

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 17th DECEMBER 2025

PRESENT: Councillors N Brinton, S Roberts, G Dunn, Mrs E French, Mrs P Docker, and Mrs E Johnson.

Councillor Mrs E Johnson Vice Chair presiding
There were 2 residents and 3 Police Community Support Officers in attendance

**Minute
Number**

25-26/115 QUESTIONS FROM MEMBERS OF THE PUBLIC

The residents were concerned about the ongoing parking problems of parking, in the vicinity of their home in Spinney Close, particularly outside the school and concern that a serious accident may occur. The Police and the Parish Council informed the residents that the problem could only be resolved by the implementation of proper Traffic Management Measures, which were the responsibility of Warwickshire County Council. It was agreed that County Councillor Sonko be invited to the January meeting to answer residents' concerns and the possibility of Traffic Management Measures. The Police Community Support Officers informed the meeting that Long Lawford Parish Council had acquired model statues of Policemen which were strategically placed outside their school at appropriate times. The Parish Council agreed that this could possibly be a good deterrent, but placement of the figures would have to be managed by the school. Procurement of these figures would be considered by the Parish Council in conjunction with the school. Police Community Support Officer Becky Bailey informed the meeting that she was moving to a different area within the next couple of weeks and she would be replaced by Police Community Support Officer Sebastian Payne. Parish Councillors wished to express their thanks to Becky for her help and support.

25-26/116 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillors P Salisbury (recovering from surgery) K Brambill (holiday), Mrs A Bye (prior commitment) Mrs L Harbour (unwell) and Borough Councillor Mrs H Timms (prior commitment)

No financial interests were declared

25-26/117 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th November 2025 were agreed as a true record and were to be signed by the Vice Chair.

The following decision were taken out of meeting: -

Wall Plaque at the Pavilion – Nuneaton Signs quoted to supply a new plaque in the sum of £87.00 An Urgency Sub Committee consisting of the Chairman, Councillors Roberts, Dunn and Brambill agreed to accept the quotation and the Chairman would instruct Nuneaton Signs to commence the works as soon as possible.

25-26/118 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

The Chairman had spoken to Andy Shepherd, the Chairman of Broad Street Rugby Club regarding traffic chaos caused at a recent event. The Chairman agreed to contact Mr Shepherd and invite him to meet the Parish Council at the next Parish Council meeting.

25-26/119 GENERAL CORRESPONDENCE

The Clerk had circulated all correspondence by email

25-26/115 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Chairman's honorarium

It was proposed that the Chairman's honorarium remain at £500.00. The proposal was put to the vote and carried unanimously.

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

BT – Village Hall - £57.01
Valda Energy – Pavilion - £181.92
WPM Carpentry – Toilet Valve - £60.00
Nuneaton Signs – New Badge - £87.00

The following accounts were submitted for approval

J. Cook – Salary and Expenses – December - £567.17
HM Revenue and Customs – PAYE on Clerk’s salary - £126.60
HMRC – Employers NI on Clerk’s Salary - £32.54
BT – Parish Council - £44.99
P Salisbury – Line Marker - £118.26
P Salisbury – Honorarium - £500.00
SSE – Street Lighting - £1,854.22
Water Plus – Pavilion - £27.62

The Clerk was authorised to pay the accounts by electronic bank payments

Financial Management - Councillor Roberts had produced a report on the current financial position of the Parish Council and produced a mini statement for the month of November 2025 which was distributed at the meeting and duly noted. - Councillor Roberts gave details of the proposed Budget for 2026/27 and the proposed Precept of £58,400.00, which represented an increase of approximately of 3% IT WAS PROPOSED BY COUNCILLOR MRS DOCKER AND SECONDED BY COUNCILLOR N BRINTON that both the proposed Budget and the Precept be approved. The proposal was put to the vote and carried unanimously. Councillor Roberts reminded the meeting that a sum of £5,012.00 was ringfenced for future football clubs and suggested that these funds be unringfenced and transferred to cover future costs of recreational needs, which could include Pavilion refurbishment. IT WAS PROPOSED BY COUNCILLOR MRS DOCKER AND SECONDED BY COUNCILLOR N BRINTON the. sum of £5,012.00 be unringfenced and transferred to “Recreational Facilities”. The proposal was put to the vote and carried unanimously.

In presenting the proposed 2026 budget, Councillor Roberts has included sums for replacing/repairing lampposts throughout the course of next year. He advised that in doing so, we would overspend our precept income, but because we have a healthy level of reserves, as can be seen in the accounts, this should cause no problems with finances.

