

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 21st JANUARY 2026

PRESENT: Councillors P Salisbury, N Brinton, S Roberts, G Dunn, Mrs E French, Mrs P Docker, K Brambill, Mrs A Bye and Mrs E Johnson. 2 Officers from Warwickshire Police and 2 members of the public were also in attendance

Councillor P Salisbury in the Chair

**Minute
Number**

25-26/127 QUESTIONS FROM MEMBERS OF THE PUBLIC

A member of the public asked if the Parish Council would be prepared to have a Christmas Tree in the village this year. She had done her research and estimated that at 2025 prices the total sum would be £299.00 plus lights. Various locations were suggested and the ideal one was outside the Village Hall on Rugby Road. The Parish Council agreed in principle and would discuss this matter in further detail. The Chairman, Councillors Docker and Roberts are to review possible location outside the Village Hall.

25-26/128 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor Mrs L Harbour (unwell) Borough Councillor Mrs H Timms (prior commitment) and County Councillor Anne-Marie Sonko (prior commitment)

No financial interests were declared

25-26/129 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 17th December 2025 were agreed as a true record and were to be signed by the Chairman.

The following decision was taken out of meeting: -

Planning application – 125 Rugby Road - Existing Garage Extension... No objection subject to normal neighbour and statutory consultations.

25-26/130 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Further to minute 25-26/127 the Parish Council decided that the ideal location for a Christmas Tree was outside the Village Hall as there was availability of a power source. It would require the removal of the Silver Birch at the location. The Chairman and Councillor Mrs Docker agreed to inspect the location and report back to the next meeting.

25-26/131 GENERAL CORRESPONDENCE

The Clerk had circulated all correspondence by email

25-26/132 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

CyberHive – Jumbo Hosting - £180.00
Rugby Borough Council – Waste Disposal - £777.60
BT – Village Hall - £57.01
Valda Energy – Pavilion Account - £369.68
VP Computers – Ink Cartridges - £44.00
SSE – Electricity Supply - £2,145.20

The following accounts were submitted for approval

J. Cook – Salary and Expenses – December - £567.17
HM Revenue and Customs – PAYE on Clerk’s salary - £126.60
HMRC – Employers NI on Clerk’s Salary - £32.54
BT – Parish Council - £44.99
Water Plus – Pavilion - £28.12
World of Windows – Pavilion Repairs - Interim Payment for materials - £600.00

The Clerk was authorised to pay the accounts by electronic bank payments

Financial Management - Councillor Roberts had produced a report on the current financial position of the Parish Council and produced a mini statement for the month of December 2025 which was distributed at the meeting and duly noted.

25-26/133 REPORTS

Police; Community Alert – The Police Officers reported on various matters in particular a recent burglary in Heather Road and Fly Tipping. Following a recent police pop in event, Cllr Roberts raised the issue of a security camera outside the shops. It has been confirmed that a “dome” camera is still in situ on a lamppost and the police are to review ownership and operational status. Councillor Roberts informed the meeting that the next Police Pop Ins would be held on 7th February and 14th March, both at Café In The Park, 12:00 to 1:30

Borough Councillor’s Report – In the absence of Borough Councillor Mrs Timms there was no report.

County Councillor’s Report – In the absence County Councillor Sonko there was no report.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker informed the meeting that the Village Hall committee was to be held on 22nd January 2026.

Allotment Garden – There were no matters to report.

25-26/134 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received: -

25-26/135 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – In the absence of the Chairman, there was nothing to report.

25-26/136 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green – Councillors Roberts and Mrs French had produced various colours and superimpose them on the photograph of the Pavilion and email them on to Parish Councillors. Councillor Mrs Johnson agreed to obtain a quote for the painting of the exterior walls.

Highway Verges – There were no matters to report.

Allotment Garden – There were no matters to report.

Litter and Dog Litter – There were no matters to report.

