was a real danger of injury. The Clerk was instructed to contact Warwickshire County Council as a matter of urgency that the footway was repaired and made safe. The Clerk was requested to investigate the applicability “No vehicle on Verge signs” and the possibility of additional signs on Rugby Road

Bus Services – Councillor Mrs Harbour reported that the new fleet of Electric Buses were less friendly in relation to Wheelchairs and Prams user and she agreed to raise a complaint with Stagecoach.

Pedestrian Rights of Way – There were no matters to report.

Footway Lighting – The Clerk informed the meeting that a face to face meeting with a representative from E.on was held on 9th September 2025 at 10.00 am and was attended by the Chairman, the Clerk, Councillor Roberts and Councillor Mrs Docker. Councillor Roberts gave a breakdown of the Agreement which had been reached with E.on.

Hedge Maintenance – The Clerk was requested to contact Perennial for an update on the quotation for hedge trimming at the Allotment Garden.

25-26/94 ABBEY GRANGE – There were no matters to report.

25-26/95 DEFIBRILLATORS – Councillor Dunn informed the meeting of conversations which he had held with the One Stop on Rugby Road to ask if they would agree to have a defibrillator on their exterior wall

25-26/96 WISH LIST– There were no matters to report

25-26/97 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

25-26/98 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 19th November 2025.

The meeting closed at 9.20pm

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD, SR	
2	Thanks to Lisa Male for organising Litter Picks		Clerk	
3	Assistance with Website		LH	
4	Seek the advice of WALC AND respond to owner of Land at 40 Heather Road in respect of recent complaint.		Clerk	
5	Monitor situation in respect of cars parking on highway verges		All	
6	Monitor repairs to potholes		All	
7	Contact Warwickshire County Council to request cutting back trees on Woodlands Road		Clerk	
8	Liaise with the contractors in respect of a start date for works to repair cracks in the wall at the Sports Pavilion		KB	
9	Contact Rugby Borough in respect of Planning Enforcement breaches		Clerk	
10	Inform Chairman of preferred location of planting trees on highway verges		All	
11	Preparation of Newsletter		PS	
12	Chase Perennial for quotation for hedge trimming		Clerk	
13	Monitor progress in respect of cutting back trees on footpath to the side of 42 Craven Avenue		Clerk	
14	Raise complaint with Stagecoach in respect of new Electric Buses		LH	
15	Contact One Stop in respect of siting a Defibrillator at their premises on Rugby Road		GD	
16	Village Walk Round to ascertain hotspots.		PD.AB	
17	Investigate the applicability of “No vehicle on Verge signs” and the possibility of additional signs on Rugby Road		Clerk	