25-26/116 REPORTS

Police; Community Alert - The police advised the Parish Council of an increase in criminal activity in neighbouring areas, which, to date, is not evident in Binley Woods. Residents are advised to be vigilant, particularly at this time of year. Residents should ensure doors are locked and cars are secure. Avoid doorstep distractions and generally, report any suspicious activity to the police.

Borough Councillor’s Report – In the absence of Borough Councillor Mrs Timms there was no report.

County Councillor’s Report – In the absence of the County Councillor there was no report.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – There were no matters to report.

Allotment Garden – In the absence of Councillor Mrs Docker there was no report.

25-26/117 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received: -

25-26/118 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – In the absence of the Chairman, there was nothing to report.

25-26/119 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green – The Chairman circulated two quotations for the supply and fitting of new doors and ancillary works to the roof and facias at the Pavilion and IT WAS AGREED THAT the quotation of World of Windows in the sum of £3,200.00 be accepted. Councillor Mrs Docker asked if the rendering at the Pavilion could be in a colour other than white. Councillor Mrs French said that she would produce various colours and superimpose them on the photograph of the Pavilion and email them on to Parish Councillors.

Highway Verges – There were no matters to report.

Allotment Garden – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Trees/Tree Planting – Councillor Brinton informed the meeting that two trees on land at the rear of Woodlands Road on Court Leet as requested by resident had been planted. A resident approached Councillors Mrs Docker and Roberts as to whether a Christmas Tree could be erected in the village, similar to one in Wolston. The resident was advised that it was not possible this year, but if a suitable site could be found consideration would be given to it for next year. The resident even offered to set up a campaign to fund the installation.

25-26/120 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – There were no matters to report

Bus Services – Councillor Mrs Harbour reported on matters generally.

Pedestrian Rights of Way – The Vice Chair informed the meeting that following the construction of the new dwelling outside 52 Heather Road the footpath had become virtually impassable due to building materials not being removed. The Clerk agreed to report this matter to Warwickshire County Council as an obstruction and Rugby Borough Council as a breach of Planning Permission

Footway Lighting – Councillor Roberts reported that maintenance and renumbering of lampposts in the village had commenced, in line with our negotiations with Eon, and that he and Councillor Mrs Docker would continue their routine lamppost inspection after Christmas.

Hedge Maintenance – The Clerk had circulated a quotation from Perennial regarding hedge trimming at the Allotment Garden in the sum of £2,400.00 subject to confirmation that the works to deal with the areas of broken concrete and the defective drains are included in the price

25-26/121 ABBEY GRANGE – There were no matters to report.

25-26/122 DEFIBRILLATORS – Councillor Dunn reported on the possibility of obtaining the requisite funding.

25-26/123 WISH LIST – There were no matters to report

25-26/124 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

25-26/125 DECEMBER 2026 MEETING – It was requested by the Clerk that the December revert to the second Wednesday as has been the case for the last 30 years. Councillor Dunn pointed out that it was moved to the third Wednesday as it clashed with the Xmas Carol concert with the Salvation Army. Councillor Mrs Docker agreed to check with the Bookings Clerk to see if the December 2026 meeting could be held on Thursday 10th December 2026

25-26/126 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 21st January 2026.

The meeting closed at 8.55pm

CHAIRMAN

	Action List	Name	Complete	
1	Monitor street light repairs	PD, SR		
2	Superimpose various colours of the rendering on the photograph of the Pavilion and email them on to Parish Councillors	EF		
3	Contact County Councillor to January meeting to answer residents concerns about continued parking issues in the Village	Clerk		
4	Contact Warwickshire County Council and Rugby Borough Council to request removal of building materials outside 52 Heather Road	Clerk		
5	Monitor situation in respect of cars parking on highway verges	All		
6	Monitor repairs to potholes	All		
7	Contact Warwickshire County Council to request cutting back trees on Woodlands Road	Clerk		
8	Liaise with the contractors in respect of a start date for works to repair cracks in the wall at the Sports Pavilion	KB		
9	Contact Rugby Borough in respect of Planning Enforcement breaches	Clerk		
10	Inform Chairman of preferred location of planting trees on highway verges	All		
11	Preparation of Newsletter	PS		
12	Advise on Perennial's quotation for a fixed price 3year contract from 2026	PS/SR		
13	Contact Bookings Clerk to ascertain availability of Morrison Room for December 2026 meeting to be held on Thursday 10th December 2026	PD		
14	Raise complaint with Stagecoach in respect of new Electric Buses	LH		
15	Apply for funding in respect of siting a Defibrillator at the One Stop premises on Rugby Road	GD		
16	Village Walk Round to ascertain hotspots - Supply Clerk with location of sites of the trees to be reported to Warwickshire County Council.	AB		

17	Investigate the applicability of “No vehicle on Verge signs” and the possibility of additional signs on Rugby Road	Clerk	