

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 18th FEBRUARY 2026

PRESENT: Councillors P Salisbury, N Brinton, S Roberts, G Dunn, Mrs P Docker, K Brambill, , Mrs A Bye and Mrs E Johnson. County Councillor Sonko were also in attendance

Councillor P Salisbury in the Chair

Prior to the beginning of the meeting, the Chairman informed all present that Mr Keith Tilley a former Parish Councillor and Chairman had passed away on the 1st February 2026. A period of silence was duly observed.

**Minute
Number**

25-26/143 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were two officers from Warwickshire Police present

25-26/144 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor Mrs Harbour (prior commitment) Councillor Mrs E French (prior commitment) and Borough Councillor Mrs H Timms (prior commitment)

No financial interests were declared

25-26/145 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 21st January 2026 were agreed as a true record and were to be signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 2 Ferndale Road - Loft Conversion and dormer conversion Road - No objection subject to normal neighbour and statutory consultations.

Defibrillator at the One Stop Rugby Road – London Hearts quoted to supply a defibrillator to be located at the above property in the sum of £966.00 An Urgency Sub Committee of the Parish Council agreed to accept the quotation and the Clerk would order the defibrillator straightaway.

Exterior painting of the Pavilion – BI Johnson Ltd quoted to carry out the exterior the

exterior at the pavilion at a price of £2,800.00 plus VAT. A rough QS estimate by Councillor Roberts suggested that anything below £3,000.00 for that building would be good value. Councillor Roberts had attempted to obtain quotes from other tradesmen but nothing was forthcoming. The Parish Council had used BI Johnson Ltd previously and had always been satisfied with the standard of their work. An Urgency Sub Committee of the Parish Council agreed to accept the quotation and the Clerk would request that the works commence as soon as the weather permits.

25-26/146 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Siting of Christmas Tree 2026 - The Chairman, Councillor Roberts and Councillor Mrs Docker inspected the location in respect of the potential siting of the proposed Christmas tree for this year and decided on the flower bed at the Village Hall.

Potential damage to health from Street Lights - Councillor Roberts reported on a recent Mail on Sunday report that LED street lights that emitted a light temperature of 4000k were a danger to health. A number of councils throughout the country have now put limits on street light power to less than 3000k, with Dorset council pledging a limit of 2700k. The Parish Councillor's suppliers Eon has stated that any new lights being installed in the village are those that emit a temperature of 3000k. County Councillor Sonko was asked if there is any council guidance for this aspect.

25-26/147 GENERAL CORRESPONDENCE

The Clerk had circulated an emmail from Mrs Sheila Harray. All other correspondence had been circulated by email

25-26/148 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts, which had been authorised by the Chairman and Councillor Roberts were paid out of meeting by the Clerk using electronic bank payments: -

Valda Energy – Pavilion - £226.72
Pasang Sherpa – Pavilion Cleaning - £390.00
World of Windows – Pavilion Roof - £2,600.00
London Hearts – Defibrillator - £966.00
SSE – Electricity Footway Lighting - £2,075.02
C Clarke – Replacement Electrical Socket at the Pavilion - £37.00

The following accounts were submitted for approval

J. Cook – Salary and Expenses – February - £567.17
HM Revenue and Customs – PAYE on Clerk's salary - £126.60

HMRC – Employers NI on Clerk’s Salary - £32.54
BT – Parish Council - £44.99
Jeremy Widdas – Playground Maintenance - £2,190.00
Water Plus – Pavilion - £28.12
Perrenial – Hedge Trimming - £2,880.00
P Salisbury – Defibrillator lock and key - £17.66

The Clerk was authorised to pay the accounts by electronic bank payments

Financial Management - Councillor Roberts had produced a report on the current financial position of the Parish Council and produced a mini statement for the month of January 2026 which was distributed at the meeting and duly noted.

Internal Auditor – Following the retirement of Mr Michael Spencer, the Clerk informed the meeting that after a number of enquiries, he had not been able find a replacement. IT WAS AGREED THAT the Clerk contact Mr David Lee to see if he would be prepared to carry out the Internal Audit for the year 2025-2026.

25-26/149 REPORTS

Police; Community Alert – The Police Officers reported on various matters and informed the meeting that there had been no reported burglaries Councillor Roberts informed the meeting that the next Police Pop Ins would be held on 14th March, 18th April, both at the Café In The Park, 12:00 pm to 1:30 pm and 16th May again at the Café In The Park, 2:00 to 4:00 pm

Borough Councillor’s Report – In the absence of Borough Councillor Mrs Timms there was no report.