Trees/Tree Planting – It had been reported that branches on 2 trees in the Recreation Ground adjacent to 37 Birchwood Road were overhanging. A resident had requested that they be cut back, alleging that they were damaging a new block paved drive, flat roof on garage and another new garage wall at his property. The trees are not subject to a Tree Preservation Order and the Chairman together with Councillor Mrs Docker agreed to inspect the trees with a view to arranging for a contractor to carry out remedial works.

25-26/137 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – It was reported that the 4 weekly sweeping of the roads had ceased and the Clerk agreed to contact Borough Councillor Timms to ascertain the reason why the Schedule was not being adhered to.

The carriageway surface of both Heather Road and Woodlands Road had deteriorated to such an extent that they were now dangerous. The Clerk agreed to report this to Warwickshire County Council to request remedial works be carried as soon as possible. Councillor Brambill had taken photographs of the failed drainage system outside 124-130 Rugby Road causing severe overflow on the carriageway. The Clerk agreed to send the photographs and a covering letter to County Councillor Sonko requesting that this matter be resolved urgently.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

Pedestrian Rights of Way – There were no matters to report

Footway Lighting – Councillor Roberts reported that on the progress of maintenance and renumbering of lampposts in the village. He and Councillor Mrs Docker would continue their routine lamppost inspection shortly and this would include Rugby Road, which were the responsibility of Warwickshire County Council.

Hedge Maintenance – The Clerk had circulated a quotation from Perennial regarding hedge trimming at the Allotment Garden in the sum of £2,400.00 which was duly accepted and the contractors to commence works as soon as possible. The Clerk agreed to ask Perennial of the exact location of the broken concrete and the defective drains referred to in the quotation.

The Chairman informed the meeting that a resident had voluntarily tidied up the footpath on Rugby Road outside Broad Street Rugby Club and it was agreed that the Clerk write to the resident to thank him.

It was reported that there had been fly tipping on land adjacent to the southbound carriageway of the A46 and it was agreed that the Clerk contact Highways England to request that the land be cleared.

25-26/138 ABBEY GRANGE – There were no matters to report.

25-26/139 DEFIBRILLATORS – Councillor Dunn reported on the possibility of obtaining the requisite funding.

25-26/140 WISH LIST– There were no matters to report

25-26/141 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED - The Action List was reviewed and a revised Action List is attached to these minutes.

25-26/142 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 18th February 2026.

The meeting closed at 9.30pm

CHAIRMAN

	Action List	Name	Complete
1	Monitor street light repairs	PD, SR	
2	Superimpose various colours of the rendering on the photograph of the Pavilion and email them on to Parish Councillors	EF	
3	Contact County Councillor to January meeting to answer residents concerns about continued parking issues in the Village	Clerk	
4	Contact Warwickshire County Council to clean up the footpath outside 52 Heather Road	Clerk	
5	Monitor situation in respect of cars parking on highway verges	All	
6	Monitor repairs to potholes	All	
7	Contact Warwickshire County Council in respect of drainage issues outside 124-130 Rugby Road, carriageway in Heather Road and Woodlands Road	Clerk	
8	Liaise with the contractors in respect of a start date for works to repair cracks in the wall at the Sports Pavilion	KB	
9	Contact Rugby Borough in respect of Planning Enforcement breaches	Clerk	
10	Write to resident for tidying footpath outside Broad Street Rugby Club	Clerk	
11	Preparation of Newsletter	PS	
12	Ask Perennial of the exact location of the broken concrete and the defective drains referred to in the quotation	Clerk	
13	Obtain quote for painting the Sports Pavilion	EJ	
14	Raise complaint with Stagecoach in respect of new Electric Buses	LH	
15	Apply for funding in respect of siting a Defibrillator at the One Stop premises on Rugby Road	GD	
16	Village Walk Round to ascertain hotspots - Supply Clerk with location of sites of the trees to be reported to Warwickshire County Council.	AB	
17	Investigate the applicability of “No vehicle on Verge signs” and the possibility of additional signs on Rugby Road	Clerk	