County Councillor’s Report – County Councillor Sonko informed the meeting that the budget had been set on 17th February 2026, with the Youth Club Grants still being available. She also informed the meeting that there were saplings which could be made available to Parish Councils. She was asked to investigate why there were no dropped kerbs on Craven Avenue, the current position in respect of repainting all white lines at road junctions and the sub-standard repair of potholes.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker informed the meeting that the Village Hall committee was to be held on 26th February 2026.

Allotment Garden – There were no matters to report.

25-26/150 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

The following application was received: -

140, Rugby Road - Erection of Boundary wall and Gates (Retrospective) - The application was duly noted.

25-26/156 LOCAL PLAN/NEWSLETTER

Local Plan – There was nothing to report.

Newsletter – In the absence of the Chairman, there was nothing to report.

25-26/157 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground/Village Green – Councillor Roberts informed the meeting that once the painting had been had been carried out the works to the exterior of the Pavilion will have been completed. There was sufficient left in the budget to carry out internal improvements. He and Councillor Mrs Johnson agreed to look at the interior of the Pavilion, especially, the kitchen with a view to refurbishment and report back to the next meeting. Councillor Dunn reported that the external light at the pavilion had been removed and Councillor Brambill agreed to get a quote from a local electrician to ascertain the cost of an armoured light.

Highway Verges – There were no matters to report.

Allotment Garden – There were no matters to report.

Litter and Dog Litter – Councillor Dunn informed the meeting that the next Litter Pick would take place on Saturday 28th February 2026.

Trees/Tree Planting – The Chairman circulated a quotation from Beechwood Trees and Landscapes in the sum of £4,055.00 plus VAT which included cutting the oak adjacent to the bungalow at the bottom of Birchwood Road to 2 metres from the fence. (above the garage). The Chairman and Clerk agreed to obtain 2 further quotations to be considered at the next meeting. The owner of the bungalow at the bottom of Birchwood Road to contribute 50% of the cost of cutting the oak adjacent to his property.

25-26/158 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – It was reported that the 4 weekly sweeping of the roads had recommenced.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

Pedestrian Rights of Way – There were no matters to report

Footway Lighting – Councillor Roberts and Councillor Mrs Docker had completed their routine lamppost inspection which included Rugby Road and were the responsibility of Warwickshire County Council. A list had been produced, which the Clerk agreed to forward to Warwickshire County Council.

Hedge Maintenance – The Chairman informed the meeting that a resident had voluntarily tidied up the footpath on Rugby Road outside Broad Street Rugby Club and it was agreed that the Clerk write to the resident to thank him.

25-26/159 ABBEY GRANGE – There were no matters to report.

25-26/160 DEFIBRILLATORS – The defibrillator for the One Stop on Rugby Road had been delivered and was with the store for installation. Councillor Roberts was in the process of organising CPR training had received 38 names of interested parties who wished to attend the training

25-26/161 WISH LIST– There were no matters to report

25-26/162 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED - The Action List was reviewed and a revised Action List is attached to these minutes.

25-26/163 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 18th March 2026.

The meeting closed at 9.30pm

CHAIRMAN

	Action List	Name	Complete
1	Monitor street light repairs	PD, SR	
2	Inspect interior of Pavilion for potential improvements	SR/EJ	
3	Contact E.on to request draft Maintenance Agreement	Clerk	
4	Obtain quote for exterior light at the Pavilion	KB	
5	Monitor situation in respect of cars parking on highway verges	All	
6	Monitor repairs to potholes	All	
7	Contact Rugby Borough Council to chase progress on 203 Rugby Road	Clerk	
8	Liaise with the contractors in respect of a start date for works to repair cracks in the wall at the Sports Pavilion	KB	
9	Contact Rugby Borough in respect of Planning Enforcement breaches	Clerk	
10	Write Letter of Thanks to resident for tidying footpath outside Broad Street Rugby Club	PS	
11	Preparation of Newsletter	PS	
12	Ask Perennial of the exact location of the broken concrete and the defective drains referred to in the quotation	Clerk	
13	Village Walk Round to ascertain hotspots - Supply Clerk with location of sites of the trees to be reported to Warwickshire County Council.	AB/PD	
14	Raise complaint with Stagecoach in respect of new Electric Buses	Clerk	
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